

Tuesday, July 29, 2008

Due to the unavailability of two Commissioners for their regularly scheduled meeting on Tuesday, July 29, 2008, in accordance with the Ohio Revised Code Section 121.22 (F), the Portage County Board of Commissioners held an emergency meeting of the Board, which convened at 7:25 AM on Tuesday, July 29, 2008 in the Commissioners' Board Room, 7th Floor, Portage County Administration Building, 449 South Meridian Street in Ravenna, Ohio for the purpose of adopting necessary resolutions and approving requests. The following members were present:

Christopher Smeiles

Charles W. Keiper II

Absent: Commissioner Frederick

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It was moved by Charles W. Keiper II, seconded by Christopher Smeiles to approve the meeting minutes of the July 24, 2008 meeting. Commissioner Frederick, absent, motion carries

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WATER RESOURCES – Meeting Cancelled

1. RESOLUTION - Agreement for sanitary sewer improvements for the Meadow View Subdivision Phase I Sewer Project, Portage County Water Resources Department Project No. ST-4 07-040./HOLD
2. RESOLUTION - Agreement for sanitary sewer improvements for the Meadow View Subdivision – off site improvements sewer project, Portage County Water Resources Department Project No. ST-4 07-050./HOLD
3. SIGNATURES - Application and Certificate for final payment on Generator Replacement/Installation Project, FR-2 (04-192)./Journal Entry
4. SIGNATURES - Application and Certificate for final payment on Generator Replacement/Installation Project, FR-2 (04-191)./Journal Entry
5. JOURNAL ENTRY - Authorization for Workman Industrial Services to install new man door and blower in blower building at Bolingbrook Waste Water Treatment Plant./Hold

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DEPARTMENT OF BUDGET AND FINANCIAL MANAGEMENT – Meeting Cancelled

Resolutions

1. General Fund Amendments to the Annual Appropriation Resolution:/08-693
 - a. Commissioners Other, Supplemental – Veteran Virtual Software, BOC Appr 4/24/08 JE #12, BOC Appr 7/22/08 JE#29 and #31, BOC Appr 3/4/08 JE #7
 - b. Budget & Financial Management, Transfer – BOC Appr 7/22/08 JE#35
 - c. Building Security, Supplemental – BOC App. 4/24/05 JE #12
 - d. Building Maintenance, Transfer – Retirement Payoff
 - e. Human Resources, Supplemental – JE#29

- f. Building Regulation Inspection, Supplemental – BOC Appr 3/4/08 JE#7, Union Contract, PERS Shortage
 - g. Auditor, Transfer – Cover projected shortage
 - h. Prosecutor, Transfer – Cover shortage
 - i. Clerk of Courts, Transfer – Projected Need
 - j. Adult Probation, Transfer – Projected Need
 - k. Board of Elections, Supplemental – BOC Appr 7/22/08 JE#31
 - l. Veterans Services Commission, Supplemental – CMS Wage Adjustment and Virtual Software
 - m. Budget Commission, Transfer – Cover projected shortage
2. Other Funds Amendments to the Annual Appropriation Resolution:/08-694
- a. 1003, Real Estate Assessment – Supplemental, Projected need
 - b. 1004, DRETAC – Treasurer – Supplemental, Funds for MVP and projected need
 - c. 1008, Computerization Clerk Comm Pls – Supplemental, Scanner for Domestic Relations Court
 - d. 1010, Computerization Clerk Muni Ct – Transfer, Crystal Training for ITS
 - e. 1017, Mediation & Dispute Grant DMST – Transfer and Supplemental, Projected need
 - f. 1100, Concealed Handgun Licenses – Supplemental, Increase appropriation
 - g. 1160, Hazmat Operations – Supplemental, Projected need
 - h. 1166, EMPG Homeland Security Grant – Supplemental, 911 Contract and To correct project codes
 - i. 1201, Motor Vehicle and Gas Tax – Transfer, Contract change order #2
 - j. 1271, RLF CDBG – Transfer, Homebuyer Ed/Financial Fitness
 - k. 1330, Dog and Kennel – Supplemental, Projected need
 - l. 1362, CH Title XIX Medicaid – Transfer, Projected need
 - m. 1364, Child Health Grant – Transfer, Projected need
 - n. 1390, Women, Infants and Children – Supplemental, Projected expenses for grant
 - o. 1410, Job and Family Services – Supplemental, Projected need
 - p. 4208, Center Street Bridge Replacement – Supplemental, Need for Change order #2
 - q. 5100, Nursing Home General Administration – Transfer, Projected need
 - r. 5200, PCS General Administration – Supplemental, Additional Appr for Howe Rd. repairs, replace and install blower, to move budget to where needed
 - s. 5308, PCS Ravenna South Pipe Replacement – Supplemental, Preparation for closing fund
 - t. 5309, Franklin Hills Pump Station – Supplemental, Return of Cash Advance
 - u. 5400, PCW General Administration – Transfer, To move budget where needed
 - v. 5507, PCW Cleveland to Aurora – Supplemental, New construction fund
 - w. 5600, Sts General Administration – Supplemental, To move budget where needed
 - x. 6100, SCRAM Alcohol Monitoring – Supplemental, For projected need
 - y. 7002, Central Vehicle Maintenance – Supplemental, For retirement payoff and projected need in overtime
 - z. 7101, Health Benefits Program – Supplemental, Purchase of Gas Card Wellness
 - aa. 8105, Sheriff Gifts & Donations DARE – Supplemental, Increase appr for supplies

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RESOLUTION No. 08-0686 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Charles W. Keiper II, seconded by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on July 29, 2008 in the total payment amount of **\$1,001,339.45 for Funds 0001-8391** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Absent;

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RESOLUTION No. 08-0687 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Charles W. Keiper II, seconded by Christopher Smeiles that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor's Office:

07/28/08	1418	\$ 10,490.79
07/29/08	1437	15,377.91
07/29/08	1438	300,000.00
07/29/08	1440	23,781.90
07/29/08	1441	1,218.55
Total		\$ 350,869.15

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Absent;

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RESOLUTION No. 08-0688 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Charles W. Keiper II, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor’s Office, the Portage County Auditor’s Office, and the Portage County Prosecutor’s Office, and

WHEREAS, a listing of expenditures, attached hereto as Exhibit “A” and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$2,083.59** as set forth in Exhibit “A” dated **July 29, 2008** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Absent;

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Regional Collaboration Grant Program Exhibit 2

Activity	Local Government Services & Regional Collaboration Grant Program Amount Requested	Other Funds Committed	Percent of Other Funds Committed in Cash	Source of Other Funds
Feasibility Study	80,000	0	NA	
Administration				
TOTAL	80,000	0	NA	

Regional Collaboration Grant Program Exhibit 3

Narrative

Portage County is requesting the assistance of the Ohio Department of Development via the Local Government Services and Regional Collaboration Grant Program to conduct a feasibility study on the creation of a Centralized Dispatching Center (CDC) for all of Portage County's emergency services. In conducting this study, Portage County hopes to better protect the wellbeing of their constituents while realizing significant monetary savings for the political subdivisions that choose to partner in the project.

