

Tuesday, June 3, 2008

The Board of County Commissioners met in regular session on **Tuesday, June 3, 2008 at 9:30 AM** with the following members present:

Christopher Smeiles

Charles W. Keiper II

Maureen T. Frederick

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It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II to approve the meeting minutes of the May 29, 2008 meeting. All in favor, motion carries

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Also attending throughout the day: Mike Sever, Record-Courier

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Commissioner Smeiles noted that there is an issue with asbestos at the Home Savings and Loan renovation site at the Riddle Block Building. The bank will remove the asbestos in the upstairs area at a cost of about \$5,000, which will be included in a rent reduction.

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PROSECUTOR

Present: Denise Smith

Prosecutor's Pending

1. The Board of Commissioners agreed to remove Jerry Bauer vs James Trimble et al (Case N. 2007 CV 0095) from the Pending List, since the Portage County JFS has been dismissed from the case.
2. The Board of Commissioners agreed to remove the Sugar Bush Knolls/Sheriff's Off Duty Security Detail and Sheriff's Agreements with the Townships off the pending list noting that the issue "are all costs covered by the amount charged by the Sheriff" is one they still need to investigate.
3. The Board of Commissioners is still waiting to see the draft Memorandum of Understanding between the Sheriff and the Board of Commissioners for the Justice Center space as drafted by Tommie Marsilio. Denise Smith to get the Board of Commissioners a copy.
4. Denise Smith advised the Board of Commissioners that there is no authority in the Ohio Revised Code for the Pay to Stay Program. Attorney Dave Brode is in touch with the IntelliTech attorney and will keep the Board of Commissioners informed.

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Prosecutor's Correspondence

June 3, 2008

1. May 23, 2008 correspondence from Attorney Leigh Prugh to Attorneys Salerno and Deacon regarding the Metal Exchange Corporation v. Ravenna Aluminum, Inc. (Portage County Common Pleas Court Case No. 2008 CV 59)/Information only

2. May 28, 2008 correspondence from Attorney Denise Smith to Attorney Frank Cimino regarding his client's offer to complete service work in lieu of a fine/Information only.

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10:25 AM the Board of Commissioners recessed to the Solid Waste Management District meeting
10:35 AM Board of Commissioners reconvened

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DEPARTMENT OF BUDGET & FINANCE

Present: Audrey Tillis

Resolutions

1. Rescind Cash Advance from Fund 0001, General Fund to Fund 5810, FS Railroad Debt ORDC Loan 05/08-0500
2. Close Fund 1253, CDBG Laterals/08-0501

Other

3. Journal entry approval(s):
 - a. Separation Payout for Building Department/Journal Entry

4. Discussion Memo:

- a. The Director presented the 2009 General Fund Tax Budget Preliminary Draft
- b. GFOA Bulletins
 - i. Certificate of Achievement
 - ii. Distinguished Budget Presentation Award
 - iii. Capital Project Planning and Evaluation
- c. The Board of Commissioners agreed to keep the DBFM Work Session on June 10th on the calendar, noting that Commissioner Keiper has another meeting at that time. He will join the Board after his meeting.
- d. Performance Measures – The Board of Commissioners will meet with Mike Sudsina to discuss.

Updates

5. The Department of Budget & Finance presented the Compensation Report by Payroll Location.

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WATER RESOURCES

Present: Harold Huff, Attorney Leigh Prugh

1. RESOLUTION- Agreement for sanitary sewer and water improvements for Pleasant Lakes at Brimfield Condominiums, Portage County Water Resources Department, Project No. BR-2 04-030/08-0497.
2. RESOLUTION- Agreement for sanitary sewer and water improvements for Pleasant Lakes at Brimfield Phase 3, Portage County Water Resources Department, Project No. BR-2 06-220/08-0498.
3. RESOLUTION- Enter into an agreement for Civil Engineering services between Floyd Browne Group and the Portage County Board of Commissioners relative to the West Branch Mobile Home Park

Wastewater Treatment Plant Improvements – Project No. CH-1 (08-090), in Portage County Regional Sewer District/08-0499.

4. SIGNATURES- Approval to Interview Firms for Project Engineering and Surveying Services/Bring back on June 5th for Board of Commissioners discussion.

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Attorney Leigh Prugh attending for a discussion of the sewer tap-in fee county buy-back, as requested by January Developments, which holds credits to be used to tap into the county system. The Board of Commissioners agreed not to move forward with this request.

