

Thursday, December 27, 2007

The Board of County Commissioners met in regular session on **Thursday, December 27, 2007 at 9:05 AM** with the following members present:

Maureen T. Frederick

Charles W. Keiper II

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It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick to approve the meeting minutes of the December 20, 2007 meeting. Commissioner Smeiles absent, motion carries

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Commissioner Smeiles attending at 9:15 AM

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**JOINT PUBLIC HEARING
Portage County Board of Commissioners and Hiram Township Trustees
Establishment of an Agricultural Security Area**

Portage County Commissioners' Board Room
Thursday, December 27, 2007
Convened: 9:05 AM

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Present: Commissioners Maureen T. Frederick, Christopher Smeiles, Charles W. Keiper II, Township Trustees Terry Kulka and Tom Bosma, Fiscal Officer Doug Brewer, Regional Planning Commission Director Lynne Erickson, Applicant Jean Mackenzie, Mike Sever, Record-Courier and Clerk Deborah Mazanec

I. CALL TO ORDER AND INTRODUCTIONS – Commissioner Maureen T. Frederick

II. PURPOSE OF THE HEARING – Deborah Mazanec, Clerk

Notice was published in the Record-Courier Newspaper on Monday, November 19, 2007 that the Portage County Board of Commissioners and the Hiram Township Board of Trustees would hold a joint public hearing in the Portage County Administration Building, Seventh Floor Commissioners' Board Room, 449 South Meridian Street in Ravenna, Ohio on Thursday, December 27, 2007 at 9:00 AM to hear comment on the Application for the establishment of the Hiram Township Agricultural Security Area #1 in accordance with the Ohio Revised Code Sections 931.01 to 931.99.

The application was available for review at the Commissioners' Office, 449 South Meridian Street in Ravenna, Ohio from 8:00 AM – 4:30 PM, Monday through Friday. The application was also available for review in Hiram Township at 11866 Alpha Road from 3:00 PM – 5:30 PM, Monday through Friday.

The public is invited to attend this public hearing and comment on the application. Interested parties may also provide written comments on this application prior to the hearing; those comments will become part of the record.

III. EXPLANATION OF APPLICATION

Lynne J. Erickson, AICP, Director, Portage County Regional Planning Commission

Explanation of ASA Application: Summary of ASA Purpose, Benefits, Application Process and Requirements

What is an Agricultural Security Area (ASA) and What are the Benefits of an ASA to the Applicant(S) and Community?

- An area of 500 or more contiguous acres of farmland that are protected for a 10 year period.
- ASA's are authorized to be created under Ohio Revised Code, Section 931.
- ASA's promote agricultural retention by creating special areas in which agriculture is encouraged and protected from non-farm development.
- Large blocks of farmland provide a critical mass of land to help keep farming viable.
- ASA'S promote more permanent and viable farming operations over the long term by strengthening the farming community's sense of security in land use and the right to farm.
- Landowners may receive real property tax exemption, at the County Commissioners and Township Trustees discretion, of up to 75% for up to 10 years on new or expanded farm buildings and facilities for investing at least \$25,000.
- Only agricultural uses and activities are permitted within the ASA during a 10 year period.
- Landowners in an ASA will receive 2 additional points in the Tier One ranking to the 2008 Clean Ohio Agricultural Easement Purchase Program. (AEPP)

What is the ASA Application Process?

- An application for enrollment in an ASA must be filed by the landowner (s) who individually or collectively own 500 or more contiguous acres of farmland, requesting to be enrolled in an ASA for 10 years.
- The Board of County Commissioners and Township Trustees must hold public hearings within 60 days after receipt of the application but may hold a joint public hearing. If a joint hearing is held, it must be held within 45 days of receipt of the application.
- Public hearing is advertised at least 30 days prior to the public hearing.
- Notice of the hearing must also be sent to: Superintendent of the School District within the proposed ASA, the County Engineer, the legislative authority of each municipality that is located within ½ mile of the boundaries of the proposed ASA (if the municipality requested notice of the meeting); and to the Director of the Ohio Dept. of Transportation.
- If the application is incorrect or incomplete at the public hearing, the Board must return the application to the applicant by certified mail, identifying items that are incorrect or incomplete.
- Applicant may amend a returned application, which must be submitted to the Board not later than 15 days after receipt of the returned application.
- Amended applications must be approved or rejected by the Board of Commissioners and Township Trustees not later than 30 days after receipt of the amended application.
- If the application is complete and correct, the Board of County Commissioners must approve or reject the application by Resolution with 60 days after the public hearing.
- The Board of Township Trustees must approve or reject the application by Resolution with 45 days after the public hearing.
- The Boards must notify the applicant by certified mail of the Boards decision to approve or reject the application.
- If the ASA is approved for establishment, the Boards must send a copy of the Resolution by certified mail to the Director of the Ohio Dept. of Agriculture, Director of the Ohio Dept. of Transportation, the Superintendent of the school district in which the ASA is located, the County Engineer and the County Auditor.
- The Agricultural Security Area is established immediately upon adoption of a Resolution by the Board of Township Trustees and County Commissioners

- By approving the establishment of an ASA, the Boards commit not to initiate, approve, finance any development for residential, commercial, or industrial purposes, including construction of new roads and water and sewer lines within the ASA area for a period of ten years.

What are the Requirements of the Application and Applicants?

- All land included the application must:
 - Be outside of a municipality
 - Be enrolled in the Current Agricultural Use Value Program (CAUV)
 - Be enrolled in the Agricultural District Program
 - Be utilizing best management practices
 - Not have any civil or criminal actions in violation of Ohio or US environmental law in the 10 years immediately preceding the date of application
 - Not be included in an area proposed for future roadway projects for which state or federal funds have been allocated.
 - Not include any area proposed for improvements to existing or proposed roads that would cover a portion of the land it does not cover or is not proposed to cover at the time of public hearing.
- Applications must include
 - First, middle and last name of applicants
 - A statement from NRCS or SWCD that each applicant is in compliance with Best Management practices at the time the application is submitted.
 - For the ten years preceding the date of submission of the application, a list of all administrative enforcement orders issued, civil actions where the applicant was determined to be liable in damages, subject to injunctive relief or another type of civil relief; and all criminal actions where the applicant(s) pleaded guilty or was convicted.
 - Information about any property interest in the land that is held by a person other than the applicants including: mineral rights, easements held by others, any other interest in the land that may not be conducive to agriculture that is held by a person other than the applicants
 - A list of the other Boards of County Commissioners and Boards of Township Trustees to which the application has been submitted.
 - A statement that the Landowners commit not to initiate, approve, or finance any new development for nonagricultural purposes on the land proposed to be enrolled in an ASA during the 10 year period. There are two exceptions:
 - Landowners can request approval from the Township Trustees and County Commissioners to operate any business that does not impair their ability to engage in agriculture. Landowners must not engage in any business that would impact their ability to maintain CAUV status for the farmland.
 - Landowners are permitted to construct or establish one single family residence for relatives only per each 40 acres of the owner's land within the ASA.
 - A map prepared by and certified by the Regional Planning Commission or a Professional Engineer or Surveyor that must include:
 - Date prepared and person that prepared the map
 - Land area to which the application applies and boundaries of the land to be enrolled in the ASA
 - The parcel numbers of the land included in the application from the County Auditors permanent parcel numbering system
 - The names and locations of streams, creeks and other bodies of water, roads, rights of way, railroads, utility lines, and water and sewer lines.

- Any existing residential, recreational, commercial, or industrial facilities that are situated on the land or within 500 feet of the perimeter of the boundary of the proposed ASA.

What are the Terms of the Agricultural Security Area?

- An Agricultural Security Area will continue in existence for 10 years unless it is renewed under similar procedures for establishment or an owner withdraws their land from the ASA or the area fails to satisfy any of the 3 major criteria for eligibility status:
 - The area must consist of not less than 500 contiguous acres of farmland
 - The land must be in an Agricultural District established under ORC Chapter 929
 - The land is valued and assessed for real property tax purposes under Current Agricultural Use Value (CAUV) pursuant to ORC Sections 5713.30-5713.38.
- If an owner in an ASA wants to withdraw from the area they must send written notice of the withdrawal by certified mail to the County Auditor and Boards of County Commissioners and Township Trustees.
- The owner of land in an ASA must also send a certified mail notice to the above parties when all or a portion of the land becomes ineligible for enrollment in the ASA.
- An owner who fails to give notice of withdrawal as required must be fined \$500.00
- The County Auditor who discovers that any land in an ASA is not in compliance with requirements of an ASA District must send the required notice to all parties if the landowner has not done so.
- If an owner of land in an ASA that involves multiple owners withdraws from the ASA or the land of one of the owners no longer qualifies to be in the ASA, the remaining owners who do not withdraw and continue to be eligible, may continue to have their land enrolled in the ASA until the enrollment expires under the following circumstances:
 - If within the first 5 years of a 10 year enrollment period, enrollment may continue if the number of acres remaining in the ASA equals 500 or more.
 - If within the first 5 years of a 10 year enrollment period, and if the number of acres remaining in the ASA drops below 500, land can only continue to be enrolled in the ASA if additional contiguous land is enrolled in the area so that the number of acres in the ASA once again equals 500 acres. Such addition of new land can be from current owners in the ASA or another owner. To be enrolled, an application must be submitted within 60 days of the day the ASA fell to below 500 acres. The time period of the land that is added is for the period remaining of the ten year period of the original ASA.
 - In the last 5 years if the ASA drops below 500 acres due to landowner withdrawal or loss of eligibility, the ASA expires and any landowner that received any tax exemption on real property improvements must repay those benefits plus interest.
- If within the last 5 years of the 10 year enrollment period, enrollment may continue even if the number of acres remaining in the ASA is less than 500.
- In the last years a landowner that drops out of the ASA must pay a \$500.00 fine and repay any tax exemption granted plus interest.
- If, at any time after the establishment of an ASA, land that was enrolled ceases to be enrolled, then the statements made by the applicant, township and county to commit not to initiate, approve or finance development in the ASA are no longer applicable.
- If landowners violate the statement in the application that they will not initiate, approve or finance any new development for non-agricultural purposes with allowed exceptions, a fine of \$500 is levied. The Clerk of Courts divides the fine into a county and township share and such funds may be used for farmland preservation purposes.

What are the Tax Benefits to Landowners and County/Township Requirements?

- Owners of land in an ASA may be eligible for a tax exemption for qualifying real property which is defined as: a building, structure, improvement or fixture that is used exclusively for agricultural purposes; it is located on land that is enrolled in the ASA, and has a true value of \$25,000 or more.
- Both the Boards of County Commissioners and Township Trustees must enter into an agreement with the landowner.
- The agreement must establish the taxable value of the property that is to be exempt from taxation, which percentage may not exceed 75% and must specify the number of years the exemption will apply to the property. The number of years for the tax exemption can exceed 10, but the ASA must also be renewed and in existence for the number of years the exemption is granted.
- The agreement may also establish a maximum dollar limit to which the exemption will apply.
- Once an agreement is approved by the Boards, they must send written notice of the agreement to the school district superintendent for the land in the ASA.
- Once tax exemption is granted, the property becomes exempt in the tax year following the year in which the construction of the property is completed. The County Auditor must enter the exempted property on the Exempted Property Tax List as required by ORC 5713.07.
- Request for a tax exemption is separate from the ASA application.
- Agreements must be reviewed annually by the Tax Incentive Review Council to consist of 3 members appointed by the Board of County Commissioners, 2 members from Hiram Township appointed by the Board of Township Trustees, the County Auditor or designee, and an individual appointed by the Board of Education of each applicable district to which the agreement applies.
- The TIRC must determine if the agreement complies with the law (ORC 5709.28) and whether a withdrawal, removal or conversion of land from an ASA has occurred in a way that makes the exempted property no longer eligible for the exemption. The TIRC must then make a recommendation to the Boards of Commissioners and Trustees on or before September 1 of each year, on the continuation, modification or cancellation of the tax exemption agreement.

Does the Proposed Application to Establish Hiram Township Agricultural Security Area # 1 Comply With Requirements for Establishment?

Ms. Erickson noted that the proposed application for establishment of a 505.688 acre Agricultural Security Area in Hiram Township by five (5) landowners appears to meet the requirements for establishment.

IV. SWEARING IN OF THOSE WHO ARE SPEAKING – Commissioner Frederick

- Do you solemnly affirm under the penalties of the law of perjury of the State of Ohio that the testimony you are about to give shall be the truth, the whole truth and nothing but the truth?

Those wishing to speak responded: I do.

V. APPLICANT(S) TO PRESENT APPLICATION

Applicant Jean Mackenzie stated that she is the owner of a small 30 acre farm adjacent to the Groselle farm. She added that she believes that the proposed ASA will benefit the local farmers and the community as a whole, keeping development in the areas that should be developed.