Currently, there are ten dispatch centers within the boundaries of Portage County. These ten dispatch centers all share the similar goal of organizing the efforts of the police, fire and EMS units that they support; they also share similar expenses. It is the contention of Portage County's Office of Homeland Security and Emergency Management that the services provided by these ten dispatch centers can be combined into one physical structure, and one communications system in order to cut costs, as well as decrease the reaction times of the county's emergency services. The existing dispatch centers serve the following municipalities and departments:

Political Subdivision Providing Dispatch Service	Political Subdivisions Receiving Dispatch Service	Department Type Receiving Dispatch Service
The City of Aurora	The City of Aurora	Police, Fire, Public Works,
The Village of Garrettsville	The Village of Garrettsville, Nelson Township, Freedom Township, Community Ambulance Service	Police, Fire, EMS,
The City of Kent	The City of Kent	Police, Fire, Public Works,
Kent State University	Kent State University, Brimfield Township	Police
Mantua Village	Village of Mantua, Mantua Township, Shalersville Township	Police, Fire
The City of Ravenna	The City of Ravenna, and Rootstown Township	Police, Fire, Public Works
Ravenna Township (Fire Com)	Atwater Township, Brady Lake Village, Brimfield Township, Deerfield Township, Hiram Village, Edinburg Township, Palmyra Township, Paris Township, Randolph Township, Ravenna Township,	Police, Fire, Haz Mat Spills Line
The City of Streetsboro	The City of Streetsboro	Police, Fire, Public Works
The Village of Windham	The Village of Windham and Windham Township	Police, Fire

In addition to these municipal dispatch facilities, there are many facets of county government requiring dispatch services. These offices include the offices of the Portage County Sheriff, County Engineer, County Dog Warden, and the Water Resources Department.

This table effectively demonstrates the confusing nature of the overlapping of dispatch services throughout the county. It is the belief of the Portage County Office of Homeland Security and Emergency Management that there is a more efficient and cost effective way to bring emergency services to the people of Portage County.

The study Portage County is proposing will determine the start up costs of the project as well as projecting the breakdown of costs for the individual political subdivisions. It will also compare the costs of operating this facility to what these subdivisions currently budget for dispatching to identify the level of savings to be expected annually. This will allow the cities, villages and townships to know their breakeven point and when they will begin to realize savings.

Implementation strategy will be another aspect of the study. The study will weigh the benefits of having one large dispatch center to those of having a small series of centers spread throughout the county. It will also evaluate infrastructure currently in place in contrast to the option of building a new facility from the ground up. It will also suggest a timeline of goals so that there is a schedule for implementation.

Some potential challenges or impediments to a successful and accurate study would be failure on the part of the participating cities to produce accurate and timely information for researchers from the University of Akron. If this push-back occurs, the Director of the Portage County Office of Homeland Security and Emergency Management will facilitate meetings between the researchers and the municipalities. Most of what is going to be asked for falls under the purview of public records, and therefore no resistance should be expected.

There is little likelihood of legal impediments to the implementation of a centralized dispatch center. Home rule issues may come into play, due to a lack of total control over the use of public dollars; however, this is one of the aspects to be addressed by the study. This should not be an issue because the proposed the county dispatch center would be run by a Board of Directors comprised of the representatives from the partner communities.

This project will be the embodiment of collaboration in Northeast Ohio. Forward thinking on the local level integrated with the research capabilities of a trusted local college should solicit a buy-in from communities that will manifest itself into millions of saved dollars for Portage County tax payers, as well as distinct improvements in the fluidity of mutual aid agreements between our county's police and fire departments.

Regional Collaboration Grant Program Exhibit 4

Evidence of Administrative Capacity

Portage County successfully solicits and manages millions of dollars of grants every year. The Office of Homeland Security and Emergency Management's entire budget is from a collaboration of grant funds. This office managed \$480,000 in grant dollars in the past fiscal year alone. Documentation of some of Portage County's recent large grants is provided. Please find the charts attached to this exhibit.

Regional Collaboration Grant Program Exhibit 5

Plan for Implementation and Potential for Replication by Other Communities

Combining the services of multiple governments is a cumbersome proposition. In order to accomplish this collaborative effort successfully, there are a handful of elements that must be present. There must be a sustainable relationship between the participants in which each has a feeling of ownership. In addition to these relationships, there must be clear cut objectives and distinct quantifiable benefits for each of the group's members to avoid dissent. In this centralized dispatch project, Portage County hopes to achieve both of these objectives and in doing so, create a working model for communities state-wide to realize the same success.

Upon receiving positive results of the proposed study from the University of Akron, the interested communities will form a board of directors comprised of member communities to develop policy and procedures. This body will also serve to oversee the development of the physical site for the central dispatch center. With this level of individual ownership of the project, it is Portage County's belief that this project will benefit from the formation of long-term sustainable relationships between the entities brought together by the project, and that these relationships will bring about benefits that go beyond the scope of emergency services.

It is clear that in order to justify this large of a paradigm shift for how emergency services are run, there must be clear cut benefits to the central dispatch project. Saving money is the first and most indisputable advantage to participation; however, it is not the only benefit these member communities will enjoy. The savings participating police and fire departments will realize is going to be determined by the University of Akron's study; however, the Portage County Office of Homeland Security and Emergency Management estimates that it will be substantial. One other benefit to be realized is the response time for emergency response. With centralized dispatch, all parties to mutual aide agreements will be alerted to calls simultaneously. This will pay dividends for the reaction time of these units and allow them to arrive on scene in time to play an active role in bringing the scene under control rather than cleaning up after the fact. Another barrier centralized dispatch will help this community overcome is the January 1, 2013 deadline set by the Federal Communications Commission (FCC) for interoperable communications for all first responders nationwide. This 2005 FCC mandate, known as Order 05-9, WT Docket No. 96-86, states that all emergency services must be on narrow band communication networks with the ability to communicate across the arbitrary boundaries of departments and municipalities. Having one head end for the origination of these communications will drastically reduce the cost that this transition will cost each of its members.

Upon realizing the cost benefits and the increased efficiency in the field that central dispatching has brought to Portage County, it will be very easy to replicate this success throughout the region and the state. When other local officials are apprised of the results of the feasibility study, as well as the real results of the first year's budgets, it will be easy to solicit buy-in for similar programs. These results will be made readily available to the

Ohio Department of Development, the Ohio Office of Emergency Management, and will be shared regionally as a best demonstrated practice.

Regional Collaboration Grant Program Central Dispatch Exhibit 6

Number of Local Governments Collaborating on the Grant Proposal

This project is being presented as a combined effort of eight political subdivisions. The lead applicant is Portage County. Partner applicants include the following four cities, village, and two townships. Please find their letters of commitment attached.

- The City of Aurora
- The City of Ravenna
- The City of Streetsboro
- The Village of Mantua
- The Township of Brimfield
- The Township of Ravenna
- The Township of Rootstown

Regional Collaboration Grant Program Exhibit 7A

Use of a State-Funded College/University or Professional to Conduct the Feasibility Study

The University of Akron's Institute for Health and Social Policy has agreed to conduct the feasibility study for this project. Dr. Eric Mundy, will be the lead on the project. Dr. Mundy will be assisted by Kristen Artino who is a Research Assistant for the institute. Please find Dr. Mundy's attached document outlining the history and make up of the Institute for Health and Social Policy at The University of Akron.

Institute for Health and Social Policy at The University of Akron – Exhibit 7B

The Institute of Health and Social Policy (IHSP) at The University of Akron is dedicated to conducting research in health and social policy. The research done at the Institute is far-reaching. Although most research projects focus on state and federal needs, the Institute's reach is global, with papers recently presented in Asia, Latin America, and South America. IHSP, founded in 1999, brings together researchers from a variety of backgrounds, including nursing, political science, public administration, and sociology to provide a multidisciplinary approach to each project. The Institute's areas of research interest cross a wide spectrum, including epidemiology, intervention development, service delivery, technology transfer, policy and program evaluation, program needs assessment, survey research support, and Geographical Information Systems support. The Institute serves as a resource for students and the community, offering up-to-date social and health services, available research, and latest advances in behavioral and social sciences technologies.

