

Thursday, November 8, 2007

The Board of County Commissioners met in regular session on **Thursday, November 8, 2007 at 9:35 AM** with the following members present:

Maureen T. Frederick

Christopher Smeiles

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Charles W. Keiper II attending Leadership Ohio in Cleveland, Ohio

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It was moved by Christopher Smeiles, seconded by Maureen T. Frederick to approve the meeting minutes of the November 6, 2007 meeting. Commissioner Keiper absent, motion carries

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Also attending throughout the day: Mike Sever, Record-Courier

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OFFICE OF HOMELAND SECURITY & EMERGENCY MANAGEMENT AGENCY

Present: Jon Barber

Discussion of the proposed applications for grants/Resolutions 07-1112, 1113, 1114, and 1115

Director Barber advised that he contacted the City of Ravenna and the Sheriff regarding the hire of staff to man the Riddle Block Building. The city has declined to give a quote citing lack of manpower and the Sheriff will get back to Director Barber/Journal Entry use of county security staff.

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INTERNAL SERVICES - Cancelled

Present: JoAnn Townend

Resolutions 07-1119 and 07-1120 were adopted today.

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HUMAN RESOURCES

Present: Lynn Leslie

Public Session

1. The Board of Commissioners reviewed the revised job specification for Economic Development Director/Hold for Tuesday, November 13th.
2. Discussion of default election for Employee Health Benefit Plan/Journal Entry
3. Resolution 07-1118 regarding COBRA rates

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JOB & FAMILY SERVICES

Present: Anita Herington, Terri Burns, Audrey Tillis

- I. The Board of Commissioners will present the Proclamation tomorrow in honor of November as Hire a Veteran Month
- II. The Director advised that the state has completed the ODJFS 2006 Audit Exit Conference Summary and notes an issue with the use of \$7,338.25 PARTA for non-emergency transportation without a contract. PARTA will not respond to the county's RFP. The county may have to repay that money to the state. Ms. Herington noted that she has met with PARTA representatives to discuss this issue, noting that there are not many options available to Portage County residents. Commissioner Smeiles agreed to meet with John Drew of PARTA to discuss this issue.
- III. The Director advised that the JFS is in good shape for the CY 2008 Budget. She is concerned about the Income Maintenance Control portion of the budget with a \$382,000 hit on the budget or a \$600,000 deficit if the state does not take action. The Director will draft a letter to the Governor and copy the state representatives and senator and also prepare a white paper for the Board of Commissioners so that they speak when they contact the Governor. The Director also suggested that the Commissioners encourage the County Commissioners' Association of Ohio to move this to a higher priority. Commissioner Smeiles will contact the County Commissioners' Association of Ohio.
- IV. The Director presented the Children Services Statistics for the years 1988 – 2006. Staff is preparing an RFP for Multi-Systemic Therapy.
- V. The Director presented copies of recent publicity

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RESOLUTION No. 07-1104 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on November 8, 2007 in the total payment amount of **\$ 264,507.27 for Funds 0001-8391** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Christopher Smeiles, Yea; Charles W. Keiper II Absent;

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RESOLUTION No. 07-1105 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor's Office:

11/08/07	373	\$ 44.71
11/08/07	371	2,875.53
11/08/07	370	49,584.83
11/08/07	369	2,127.96
11/08/07	368	39,037.85
11/08/07	367	135,519.01
11/08/07	313	1,080.00
Total		230,269.89

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Christopher Smeiles, Yea; Charles W. Keiper II, Absent;

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RESOLUTION No. 07-1106 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office, and

WHEREAS, a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of \$3,620.17 as set forth in Exhibit "A" dated **November 8, 2007** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Maureen T. Frederick, Yea; Christopher Smeiles, Yea; Charles W. Keiper II, Absent;

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RESOLUTION No. 07-1107 - RE: ACCEPT CONTRACT COMPLETION DATE EXTENSION OF EASTON LEASING, INC. FOR THE CENTER STREET BRIDGE REPLACEMENT PROJECT IN THE VILLAGE OF GARRETTSVILLE, PORTAGE COUNTY.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, Resolution 07-0619 accepted and awarded the bid of Easton Leasing, Inc. for furnishing all labor, materials and equipment necessary to complete the project known as the **Center Street Bridge Replacement Project**; and

WHEREAS, a contract was entered into with Easton Leasing, Inc. in the total amount of \$442,176.50, and