VI. WRITTEN COMMENTS RECEIVED

Commissioner Frederick noted that the Portage County Water Resources Department submitted a November 26, 2007 email advising that the department does not have future plans for water or sewer service in this area.

VII. COUNTY PLANNING DIRECTOR – Lynne Erickson

A. Additional Information on the Land Proposed for ASA Enrollment

The proposed Agricultural Security Area in Hiram Township is the first one proposed in Portage County. Five landowners (Fields, Groselle, Luckay, Mackenzie and Moore) have all agreed they would like the security of the ASA to continue and expand their agricultural operations and facilities in the future. Much of the land in the proposed Agricultural Security Area is preserved in perpetuity for agricultural uses:

- Mapleside Farm, 108.05 acres owned by Clarence Moore
- Part of Ryder Groselle Farms, 160 acres, owned by Jack Groselle

Another portion of the Ryder Groselle Farm of 83.96 acres was selected under the 2007 Agricultural Easement Purchase Program and the Easement closing is pending. Together, these lands preserved by Agricultural Easement will total approximately 352 acres out of the 505.688 acres or 70% of the land proposed for enrollment in the Agricultural Security Area.

Relationship of the Proposed Application to the County or Regional Comprehensive Plan Report on the Application and Consistency with Existing Plans

B. Consistency With The Portage County Farmland Preservation Plan

The proposed Agricultural Security Area is consistent with the adopted Portage County Farmland Preservation Plan. The primary goal is to enhance the economic viability of the Agriculture industry in Portage County.

Goals, policies and objectives specific to support for Agricultural Security Areas are as follows:

Goal 2: “To preserve a majority of our agricultural land base in Portage County.”

Policy 2A: “Promote protection and enhancement of agricultural land in Portage County that has the greatest long term productivity potential.”

Objective 2A1 “To protect large blocks of farmland of 300 acres or more, designated for Agriculture while providing for limited development in areas suitable for agricultural production.”

Implementation Strategy 3:

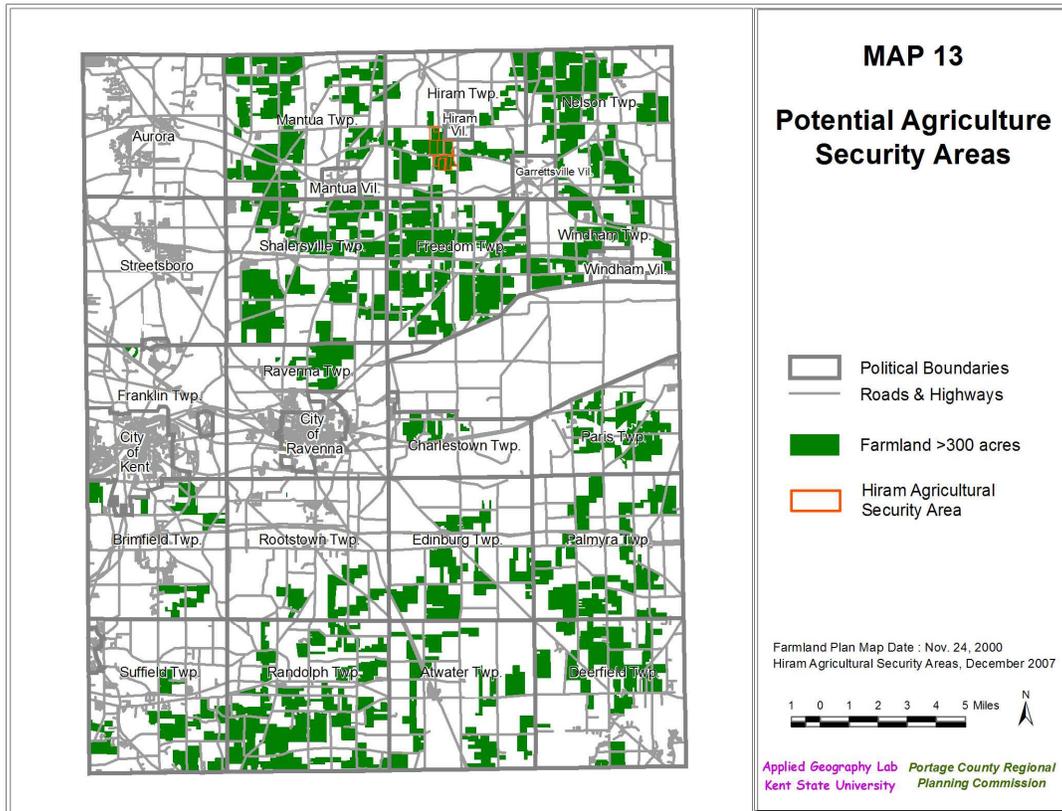
“The Task Force (Farmland Preservation) recommends that Agricultural Security Areas, defined by State guidelines, with the exception that Portage County’s will encompass 300 acres or more of farmland rather than the states current minimum acreage proposed of 1,000 acres, be established on a voluntary basis by landowners who wish to participate in a PDR program as defined by state guidelines.”

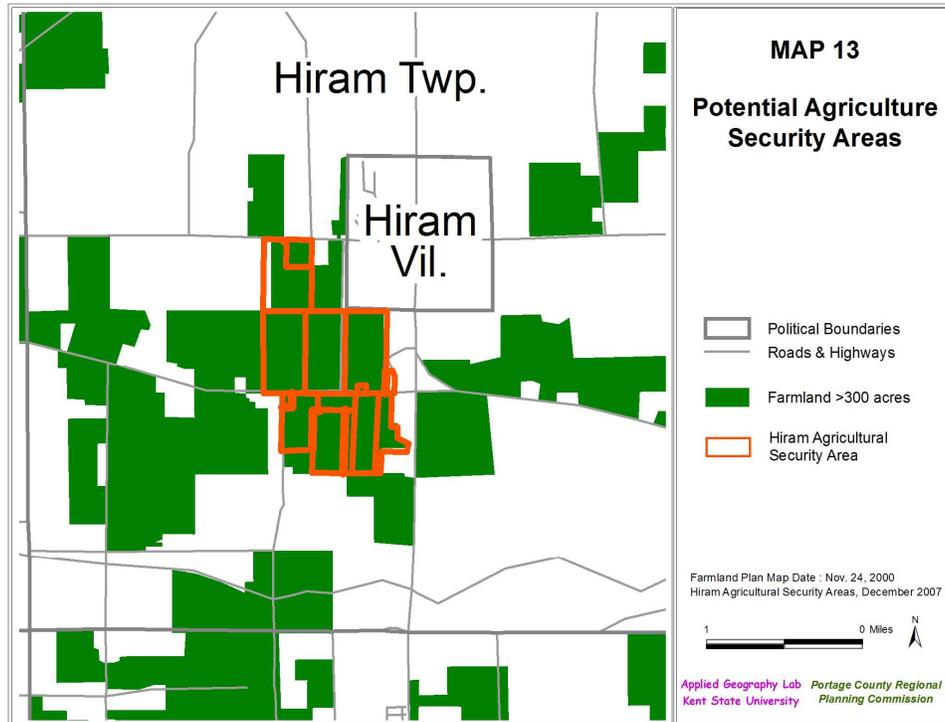
At the time the plan was written, pending state legislation was proposing a 1,000 acre minimum requirement for Agricultural Security Areas. Also, the thinking of the County Farmland Preservation Task Force was that those who wanted to participate in an ASA were also likely to want to participate in a Purchase of Development Rights (PDR) program, now known as Ohio Agricultural Easement Purchase Program(AEPP).

The first map on the following page show the general areas for potential Agricultural Security Areas from the County’s Farmland Preservation Plan, based on agricultural land use data at the time and blocks of farmland of at least 300 acres outside of designated growth centers. The second map, clearly shows the relationship of

the proposed Hiram Agricultural Security Area (outlined in orange) to the Potential Agricultural Securities Areas Map from the County Farmland Preservation Plan.

Relationship of the Proposed Application to the County or Regional Comprehensive Plan Report on the Application and Consistency with Existing Plans





C. Consistency with the Hiram 2020 Comprehensive Plan

The proposed Hiram Agricultural Security Area is consistent with the Hiram 2020 Comprehensive Plan adopted by Hiram Township Trustees, Hiram Village and Hiram College Board of Trustees.

The pertinent section from this plan is as follows:

The following goals and policy statements relate to conservation of farmland:

A. FARMLAND

GOAL To preserve a majority of the agricultural land base in the Township for future generations.

OBJECTIVE 1 To protect large blocks of farmland and unique farmlands while providing for limited development in areas suitable for agricultural production.

POLICIES

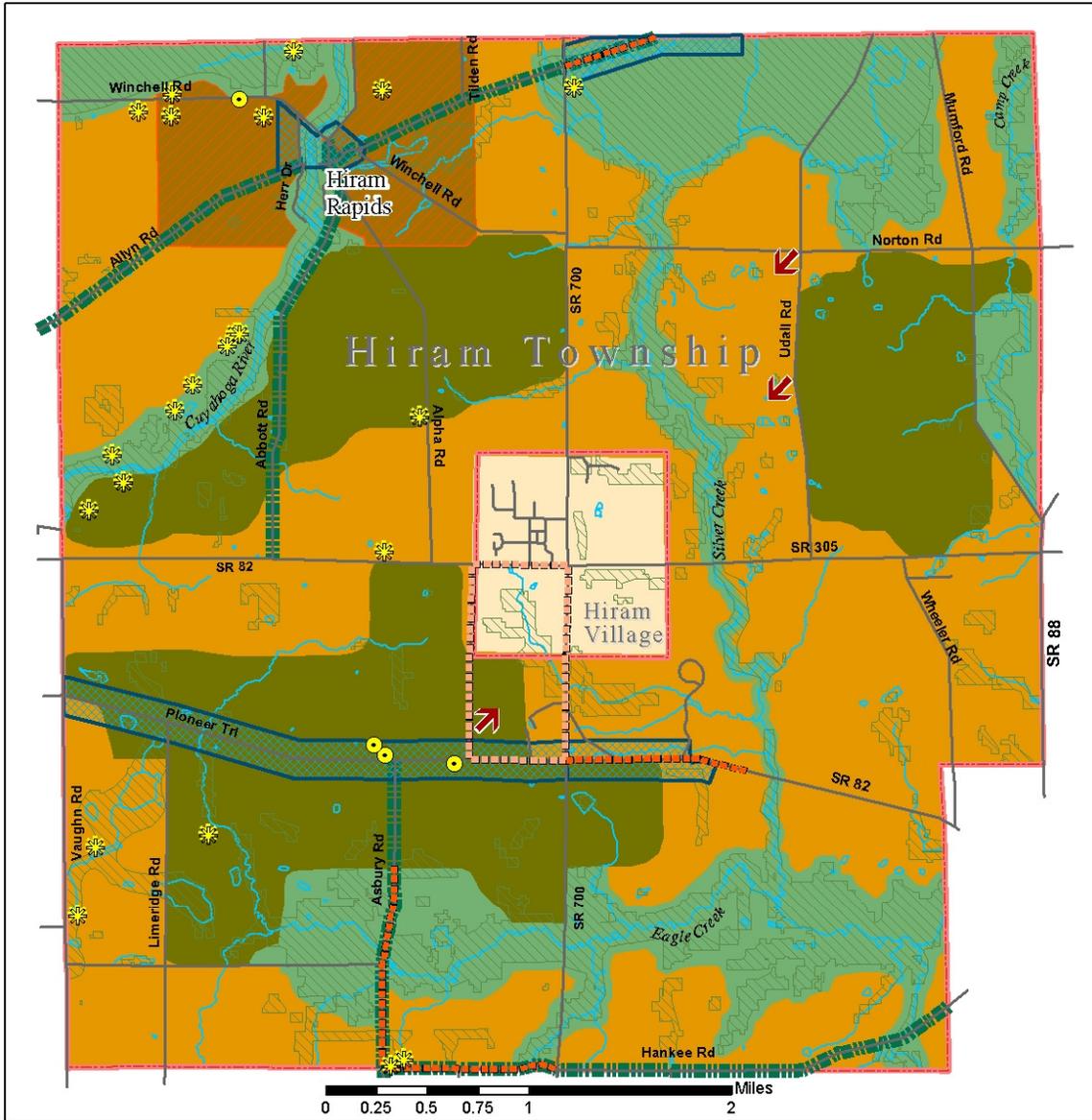
1. The township will promote the protection and enhancement of agricultural lands that have the greatest long-term productivity potential.
2. Land in agriculture must be protected from conflicting non-farm uses to ensure continued viability.
3. Development that is compatible with the agriculture industry and the maintenance of rural character will be supported.
4. The Township and Village will support programs and initiatives that help preserve agricultural land and help maintain and enhance the economic viability of the agriculture industry.

