

Thursday, May 29, 2008

The Board of County Commissioners met in regular session on **Thursday, May 29, 2008 at 9:40 AM** with the following members present:

Christopher Smeiles

Charles W. Keiper II

Maureen T. Frederick

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It was moved by Maureen T. Frederick, seconded by Christopher Smeiles to approve the meeting minutes of the May 27, 2008 meeting. All in favor, motion carries

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Also attending throughout the day: Mike Sever, Record-Courier

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EMA DIRECTOR

Present: Jon Barber, Audrey Tillis

Resolution 08-0490 approves the application for the FY 08 Emergency Management Performance Grant for the Department of Homeland Security & Emergency Management.

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INTERNAL SERVICES

Present: JoAnn Townend

Discussion

1. The Director advised that she took bids on the Senior Center Project yesterday but the low bid did not acknowledge the addendum. JoAnn Townend to contact the bidder.
2. ARAMARK has proposed a renewal of their contract for another year for the inmate food. JoAnn Townend to get approval from the Prosecutor that this extension is allowable.

Resolutions

1. Enter into a license agreement with Ravenna Chamber of Commerce for movie in June/08-0488.
2. Enter into a license agreement with Ravenna Chamber of Commerce for movie in August/08-0489.

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HUMAN RESOURCES

Present: Lynn Leslie, Vickie Steiner

The Human Resources Department is working on a Health Screening Program for employees. Medical Mutual and the County Health Department have teamed up to allow a true cholesterol reading for each employee. Employees will be asked as a part of the screening to complete an on-line health risk assessment in the MMO plan. The Director presented a draft letter to be sent to each employee explaining how to move forward. Employees completing the assessment will be eligible for a \$20 gas card from Medical Mutual. The Director will bring the Health Department Assessment Contract to the Board of Commissioners next week.

10:42 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Charles W. Keiper II**, seconded by **Maureen T. Frederick** that the Board of Commissioners move into executive session to consider a compensation issue. **Also present: Human Resources Department Director Lynn Leslie.** Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

11:00 AM Upon conclusion of the above referenced discussion, it was moved by **Charles W. Keiper II** seconded by **Maureen T. Frederick** that the Board of Commissioners moves out of executive session. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners approved Journal Entry II.

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RESOLUTION No. 08-0482 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on May 29, 2008 in the total payment amount of **\$ 373,450.38 for Funds 0001-7216** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0483 - RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on May 29, 2008 in the total payment amount as follows:

1. \$110,905.69 for Medical Mutual Claims-Fund 7101; and
2. \$ 70,774.13 for Medical Mutual Admin Fees-Fund 7101; and

3. \$ 5,321.70 MHM Resources, Inc for processing claims for Medical Mutual; and as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor’s Office:

Wire Transfer on Friday, May 30, 2008	\$ 110,905.69
Wire Transfer on Friday, May 30, 2008	\$ 70,774.13
Wire Transfer on Friday, May 30, 2008	\$ 5,321.70

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0484 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor’s Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor’s Office:

05/29/08	1135	\$ 15,109.02
Total		\$ 15,109.02

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0485 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor’s Office, the Portage County Auditor’s Office, and the Portage County Prosecutor’s Office, and

WHEREAS, a listing of expenditures, attached hereto as Exhibit “A” and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$4,338.39** as set forth in Exhibit “A” dated **May 29, 2008** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0486 - RE: A RESOLUTION REDUCING THE TAX ABATEMENT LEVELS FOR REAL AND

received from the Smurfit-Stone Corporation; now therefore be it

RESOLVED, that the following cash advance be made in the amount of \$ 1,334.68

FROM:

0001, GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object 920000 - Advances-Out \$ 1,334.68

TO:

5810, FS RAILROAD DEBT ORDC LOAN 05

ORGCODE - 58100102

Credit Revenue Account

Revenue Source 290000 - Advances-In \$ 1,334.68

and be it further

RESOLVED, the advance will be repaid to the General Fund when funds are received from Smurfit-Stone Corporation, no later than June 30, 2008, and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Economic Development Department and the Department of Budget & Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0488

