

Thursday, June 19, 2008

The Board of County Commissioners met in regular session on **Thursday, June 19, 2008 at 9:40 AM** with the following members present:

Christopher Smeiles

Maureen T. Frederick

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Absent: Commissioner Keiper on vacation

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It was moved by Maureen T. Frederick, seconded by Christopher Smeiles to approve the meeting minutes of the June 17, 2008 meeting. Commissioner Keiper, absent, motion carries

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Also attending throughout the day: Mike Sever, Record-Courier

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HEALTH COMMISSIONER

Present: Chip Porter

Health Commissioner Porter advised that the Board has authorized the Health Department taking over the medical handicapped program from the Portage County JFS, contingent upon getting additional space for the program, at least one more room. Fees generated will be about \$6,000 - \$8,000, which the JFS cannot charge. There is a JFS office on the 3rd floor that could be used by the Health Department to house the two part-time nurses to be hired for the program. The JFS meeting room would also be needed in the near future when JFS moves out.

Commissioner Smeiles noted that the JFS will take over the entire Prosecutor's Annex, which will free up space in the Administration Building. That move will not take place for another six months or so.

The Board of Commissioners agreed to discuss the issue with JFS Director Anita Herington and let Mr. Porter know.

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INTERNAL SERVICES

Present: JoAnn Townend

Projects

1. JoAnn Townend presented samples of the Prosecutor's dedication plaque, as presented by the architects. JoAnn Townend to check with Commissioner Keiper on how his name should read and reduce the size of 2008. The plaque should be ready before the project is completed/Journal Entry
2. The Director advised the Board of Commissioners that, due to the second floor renovation, there is a need for an upgrade for the door access panel at the Administration Building. The JFS is using more access control, which requires an upgrade to the door panels at a cost of \$4,800, which will purchase a panel for an additional eight doors. The funds are available in the project line/Journal Entry.

3. The Director advised the Board of Commissioners that AT &T has pulled its contract for the payphones located at the Kent Courthouse, the Recorder's Office in the Administration building, the Administration Building lobby and the Juvenile Court, since they are going out of the payphone business. The Board of Commissioners agreed that there are several options: have no phones available for public use or install a phone off the Centrex system that will only call locally. JoAnn Townend check with other Purchasing Directors to determine what other counties are doing.

Resolutions

1. Set bid date for Reroofing PCAB Main Entry, Board of Elections and WIC clinic./08-556
2. Set bid date for Sale of Unused/Excess Real Estate located in Brady Lake Village./08-557
3. Enter into amendment #2 with Family & Community Services for Help Me Grow Service Coordination./08-550

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10:17 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Maureen T. Frederick**, seconded by **Christopher Smeiles** that the Board of Commissioners move into executive session to consider employment issues. **Also present: Internal Services Director JoAnn Townend; Human Resources Department Director Lynn Leslie.** Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea.

10:40 AM Internal Services Director JoAnn Townend left the Executive Session
 10:40 AM Nursing Home Administrator Steve Eva attending the Executive Session

10:47 AM Upon conclusion of the above referenced discussion, it was moved by **Maureen T. Frederick**, seconded by **Christopher Smeiles** that the Board of Commissioners moves out of executive session. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners took no action.

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HUMAN RESOURCES

Present: Lynn Leslie

The Director presented the revised job specification for Human Resources Director, as requested by the Board of Commissioners/Journal Entry.

Lynn Leslie advised the Board of Commissioners that there were 431 tickets sold for the Indians' Ball Game and that there is a waiting list of 30 for the third bus/Journal Entry rental of a third bus for the event

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GRANTS ADMINISTRATOR

Present: Dan Banks, Jon Barber, Bill Steiner

The Directors attending today to discuss the CEDAP and ODOD collaboration grants.

The Department of Homeland Security & Emergency Management Director and the SWMD Director have indicated an interest in these grants. With eight local entities signing on for a grant, there is no local match requirement. Without eight communities, there is a 25% match. The state will give Portage County funds to look at each project to see if the project is feasible.

Jon Barber is proposing a study to document the feasibility and effectiveness of a central dispatch system for the county's first responders.

Bill Steiner is proposing a study to assess the cost benefit of providing curbside recycling to a handful of Portage County communities that are not currently served. The study will also look at the possibility of expanding services into eastern Summit County. The study will also evaluate a potential cost benefit of going from a dual stream to a single stream method of collection and sorting materials.

