

Tuesday, June 24, 2008

The Board of County Commissioners met in regular session on **Tuesday, June 24, 2008 at 9:30 AM** with the following members present:

Christopher Smeiles

Charles W. Keiper II

Maureen T. Frederick

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It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II to approve the meeting minutes of the June 19, 2008 meeting. All in favor, motion carries

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Also attending throughout the day: Colin McEwen, Record-Courier

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WATER RESOURCES

Present: Harold Huff, Lynn Leslie

1. Resolution - Enter into Amendment No. 1 for engineering services with Richard L. Bowen + Associates, Inc. for Project No. SH-W (06-300), Cleveland to Aurora Water Line, Phase 2, in the Portage County Regional Sewer District./08-570
2. Resolution - Enter into an agreement for engineering services between R.E. Warner & Associates Inc. and the Portage County Board of Commissioners relative to the O & M Facility emergency power, Project No. PC (08-080), in the Portage County Regional Sewer District./08-571

9:35 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Maureen T. Frederick**, seconded by **Charles W. Keiper II** that the Board of Commissioners move into executive session to consider a Water Resources Department discipline issue. **Also present: Water Resources Department Director Harold Huff and Human Resources Department Director Lynn Leslie.** Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

9:45 AM Upon conclusion of the above referenced discussion, it was moved by **Maureen T. Frederick**, seconded by **Charles W. Keiper II** that the Board of Commissioners moves out of executive session. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners took no action.

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BUILDING DEPARTMENT

Present: CBO Bob Wrentmore; County Engineer Mickey Marozzi; Lloyd Groves, Health Department; Jim Manion, General Services Director; Randy Roberts, Plans Examiner

The group attending today to discussion how to control drainage systems on private property. As the county continues to grow, more drainage issues will come to the county to resolve. Drainage issues, erosion and sediment control, sub-division applications and regulations need to be addressed before new construction begins. This program gets an engineer and/or a surveyor onto the property to verify that the project is built in accordance with the plans submitted. The engineer would place each parcel within the overall plat to ensure

that the elevations are not contrary to the approved plans. The recommended program would require a professionally prepared and sealed topographic site plan along with the application for a building permit for new construction. The cost for the average homeowner is about \$500, which would be included by the builder in the building costs in a subdivision.

The County Engineer noted that the developers comply with site plans but the builders sometime change the grade to make it more appealing to home buyers. This sometimes changes the drainage of surrounding properties, which is an issue. The City of Kent also has a grading plan that is more elaborate than what is being proposed by the CBO.

Commissioner Keiper noted that he hears two or three times a year about drainage issues and he would view this as protection to residents who already own property. He would be in favor of moving forward with this program.

Commissioner Smeiles is concerned about the high cost to the homeowner for fees (architect, surveyor, and building) and the time delay for the required survey. Commissioner Smeiles would prefer not to require a professional surveyor but would allow the homeowner to create his own plan. CBO Wrentmore disagreed, noting that professional plans set an even playing field.

Commissioner Keiper would like to allow the developers, builders and the public a chance to review the proposed program. Commissioner Frederick noted that it appears to be necessary to move forward with a program of this sort. Homeowners are looking for some relief from high fees and she would also like input from the public regarding this program.

The Board of Commissioners agreed that the proposed plan should be presented to the public in a series of presentations.

Mr. Roberts stated that the Building Department responds to the homeowners who are calling with drainage issues. Many of the homeowners have already contacted attorneys to determine their rights in drainage issues. Talking with the homeowners alleviates pitting homeowner against homeowner.

Commissioner Keiper wondered what the turnaround time will be for this process once the plans get to the Building Department. The CBO responded that there will not be a delay at all on the Building Department side; Randy Roberts will review the plans in house. The County Engineer added that the Building Department is the correct department to handle drainage issues.

Commissioner Smeiles is concerned about the additional cost to the homeowner as well as the delay in processing due to the plan requirement for a survey. CBO Wrentmore does not believe that the time delay is an issue since the surveyor is on the land anyway. The CBO will revise the proposed resolution to make it more generic with the attachment more specific. The Board of Commissioners would review the resolution periodically, making adjustments as needed.

The CBO to come back to the Board of Commissioners in two to three weeks after the Board has a chance to review the proposed plan.

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PROSECUTOR

Present: Denise Smith

Review of Prosecutor’s Pending List

Denise Smith presented her response to the Board’s questions regarding storm water management. If the funds were cash advanced to pay for storm water issues, the General Fund cannot be reimbursed unless the Board goes through Common Pleas and get Tax Commissioner approval. ORC 6117 allows the County Engineer first right of refusal to serve as the drainage engineer. Ms. Smith noted that the County Engineer cannot be paid directly with a salary increase but must compensate the County Engineer’s budget must be increased.