IHSP provides full administrative support for 32 projects for federal, state, and local agencies and has been involved in more than 134 projects since its beginnings in 1999. Since 1999, the Institute has brought in nearly 48 million dollars in grants and contracts, including a \$13.7 million grant from the Robert Wood Johnson Foundation in 2001. Most projects undertaken by the Institute aid government and nonprofit agencies, recently including alcohol and drug addiction services, community health services, urban universities, CDC, and the Visiting Nurse Association in addition to the Robert Wood Johnson Foundation.

The Institute has been involved in a wide variety of federally funded projects including the ADAM project for arrestee drug abuse monitoring funded by NIJ and an HIV-AIDS risk intervention study funded by NIDA, which involved computer-based interventions. Investigators at IHSP have been involved in a number of CSAT-sponsored research projects including Target Cities and the Persistent Effects of Treatment Study. The Institute has demonstrated the ability to achieve 80% and greater follow-up rates across projects. In fact, on two current CSAT sponsored programs (the Adult Treatment Drug Court and Girls Empowered) the follow-up rates are above 90%, and the GPRA web-site actually calculates them above 100%.

The Institute for Health and Social Policy employs one full time person to address the various technical needs of projects housed within the IHSP. This includes technical support for the P.I.'s and their staff. The in house support allows for a very quick response to any technical issues that may arise. Additionally, the Institute is able to offer advanced technical services including information technology equipment planning and management, interactive web application development, multimedia educational and data collection software development and web survey development. The IHSP has purchased and maintains web and database servers for delivering this content to the public. The servers are protected by a stateful packet inspection firewall with intrusion detection and prevention services. The database is backed up daily to minimize potential data loss.

IHSP staff has developed computer- and web-based instruments to support research activities. The projects for the VNA have included computer-based interventions that provide personalized risk assessments for study participants. The development of web-based interventions has made it possible for the assessment materials to reach a global audience.

Principal investigators at IHSP regularly publish and present their research findings. In 2007, investigators presented 28 papers at academic/professional conferences and published 8 journal articles. The Institute's commitment to professional service reaches out to a wide variety of community organizations. In 2007, some of the Institute's sponsors and collaborators included Ohio

Department of Alcohol and Drug Addiction, Alliance, Ohio City Schools Summit County Juvenile Court, Wright State University, National Institute of Drug abuse/NIH, Office of Justice Affairs, Akron Metropolitan Housing Authority, Cleveland State University, Sisters of charity Foundation of Canton, Ohio, the Kellogg Foundation, and the Ohio Department of Youth Services. This brings our total of sponsors and collaborators to 177.

In addition, IHSP's Survey Research Lab (SRL) supports internal faculty and external research, as well as serving as the research link for the Urban University Program (UUP). SRL offers researchers state-of-the-art research and data collection tools (Computer Assisted Telephone Interviewing/CATI, web-based surveys and mail surveys). Some of SRL's accomplishments include:

- opinion polls for non-profits in Summit and Stark Counties (Ohio), a needs assessment in Medina County for a collaboration of The University of Akron's College of Nursing and Summit College's Applied Health and IHSP,
- a research project for NEORC/University Park Alliance which studied the University's role as a developer,
- conducting a mail survey of Summit County (Ohio) Landlords for a sociology faculty member on attitudes towards renting to released offenders, and
- a state-wide telephone survey of minority healthcare service providers.

The Institute has a strong administrative unit which provides administrative and fiscal support to researchers for all projects. IHSP's infrastructure provides both pre and post award support - analytical experience, research, technical, and compliance support, and an atmosphere and facility which encourage the advancement of knowledge.

IHSP houses the Center for Public Service Research and Training (CPRST) and Center for Policy Studies (CPS). CPRST assists local and regional community in policy analysis and evaluation, applied research, professional service and resolution of social, economic, and public management problems. The Center for Policy Studies examines social policies and their impact on organizations, specific populations, and the general populace. In addition IHSP offers strategic planning and evaluation to local communities and non-profits.

More information about IHSP can be found on the Institute's web-site at <http://www.uakron.edu/centers/ihsp/>

Regional Collaboration Grant Program Exhibit 8

Potential for State-wide Impact

There are three aspects of this project that can be extracted, re-tooled, and recreated state-wide. With a successful study paving the road toward the success of the overall project, Portage County's Office of Homeland Security will demonstrate to other communities how to solicit buy-in from their local departments, that the cost benefits are significant, and that this is a necessary step toward interoperability.

The topic of centralized dispatching is not always met with excitement. Emergency services are, and always have been a point of pride for every community. With the role that the local police and fire departments play in establishing the identity of small town America, it is not surprising that any movement toward collaboration in this field is met with some animosity. Portage County's success in this project will go a long way to demonstrate to naysayers that this is not a movement to homogenize their community, but to efficiently serve their needs while realizing significant cost savings in bad economic times. The hope is that there is a seamless transition with little to no change in our

departments' relationships with the communities they serve. When our communities come on line with a notable lack of public outcry, it will serve as a convincing tool for those state-wide striving towards similar goals.

Upon receiving the professionally conducted study outlining the savings that can be realized through this program, Portage County's Office of Homeland Security and Emergency Management will begin the arduous task of convincing mayors, councilmen, and township trustees that these savings will become a reality and not be lost somewhere between the drawing board and reality. A year after the central dispatch center is up and running, the hypothetical will be realized. In the opinion of Portage County, at this point their will be quantitative evidence that The University of Akron's conclusions were accurate. When the monetary evidence and the antidotal evidence of a smooth implementation free of public outcry, other communities will be compelled to follow the model laid out by this study.

Finally, there is a benefit to centralized dispatch that is lost on the average person. This is that centralized dispatch will bring Portage County one large step closer to realizing interoperability. In response to the findings of the 9/11 Commission, the Federal Communications Commission (FCC) passed down a mandate via Order 05-09 in 2005. Per this federal order, a January 1, 2013 date has been set for every community in the United States of America to have interoperable communication for all emergency services and first responders. That is to say that there must be one bandwidth that allows all police, fire, and EMS personnel to communicate across departmental and municipal boundaries. This will be pivotal in the management of both manmade and natural disasters. The expense for the change to interoperable communications is estimated to be upwards of thirteen million dollars as the networking stands now. Savings that individual departments realize via daily use do not compare with the amount of savings this community will realize when this transition comes to fruition.

Portage County's planning, in preparation for this project will come through in this study, and will prove an invaluable tool in the implementation of central dispatching throughout Ohio. Given the opportunity to capitalize on this planning by gaining acceptance in this program will allow Portage County to be a vehicle towards overcoming community objections, understanding the stark reality of money saved, and also demonstrate the hidden savings of only having one dispatching network to adapt to interoperability.

Regional Collaboration Grant Program Exhibit 9

Involvement by Other Community Partners

This study and subsequent project is supported by both the Portage County Fire Chiefs Association, and the Portage County Police Chiefs Association. These two organizations add their support to that of the eight political subdivisions who are partners in the study.

Regional Collaboration Grant Program Exhibit 10

Regionally Based Economic Development Activities

When the results from the University of Akron's study are in, the hope is that the participating communities in this project will see a substantial savings by executing the plans that are being laid out.

These communities will have much needed dollars in their General Revenue Funds that they have not previously set aside encumbrances for.

The effect of this windfall of capital is a benefit to these governments and the taxpayers they represent. With the additional funds, these communities will be able to make investments into their communities as they see fit. It is distinctly possible that these funds will materialize as road projects or newly built infrastructure, both of which will generate employment.