5. Non-farm development will be encouraged on least productive lands and in areas which can best support development due to infrastructure availability and capacity.
6. Public sewer and water lines will not be extended to areas identified on the plan as Primary Agricultural Conservation Areas.
7. Any entity proposing any utility extension or infrastructure improvements shall prepare an evaluation of said extension or improvements impact on agricultural lands to convert to non-farm uses.
8. The use of farmland preservation tools in Primary Agricultural Conservation Areas that limit the density of development, reduce conflicts between farmers and non-farmers, protect valuable farmland, and protect the base of farmland will be promoted.

The proposed Hiram Agricultural Security Area falls within the area identified on the Hiram 2020 Comprehensive Plan as a Primary Agricultural Conservation Area. See Maps on following pages. The second plan map combines both Hiram Township and Village Plan maps.

D. Recommendation: The Portage County Regional Planning Commission and the Portage County Farmland Preservation Advisory Board recommends that the Portage County Commissioners and Hiram Township Trustees approve the establishment of the Hiram Agricultural Security Area #1.

Comprehensive Plan Concepts - Hiram Township

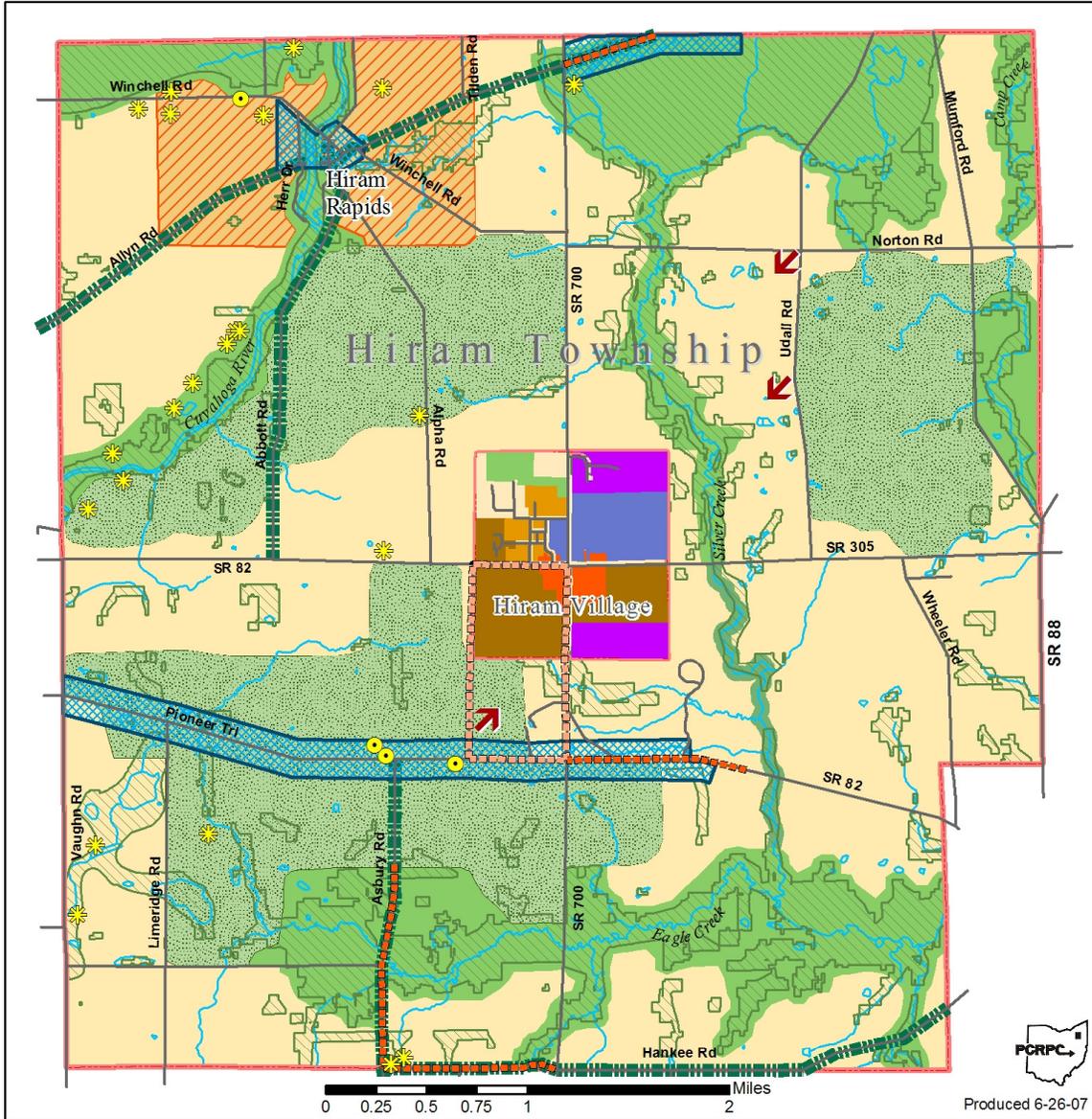


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|---|--|---|
|  Low Density Residential |  Walking Trail |  Scenic View Protection |
|  Mod-Low Density Residential |  Scenic Route |  Ohio Historic Inventory |
|  Village |  Rural Route |  Ohio Archaeological Inventory |
|  Primary Agricultural Conservation |  Critical Natural Areas | |
|  Primary Environmental/Riparian Conservation | | |
|  Historic Resource Conservation | | |



Produced 5-12-03

Hiram Township & Village Comprehensive Plans (2003)



- | | | |
|-----------------------------|---|-------------------------------|
| Low Density Residential | College Research | Walking Trail |
| Mod-Low Density Residential | Primary Agricultural Conservation | Scenic Route |
| Medium Density Residential | Primary Environmental/Riparian Conservation | Rural Route |
| High Density Residential | Historic Resource Conservation | Scenic View Protection |
| Commercial/Residential | Critical Natural Areas | Ohio Historic Inventory |
| Industrial | | Ohio Archaeological Inventory |

VIII. COUNTY ENGINEER – Mickey Marozzi

The County Engineer presented his verbal report concerning planned improvements to existing or proposed roads during the next 10 years that are within the area proposed to be included in the ASA.

Mr. Marozzi advised that there are two roads in the area: Ryder Road and Pioneer Trail. He stated that he is unaware of any proposed improvements other than safety related improvements such as a resurfacing or realigning and would'd be maintenance oriented.

Mr. Marozzi added that he reviewed the map presented and, since there is no definition of contiguous farmland in the legislation, he would note that there are two small parcels within the proposed ASA that may not be contiguous.

IX. OHIO DEPARTMENT OF TRANSPORTATION

There was no report from the Ohio Department of Transportation concerning any planned improvements to existing or proposed roads during the next 10 years that are within the area proposed to be included in the ASA.

X. COMMENTS FROM ELECTED OFFICIALS

Township Trustee Kulka noted that he has no problem with the proposed ASA if it helps the community and helps to preserve farmland. Trustee Bosma added that he has no objection to the ASA either. Mr. Bosma asked the County Engineer if the two island parcels are affected by the ASA. Lynne Erickson responded no, that the Township Zoning Resolution would govern those properties as those properties are not included in the ASA.

Trustee Kulka added that it is good for the Township and the County to work together as we have on this project.. The Trustees will consider this application at their next meeting in January.

XI. COMMENTS FROM THE PUBLIC – None

XII. COUNTY/TRUSTEES STATEMENT - Clerk

The Hiram Township Board of Trustees must approve or reject this application not later than 45 days (February 10, 2008) after this joint Public Hearing. The Portage County Board of Commissioners must approve or reject this application by resolution not later than 60 days (February 25, 2008) after this Public Hearing.

XIII. ADJOURNMENT AT 9:35 AM

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DEPARTMENT OF BUDGET & FINANCIAL MANAGEMENT

Present: Audrey Tillis, Jon Barber

Resolutions

1. General Fund Amendments to the Annual Appropriation Resolution/07-1227
 - a. Commissioners Other – Internal Transfers and Supplements to Departments for Year End Balancing
 - b. Human Resources – Supplement from Contingency for Year End Balancing
 - c. Senior Center - Supplement from Contingency for Year End Balancing
 - d. Auditor - Supplement from Contingency for Year End Balancing
 - e. Prosecutor – Internal Transfer to Adjust to Actual
 - f. Clerk of Courts – Internal Transfers for Year End Balancing
 - g. Domestic Relations - Supplement from Contingency for Year End Balancing
 - h. Probate Court - Supplement from Contingency for Year End Balancing
 - i. Juvenile Probation - Supplement from Contingency for Year End Balancing
 - j. Coroner - Supplement from Contingency for Year End Balancing

- k. Sheriff – Internal Transfers and Supplement from Contingency for Year End Balancing
 - l. Budget Commission – Internal Transfer and Supplement from Contingency for Year End Balancing
2. Other Funds Amendments to the Annual Appropriation Resolution/07-1228
 - a. Fund 1004, DRETAC Treasurer – Supplemental Appropriation
 - b. Fund 1006, Comp Legal Research Muni Crt – Internal Transfer
 - c. Fund 1012, Mediation And Dispute 2303.201 – Internal Transfer
 - d. Fund 1102, Marine Patrol Grant – Internal Transfers
 - e. Fund 1191, Childrens Advocacy Center – Supplemental Decrease
 - f. Fund 1201, Motor Vehicle And Gas Tax – Internal Transfers
 - g. Fund 1263, CHIP Home – Supplemental Decrease
 - h. Fund 1330, Dog And Kennel – Supplemental Decrease
 - i. Fund 1362, CH Title XIX Medicaid – Internal Transfer
 - j. Fund 1410, Job And Family Services – Internal Transfers
 - k. Fund 1480, Violence Against Women – Internal Transfer
 - l. Fund 5100, Nursing Home General Administration – Internal Transfers
 - m. Fund 5300, PCS Randolph Township – Supplemental Decrease
 - n. Fund 5301, PCS Franklin Hills Upgrade – Supplemental Decrease
 - o. Fund 5306, PCS Ravenna Rootstown Pump Upgrade – Supplemental Decrease
 - p. Fund 5312, PCS State Route 44 Vacuum – Supplemental Decrease
 - q. Fund 5400, PCW General Administration – Internal Transfer
 - r. Fund 5506, PCW Brimfield Booster PS – Supplemental Decrease
 - s. Fund 5703, StS Pike Parkway – Supplemental Appropriation
 - t. Fund 7000, Central Services – Internal Transfer
 - u. Fund 7001, Central Print Shop – Internal Transfer
 3. Additional General Fund for End of Year Clean-Up Amendments/07-1240
 4. Additional Other Funds for End of Year Clean-Up Amendments/07-1241
 5. Other Resolutions:
 - a. Cash Advance – Fund 0001, General Fund to Fund 1017, Mediation & Dispute Grant DMST/07-1229
 - b. Cash Advance – Fund 0001, General Fund to Fund 1148, Kids in Treatment/07-1230
 - c. Cash Advance – Fund 0001, General Fund to Fund 1460, Enforcement Protection Orders/07-1231
 - d. Cash Advance – Fund 0001, General Fund to Fund 1471, Senior Farmers Market Nutrition/07-1232
 - e. Cash Advance – Fund 5600, StS General Administration to Fund 5704, StS Generator/07-1233
 - f. Cash Advance Repayment – Fund 1161, Terrorist Training to Fund 0001, General Fund/07-1234
 - g. Cash Advance Repayment – Fund 7000, Central Purchasing to Fund 0001, General Fund/07-1235
 - h. Reschedule Cash Advance Repayment – Fund 5308, PCS Ravenna South Pipe Replacement to Fund 5200, PCS General Administration/07-1236
 - i. Reschedule Cash Advance Repayment – Fund 5309, PCS Franklin Hills Pump Upgrade to Fund 5200, PCS General Administration/07-1237

- j. Reschedule Cash Advance – Fund 5311, PCS Franklin Hills Rehab to Fund 5200, PCS General Administration/07-1238
- k. Reschedule Cash Advance Repayment – Fund 5703, StS Pike Parkway to Fund 5600, StS General Administration/07-1239

6. Journal entry approval:

- a. Processing Expenditure Corrections – Between Funds 1161 & 1162
- b. Audrey Tillis presented the expenditure correction for the Prosecutor’s renovation

7. Discussion Items:

- a. Audrey Tillis presented the Board of Elections Compensation Analysis

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OFFICE OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT

Present: Jon Barber, Audrey Tillis

The Board of Commissioners agreed that Jon Barber should begin to use the Excel spreadsheet created by Internal Auditor Carol Kurtz to track his time.

