

Tuesday, April 29, 2008

The Board of County Commissioners met in regular session on **Tuesday, April 29, 2008 at 9:35 AM** with the following members present:

Christopher Smeiles

Maureen T. Frederick

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It was moved by Maureen T. Frederick, seconded by Christopher Smeiles to approve the meeting minutes of the April 24, 2008 meeting. Commissioner Keiper, absent, motion carries

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Absent: Charles W. Keiper II in Hannover, Germany with NEOTEC

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Also attending throughout the day: Mike Sever, Record-Courier

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PROSECUTOR

Present: Denise Smith

Prosecutor's Correspondence

1. April 23, 2008 correspondence from Christopher Meduri, regarding the Beck Road vacation plat/Information only at this time until the Township presents a formal request.
2. April 23, 2008 e-mail from Denise Smith regarding project status/Information only.

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SENIOR HALL OF FAME NOMINATIONS

Present: Sally Kelly, Betty Schwinn, Isabelle Jones

The Board of Commissioners is meeting today to discuss the nominations for the Senior Citizens Hall of Fame. After great discussion and noting that all the nominees were worthy of selection, the Board of Commissioners chose the following 2008 Hall of Fame Members:

Female: Loretta McCartney of Shalersville Township
Male: Donald MacLearie of Shalersville Township
Couple: Dan & Virginia Brearley of Brimfield Township

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DEPARTMENT OF BUDGET & FINANCIAL MANAGEMENT

Present: Audrey Tillis

Resolutions

1. General Fund Amendments to the Annual Appropriation Resolution:/08-0387
 - a. Commissioners, Supplemental – BOC Appr J/E #1 9/27/07
 - b. Commissioners Other, Supplemental and Transfer – BOC Appr. J/E #1 9/27/07, BOC Appr. J/E #10 4/15/08, BOC Appr. C/O 2/18/08, Sheriff D.A.R.E. Balance.
 - c. Budget & Financial Management, Transfer – BOC Appr. 3/13/08 #3
 - d. Prosecutor, Supplemental – BOC Appr. C/O 2/18/08
 - e. Probate Court, Supplemental & Transfer – BOC Appr. J/E #10 4/15/08, Transfer to correct amount
 - f. Adult Probation, Transfer – Projected Need
 - g. Sheriff, Supplemental and Transfer – Additional salary to transfer to DARE, transfer for projected deficit
 - h. Engineer Tax Map, Transfer – Required to Workers Comp. line
2. Other Funds Amendments to the Annual Appropriation Resolution:/08-0388
 - a. 1109, Law Enforcement Assistance – Supplemental for appropriation for Ohio mandatory training.
 - b. 1201 Motor Vehicle and Gas Tax – Supplemental for local share of the Middlebury Road bridge replacement project.
 - c. 1330, Dog and Kennel – Transfer for projected need
 - d. 1412, JFS Help Me Grow Allocation – Supplemental for grant award.
 - e. 1415, Child Welfare – Special Levy – Supplemental for projected need.
 - f. 3010, GO Bonds 1997 – Supplemental to adjust to actual.
 - g. 3142 SA PCW Bonds 2007 – Supplemental for new debt fund.

- h. 5600 StS General Administration – Transfer to move budget to where needed.
- i. 7002 Central Vehicle Maintenance – Transfer for projected need to correct 795 BUA.

Other

- 3. Journal entry approval(s):
 - a. Processing Local Match – Marine Patrol Grant Program/Journal Entry

Updates

- 4. The Director presented the Contingency Tracker

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RESOLUTION No. 08-0381 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on April 29, 2008 in the total payment amount of \$ 337,170.18 for Funds 0001-8101 as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0382 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor's Office:

04/29/08	1160	\$ 150.00
04/29/08	1159	1,902.00
04/29/08	1158	2,371.00
Total		\$ 4,423.00

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0383 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office, and

WHEREAS, a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$6,884.89** as set forth in Exhibit "A" dated **April 29, 2008** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0384 - RE: ACCEPT BIDS FOR VARIOUS BITUMINOUS LIQUIDS FOR USE BY THE PORTAGE COUNTY ENGINEER.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following Resolution be adopted:

WHEREAS, notice of Receiving Bids to furnish **Bituminous Liquids** for use by the Portage County Engineer was published in the Record Courier on **March 28, 2008** and **April 4, 2008**, and

WHEREAS, one (1) sealed bid for various **Bituminous Liquids** for use by the Portage County Engineer was received, tabulated and recorded by the Portage County Commissioners on April 15, 2008; and

WHEREAS, after reviewing said bid, the Portage County Engineer recommended the bid of **Russell Standard Corporation/JASA Asphalt**, 990 Hazel Street, Akron, Ohio 44305 be accepted as the lowest and best bid received in accordance with the following stipulations:

1. All materials to be ordered as needed and in amounts needed at the time of order.
2. Payment of the order to be made upon receipt of the invoice after delivery of the materials.