Cities may also use the additional funds to supplement social programming such as outreach from the Portage Workforce Connection, which will make their constituents better prepared for employment. They may also use the funds to absorb lost revenue from business tax abatements they may not have been able to afford if it were not for the savings being realized through the central dispatch system.

In the simplest of scenarios, a municipality that has saved a significant amount of money in anyway, is less apt to have to look to its tax base for increases in the future. These governments will also be less likely to cut social programming.

It is easy to focus on the cost savings of this project as the only objective; however, this is not the case. In a very real way, the collaboration of emergency service dispatching will also increase reaction times of police, fire, and EMS. This added value to the community will make the entire county safer as well as cause an increase in property value over time.

Regional Collaboration Grant Program Exhibit 11

Demonstration of Previous Work in the Collaborative Arena

Locally, the Portage County Office of Homeland Security and Emergency Management works with all first responders and departments within the county to develop Standard Operating Procedures and Standard Operating Guides for county wide use emergency situations. This office also works collaboratively with the Portage County Health District in preparing for and reacting to, all spills of hazardous materials.

On a regional scale, the Portage County Office of Homeland Security and Emergency Management is an active member of two Emergency Management Districts. The Northeast Ohio Homeland Security District is comprised of twenty-one counties throughout Northeast Ohio. The Portage County office works closely with their counterparts in these other counties to prepare plans and procedures for a wide variety of natural and man made disasters that could befall our region. This office was a founding member of another collaboration referred to as the Northeast Ohio Hazmat Response Group in 2001 before the U.S. Department of Homeland Security recognized a need for this style of collaboration. Without state or federal mandate, Portage County's Office of Homeland Security and Emergency Management sought out the collective bargaining power and the benefit of regional planning to strengthen the footing of their office and Northeast Ohio as a whole. This group of counties includes Ashtabula, Lake, Geauga, and Trumbull.

This kind of forward thinking and long record of success in the arena of collaboration puts the Portage County Office of Homeland Security and Emergency Management in a wonderful position to lead this collective effort successfully.

Regional Collaboration Grant Program Exhibit 12

Financial Leverage

The University of Akron and Portage County will agree on a contract that will not exceed the grant award.

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RESOLUTION No. 08-0690 - RE: TO AGREE TO BE A PARTNER IN THE PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT'S GRANT APPLICATION FOR TO THE OHIO DEPARTMENT OF DEVELOPMENT'S LOCAL GOVERNMENT SERVICES AND REGIONAL COLLABORATION GRANT PROGRAM

It was moved by Charles W. Keiper II, seconded by Christopher Smeiles that the following resolution be adopted:

- WHEREAS,** the State of Ohio Department of Development has requested applications for the Local Government Services and Regional Collaboration Grant Program, and
- WHEREAS,** the Dept. of Development has made nine hundred thousand dollars (\$900,000) available in the program and limited the grant requests to eighty thousand dollars (\$80,000); and
- WHEREAS,** the Portage County Solid Waste Management District is applying to the program to fund a study of the feasibility of expanding their services to five communities in Portage County and two communities in Summit County, and
- WHEREAS,** the study will be conducted by Kent State University, and
- WHEREAS,** there is no match requirement for participation in the Local Government Services and Regional Collaboration Grant Program, and the grant being requested is eighty thousand dollars; therefore be it
- RESOLVED,** that the Portage County Board of Commissioners is a willing partner in the Portage County Solid Waste Management District's grant application to the Ohio Department of Development's Local Government Services and Regional Collaboration Grant Program; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Absent;

Regional Collaboration Grant Program Exhibit 2

Activity	Local Government Services & Regional Collaboration Grant Program Amount Requested	Other Funds Committed	Percent of Other Funds Committed in Cash	Source of Other Funds
Feasibility Study	\$80,000	\$0	NA	
Administration				
TOTAL	\$80,000	\$ 0	NA	

Regional Collaboration Grant Program Exhibit 3

Narrative

The Portage County Solid Waste Management District (PCSWMD) is requesting the assistance of the Ohio Department of Development in its efforts to engage rural communities in the recycling movement. In doing so, the public will enjoy the benefits of environmental progress, sustainable economic growth in green industry, and a renewed symbiotic relationship between the economies of two counties.

The PCSWMD is proposing a study of the feasibility of expanding their curbside recycling service to seven political subdivisions between Portage and Summit Counties. These communities currently have no curbside recycling service so it is incumbent upon residents to collect their recyclables and transport them to centrally located containers or to a recycling center. These options leave much to be desired, and are a statistically unsound method of diverting recyclables from ending up in solid waste landfills.

When recyclables go to landfills, there are three negative ramifications. First, the landfills fill up faster, causing environmental impact as well as the need for larger and more landfills in the state. As of today, the State of Ohio is home to forty-two landfills. These can come with all the trappings of noise pollution, foul odors and devaluation of nearby property. For these reasons and more, the majority of Ohio's communities take a "Not in my backyard" stance when it comes to landfills. Everyone knows they are a necessity; however, no one wants to have one near their home, school, or workplace. The Ohio Environment Protection Agency (OEPA) has decreed that fifty percent of the current flow of garbage going into solid waste landfills must be diverted by the year 2038 to help slow the spread of landfills in Ohio. Increasing the ratio of pounds of material being recycled in comparison to that being thrown away will help meet this OEPA mandate. The average home in Ohio currently involved in curbside recycling accounts for 268 pounds of recycled material per year. With the seven communities this project hopes to offer this service to, this study paves the way to diverting 14,551,864 pounds of material from our landfills. *The new population served will be 54,298 equating to 20,048 residential dwellings. Portage County currently services 34,000 residential dwellings.*

Another unacceptable outcome of recyclables going to landfills is the missed opportunity to use this material to bolster our local green economy. Pending the success of this study and the implementation of curbside recycling in the seven partner communities, the PCSWMD will hire seven new drivers, seven new material processors, two operators, and one additional supervisor. All of these positions will be full time positions. The drivers will be included in the Teamsters Union's collective bargaining agreement with the PCSWMD, and all seventeen positions will have full benefits. Of course, the study will measure the accuracy of these estimations, but if they hold true, it will mean over \$625,000 will enter Northeast Ohio's economy by means of wages and benefits. This number only accounts for the direct growth. Indirect economic stimulus will be much greater but difficult to quantify for the purpose of this application. The beneficiaries of the indirect impact include companies such as River Valley Paper Company in Akron, Ohio. Companies like River Valley, who profit from the processing and refining of the recycled material the PCSWMD puts out, will also see a boom in their business when

the amount of available material goes up. With this increase in material, these companies will require a proportioned increase in employees, as well as shipping contracts. The companies that process these recycled materials are tied to their supply. With this in mind, the jobs being proposed by this study have built-in security because outsourcing to a location that is a great distance from the supplier of their materials is impractical. By increasing the availability of material to these companies we give them incentive to continue their commitment to the region by allowing them to expand without looking for additional markets.

Finally, the third benefit the PCSWMD hopes to see from this feasibility study and the project to ensue is the continued melding of a regional economy in Northeast Ohio. The inclusion of Munroe Falls, and Hudson in this project and the partnership of the Summit County Port Authority and the Summit/Akron Solid Waste Management Authority are a shining example of the collaborative relationships this program and this Governor's administration is striving to achieve. It is consistently proven that regionalism is necessary for prosperity, and building the bond between Summit County Governments and Portage County Governments is important. The involvement of the Summit County Port Authority, which is financing a large sum of money to expand the capacity of the PCSWMD and to add intermodal capabilities to it, is an acknowledgement of the regional benefits of investing in our green economy. This relationship can and should be fostered by all involved, and used statewide as a model of how to generate symbiotic relationships with the other fifty-one Solid Waste Districts in Ohio.