The Board of Commissioners agreed that they would support both the Department of Homeland Security & Emergency Management and SWMD applications. Dan Banks to bring back the necessary resolutions for Board consideration.

Citizen Dawn Pechman contacted Mr. Banks and asked that he use the ODOD program to fund a study on our system of local government. The application would be to evaluate the benefits of cost sharing, consolidation of public records and overall more efficient government. The Grants Administrator forwarded the grant information to Mantua Township, with no response yet. The Board of Commissioners directed the Grants Coordinator to forward the grant information to all of the county Townships so that they have the information about this funding source.

CEDAP Program

The local fire and police departments are beginning to respond to the Commissioners offer to assist them in applying for CEDAP grants for night vision equipment. The Board of Commissioners agreed that the Department of Homeland Security & Emergency Management and the Grants Administrator should also offer assistance to the departments to apply for Rapid Deployment Kits – Surveillance System.

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11:26 AM Recessed to Solid Waste Management District

11:55 AM Board of Commissioners reconvened

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RESOLUTION No. 08-0548 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on June 19, 2008 in the total payment amount of **\$ 298,800.29 for Funds 0001-8391** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0549 - RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on June 19, 2008 in the total payment amount as follows:

1. \$179,524.66 for Medical Mutual Claims-Fund 7101; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, June 20, 2008 \$ 179,524.66

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0550 - RE: ENTER INTO AMENDMENT NO. 2 BETWEEN THE BOARD OF COMMISSIONERS, THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND FAMILY & COMMUNITY SERVICES, INC. TO PROVIDE SERVICE COORDINATION FOR THE HELP ME GROW PROGRAM

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20070395 (the "Original Contract") on October 4, 2007 by Resolution No. 07-0993 to provide service coordination for the Help Me Grow program; and

WHEREAS, an Amendment No. 1 was entered into on November 6, 2007 through Resolution No. 07-1070; and

WHEREAS, the parties desire to amend the Original Contract to continue such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into Amendment No. 2 between the Board of Commissioners, the Department of Job & Family Services and Family & Community Services, Inc., for the period from July 1, 2008 through June 30, 2009; and be it further

RESOLVED, that the parties agree that the maximum consideration paid for Help Me Grow Coordination Services for the period July 1, 2008 through June 30, 2009 shall not exceed Two hundred forty-two thousand seven hundred seventy-one and 78/100 dollars (\$242,771.78); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0551 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office, and

WHEREAS, a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$51,590.61** as set forth in Exhibit "A" dated **June 19, 2008** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0552 - RE: APPOINTMENT TO THE PORTAGE COUNTY LOCAL WORKFORCE COMMITTEE UNDER THE DIRECTION OF GEAUGA, ASHTABULA AND PORTAGE PARTNERSHIP AREA 19 WORKFORCE INVESTMENT BOARD (GAPP WIB)

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following Resolution be adopted:

WHEREAS, The Portage County **Local Workforce Committee** serves as an advisory committee to GAPP WIB regarding local workforce issues and;

Now, therefore, be it

RESOLVED, that the Portage County Board of Commissioners hereby appoints the following to the **Local Workforce Committee** effectively immediately and expiring June 30, 2011:

| <u>Member</u> | <u>Representing</u> |
|--|---------------------|
| John Morgan Seal Master 368 Martinel Dr. Kent, OH 44240 | Business |

And be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0553 - RE: APPOINTMENT TO THE PORTAGE COUNTY LOCAL WORKFORCE COMMITTEE UNDER THE DIRECTION OF GEAUGA, ASHTABULA AND PORTAGE PARTNERSHIP AREA 19 WORKFORCE INVESTMENT BOARD (GAPP WIB)

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following Resolution be adopted:

WHEREAS, The Portage County **Local Workforce Committee** serves as an advisory committee to GAPP WIB regarding local workforce issues and;

Now, therefore, be it

RESOLVED, that the Portage County Board of Commissioners hereby appoints the following to the **Local Workforce Committee** effectively immediately and expiring June 30, 2011:

| <u>Member</u> | <u>Representing</u> |
|---|---------------------|
| Michael DeLuke PO Box 788 Ravenna, OH 44266 | Labor |