now therefore be it

RESOLVED, that the bid of Russel Standard Corporation/JASA Asphalt, for Bituminous Liquids, be accepted as follows:

- CRS-2, FOB Plant @ **1.370**/Gallon
- CRS-2, Delivered to Various Locations @ **1.423**/Gallon
- HFRS2P, Delivered to Various Locations @ **1.713**/Gallon
- HFRS2P, FOB Plant @ **1.660**/Gallon
- HFRS2, Delivered to Various Locations @ **1.423**/Gallon
- HFRS2, FOB Plant @ **1.380**/Gallon

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0385 - RE: ACCEPT BIDS FOR VARIOUS BITUMINOUS MATERIALS FOR USE BY THE PORTAGE COUNTY ENGINEER.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following Resolution be adopted:

WHEREAS, notice of Receiving Bids to furnish **Bituminous Materials** for use by the Portage County Engineer was published in the Record Courier on **March 28, 2008** and **April 4, 2008**, and

WHEREAS, four (4) sealed bids for various **Bituminous Materials** for use by the Portage County Engineer were received, tabulated and recorded by the Portage County Commissioners on April 15, 2008; and

WHEREAS, after reviewing said bids, the Portage County Engineer recommended the bids of the following vendors be accepted as the lowest and best bids received:

- Shalersville Asphalt Company**, P.O. Box 540, Burton, Ohio 44021
- Mar-Zane, Inc.**, 720 Home Avenue, Akron, Ohio 44310
- Central –Allied Enterprises, Inc.**, P.O. Box 80449, Canton, Ohio 44708-0449
- Tallmadge Asphalt Paving Company**, 741 Tallmadge Road, Brimfield, Ohio 44240

In accordance with the following stipulations:

1. All materials to be ordered as needed and in amounts needed at the time of order from the supplier that has available material.
2. Payment of the order to be made upon receipt of the invoice after delivery of the materials.
3. Bids of alternate suppliers be accepted to ensure continuity of the Engineer's scheduled work program;

now therefore be it

RESOLVED,

that bids for Bituminous Materials be accepted as follows:

	Central-Allied Enterprises	Shalersville Asphalt	Tallmadge Asphalt	Mar-Zane, Inc.
SS-921 Cold Mix	85.00/Ton			
#9 Stone Cold Patch				77.50/Ton
301 Modified		38.00/Ton	41.50/Ton ALTERNATE	
448PG 64-22 Type II		41.00/Ton	43.25/Ton ALTERNATE	
448PG 64-22 Type I		45.15/Ton	45.75/Ton ALTERNATE	

and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Absent;

Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0386

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RE: AUTHORIZING THE PREPARATION OF PLANS, SPECIFICATIONS AND ESTIMATE OF COST FOR PROJECT NO. SH-1 (08-160), RED FOX WASTEWATER TREATMENT PLANT IMPROVEMENTS, IN THE PORTAGE COUNTY REGIONAL SEWER DISTRICT, SHALERSVILLE TOWNSHIP.

It was moved by Maureen T. Frederick, and seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS,

this Board by Resolution No. 74-78, adopted April 11, 1974, established Portage County Regional Sewer District, hereinafter called the "SEWER DISTRICT"; and

WHEREAS,

it has become necessary for the Portage County Water Resources Department to request authorization to prepare plans, specifications and estimate of cost for the Project No. SH-1

(08-160), Red Fox Wastewater Treatment Plant Improvements, hereinafter referred to as the "PROJECT"; and

WHEREAS, the pretreatment process facilities are in need of replacement and provisions for grit screening removal facilities will improve the plant efficiency and quality; and

WHEREAS, the PROJECT is necessary to provide a new influent sanitary sewer, trash trap, flow splitter chamber, pretreatment process and channels, to provide a reliable and constant means for wastewater treatment; now therefore be it

RESOLVED, by the Board of Commissioners of Portage County, Ohio:

Section 1. That said authorization to prepare plans, specifications and estimate of cost for said PROJECT is hereby given.

Section 2. That it is hereby found and determined that all formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0387

RE: AMENDMENT TO THE GENERAL FUND 2008 ANNUAL APPROPRIATION RESOLUTION NO. 07-1208 ADOPTED DECEMBER 18, 2007

It was moved by Maureen T. Frederick, second by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2008 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below,

		<i>Increase</i>	<i>Decrease</i>
Fund: 0001	General Fund		
	001 Commissioners		
00016	Commissioners CO	150,000	0
	MEMO TOTAL	<u><u>\$ 150,000</u></u>	<u><u>\$ -</u></u>

Note: BOC Appr J/E #1 9/27/07

010 Commissioners Other

00104	Commissioner Other CS	8,111	89,013
00107	Commissioner Other OE	0	42,402
00109	Commissioner Other ME	89,013	150,000
	MEMO TOTAL	<u><u>\$ 97,124</u></u>	<u><u>\$ 281,415</u></u>