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RESOLUTION No. 08-0491 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on June 3, 2008 in the total payment amount of **\$1,087,076.19 for Funds 0001-8391** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0492 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor's Office:

06/02/08	1	\$ 778.73
Total		\$ 778.73

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0493 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office, and

WHEREAS, a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$636,682.25** as set forth in Exhibit "A" dated **June 3, 2008** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of

this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0494

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RE:

ENTER INTO AN AGREEMENT BETWEEN THE BOARD OF PORTAGE COUNTY COMMISSIONERS AND PORTAGE COUNTY COMBINED GENERAL HEALTH DISTRICT FOR THE WELLNESS PROGRAM FOR 2008

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following Resolution be adopted:

RESOLVED,

that the Board of Portage County Commissioners hereby agrees to enter into a contract agreement with **Portage County Combined General Health District** for the implementation of a **Wellness Program** to be managed and administered by the **Health District** for Portage County employees, at the cost of \$25.00 per employee plus an additional \$10.00 for each employee opting to receive the Tuberculin Testing, equaling \$35.00 per employee in a total Agreement not to exceed \$8,500.00; and be it further

RESOLVED,

that testing will commence June 1, 2008 and end October 31, 2008; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0495

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RE:

APPROVE SPECIFICATIONS AND SET DATE FOR ACCEPTING BIDS FOR THE PROJECT ENTITLED COMPLETION OF THE DEER CROSSING ESTATES SUBDIVISION IN SUFFIELD TOWNSHIP, PORTAGE COUNTY, OHIO.

It was moved by Maureen T. Frederick, and seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, Resolution 07-1186 authorized the Portage County Engineer to control and/or supervise the work of the street, storm sewer and drainage improvements within the Deer Crossing Estates Subdivision and to delegate such authority to another contractor of its choosing; and

WHEREAS, the Scope of Services Phase for this project has now been completed and the specifications are on file with the Portage County Commissioners and the Portage County Engineer; now therefore be it

RESOLVED, that the specifications as submitted for the **Completion of the Deer Crossing Estates Subdivision** be and are hereby approved; and be it further

RESOLVED, that sealed bids for this project will be accepted by the Portage County Director of Internal Services, 7th Floor, Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio 44266 until **3:00 P.M. on Tuesday, June 24, 2008** and publicly opened and read; and be it further

RESOLVED, that Notice of Receiving Bids shall be published in the Record Courier on **June 6, 2008** and **June 13, 2008** and the Clerk of this Board is directed to post said Notice on the County Commissioners' Official Bulletin Board, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0496 - RE: AUTHORIZE SALE OF OBSOLETE EQUIPMENT AND MISCELLANEOUS TIRES BY PUBLIC AUCTION

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following Resolution be adopted:

WHEREAS, Michael A. Marozzi, Portage County Engineer, has advised this Board that two (2) pieces of equipment once used by the Portage County Engineer's Department are obsolete and unfit for the use for which they were acquired; now therefore be it

RESOLVED, that the Board of Portage County Commissioners has determined that the herein described items are obsolete and unfit for the use for which said items were acquired, and be it further

RESOLVED, that said items will be sold at Public Auction, as prescribed by Section 307.12 of the Ohio Revised Code, for cash to the highest bidder; and be it further

RESOLVED, that Notice of Public Auction shall be posted in the office of the Portage County Auditor, the offices of the Portage County Commissioners and in the office of the Portage County

Engineer. Further Notice of Public Auction shall be published in the Record Courier on June 6, 2008.

Date of Auction: Saturday, June 21, 2008

Time of Auction: 9:30 A.M.

Location: Edinburg Auction Sales, Inc.
4029 State Route 14
Edinburg, Ohio

All pieces of equipment may be viewed from 9:00 A.M. to 5:00 P.M. Monday, Tuesday, Thursday and Friday at Edinburg Auction Sales, Inc.

The items are as follows:

1,000 Gallon Fuel Tank and Dike (County Equipment #275)
1992 Sweepster Broom (County Equipment #003090)

;and be it further

RESOLVED, that a copy of this resolution be filed with the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0497 - RE: AGREEMENT FOR SANITARY SEWER AND WATER IMPROVEMENTS FOR PLEASANT LAKES AT BRIMFIELD CONDOMINIUMS, PORTAGE COUNTY WATER RESOURCES DEPARTMENT PROJECT NO. BR-2 04-030.