And be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0554 - RE: APPOINTMENT TO THE PORTAGE COUNTY LOCAL WORKFORCE COMMITTEE UNDER THE DIRECTION OF GEauga, ASHTABULA AND PORTAGE PARTNERSHIP AREA 19 WORKFORCE INVESTMENT BOARD (GAPP WIB)

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following Resolution be adopted:

WHEREAS, The Portage County **Local Workforce Committee** serves as an advisory committee to GAPP WIB regarding local workforce issues and;

Now, therefore, be it

RESOLVED, that the Portage County Board of Commissioners hereby appoints the following to the **Local Workforce Committee** effectively immediately and expiring June 30, 2011:

| <u>Member</u> | <u>Representing</u> |
|---------------|---------------------|
|---------------|---------------------|

| | |
|---|----------|
| Audrey Kessler 1638 S. Lincoln St. Kent, OH 44240 | Business |
|---|----------|

And be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0555 - RE: A RESOLUTION TO AUTHORIZE THE PORTAGE COUNTY ENGINEER TO EXECUTE AMENDMENT TO LOCAL PUBLIC AGENCY (LPA) AGREEMENT #21432 WITH THE DIRECTOR OF THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE PROSPECT STREET (CH 74)/SUMMIT ROAD (CH 148)/HAYES ROAD (CH 138) INTERSECTION PROJECT IN RAVENNA TOWNSHIP, PORTAGE COUNTY.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, resolution 07-0155 authorized the Portage County Engineer to execute Local Public Agency (LPA) Agreement #21432 with the Director of the Ohio Department of Transportation for the Prospect Street (CH 74)/Summit Road (CH 148)/Hayes Road (CH 138) Intersection Project in Ravenna Township, Portage County , and

WHEREAS, the Director of the Ohio Department of Transportation has amended said LPA agreement, changing the funding source from *state safety funds* to *federal safety funds*, and

WHEREAS, due to increased cost for preliminary engineering, the maximum federal participation increased from \$684,000 to \$705,600, and

WHEREAS, LPA Agreement #21432 now provides for 90% of the eligible preliminary engineering costs, up to a maximum of \$120,600 in *federal safety funds*, 90% of eligible right-of-way costs, up to a maximum of \$90,000 in *federal safety funds* and 90% of the eligible construction costs, up to a maximum of \$495,000 in *federal safety funds*, now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby authorize the Portage County Engineer to execute amendment to LPA Agreement #21432 with the Director of the Ohio Department of Transportation for the Prospect Street (CH 74)/Summit Road (CH 148)/Hayes Road (CH 138) Intersection Project in Ravenna Township, Portage County , and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0556 - RE: APPROVE SPECIFICATIONS AND SET BID DATES FOR REROOFING OF PORTAGE COUNTY ADMINISTRATION BUILDING MAIN ENTRY, BOARD OF ELECTIONS AND WIC CLINIC.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that the bid specifications, as submitted for receiving bids for the Reroofing of the Portage County Administration Building Main Entry, Board of Elections and Wic Clinic, be approved;

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0588 - RE: PORTAGE COUNTY APPOINTMENTS TO THE GEAUGA ASHTABULA PORTAGE PARTNERSHIP AREA 19 WORKFORCE INVESTMENT BOARD (GAPP WIB)

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following Resolution be adopted:

WHEREAS, the Board of Commissioners of the Counties of Geauga, Ashtabula and Portage have created the Regional Workforce Investment Area 19, in conjunction with the Federal Workforce Act of 1998, which is governed by the Geauga Ashtabula Portage Partnership Workforce Investment Board , (GAPP WIB); and

WHEREAS, the GAPP WIB is comprised of 33 members, with each county appointing eleven (11) members in accordance with the GAPP WIB By-laws Article II, Section 3; now therefore be it

RESOLVED, that the Portage County Board of Commissioners appoints the following members:

| Category | Name | Agency/Business | Term |
|----------|---------------|---------------------|-------------------|
| Labor | Randall Bates | Laborers' Local 245 | 6/19/08 – 6/30/11 |

;and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTIONS
June 19, 2008

1. Approval of Meeting Minutes from the June 17, 2008 regular Board Meeting as presented.
2. Approve the Bills as presented by the County Auditor and reviewed by the Internal Auditor./08-548
3. Approve the wire transfer as presented by the County Auditor./08-549