Riddle Block Security

Jon Barber advised that there is a \$25,000 cost for security from 6:30 AM – 7:00 PM at the site/Journal Entry

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10:50 AM The Board of Commissioners recessed to Solid Waste Management District Meeting

11:15 AM the Board of Commissioners reconvened

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RESOLUTION No. 07-1223 - RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Charles W. Keiper II that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on December 27, 2007 in the total payment amount as follows:

- 1. \$151,619.47 for Medical Mutual Claims-Fund 7101; and
- 2. \$3,855.32 for MHM Resources, Inc for processing FLEX claims for Medical Mutual for the year 2007 while Medical Mutual implements a new billing system; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor’s Office:

Wire Transfer on Friday, December 28, 2007	\$ 151,619.47
Wire Transfer on Friday, December 28, 2007	\$ 3,855.32

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Christopher Smeiles, Yea; Charles W. Keiper II, Yea;

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RESOLUTION No. 07-1224 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Christopher Smeiles, seconded by Charles W. Keiper II that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor’s Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor’s Office:

12/27/07	3358	\$ 1,709.00
12/27/07	3325	1,465.93
12/27/07	3324	4,588.60
12/27/07	3321	73.97
12/27/07	3320	770.46
12/27/07	3312	17,207.50
12/27/07	3244	15,342.46
12/26/07	3213	33.13
12/27/07	3186	10,000.00
12/27/07	3178	19,669.77
12/26/07	3175	65,985.80
12/26/07	3148	49,425.00
12/26/07	2990	49,425.00
12/24/07	2541	141.95
12/24/07	2317	18.15
12/24/07	2319	39.67
Total		\$ 235,896.39

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Christopher Smeiles, Yea; Charles W. Keiper II, Yea;

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RESOLUTION No. 07-1225 - RE: APPROVING A REQUEST FOR INSTALLMENT PAYMENTS OF CONNECTION CHARGES FOR CONNECTION TO THE SANITARY SEWERAGE SYSTEM IN THE PORTAGE COUNTY REGIONAL SEWER DISTRICT AND ESTABLISHING THE TERMS AND CONDITIONS OF THE SAME.

It was moved by Christopher Smeiles, and seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, this Board by **Resolution No. 04-1007**, adopted December 14, 2004, has established connection charges for connection to the sanitary sewerage system in Ravenna Township and has provided therein that the applicant in order to purchase a permit for such connection may submit a written request to the Board requesting that such connection charges be paid in installments; and

WHEREAS, the following named applicant, being the owner of the property hereafter described, has requested in writing the option of paying the connection charges, applicable to the following described property in installments;

Applicant: Laurie L. Conklin

Service Address: 4914 State Route 59, Ravenna, Ohio 44266

Parcel Number: 29-326-00-00-016-000

Property Description: Being a 1.08 acre parcel of land situated in Ravenna Township Original Lot 26S, Portage County, and State of Ohio;

WHEREAS, this Board, on the basis of all relevant facts and circumstances, hereby determines that the granting of such request would be equitable pursuant to the following terms and conditions that are determined to be fair and appropriate now therefore be it

RESOLVED, by the Board of County Commissioners, Portage County, Ohio (COMMISSIONERS):

Section 1. That determinations set forth in the second preamble of this resolution are hereby incorporated herein.

Section 2. That request of the above named applicant for the installment payment of the

connection charges established pursuant to Resolution No. **04-1007**, adopted December 14, 2004, with respect to the property described in the preamble to this resolution is hereby approved subject to the following terms and conditions.

- A. The total amount of such connection charges is \$3,246.00.
- B. The connection charges shall be payable in 20 quarterly installments beginning with the first sanitary sewer billing after connection to the sanitary sewer, unless pursuant to Paragraph H of this section, if the applicant is delinquent twice in any calendar year on paying quarterly installments and carrying charge thereon, at which time the total unpaid balance of such connection charges shall be deemed an additional installment then due and owing in that quarter.
- C. A carrying charge shall be paid equal to 6.49 percent per annum on the unpaid balance of the total connection charges due and owing computed from the date of the payment of the preceding quarterly installment.
- D. The quarterly installment and the carrying charges thereon shall be included as a separate item on the quarterly bill for sewer service.
- E. In the event any installment or the carrying charge thereon are not paid within 15 days after the quarterly billing date, a penalty of 10 percent of the amount then due and owing shall be paid.
- F. The applicant, prior to the issuance of the permit, may be required by the Board of County Commissioners to give security, which may include the requirement of a surety Bond sufficient to assure the payment of all such installments.
- G. The applicant or his successor, in title to the property identified in the preamble (hereinafter referred to as "his successor"), at his option may, at any time, make payment of the unpaid balance of the connection charges and carrying charge provided for herein, provided that if such prepayment option is elected, the carrying charge provided for herein shall be computed and paid only to the date of payment of the unpaid balance.
- H. In the event the applicant or his successor is delinquent twice in any calendar year on paying quarterly installments and carrying and the carrying charge thereon, the Board may by notice in writing to the applicant or his successor, declare the unpaid balance of the connection charge to be due and payable immediately as an additional installment then due and owing in that quarter and upon such declaration such installment shall become due and payable, provided that the applicant or his successor, may cure such default and acceleration of the additional installment by paying, within 15 days of such carrying charges thereon together with the penalty applicable thereto. Such written notice shall be given to the applicant or his successor, by registered or certified mail, postage prepaid at the address set forth in the following approval of terms and conditions. It shall be the obligation of the applicant or his successor to notify the County Sanitary Engineer of any difference of address to which such notice shall be sent. In the event such default is not cured by such payment within the specified period, the installments which are delinquent, together with any unpaid carrying charges and penalty and the balance of the connection charges, all of which are due and payable by reason of such declaration, shall be certified by this Board to

the County Auditor who shall place the same upon the real property tax list and duplicate against the property served by such connection and such charge shall be a lien on such property from the date the same are placed on the real property tax list and duplicate by the Auditor and shall be collected in the same manner as other taxes.

Section 3. The Sanitary Engineer, acting on behalf of the Board, is hereby authorized and directed to certify to the County Auditor such information as will identify the parcel of property to be served by the connection to be paid in installments pursuant to this resolution, the total amount of the connection charges to be paid in installments, the amount of each installment and the total number of installments to be paid. The County Auditor shall record such information in the sewer improvement record provided for in Section 6117.33, Revised Code, for the Sewer District and maintain such record until the connection charges are paid in full.

Section 4. The County Sanitary Engineer shall present a certified copy of this resolution to the applicant referred to herein. The applicant shall execute thereon an endorsement that the terms and conditions set forth in the resolution are satisfactory to the applicant and that the resolution and the terms and conditions thereof, constitute an agreement between the applicant and the County. Upon the execution by the applicant of the approval of such terms and conditions, the applicant can execute an affidavit pursuant to Section 5301.252, Revised Code, for recording pursuant to Section 317.08, Revised Code, with respect to the right of Portage County to acquire a lien against the above described property in the event of the failure of the applicant or his successor, to pay when due as provided herein. Such affidavit shall, among other things, identify the property to which such lien may attach and shall have attached to it a true and correct copy of this resolution, including the approval of the terms and conditions by the applicant and such County. Upon the receipt of the resolution with such endorsement executed by the applicant and the execution of such affidavit, the County Sanitary Engineer is authorized to issue to the applicant the permit provided for in Section 2 of Resolution No. **04-1007**.

Section 5. That the Clerk of this Board is hereby directed to file a certified copy of this resolution with the Auditor of this County for recording pursuant to Section 319.61, Ohio Revised Code. In the event the Board declares the unpaid balance to be due and payable pursuant to Subsection H of Section 2 and the default is not cured, a certified copy of the resolution providing for the acceleration of the unpaid balance shall so be certified to the County Auditor for recording pursuant to such section.

Section 6. That the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

Charles W. Keiper, Yea;

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RESOLUTION No. 07-1226

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RE:

AMEND RESOLUTION 03-340, ADOPTED APRIL 17, 2003 – REVISION OF SECTION 13 OF THE COMMISSIONERS' PERSONNEL POLICY MANUAL

It was moved by Christopher Smeiles, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners adopted Resolution 03-340 on April 17, 2003, substantially revising and updating the Commissioners' Personnel Policy Manual; and

WHEREAS, the Board of Commissioners has revised Section 13, Travel and Expense Reimbursement by adopting the following Resolutions: 04-0098 on February 12, 2004, increasing the mileage reimbursement amount to \$0.375 per mile; 05-0019 on January 11, 2005, increasing the mileage reimbursement rate to \$0.405 per mile; 05-0896 on August 18, 2005, adding language that provides for reimbursement for travel by air, rail, bus or other common carrier and also provides that frequent flyer credits are to be used for County travel only; 05-1262 on December 22, 2005, increasing the mileage reimbursement rate to \$0.445 per mile; 06-1085 on December 7, 2006, increasing the mileage reimbursement rate to \$0.485 per mile, and 07-0604 on June 21, 2007, modifying the Item C provisions regarding reimbursement for meals; and

WHEREAS, the Internal Revenue Service as of January 1, 2008 is revising the mileage reimbursement rate to \$0.505, now therefore be it

RESOLVED, that this resolution will amend Resolution 03-340 as follows:

The Commissioners' Personnel Policy Manual adopted by the Board of Commissioners by Resolution 03-0340, effective July 1, 2003, is amended to incorporate a change to Section 13, Travel and Expense Reimbursement, by amending Item B.1 Mileage, Parking and Tolls,

- a. A County car or an employee's personal car may be used for approved county travel. If an employee's personal car is used, actual total mileage should be reported and will be reimbursed at \$0.505 per mile (AAA mileage will be used to verify questionable mileage reimbursement requests). This rate will be reviewed each year during the month of November and adjusted at that time to match the Internal Revenue Service's Standard Mileage Rate established for the year ahead.

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

Charles W. Keiper, Yea;

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RESOLUTION No. 07-1227

RE: AMENDMENT TO THE GENERAL FUND 2007
ANNUAL APPROPRIATION RESOLUTION NO. 06-1116
ADOPTED DECEMBER 19, 2006

It was moved by Christopher Smeiles, second by Charles W. Keiper II that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2007 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below,

		<u>Increase</u>	<u>Decrease</u>
Fund: 0001 General Fund			
010 Commissioners Other			
00104	Commissioner Other CS	23,000	0
00107	Commissioner Other OE	0	541,916
00109	Commissioner Other ME	72,000	0
	MEMO TOTAL	<u><u>\$ 95,000</u></u>	<u><u>\$ 541,916</u></u>

Note: Year End Rounding Adjustment

018 Human Resources			
0018D	Human Resources Full Time	1	0
	MEMO TOTAL	<u><u>\$ 1</u></u>	<u><u>\$ -</u></u>

Note: Year End Rounding Adjustment

055 Senior Center			
0055D	Senior Center Full Time	1	0
	MEMO TOTAL	<u><u>\$ 1</u></u>	<u><u>\$ -</u></u>

Note: Year End Rounding Adjustment

100 Auditor			
0110D	Auditor Financial Ma Full Time	1	0
0112D	Auditor Real Propert Full Time	1	0
	MEMO TOTAL	<u><u>\$ 2</u></u>	<u><u>\$ -</u></u>

Note: Year End Rounding Adjustment

Increase *Decrease*

300 Prosecutor

03003	Prosecutor General Fringes	1,200	0
0300D	Prosecutor General Full Time	0	1,200
	MEMO TOTAL	<u><u>\$ 1,200</u></u>	<u><u>\$ 1,200</u></u>

Note: Adjust to Actual

500 Clerk of Courts

05005	Clerk Common Pleas Ct MS	520	0
0500D	Clerk Common Pleas C Full Time	0	520
0500M	Clerk Common Pleas C Overtime	0	1,075
05024	Clerk-Civil/Criminal CS	3,148	0
0502D	Clerk-Civil/Criminal Full Time	0	3,148
0502M	Clerk-Civil/Criminal Overtime	1,075	0
	MEMO TOTAL	<u><u>\$ 4,743</u></u>	<u><u>\$ 4,743</u></u>

Note: Year End Balancing Adjustment

550 Domestic Relations

0550D	Domestic Relations Full Time	1	0
	MEMO TOTAL	<u><u>\$ 1</u></u>	<u><u>\$ -</u></u>

Note: Year End Rounding Adjustment

560 Probate Court

05603	Probate Court Fringes	36	0
	MEMO TOTAL	<u><u>\$ 36</u></u>	<u><u>\$ -</u></u>

Note: Year End Rounding Adjustment

		<u>Increase</u>	<u>Decrease</u>
580 Juvenile Probation			
0580D	Juvenile Probation Full Time	1	0
	MEMO TOTAL	<u><u>\$ 1</u></u>	<u><u>\$ -</u></u>