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Prosecutor’s Correspondence

- 1. Draft Resolution: June 19, 2008 e-mail from Theresa Scahill, including a draft resolution for a renewal levy./08-569

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DEPARTMENT OF BUDGET & FINANCE

Present: Audrey Tillis

Resolutions

- 1. General Fund Amendments to the Annual Appropriation Resolution:/08-572
 - a. Commissioners Other, Supplemental – BOC Appropriation Resolution 08-0529, 4 cases pending – ordered funds
 - b. Common Pleas Court, Supplemental – 4 cases pending – ordered funds
 - c. Sheriff’s Department, Transfer – For current & future deficits
 - d. Public Defenders Commission, Supplemental – BOC Appropriation Resolution 08-0529

- 2. Other Funds Amendments to the Annual Appropriation Resolution:/08-573
 - a. 1100, Concealed Handgun Licenses – Supplemental, Additional appropriation for supplies
 - b. 1160, Hazmat Operations – Supplemental, Increase line for hazmat expense
 - c. 1201, Motor Vehicle and Gas Tax – Transfer, Moving to local share to use for Tallmadge Rd. Bridge Replacement
 - d. 1362, CH Title XIX Medicaid – Transfer, Projected need
 - e. 1364, Child Health Grant – Transfer, Projected need
 - f. 1410, Job and Family Services – Transfer, Projected need
 - g. 4207, Sandy Lake Rd. Bridge Replacement – Supplemental, Project completed, required to return cash balance to Fund 1201
 - h. 5200, PCS General Administration – Transfer, To move budget as needed
 - i. 5400, PCW General Administration – Transfer and Supplemental, To move budget as needed
 - j. 5600, Sts General Administration – Transfer, To move budget as needed
 - k. 7207, WC Retro Rating Plan 1997 – Supplemental, To close fund
 - l. 7208, WC Retro Rating Plan 1998 – Supplemental, To close fund

- 3. Partial Cash Advance Repayment from Fund 1362, CH Title XIX Medicaid to Fund 0001, General Fund./08-574

4. Transfer from Fund 7207, WC Retro Rating Plan 1997 to Fund 7201, WC RR P General Administration/08-575
5. Transfer from Fund 7208, WC Retro Rating Plan 1998 to Fund 7201, WC RR P General Administration/08-576
6. Close Fund 4900, CDBG - Water & Sewer/08-577

Other

7. Discussion Memos
 - a. Follow-up on Performance Measures – The Board of Commissioners agreed to meet on July 8th for a work session with Mike Sudsina and Audrey Tillis.

Updates

8. The Director presented the updated Contingency Tracker
9. The Board of Commissioners had asked the Director to contact the NDS to determine the number of participants and program costs for the Home Buyer Education Program. NDS reported that there is an average of 350 families per year served by this program and another 125 families though financial fitness. The \$30,000 approved by the Board of Commissioners for use by NDS for this program goes towards personnel costs, books and handouts for participants.

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11:05 AM Board of Commissioners recessed to the Investment Advisory Meeting
 11:15 AM Board of Commissioners reconvened

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RESOLUTION No. 08-0559 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on June 24, 2008 in the total payment amount of **\$ 856,797.74 for Funds 0001-8391** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0560

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RE: CLOSING OF FUND 4900 CDBG - WATER & SEWER

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, fiscal activity has ceased in Fund 4900, CDBG - Water & Sewer, all payments have been made and the Treasurer's Cash Balance is \$0.00; now therefore be it

RESOLVED, that Fund 4900, CDBG - Water & Sewer is hereby closed; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, the Department of Budget and Financial Management and Portage County Regional Planning, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0561

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RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal

Vouchers/Entries as presented by the County Auditor's Office:

06/24/08	923	\$ 13,863.45
06/24/08	924	4,689.66
06/24/08	919	4,520.69
Total		23,073.80

and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0562

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**RE: ACCEPTANCE OF THEN AND NOW
CERTIFICATIONS FOR PAYMENT.**

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS,

Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS,

the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office, and

WHEREAS,

a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED,

that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$11,084.23** as set forth in Exhibit "A" dated **June 24, 2008** shall be paid; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were

RESOLUTION No. 08-0564 - RE: APPOINTMENT TO THE PORTAGE COUNTY LOCAL WORKFORCE COMMITTEE UNDER THE DIRECTION OF GEAUGA, ASHTABULA AND PORTAGE PARTNERSHIP AREA 19 WORKFORCE INVESTMENT BOARD (GAPP WIB)

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following Resolution be adopted:

WHEREAS, The Portage County **Local Workforce Committee** serves as an advisory committee to GAPP WIB regarding local workforce issues and;

Now, therefore, be it

RESOLVED, that the Portage County Board of Commissioners hereby appoints the following to the **Local Workforce Committee** effectively immediately and expiring June 30, 2011:

<u>Member</u>	<u>Representing</u>
Truella Harper Kent State University PO Box 5190 Kent, OH 44242	Education

And be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0565 - RE: APPOINTMENT TO THE PORTAGE COUNTY LOCAL WORKFORCE COMMITTEE UNDER THE DIRECTION OF GEAUGA, ASHTABULA AND PORTAGE PARTNERSHIP AREA 19 WORKFORCE INVESTMENT BOARD (GAPP WIB)

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following Resolution be adopted:

WHEREAS, The Portage County **Local Workforce Committee** serves as an advisory committee to GAPP WIB regarding local workforce issues and;

Now, therefore, be it

RESOLVED, that the Portage County Board of Commissioners hereby appoints the following to the **Local Workforce Committee** effectively immediately and expiring June 30, 2011:

<u>Member</u>	<u>Representing</u>
Ralph Sinistro 47 N. Main St. Akron, OH 44308	Public

And be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0566 - RE: PORTAGE COUNTY APPOINTMENTS TO THE GEAUGA ASHTABULA PORTAGE PARTNERSHIP AREA 19 WORKFORCE INVESTMENT BOARD (GAPP WIB)

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following Resolution be adopted:

WHEREAS, the Board of Commissioners of the Counties of Geauga, Ashtabula and Portage have created the Regional Workforce Investment Area 19, in conjunction with the Federal Workforce Act of 1998, which is governed by the Geauga Ashtabula Portage Partnership Workforce Investment Board , (GAPP WIB); and

WHEREAS, the GAPP WIB is comprised of 33 members, with each county appointing eleven (11) members in accordance with the GAPP WIB By-laws Article II, Section 3; now therefore be it

RESOLVED, that the Portage County Board of Commissioners appoints the following members:

Category	Name	Agency/Business	Term
Business	Mark Frisone	Family & Community Services	6/30/08 – 6/30/11
Bureau of Vocational Rehabilitation	Jay Scerbak	Ohio Rehabilitation Services Commission	6/30/08 - 6/30/11

;and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0567 - RE: WIRE TRANSFER TO OHIO WATER DEVELOPMENT AUTHORITY SERVICES APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on June 24, 2008 in the total payment amount of \$ 491,669.87 for Ohio Water Development Authority as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to interest and principal totaling \$ 491,669.87 as presented by the Portage County Auditor's Office:

Wire Transfer on Monday, June 30, 2008 \$491,669.87

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0568 - RE: AUTHORIZING THE PORTAGE COUNTY ENGINEER TO PARTICIPATE IN THE OHIO DEPARTMENT OF TRANSPORTATION'S SODIUM CHLORIDE (ROCK SALT) CONTRACT 18 FOR THE 2008-2009 WINTER SEASON.

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following Resolution be adopted:

DATE SUBMITTED: June 24, 2008

WHEREAS, the Portage County Engineer recommends that the Board of Commissioners authorize a participation agreement for the purchase of sodium chloride through the Ohio Department of Transportation. Effective period: twelve months from date of award, inclusive.

WHEREAS, Section 5513.01 (B) of the Ohio Revised Code provides the opportunity for Counties, Townships, Municipal Corporations, Port Authorities, Regional Transit Authorities, State Colleges/Universities and County Transit Boards to participate in contracts of the Ohio Department of Transportation for the purchase of machinery, materials, supplies, or other articles; now therefore be it

RESOLVED, that the Portage County Engineer is authorized to participate in the ODOT Sodium Chloride (Rock Salt) Purchasing Contract #18 on behalf of the Portage County Board of Commissioners; and be it further

RESOLVED, that the Portage County Engineer agrees to the terms of participation as follows:

1. To purchase a minimum of 50 percent up to 150 percent of the estimated salt tonnage requirements indicated below, exclusively from the vendor awarded the sodium chloride contract for the County in which said political subdivision is located.
2. To be bound by the terms and conditions of the contract.
3. To be responsible for payment directly to the vendor for the quantities purchased under the contract.
4. To hold the Director of Transportation and the Ohio Department of Transportation harmless for any claim or dispute arising out of participation in a contract pursuant to Ohio Revised Code Section 5513.01 (B).
5. Minimum Order – One (1) Truckload - 22 Tons without Piler/200 Tons with Piler

<u>Stockpile Locations</u>	<u>Stockpile Capacity</u>	<u>Tons Required (Estimated)</u>
5000 Newton Falls Road Ravenna, Ohio 44266	4,000 Tons	11,000 Tons

and be it further

RESOLVED,

that participating Political Subdivisions are intended beneficiaries under this contract and are real parties in interest with the capacity to sue and be sued in their own name without joining the state of Ohio, Ohio Department of Transportation. By signing and returning this agreement, we will be bound to participate in this contract during the upcoming winter season, upon award of the contract to a successful vendor. As a participating Political Subdivision, we cannot change our position during this contract period. Termination of participation is effective upon the expiration date of the contract. Failure of a Political Subdivision to purchase its requirements from the awarded vendor shall invalidate participation for the following winter season.

Political Subdivisions will be required to submit a new participation agreement form every year, indicating storage capacity and stating salt needs for the contract period.

(Authorized Signature and Title)

MICHAEL A. MAROZZI, P.E., P.S. – PORTAGE COUNTY ENGINEER
(Print Exactly as Signed Above)

PORTAGE
(County Location)

PORTAGE COUNTY ENGINEER
(Political Subdivision)

5000 NEWTON FALLS ROAD
(Street)

RAVENNA, OHIO 44266
(City) (State) (Zip)

BRYAN R. FORD (330) 296-6411
(Contact Name Responsible for Ordering Salt)

and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those

formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0569

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RE: DECLARING THE NECESSITY OF AND PLACING ON THE BALLOT OF THE NOVEMBER 4, 2008 GENERAL ELECTION A RENEWAL LEVY OF FIVE-TENTHS (0.5) MILL FOR THE PURPOSE OF FUNDING COMMUNITY MENTAL HEALTH AND RECOVERY PROGRAMS AND FACILITIES.