4. Approve the Journal Vouchers as presented by the County Auditor./08-550
5. Approve the Then & Now as presented by the Portage County Auditor./08-551
6. The Executive Assistant presents two (2) resolution for the Local Workforce Committee as follows:
 - Resolution No. 1: Appointment to the Portage County Local Workforce Committee under the direction of Geauga, Ashtabula and Portage Partnership Area 19 Workforce Investment Board GAPP WIB) – John Morgan, Seal Master representing Business./08-552
 - Resolution No. 2: Appointment to the Portage County Local Workforce Committee under the direction of Geauga, Ashtabula and Portage Partnership Area 19 Workforce Investment Board GAPP WIB) – Michael DeLuke, representing Labor./08-553
7. The Executive Assistant presents a resolution of appointment to the Portage County Local Workforce Committee under the direction of Geauga, Ashtabula and Portage Partnership Area 19 Workforce Investment Board (GAPP WIB) – Audrey Kessler representing Business./08-554
8. Authorize the Portage County Engineer to execute an amendment to the Local Public Agency (LPA) agreement #21432 with the Director of the Ohio Department of Transportation for the Prospect Street (CH 74)/Summit Road (CH 148)/Hayes Road (CH 138) Intersection project in Ravenna Township, Portage County (County Engineer)./08-555

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INVITATIONS/MEETING NOTICES

June 19, 2008

1. Invitation from the Portage County Bicentennial for the “Once Upon A Time in Portage County” historical presentation at local elementary and middle schools, September 28-October 19, 2008.
2. Meeting notice for the Crestwood Area Community Meeting on Monday, June 30, 2008, 7:00-8:30 PM, Mantua Shalersville Fire Department.
3. Meeting cancellation notice for the July Mental Health & Recovery Board meeting. The next meeting will be Monday, August 11, 2008.

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INCOMING CORRESPONDENCE

DISCUSSION

June 19, 2008

1. June 12, 2008 correspondence from Mayor Lou Bertrand, Hiram Village, regarding financial support for the Portage Animal Protective League/Clerk to prepare a response to the Mayor.
2. Does the Board of Commissioners wish to allow Arnetta Pellegrini, to take the rose bushes and flowers from 438 S. Meridian St. before the house demolition/Board of Commissioners to wait for Sally Kelly to determine if she can use the bushes and flowers at the new Senior Center?

3. June 16, 2008 memo from Charlene Badger, Executive Assistant, regarding GAPP labor appointment/08-0558.
4. June 16, 2008 e-mail from Bob Wrentmore, Building Department, regarding site plans/Information only.
5. June 13, 2008 correspondence from Bill Hoover, Kent Area Chamber of Commerce, requesting permission to use the County owned train track for excursion operation at the 2008 Kent Heritage Festival on Saturday, July 5, 2008. (Application Fee of \$ 100.00 included with request/Journal Entry).
6. June 16, 2008 e-mail from Charlene Badger, Executive Assistant, regarding a vacancy on the PMHA Board of Trustees.
7. Board of Commissioners' authorization requested to authorize the Water Resources Department to contact, schedule and interview four firms for Project Engineering and surveying services for the Ravenna Training and Logistics Site (RTLS) potable water system and facilities, Project No. Portage County-W (08-120) and Ravenna Training and Logistics Site (RTLS) sanitary sewer system and facilities, Project No. PC (08-130) as requested by the Water Resources Department.

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JOURNAL ENTRIES

June 19, 2008

1. Board of Commissioners authorization requested to allow payment of the invoice from the Portage County Apiary Inspector for \$111.92 for services provided in May 2008. Documents reviewed by Carol Kurtz, Internal Auditor noting the report is accurate and is properly authorized.
2. The Board of Commissioners received the Weekly Report of Kennel population for the week ending June 15, 2008 as presented by Dave McIntyre, Dog Warden.
3. Board of Commissioners' authorization requested to have the Commissioners sign Satisfactions of Mortgages forms as presented by Neighborhood Development Services Inc. as follows:

| | | |
|-------------------------------|------------------------------------|-------------|
| Moore, Colline U. | 5927 Lakewood Rd., Ravenna | \$ 4,850.00 |
| Moore, Colline U. | 5927 Lakewood Rd., Ravenna | \$ 2,350.00 |
| Tibbs, David & Barbara | 1201 Andy Drive, Streetsboro | \$ 1,600.00 |
| Friend, Glinda | 6291 Bridge St. Ravenna | \$ 5,840.00 |
| Fronek, Melinda | 8040 SR 43, Streetsboro | \$ 210.00 |
| Fronek, Melinda | 8040 SR 43, Streetsboro | \$ 1,540.00 |
| Monson, Carrie L & Dennis | 6650 Cleveland Rd., Ravenna | \$ 5,270.00 |
| Johnson, Harvey & Jeanette | 2058 Valley Brook Rd., Streetsboro | \$ 4,700.00 |
| Shields, Thomas & Beth | 1037 Portage Line Rd., Akron | \$ 6,550.00 |
| Clark, William S. & Melody R. | 4964 SR 59, Ravenna | \$ 2,100.00 |

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|-------------------------------|------------------------------|--------------|
| Clark, William S. & Melody R. | 4964 SR 59, Ravenna | \$ 24,800.00 |
| Clark, William S. & Melody R. | 4964 SR 59, Ravenna | \$ 2,100.00 |
| Bellino, Rocco & Maria | 3217 Brady Lake Rd., Ravenna | \$ 7,320.00 |

Documents reviewed by Carol Kurtz, Internal Auditor noting the request appears to be proper and appropriately authorized.

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INFORMATION ONLY

June 19, 2008

1. June 16, 2008 memo from Kelly Engelhart, Portage County Health Department, regarding the Wellness Screening Program. NOTE: Commissioners’ Office has been scheduled for Tuesday, July 8, 2008, 8:00 AM-12:00 Noon. Additional information will be provided.
2. The Board of Commissioners received the Lake Erie Shore Lines newsletter for June/July 2008.
3. Undated correspondence (received June 16, 2008) from Michael Miller, Ohio Public Works, regarding approval of the Project entitled Wastewater Improvements – RD 22 for \$ 499,900. (cc: Internal Auditor, Grants Administrator, Department of Budget & Financial Management).
4. The Board of Commissioners received Resolution No. 2008-15 dated June 11, 2008 from the Village of Garrettsville, in support of the Portage County Animal Protective League and declining the request for financial support and declaring an emergency.
5. The Board of Commissioners received Resolution No. 2008-14 dated June 11, 2008 from the Village of Garrettsville, expressing its objection to the proposed “Head Tax” for the Portage County Health District but would lend its support to the passage of a levy for the Portage County Health District and Declaring an emergency.
6. June 12, 2008 correspondence from Ryan Gies, Ohio Department of Youth Services to Judge Carnes, regarding amendment approval for RECLAIM Ohio and Youth Services grant. (cc: Grants Administrator, Internal Auditor, Department of Budget and Financial Management).

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PROSECUTOR’S CORRESPONDENCE

June 19, 2008

1. Board of Commissioners’ authorization requested to have the Human Resources Department pay the May 20, 2008 Invoice No. 135905 for \$683.37 from Mazanec, Raskin, Ryder & Keller Co., LPA, for professional services rendered in the case of Isis Wilson vs. Portage County, as presented by the Portage County Prosecutor’s Office./Journal Entry

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Journal Entry

June 19, 2008

Motion by Maureen T. Frederick, seconded by Christopher Smeiles to approve the following actions:

1. The Board of Commissioners authorized the Human Resources Department to reserve a third bus for the July 25, 2008 Indians' Ball Game for the Employee Appreciation Day event.
2. The Board of Commissioners authorized the Human Resources Department to pay the May 20, 2008 Invoice No. 135905 for \$683.37 from Mazanec, Raskin, Ryder & Keller Co., LPA, for professional services rendered in the case of Isis Wilson vs. Portage County, as presented by the Portage County Prosecutor's Office.
3. The Board of Commissioners authorized payment of the invoice from the Portage County Apiary Inspector for \$111.92 for services provided in May 2008. Documents reviewed by Carol Kurtz, Internal Auditor noting the report is accurate and is properly authorized.
4. The Board of Commissioners acknowledged the receipt of the Weekly Report of Kennel population for the week ending June 15, 2008 as presented by Dave McIntyre, Dog Warden. The Board of Commissioners acknowledged the receipt of \$1,000 in Court Donations.
5. The Board of Commissioners authorized the Board of Commissioners to sign Satisfactions of Mortgages forms as presented by Neighborhood Development Services Inc. as follows:

| | | |
|-------------------------------|------------------------------------|--------------|
| Moore, Colline U. | 5927 Lakewood Rd., Ravenna | \$ 4,850.00 |
| Moore, Colline U. | 5927 Lakewood Rd., Ravenna | \$ 2,350.00 |
| Tibbs, David & Barbara | 1201 Andy Drive, Streetsboro | \$ 1,600.00 |
| Friend, Glinda | 6291 Bridge St. Ravenna | \$ 5,840.00 |
| Fronek, Melinda | 8040 SR 43, Streetsboro | \$ 210.00 |
| Fronek, Melinda | 8040 SR 43, Streetsboro | \$ 1,540.00 |
| Monson, Carrie L & Dennis | 6650 Cleveland Rd., Ravenna | \$ 5,270.00 |
| Johnson, Harvey & Jeanette | 2058 Valley Brook Rd., Streetsboro | \$ 4,700.00 |
| Shields, Thomas & Beth | 1037 Portage Line Rd., Akron | \$ 6,550.00 |
| Clark, William S. & Melody R. | 4964 SR 59, Ravenna | \$ 2,100.00 |
| Clark, William S. & Melody R. | 4964 SR 59, Ravenna | \$ 24,800.00 |
| Clark, William S. & Melody R. | 4964 SR 59, Ravenna | \$ 2,100.00 |
| Bellino, Rocco & Maria | 3217 Brady Lake Rd., Ravenna | \$ 7,320.00 |

Documents reviewed by Carol Kurtz, Internal Auditor noting the request appears to be proper and appropriately authorized.

6. The Board of Commissioners approved the following Personnel Requisitions, as presented by Lynn Leslie, Director of the Portage County Human Resources Department and approved by Department of Job & Family Services Director Anita Herington:

| DEPARTMENT | JOB TITLE | GRADE | ACTION |
|-----------------------|--|-------|--------------------------------|
| Job & Family Services | Income Maintenance Worker 3 Replacement for Matthew Walker | JFS H | Post Internally and Externally |

7. The Board of Commissioners approved the Prosecutor's Dedication Plaque, as drafted by the architects and presented by Internal Services Director JoAnn Townend.
8. The Board of Commissioners approved the revised job specification for the Human Resources Director, as presented by the Human Resources Department Director. The Board of Commissioners also authorized advertisement of this upcoming vacancy.

9. The Board of Commissioners approved the revised job specification for the Child Health Services Registered Nurse, as presented by the Human Resources Department Director.
10. The Board of Commissioners approved the June 13, 2008 request from Bill Hoover, Executive Director of the Kent Area Chamber of Commerce, for authorization to use the County owned train track (Freedom Secondary Line) for the excursion operation at the 2008 Heritage Festival in Kent on Saturday, July 5, 2008.

The Board noted the receipt of Check No. 3734 dated June 13, 2008 from the Kent Area Chamber of Commerce for \$100.00 for payment for the use of the track. The Board of Commissioners also noted that Mr. Hoover advises that the ABC Railway, Midwest Railway Preservations Society, the City of Kent and the Kent Chamber have all reached an agreement on this year's ride.

The Board of Commissioners agreed to forward the check and the request to Internal Services Director JoAnn Townend to coordinate the event and process the necessary agreement documents.

The Board of Commissioners noted that they adopted Resolution 08-0066 on January 17, 2008 amending the grant agreement with the Ohio Rail Development Commission (ORDC), removing the requirement for the ORDC consent to any rail access or excursion agreement.

The Board of Commissioners agreed that the use of the rail is contingent upon the following:

- a. The operator of the excursion obtaining liability insurance coverage of \$10 million
- b. ORDC being named as additional insured on the \$10 million liability policy
- c. The County providing the ORDC with a Certificate of Insurance for the \$10 million policy.

11. The Board of Commissioners accepted the recommendation of Internal Services Director JoAnn Townend and authorized the purchase of an eight door access panel for the Administration Building at a cost of \$4,816.16. The funds are available in the JFS second floor project contingency line.

Charles W. Keiper II, absent, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **June 19, 2008**. There being no further business to come before the Board, it was moved by Maureen T. Frederick, seconded by Christopher Smeiles to adjourn the official meeting at 12:00 PM. Commissioner Keiper, absent, motion carries.

Christopher Smeiles, President

ABSENT
Charles W. Keiper II, Vice President

Maureen T. Frederick, Board Member

Deborah Mazanec, Clerk

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