Note: Year End Rounding Adjustment

600 Coroner			
0600E	Coroner Part Time	1	0
	MEMO TOTAL	<u><u>\$ 1</u></u>	<u><u>\$ -</u></u>

Note: Year End Rounding Adjustment

700 Sheriff's Department			
07003	Sheriff-General Fringes	1,251	0
07004	Sheriff-General Admin CS	0	3,700
07005	Sheriff-General Admin MS	0	6,000
0700E	Sheriff-General Part Time	63	0
0700M	Sheriff-General Overtime	200	0
07103	Sheriff-Corrections Fringes	2,041	0
07104	Sheriff-Corrections CS	0	2,450
07105	Sheriff-Corrections MS	0	400
0710D	Sheriff-Corrections Full Time	5,700	0
0710E	Sheriff-Corrections Part Time	200	0
0710M	Sheriff-Corrections Overtime	8,700	0
07203	Sheriff-Detectives Fringes	0	600
0720D	Sheriff-Detectives Full Time	0	600
0720E	Sheriff-Detectives Part Time	0	100
0720M	Sheriff-Detectives Overtime	200	0
07303	Sheriff-Road Deputies Fringes	0	1,500
0730D	Sheriff-Road Deputies Full Time	18,500	0
0730E	Sheriff-Road Deputies Part Time	900	0
0730M	Sheriff-Road Deputies Overtime	0	1,400
07403	Sheriff-Dispatch Fringes	0	400
0740D	Sheriff-Dispatch Full Time	0	600
0740E	Sheriff-Dispatch Part Time	85	0
0740M	Sheriff-Dispatch Overtime	1,330	0
	MEMO TOTAL	<u><u>\$ 39,170</u></u>	<u><u>\$ 17,750</u></u>

Note: Year End Balancing Adjustment

RESOLUTION No. 07-1228

**- RE: AMENDMENT TO THE NON GENERAL FUND
2007 ANNUAL APPROPRIATION RESOLUTION NO
06-1117 ADOPTED DECEMBER 19, 2006**

It was moved by Christopher Smeiles, second by Charles W. Keiper II that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2007 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below,

		<u>Increase</u>	<u>Decrease</u>
Fund:	1003 Real Estate Assessment		
	915 Data Processing Board		
	10033 Real Estate Assessment Fringes	559	0
	10036 Real Estate Assessment CO	0	4,183
	1003D Real Estate Assessme Full Time	3,624	0
	MEMO TOTAL	<u><u>\$ 4,183</u></u>	<u><u>\$ 4,183</u></u>

Note: Year End Balancing Adjustment

Fund:	1004 DRETAC - Treasurer		
	200 Treasurer		
	1004D DRETAC Treasurer Full Time	1,015	0
	MEMO TOTAL	<u><u>\$ 1,015</u></u>	<u><u>\$ -</u></u>

Note: Year End Balancing Adjustment

Fund:	1006 Comp Legal Research Muni Crt		
	520 Municipal Court		
	10065 Comp Lgl Res-Muni MS	0	151
	1006D Comp Lgl Res-Muni Full Time	151	0
	MEMO TOTAL	<u><u>\$ 151</u></u>	<u><u>\$ 151</u></u>

Note: Year End Balancing Adjustment

	<u>Increase</u>	<u>Decrease</u>
Fund: 1012 Mediation And Dispute 2303.201		
530 Common Pleas Court		
10123 Mediation & Dispute Fringes	322	0
1012E Mediation & Dispute Part Time	0	322
MEMO TOTAL	<u><u>\$ 322</u></u>	<u><u>\$ 322</u></u>

Note: Year End Balancing Adjustment

Fund: 1102 Marine Patrol Grant		
700 Sheriff's Department		
11023 Sheriff-Marine Patrol Fringes	220	0
11025 Sheriff-Marine Patrol MS	0	1,220
1102D Sherif-Marine Patrol Full Time	1,000	0
MEMO TOTAL	<u><u>\$ 1,220</u></u>	<u><u>\$ 1,220</u></u>

Note: Increase Salary Budget Per Grant

Fund: 1191 Childrens Advocacy Center		
001 Commissioners		
11914 Local Law Enforce CS	0	1
MEMO TOTAL	<u><u>\$ -</u></u>	<u><u>\$ 1</u></u>

Note: Year End Balancing Adjustment

Fund: 1201 Motor Vehicle And Gas Tax		
800 Engineer's Department		
12013 Motor Vehicle/Gas Tax Fringes	0	20,000
1201M Motor Vehicle/Gas Tx Overtime	20,000	0
MEMO TOTAL	<u><u>\$ 20,000</u></u>	<u><u>\$ 20,000</u></u>

Note: To Cover Increased Overtime from Inclement Weather

		<u>Increase</u>	<u>Decrease</u>
Fund:	1263 CHIP Home		
	010 Commissioners Other		
	12634 CHIP Home CS	0	94,384
	MEMO TOTAL	<u><u>\$ -</u></u>	<u><u>\$ 94,384</u></u>

Note: Adjust to Actual

Fund:	1330 Dog And Kennel		
	045 Dog And Kennel		
	13308 Dog Kennel - Warden DE	0	24,402
	13309 Dog Kennel - Warden ME	24,402	0
	1330M Dog Kennel - Warden Overtime	0	1
	MEMO TOTAL	<u><u>\$ 24,402</u></u>	<u><u>\$ 24,403</u></u>

Note: Year End Balancing Adjustment

Fund:	1362 CH Title XIX Medicaid		
	051 Job And Family Services		
	1362E CH Title XIX MedicaidPart Time	200	0
	1362M CH Title XIX Medicaid Overtime	0	200
	MEMO TOTAL	<u><u>\$ 200</u></u>	<u><u>\$ 200</u></u>

Note: Year End Balancing Adjustment

Fund:	1410 Job And Family Services		
	051 Job And Family Services		
	14103 Job & Family Services Fringes	2,000	0
	1410D Job & Family Service Full Time	0	3,000
	1410M Job & Family Service Overtime	1,000	0
	MEMO TOTAL	<u><u>\$ 3,000</u></u>	<u><u>\$ 3,000</u></u>

Note: Year End Balancing Adjustment

		<u>Increase</u>	<u>Decrease</u>
Fund:	1480 Violence Against Women		
	300 Prosecutor		
	14804 Violence Against Women CS	0	349
	1480D Violence Against Wom Full Time	349	0
	MEMO TOTAL	<u><u>\$ 349</u></u>	<u><u>\$ 349</u></u>

Note: Year End Balancing Adjustment

Fund:	5100 Nursing Home General Administr		
	054 Nursing Home		
	51003 Nursing Home Gen Fringes	0	5,764
	5100D Nursing Home Gen Full Time	5,764	0
	MEMO TOTAL	<u><u>\$ 5,764</u></u>	<u><u>\$ 5,764</u></u>

Note: Year End Balancing Adjustment

Fund:	5300 PCS Randolph Township		
	060 Water Resources		
	53008 PCS Randolph Township DS	0	61,478
	MEMO TOTAL	<u><u>\$ -</u></u>	<u><u>\$ 61,478</u></u>

Note: Adjust to Actual

Fund:	5301 PCS Franklin Hills Upgrade		
	060 Water Resources		
	53016 PCS Franklin Hills Upgrade CO	0	13,620
	53018 PCS Franklin Hills Upgrade DS	0	46,522
	MEMO TOTAL	<u><u>\$ -</u></u>	<u><u>\$ 60,142</u></u>

Note: Adjust to Actual

	<u>Increase</u>	<u>Decrease</u>
5306 PCS Ravenna Rootstown Pump Upg		
Fund: 060 Water Resources		
53066 PCS Ravenna Rootstown Pump DE	0	9,095
MEMO TOTAL	<u>\$ -</u>	<u>\$ 9,095</u>

Note: Adjust to Actual

5312 PCS State Route 44 Vacuum		
Fund: 060 Water Resources		
53126 PCS State Route 44 Vacuum CO	0	320,895
MEMO TOTAL	<u>\$ -</u>	<u>\$ 320,895</u>

Note: Adjust to Actual

5400 PCW General Administration		
Fund: 060 Water Resources		
54005 Portage County Water MS	0	5,000
5400M Portage County Water Overtime	5,000	0
MEMO TOTAL	<u>\$ 5,000</u>	<u>\$ 5,000</u>

Note: Year End Balancing Adjustment

5506 PCW Brimfield Booster PS		
Fund: 060 Water Resources		
55066 PCW Brimfield Booster CO	0	40,780
MEMO TOTAL	<u>\$ -</u>	<u>\$ 40,780</u>

Note: Adjust to Actual

5703 StS Pike Parkway		
Fund: 060 Water Resources		
57036 StS Pike Parkway CO	21,647	0
MEMO TOTAL	<u>\$ 21,647</u>	<u>\$ -</u>

Note: Year End Balancing Adjustment

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RESOLUTION No. 07-1229 - RE: CASH ADVANCE - FROM FUND 0001, GENERAL FUND TO FUND 1017, MEDIATION & DISPUTE GRANT DMST

It was moved by Christopher Smeiles, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, the Mediation & Dispute Grant Fund's current obligations are exceeding actual cash therefore; the fund is in need of interim cash until receipt of grant revenues are received in Fiscal 2008, now therefore be it;

RESOLVED, that the following cash advance be made in the amount of \$7,993.00.

FROM:
0001, GENERAL FUND
ORGCODE- 00100009
Debit Expense Account
Object 920000 - Advances-Out \$ 7,993.00

TO:
1017, MEDIATION & DISPUTE GRANT DMST
ORGCODE - 10175502
Credit Revenue Account
Revenue Source 290000 - Advances-In \$ 7,993.00

and be it further

RESOLVED, the advance will be repaid to the General Fund by December 31, 2008 with anticipated revenue received from grant funds, and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Domestic Relations Court and the Department of Budget & Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Christopher Smeiles, Yea; Charles W. Keiper, Yea;

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RESOLUTION No. 07-1230 - RE: CASH ADVANCE - FROM FUND 0001, GENERAL FUND TO FUND 1148, KIDS IN TREATMENT

It was moved by Christopher Smeiles, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, the Kids in Treatment Grant Fund's current obligations are exceeding actual cash therefore;

the fund is in need of interim cash until receipt of grant revenues are received in Fiscal 2008, now therefore be it;

RESOLVED, that the following cash advance be made in the amount of \$ 5,217.00.

FROM:
0001, GENERAL FUND
ORGCODE- 00100009
Debit Expense Account
Object 920000 - Advances-Out \$ 5,217.00

TO:
1148, KIDS IN TREATMENT
ORGCODE - 11485702
Credit Revenue Account
Revenue Source 290000 - Advances-In \$ 5,217.00

and be it further

RESOLVED, the advance will be repaid to the General Fund by December 31, 2008 with anticipated revenue received from grant funds, and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Juvenile Court and the Department of Budget & Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Christopher Smeiles, Yea; Charles W. Keiper, Yea;

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RESOLUTION No. 07-1231 - RE: CASH ADVANCE - FROM FUND 0001, GENERAL FUND TO FUND 1460, ENFORCEMENT PROTECTION ORDERS

It was moved by Christopher Smeiles, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, the Violence Against Women 2007 Grant to Encourage Arrest Policies and Enforcement of Protection Orders Fund's current obligations are exceeding actual cash therefore; the fund is in need of interim cash until receipt of grant revenues are received in Fiscal 2008, now therefore be it;

RESOLVED, that the following cash advance be made in the amount of \$ 14,067.00.

FROM:

0001, GENERAL FUND
ORGCODE- 00100009
Debit Expense Account
Object 920000 - Advances-Out \$ 14,067.00

TO:
1460, ENFORCEMENT PROTECTION ORDERS
ORGCODE - 14600102
Credit Revenue Account
Revenue Source 290000 - Advances-In \$ 14,067.00

and be it further

RESOLVED, the advance will be repaid to the General Fund by December 31, 2008 with anticipated revenue received from grant funds, and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, and the Department of Budget & Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Christopher Smeiles, Yea; Charles W. Keiper, Yea;

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RESOLUTION No. 07-1232 - RE: CASH ADVANCE - FROM FUND 0001, GENERAL FUND TO FUND 1471, SENIOR FARMERS MARKET NUTRITIO

It was moved by Christopher Smeiles, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, the Area Agency on Aging Grant Fund's current obligations are exceeding actual cash therefore; the fund is in need of interim cash until receipt of grant revenues are received in January 2008, now therefore be it;

RESOLVED, that the following cash advance be made in the amount of \$ 12,936.00.