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, the Mental Health and Recovery Board of Portage County certified to the Portage County Board of Commissioners that a need exists for a renewal levy to provide funds for the operation and administration of facilities, programs, and services provided by the Mental Health and Recovery Board of Portage County pursuant to Chapter 340 of the Ohio Revised Code; now therefore be it

RESOLVED, by the Portage County Board of Commissioners pursuant to Section 5705.221 of the Ohio Revised Code, that the Board of Commissioners hereby declares that the amount of money which may be raised within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide the necessary requirements of the Mental Health and Recovery Board established pursuant to Chapter 340 of the Ohio Revised Code; and be it further

RESOLVED, that it is necessary to levy a renewal tax in the amount of five tenths (0.5) mill for the purpose of providing funds for the operation of programs and services by the Mental Health and Recovery Board, including the maintenance, improvement, and operation of the programs and services supported by the Mental Health and Recovery Board of Portage County for persons in Portage County, Ohio; and be it further

RESOLVED, that the Board shall certify the following language to the Board of Elections, Portage County, Ohio for placement on the ballot at the next general election on November 4, 2008:

“A renewal of a tax for the benefit of PORTAGE COUNTY for the purpose of PROVIDING FUNDS FOR THE MENTAL HEALTH AND RECOVERY PROGRAMS IN PORTAGE COUNTY, INCLUDING THE MAINTENANCE, IMPROVEMENT, AND OPERATION OF THE PROGRAMS AND SERVICES SUPPORTED BY THE MENTAL HEALTH AND RECOVERY BOARD OF PORTAGE COUNTY FOR PERSONS IN PORTAGE COUNTY, OHIO at a rate not exceeding FIVE-TENTHS (0.5) MILL for each one dollar of valuation, which

amounts to FIVE CENTS (\$0.05) for each one hundred dollars of valuation, for ten years, commencing in 2009, first due in calendar year 2010”;

and be it further

RESOLVED, that the aforementioned five-tenths (0.5) mill renewal tax levy shall be placed on the tax list for the tax years 2009, 2010 2011, 2012, 2013, 2014, 2015, 2016, 2017, and 2018; and be it further

RESOLVED, that the Portage County Auditor has certified the tax valuation and funds to be generated by the five-tenths (0.5) mill renewal tax levy; and be it further

RESOLVED, that the Clerk of the Board of Commissioners shall deliver a certified copy of this resolution to the Board of Elections no later that 4 o'clock p.m. August 21, 2008; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0570 - RE: ENTER INTO AMENDMENT NO. 1 FOR ENGINEERING SERVICES WITH RICHARD L. BOWEN + ASSOCIATES, INC. FOR PROJECT NO. SH-W (06-300), CLEVELAND TO AURORA WATER LINE, PHASE 2, IN THE PORTAGE COUNTY REGIONAL SEWER DISTRICT

It was moved by Maureen T. Frederick, and seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20080216 (the “Original Contract”) on February 12, 2008 by Resolution No. 08-0074 to provide professional design assistance for the proposed “express” water main and water booster station in the amount of \$ 169,948.84; and

WHEREAS, the Engineer has since determined that there was an error in their billing multiplier calculated and shown on Exhibit B of the Agreement; and

WHEREAS, the Engineer has determined that there is no net change in the total amount of the Agreement as a result of the incorrect billing multiplier; and

WHEREAS, the Water Resources Department has reviewed the Engineer's claim and has caused to prepare a revised Exhibit B to the Agreement; now therefore be it

RESOLVED, that the Portage County Board of Commissioners does hereby agree to enter into Amendment No. 1 between the Board of Commissioners and Richard L. Bowen + Associates, Inc. at no additional cost; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0571 - RE: ENTER INTO AN AGREEMENT FOR ENGINEERING SERVICES BETWEEN R.E. WARNER & ASSOCIATES, INC. AND THE PORTAGE COUNTY BOARD OF COMMISSIONERS RELATIVE TO THE O & M FACILITY EMERGENCY POWER, PROJECT NO. PC (08-080), IN PORTAGE COUNTY REGIONAL SEWER DISTRICT.

It was moved by Maureen T. Frederick, and seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, this Board of Commissioners passed on March 18, 2008, Resolution 08-0250 authorizing the preparation of plans, specifications, estimate of cost for Project No. PC (08-080), O & M Facility Emergency Power; and

WHEREAS, consultant engineering services are needed to perform the electrical engineering design required for the generator; and

WHEREAS, qualifications were requested by Portage County Water Resources; and

WHEREAS, nine (9) qualifications were received and tabulated on February 25, 2008 and reviewed by a Portage County Water Resources selection team and five (5) consulting firms were determined to be qualified and capable of performing the required services; and

WHEREAS, the Board of Commissioners authorized on March 18, 2008 approval for three (3) consultants to be interviewed; and

WHEREAS,

from the interviews conducted, the Water Resources Department has selected R.E. Warner & Associates, Inc. as the most qualified firm to perform this project; now therefore be it

RESOLVED,

by the Board of Commissioners of Portage County, Ohio:

Section 1. The Portage County Board of Commissioners does hereby accept the proposal of R.E. Warner & Associates, Inc. as the best proposal received and agrees to execute a contract with R.E. Warner & Associates, Inc. for professional engineering services as described in the attached contract and in an amount not to exceed \$ 23,578.00.