Note: BOC Appr J/E #1 9/27/07, BOC Appr J/E #10 4/15/08, BOC Appr c/o 2/18/08, Sheriff D.A.R.E. Balance

011 Budget & Financial Management

00113	DBFM Fringes	0	700
00115	DBFM MS	6,200	0
0011D	DBFM Full Time	0	4,000
0011M	DBFM Overtime	0	1,500
	MEMO TOTAL	<u><u>\$ 6,200</u></u>	<u><u>\$ 6,200</u></u>

Note: BOC Appr. 3/13/08 #3

300 Prosecutor

03006	Prosecutor General Admin CO	37,109	0
	MEMO TOTAL	<u><u>\$ 37,109</u></u>	<u><u>\$ -</u></u>

Note: BOC Approved C/O 2/18/08

		<i>Increase</i>	<i>Decrease</i>
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560 Probate Court			
05605	Probate Court MS	2,000	0
05606	Probate Court CO	0	2,000
0560O	Probate Court Retirement	5,293	0
	MEMO TOTAL	<u><u>\$ 7,293</u></u>	<u><u>\$ 2,000</u></u>

Note: BOC App J/E #10 4/15/08

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590 Adult Probation			
05954	Adult Prob - Com Pleas CS	0	2,500
05964	Adult Prob - Muni Crt CS	4,500	2,000
	MEMO TOTAL	<u><u>\$ 4,500</u></u>	<u><u>\$ 4,500</u></u>

Note: Projected Need

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700 Sheriff's Department			
07003	Sheriff-General Fringes	1,000	4,000
07004	Sheriff-General Admin CS	0	1,000
0700M	Sheriff-General Overtime	3,000	0
07105	Sheriff-Corrections MS	1,000	0
0720D	Sheriff-Detectives Full Time	0	8,111
	MEMO TOTAL	<u><u>\$ 5,000</u></u>	<u><u>\$ 13,111</u></u>

Note: Addtl salary to transfer to DARE, Transfer for projected deficit

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800 Engineer's Department			
08303	Engineer-Tax Map Fringes	223	0
08305	Engineer-Tax Map MS	0	223
	MEMO TOTAL	<u><u>\$ 223</u></u>	<u><u>\$ 223</u></u>

Note: Transfer Required To WC Line

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	TOTAL MEMO BALANCE ALL AMENDMENTS	<u><u>\$ 307,449</u></u>	<u><u>\$ 307,449</u></u>

and be it further,

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further,

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Absent;

Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0388

RE: AMENDMENT TO THE NON GENERAL FUND
2008 ANNUAL APPROPRIATION RESOLUTION
NO 07-1209 ADOPTED DECEMBER 18, 2007

It was moved by Maureen T. Frederick, second by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2008 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below,

		<i>Increase</i>	<i>Decrease</i>
Fund: 1109	Law Enforcement Assistance		
	<i>700 Sheriff's Department</i>		
11093	Law Enforcement Assist Fringes	1,800	0
11094	Law Enforcement Assistance CS	2,960	0
11095	Law Enforcement Assistance ME	1,000	0
1109D	Law Enforcement Assist Full Ti	8,000	0
	MEMO TOTAL	<u><u>\$ 13,760</u></u>	<u><u>\$ -</u></u>

Note: Approp \$ for OH mand. training

Fund: 1201	Motor Vehicle And Gas Tax		
	<i>800 Engineer's Department</i>		
12013	Motor Vehicle/Gas Tax Fringes	13,921	0
12016	Motor Vehicle/Gas Tax CO	10,691	0
	MEMO TOTAL	<u><u>\$ 24,612</u></u>	<u><u>\$ -</u></u>

Note: Local Share Middlebury Bridge

Fund: 1330	Dog And Kennel		
	<i>045 Dog And Kennel</i>		
13305	Dog Kennel - Warden MS	20,106	0
13306	Dog Kennel - Warden CO	0	1,000
13308	Dog Kennel - Warden DE	0	34,508
13309	Dog Kennel - Warden ME	15,402	0
	MEMO TOTAL	<u><u>\$ 35,508</u></u>	<u><u>\$ 35,508</u></u>

Note: Projected need

		<i>Increase</i>	<i>Decrease</i>
Fund: 1412 JFS Help Me Grow Allocation			
<i>051 Job And Family Services</i>			
14123	JFS Help Me Grow Fringes	6,500	0
14124	JFS Help Me Grow CS	59,806	0
14125	JFS Help Me Grow MS	24,386	0
14127	JFS Help Me Grow OE	1,700	0
1412D	JFS Help Me Grow Full Time	0	1,331
MEMO TOTAL		<u><u>\$ 92,392</u></u>	<u><u>\$ 1,331</u></u>