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RE: ENTER INTO LICENSE AGREEMENT BETWEEN THE PORTAGE COUNTY COMMISSIONERS AND RAVENNA AREA CHAMBER

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS, the County owns property located at 203 W. Main St., Ravenna, Ohio known as the Portage County Courthouse; and

WHEREAS, The Ravenna Area Chamber wishes to use the Courthouse Lawn, on Friday, June 20th 2008 between the hours of 5:00 PM to 10:00 PM for movie on the courthouse lawn; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into a License Agreement between the Board and Ravenna Area Chamber 135 E. Main St., Ravenna, Ohio 44266 for use of the Courthouse lawn on Friday, June 20th 2008 between the hours of 5:00 PM to 10:00 PM for movie on the courthouse lawn; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0489 - RE: ENTER INTO LICENSE AGREEMENT BETWEEN THE PORTAGE COUNTY COMMISSIONERS AND RAVENNA AREA CHAMBER

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS, the County owns property located at 203 W. Main St., Ravenna, Ohio known as the Portage County Courthouse; and

WHEREAS, The Ravenna Area Chamber wishes to use the Courthouse Lawn, on Friday, August 22nd 2008 between the hours of 5:00 PM to 10:00 PM for movie on the courthouse lawn; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into a License Agreement between the Board and Ravenna Area Chamber 135 E. Main St., Ravenna, Ohio 44266 for use of the Courthouse lawn on Friday, August 22nd 2008 between the hours of 5:00 PM to 10:00 PM for movie on the courthouse lawn; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

3. May 21, 2008 correspondence from the FAA to Dr. Michael Pryce, Regional Airport Board President, advising that the FAA has approved an allocation of \$261,240 to acquire land for approach protection. (Board of Commissioners' resolution 08-0094 authorized the pre-application to the FAA for \$696,000 with a \$34,800 General Fund Local Match). The FAA has allowed the Airport until June 10, 2008 to develop and submit a Project Schedule. Forwarded to the Grants Coordinator, Internal Auditor and DBFM for follow-up action with the Airport.
4. Resolution presented by the Portage County Department of Economic Development to reduce the Tax Abatement levels for real and personal property in the Tax Abatement Agreement between the City of Aurora and Gentry Drive Partners/Beck Mfg./Anvil International and Portage County/08-0486
5. May 20, 2008 correspondence from ARAMARK regarding their contract, which expires November 30, 2008/JoAnn Townend to be certain that the extension is allowable.
6. May 27, 2008 correspondence from Robert F. Park, Service Officer for the Portage County Veterans Service Commission, including a request from the Vet Center for office space to provide readjustment counseling services to area war veterans and their families/Clerk to contact Mark Frisone to determine if he could house this service in the Veterans Homeless Shelter.

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JOURNAL ENTRIES

May 29, 2008

1. Request from Bob Park, Portage County Veterans Services, for authorization to use their 3rd Floor Administration Building offices for a Commission Meeting on Monday, June 30, 2008 from 4:30 PM – 7:00 PM/Approved by Journal Entry by the Board of Commissioners on May 22, 2008
2. Portage County Dog Warden Dave McIntyre presents the Portage County Dog Warden Weekly Report for the Week ending May 25, 2008. The Board of Commissioners acknowledged the receipt of \$130 in Court Donations.
3. The Portage County Budget Commission presents the Amended Certificate of Estimated Resources dated May 27, 2008.
4. Notice from the Ohio Division of Liquor Control regarding a new liquor license for Akron Pizza, Inc. dba Pizza Hut, 4118 SR 43 in Brimfield Township. The Brimfield Township Trustees are not requesting a hearing.
5. The Regional Planning Commission presents a purchase requisition for Staples Plumbing & Heating, Inc. for City of Streetsboro client Evelyn Gordon for a water line and tank installation and the abandoning of a well for \$2,750. The B-F-06-062-1 Formula Grant Activity #06 Home/Building Repair is funding this expense. The documents were reviewed by Internal Auditor Carol Kurtz with no comment.
6. The Regional Planning Commission presents a purchase requisition for GB Hawk Construction for City of Streetsboro client Frances Kolar for bathroom repairs for \$2,900. The B-F-06-062-1 Formula Grant Activity #06 Home/Building Repair is funding this expense. The documents were reviewed by Internal Auditor Carol Kurtz who noted that the documents appear to be accurate, appropriate and properly authorized.
7. The Regional Planning Commission presents a purchase requisition for David McLean for City of Streetsboro client Stanley Baumgardner for a roof replacement for \$3,900. The B-F-06-062-1 Formula Grant Activity #06 Home/Building Repair is funding this expense. The documents were reviewed by