WHEREAS, as per Page 2 of the contract documents (Information and Instructions to Bidders), contract completion date was to be no later than October 19, 2007, and

WHEREAS, several factors have delayed the completion date including a bid extension, a gas line relocation and inclement weather, and

WHEREAS, Easton Leasing, Inc. has requested, and the Portage County Engineer has approved, an extension to the contract completion date of 39 days, to November 27, 2007; now therefore be it

RESOLVED, that the contract completion date for the **Center Street Bridge Replacement Project** be extended to November 27, 2007; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal

actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Christopher Smeiles, Yea; Charles W. Keiper, Absent;

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RESOLUTION No. 07-1108 - RE: APPROVAL OF ROBINSON MEMORIAL HOSPITAL PROPOSED 2008 OPERATING AND CAPITAL BUDGETS.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS, according to the Ohio Revised Code, the Robinson Memorial Hospital is responsible for submitting its proposed budget for the next fiscal year to the Portage County Commissioners on or before the first day of November of each year. The Commissioners are responsible for approving that budget by the first day of December of the same year; and

WHEREAS, the operating and capital budgets were presented and approved by the Robinson Memorial Hospital Board of Trustees on October 31, 2007; now therefore be it

RESOLVED, that the Portage County Board of Commissioners does hereby approve the Robinson Memorial Hospital Proposed 2008 Operating Budget for \$149,121,672.00 and the Proposed Capital Budget for \$ 11,366,760.00, as received by the Commissioners' office on November 5, 2007 and presented at the next session of the Board of Commissioners on November 8, 2007; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Christopher Smeiles, Yea; Charles W. Keiper, Absent;

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RESOLUTION No. 07-1109 - RE: APPOINTMENT OF WESTERN RESOURCE CONSERVATION & DEVELOPMENT (RC&D) COUNCIL REPRESENTATIVE AND ALTERNATE.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

RESOLVED, that the Board of Portage County Commissioners does hereby appoint Commissioner Maureen T. Frederick as its Resource Conservation and Development (RC&D) Council Member; and be it further

RESOLVED, that the Board of Portage County Commissioners does hereby appoint Lynne Erickson, Director of the Regional Planning Commission, as an Alternate Resource Conservation and Development (RC&D) Council Member to serve in the absence of Commissioner Frederick; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Christopher Smeiles, Yea; Charles W. Keiper, Absent;

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RESOLUTION No. 07-1110 - RE: ACCEPT THE OHIO DEPARTMENT OF HEALTH FY 2008 WOMEN, INFANTS AND CHILDREN (WIC) ADMINISTRATION GRANT (PROGRAM GRANT NO. 67-1-004-1-WA-08)

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, Portage County Commissioners' Resolution No. 07-0820, dated August 14, 2007, authorized the Women, Infants and Children's Program of Portage and Columbiana Counties to submit a grant application to the Ohio Department of Health for the FY 2008 Women, Infants and Children (WIC) Administration Grant; and

WHEREAS, the Board of Commissioners received the October 10, 2007 Notice of Award from the Ohio Department of Health for the WIC Administration Grant No. 67-1-004-1-WA-8; now therefore be it

RESOLVED, that the Board of Portage County Commissioners accepts the WIC Administration Grant No. 67-1-004-1-WA-8 with an Ohio Department of Health Award of \$ 998,717.00 with no local match for a budget period of October 1, 2007 to September 30, 2008; and be it further

RESOLVED, that the Board of Commissioners signed the Ethics Certification Statement for Portage/Columbiana Counties WIC Program as required by the Governor's Executive Order 2007-01S 1 & 2; and be it further

RESOLVED, that a certified copy of this resolution be filed with the Department of Budget and Financial Management, Internal Services, WIC, and the County Auditor's office; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Christopher Smeiles, Yea; Charles W. Keiper, Absent;

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RESOLUTION No. 07-1111 - RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on November 8, 2007 in the total payment amount as follows:

1. \$162,265.31 for Medical Mutual Claims-Fund 7101; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, November 9, 2007 \$ 162,265.31

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Christopher Smeiles, Yea; Charles W. Keiper II, Absent;