Section 2. That funds in the amount of \$ 23,578.00 are available in 520040P4 420000 08080, 540040W4 420000 08080 and 560040S4 420000 08080 funds from the 2008 project budget.

Section 3. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board and that all deliberations of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0572

RE: AMENDMENT TO THE GENERAL FUND 2008
ANNUAL APPROPRIATION RESOLUTION
NO. 07-1208 ADOPTED DECEMBER 18, 2007

It was moved by Maureen T. Frederick, second by Charles W. Keiper II that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2008 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below,

	<i>Increase</i>	<i>Decrease</i>
<hr/>		
Fund: 0001 General Fund		
010 Commissioners Other		
00107 Commissioner Other OE	0	22,785
MEMO TOTAL	<u>\$ -</u>	<u>\$ 22,785</u>
Note: BOC Appr Resol. 08-0529, 4 cases pending – ordered funds		
<hr/>		
530 Common Pleas Court		
05304 Common Pleas Court CS	12,785	0
MEMO TOTAL	<u>\$ 12,785</u>	<u>\$ -</u>
Note: 4 Cases Pending-Ordered Funds		
<hr/>		
700 Sheriff's Department		
0700D Sheriff-General Full Time	0	10,000
0700M Sheriff-General Overtime	10,000	0
0710M Sheriff-Corrections Overtime	0	10,000
0720M Sheriff-Detectives Overtime	10,000	0
MEMO TOTAL	<u>\$ 20,000</u>	<u>\$ 20,000</u>
Note: For current & future deficits		
<hr/>		
920 Public Defender Commission		
09204 Public Defender CS	10,000	0
MEMO TOTAL	<u>\$ 10,000</u>	<u>\$ -</u>
Note: BOC Appr Resol. 08-0529		
<hr/>		
TOTAL MEMO BALANCE ALL AMENDMENTS	<u>\$ 42,785</u>	<u>\$ 42,785</u>

and be it further,

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further,

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0573

RE: AMENDMENT TO THE NON GENERAL FUND
2008 ANNUAL APPROPRIATION RESOLUTION
NO 07-1209 ADOPTED DECEMBER 18, 2007

It was moved by Maureen T. Frederick, second by Charles W. Keiper II that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2008 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below,

		<i>Increase</i>	<i>Decrease</i>
Fund: 1100	Concealed Handgun Licenses		
	<i>700 Sheriff's Department</i>		
11004	Concealed Handgun Licenses CS	5,000	0
11005	Concealed Handgun Licenses MS	4,000	0
	MEMO TOTAL	<u><u>\$ 9,000</u></u>	<u><u>\$ -</u></u>

Note: Addtl approp for supplies

Fund: 1160	Hazmat Operations		
	<i>930 Emergency Management Agency</i>		
11605	Hazmat Operation MS	15,000	0
	MEMO TOTAL	<u><u>\$ 15,000</u></u>	<u><u>\$ -</u></u>

Note: Increase line for hazmat exp.

Fund: 1201	Motor Vehicle And Gas Tax		
	<i>800 Engineer's Department</i>		
12014	Motor Vehicle/Gas Tax CS	54,986	0
12016	Motor Vehicle/Gas Tax CO	0	54,986
	MEMO TOTAL	<u><u>\$ 54,986</u></u>	<u><u>\$ 54,986</u></u>

Note: Local Share Tallmadge Rd Bridge Replacement

Fund: 1362	CH Title XIX Medicaid		
	<i>051 Job And Family Services</i>		
13624	CH Title XIX Medicaid CS	0	5,000
13629	CH Title XIX Medicaid ME	10,000	0
1362D	CH Title XIX MedicaidFull Time	0	5,000
	MEMO TOTAL	<u><u>\$ 10,000</u></u>	<u><u>\$ 10,000</u></u>

Note: Projected Need

		<i>Increase</i>	<i>Decrease</i>
		<hr/>	<hr/>
Fund: 1364	Child Health Grant		
	<i>051 Job And Family Services</i>		
13643	Child Health Grant Fringes	136	0
13644	Child Health Grant CS	1,488	2,731
13645	Child Health Grant MS	1,243	0
1364D	Child Health Grant Full-Time	39	0
1364E	Child Health Grant Part-Time	0	175
	MEMO TOTAL	<hr/> \$ 2,906 <hr/>	<hr/> \$ 2,906 <hr/>

Note: Projected Need

Fund: 1410	Job And Family Services		
	<i>051 Job And Family Services</i>		
14103	Job & Family Services Fringes	0	20,000
1410M	Job & Family Service Overtime	20,000	0
	MEMO TOTAL	<hr/> \$ 20,000 <hr/>	<hr/> \$ 20,000 <hr/>

Note: Projected need

Fund: 4207	Sandy Lake Rd Bridge Replacmt		
	<i>800 Engineer's Department</i>		
42077	Sandy Lake Bridge Replacmt CO	2,215	0
	MEMO TOTAL	<hr/> \$ 2,215 <hr/>	<hr/> \$ - <hr/>