Note: Projected grant expenses

Fund: 1415 Child Welfare - Special Levy			
<i>051 Job And Family Services</i>			
14153	JFS Child Welfare Levy Fringes	151,000	0
14154	JFS Child Welfare Levy CS	400,000	0
1415D	JFS Child Welfare Le Full Time	384,000	0
MEMO TOTAL		<u><u>\$ 935,000</u></u>	<u><u>\$ -</u></u>

Note: Projected need

Fund: 3010 GO Bonds 1997			
<i>010 Commissioners Other</i>			
30108	GO Bonds 1997 DS	1	0
MEMO TOTAL		<u><u>\$ 1</u></u>	<u><u>\$ -</u></u>

Note: ADJUST TO ACTUAL

Fund: 3142 SA PCW Bonds 2007			
<i>010 Commissioners Other</i>			
31428	SA PCW Bonds 2007 DE	4,429	0
MEMO TOTAL		<u><u>\$ 4,429</u></u>	<u><u>\$ -</u></u>

Note: NEW DEBT FUND

		<i>Increase</i>	<i>Decrease</i>
Fund: 5600 StS General Administration			
<i>060 Water Resources</i>			
56005	Streetsboro Sewer MS	36,000	0
56009	Streetsboro Sewer ME	0	36,000
MEMO TOTAL		\$ 36,000	\$ 36,000

Note: TO MOVE BUDGET TO WHERE NEEDED

Fund: 7002 Central Vehicle Maintenance			
<i>014 Motor Pool</i>			
7002D	Motor Pool Full Time	0	3,000
7002M	Motor Pool Overtime	3,000	0
MEMO TOTAL		\$ 3,000	\$ 3,000

Note: Projected Need Correct 795 BUA

TOTAL MEMO BALANCE FOR ALL FUNDS	\$ 1,144,702	\$ 75,839
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and be it further,

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further,

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTIONS

April 29, 2008

1. Approval of Meeting Minutes from the April 24, 2008 regular Board Meeting as presented.
2. Approve the Bills as presented by the County Auditor and reviewed by the Internal Auditor./08-0381
3. Approve the Journal Vouchers as presented by the County Auditor./08-0382
4. Approve the Then & Now as presented by the Portage County Auditor./08-0383
5. Accept bids for various bituminous liquids for use by the Portage County Engineer./08-0384
6. Accept bids for various bituminous materials for use by the Portage County Engineer./08-0385
7. Authorizing the preparation of plans, specifications and estimate of cost for Project No. SH-1 (08-160), Red Fox Waste Water Treatment Plant Improvements in the Portage County Regional Sewer District, Shalersville Township./08-0386

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INVITATIONS/MEETING NOTICES

April 29, 2008

1. Invitation from Summa Foundation for the 2008 Leadership Briefing on Friday, May 9, 2008, 7:30-9:30 AM, Akron Urban League.
2. Invitation for the Suffield Jaycees' 2008 Memorial Day Parade on Monday, May 26, 2008, 2:00 PM, at the corner of Waterloo Rd. and Congress Lake Rd.
3. Meeting notice for AMATS Policy Committee meeting on Wednesday, May 7, 2008, 1:30 PM, Martin Center South Room, Akron.
4. Invitation from Mantua Shalersville Area Chamber of Commerce for the 4th Annual Scholarship Golf Outing on Monday, June 23, 2008 at the Aurora Golf & Country Club.
5. Invitation from OSU Extension Advisory Committee for OSU Extension Portage County Open House on Thursday, May 1, 2008, 3:00-7:00 PM, 6970 SR 88, Ravenna.
6. Invitation from the Salvation Army for the National Day of Prayer observance on Thursday, May 1, 2008, 12:00-12:45 PM, Portage County Courthouse Lawn.
7. Invitation from Summit County Port Authority for the Annual Canal Boat Captains' Ball fundraiser on Saturday, June 7, 2008 at the Top of the Radisson Hotel at Cascade Plaza.
8. Invitation for the Groundbreaking of the Capitol Theatre and Reception on Wednesday, May 14, 2008, Corner of West 65th and Detroit Ave., 4:00 PM.

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**INCOMING CORRESPONDENCE
DISCUSSION**

April 29, 2008

1. April 21, 2008 correspondence from Laura Aylward, Probate Court, in response to the Board's April 14, 2008 correspondence/Information only
2. April 23, 2008 correspondence from Jon Barber, Office of Homeland Security and Emergency Management, requesting Board authorization to participate in The University of Akron's Emergency Management Bachelor of Science Internship Program/Jon Barber to work with Lynn Leslie to make a recommendation to the Board of Commissioners regarding this proposal.
3. Undated correspondence (received April 24, 2008 from Becky Porcase, Job and Family Services regarding the WIA program and tuition payment/Information only.
4. April 18, 2008 memo from Nancy Kelly, Ohio Department of Administrative Services, requesting input on services currently provided and/or services you'd like to see provided in the future/Forward to the Human Resources Department for completion.
5. April 24, 2008 correspondence from Sandra Ries, regarding the Portage County Justice Center/Forward to Sheriff Kaley for his files and information.
6. April 24, 2008 correspondence from Frank Cimino, regarding Harold Runyon and Community Services/Forward to Denise Smith to determine if Portage County fines can be paid with work.
7. In response to the Board's request for review and comment, Director Harold Huff presents comments regarding the Portage County Ski Lake Project/Information only.