The partners involved in this study will be Portage County, the cities of Hudson, and Munroe Falls, the villages of Garrettsville and Mogadore, and the township governments of Randolph, Ravenna and Rootstown.

Kent State University (KSU) will be conducting the study. Faculty, staff, and students from Kent State's business college have committed themselves to the project. The credentials and statement of commitment are included in Exhibit #7 of this application. Any and all questions about KSU's participation in the program should be directed to Dr. Jack Crews at (330) 672-1275.

Dr. Crews and his staff have a firm grip on the goals of the study. They intend to establish the cost of implementation, as well as the breakdown of these costs per participating community. Staff will be fully documenting the savings to be realized by the collaboration by way of shared equipment costs, employee costs and administration costs. They will also demonstrate a strategy to bring about a successful and smooth implementation of the program provided their findings dictate that the proposed expansion of curbside recycling is sustainable. KSU will lay out any and every challenge or impediment to the overall success of the collaboration, as well as describe any legal challenges that may come about as result of the implementation of the expansion project.

The study that Kent State will conduct with our inclusion in this program will construct a working framework for implementing the proposed expansion of PCSWMD's expansion. This will include advertising strategies to solicit a participation rate in the new communities that will sustain the financial burden of the additional routes. The

study will also plan the most efficient routes for these new communities, so that the rising cost of diesel fuel does not negate the profitability of the expansion, therefore undermining the goal of long-term sustainability.

This study will address many facets, all adding up to whether or not the PCSWMD can sustain and make profitable an expansion to rural communities and those not within Portage County. Included in the criteria that will lead KSU to this overall conclusion follow:

- The effect on the District's Material Recovery Facility and truck fleet
- The number of new hires and the feasibility of the consequent payroll increase
- The cost of additional containers, trucks, and diesel fuel
- Number of new jobs created by additional material coming out of the plant
- Educational needs to implement the plan, (ad campaign in new areas)
- Efficiency of routes
- Time frame for implementation for each jurisdiction
- Return on investment for weekly pickups compared to bi-weekly service
- Saturation point for participation rates, and whether or not they are attainable
- Increased participation rates in areas already being serviced
- Fee structure
- Business and industrial participation

With the level of enthusiasm demonstrated by the participants in this collaboration, and the professionalism and respect that Kent State University College of Business is known for, this study will be successful. The intent of all involved is that this study will pave the way to a successful boost to the economy of Northeast Ohio while preserving precious space in our state's landfills, and open the door to a higher level of governmental collaboration. However, if the study results indicate that the proposed expansion will oversaturate the Portage County Solid Waste Management District, leaving gaps in service, elevated rate structures and placing a strain on this newly formed collaboration, it will have proven itself just as valuable for what it has avoided.

Overall, this feasibility study and the newly formed collaborative effort that has sprung up around its inception are a glowing example of what the Ohio Legislature and the Ohio Department of Development intended when forming the Local Government Services and Regional Collaboration Grant Program. The funding of this study will be a well-measured step toward the shared missions of the Ohio Environmental Protection Agency, and the Ohio Department of Development. It is the hope of the Portage County Solid Waste Management District that these points and the information contained in the following exhibits answer any questions about this projects qualifications and merit for inclusion in the program; however if there are any questions, please feel free to contact any of the entities involved. A contact list has been provided as an attachment to this exhibit.

Regional Collaboration Grant Program Exhibit 4

Evidence of Administrative Capacity

The Portage County Solid Waste Management District is well versed in the management of grant dollars. This office has successfully managed over half a million dollars in grants since the year 2000.

Please find attached to this exhibit a description of a series of grants Portage County Solid Waste Management District has managed from the Ohio Department of Natural Resources. This attachment displays the year of the grant, and the nature of the programming it was attached to.

Regional Collaboration Grant Exhibit 5

Plan for Implementation and Potential for Replication by Other Communities

The overall goal of this project is to engage rural Ohio communities in the recycling movement on a much larger role than it plays today. In order to accomplish this goal, it is pivotal that Portage County demonstrates an ability to successfully create and sustain productive collaborative relationships with local entities, that these communities have substantial benefits from the additional programming, and that the success and failures are measured both quantitatively and qualitatively to aide in the effort to replicate the program state-wide.

Establishing collaborative relationships will be key to getting this expansion project off the ground. In the process of preparing for this process, Portage County has solicited and received buy in from seven political subdivisions, the Summit/Akron Solid Waste Management Authority, the Summit County Port Authority and the Portage County Department of Economic Development. These entities, along with Kent State University, are going to be important ambassadors for this project. This is a good foundation; however, this project's overall success will be dependent on long term sustainability of working relationships. Among Portage County's goals in this vein are strengthening the tie between Kent State University and our communities by giving them the chance to demonstrate the benefits of their research capabilities. Another benefit to this collaboration will be strengthening the ties between Summit County governments and Portage County governments. When communities are consistently competing for public programs and the interest of the business community, it is easy to forget there are benefits of having strong neighboring communities. This program will go a long way towards making collaboration a natural instinct rather than a mode of last resort.

In order to implement the planned expansion of the Portage County Solid Waste Management District (PCSWMD), there will have to be a convincing list of benefits for the new communities. The District is in a good position to do this because they have a track record dating to 1989 demonstrating these benefits. These qualitative benefits will provide a foundation to sustain relationships with member communities including, but not limited to the following:

- Decreased wear and tear on the township roads with fewer heavy trash hauling trucks
- Less likelihood of landfills popping up in communities with less trash being thrown away
- Lowered cost of trash pick up for citizens
- Discounted Rates for Senior Citizens and the certifiably disabled.
- Community Clean Up Days, and special pickups will be provided to take items such as tires, paint cans, and other items that cannot be discarded in the average trash pick up,

Replicating the success of this program will begin by demonstrating that Portage County's theories hold true. It is the hope that there will a calculation reached of what participation rates are needed to make curbside recycling viable based on a communities population density and overall size. This calculation will allow other Solid Waste

Districts to quantitatively evaluate their district's ability to expand into the rural communities in districts. Upon the conclusion that curbside recycling can be viable in these communities, Portage County's successes can then be used as a road map for their implementation.

First, this project will demonstrate that effective ad campaigns can generate a sustaining participation rate in rural and distant communities. Second, this project will demonstrate how to use the economy of scale model to demonstrate that it is profitable to engage larger underserved communities even if they are not contiguous with your current service area. Finally, this expansion will demonstrate the ability for public and quasi-public entities to compete with their private counterparts by leveraging collaborative relationships such as those established with the Summit County Port Authority.

With the help of the Kent State Business College, Portage County to demonstrate with this feasibility the ability for this expansion to establish and sustain collaborative relationships, bring about unique community benefits, and provide a working model for state-wide replication of our success.

Regional Collaboration Grant Program Exhibit 6

Number of Local Governments Collaborating on the Grant Proposal

Please find the attached Resolutions as well as letters or letters of commitment from all eight local governments collaborating on the proposal. The participating communities include the following:

- Portage County on Behalf of the Portage County Solid Waste Management District
- Garrettsville Village
- The City of Hudson (Summit County)
- The Village of Mogadore (Portage County and Summit County)
- The City of Munroe Falls (Summit County)
- Randolph Township
- Ravenna Township
- Rootstown Township

Regional Collaboration Grant Program Exhibit 7

Use of a State-Funded College/University or Professional to Conduct the Feasibility Study

The College of Business Administration at Kent State University has agreed to conduct this feasibility. Please find attached the documentation provided by Kent State outlining their qualifications as well as the faculty that will be responsible for this study.