FROM:
0001, GENERAL FUND
ORGCODE- 00100009
Debit Expense Account
Object 920000 - Advances-Out \$ 12,936.00

TO:
1471, SENIOR FARMERS MARKET NUTRITIO
ORGCODE - 14710552

Credit Revenue Account
Revenue Source 290000 - Advances-In \$ 12,936.00

and be it further

RESOLVED, the advance will be repaid to the General Fund by December 31, 2008 with anticipated revenue received from grant funds, and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Senior Center and the Department of Budget & Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Christopher Smeiles, Yea; Charles W. Keiper, Yea;

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RESOLUTION No. 07-1233 - RE: CASH ADVANCE - FROM FUND 5600, StS GENERAL ADMINISTRATION TO FUND 5704, StS GENERATOR

It was moved by Christopher Smeiles, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, interim financing is needed until funds for the Streetsboro Generator Project are received from the Ohio Public Works Commission (OPWC); now therefore be it

RESOLVED, that the following cash advance be authorized in the amount of \$ 38,350.00:

FROM:
FUND 5600, StS GENERAL ADMINISTRATION,
ORGCODE - 560040J9
Project: 04190
Debit Expense Account
Object 920000 Advances Out \$ 38,350.00

TO:
FUND 5704, StS GENERATOR
ORGCODE - 57040602
Project: 04190
Credit Revenue Account
Revenue Source 290000 Advances In \$ 38,350.00.

and be it further

RESOLVED, that the cash advance will be repaid when funds are received from the Ohio Public Works Commission, and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Department of Budget and Financial Management and the Water Resources Department, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote was as follows:

Maureen T. Frederick, Yea; Christopher Smeiles, Yea; Charles W. Keiper, Yea;

* * * * *
RESOLUTION No. 07-1234 - RE: FINAL CASH ADVANCE REPAYMENT FROM FUND 1161, TERRORIST TRAINING TO FUND 0001, GENERAL FUND

It was moved by Christopher Smeiles, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, Resolution 05-0121, approved by the Board of County Commissioners on February 15, 2005, is an amendment to Resolution 04-1059 to change the due date of a cash advance repayment from Fund 1161 to Fund 0001 in the amount of \$198,000, and

WHEREAS, according to Resolution 05-0572, approved by the Board of County Commissioners on June 21, 2005 a partial cash advance repayment was made in the amount \$120,000, with the remaining \$78,000 due on or before November 30, 2005, and

WHEREAS, according to Resolutions 05-1126 the final cash advance was approved on November 8, 2005 for \$78,000 and was subsequently amended by Resolution 05-1204 on December 1, 2006 to a partial repayment of \$16,000, and

WHEREAS, the remaining cash advance due to the General Fund, Fund 0001 is \$62,000, and

WHEREAS, Fund 1161 has sufficient cash to repay the final cash advance of \$62,000 and the cash advance repayment is now due; now therefore be it

RESOLVED, that the following cash advance repayment be made in the amount of \$ 62,000 as follows;

FROM:
1161, TERRORIST TRAINING
ORGCODE - 11619309
Credit Expense Account
Object 921000 - Advances-Out Returned \$ 62,000

TO:
0001, GENERAL FUND

ORGCODE- 00100002
Debit Revenue Account
Revenue Source 291000 - Advances-In Returned \$ 62,000

and be it further

RESOLVED, that the County Auditor is hereby requested to make said advance repayment by Journal Entry and that a certified copy of this resolution be filed with the County Auditor, the Homeland Security and the Emergency Management Agency and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

* * * * *
**RESOLUTION No. 07-1235 - RE: CASH ADVANCE REPAYMENT- FROM FUND 7000,
CENTRAL PURCHASING TO FUND 0001, GENERAL
FUND**

It was moved by Christopher Smeiles, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, according to Resolution 05-0974, adopted by the Board of County Commissioners on September 20, 2005, a \$175,000 cash advance repayment was due back on December 31, 2005 from Fund 7000 to the General Fund, and

WHEREAS, according to Journal Entry No. 9 approved by the Board of County Commissioners on December 22, 2005, \$25,000 was repaid in FY 2005 and the remaining \$150,000 shall be repaid on or before December 31st each year for the next six (6) years, now therefore be it

RESOLVED, that the second of the six cash advance repayment of \$25,000 be authorized as follows:

FROM:
7000 CENTRAL SERVICES (PURCHASING)
ORGCODE- 70000129
Debit Expense Account
Object 921000- Advances Out-Return \$ 25,000

TO:
0001 GENERAL FUND
ORGCODE - 00100002
Credit Revenue Account
Revenue Source 291000- Advance Repayment \$ 25,000

and be it further

RESOLVED, that the County Auditor is hereby requested to process said cash advance repayment by Journal Entry, and that a certified copy of this resolution be filed with the Internal Services Director, the County Auditor and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Christopher Smeiles, Yea; Charles W. Keiper, Yea;

* * * * *

RESOLUTION No. 07-1236 - RE: RESCHEDULE CASH ADVANCE REPAYMENT- FROM FUND 5308, PCS RAVENNA SOUTH PIP RPLCMNT TO FUND 5200, PCS GENERAL ADMINISTRATION

It was moved by Christopher Smeiles, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, the Board of County Commissioners approved Resolution 05-1193 providing a cash advance in the amount of \$276,617 from Fund 5200, PCS General Administration to Fund 5308, PCS Ravenna South Pip Replcmnt, and

WHEREAS, the due date for the repayment of this cash advance was 4th quarter of Fiscal Year 2006, and

WHEREAS, Resolution 06-1133 amended the due date to the 4th quarter of Fiscal Year 2007, and

WHEREAS, Fund 5308 has received sufficient cash from Ohio Public Works Commission (OPWC) to repay this cash advance but the funds will not be certified until FY 2008, now therefore be it

RESOLVED, that the Resolution 05-1193 be amended to reflect a new due date of the 1st quarter of Fiscal Year 2008, and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, the Water Resources Department and the Department of Budget and Finance, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Christopher Smeiles, Yea; Charles W. Keiper, Yea;

* * *
RESOLUTION No. 07-1237 - RE: RESCHEDULE CASH ADVANCE REPAYMENT - FROM FUND 5309, PCS FRANKLIN HILLS PUMP UPGRAD TO FUND 5200, PCS GENERAL ADMINISTRATION

It was moved by Christopher Smeiles, seconded by Charles W. Keiper II that the following resolution be adopted:

- WHEREAS,** the Board of County Commissioners approved Resolution No. 07-0298 providing a cash advance in the amount of \$320,241.00 from Fund 5200, PCS General Administration to Fund 5309, PCS Franklin Hills Pump Upgrade, and
- WHEREAS,** the cash advance was scheduled to be repaid by December 31, 2007 and
- WHEREAS,** Fund 5309 has not received permanent financing to repay this cash advance; now therefore be it
- RESOLVED,** that Resolution 07-0298 be amended to reflect a repayment when permanent financing is obtained, and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the County Auditor, the Water Resources Department and the Department of Budget & Financial Management, and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Christopher Smeiles, Yea; Charles W. Keiper, Yea;

* * *
RESOLUTION No. 07-1238 - RE: RESCHEDULE CASH ADVANCE REPAYMENT - FROM FUND 5311, PCS FRANKLIN HILL REHAB TO FUND 5200, PCS GENERAL ADMINISTRATION

It was moved by Christopher Smeiles, seconded by Charles W. Keiper II that the following resolution be adopted:

- WHEREAS,** the Board of County Commissioners approved Resolution No. 07-0740 providing a cash advance in the amount of \$ 288,350.00 from Fund 5200, PCS General Administration to Fund 5311, PCS Franklin Hills Pump Upgrade, and
- WHEREAS,** the cash advance was scheduled to be repaid by December 31, 2007, and
- WHEREAS,** Fund 5311 has not received permanent financing to repay this cash advance; now therefore be it

RESOLVED, that Resolution 07-0740 be amended to reflect a repayment when permanent financing is obtained, and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, the Water Resources Department and the Department of Budget & Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Christopher Smeiles, Yea; Charles W. Keiper, Yea;

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RESOLUTION No. 07-1239 - RE: RESCHEDULE CASH ADVANCE REPAYMENT - FROM FUND 5703, StS PIKE PARKWAY TO FUND 5600, StS GENERAL ADMINISTRATION

It was moved by Christopher Smeiles, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, the Board of County Commissioners approved Resolution No. 06-0978 providing a cash advance in the amount of \$93,800.00 from Fund 5600, StS General Administration to Fund 5703, StS PIKE PARKWAY, and

WHEREAS, the cash advance was scheduled to be repaid by December 31, 2007, and

WHEREAS, Fund 5703 has not received permanent financing to repay this cash advance; now therefore be it

RESOLVED, that Resolution 06-0978 be amended to reflect a repayment when permanent financing is obtained, and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, the Water Resources Department and the Department of Budget & Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Christopher Smeiles, Yea; Charles W. Keiper, Yea;

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RESOLUTION No. 07-1240

RE:

AMENDMENT TO THE GENERAL FUND 2007
ANNUAL APPROPRIATION RESOLUTION NO.
06-1116 ADOPTED DECEMBER 19, 2006

It was moved by Christopher Smeiles, second by Charles W. Keiper II that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2007 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below,

		<u>Increase</u>	<u>Decrease</u>
Fund: 0001 General Fund			
700 Sheriff's Department			
07004	Sheriff-General Admin CS	50	0
07203	Sheriff-Detectives Fringes	0	650
0720M	Sheriff-Detectives Overtime	600	0
MEMO TOTAL		<u><u>\$ 650</u></u>	<u><u>\$ 650</u></u>

Note: Adjust to Year End Need

913 Budget Commission			
09133	Budget Commission Fringes	0	230
09135	Budget Commission MS	230	0
MEMO TOTAL		<u><u>\$ 230</u></u>	<u><u>\$ 230</u></u>

Note: Adjust to Year End Need

TOTAL MEMO BALANCE ALL AMENDMENTS		<u><u>\$ 880</u></u>	<u><u>\$ 880</u></u>
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and be it further,

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further,

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Maureen T. Frederick, Yea;
Yea;

Christopher Smeiles, Yea;

Charles W. Keiper,

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RESOLUTION No. 07-1241

RE:

**AMENDMENT TO THE NON GENERAL FUND
2007 ANNUAL APPROPRIATION RESOLUTION
NO 06-1117 ADOPTED DECEMBER 19, 2006**

It was moved by Christopher Smeiles, second by Charles W. Keiper II that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2007 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below,

		<u> Increase </u>	<u> Decrease </u>
Fund:	1263 CHIP Home		
	010 Commissioners Other		
	12634 CHIP Home CS	6,500	0
	MEMO TOTAL	<u><u> \$ 6,500 </u></u>	<u><u> \$ - </u></u>

Note: Current Year Adjustment to Allow for Carry Forward

Fund:	1362 CH Title XIX Medicaid		
	051 Job And Family Services		
	13629 CH Title XIX Medicaid ME	10,000	0
	MEMO TOTAL	<u><u> \$ 10,000 </u></u>	<u><u> \$ - </u></u>

Note: Allow for Cash Advance

	<u><u> \$ 16,500 </u></u>	<u><u> \$ - </u></u>
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and be it further,

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further,

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

Charles W. Keiper, Yea;

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RESOLUTION No. 07-1242 - RE: ADJUST DUE DATE OF A CASH ADVANCE AND PARTIAL CASH ADVANCE REPAYMENT FROM FUND 1362, CH TITLE XIX MEDICAID TO FUND 0001, GENERAL FUND

It was moved by Christopher Smeiles, seconded by Charles W. Keiper II that the following resolution be adopted.

WHEREAS, the original cash advance on July 3, 1997, Resolution No. 97-399, has not been repaid to General Fund; and

WHEREAS, Resolution No. 98-129 reclassified this cash advance for the duration of the project; and

WHEREAS, sufficient funds have been received in Fund 1362,

now therefore be it

RESOLVED, that a cash advance repayment schedule be authorized, with three separate installments of \$10,000 being repaid by December 31, 2007; June 30, 2008; and December 31, 2008, respectively, and be it further

RESOLVED, that the first repayment installment be approved as follows:

FROM:
1362 CH TITLE XIX MEDICAID
ORGCODE 13620529
Debit Expense Account
Object 921000 – Advance Out Returns \$10,000

TO:
0001 GENERAL FUND
ORGCODE 00100002
Credit Revenue Account
Object 291000 – Advance Repayment \$10,000

and be it further

RESOLVED, that the County Auditor is hereby requested to process said cash advance repayment by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

Charles W. Keiper, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

Charles W. Keiper, Yea;

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RESOLUTIONS

December 27, 2007

1. Approval of Meeting Minutes from the December 20, 2007 regular Board Meeting as presented.
2. Approve the Bills as presented by the County Auditor and reviewed by the Internal Auditor./None
3. Approve the wire transfer as presented by the County Auditor./07-1223
4. Approve the Journal Vouchers as presented by the County Auditor./07-1224
5. Approve the Then & Now as presented by the Portage County Auditor./None
6. Approving a request for installment payments of connection charges for connection to the sanitary sewerage system in the Portage County Regional Sewer District and establishing the terms and conditions of the same (Water Resources Department)/07-1225
7. Amend Resolution No. 03-340 adopted April 17, 2003 – Revision of Section 13 of the Commissioners' Personnel Policy Manual – Mileage reimbursement to \$ 0.505 per mile (Human Resources)/07-1226

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INVITATIONS/MEETING NOTICES

December 27, 2007

1. Meeting notice for the Western Reserve Resource Conservation & Development Council (RC&D) Council meeting on Thursday, January 10, 2007, 9:00 AM-12:00 Noon, at Summit County Furnace Run Metroparks.
2. Meeting notice from Judge John Enlow to Commissioner Frederick for the Community Corrections Board meeting on Friday, January 18, 2008, 8:00 AM in Judge Enlow's Jury Room.
3. Invitation to the PARTA and Geauga County Stakeholder's Meeting on Friday, January 18, 2007, 11:30 AM-1:30 PM, at PARTA.
4. Invitation to the Grand Opening/Ribbon Cutting of Portage Home Health Services on Tuesday, January 15, 2008, 11:00 AM, 9248 Market Square Drive, Streetsboro.
5. Invitation from the American Cancer Society for the Relay For Life Kickoff on Sunday, January 6, 2008, 6:00-8:00 PM, Doogan's Of Aurora.