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RESOLUTION No. 07-1112 - RE: AUTHORIZE APPLICATION TO THE FY 07 STATE HOMELAND SECURITY PROGRAM (SHSP) ON BEHALF OF THE PORTAGE COUNTY OFFICE OF HOMELAND SECURITY & EMERGENCY MANAGEMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the Ohio Public Safety Office advised the Portage County Office of Homeland Security & Emergency Management Director on September 27, 2007 that Portage County was approved to receive Fiscal Year 2007 State Homeland Security Grant (SHSG) funding for \$155,604.00 for the time July 1, 2007 thorough March 31, 2010; and

- WHEREAS,** the Portage County Terrorism Advisory Committee met on November 7, 2007 and made recommendations to the Board of Commissioners as to how to spend this funding; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners accepts the recommendation of the Terrorism Advisory Committee and authorizes the application to the Fiscal Year 2007 State Homeland Security Grant (SHSG) of \$155,604.00 on behalf of the Portage County Office of Homeland Security & Emergency Management; and be it further
- RESOLVED,** that the Board of Commissioners authorizes the Portage County Office of Homeland Security & Emergency Management Agency Director to sign the grant application documents; and be it further
- RESOLVED,** that a copy of this resolution be filed with the Portage County Auditor, the Department of Budget & Financial Management, the Internal Auditor, and the Office of Homeland Security & Emergency Management Agency Director; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Absent; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 07-1113 - RE: AUTHORIZE APPLICATION TO THE FY 07 STATE HOMELAND SECURITY PROGRAM – REGIONAL (SHSP) ON BEHALF OF OUR REGIONAL PARTNERS (ASHTABULA, GEAUGA, LAKE AND TRUMBULL COUNTIES) THE NORTHEAST REGIONAL HAZARDOUS MATERIAL RESPONSE GROUP.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

- WHEREAS,** the Portage County Board of Commissioners adopted Resolution 07-1050 on October 23, 2007 authorizing the Portage County Office of Homeland Security & Emergency Management Director to participate in the operation of a Regional Team (Ashtabula, Geauga, Lake, Portage and Trumbull Counties), known as the Northeast Regional Hazardous Material Response Group, for responding to hazardous incidents and to sign an Operating Agreement on behalf of Portage County; and
- WHEREAS,** the Northeast Regional Hazardous Material Response Group has met and now makes the recommendation to apply to the FY 2007 State Homeland Security Program – Regional for funds for Mass Medical Dispensing, NECO Region 5; now therefore be it

- RESOLVED,** that the Board of Portage County Commissioners agrees that Portage County will act as the Lead County on behalf of the Northeast Regional Hazardous Material Response Group; and be it further
- RESOLVED,** that the Board of Commissioners authorizes the application to the Fiscal Year 2007 State Homeland Security Program – Regional Grant (SHSG) of \$33,180.00 for funds for Mass Medical Dispensing, NECO Region 5, on behalf of the Northeast Regional Hazardous Material Response Group; and be it further
- RESOLVED,** that the Board of Commissioners authorizes the Portage County Office of Homeland Security & Emergency Management Agency Director to sign the grant application documents; and be it further
- RESOLVED,** that a copy of this resolution be filed with the Portage County Auditor, the Department of Budget & Financial Management, the Internal Auditor, and the Office of Homeland Security & Emergency Management Agency Director; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Absent; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 07-1114 - RE: AUTHORIZE APPLICATION TO THE FY 07 STATE HOMELAND SECURITY PROGRAM – REGIONAL (SHSP) ON BEHALF OF OUR REGIONAL PARTNERS (ASHTABULA, GEAUGA, LAKE AND TRUMBULL COUNTIES) THE NORTHEAST REGIONAL HAZARDOUS MATERIAL RESPONSE GROUP.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners adopted Resolution 07-1050 on October 23, 2007 authorizing the Portage County Office of Homeland Security & Emergency Management Director to participate in the operation of a Regional Team (Ashtabula, Geauga, Lake, Portage and Trumbull Counties), known as the Northeast Regional Hazardous Material Response Group, for responding to hazardous incidents and to sign an Operating Agreement on behalf of Portage County; and

WHEREAS, the Northeast Regional Hazardous Material Response Group has met and now makes the recommendation to apply to the FY 2007 State Homeland Security Program – Regional for funds for Search & Rescue Specialty Training, NECO Region 5; now therefore be it