Internal Auditor Carol Kurtz who noted that the documents appear to be accurate, appropriate and properly authorized.

8. The Portage County Water Resources Department presents a May 27, 2008 correspondence to Roots-1 LLC of Garrettsville, advising that the Portage County Water Resources Department records indicate that Project No. RV-0 (04-130), Wintergreen Point Subdivision Phase 1, 2, & 4 has been completed, including construction of all sanitary sewers, water lines testing, and adjustment of manholes to final grade and restoration. All conditions of the General Sewer and Water Agreement have been met and the sewer and water project is accepted by Portage County subject to the usual one year guarantee of workmanship and material.

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REFERRED

May 29, 2008

1. May 19, 2008 correspondence from NEO/SO regarding a bulk salt program. Referred to the County Engineer/Information only

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INFORMATION ONLY

May 29, 2008

1. Notice from Jackson Lewis LLP that Attorney Vincent J. Tersigni has joined the firm.
2. May 22, 2008 notice from ODOT that SR 225 in Palmyra Township between Yale and Williams Roads is now open.
3. May 22, 2008 correspondence from Sally Kelly, Senior Services, updating the Board of Commissioners on senior issues. (Each Commissioner was copied – Entire packet in Share Folder)
4. May 23, 2008 notice from ODOT that SR 14 in Edinburg Township and SR 225 in Palmyra Township are now open and that SR 59 in Franklin Township between Powdermill Road and 1500' east of SR 261 is closed until mid-June. Resurfacing work continues at various locations in Charlestown Township in the West Branch State Park.
5. May 27th email from JFS Director Herington regarding the move of Altercare from Ravenna to Brimfield Township, effective August 18, 2008.
6. May 12, 2008 correspondence from the Summa Foundation including the Summa Health System 2007 Community Benefit Report.

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PROSECUTOR'S CORRESPONDENCE

May 29, 2008

1. May 21, 2008 confidential correspondence from Attorney Leigh Prugh regarding a sewer tap-in credit issue/Add to the next Water Resources agenda.

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PLEASE ADD TO THE AGENDA

May 29, 2008

1. Invitation from Karen Thomas of the Ohio Employee Ownership Center for a Board of Commissioners' tour and meeting of staff on Thursday, June 12, 2008 at 3:00 PM/Board of Commissioners agreed to tour the facility.
2. April correspondences from the Neighborhood Development Services for payment of soft costs for the following homeowners, payable to the Neighborhood Development Services, from the 2006 CHIP in a total amount of \$23,024.45/Journal Entry

2006 CHIP Private Rehab Soft Costs

Address	Owner/Mortgage	Soft Costs	Payee
6535 Bronco Road Ravenna	Janis Walas	\$3,578.50	Neighborhood Development Services, Inc Advanced to pay Advanced Contracting
4091 Waterloo Road Atwater	Cindy Loy Lommier	4,351.25	Neighborhood Development Services, Inc Advanced to pay Carano Environmental Services, Inc.
450 Trump Road Hartville (Randolph Township)	Dianne M. Carnahan	3,837.00	Neighborhood Development Services Advanced to pay MC Construction
2067 Gates Avenue Streetsboro	Denise Ferrari	3,970.20	Neighborhood Development Services, Inc Advanced to pay Advanced Contracting
1380 Arcadia Road Kent	Elsie D. Hall	3,583.00	Neighborhood Development Services, Inc Advanced to pay Carano Environmental Services, Inc.
3284 Summit Road Ravenna	Daniel Ruesel	3,704.50	Neighborhood Development Services, Inc Advanced to pay G.B. Hawk
TOTAL		\$23,024.45	