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INCOMING CORRESPONDENCE

December 27, 2007

1. Undated correspondence (received December 20, 2007) from GE Capital, regarding personal property taxes/Forward to Internal Services Director JoAnn Townend for her files and information

2. December 14, 2007 e-mail from Commissioner Frederick, regarding the Board of Elections and additional space (held in order to speak with Mark Frisone)/information only
3. December 20, 2007 e-mail from Commissioner Frederick, regarding The Woodlands At Robinson contact list/organizational chart/Forward to Human Resources Department Director Lynn Leslie for review and comment to the Board of Commissioners before releasing.
4. December 20, 2007 e-mail from Patrick Carano, Summit County Port Authority regarding The Cascades/Clerk to bring back
5. December 17, 2007 correspondence from Steve Colecchi, Robinson Memorial Hospital, regarding the Robinson Memorial Hospital Board of Trustee appointment/Clerk to schedule and advertise the next meeting
6. The Commissioners received the December 19, 2007 Amended Certificate of Estimated Resources for the year beginning January 1, 2007 as submitted by the Portage County Budget Commission (cc: Department of Budget & Financial Management)./Journal Entry
7. The Board of Commissioners received the December 19, 2007 on-line survey from a concerned citizen/Information only – no response possible with no identifying information
8. December 19, 2007 e-mail from Jon Barber, Office of Homeland Security and Emergency Management, to Sheriff Kaley, regarding space for the EOC/Clerk to draft a letter from the Board of Commissioners to Sheriff Kaley
9. December 20, 2007 correspondence from Beverly Stickel, regarding Tala Stickel/Forward to Denise Smith/Information only since this confidential correspondence was forwarded to JFS Director Anita Herington for investigation.
10. December 20, 2007 e-mail from Brian Kelley, ITS, regarding MUNIS Bond/Hold for additional information from Mr. Kelley
11. Does the Board wish to nominate a county government program for the National Association of Counties 2008 Achievement Award/Bring back
12. December 21, 2007 e-mail from Michelle Ripley, Human Resources Department, regarding a public records request/Information only and forward to Denise Smith
13. December 24, 2007 e-mail from JoAnn Townend, Internal Services, regarding the following: (A) Monitoring Service Agreement from the Prosecutor's Office regarding Adult Probation; (B) Public Records request Attorney Mitchell Weisman (see above correspondence from Michelle Ripley, Human Resources Department)/Information only
14. December 17, 2007 memo from Mary Jane Neiman, County Commissioners' Association of Ohio, regarding the 2008 CCAO Roster Update. Does the Board wish to make any changes/Commissioners Keiper and Smeiles would like to use new photos.
15. December 14, 2007 correspondence from the Brimfield Township trustees, regarding the intersection of Mogadore Road and Old Forge Road/Clerk to investigate and bring back

16. The Board of Commissioners received the Weekly Report of Kennel Population, Impounding, Miscellaneous and Revenue for the week of December 16 and 23, 2007 as presented by the Acting County Dog Warden, Jon Barber./Journal Entry
17. The Board of Commissioners received notice that Rob Tulley has resigned his position as Labor Representative from GAPP WIB, as presented by the Commissioners' Executive Assistant/Board of Commissioners waiting for response from Jim Wyatt regarding his serving in this capacity.
18. The Board of Commissioners received the December 24, 2007 memo from Portage County Recorder Bonnie Howe regarding the Recorder's fees to be charged for the filing of Zoning Resolutions and Amendments in accordance with the Ohio Revised Code Section 317.32./Journal Entry
19. December 17, 2007 correspondence from Barbara Petroski, Portage County Historical Society, requesting a grant of \$ 2,000 to fund archival supplies for their historic photographic collection./Journal Entry
20. December 21, 2007 correspondence from Jeff Meyers, David L. Sommers, regarding winter maintenance of the Portage County Veterans' Memorial/Forward to Director of Maintenance Tim Miller and Internal Services Director JoAnn Townend for her files.
21. December 20, 2007 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2007 as presented by the Portage County Auditor's Office./Journal Entry
22. December 20, 2007 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2007 as presented by the Portage County Auditor's Office./Journal Entry
23. Board of Commissioners' authorization requested to have Commissioner Frederick sign the State of Ohio Community Development Block Grant (CDBG) Microenterprise Program Grant Agreement Extension No. 3 through June 30, 2008 for Grant No. B-M-05-062-1 as requested by Kerry Macomber, Kent Regional Business Alliance. Documents reviewed by Carol Kurtz, Internal Auditor noting the request appears to be proper and appropriately authorized./Journal Entry
24. December 20, 2007 memo from Carol Kurtz, Internal Auditor, including a sample timesheet for Jon Barber, in hours and percentages for Mr. Barber's time divided between Office of Homeland Security and Emergency Management, Dog Warden, and Security Department./The Board of Commissioners agreed that Director Barber should begin to use the form on a trial basis.
25. Board of Commissioners' authorization requested to allow Director Jon Barber, Office of Homeland Security and Emergency Management, to submit a request for reimbursement to the Ohio Public Safety Department for S06 SHSP-67-0313 Request for Administration of Planning, Training, Exercise and Administration (PTEA) portion of the Grant provided by RCC Consultants, Inc. in the amount of \$ 25,896.00. Documents reviewed by Carol Kurtz, Internal Auditor noting the request appears to be appropriate to assure that this is ample opportunity to expend all grant funds awarded./Journal Entry
26. December 14, 2007 memo from Carol Kurtz, Internal Auditor, including a report regarding the closeout audit conducted on December 13, 2007 for the Portage County Dog Warden's Office./Journal Entry
27. Board of Commissioners' authorization requested to have Commissioner Frederick sign the Portage County Commissioners RLF Check No. 1105 dated December 21, 2007 for \$ 6,261.42 to Neighborhood Development Services Inc. for RLF Administration Fees as follows:/Journal Entry

Portage County HOME Rehab	Invoice No. HOME 11142007	\$ 126.37
Portage County Owner Occupied	Invoice No. OWNOC11142007	\$ 113.69
	Invoice No. OWNOC11142007	\$ 149.47
Portage County ED	Invoice No. ED11142007	\$ 5,231.23
Portage County Acquisition Assistance	Invoice No. ACQASST 11142007	\$ 242.87
Portage County Rental Rehab	Invoice No. REN REH 11142007	\$ 299.78
Rental Rehab – Windham	Invoice No. REN REHW 11142007	\$ 98.01
Total		\$ 6,261.42

28. December 20, 2007 correspondence from Jeffery Haley, US Department of Justice, regarding Grant No. 2002-LB-BX-2730 Local Law Enforcement Block Grant and 2003-CW-BX-0035 Safe Havens: Supervised Visitation. Documents reviewed by Carol Kurtz, Internal Auditor with comments noted/
29. Board of Commissioners' signature requested on the December 19, 2007 correspondence to the Portage County Auditor including the Maintenance and Operations Billings Interim Certification of Delinquent Accounts for the Portage County Regional Sewer District Portage County Water District Streetsboro Sanitary Sewer District No. 4 and the Time Payment Tap-In Fees Interim Certification of Delinquent Accounts for the Portage County Regional Sanitary Sewer District Streetsboro Sanitary Sewer District No. 4, as presented by the Portage County Water Resources Department./Journal Entry
30. Board of Commissioners' authorization requested to purchase six (6) pickup trucks and one (1) heavy duty F550 diesel crane truck through the State Cooperative Purchasing Program not to exceed \$ 236,100.00, including delivery, as requested by the Water Resources Department. Funding for this expense has been included in the 2008 Operating Budget. (Note: 4 vehicles are replacements)/Request withdrawn by Water Resources Department Director Harold Huff.
31. Board of Commissioners' signature requested on the December 27, 2007 correspondence to Campus Pointe Associates LLC advising that the Portage County Water Resources Department records indicate that Project No. FR-1 (07-080), Portage County Regional Sewer District Campus Pointe Apartments, has been completed, including construction of all sewers, testing, and adjustment of manholes to final grade and restoration. All conditions of the General Sewer Agreement have been met and the sewer project is accepted by Portage County subject to the usual one year guarantee of workmanship and material. Commissioner Smeiles abstained due to related party transaction as requested by the Water Resources Department./Journal Entry

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PLEASE ADD TO YOUR AGENDA

December 27, 2007

- December 26, 2007 e-mail from Patrick Carano, Summit County Port Authority, regarding the Final Disbursement for the Cascades/Clerk to bring back
- December 26, 2007 e-mail from George Sarkis, Roetzel & Andress, regarding the Final Disbursement for the Cascades/Clerk to bring back
- December 26, 2007 e-mail from Harold Huff, Water Resources Department, requesting annual salary raise adjustments for department managers as follows:/Journal Entry

John Clark	2%
Don Van Metre	2%

Les Cross	2%
Lynn Kline	2%
Wayne Carkido	3%
Kathy Trammel	3%
Lee Benson	3%
Donald West	4%

4. December 26, 2007 e-mail from Steve Eva, The Woodlands At Robinson, regarding Portage Physical Therapy/Information only.
5. The Department of Budget and Financial Management presents an agenda for Board consideration/Audrey Tillis attended this morning for consideration of these Board actions.

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INFORMATION ONLY

December 27, 2007

32. December 26, 2007 correspondence from Harold Huff, Water Resources Department to Ohio EPA, including a general plan and implementation project schedule regarding Aurora Meadows Subdivision. (Entire document in share).
33. December 19, 2007 e-mail from Audrey Tillis, Department of Budget and Financial Management, to Elected Official and Department Managers regarding FY 2008 Budget.
34. December 18, 2007 e-mail from Claudia James, Regional Planning Commission, regarding Ed Wurm.
35. December 18, 2007 e-mail from Steve Eva, The Woodlands At Robinson, regarding Portage Physical Therapy.
36. December 19, 2007 correspondence from Joseph Hadley, NEFCO, including a full packet from today's General Policy Board meeting. Next meeting: Wednesday, January 16, 2007, 8:30 AM at Summa Health Center, Green.
37. December 20, 2007 e-mail from Leigh Herington, NOPEC, regarding Holiday hours and vacation time.
38. December 19, 2007 correspondence from Jennifer Natale, Aurora Chamber of Commerce, regarding the 2008 Buyers Guide and Membership Directory.
39. The Board of Commissioners received the Portage County Regional Airport Authority meeting minutes from November 14, 2007.
40. December 19, 2007 e-mail from Commissioner Frederick, regarding Ed Wurm.
41. December 18, 2007 correspondence from Michael Hiler, reminding Portage County that the completion date for Grant No. B-M-05-062-1 is on or about December 31, 2007.
42. December 22, 2007 e-mail from Chris Craycroft, Park District, including the December 22, 2007 Portage Parks Newsletter.
43. The Board of Commissioners received the Expressions newsletter for December 2007.

44. The Board of Commissioners received the Topics newsletter from Hiram College for December 2007.
45. December 2007 correspondence from Ronald Browder, Children's Defense Fund Ohio, including a copy of the Ohio KIDS County 2007 Data Book. (document in share file).
46. The Board of Commissioners received a note inside the Christmas card from Bob Walker, Rockinghorse Inn.