- RESOLVED,** that the Board of Portage County Commissioners agrees that Portage County will act as the Lead County on behalf of the Northeast Regional Hazardous Material Response Group; and be it further
- RESOLVED,** that the Board of Commissioners authorizes the application to the Fiscal Year 2007 State Homeland Security Program – Regional Grant (SHSG) of \$50,000.00 for funds for Search & Rescue Specialty Training, NECO Region 5, on behalf of the Northeast Regional Hazardous Material Response Group; and be it further
- RESOLVED,** that the Board of Commissioners authorizes the Portage County Office of Homeland Security & Emergency Management Agency Director to sign the grant application documents; and be it further
- RESOLVED,** that a copy of this resolution be filed with the Portage County Auditor, the Department of Budget & Financial Management, the Internal Auditor, and the Office of Homeland Security & Emergency Management Agency Director; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Maureen T. Frederick, Yea; Christopher Smeiles, Yea; Charles W. Keiper, Absent;

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RESOLUTION No. 07-1115 - RE: AUTHORIZE APPLICATION TO THE FY 07 STATE HOMELAND SECURITY PROGRAM – REGIONAL (SHSP) ON BEHALF OF OUR REGIONAL PARTNERS (ASHTABULA, GEauga, LAKE AND TRUMBULL COUNTIES) THE NORTHEAST REGIONAL HAZARDOUS MATERIAL RESPONSE GROUP.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners adopted Resolution 07-1050 on October 23, 2007 authorizing the Portage County Office of Homeland Security & Emergency Management Director to participate in the operation of a Regional Team (Ashtabula, Geauga, Lake, Portage and Trumbull Counties), known as the Northeast Regional Hazardous Material Response Group, for responding to hazardous incidents and to sign an Operating Agreement on behalf of Portage County; and

WHEREAS, the Northeast Regional Hazardous Material Response Group has met and now makes the recommendation to apply to the FY 2007 State Homeland Security Program – Regional for funds for the hire of a HazMat Coordinator, a Responder RCI Partnership Package and a Mass Decontamination Unit; now therefore be it

Steve Dean MD
3973 Loomis Pkwy
Ravenna OH 44266

Business

(330) 296-2819

And be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

Charles W. Keiper, Absent;

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RESOLUTION No. 07-1118

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RE: ESTABLISH COBRA RATES FOR PORTAGE COUNTY HEALTH BENEFIT PLAN EFFECTIVE JANUARY 1, 2008.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

RESOLVED,

that the Board of Portage County Commissioners does hereby accept the revised COBRA rates to be effective January 1, 2008 for the Portage County Health Benefit Plan as calculated by Medical Mutual of Ohio as follows:

<u>PPO A</u>	<u>FROM</u>	<u>TO</u>
SINGLE RATE:		\$ 365.38 \$ 388.98
FAMILY RATE:	\$ 950.00	\$1,011.29
<u>PPO B</u>	<u>FROM</u>	<u>TO</u>
SINGLE RATE:		\$ 320.05 \$ 340.22
FAMILY RATE:	\$ 832.15	\$ 884.53
<u>HMO Health Ohio</u>	<u>FROM</u>	<u>TO</u>
SINGLE RATE:		\$ 394.15 \$ 420.45
FAMILY RATE:	\$1,024.80	\$1,093.13

And be it further,

RESOLVED,

that the Board of Portage County Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that

resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Maureen T. Frederick, Yea; Christopher Smeiles, Yea; Charles W. Keiper, Absent;

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RESOLUTION No. 07-1119 - RE: ENTER INTO AMENDMENT NO. 3 TO EXTEND THE AGREEMENT FOR TRANSPORTATION SERVICES BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND EMERALD TRANSPORTATION

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20050329 (the "Original Contract") on October 20, 2005 by Resolution No. 05-1073 to provide transportation services to Medicaid eligible recipient to medical appointments for ongoing treatment; and

WHEREAS, an Amendment No. 1 was entered into on June 27, 2007 through Resolution No. 07-0668; and

WHEREAS, an Amendment No. 2 was entered into on September 20, 2007 through Resolution No. 07-0939; and

WHEREAS, the parties desire to amend the Original Contract to continue such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into Amendment No. 3 between the Board of Commissioners, the Department of Job & Family Services and Emerald Transportation to extend the term of the Original Contract from October 1, 2007 through October 31, 2007, at no additional amount; now therefore be it

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Christopher Smeiles, Yea;
Charles W. Keiper, Absent;

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RESOLUTION No. 07-1120 - RE: ACCEPT AND AWARD THE BID FOR THE REGIONAL PLANNING COMMISSION BUILDING ROOF REPLACEMENT