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Journal Entry I
May 29, 2008

Motion by Charles W. Keiper II, seconded by Maureen T. Frederick to approve the following actions:

1. The Board of Commissioners approved the following Personnel Requisition, as presented by Lynn Leslie, Director of the Portage County Human Resources Department and approved by Department of Job & Family Services Director Anita Herington:

DEPARTMENT	JOB TITLE	GRADE	ACTION
Job & Family Services	Income Maintenance Worker 3 Replacement for Paula Bartholdi	JFS H	Post Internally and Externally

2. Board of Commissioners acknowledged the receipt of the Portage County Dog Warden Weekly Report for the Week ending May 25, 2008, as presented by Portage County Dog Warden Dave McIntyre. The Board of Commissioners acknowledged the receipt of \$130 in Court Donations.
3. The Board of Commissioners acknowledged the receipt of the Amended Certificate of Estimated Resources dated May 27, 2008, as presented by the Portage County Budget Commission.
4. In response to the May 7, 2008 Notice from Ohio Division of Liquor Control of a request for a new liquor license for Akron Pizza, Inc. dba Pizza Hut, 4118 SR 43 in Brimfield Township, the Board of Commissioners agreed not to request a hearing, noting that the Brimfield Township Trustees have no objections and are not requesting a hearing. The Board of Commissioners authorized the Clerk to sign and return the Notice.
5. The Board of Commissioners signed the purchase requisition for Staples Plumbing & Heating, Inc. for City of Streetsboro client Evelyn Gordon for a water line and tank installation and the abandoning of a well for \$2,750, as presented by the Regional Planning Commission. The B-F-06-062-1 Formula Grant Activity #06 Home/Building Repair is funding this expense. The documents were reviewed by Internal Auditor Carol Kurtz with no comment.
6. The Board of Commissioners signed the purchase requisition for GB Hawk Construction for City of Streetsboro client Frances Kolar for bathroom repairs for \$2,900, as presented by the Regional Planning Commission. The B-F-06-062-1 Formula Grant Activity #06 Home/Building Repair is funding this expense. The documents were reviewed by Internal Auditor Carol Kurtz who noted that the documents appear to be accurate, appropriate and properly authorized.
7. The Board of Commissioners signed the purchase requisition for David McLean for City of Streetsboro client Stanley Baumgardner for a roof replacement for \$3,900, as presented by the Regional Planning Commission. The B-F-06-062-1 Formula Grant Activity #06 Home/Building Repair is funding this expense. The documents were reviewed by Internal Auditor Carol Kurtz who noted that the documents appear to be accurate, appropriate and properly authorized.
8. The Board of Commissioners signed the May 27, 2008 correspondence to Roots-1 LLC of Garrettsville, advising that the Portage County Water Resources Department records indicate that Project No. RV-0 (04-130), Wintergreen Point Subdivision Phase 1, 2, & 4 has been completed, including construction of all sanitary sewers, water lines testing, and adjustment of manholes to final grade and restoration, as presented by the Portage County Water Resources Department. All conditions of the General Sewer and Water Agreement have been met and the sewer and water project is accepted by Portage County subject to the usual one year guarantee of workmanship and material.
9. The Board of Commissioners signed the Personnel Action Form authorizing the full time permanent hire of Dennis Kwiatkowski as a Vehicle Operator (replacing Danny Whited) for the Portage County Department of Job & Family Services, as presented by the Human Resources Department and approved by Department of Job & Family Services Director Anita Herington. The Board of Commissioners notes that this hire is contingent upon the applicant passing a pre-employment physical and drug screen.
10. The Board of Commissioners signed the Personnel Action Form authorizing a transfer within the agency of Paula Bartholdi as an Income Maintenance Worker 3, effective June 9, 2008. (replacing Debbie Cain) for

the Portage County Department of Job & Family Services, as presented by the Human Resources Department and approved by Department of Job & Family Services Director Anita Herington. The Board of Commissioners notes that this hire is contingent upon the applicant passing a pre-employment physical and drug screen.