Note: Project complete – Local share refund overpayment

Fund: 5200	PCS General Administration		
	<i>060 Water Resources</i>		
52004	Portage County Sewer CS	104,394	0
52005	Portage County Sewer MS	15,500	0
52006	Portage County Sewer CO	0	119,994
5200M	Portage County Sewer Overtime	100	0
	MEMO TOTAL	<hr/> \$ 119,994 <hr/>	<hr/> \$ 119,994 <hr/>

Note: TO MOVE BUDGET TO WHERE NEEDED

		<i>Increase</i>	<i>Decrease</i>
Fund: 5400 PCW General Administration			
<i>060 Water Resources</i>			
54003	Portage County Water Fringes	400	0
54004	Portage County Water CS	54,029	0
54005	Portage County Water MS	10,521	0
54009	Portage County Water ME	1,800,000	64,950
	MEMO TOTAL	<u><u>\$ 1,864,950</u></u>	<u><u>\$ 64,950</u></u>

Note: TO MOVE BUDGET TO WHERE NEEDED

Fund: 5600 StS General Administration

060 Water Resources

56004	Streetsboro Sewer CS	70,079	0
56005	Streetsboro Sewer MS	30,350	0
56009	Streetsboro Sewer ME	0	100,429
	MEMO TOTAL	<u><u>\$ 100,429</u></u>	<u><u>\$ 100,429</u></u>

Note: TO MOVE BUDGET TO WHERE NEEDED

Fund: 7207 WC Retro Rating Plan 1997

018 Human Resources

72079	WC Retro Rating Plan 1997 ME	629,703	0
	MEMO TOTAL	<u><u>\$ 629,703</u></u>	<u><u>\$ -</u></u>

Note: Close fund

Fund: 7208 WC Retro Rating Plan 1998

018 Human Resources

72089	WC Retro Rating Plan 1998 ME	624,507	0
	MEMO TOTAL	<u><u>\$ 624,507</u></u>	<u><u>\$ -</u></u>

Note: Close fund

TOTAL MEMO BALANCE FOR ALL FUNDS	<u><u>\$ 3,453,690</u></u>	<u><u>\$ 373,265</u></u>
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and be it further,

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further,

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0574 - RE: PARTIAL CASH ADVANCE REPAYMENT FROM FUND 1362, CH TITLE XIX MEDICAID TO FUND 0001, GENERAL FUND

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, the Board of County Commissioners approved Resolution No. 97-399, authorizing a cash advance to Fund 1362, CH Title XIX Medicaid from Fund 0001, General Fund, in the amount of \$30,000; and

WHEREAS, Resolution No. 98-129 reclassified this cash advance for the duration of the project; and

WHEREAS, a partial cash advance repayment was made on December 27, 2007 (Resolution No. 07-1242) and the next scheduled repayment on the remaining balance is due by June 30, 2008; now therefore be it

RESOLVED, that the second repayment installment be approved as follows:

FROM:

1362 CH TITLE XIX MEDICAID

ORG CODE - 13620529

Debit Expense Account

Object 921000 – Advance Out Returns \$ 10,000.00

TO:

0001 GENERAL FUND

ORG CODE - 00100002

Credit Revenue Account

Object 291000 – Advance In - Repayment \$ 10,000.00

and be it further

RESOLVED, that the County Auditor is hereby requested to process said cash advance repayment by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Department of Job & Family Services and the Department of Budget & Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0575 - RE: TRANSFER FROM FUND 7207, WC RETRO RATING PLAN 1997 TO FUND 7201 WC RR P GENERAL ADMINISTRATION

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, the Portage County Boar of Commissioners established Fund 7207, WC Retro Rating Plan 1997 to account for the financial transactions related to the 1997 Worker’s Compensation Claims, and

WHEREAS, the cash balance in Fund 7207, WC Retro Rating Plan 1997 is \$ 629,702.17, and

WHEREAS, all worker’s compensation claims for 1997 have been paid; now therefore be it

RESOLVED, that the following transfer be made in the amount of \$ 629,702.17:

FROM:

7207, WC RETRO RATING PLAN 1997
ORGCODE - 72070189
Debit Expense Account
Object 910000 - Transfer-Out \$ 629,702.17

TO:

7201 WC RR P GENERAL ADMINISTRATION
ORGCODE – 72010182
Credit Revenue Account
Revenue Source 280000 - Transfer-In \$ 629,702.17

and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Department of Budget and Financial Management and the Department of Human Resources, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0576 - RE: TRANSFER FROM FUND 7208, WC RETRO RATING PLAN 1998 TO FUND 7201 WC RR P GENERAL ADMINISTRATION

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners established Fund 7208, WC Retro Rating Plan 1998 to account for the financial transactions related to the 1998 Worker’s Compensation Claims, and

WHEREAS, the cash balance in Fund 7208, WC Retro Rating Plan 1998 is \$ 624,506.60 and,

WHEREAS, all worker’s compensation claims for 1998 have been paid; now therefore be it

RESOLVED, that the following transfer be made in the amount of \$ 624,506.60:

FROM:
7208, WC RETRO RATING PLAN 1998
 ORGCODE - 72080189
 Debit Expense Account
 Object 910000 - Transfer-Out \$ 624,506.60