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JOURNAL ENTRIES

April 29, 2008

1. Board of Commissioners' authorization requested to allow the electronic submission of the Ohio Office of Criminal Justice Services Quarterly Subgrant Report for period ending March 31, 2008 for Subgrant No. 2007-JG-D01-6467 as requested by Lucy Wagener, Children's Advocacy Center. Documents reviewed by Carol Kurtz, Internal Auditor noting the document appears to correspond and to be appropriate for the grant.
2. Board of Commissioners' authorization requested to have Commissioner Smeiles sign the Standard Form to Confirm Account Balance Information with Financial Institutions as of December 31, 2007 with Keybank (1) and Key Investments Accounts (3) as requested by the State Auditor's Office. Documents reviewed by Carol Kurtz, Internal Auditor noting the request appears to be proper and appropriately authorized/Hold for the May 1, 2008 agenda.
3. Board of Commissioners' authorization requested to sign the RLF Loan Review Report form and correspondence to the Office of Housing and Community Partnerships regarding the RLF Approval Request for The Rusty Nail as presented by Neighborhood Development Services Inc. Documents

reviewed by Carol Kurtz, Internal Auditor noting the request appears to be proper and appropriately authorized/Hold for the May 1, 2008 agenda

4. The Board of Commissioners received the Certificate of Estimated Property Tax Revenue for the Portage County Board of MR/DD as presented by the County Auditor.
5. The Board of Commissioners authorized Director Harold Huff to begin negotiations with DLZ for Project Surveying Services for the Aurora Meadows Subdivision Sanitary Sewer Improvements for Project No. M-1 (06-190), as presented by the Water Resources Department.
6. Board of Commissioners' authorization requested to pay Invoice No. 2237 dated March 1, 2008 for 1st Quarter Extension Appropriations 2008 as presented by the Ohio State University Extension \$ 71,625.00.

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REFERRED

April 29, 2008

1. April 21, 2008 memo from Lee Fisher, Ohio Department of Development, regarding upcoming training opportunities./Referred to Neighborhood Development Services and Regional Planning Commission.
2. April 22, 2008 memo from Michael Hiler, Ohio Department of Development, regarding clarification of the CHIP Application./Referred to Neighborhood Development Services Inc. and Regional Planning Commission.
3. April 21, 2008 correspondence from Michael Hiler, Ohio Department of Development, requesting return of unexpended funds for Grant No. B-W-03-062-1./Referred to Regional Planning Commission.
4. April 25, 2008 correspondence from Anita Herington, Job and Family Services, requesting a certificate for Jean and Chuck Harrell for 35 years of fostering services./Referred to Executive Assistant.

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PLEASE ADD TO THE AGENDA

April 29, 2008

1. April 28, 2008 e-mail from Jon Barber, Office of Homeland Security and Emergency Management, regarding 9-1-1 funding/Denise Smith to investigate the use of 9-1-1 funding.
2. April 28, 2008 e-mail from Steve Colecchi, Robinson Memorial Hospital, requesting a letter of support for the Kent State Board of Trustee appointment/Board of Commissioners to send a letter of support.

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INFORMATION ONLY

April 29, 2008

1. April 25, 2008 e-mail from Anita Herington, Job and Family Services to JoAnn Townend, Internal Services, regarding asbestos.

2. April 21, 2008 correspondence from Anthony Traficanti, Mahoning County Commissioner to Deerfield Township Trustees, regarding existing weight limits on Johnson-Sebring Road.
3. April 23, 2008 e-mail from Anita Herington, Job & Family Services, regarding workshops at CaseStack in Aurora.
4. April 23, 2008 e-mail from Anita Herington, Job & Family Services, regarding a child support client.
5. April 23, 2008 e-mail from Jennifer Natale, Aurora Chamber of Commerce, regarding the super networking breakfast.
6. April 23, 2008 e-mail from Mickey Marozzi, County Engineer, regarding Beck Road vacation plat.
7. April 2008 correspondence from Jim Verdin, The Verdin Company, including information Tribute Towers for the Bicentennial Bell.
8. The Board of Commissioners received the Community Legal Aid Actions newsletter for Winter 2008.
9. April 25, 2008 e-mail from Steve Eva, The Woodlands At Robinson, regarding the Complaint Survey.
10. April 25, 2008 e-mail from Steve Eva, The Woodlands At Robinson, regarding the Complaint Survey.
11. April 27, 2008 e-mail from R. Scott Hundzsa, regarding drainage problems in the area of Ravenna Road between Lake Street and Tower Drive.
12. April 27, 2008 e-mail from Mickey Marozzi, County Engineer, regarding the April 27, 2008 e-mail from R. Scott Hundzsa.
13. April 2008 correspondence from The Crestwood 4C's Council, requesting donations for Portage County cupboards.