11. The Board of Commissioners authorized payment of soft costs for the following homeowners, payable to the Neighborhood Development Services, from the 2006 CHIP in a total amount of \$23,024.45. The documents were reviewed by Internal Auditor Carol Kurtz who noted that the documents appear to be accurate, appropriate and properly authorized:

2006 CHIP Private Rehab Soft Costs

Address	Owner/Mortgage	Soft Costs	Payee
6535 Bronco Road Ravenna	Janis Walas	\$3,578.50	Neighborhood Development Services, Inc Advanced to pay Advanced Contracting
4091 Waterloo Road Atwater	Cindy Loy Lommier	4,351.25	Neighborhood Development Services, Inc Advanced to pay Carano Environmental Services, Inc.
450 Trump Road Hartville (Randolph Township)	Dianne M. Carnahan	3,837.00	Neighborhood Development Services Advanced to pay MC Construction
2067 Gates Avenue Streetsboro	Denise Ferrari	3,970.20	Neighborhood Development Services, Inc Advanced to pay Advanced Contracting
1380 Arcadia Road Kent	Elsie D. Hall	3,583.00	Neighborhood Development Services, Inc Advanced to pay Carano Environmental Services, Inc.
3284 Summit Road Ravenna	Daniel Ruesel	3,704.50	Neighborhood Development Services, Inc Advanced to pay G.B. Hawk
TOTAL		\$23,024.45	

12. The Board of Commissioners signed the letter of support for the Green Team Project through the OCS Operations Center Administrative for Children and Families, as presented by Carole Beaty, Director of Shelter Services for Family & Community Services, Inc. The Board of Commissioners noted that this project would enable Family & Community Services to offer job training to low-income individuals. The Board of Commissioners also noted that there is no General Fund requested support for this application.
13. The Board of Commissioners approved the following Personnel Requisition, as presented by Lynn Leslie, Director of the Portage County Human Resources Department and approved by WIC Program Manager Nancy Dailey:

DEPARTMENT	JOB TITLE	GRADE	ACTION
WIC	Dietetic Technician	DAT 2 D	Post Internally and Externally

14. The Board of Commissioners accepted the recommendation of WIC Program Manager Nancy Dailey and authorized the hire of Kate Atsas for the Dietetic Technician position in the Portage WIC Clinic as a DAT 4, Grade D (\$15.57/hour) with an increase to \$16.35/hour following the successful completion of a probationary period. Ms. Atsas will begin in this position effective June 9, 2008, as presented by Human Resources Department Director Lynn Leslie. Ms. Dailey noted that the WIC grant has the needed funds to support this hiring.

All in favor, motion carries.

JOURNAL ENTRY II

May 29, 2008

Motion by Maureen T. Frederick, seconded by Christopher Smeiles to approve the following action:

After meeting today with Human Resources Department Director Lynn Leslie, the Board of Commissioners agreed to allow United American Insurance Company the opportunity to submit a proposal to Willis of Ohio for Voluntary Employee Insurance Benefits. The Board of Commissioners also agreed to extend the final deadline for submittal to close of business on Wednesday, June 4, 2008.

Commissioner Keiper voting no, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **May 29, 2008**. There being no further business to come before the Board, it was moved by Maureen T. Frederick, seconded by Christopher Smeiles to adjourn the official meeting at 11:15 AM. All in favor, motion carries.

Christopher Smeiles, President

Charles W. Keiper II, Vice President

Maureen T. Frederick, Board Member

Deborah Mazanec, Clerk

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PAYINS FOR THE MONTH OF MAY 2008

05/02/08	1874	Ohio Department of Development: B-C-06-062-2: \$34,085.00 Total: \$34,085.00
05/05/08	1901	Range Resources – Oil Lease: \$673.36 Total: \$673.36
05/07/08	1936	Ohio Public Defender – Assigned Counsel Reimbursement: \$22,904.51. Reimbursement from Maureen T. Frederick – April – May Cell Phone: \$3.96. Reimbursement from Deb Mazanec – Copies/Faxes: \$1.45.