Regional Collaboration Grant Program Exhibit 8

Potential State-wide Impact

The short term goal of this collaborative group of communities is to establish a framework with which recycling services can be established and sustained in the Portage and Summit County areas that are currently not being served. Success of this program will not only be measured by our local participation rates or the financial health of the Portage County Solid Waste Management District (PCSWMD). This projects' larger goal is to provide a working model for engaging rural Ohio in the recycling movement, continuing PCSWMD's tradition of sharing best demonstrated practices throughout the state, and alleviating the environmental stress to the forty two landfills that exist within Ohio's communities.

This study will demonstrate the ability for Portage County to successfully leverage an economy of scale model to run a curbside recycling program in areas previously thought impractical. In doing so, it will open the door to the inclusion of a large percentage of Ohioans living in sparsely populated areas. It will also demonstrate the practicality of including cities out of the conventional range of mileage from a recycling center. If the successful results of the expansion of PCSWMD can be replicated in other solid waste districts, the number of Ohio households able to participate in recycling will increase exponentially.

One result of this statewide boom in the number of households recycling will be a decrease in demand for landfill space. Solid waste landfills and the trappings that go with them are cause for concern throughout Ohio. The noise, heavy traffic, leachate, and in some cases smells that accompany these landfills, impose on quality of life as well as property value in these communities. Currently, Ohio has 42 landfills. (A map of the locations of these landfills has been attached to this exhibit.) With more people engaged in the recycling effort, the need for new landfills can be lessened. In the attached chart, each of Ohio's landfills is listed and mapped. On the chart, the estimated years of sustainability are listed. It begs to reason, as the time runs out on these existing landfills, that other communities in Ohio are being targeted to house their replacements. The applied lessons we hope to demonstrate in this study will lend themselves toward quelling this tide.

A third benefit to expanding rural Ohio's participation in recycling is the expansion of our state's green economy. With additional product coming from Ohio's the recycling

centers of our state's fifty two solid waste districts, there will be more need for employees statewide. There will be a ripple effect throughout Ohio's companies that process and treat recycled product. These companies, like River Valley Paper in Akron, Ohio, will have growth potential only limited by participation rates in these recycling programs. These green collar jobs will be well paying and unable to be outsourced.

Since its inception in 1989, the Portage County Solid Waste Management District has been a leader in the state. As of today, it is the largest publicly owned and operated material recovery facility in the state. On a regular basis, PCSWMD conducts tours of its facility for the benefit of the directors of solid waste districts throughout Ohio and those from the private sector. Through the continuation of this practice, the results of this project will quickly change the mindset of the recycling industry in Ohio. District Director Bill Steiner hopes to present the results of the study at a quarterly OEPA meeting, and also hopes to collaborate with Yolanda Walker, the Director's counterpart with the Summit/Akron Solid Waste Management Authority to present the results to a much larger audience at the Solid Waste Association of North America. These efforts are to spread bolster the faith of the recycling community that rural Ohio and rural America can be successfully engaged in the recycling movement.

Regional Collaboration Grant Program Exhibit 9

Involvement by Other Community Partners

This expansion project has attracted a high level of interest from Portage and Summit County Communities. Among the participants in this project are the Summit/Akron Solid Waste Management Authority, the Portage County Department of Economic Development, and the Summit County Port Authority.

The Summit County Port Authority is investing in the expansion of the current Portage County Solid Waste Management District (PCSWMD) processing facility to add extra work space. They are also adding an intermodal element to the operation by building a warehouse for processed recyclables on a newly accessed rail spur. This will revolutionize how the district gets its product to market and will introduce a nationwide and international market for the new level of inventory this expansion will create.

Portage County's Department of Economic Development, as well as the Grants Administrator, will be assisting the Portage County Solid Waste Management District's efforts by identifying and pursuing funding sources to purchase the additional trucks and containers necessary to start up the additional routes. This office has experience with state, federal and private funding sources that will reduce fee burdens for the communities served by the expansion.

Summit/Akron Solid Waste Management Authority will also play a key role in the success of this undertaking. In order to solicit buy-in from the local officials in Summit County, we will need them to know that aligning themselves with a Portage County entity will not create problems within their own county structure. Yolanda Walker, the Director of the Summit/Akron Solid Waste Management Authority has pledged her

support in rallying her political entities to consider the services offered by PCSWMD, as well as serving as the vehicle that carries our message to the streets of Summit County. Without high participation in the Summit County communities, their inclusion will become cost prohibitive. With the support of the Summit/Akron Solid Waste Management Authority's leadership team, this goal will be realized.

Please find letters from these community partners attached to this exhibit.

Regional Collaboration Grant Exhibit 10

Regionally Based Economic Development Activities

The successful implementation of the plan to expand the Portage County Solid Waste Management District (PCSWMD) will have many positive economic results.

Most directly, the PCSWMD will hire seventeen full time employees. These employees will account for an increase of \$500,534 entering the local economy in addition to approximately \$125,000 they will earn in benefits. Additionally, the companies that purchase the output of the recycling center will have more available product, and will accordingly hire additional Northeast Ohio workers to meet their needs. One example of this is the River Valley Paper Company in neighboring Summit County. This Akron based company has a contract to buy the paper products processed by the PCSWMD. With an additional 20,048 houses being served by the District, the amounts of product coming in will increase in volume by 14,551,864 pounds. It begs to reason that this company will have a proportional increase in its workforce. They in turn will have a boom in product level, and will contract out additional local truck drivers to move their product to pulp mills nationwide. It is a goal of the PCSWMD to contract with local companies, and therefore an increase in their business will have a far greater effect on Northeast Ohio's economy than the seventeen families earning full time employment.

Another benefactor of the District's economic development activities is the Portage County Health District. There is a built-in revenue sharing relationship between the Portage County Health District and the PCSWMD. The Health District investigates illegal dumping, as well as enforces a generation fee on the Portage County Solid Waste Management District itself. When revenue and productivity go up at the Recycling Center, the share for the Health Board increases, as well. Last year, the PCSWMD paid the Health District over \$113,000, which is a large percentage of that organization's budget. Increasing their revenues is another way to increase services to the public without asking for additional fees or tax increases.

Economic benefits from this project will be blind to county borders. One of the issues this study is to address is the feasibility of a job compact with Summit County. In the hiring of the additional drivers, material handlers, operators and supervisor, it is the goal of Portage County to hire a percentage of Summit County employees that is proportional to their participation in the project. This should safeguard those communities from losing employment opportunities in the process of our collaboration.

Regional Collaboration Grant Exhibit 11.

Demonstration of Previous Work in the Collaborative Arena

Portage County has a long history of collaborations that have proven beneficial for the county, and Northeast Ohio as a region. The county has worked hard to foster collaborative agreements with surrounding governments, as well as with many public private partnerships.

Portage County is an active member of the Northeast Ohio community. The county benefits from its role in organizations such as Cleveland Plus, NEOTEC, AMATS, NEFCO, NOPEC, the Geauga-Ashtabula-Portage Partnership, and others. Recently, state-wide collaborative projects have been availed to the county such as the 21st Century Transportation Taskforce, which the county hopes to participate in.

With programming aimed at constituent services, the County has also taken the lead in forging productive collaborations with the non-profit community. Family and Community Services of Portage County is an example of an organization with a symbiotic relationship with Portage County. This group facilitates much of the county wide programming such as the Violence Against Women Assistance (VAWA) program. This program is funded from a federal Justice Department Grant and features a successful collaboration between the Portage County Board of Commissioners, Family and Community Services of Portage County, the Portage County Prosecutor, and the Portage County Sheriff.