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Journal Entry
 April 29, 2008

Motion by Maureen T. Frederick, seconded by Christopher Smeiles to approve the following actions:

1. The Board of Commissioners authorized the electronic submission of the Ohio Office of Criminal Justice Services Quarterly Subgrant Report for period ending March 31, 2008 for Subgrant No. 2007-JG-D01-6467, as presented by Lucy Wagener, Executive Director of the Children's Advocacy Center. Documents reviewed by Carol Kurtz, Internal Auditor noting the document appears to correspond and to be appropriate for the grant.
2. On January 10, 2008, the Board of Commissioners, noting that they authorized the Portage County Municipal Probation Department to temporarily use the second floor space located in Riddle Block Building One, agreed to engage an architect to explore the possible renovation of the second and third floors above the Bar 10 Restaurant for use by the Portage County Adult Probation Department. The Board

of Commissioners further noted that their intent is to allow the Municipal Probation Department to use the second floor space in Riddle Building One until the area above Bar 10 can be renovated.

Today, the Board of Commissioners agreed to hire Ambuske Architects, Inc. of Cleveland for architectural services for the renovation of the second and third floors above the Bar 10 Restaurant for use by the Portage County Adult Probation Department at a cost not to exceed \$12,500 (\$80/hour)

3. Today the Board of Commissioners met to discuss the nominations for the Senior Citizens Hall of Fame. After great discussion and noting that all the nominees were worthy of selection, the Board of Commissioners chose the following 2008 Hall of Fame Members:

Female: Loretta McCartney of Shalersville Township
 Male: Donald MacLearie of Shalersville Township
 Couple: Dan & Virginia Brearley of Brimfield Township

4. The Board of Commissioners acknowledged the receipt of the Certificate of Estimated Property Tax Revenue for the Portage County Board of Mental Retardation and Developmental Disabilities (MR/DD), as presented by the County Auditor. Clerk to contact the MR/DD to determine when the Board intends to send the associated resolution.
5. The Board of Commissioners authorized Portage County Water Resources Department Director Harold Huff to begin negotiations with DLZ of Cuyahoga Falls for Project Surveying Services for the Aurora Meadows Subdivision Sanitary Sewer Improvements for Project No. M-1 (06-190), as presented by Director Huff.
6. The Board of Commissioners authorized payment of Invoice No. 2237 dated March 1, 2008 for 1st Quarter Extension Appropriations 2008, as presented by the Ohio State University Extension \$ 71,625.00.
7. The Board of Commissioners signed the April 29, 2008 correspondence to Janet Esposito, County Auditor, requesting that the Auditor debit the General Fund for \$7,091.00 and credit Fund 1102 as follows:

	<u>Org</u>	<u>Object</u>	<u>Project</u>	<u>Amount</u>	<u>Description</u>
Debit:	00100004	492100		\$7,091.00	Local Share
Credit:	11027001	194000	8A000	\$7,091.00	Local Match Share

8. The Board of Commissioners signed the following Personnel Requisitions, as presented by Lynn Leslie, Director of the Portage County Human Resources Department, and approved by the Water Resources Director Harold Huff:

DEPARTMENT	JOB TITLE	GRADE	ACTION
Water Resources	Account Specialist I (Replacement for Jamie Lallathin)	ASI/1	No posting – use current recruitment list

9. The Board of Commissioners accepted the April 29, 2008 recommendation of Water Resources Department Director Harold Huff and authorized the full time permanent hire of Cheri Mikula as an Account Specialist I (replacing Jamie Lallathin) for the Portage County Water Resources Department, as

presented by Human Resources Department Director Lynn Leslie. The Board of Commissioners notes that this hire is contingent upon the applicant passing a pre-employment physical and drug screen.

Commissioner Keiper absent, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **April 29, 2008**. There being no further business to come before the Board, it was moved by Maureen T. Frederick, seconded by Christopher Smeiles to adjourn the official meeting at 11:30 AM. Commissioner Keiper, absent, motion carries.

Christopher Smeiles, President

ABSENT
Charles W. Keiper II, Vice President

Maureen T. Frederick, Board Member

Deborah Mazanec, Clerk

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PAYINS FOR THE MONTH OF APRIL 2008

- 04/03/08 1381 Range Resources – Oil Lease: \$603.20. Public Defender Commission – Reimbursement for Assigned Counsel: \$26,495.56. - Total: \$27,098.76
- 04/04/08 1410 Reimbursement for Maureen T. Frederick from Kent Area Chamber for the Bowman Breakfast: \$10.00. Reimbursement from Maureen T. Frederick for March – April Cell Phone: \$3.28. - Total: \$13.28
- 04/15/08 1552 PSS Telecom Management – Tower Rental: \$503.20 - Total: \$503.20
- 04/16/08 1592 Kent Regional Business Alliance – Microenterprise Grant B-M-05-062-1: \$6,000.00 Total: \$6,000.00
- 04/16/08 1593 Beck Energy – Oil Lease: \$41.77. USA Mobility – Reimbursement for pager: \$77.05 Total: \$118.82
- 04/25/08 1755 Everflow Eastern Partners – Oil Lease: \$38.64. Reimbursement from Chris Smeiles for copies: \$2.00. - Total: \$40.64