Total: \$22,909.92

05/07/08 1938 Place of Peace Grant – 2006-CW-AX-0020: \$40,609.57
Total: \$40,609.57

05/08/08 1970 Resource Energy – Oil Lease: \$48.25
Total: \$48.25

05/12/08 2001 Ohio Department of Public Safety: 2007-JG-D01-6473: \$8,960.50
Total: \$8,960.50

05/13/08 2026 Charles W. Keiper II – Postage: \$1.00
Total: \$1.00

05/13/08 2027 Ohio Department of Natural Resources – Hike and Bike Trail/KSU: \$40,000.00
Total: \$40,000.00

05/15/08 2072 Reimbursement from Charles W. Keiper II – April – May Cell Phone: \$20.00.
Reimbursement from Deb Mazanec – Copies/Faxes: \$5.00
Total: \$25.00

05/19/08 2109 Reimbursement from Christopher Smeiles – Copies/Faxes: \$1.00. Beck Energy – Oil
Lease: \$31.82
Total: \$32.82

05/21/08 2159 Everflow Eastern Partners – Oil Lease: \$52.19
Total: \$52.19

05/28/08 2242 Reimbursement for Public Defender: \$12,557.83. Reimbursement for Assigned Counsel:
\$5,906.04
Total: \$18,463.87

05/28/08 2246 Reimbursement from Maureen Frederick for Cell Phone – May – June: \$3.00
Total: \$3.00

05/28/08 2242 Department of Justice: 2007-WE-AX-0048: \$20,313.59. Department of Justice: 2007-WE-
AX-0048: \$36,524.87
Total: \$56,838.46

AUTHORIZATION OF EXPENSES FOR THE MONTH OF MAY 2008

04/23/08 Michelle Ripley/CLCCA Meeting/Delaware City, Ohio/April 25/\$0.00

04/22/08 Vickie Steiner/CCAO/CEBCO Rx Trend Seminar/Delaware, Ohio/May 9/\$0.00

04/23/08 Bill Steiner/NEFCO/Green, Ohio/May 21/\$0.00

04/23/08 Bill Steiner/EPA Meeting/Columbus, Ohio/May 8/\$0.00

04/24/08 John Mason/Regional Physicians Board – EMS/Akron, Ohio/April 24/\$5.00

04/17/08 Wilson, Demastus, Stanley, Laurick, Pierson, Feigert, Thorn, Halbora/Court Security/Trinity
Center, Ohio/April 22-24/\$2,360.00

04/07/08 Angela Currey/Evaluation Family Child Learning Center/Tallmadge, Ohio/April 14/\$18.00

04/02/08 Rosemarie Stegh and Kathi Guckleberg/RTC Liaison Meeting/Summit County, Ohio/April
17/\$24.50

04/15/08 Angela Currey/IFSP/Tallmadge, Ohio/\$18.00

04/03/08 Shawn Shaulis and Faith Griffith/Certified Novel Administrator Training/Akron, OH/April 28-
May 2, 2008/\$282.50

04/11/08 Judy Harper/Early Track 3.0 Training/Mansfield, OH/April 30, 2008/\$94.75

04/10/08 Will Christine, Ron Evans, Cyndy Hostler, Roxana Lyle/Attorney Networking/Stark
County/May 2, 2008/\$189.00

04/08/08 Becky Porcase/WIA Power User Conference/Columbus, OH/May 13-14, 2008/\$233.00

04/02/08 Tracey McLaughlin and Rebecca Abbott/The Northern Ohio Conference for Women/Akron,

OH/May 15, 2008/\$312.50

04/21/08 Kellie Kepple and Jon Barber/Administrative Assistance Day/Aurora, OH/April 23, 2008/\$60.00

04/22/08 Lori Evans, Kathy Postlethwait, Mike Wright and Robyn Godfrey/OCCA Monthly Meeting/Crown Plaza North/May 7, 2008/\$80.00

