

Monday, January 14, 2008

The Board of County Commissioners met in regular session on **Monday, January 14, 2008 at 9:40 AM** with the following members present:

Maureen T. Frederick

Christopher Smeiles

Charles W. Keiper II

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It was moved by Charles W. Keiper II, seconded by Christopher Smeiles to approve the meeting minutes of the January 10, 2008 meeting. All in favor, motion carries

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**PORTAGE COUNTY BOARD OF COMMISSIONERS
ORGANIZATION DAY AGENDA
MONDAY, JANUARY 14, 2008
10:00 AM**

1. Approval of the January 10, 2008 meeting minutes.
2. Nominations and Resolution for President of the Board./0027
3. Nominations and Resolution for Vice-President of the Board./08-0028
4. Resolution to appoint Clerk for the Board./08-0029
5. Resolution to appoint Acting Clerk./08-0030
6. Resolution to Fix Days and Hours of Regular Meetings./08-0031
7. Resolution for authorization for the purchase of items necessary for the hosting of Portage County functions from January 1, 2008 through December 31, 2008./08-0032
8. Resolution making Official Appointments to various County Boards./08-0033
9. Adjournment.

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RESOLUTION No. 08-0027

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**RE: COMMISSIONER CHRISTOPHER SMEILES
ELECTED PRESIDENT OF THE BOARD OF
PORTAGE COUNTY COMMISSIONERS FOR THE
YEAR 2008**

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that Commissioner Christopher Smeiles is elected for 2008 to preside at all regular and special sessions thereof for a term of one year or until the next organizational meeting of the Board; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0028 - RE: COMMISSIONER CHARLES W. KEIPER II ELECTED VICE-PRESIDENT OF THE BOARD OF PORTAGE COUNTY COMMISSIONERS FOR THE YEAR 2008.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that Commissioner Charles W. Keiper II is elected Vice-President of the Board of Portage County Commissioners for the year 2008, to preside at all regular and special sessions thereof for a term of one year or until the next organizational meeting of the Board; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0029 - RE: APPOINT DEBORAH MAZANEC AS CLERK OF THE BOARD OF PORTAGE COUNTY COMMISSIONERS FOR THE YEAR 2008.

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

RESOLVED, that Deborah Mazanec be and hereby is appointed by the Board of Portage County Commissioners as Clerk of the Board for the year 2008 or until the next organizational meeting of the Board; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0030 - RE: APPOINT ACTING CLERK IN THE ABSENCE OF THE CLERK OF THE PORTAGE COUNTY BOARD OF COMMISSIONERS

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

RESOLVED, that Amy Hutchinson be and hereby is appointed by the Board of Portage County Commissioners as Acting Clerk, in the absence of the Clerk for the Board, for the year 2008 or until the next organizational meeting of the Board; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0031 - RE: FIX DAYS AND HOURS OF REGULAR MEETINGS OF THE BOARD OF PORTAGE COUNTY COMMISSIONERS FOR THE YEAR 2008.

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that it is hereby established by the Board, that the regular meeting days of the Portage County Board of Commissioners for the year 2008 shall be on Tuesday and Thursday of each week, commencing at 9:00 AM and concluding at the end of business for the day; and be it further

RESOLVED, that said meetings are to be held at the County Administration Building, 7th Floor, 449 South Meridian Street, Ravenna, Ohio; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0032 - RE: AUTHORIZATION FOR THE PURCHASE OF ITEMS NECESSARY FOR THE HOSTING OF PORTAGE COUNTY FUNCTIONS FROM JANUARY 1, 2008 THROUGH DECEMBER 31, 2008.

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS, the Board of Commissioners, a legislative body with legislative power, hosts various meetings and functions throughout the year for which they must authorize the purchase of items necessary for those events; and

WHEREAS, in accordance with the Auditor of the State of Ohio Bulletin 2004-002, which requires “that expenditures of public funds for coffee, meals, refreshments, or other amenities have prior authorization by the appropriate legislative authority”; now therefore be it

RESOLVED, that the Portage County Board of Commissioners does hereby authorize the purchase of items necessary to host various events throughout the year 2008 in a total amount not to exceed \$1000; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0033 - RE: PORTAGE COUNTY COMMISSIONERS BOARD APPOINTMENTS FOR YEAR 2008

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, by the Board of County Commissioners, Portage County, Ohio, that the following board appointments be made:

Areawide Advisory Council of the Area Agency On Aging

Maureen T. Frederick

Alternate: Sally Kelly, Director, Senior Services

Portage County Regional Planning Commission

Maureen T. Frederick

Alternate - Matt Testa

Charles W. Keiper II

Alternate – John Epling

Christopher Smeiles

Alternate – Bridget Susel

Portage County Water Resources Department

Harold Huff, Director, Portage County Water Resources Department

Portage County Engineer Michael Marozzi

Alternate Dan Jendrisak, Construction Coordinator for the Portage County Engineer

Portage County Soil & Water Conservation District

District Coordinator James Bierlair

Alternate Jennifer White, District Technician/Education Specialist

Portage County Investment Advisory Committee (ORC § 135.34.1)

President of the Board

Vice-President of the Board

Joint Board Of Portage-Geauga County Commissioners

Maureen T. Frederick

Charles W. Keiper II

Christopher Smeiles

Portage County Records Commission (ORC § 149.38)

President of the Board

Portage County Board of Revision (ORC § 5715.02)

President of the Board

Alternate: Executive Assistant, General Services Director and Internal Auditor

Portage County Solid Waste Management District Policy Committee (ORC § 3734.54 B)

President of the Board

Family & Children First Council

President of the Board

Alternate or designee: Executive Assistant

Ravenna Arsenal Restoration Board

Christopher Smeiles

Alternate: Office of Homeland Security & Emergency Management Director

Akron Metropolitan Area Transportation Study (AMATS) Policy Committee

Christopher Smeiles

Alternate – Thomas Clapper

Charles W. Keiper II

Alternate – Executive Assistant

Maureen T. Frederick

Alternate – Harold Walker

Citizen Involvement Committee

Christopher Smeiles

Alternate -Thomas Clapper

Maureen T. Frederick

Alternate – Audrey Kessler

Charles W. Keiper II

Alternate - Executive Assistant

Community Improvement Corporation Of Summit, Medina, And Portage Counties (CIC)

Portage County Commissioners

Christopher Smeiles

Maureen T. Frederick

Charles W. Keiper II

Alternate: Portage County Director of the Office of Economic Development

Emergency Food & Shelter Board Of Portage County (Federal Board)

President of the Board (Highest Ranking Governmental Officer or his/her designee)

Alternate: Executive Assistant