3. DRAFT RESOLUTION: November 1, 2007 correspondence from Carl Ebner, Robinson Memorial Hospital, including a summary of the Operating and Capital Budget for Robinson Memorial Hospital for the year 2008./07-1108
4. The Board of Commissioners received the USDA Farm Service Agency Ballot for either Jay S. Goodell or Jeanne Harkai./Journal Entry
5. November 1, 2007 correspondence from Pat Mendiola, regarding the closing of Ravenna Aluminum/Executive Assistant to draft a response
6. The Board of Commissioners received Check No. 1308227 dated November 5, 2007 from the Department of Public Safety for \$ 7,724.50 for Grant No. 2006-JG-D01-6467, The Children's Advocacy Center./Journal Entry.
7. October 30, 2007 correspondence from the US Department of Agriculture, Rural Development, regarding acknowledgement of new pre-authorized debit authorization agreement/Forward to the Internal Auditor, the County Treasurer, the County Auditor and the Regional Planning Commission.
8. The Board of Commissioners received the Weekly Report of Kennel Population, Impounding, Miscellaneous and Revenue for the week of October 30, 2007 as presented by the County Dog Warden./Journal Entry
9. Board of Commissioners' authorization requested to allow Office of Homeland Security and Emergency Management Director Jon Barber to sign the FY 2007 State Homeland Security Program – Regional application for the Mass Medical Dispensing, NECO Region 5 Grant for \$ 33,180.00 to be used as follows/07-1113:

Equipment	\$ 31,680.00
Training	\$ 1,500.00
Total	\$ 33,180.00

Documents reviewed by Carol Kurtz, Internal Auditor noting the request appears to be proper and appropriately authorized./Journal Entry

10. Board of Commissioners' authorization requested to allow Office of Homeland Security and Emergency Management Director Jon Barber to sign the FY 2007 State Homeland Security Program – Regional application for the Search & Mass Medical Dispensing, NECO Region 5 Grant for \$ 50,000.00 to be used as follows/07-1114:

Training	\$ 40,000.00
Training Supplies & Material	\$ 10,000.00
Total	\$ 50,000.00

Documents reviewed by Carol Kurtz, Internal Auditor noting the request appears to be proper and appropriately authorized./Journal Entry

11. November 5, 2007 e-mail from Michael Coury, Generations, regarding documentation from the Ohio Department of Health concerning The Woodlands At Robinson and full compliance with all outstanding regulations/Information only
12. October 30, 2007 e-mail from Kerry Macomber, Executive Assistant, regarding Workforce Appointment of Dr. Steven Dean/07-1117
13. Board of Commissioners' authorization requested to have Commissioner Frederick sign the Ohio Public Works Request to Proceed with the Wastewater Improvements RD21 Project, OPWC Project No.

CG06K/CG07K for \$ 137,500.00 as presented by Department of Budget and Financial Management./Journal Entry.

14. November 1, 2007 correspondence from Jennifer Natale, Aurora Chamber of Commerce, including an official ballot for the Election of Board Officers and the Citizen and Business of the year nomination form. Completed forms requested no later than Thursday, November 15, 2007/The Board of Commissioners agreed on several to nominate
15. November 6, 2007 memo from Lynne Erickson, Regional Planning Commission, regarding roof replacement and debt service reimbursement/The Board of Commissioners called Lynne Erickson regarding this issue. Ms. Erickson advised that the \$39,000 that they had on hand at the beginning of 2007 for the remainder of the roof project, with the county loaning \$45,000 to Regional Planning Commission to assist with the project. The income stream is not as healthy as anticipated and there are no tenants in the building. Cost overruns on the block grants are also an issue in the cash flow situation. Hopefully, the City of Kent will pay the \$24,000 fine (the back dues) to Regional Planning Commission as issued by the 11th District Court, which would free up some funds. The Regional Planning Commission may be asking for additional transfer fees to assist in their budget. The Block Grants for 2007 should not include cost overruns. The Regional Planning Commission is looking for other revenue sources. Commissioner Frederick asked what else can be done to increase revenues? Grants, contracts and a dues increase are the only source of funding besides the County's General Fund. There is no source of tax revenues for the Regional Planning Commission/The Board of Commissioners agreed to the loan of \$50,000 for the roof project place. The Board of Commissioners agreed that they cannot continue to defer loan repayments, since the budget is still \$4 million out of balance for 2008.