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PROSECUTOR'S CORRESPONDENCE

December 27, 2007

1. December 18, 2007 correspondence from Denise Smith to Andre Krembs, Andre P. Krembs Co., LPA, regarding William Walker/Information only
2. December 21, 2007 correspondence from Denise Smith to Ben Sutton, Sutton Insurance, regarding Stephen Georges vs. Portage County Sheriff's Department/Information only

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JOURNAL ENTRY

December 27, 2007

Motion by Christopher Smeiles, seconded by Charles W. Keiper II to approve the following actions:

1. The Board of Commissioners signed the Personnel Action Form authorizing the full time permanent hire of Catherine Shipp as an Income Maintenance Aide 2 (replacing Eileen Billings) for the Portage County Department of Job & Family Services, as presented by Human Resources Department Director Lynn Leslie and approved by Department of Job & Family Services Director Anita Herington. The Board of Commissioners notes that this hire is contingent upon the applicant passing a pre-employment physical and drug screen.
2. The Board of Commissioners signed the Personnel Action Form authorizing the full time permanent hire of Charlene Wolff as a Social Services Worker 3 (replacing Clarence Lee) for the Portage County Department of Job & Family Services, as presented by Human Resources Department Director Lynn Leslie and approved by Department of Job & Family Services Director Anita Herington. The Board of Commissioners notes that this hire is contingent upon the applicant passing a pre-employment physical and drug screen.
3. The Board of Commissioners signed the Personnel Action Form authorizing the full time permanent hire of Kay Dillon as a Social Services Worker 3 (replacing Kelly Baird) for the Portage County Department of Job & Family Services, as presented by Human Resources Department Director Lynn Leslie and approved by Department of Job & Family Services Director Anita Herington. The Board of Commissioners notes that this hire is contingent upon the applicant passing a pre-employment physical and drug screen.
4. The Board of Commissioners acknowledged the receipt of the December 19, 2007 Amended Certificate of Estimated Resources for the year beginning January 1, 2007, as presented by the Portage County Budget Commission.
5. The Board of Commissioners acknowledged the receipt of the Weekly Report of Kennel Population, Impounding, Miscellaneous and Revenue for the week of December 16 and 23, 2007, as presented by Acting County Dog Warden Jon Barber.

6. The Board of Commissioners accepted with regret the resignation of Rob Tulley as the Labor Representative from GAPP WIB, as presented by the Commissioners' Executive Assistant.
7. In accordance with the Ohio Revised Code Section 317.081, the Board of Commissioners acknowledged the receipt of the December 24, 2007 notification from Portage County Recorder Bonnie Howe advising that the fees to be charged for the filing of Township Zoning Resolutions and Amendments will comply with the Ohio Revised Code Section 317.32.
8. The Board of Commissioners approved the December 17, 2007 request the Portage County Historical Society for a grant of \$2,000 to fund archival supplies for the preservation of their historic photographic collection. Request forwarded to the Department of Budget & Financial Management for budget action in 2008.
9. The Board of Commissioners acknowledged the receipt of the December 20, 2007 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2007, as presented by the Portage County Auditor.
10. The Board of Commissioners acknowledged the receipt of the December 20, 2007 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2007, as presented by the Portage County Auditor.
11. The Board of Commissioners authorized Commissioner Frederick to sign the State of Ohio Community Development Block Grant (CDBG) Microenterprise Program Grant Agreement Extension No. 3 through June 30, 2008 for Grant No. B-M-05-062-1, as presented by Kerry Macomber, Kent Regional Business Alliance. Documents reviewed by Carol Kurtz, Internal Auditor noting the request appears to be proper and appropriately authorized.
12. The Board of Commissioners authorized Director Jon Barber, Office of Homeland Security and Emergency Management, to sign and submit a request for reimbursement to the Ohio Public Safety Department for S06 SHSP-67-0313 Request for Administration of Planning, Training, Exercise and Administration (PTEA) portion of the Grant provided by RCC Consultants, Inc. in the amount of \$25,896.00. Documents reviewed by Carol Kurtz, Internal Auditor noting the request appears to be appropriate to assure that this is ample opportunity to expend all grant funds awarded.
13. The Board of Commissioners authorized Commissioner Frederick to sign the Portage County Commissioners RLF Check No. 1105 dated December 21, 2007 for \$6,261.42 to Neighborhood Development Services Inc. for RLF Administration Fees as follows:

Portage County HOME Rehab	Invoice No. HOME 11142007	\$ 126.37
Portage County Owner Occupied	Invoice No. OWNOC11142007	\$ 113.69
	Invoice No. OWNOC11142007	\$ 149.47
Portage County ED	Invoice No. ED11142007	\$ 5,231.23
Portage County Acquisition Assistance	Invoice No. ACQASST 11142007	\$ 242.87
Portage County Rental Rehab	Invoice No. REN REH 11142007	\$ 299.78
Rental Rehab – Windham	Invoice No. REN REHW 11142007	\$ 98.01
Total		\$ 6,261.42

14. The Board of Commissioners signed the December 19, 2007 correspondence to the Portage County Auditor including the Maintenance and Operations Billings Interim Certification of Delinquent Accounts for the Portage County Regional Sewer District Portage County Water District Streetsboro Sanitary Sewer

District No. 4 and the Time Payment Tap-In Fees Interim Certification of Delinquent Accounts for the Portage County Regional Sanitary Sewer District Streetsboro Sanitary Sewer District No. 4, as presented by the Portage County Water Resources Department.

15. The Board of Commissioners signed the December 27, 2007 correspondence to Campus Pointe Associates LLC of Middleburg Heights, Ohio advising that the Portage County Water Resources Department records indicate that Project No. FR-1 (07-080), Portage County Regional Sewer District Campus Pointe Apartments, has been completed, including construction of all sewers, testing, and adjustment of manholes to final grade and restoration. All conditions of the General Sewer Agreement have been met and the sewer project is accepted by Portage County subject to the usual one year guarantee of workmanship and material. Commissioner Smeiles abstained due to related party transaction as requested by the Water Resources Department.
16. The Board of Commissioners accepted the December 26, 2007 recommendation from Director Harold Huff, Portage County Water Resources Department, and authorized the implementation of annual salary raise adjustments for department managers as follows, effective January 1, 2008:

John Clark	2%
Don Van Metre	2%
Les Cross	2%
Lynn Kline	2%
Wayne Carkido	3%
Kathy Trammel	3%
Lee Benson	3%
Donald West	4%

17. The Board of Commissioners signed the December 20, 2007 correspondence to Janet Esposito, County Auditor requesting the Auditor's office process expenditure corrections between Funds 1161 and 1162 (Office of Homeland Security & Emergency Management) as follows:

	<u>Org</u>	<u>Object</u>	<u>Project</u>	<u>Amount</u>	<u>Description</u>
Debit:	11629309	911000	-	\$6,507.36	Exp to wrong fund
	11629309	911000	-	\$3,586.68	Reallocate Exp to Award
Credit:	11619302	281000	-	\$6,507.36	Exp to wrong fund
	11619302	281000	-	\$3,586.68	Reallocate Exp to Award

18. The Board of Commissioners signed the December 20, 2007 correspondence to Janet Esposito, County Auditor requesting the Auditor's office process an expenditure correction between Funds 4001 and 4002 as follows:

	<u>Org</u>	<u>Object</u>	<u>Project</u>	<u>Amount</u>	<u>Description</u>
Debit:	40100014	420000	-	\$187,657.36	Exp to wrong fund
Credit:	40020124	420000	-	\$187,657.36	Exp to wrong fund

19. The Board of Commissioners acknowledged the receipt of the December 14, 2007 memo from Carol Kurtz, Internal Auditor, including a report regarding the closeout audit conducted on December 13, 2007 for the Portage County Dog Warden's Office. The Commissioners noted that the Internal Auditor conducted her

audit in accordance with generally accepted auditing standards and that the cash and other assets were presented fairly in the records and in conformity with generally accepted accounting principles.

- 20. On December 20, 2007, the Board of Commissioners received and approved the revised Job Description for the Director of Nursing at The Woodlands at Robinson, as presented by Generations and reviewed by Human Resources Department. The Commissioners authorize the Portage County Human Resources Department to advertise this vacancy.
- 21. The Board of Commissioners authorized the Acting Dog Warden to work with the Internal Services Director to obtain quotes for the painting of the interior of the Dog Warden Facility.
- 22. After meeting today with Director of Security Jon Barber, the Board of Commissioners agreed to continue the security operation in 2008 at the Riddle Block Building in Ravenna, as recommended by Director Barber.

All in favor, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **December 27, 2007**. There being no further business to come before the Board, it was moved by Christopher Smeiles, seconded by Charles W. Keiper II to adjourn the official meeting at 12:35 PM. All in favor, motion carries.

Maureen T. Frederick, President

Christopher Smeiles, Vice President

Charles W. Keiper II, Board Member

Deborah Mazanec, Clerk

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PAYINS FOR THE MONTH OF DECEMBER 2007

- 11/30/07 4926 Maureen T. Frederick, \$1.45 for Nov. – Dec. Cell Phone. Total: \$1.45
- 12/10/07 5075 Resource Energy – Oil Lease, \$105.34. Total: \$105.34
- 12/11/07 5086 Family & Community Services – Local Match Grant # 2006-JG-D01-6473: \$6,353.33 Total: \$6,353.33
- 12/12/07 5133 US Housing and Urban Development – Veterans Memorial: \$62,369.00. Total: \$62,369.00
- 12/21/07 5275 Portage Community Bank – Veterans Memorial, \$30,318.74. Total: \$30,318.74
- 12/21/07 5276 Beck Energy – Oil Lease, \$12.56. Total: \$12.56

AUTHORIZATION OF EXPENSES FOR THE MONTH OF DECEMBER 2007

- 11/28/07 Monica Braden, Sheila Uzl, and Sonya Edwards/SACWIS End User Training/Columbus, Ohio/December 3-5/\$857.50
- 11/19/07 Anita Herington/OJFSDA Legislative Committee Meeting/Columbus, Ohio/December 3/\$62.25
- 11/20/07 William Christie/Legal 01/Akron, Ohio/November 29/\$38.75
- 11/20/07 Laura Esposito/Safety Assessment Work Group Meeting/50 W. Town Street, 6th Floor/November 28/\$167.25
- 11/14/07 Jodie Coia, Cyndy Hostler, Ron Evans, Roxana Lyle, and Patti Long/Attorney Networking Training

OCDA/November 2/\$18/0.00

11/19/07 Mary Boston/EmployOn Training/Brookpark, Ohio/October 18/\$39.29

10/18/07 Becky Porcase/GAPP Partner Meeting/Chardon, Ohio/October 18/\$39.29

11/26/07 Dennis Lager/Ohio's Adam Walsh Act Seminar/Worthington, Ohio/December 14/\$225.00

11/21/07 Mike Beadle and Robert Symsek/Taser Training/Canfield, Ohio/December 20-21/\$250.00

11/21/07 Ron Rost/Accounting Update Seminar/KSU – Stark Branch/October 4/\$32.98

11/21/07 Mike Muldow, Mike Beadle and Eric Shaffer/Victims of Crime/Macedonia, Ohio/December 4/\$250.00

11/28/07 All WIC Staff/Staff Travel/Portage & Columbiana Counties/December/\$200.00

12/04/07 Janet Esposito/102nd Annual GFOA Conference/Fort Lauderdale, Florida/June 13-18, 2008/\$750.00

11/13/07 Judge Plough/Judges Summer Conference/Aurora, Ohio/\$191.25

12/04/07 Lori Evans, Kathleen Postlethwait, and Robyn Godfrey/OCCA Monthly Meeting/Columbus, Ohio/January 16, 2008/\$80.00

11/27/07 Mickey Marozzi/CCAO/CEAO Annual Winter Conference/Columbus, Ohio/December 2-8/\$835.00

11/20/07 John Evans, and Gene Funk/Training & Styles – On Site Work/PCWR Office/December 13-14, \$2,560.00

11/29/07 Tony Mangeri/International Code Council, OBBS Training Class/Cuyahoga Falls, Ohio/January 10, 2008/\$0.00

12/03/07 Brian Kelley/OACB – MRDD Convention/Columbus, Ohio/December 6/\$0.00

12/03/07 Shannon Cassi, Gladys Tasker, Valarie Picelle, Patty Doubrava, Diane Jones and Lisa Walker/LOC 07/Akron Training Center/December 18/\$225.00

11/30/07 Kathy Lennon/Hospital to Home Regional Workshop – SIDS/Akron, Ohio/December 7/\$11.00

11/27/07 Tim Beckner/Directors Conference Planning Meeting/Columbus, Ohio/December 7/\$170.00

12/03/07 Sure Cimino/Family-Child Learning Center/Tallmadge, Ohio/December 4/\$14.00

12/04/07 Angela Currey/IEP Meeting/Tallmadge, Ohio/December 5/\$15.00

11/20/07 Cheri Michael/A Symposium of Critical Issues/North Canton, Ohio/November 29/\$21.00

11/27/07 Michelle Ripley/Portage County Safety Council/Kent, Ohio/December 11/\$15.00

12/05/07 Wayne Carkido, John Clark and Don West/Storm Water Workshop #3/Ohio EPA/December 12, \$31.50

11/28/07 Jon Barber/911 Goes to Columbus Day/Columbus, Ohio/December 12/\$100.00

12/05/07 Lee Benson/Taking Care of Our Community/Kent, Ohio/December 6/\$0.00

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