AUTHORIZATION OF EXPENSES FOR THE MONTH OF APRIL 2008

- 03/19/08 Reva Weekly and Penny Ray/Protect Ohio Meeting/Columbus, Ohio/March 25/\$0.00
- 03/19/08 Olden Wilson/1st Line Supervision/London, OH/April 14-18, 2008/\$505.00
- 03/27/08 Jon Barber and Bob Wain/Regional Grant Meeting/Sugarcreek, Ohio/March 27/\$0.00
- 03/24/08 Dr. Marcial, Thomas Becker and Dr. Vesco/Ohio State Coroners' Association Educational Conference/Toledo, Ohio/May 8-10/\$2,100.00
- 03/24/08 Jon Barber and John Mason/Northeast Ohio Haz Mat Response Group/Middlefield, Ohio/March 25/\$30.00
- 03/25/08 Bob Wrentmore/2008 Northeast Ohio Stormwater Conference/Cleveland, Ohio/May 21-22/\$150.00
- 03/26/08 Charles W. Keiper II, Christopher Smeiles and Maureen T. Frederick/Friends at Kent Bog

Meeting to Honor Emliss Ricks/Kent, Ohio/April 10/\$20.00

03/26/08 Lynn Kline/34th Meonske Professional Development Conference/Kent, Ohio/April 24-25/\$297.00

03/24/08 Jennifer Biltz and Heather Angus/Quest Business Centers/Columbus, Ohio/April 15-16/\$755.00

03/26/08 Bonnie Howe/Ohio Recorders' Association Spring Continuing Education/Dublin, Ohio/April 28-29/\$271.40

03/26/08 Jim Manion, Mercury Response & Clean Up, Columbus, Ohio, April 3-4, 2008 \$ 335.00

03/27/08 Bryan Ford, CCAO Bridge Norkers/Supervisor Engineers Conference/Deer Creek State Park Lodge/May 12, 2008/\$275.00

03/27/08 Maureen Frederick, Chris Smeiles, Chuck Keiper/Senior Center Safari 2008/Rootstown, OH/May 12, 2008/\$59.00.

03/27/08 Lori Evans, Barb Slattery, Robyn Godfrey/OCCA Title Seminar/Columbus, OH/April 16, 2008/\$65.00

03/27/08 Terri Addison, Terri Burns, Reva Weekley, and Sue Brannon, QuIC & Training, Akron, Ohio, May 14, 2008 \$ 79.00

03/27/08 Brian Kelly, Kathy Cutting, Mary Paul, Carolyn Penix, Janet Esposito/Geauga County Auditor & Treasurer Offices to view Real Property Software/March 27, 2008/\$29.82

03/28/08 Chris Smeiles/Ohio EPA Public Hearing Final Ozone Plan/Twinsburg, OH/April 2, 2008/\$30.00

03/31/08 Linda Fankhauser, Lori Evans, Cheri Ashley/OCCA Meeting/Columbus, OH/November 14, 2008/\$45.00

03/31/08 Michelle Ripley/Portage County Safety Council/Kent, OH/April 8, 2008/\$15.00

03/31/08 John Mason, Spring Seminar, Columbus, Ohio, March 31, 2008 \$ 80.00

03/31/08 Deb Mazanec, Julie Gonzales, and Amy Hutchinson, CCAO Commissioners' Clerk & Engineers' Secretaries, Youngstown, Ohio, May 9, 2008 \$ 10.00.

04/01/08 Richard Badger, OCLRE Mock Trail State Competition, Columbus, Ohio, March 7, 2008/\$262.65

04/01/08 Beverly Lowe/DR Court Administrators' Meeting/Columbus, OH/April 15, 2008/\$190.00

04/01/08 Tony Stankiewicz/Security Awareness/Warren, OH/April 25, 2008/\$50.00

04/01/08 Beverly Lowe/Interpreters and their Impact on the CJ System/Cleveland, OH/April 16, 2008/\$85.00

04/01/08 Tim Ludick/Interpreters and their Impact on the CJ System/Cleveland, OH/April 16, 2008/\$85.00

04/02/08 Brian Kelley, OCITA, Columbus, Ohio, April 3, 2008 \$ 0.00.