The Portage County Solid Waste Management District has proved itself to be a valued member of our community through its collaborative efforts. Attached to this exhibit are some letters of support from communities and organizations who have collaborated with the District in the past.

Regional Collaboration Grant Exhibit 12

Financial Leverage

Kent State University and the Portage County Solid Waste Management District will agree on a contract that will not exceed the grant award.

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RESOLUTION No. 08-0691 - RE: ACCEPT THE PROPOSAL OF MANATRON, INC. FOR REAL ESTATE PROPERTY RECORDS & TAX BILLING COLLECTION LICENSED SOFTWARE, HARDWARE AND SERVICES FOR THE PORTAGE COUNTY AUDITOR AND TREASURER.

It was moved by Charles W. Keiper II, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, request for proposals for Real Estate Property Records & Tax Billing Collection Licensed Software, Hardware & Services were sent to twenty-seven (27) firms; and

WHEREAS, three (3) responses were received from ISSG, Manatron. Inc. and Tyler Technology; and

WHEREAS, upon review of the proposals by the Auditor, Treasurer and CIO it was determined that the best proposal received was from Manatron, Inc.; and

WHEREAS, the project was approved by the Portage County Data Processing Board on May 28, 2008; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an Agreement between the Board and Manatron, Inc., 510 E. Milham Avenue, Portage MI 49002 at a cost not to exceed Three hundred seventy thousand one hundred and 00/100 dollars (\$370,100.00); and be it further

RESOLVED, that the funding for this project is from the DRETAC and REA funds; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Absent;

* * * * *
RESOLUTION No. 08-0692 - RE: AUTHORIZE THE PORTAGE COUNTY PROSECUTOR TO SUBMIT THE 2008-2009 GRANT APPLICATIONS TO THE CRIME VICTIMS ASSISTANCE OFFICE OF THE ATTORNEY GENERAL OF OHIO. (CONTINUATION PROGRAM)

It was moved by Charles W. Keiper II, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, the Portage County Prosecutor recommends that the Board of Commissioners authorize an application to the Crime Victims Assistance Office of the Attorney General of Ohio, to fund four (4) positions:

1. The continuation of funding for the Victim/Witness Assistance Office Director with a salary of \$17.28/hour
2. The continuation of funding for the full-time Administrative Assistant in the Notification program, with a salary \$10.22/hour
3. The continuation of funding for the full-time Advocate position for Juvenile Court, with a salary of \$10.81/hour
4. The continuation of funding for the part-time Advocate position for other Courts, with a salary of \$10.48/hour; now therefore be it

RESOLVED, the Board of Portage County Commissioners does hereby agree to submit the continuation application to the Crime Victims Assistance Office of the Attorney General

RESOLUTION No. 08-0693 - RE: AMENDMENT TO THE GENERAL FUND 2008 ANNUAL APPROPRIATION RESOLUTION NO. 07-1208 ADOPTED DECEMBER 18, 2007

It was moved by Charles W. Keiper II, second by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2008 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below,

		<i>Increase</i>	<i>Decrease</i>
		<u> </u>	<u> </u>
Fund: 0001	General Fund		
	010 Commissioners Other		
00107	Commissioner Other OE	0	64,579
	MEMO TOTAL	<u><u>\$ -</u></u>	<u><u>\$ 64,579</u></u>

Note: Veteran Virtual Software C/O, BOC Appr 4/24/08 JE #12, BOC Appr 7/22/08 JE #29 and #31, BOC Appr 3/4/08 JE#7

	011 Budget & Financial Management		
00113	DBFM Fringes	4,518	0
00115	DBFM MS	0	1,210
0011D	DBFM Full Time	14,392	0
0011E	DBFM Part Time	0	17,700
	MEMO TOTAL	<u><u>\$ 18,910</u></u>	<u><u>\$ 18,910</u></u>

Note: BOC Appr 7/22/08 JE#35

	015 Building Security		
00153	Building Security Fringes	3,100	0
00154	Building Security CS	0	200
00155	Building Security MS	200	0
0015D	Building Security Full Time	0	2,000
0015E	Building Security Part Time	21,400	0
	MEMO TOTAL	<u><u>\$ 24,700</u></u>	<u><u>\$ 2,200</u></u>

Note: BOC App. 4/24/08 J/E #12

		<i>Increase</i>	<i>Decrease</i>
016 Building Maintenance			
0016D	Justice Center Maint Full Time	0	1,371
0016O	Building Maintenance Pay-off/R	1,371	0
	MEMO TOTAL	<u><u>\$ 1,371</u></u>	<u><u>\$ 1,371</u></u>

Note: RETIREMENT PAY OFF / GROVES

018 Human Resources			
00184	Human Resources CS	15,000	0
	MEMO TOTAL	<u><u>\$ 15,000</u></u>	<u><u>\$ -</u></u>

Note: BOC Appr 7/22/08 JE#29

020 Building Regulation Inspection			
00203	Building Regulation In Fringes	2,275	0
0020D	Building Regulation Full Time	5,527	0
	MEMO TOTAL	<u><u>\$ 7,802</u></u>	<u><u>\$ -</u></u>

Note: BOC Appr J/E 3/4/08 #7, Union Contract, PERS Shortage

100 Auditor			
01103	Auditor Financial M Fringes	0	4,670
0110D	Auditor Financial Ma Full Time	4,031	0
0112D	Auditor Real Propert Full Time	8	0
0114D	Auditor Tx Settlemnt Full Time	6	0
0115D	Auditor Weights & Meas Full Ti	103	0
	MEMO TOTAL	<u><u>\$ 4,148</u></u>	<u><u>\$ 4,670</u></u>

Note: Cover projected shortage

300 Prosecutor			
0300D	Prosecutor General Full Time	28,500	0
0300E	Prosecutor General Part Time	0	28,500
	MEMO TOTAL	<u><u>\$ 28,500</u></u>	<u><u>\$ 28,500</u></u>

Note: Cover shortage

		<i>Increase</i>	<i>Decrease</i>
500 Clerk of Courts			
0500M	Clerk Common Pleas C Overtime	0	3,000
0502M	Clerk-Civil/Criminal Overtime	5,000	2,000
	MEMO TOTAL	<u><u>\$ 5,000</u></u>	<u><u>\$ 5,000</u></u>

Note: Projected need

590 Adult Probation			
05953	Adult Prob - Com Pleas Fringes	0	10,000
05955	Adult Prob - Com Pleas MS	11,033	0
05965	Adult Prob - Muni Crt MS	0	1,033
	MEMO TOTAL	<u><u>\$ 11,033</u></u>	<u><u>\$ 11,033</u></u>

Note: Projected need

902 Board Of Elections			
09023	Board of Elections Fringes	773	0
0902D	Board of Elections Full Time	5,004	0
	MEMO TOTAL	<u><u>\$ 5,777</u></u>	<u><u>\$ -</u></u>

Note: BOC Appr 7/22/08 JE#31

903 Veterans Services Commission			
09036	Veterans Services CO	13,000	0
0903D	Veterans Services Full Time	500	0
	MEMO TOTAL	<u><u>\$ 13,500</u></u>	<u><u>\$ -</u></u>

Note: CMS Wage Adjustment and Virtual Software

913 Budget Commission			
0913D	Budget Commission Full Time	522	0
	MEMO TOTAL	<u><u>\$ 522</u></u>	<u><u>\$ -</u></u>

Note: cover projected shortage

TOTAL MEMO BALANCE ALL AMENDMENTS	<u><u>\$ 136,263</u></u>	<u><u>\$ 136,263</u></u>
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and be it further,