TO:
7201 WC RR P GENERAL ADMINISTRATION
 ORGCODE – 72010182
 Credit Revenue Account
 Revenue Source 280000 - Transfer-In \$ 624,506.60

and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Department of Budget and Financial Management and the Department of Human Resources, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTIONS

June 24, 2008

1. Approval of Meeting Minutes from the June 19, 2008 regular Board Meeting as presented.
2. Approve the Bills as presented by the County Auditor and reviewed by the Internal Auditor./08-559
3. Approve the wire transfer as presented by the County Auditor./08-560
4. Approve the Journal Vouchers as presented by the County Auditor./08-561
5. Approve the Then & Now as presented by the Portage County Auditor./08-562

County Engineer Mickey Marozzi attending

6. Authorizing the purchase, through the State of Ohio Contract #GDC-93-E, Bid Item #19-A of one (1) 2008 Ford F-250 4x2 regular Cab SRW Pick Up Truck for use by the Portage County Engineer./08-563

Commissioner Keiper noted that the gas company will install a pump for county use, should the County purchase vehicles that run on natural gas. The County Engineer agreed to discuss that possibility with his staff for future purchases.

7. Appointment to the Portage County Local Workforce Committee under the direction of Geauga, Ashtabula and Portage Partnership Area 19 Workforce Investment Board (GAPP WIB) Truella Harper representing Education section./08-564
8. Appointment to the Portage County Local Workforce Committee under the direction of Geauga, Ashtabula and Portage Partnership Area 19 Workforce Investment Board (GAPP WIB) Ralph Sinistro representing Public section./08-565
9. Appointment to the Geauga Ashtabula Portage Partnership Area 19 Workforce Investment Board (GAPP WIB) – Mark Frisone representing Business and Jay Scerbak representing Bureau of Vocational Rehabilitation./08-566
10. Approval of the wire transfer to Ohio Water Development Authority Services approved and certified to the Portage County Auditor as presented by the County Auditor./08-567
11. Authorizing the Portage County Engineer to participate in the Ohio Department of Transportation's sodium chloride (Rock Salt) contract 18 for the 2008-2009 winter season./08-568

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INVITATIONS/MEETING NOTICES

June 24, 2008

1. Invitation from Kent State University Alumni Association for its Homecoming on Saturday, October 11, 2008, 10:00-11:30 AM Breakfast and Parade viewing, Tailgate Alley at Dix Stadium 11:30 AM-2:00 PM, Kent State Golden Flashes vs. Ohio Bobcats 2:00 PM.

2. Invitation from the Rootstown Area Chamber of Commerce for the First Congregational Church UCC Annual Yard Sale on Saturday, June 28, 2008, 8:00 AM-3:00 PM, Corner of SR 14 & 18.
3. Meeting notice from Western Reserve RC&D for the Council meeting on Thursday, July 10, 2008, 9:00 AM-12:30 PM at The Cleveland Lakefront State Park Meeting Room and the Dike Natural Preserve.
4. Invitation from NEOTEC for the 11th Annual northeast Ohio Logistics Conference and Golf Open at Firestone Country Club, Akron on Monday, August 18, 2008.

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INCOMING CORRESPONDENCE

DISCUSSION

June 24, 2008

1. June 18, 2008 e-mail from the State of Ohio Department of Transportation, including a survey on TRAC Investment Policies. Completed survey requested by Thursday, July 3, 2008/Forward to the County Engineer to complete.
2. The Board of Commissioners received a note from Charlene Badger, Executive Assistant, regarding the OSU Extension Advisory Committee. Does the Board wish to appoint Ms. Badger as its representative/The Board of Commissioners agreed that the Executive Assistant should continue to serve. No action required by the Board of Commissioners.
3. June 16, 2008 correspondence from Diane Stresing, regarding the liquor license for the Brimfield Pizza Hut/Information only.
4. June 20, 2008 e-mail from Michelle Ripley, Safety/Loss Control, regarding Health Department storage in stairwell/Clerk to draft a letter to Chip Porter.
5. Board of Commissioners' authorization requested to authorize the Water Resources Department to contact, schedule and interview four firms for Project Engineering and surveying services for the Ravenna Training and Logistics Site (RTLS) potable water system and facilities, Project No. Portage County-W (08-120) and Ravenna Training and Logistics Site (RTLS) sanitary sewer system and facilities, Project No. PC (08-130), as requested by the Water Resources Department/Hold.
6. Undated correspondence (received June 20, 2008) from Mayor Robert Donham II, Windham Village, regarding financial support of the Animal Protective League/The Board of Commissioners agreed to send a letter to the Mayor.
7. June 19, 2008 e-mail from Nickolas Perez, Ohio Treasurer of State, Richard Condray, requesting support of new federal rules that will protect against unfair practices by credit card companies. Does the Board wish to forward this information via e-mail to all Portage County employees as requested/No action required
8. June 19, 2008 e-mail from Jim Manion, General Services, regarding the F Lot and the possible installation of speed bumps to stop shortcutting across the lot/The Board of Commissioners accepted the recommendation from Jim Manion to ask that the city post signs prohibiting shortcutting.
9. June 18, 2008 correspondence from Dave Vaughan, Neighborhood Development Services Inc., regarding the transfer of RLF funds/Information only.