04/04/08 Charles Wetmore/ Legislative Meeting/Northeast Treas Meeting 2008/\$500.00

04/04/08 Steve Shanafelt, Chuck Wetmore/County Treasurer's Spring Conference/ King's Island Conference Center/May13-15, 2008/\$900.00

04/04/08 Don West, Sandy Humphrey/Industrial Pretreatment Workshop/Twinsburg, OH/April 9, 2008/\$21.00

04/07/08 Timothy Ludick/Basic Mediation Training/Youngstown, Ohio/April 17-18/\$125.00

04/07/08 Lois Weeks/Basic Mediation Training/Youngstown, Ohio/April 17-18/\$125.00

04/07/08 Timothy Ludick/2008 OAM Spring Conference/Mount Sterling, Ohio/May 14-16/\$560.00

04/08/08 Richard Badger/2008 OAM Spring Conference/Mount Sterling, Ohio/May 14-16/\$560.00

04/09/08 Deborah Mazanec/House Bill 9 AG Certified Training/Richfield, Ohio/April 9/\$2.00

04/09/08 Charles W. Keiper II/NEOTEC Managing Directors Forum/Independence, Ohio/May 6/\$40.00

04/10/08 William Ulik/Exploring Export Opportunities-Managing Directors Forum/Independence,

Ohio/May 6/\$30.00

04/09/08 Rebecca Ritterbeck and Janet Esposito/Continuing Education Day/Columbus, Ohio/April 22/\$60.00

04/10/08 Dave McIntyre/Euthanasia by Injection/Columbus, Ohio/April 17-18/\$350.00

04/11/08 Linda Fankhauser, Cheri Ashley, Barb Slattery and Staci Dobosh/OCCA Monthly Meeting/Columbus, Ohio/April 23/\$80.00

04/03/08 Employees to be named later/NEORTC Social Workers Training/Akron, Ohio/April 1-June 27/\$3,015.10

04/01/08 Nicholas Anderson/New Worker Training/Columbus, Ohio/April 7-9/\$322.50

04/03/08 Faith Griffith/SACWIS Training/Akron, Ohio/April 9-10/\$65.50

04/04/08 Kevin Gowan/OCS Training Workgroup/Columbus, Ohio/April 10/\$62.25

04/03/08 Rebecca Abbott/Preventing Family Violence: What Should Ohio Do?/Cleveland, Ohio/April 11/\$48.35

04/11/08 Charles W. Keiper II /Hanover Trade Fair/Germany/April 19-29/\$300.00

04/14/08 John Clark/OEPA Meeting/Twinsburg, Ohio/May 1/\$0.00

04/03/08 Dan Banks/WIC Project Management Evaluation/Lisbon, Ohio/April 29-May 1/\$0.00

04/03/08 Kent Graham/Jury Trial Skills/Columbus, Ohio/May 30/\$326.50

04/11/08 Robert Berger/Jury Trial Skills/Columbus, Ohio/May 30/\$251.50

04/14/08 Judge Joseph Giulitto/Conflict Resolution for Government Officials Training/Loudonville, Ohio/April 10-11/\$107.06

04/14/08 Steve Poling/Sex Offender Management Series/Columbus, Ohio/May 21-22/\$230.00

04/14/08 Heather Stevens, Ian Watson, and Eric French/9th Annual Line Staff Training Institute/Columbus, Ohio/June 12-13/\$1,196.00

04/14/08 Steve Poling/9th Annual Line Staff Training Institute/Columbus, Ohio/June 12-13/\$220.00

04/14/08 Cathy Poling, Ange Nation, Brian Coman, and Carli Campbell/9th Annual Line Staff Training Institute/Columbus, Ohio/June 12-13/\$1,052.00

04/14/08 Cathy Poling, Ange Nation, Brian Coman, and Carli Campbell/9th Annual Line Staff Training Institute/Columbus, Ohio/June 12-13/\$600.00

04/15/08 Jon Barber/Region 33 700 & 800 MHz/Columbus, Ohio/June 25/\$50.00

04/15/08 Kelly Rambo, Brenda Kavali, Terri Dubos, Erika Benedict, Shellet Toot, Liz Love/Statewide Breastfeeding Coordinators/Peer Program Meeting/Dublin, Ohio/May 15-16/\$794.00

04/15/08 Nancy Dailey and Amy Cooper/WIC Directors Meeting/Columbus, Ohio/May 7-8/\$578.00

04/21/08 Lori Evans, Cindy Werab and Stephanie Tarr/Annual Spring Meeting Ohio Association Muni/County Court Clerks/Columbus, Ohio/May 21-23/\$2,741.00

04/17/08 Edward O'Bryant/Sex Offender Management Series/Columbus, Ohio/May 21-22/\$125.00

04/17/08 Alison Steinberg/Toxic Anger/Cleveland, Ohio/May 14/\$209.00

04/18/08 Christopher Smeiles/Greater Akron Chamber – Small Business Council's Awards Luncheon/Cuyahoga Falls, Ohio/June 6/\$54.00

04/14/08 John Mason/TAC Meeting and Reprogram Radios/Columbus, Ohio/April 15/\$9.52