Audrey Tillis asked if the Regional Planning Commission will be able to make two payments of the USDA loan in 2008, should the Board of Commissioners authorize the Regional Planning Commission to make their December 2007 payment in January 2008. The Board of Commissioners noted that the General Fund makes the \$32,000 USDA payment and the Regional Planning Commission reimburses the General Fund/Journal Entry.

16. DRAFT RESOLUTION: October 30, 2007 correspondence from Richard Houk, Western Reserve RC&D Council, regarding Commissioner Frederick's term (Lynne Erickson, alternate) which expires at the end of this year. (Draft resolution included for Board consideration)./07-1109
17. The Board of Commissioners received the PLA Agreement as presented by Jim Wyatt, Ohio & Vicinity Regional Council of Carpenters. (cc: Denise Smith and JoAnn Townend per Commissioner Smeiles). (Entire binder with each Commissioner)/Information only
18. DRAFT RESOLUTION: November 6, 2007 memo from Nancy Dailey, WIC, including a Notice of Award and Grant Requirement for WIC Administration Grant No. 67-1-004-WA-08 as presented by the Ohio Department of Health./07-1110
19. Board of Commissioners' authorization requested to allow Director Jon Barber to sign the FY2007 State Homeland Security Program – Regional grant on behalf of the Northeast Regional Hazardous Material Response Group (NRHMRG) for the grant period October 2007 through December 2010 to be funded as follows/07-1112:

HazMat Regional Coordinator, Contract	\$ 20,000.00
Responder RCI Partnership Package	\$ 50,000.00
Mass Decontamination Unit	\$ 300,000.00
Total Funding	\$ 370,000.00

PLEASE ADD TO YOUR AGENDA

November 8, 2007

- 1. November 6, 2007 correspondence from Lynne Erickson, Regional Planning Commission, regarding an application for Hiram Township Agricultural Security Area #1./Journal Entry
- 2. Board of Commissioners' signature requested on the Satisfaction of Mortgages for Denise Ferrari, Diane Carnahan and Penny Gardner as presented by Neighborhood Development Services Inc. Documents reviewed by Carol Kurtz, Internal Auditor with comments noted./Journal Entry.
- 3. Resolution to approved the Wire Transfers for Medical Mutual as presented by the County Auditor's Office and reviewed by the Internal Auditor/07-1111

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INFORMATION ONLY

November 8, 2007

- 20. November 1, 2007 correspondence from Martha Smith, GE Capital Solutions, regarding its toll free number which was incorrect. Correct toll free number is 1-888-513-2006.
- 21. The Board of Commissioners mailed a November 5, 2007 correspondence to the following Counties regarding appointment of Craig Berry to the Facility governing Board, NEOCAP:

Ashtabula County Commissioners
Geauga County Commissioners
Lake County Commissioners
Trumbull County Commissioners
- 22. The Board of Commissioners received the Ravenna Area Chamber of Commerce newsletter.
- 23. The Board of Commissioners received the Streetsboro Area Chamber of Commerce Chamber Hub newsletter for November 2007.
- 24. The Board of Commissioners received a Resolution reappointing Craig Berry as a member of the Northeast Ohio Community Alternative Program (NEOCAP) Facility Governing Board as presented by Trumbull County Commissioners.

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PROSECUTOR'S CORRESPONDENCE

November 8, 2007

- 1. November 1, 2007 correspondence from Leigh Prugh to Julie Leggett, MADD, regarding the MADD Candlelight vigil/Information only.
- 2. November 1, 2007 correspondence from Denise Smith to Greg Gilliam, CORSA, regarding addition of coverage for Defense of Disciplinary Proceedings/Information only – copy handed to Human Resources Department Director Lynn Leslie.
- 3. November 6, 2007 e-mail from Leigh Prugh, regarding Time Warner issues/Discuss with the Prosecutor on November 13th./Board of Commissioners to discuss on November 13th with the Prosecutor.
- 4. November 6, 2007 e-mail from Theresa Scahill, regarding Deutsche Bank Trust Company Americas vs. Lorraine A. Lake et. al. (foreclosure action)/Forward to the Internal Auditor and file in Neighborhood Development Services Inc.