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, Pleasant Lakes, LLC (OWNER) has constructed an 8 inch sanitary sewer main and 6 and 8 inch water mains with all necessary appurtenances (SEWER & WATER) for the Pleasant Lakes at Brimfield Condominiums Sewer and Water Project, (Portage County Water Resources Project Number BR-2 04-030). This project provides sewer and water service for properties located west of Pleasant Lakes Drive in Brimfield Township Original Lot 21, Portage County, Ohio; and

WHEREAS, Dacath Development has acknowledged being paid in full for the construction of the SEWER & WATER; and

WHEREAS, the OWNER now wishes to convey the SEWER & WATER as a gift to Portage County to own, maintain, and operate, now therefore be it

RESOLVED, by the Board of County Commissioners, Portage County, Ohio (COMMISSIONERS):

Section 1. That the COMMISSIONERS agree to enter into an Agreement with the OWNER who has constructed the SEWER & WATER that provides service for the Pleasant Lakes at Brimfield Condominiums Sewer and Water Project located in Brimfield Township Original Township Lot 21, Portage County, Ohio;

Section 2. That after the COMMISSIONERS sign the letter of acceptance (as prepared by the Director of the Portage County Water Resources Department) the COMMISSIONERS will accept the SEWER & WATER to own, maintain, and operate.

Section 3. That the COMMISSIONERS find and determine that all formal actions at this meeting concerning and relating to the adoption of this resolution were taken in an open meeting by the COMMISSIONERS and that all deliberations of the COMMISSIONERS that resulted in those formal actions were in a meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0498

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RE: AGREEMENT FOR SANITARY SEWER AND WATER IMPROVEMENTS FOR PLEASANT LAKES AT BRIMFIELD PHASE 3, PORTAGE COUNTY WATER RESOURCES DEPARTMENT PROJECT NO. BR-2 06-220.

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, Pleasant Lakes, LLC (OWNER) has constructed an 8 inch sanitary sewer main and an 8 inch water main with all necessary appurtenances (SEWER & WATER) for the Pleasant Lakes at Brimfield Phase 3 Sewer and Water Project, (Portage County Water Resources Project Number BR-2 06-220). This project provides sewer and water service for properties located along Ridge View Drive in Brimfield Township Original Lot 21, Portage County, Ohio; and

WHEREAS, Dacath Development has acknowledged being paid in full for the construction of the SEWER & WATER; and

WHEREAS, the OWNER now wishes to convey the SEWER & WATER as a gift to Portage County to own, maintain, and operate, now therefore be it

RESOLVED, by the Board of County Commissioners, Portage County, Ohio (COMMISSIONERS):

Section 1. That the COMMISSIONERS agree to enter into an Agreement with the OWNER who has constructed the SEWER & WATER that provides service for the Pleasant Lakes at Brimfield Phase 3 Sewer and Water Project located in Brimfield Township Original Township Lot 21, Portage County, Ohio;

Section 2. That after the COMMISSIONERS sign the letter of acceptance (as prepared by the Director of the Portage County Water Resources Department) the COMMISSIONERS will accept the SEWER & WATER to own, maintain, and operate.

Section 3. That the COMMISSIONERS find and determine that all formal actions at this meeting concerning and relating to the adoption of this resolution were taken in an open meeting by the COMMISSIONERS and that all deliberations of the COMMISSIONERS that resulted in those formal actions were in a meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0499 - RE: ENTER INTO AN AGREEMENT FOR CIVIL ENGINEERING SERVICES BETWEEN FLOYD BROWNE GROUP AND THE PORTAGE COUNTY BOARD OF COMMISSIONERS RELATIVE TO THE WEST BRANCH MOBILE HOME PARK WASTEWATER TREATMENT PLANT IMPROVEMENTS - PROJECT NO. CH-1 (08-090), IN PORTAGE COUNTY REGIONAL SEWER DISTRICT.

It was moved by Maureen T. Frederick, and seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, this Board of Commissioners passed on March 18, 2008, Resolution 08-0251 authorizing the preparation of plans, specifications, and estimate of cost for Project No. CH-1 (08-090), West Branch Mobile Home Park Wastewater Treatment Plant; and

WHEREAS, consultant engineering services are needed to develop the plans, specifications, cost estimate; and

WHEREAS, proposals were submitted and reviewed by Portage County Water Resources selection team and consulting firms were determined to be qualified and capable of performing the required services; and

WHEREAS, from the proposals submitted, the Water Resources Department has selected Floyd Browne Group as the most qualified firm to perform this project; now therefore be it

RESOLVED, by the Board of Commissioners of Portage County, Ohio:

Section 1. The Portage County Board of Commissioners does hereby accept the proposal of Floyd Browne Group as the best proposal received and agrees to execute a contract with Floyd Browne Group for professional design services as described in the attached contract and in an amount not to exceed \$38,165.01.

Section 2. That funds in the amount of \$38,165.01 are available in 520040P4 420000 08090, from the 2008 project budget.