10. June 16, 2008 e-mail from Charlene Badger, Executive Assistant, regarding PMHA Board appointment/Jim Shank is not available but suggested Dominic Bellino. The Executive Assistant should check with Scott Mikula to determine his interest in serving.
11. June 20, 2008 fax from the Ravenna City Health Department, regarding a smoking violation on June 18, 2008/Send copies of the violation to Human Resources Department Director Lynn Leslie and CBO Bob Wrentmore for immediate investigation and action. The Board of Commissioners agreed to consider appealing this violation. What makes this a violation?

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JOURNAL ENTRIES

June 24, 2008

1. The Board of Commissioners received the monthly operating expenses and caseload report for County Public Defender Office for April 2008 as presented by the County Auditor's Office.
2. The Board of Commissioners received the Transportation of Prisoners costs for the month of April as presented by the Portage County Sheriff's Department.
3. Board of Commissioners' authorization requested to accept the proposal submitted by Workman Industrial Services to replace the existing 15" pipe under the Dog Warden's drive and repair the pavement at a cost of \$ 5,345.00 as requested by the Water Resources Department.
4. Board of Commissioners' authorization to pay the May 31, 2008 Christley, Herington & Pierce Statement No. 28781, for professional services rendered for the Sheriff's Department negotiations for 2006 \$ 715.50.
5. The Board of Commissioners received the June 20, 2008 notice from Delmas Conard, indicating his retirement as of June 20, 2008.

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REFERRED

June 24, 2008

1. June 17, 2008 correspondence from Mark Smoley, Mannik & Smith, regarding requests for proposals./Referred to Internal Services.

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INFORMATION ONLY

June 24, 2008

1. June 17, 2008 e-mail from Anita Herington, Job and Family Services, regarding the Job Fair.
2. June 18, 2008 correspondence from Dave Vaughan, Neighborhood Development Services Inc., regarding the transfer of the RLF fund process.
3. June 19, 2008 e-mail from Brian Kelley, ITS to JoAnn Townend, Internal Services, including the pay for stay agreement from Intellitech.

4. June 17, 2008 correspondence from Sheila Vandergriff, Portage APL, regarding the rescheduling of the Eagle Scout award for Ryan Weisel.
5. June 19, 2008 memo from the Office of the Ohio Public Defender, regarding mandate assistance Indigent Defense payment.
6. June 14, 2008 correspondence from Michael Hiler, Ohio Department of Development, reminding Portage County that project completion date for Grant No. B-M-05-062-1 is on or about June 30, 2008.
7. June 20, 2008 e-mail from Anita Herington, Job and Family Services, regarding office space.
8. June 20, 2008 correspondence from Jon Barber, Office of Homeland Security and Emergency Management, regarding the FY07 Supplemental EMPG Grant Reimbursement.
9. The Board of Commissioners received the Outlook newsletter for Spring 2008 as presented by Safer Futures.
10. The Board of Commissioners received a thank you from the Bicentennial Parade Committee.
11. June 13, 2008 correspondence from Chief Geoffrey Cleveland, Ravenna City Fire Department, to Jon Barber, Office of Homeland Security and Emergency Management, regarding the Bicentennial celebration.

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Journal Entry I
June 24, 2008

Motion by Maureen T. Frederick, seconded by Charles W. Keiper II to approve the following actions:

1. The Board of Commissioners acknowledged the receipt of the monthly operating expenses and caseload report for the Portage County Public Defender's Office for April 2008, as presented by the Portage County Auditor.
2. The Board of Commissioners acknowledged the receipt of the Transportation of Prisoners costs for the month of April, as presented by the Portage County Sheriff.
3. The Board of Commissioners authorized payment of the May 31, 2008 Christley, Herington & Pierce Statement No. 28781, for professional services rendered for the Sheriff's Department negotiations for 2006 in the amount of \$715.50.
4. The Board of Commissioners acknowledged the receipt of the June 20, 2008 notice from Delmas Conard, indicating his retirement from the Motor Pool, effective June 20, 2008.
5. The Board of Commissioners accepted the recommendation of WIC Program Manager Nancy Dailey and authorized the hire of Julie Ottke as a Licensed Dietitian for the Dietetic Technician position at the WIC Clinic at \$13.45/hour (DAT 2, Grade B). The Board of Commissioners notes that this hire is contingent upon the applicant passing a pre-employment physical and drug screen.

All in favor, motion carries.

Journal Entry II

June 24, 2008

Motion by Maureen T. Frederick, seconded by Charles W. Keiper II to accept the proposal submitted by Workman Industrial Services to replace the existing 15” pipe under the driveway at the Dog Warden Facility and repair the pavement at a cost of \$5,345.00, as presented by the Portage County Water Resources Department. The Board of Commissioners agreed to forward the project information to Internal Services Director JoAnn Townend to process. Commissioner Smeiles abstaining, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners’ meeting on **June 24, 2008**. There being no further business to come before the Board, it was moved by Maureen T. Frederick, seconded by Charles W. Keiper II to adjourn the official meeting at 11:40 AM. All in favor, motion carries.

Christopher Smeiles, President

Charles W. Keiper II, Vice President

Maureen T. Frederick, Board Member

Deborah Mazanec, Clerk

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