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Journal Entry

November 8, 2007

Motion by Christopher Smeiles, seconded by Maureen T. Frederick to approve the following actions:

1. The Board of Commissioners acknowledged the receipt of the November 5, 2007 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2007, as presented by the Portage County Auditor's Office.
2. The Board of Commissioners acknowledged the receipt of Check No. 1308227 dated November 5, 2007 from the Department of Public Safety for \$ 7,724.50 for Grant No. 2006-JG-D01-6467, The Children's Advocacy Center.
3. The Board of Commissioners acknowledged the receipt of the Weekly Report of Kennel Population, Impounding, Miscellaneous and Revenue for the week of October 30, 2007, as presented by the County Dog Warden.
4. The Board of Commissioners authorized Commissioner Frederick to sign the Ohio Public Works Request to Proceed with the Wastewater Improvements RD21 Project, OPWC Project No. CG06K/CG07K for \$137,500.00, as presented by Department of Budget and Financial Management.
5. The Board of Commissioners signed the Satisfaction of Mortgages for Denise Ferrari, 2067 Gates Avenue in Streetsboro; Diane Carnahan, 450 Trump Road in Randolph Township; and Penny Gardner, 6588 Henderson Street in Ravenna Township, as presented by Neighborhood Development Services Inc. Documents reviewed by Carol Kurtz, Internal Auditor with comments noted.
6. The Board of Commissioners acknowledged with regret the receipt the October 30, 2007 letter of resignation from Wanda R. Marie, Portage County Maintenance Department Housekeeper 1, effective December 31, 2007.
7. The Board of Commissioners acknowledged with regret the receipt the October 30, 2007 letter of resignation from Wanda M. Rinehart, Portage County Maintenance Department Housekeeping Supervisor, effective December 31, 2007.
8. The Board of Commissioners authorized a lump sum payment of \$2,500 to Diana Fierle, Executive Assistant for the Portage County Department of Economic Development.
9. After meeting today with Director of Security Jon Barber, the Board of Commissioners authorized Portage County Security Staff to provide security at the Riddle Block Building from 8:00 AM – 4:30 PM daily, beginning November 13, 2007.
10. After meeting on August 28, 2007 with Lynne Erickson, Portage County Regional Planning Commission, the Board of Commissioners approved the Regional Planning Commission request for a loan of \$45,000.00 for their re-roofing project at the Regional Planning Commission Offices, 124 North Prospect Street in Ravenna. The Board authorized a five-year deferment period for this loan, noting that the Regional Planning Commission may be able to make some repayment during this time, and then a 20-year payback period. The Department of Budget & Financial Management to work with the Prosecutor's Office to create the required loan documents.

Today, the Board of Commissioners approved the November 6, 2007 Regional Planning Commission request to make the loan amount \$50,000 for the re-roofing project, using the same repayment requirements. Forwarded to the Department of Budget & Financial Management for budget action.

11. The Board of Commissioners approved the November 6, 2007 request from the Regional Planning Commission and agreed that to defer their USDA debt service payment of \$31,788.77 from December 2007 to the first quarter of 2008.
12. The Board of Commissioners accepted the recommendation of Human Resources Director Lynn Leslie that newly hired employees be automatically enrolled for PPO Plan B Single coverage under the Portage County Employee Health Benefit Plan if they fail to enroll for health benefits coverage or to properly waive coverage within the first 30 days of employment.
13. In accordance with the Ohio Revised Code Section 931.02 and 931.03, the Board of Commissioners acknowledged the receipt of the Application for Hiram Township Agricultural Security Area #1, as presented by the Regional Planning Commission. The Board of Commissioners notes that Ohio House Bill 414 went into effect in May 2005 and allows owners of farmland to apply for an Application Security Area if they meet certain requirements. The Board of Commissioners directed the Clerk to forward copies of the application to the Prosecutor's Office and as detailed in the Ohio Revised Code and to schedule a joint public hearing with Hiram Township Trustees.
14. The Board of Commissioners authorized Commissioner Frederick to sign the Farm Service Agency County Committee Election Ballot voting for Jeanne Harkai as the Portage County representative on the FSA Committee.

Commissioner Keiper absent, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **November 8, 2007**. There being no further business to come before the Board, it was moved by Christopher Smeiles, seconded by Maureen T. Frederick to adjourn the official meeting at 11:40 AM. Commissioner Keiper absent, motion carries.

Maureen T. Frederick, President

Christopher Smeiles, Vice President

ABSENT

Charles W. Keiper II, Board Member

Deborah Mazanec, Clerk

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