Section 3. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board and that all deliberations of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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**RESOLUTION No. 08-0500 - RE: RESCIND RESOLUTION NO. 08-0487: CASH
ADVANCE - FROM FUND 0001, GENERAL FUND
TO FUND 5810, FS RAILROAD DEBT ORDC LOAN
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It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, on May 29, 2008, the Board of Portage County Commissioners adopted Resolution No. 08-0487 Cash Advance from Fund 001, General Fund to Fund 5810, FS Railroad Debt ORDC Loan 05, and

WHEREAS, on May 30, 2008 funds were received from the Smurfit-Stone Corporation for Fund 5810, FS Railroad Debt ORDC Loan 05; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby rescind Resolution No. 08-0487, adopted on May 29, 2008 and that a certified copy of this resolution be filed with the County Auditor, the Economic Development Department and the Department of Budget & Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0501 - RE: CLOSING OF FUND 1253 CDBG LATERALS

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, fiscal activity has ceased in Fund 1253, CDBG Laterals, all payments have been made and the Treasurer’s Cash Balance is \$0.00; now therefore be it

RESOLVED, that Fund 1253, CDBG Laterals is hereby closed; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, the Department of Budget and Financial Management and Portage County Regional Planning, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0502 - RE: ACCEPT AND APPROVE A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS FOR THE WOODLANDS AT ROBINSON AND AFSCME OHIO COUNCIL 8 AND LOCAL 3630.

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

RESOLVED, that the Board of Portage County Commissioners does hereby accept and approve the Collective Bargaining Agreement between the Portage County Board of Commissioners for The Woodlands at Robinson and AFSCME Ohio Council 8 and Local 3630, as negotiated and accepted by vote of the Bargaining Unit; and be it further

RESOLVED, that this agreement is in effect from July 1, 2007 and shall continue in full force and effect until June 30, 2010; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Christopher Smeiles, Yea; Charles W. Keiper II, Yea;

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RESOLUTIONS
June 3, 2008

- 1. Approval of Meeting Minutes from the May 29, 2008 regular Board Meeting as presented.
- 2. Approve the Bills as presented by the County Auditor and reviewed by the Internal Auditor.
- 3. Approve the Journal Vouchers as presented by the County Auditor.
- 4. Approve the Then & Now as presented by the Portage County Auditor.
- 5. Resolution presented by the Human Resources Department to enter into an agreement between the Board of Commissioners and the Portage County Combined General Health District for the Wellness Program for 2008.
- 6. Resolution presented by the Portage County Engineer to approve the specifications and set the date for accepting bids for the project entitled *Completion of the Deer Crossing Estates Subdivision* in Suffield Township.
- 7. Resolution presented by the Portage County Engineer to authorize the sale of obsolete equipment and miscellaneous tires by public auction.

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INVITATIONS/MEETING NOTICES
June 3, 2008

- 1. Invitation from the Area Agency on Aging to their Open House on Thursday, June 6th from 3:00 PM – 5:00 PM at the ROC, 705 Oakwood Street in Ravenna.
- 2. Invitation from the Boys & Girls Clubs of the Western Reserve to “Just Lunch” on Thursday, June 19th from Noon – 1:00 PM on Walnut Street in Ravenna.

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INCOMING CORRESPONDENCE
DISCUSSION
June 3, 2008

1. May 26, 2008 correspondence from Iris J. Meltzer encouraging the Board of Commissioners to continue to support Townhall II's Free Clinic/Information only
2. Chris Craycroft presents a draft Easement Agreement for the PORTAGE Hike and Bike Trail for Board of Commissioners review before her June 5, 2008 meeting with the Commissioners/Board of Commissioners to meet and discuss with Ms. Craycroft.
3. Request from the Mantua-Shalersville Chamber of Commerce for a meeting with the Board of Commissioners to discuss available funding for the Downtown Mantua Revitalization Project/The Board of Commissioners agreed to meet with the Grants Coordinator and ED Director before meeting with the Chamber.

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JOURNAL ENTRIES

June 3, 2008

1. On April 17, 2008, the Board of Commissioners authorized Commissioner Keiper to sign the offers to purchase two properties located on Meridian Street in Ravenna. Today, the Internal Services Director presents the Settlement Statements for the purchase of 443 South Meridian Street in Ravenna and 441 South Meridian Street in Ravenna.
2. The Board of Commissioners acknowledged the receipt of the Monthly Record of Proceedings and Transactions for May 2008, as presented by the Portage County Sheriff in accordance with Ohio Revised Code Section 325.07.
3. The Board of Commissioners acknowledged the receipt of the May 30, 2008 Certificate of the County Auditor that the total appropriations from each fund do not exceed the Official Estimate of Resources, as presented by the Portage County Auditor.