04/22/08 Linda Fankhauser, Lori Evans and Cheri Ashley/OCCA 8th District Meeting/Vernon's Café & Banquet Centre/May 12, 2008/\$100.00

04/18/08 Valarie Bartos/17th Annual Alzheimer's Association Symposium; The Journey Continues/Hartville, Ohio/June 3/\$99.00

04/15/08 Mary Boston/AMATS/Akron, Ohio/April 15/\$24.45

04/23/08 Lucille Reedy, Brandy Hemphill, Virginia Spino and Nick Anderson/Sanctions in CRISE/Akron, Ohio/April 15-16 and 24-25/\$244.00

04/17/08 Mary Boston/Sanctions and Penalties: Train the Trainer/Columbus, Ohio/June 16/\$162.25

04/18/08 Matt Walker, Sheila Grega, Debbie Cain, Debbie Imler, Patrick O'Keefe, Pam Huzvar, Barb Ludban, Becky Price, Bonnie Hager, and Christine Herra/OWF Training/Akron, Ohio/May 6-7/\$367.50

04/08/08 Virginia Fehrman/Ohio Help Me Grow Leadership Conference 2008/Dublin, Ohio/May 12-14/\$453.50

04/24/08 Dan Banks/Grant Writing Boot Camp/Schiller Park, IL/May 27-29/\$1,635.00

04/30/08 Joe Reichlen/Akron University Program Advisory Committee/Akron, Ohio/April 30/\$0.00

04/29/08 Jeff Lonzrick/ERTAC/Stow, Ohio/First Wednesday of every month/\$0.00

04/29/08 Harold Huff and Jeff Lonzrick/Tinker's Creek – Ohio EPA/Twinsburg, Ohio/April 30/\$0.00

04/21/08 Kevin Thorn/High Profile Trials/Columbus, Ohio/January 24/\$161.60

04/29/08 Harold Huff and Jeff Lonzrick/CCAO/CSEA Annual Conference/Lake County, Ohio/June 9-10/\$302.00

04/30/08 Robert White/Positive Youth Development Workshop/Akron, Ohio/June 16-17/\$0.00

04/24/08 SuEllen Conley, Jean Decker and Sue McGrew/ "Do you see what I see" mediation Administration Observations Skills Review/Wadsworth, Ohio/May 29/\$105.00

04/29/08 Wayne Scott/Operator Certification Test/Columbus, Ohio/May 13/\$38.00

05/05/08 Steve Wolfe/2008 Collection System Workshop and OWEA Watershed Workshop/Columbus, Ohio/May 7-8/\$486.00

05/02/08 Claudia Kotich/Wastewater Laboratory Workshop/Columbus, Ohio/May 14/\$160.00

05/05/08 Michelle Ripley/Safety Council/Kent, Ohio/May 13/\$15.00

05/06/08 Charles W. Keiper II/Greater Akron Chamber Spring Elected Officials Reception/Akron, Ohio/May 19/\$20.00

05/07/08 Lori Evans, Kathleen Postlethwait, Barb Slattery, and Staci Dobosh/Ohio Clerk of Courts Association Summer Conference/Maumee, Ohio/June 10-12/\$2,302.00

05/01/08 Betty Brown, Barb Ludban, Christina Herra, Pam Huzvar, Patrick O'Keefe, and New Employee/CFCM Training/Akron, Ohio/June 17-18/\$171.00

04/28/08 Kevin Gowan/OCDA General Membership Meeting/Columbus, Ohio/May 15/\$199.50

05/06/08 Kevin Gowan/OCS Regional Meeting/Canton, Ohio/May 7/\$61.40

04/23/08 Nick Anderson/OWF Basic Policy Training/Akron, Ohio/May 6-8/\$101.75

05/01/08 Patrick O'Keefe and Angella Vaughn/Sanction Training/Akron, Ohio/April 15-16/\$59.50

05/05/08 Sonya Edwards and Reva Weekly/IVE Meeting/Columbus, Ohio/April 11/\$75.67