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REFERRED

June 3, 2008

1. May 23, 2008 correspondence from Portage County Local Workforce Committee member Shawn Gordon (who has resigned from the committee) to the Board of Commissioners thanking the Board for the opportunity to serve and to advise the Board of the "phenomenal job" Becky Porcose and staff do at the One-Stop. Forwarded to JFS Director Anita Herington, the Human Resources Department and the Executive Assistant.
2. May 28, 2008 correspondence from Shirley Schuster, Portage County Regional Airport, regarding the FAA grant to the Airport for the purchase of property in the amount of \$261,240. Forwarded to the DBFM, Grants Coordinator and Internal Auditor for follow-up. Ms. Schuster to determine the location of the original grant documents.
3. May 25, 2008 memo from the Edinburg Fire Department and the Ravenna Township Fire Department thanking the organizations involved in the May 22, 2008 incident in which a Portage County resident died/Forwarded to the EMA Director.

4. May 28, 2008 correspondence from the Ohio EPA regarding the Portage County Storm Water Management Plan. Referred to Water Resources Director Harold Huff who forwarded it to Shawn Arden of ms Consultants/Commissioner Smeiles contacted ms Consultants and advised that Mr. Arden contacted the EPA and was assured that Portage County is in compliance.

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INFORMATION ONLY

June 3, 2008

1. The Board of Commissioners received the Garrettsville Area June 2008 Edition of the Chamber of Commerce News.
2. JFS Director Anita Herington advises that there are 58 tables reserved for the June 17, 2008 Job Fair.
3. AMATS presents copies of the Highway *Safety Needs Report* and *Bicycle and Pedestrian Needs Report*, as approved by the Policy Committee.
4. ODOT notice of the closing of SR 14 between Hawthorne Drive and the Mahoning County line beginning June 9th and ending June 11th, 2008.
5. May 28, 2008 correspondence from the Department of Planning and Urban Development regarding the AMATS Study Director.
6. May 29th fax from Congressman Tim Ryan, Senator Sherrod Brown, Senator Tom Sawyer, Representative Kathleen Chandler and Representative Steve Dyer to PARTA and OAPSE/AFSCME Local 4/AFL-CIO encouraging them to resolve their ongoing labor dispute.
7. May 30th email from JFS Director Anita Herington advising of the layoff of 800 employees at Kraftmaid in Middlefield.
8. The Board of Commissioners received *The Air You Breathe* newsletter for May 2008.
9. The Board of Commissioners received the *Emergency Assistance Network Newsletter*.

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Journal Entry

June 3, 2008

Motion by Maureen T. Frederick, seconded by Charles W. Keiper II to approve the following actions:

1. The Board of Commissioners acknowledged the receipt of the Monthly Record of Proceedings and Transactions for May 2008, as presented by the Portage County Sheriff in accordance with Ohio Revised Code Section 325.07.
2. The Board of Commissioners acknowledged the receipt of the May 30, 2008 Certificate of the County Auditor that the total appropriations from each fund do not exceed the Official Estimate of Resources, as presented by the Portage County Auditor.

3. The Board of Commissioners approved the following Personnel Requisition, as presented by Lynn Leslie, Director of the Portage County Human Resources Department and approved by Water Resources Department Director Harold Huff:

DEPARTMENT	JOB TITLE	GRADE	ACTION
Water Resources Department	Treatment Plant Operator I Replacement for Steven Wolfe	TP 01	Post Internally and Externally

4. The Board of Commissioners approved the separation payout for Building Department employee Susan Drotar, as presented by the Department of Budget & Finance. The Board of Commissioners noted that the \$4,590 payout supplement will come from the General Fund Contingency for separation payouts.

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JOURNAL ENTRY II
June 3, 2008

Motion by Maureen T. Frederick, seconded by Charles W. Keiper II as follow:

On April 17, 2008, the Board of Commissioners authorized Commissioner Keiper to sign the offers to purchase two properties located on Meridian Street in Ravenna. Today, the Board of Commissioners authorized Commissioner Keiper to sign the Settlement Statements for the purchase of 443 South Meridian Street in Ravenna and 441 South Meridian Street in Ravenna, as presented by Internal Services Director JoAnn Townend. Commissioner Smeiles abstaining, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **June 3, 2008**. There being no further business to come before the Board, it was moved by Maureen T. Frederick, seconded by Charles W. Keiper II to adjourn the official meeting at 11:28 AM. All in favor, motion carries.

Christopher Smeiles, President

Charles W. Keiper II, Vice President

Maureen T. Frederick, Board Member

Deborah Mazanec, Clerk

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