05/06/08 Christopher Smeiles and Charles W. Keiper II/Portage County Educational Service Center Teen Honors Benefit/Kent, Ohio/May 22/\$60.00

01/17/08 Rose Marie Stegh/RTC Liaison Meeting/Akron, Ohio/January 17/\$8.59

05/06/08 Angela Currey and Kathy Lennon/Issues in Working with Teen Parents/Pickerington, Ohio/May 27-28/\$482.00

- 05/06/08 Virginia Fehrman, Sue Cimino, J. Harper, C. Michael, B. Walter, J. Smith, J. Nelson, J. Espinoza, and K. Sansone/HMG Family Zoo Trip/Akron, Ohio/May 29/\$99.00
- 05/07/08 Virginia Fehrman/Travel to Pick up Tickets for Family Zoo Trip/Akron, Ohio/May 15/\$22.75
- 05/12/08 Wayne Carkido, Don West, John Vence/Headworks Seminar/Akron, Ohio/June 3/\$0.00
- 05/14/08 Dan Banks/CT in regards to JRS/Willoughby, Ohio/May 14/\$0.00
- 05/07/08 Ronald Kline/WW Exam II/Columbus, Ohio/May 13/\$38.00
- 05/13/08 Janet Esposito/Public Finance Officers/Cuyahoga Falls, Ohio/June 19-20/\$322.63
- 05/12/08 Charles W. Keiper II/SIIA 2008 National Conference/Phoenix, Arizona/October 5-8/\$2,302.00
- 05/12/08 Maureen Bennett/Ohio Public Finance Officers Training/Cuyahoga Falls, Ohio/June 16-20/\$575.00
- 05/12/08 John Evans/Northeast Ohio Civil Users Group/Valley View, Ohio/May 29/\$0.00
- 05/20/08 Dave McIntyre and Jon Barber/Ohio County Dog Wardens Association District Meeting/Berlin, Ohio/May 21/\$0.00
- 05/15/08 Brenda Kavali/State WIC NBAC Meeting/Columbus, Ohio/June 6 and September 5/\$400.00
- 05/14/08 Wayne Carkido, Jeff Lonrick, and Harold Huff/OWEA 2008 Conference/June 24-25/\$1,170.00
- 05/13/08 Sheila Cecora/2008 Juvenile Court Clerks Conference/Columbus, Ohio/June 26-27/\$180.00
- 04/23/08 Lorie Hohman, Lynne Porter and Mary Boston/WIA Documentation/Columbus, Ohio/May 2/\$32.09
- 05/05/08 Tim Beckner, Joanne Hynes, Becky Price and Tammy Hickman/Big Ten Conference/Indianapolis, IN/July 16-18/\$1,910.00
- 05/07/08 Judy Rice, Karen Kozak, and Paula Barholt/Retro-Order Modification Workshop/Ashland County, Ohio/May 15/\$29.25
- 05/09/08 Detra Tabor, Shannon Cassi, Sharon Larkin, Jessica Gregory/Exceptional Customer Service/Akron, Ohio/May 13/\$104.00
- 05/13/08 Patrick O'Keefe/Sanction Training/Columbus, Ohio/June 16/\$74.50
- 05/14/08 Kathleen Guckelberger/PCSAO Meeting/Perrysville, Ohio/June 5-6/\$288.75
- 05/14/08 Tim Beckner/Directors Conference – Planning Meeting/Cleveland, Ohio/May 15/\$0.00
- 05/15/08 Penny Ray and Reva Weekly/Protect Ohio/Columbus, Ohio/May 27/\$0.00
- 05/15/08 Andy Chasar and Udell Groves/Ohio LTAP Studies-Speed Zones Course/Cambridge, Ohio/June 5/\$190.00
- 05/20/08 Christopher Smeiles/NEFCO General Policy Board Meeting/Uniontown, Ohio/Various Dates/\$215.00
- 05/21/08 Michelle Ripley/CCAO/CEAO Conference/Lake County, Ohio/June 9/\$35.00
- 05/22/08 Brian Kelley/OCITA Meeting/Franklin County, Ohio/May 22/\$0.00

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