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further,

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Yea;

Maureen T. Frederick, Absent;

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RESOLUTION NO. 08-0694

RE: AMENDMENT TO THE NON GENERAL FUND
2008 ANNUAL APPROPRIATION
RESOLUTION NO. 07-1209 ADOPTED
DECEMBER 18, 2007

It was moved by Charles W. Keiper II, second by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2008 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below,

		<u>Increase</u>	<u>Decrease</u>
Fund: 1003	Real Estate Assessment		
	<i>100 Auditor</i>		
10034	Real Estate Assessment CS	0	3,665
10035	Real Estate Assessment MS	1,000	0
	MEMO TOTAL	<u><u>\$ 1,000</u></u>	<u><u>\$ 3,665</u></u>

Note: Projected need

	<i>912 Board of Revision</i>		
10033	Real Estate Assessment Fringes	196	0
	MEMO TOTAL	<u><u>\$ 196</u></u>	<u><u>\$ -</u></u>

Note: Projected need

Fund: 1004	DRETAC - Treasurer		
	<i>200 Treasurer</i>		
10044	DRETAC Treasurer CS	17,136	0
10046	DRETAC Treasurer CO	112,472	0
	MEMO TOTAL	<u><u>\$ 129,608</u></u>	<u><u>\$ -</u></u>

Note: Funds for MVP and projected need

Fund: 1008	Computerization Clerk Comm Pls		
	<i>500 Clerk of Courts</i>		
10085	Comp-Clerk/Com Pls MS	2,350	0
	MEMO TOTAL	<u><u>\$ 2,350</u></u>	<u><u>\$ -</u></u>

Note: Scanners for Domestic Relation

Increase *Decrease*

Fund: 1010 Computerization Clerk Muni Ct
500 Clerk of Courts

10104	Comp-Clerk of Courts CS	1,200	1,200
	MEMO TOTAL	<u><u>\$ 1,200</u></u>	<u><u>\$ 1,200</u></u>

Note: Crystal Training for ITS

Fund: 1017 Mediation & Dispute Grant DMST
550 Domestic Relations

10173	Mediation & Disp Grant Fringes	1,980	0
10174	Mediation & Dispute Grant CS	0	1,256
1017D	Med & Disp Grant Full-Time	7,036	0
1017E	Med & Disp Grant Part-Time	1,300	60
	MEMO TOTAL	<u><u>\$ 10,316</u></u>	<u><u>\$ 1,316</u></u>

Note: Projected need

Fund: 1100 Concealed Handgun Licenses
700 Sheriff's Department

11004	Concealed Handgun Licenses CS	10,000	0
	MEMO TOTAL	<u><u>\$ 10,000</u></u>	<u><u>\$ -</u></u>

Note: Increase appr. available

Fund: 1160 Hazmat Operations
930 Emergency Management Agency

11605	Hazmat Operation MS	4,302	0
	MEMO TOTAL	<u><u>\$ 4,302</u></u>	<u><u>\$ -</u></u>

Note: projected need

		<i>Increase</i>	<i>Decrease</i>
Fund: 1166	EMPG Homeland Security Grant		
	930 Emergency Management Agency		
11664	EMPG Homeland Security CS	15,000	0
11669	EMPG Homeland Security ME	16,186	0
	MEMO TOTAL	<u><u>\$ 31,186</u></u>	<u><u>\$ -</u></u>

Note: For 911 Contract, and to correct project codes

Fund: 1201	Motor Vehicle And Gas Tax		
	800 Engineer's Department		
12014	Motor Vehicle/Gas Tax CS	1,848	0
12016	Motor Vehicle/Gas Tax CO	0	1,848
	MEMO TOTAL	<u><u>\$ 1,848</u></u>	<u><u>\$ 1,848</u></u>

Note: Contract change order #2

Fund: 1271	RLF CDBG		
	001 Commissioners		
12714	RLF CDBG CS	35,000	0
12718	RLF CDBG DE	0	35,000
	MEMO TOTAL	<u><u>\$ 35,000</u></u>	<u><u>\$ 35,000</u></u>

Note: Homebuyer Ed/Financial Fitness

Fund: 1272	RLF Section 17		
	001 Commissioners		
12724	RLF Section 17 CS	18,000	0
12728	RLF Section 17 DE	0	34,503
	MEMO TOTAL	<u><u>\$ 18,000</u></u>	<u><u>\$ 34,503</u></u>

Note: Pay Invoice

Fund: 1330	Dog And Kennel		
	045 Dog And Kennel		
13305	Dog Kennel - Warden MS	3,000	0
	MEMO TOTAL	<u><u>\$ 3,000</u></u>	<u><u>\$ -</u></u>

Note: Projected Need

Increase *Decrease*

Fund: 1362 CH Title XIX Medicaid

051 Job And Family Services

1362D	CH Title XIX MedicaidFull Time	0	16,000
1362E	CH Title XIX MedicaidPart Time	16,000	0
	MEMO TOTAL	<u><u>\$ 16,000</u></u>	<u><u>\$ 16,000</u></u>

Note: Projected Need

Fund: 1364 Child Health Grant

051 Job And Family Services

1364D	Child Health Grant Full-Time	0	6,000
1364E	Child Health Grant Part-Time	6,000	0
	MEMO TOTAL	<u><u>\$ 6,000</u></u>	<u><u>\$ 6,000</u></u>

Note: Projected Need

Fund: 1390 Women Infants And Children

053 Women, Infants & Children

13904	Women Infants & Children CS	10,000	0
13905	Women Infants & Children MS	10,000	0
	MEMO TOTAL	<u><u>\$ 20,000</u></u>	<u><u>\$ -</u></u>

Note: Projected expenses for grant

Fund: 1410 Job And Family Services

051 Job And Family Services

14104	Job & Family Services CS	1,450,000	0
	MEMO TOTAL	<u><u>\$ 1,450,000</u></u>	<u><u>\$ -</u></u>

Note: Projected need

	<i>Increase</i>	<i>Decrease</i>
Fund: 4208 Center Street Bridge Replaceme		
800 Engineer's Department		
42086 Center St Bridge Replacemt CO	1,848	0
MEMO TOTAL	<u>\$ 1,848</u>	<u>\$ -</u>

Note: Need for Change order #2

Fund: 5100 Nursing Home General Administr		
054 Nursing Home		
51003 Nursing Home Gen Fringes	0	50,000
51004 Nursing Home General CS	162,000	0
5100D Nursing Home Gen Full Time	0	167,000
5100E Nursing Home Gen Part Time	40,000	0
5100M Nursing Home Gen Overtime	15,000	0
MEMO TOTAL	<u>\$ 217,000</u>	<u>\$ 217,000</u>

Note: Need to move money

Fund: 5200 PCS General Administration		
060 Water Resources		
52004 Portage County Sewer CS	337,100	0
52005 Portage County Sewer MS	35,500	0
52006 Portage County Sewer CO	47,000	0
52007 Portage County Sewer OE	12,000	0
52009 Portage County Sewer ME	0	89,376
5200E Portage County Sewer Part Time	8,776	0
5200M Portage County Sewer Overtime	1,000	0
MEMO TOTAL	<u>\$ 441,376</u>	<u>\$ 89,376</u>

Note: Addl appr for Howe Rd. repairs, replace and install blower, and to move budget to where needed

Fund: 5308 PCS Ravenna South Pipe Replcmt		
060 Water Resources		
53086 PCS Ravenna S Pipe Replcmt CO	0	2,466
53089 PCS Ravenna S Pipe Replcmt ME	3,646	0
MEMO TOTAL	<u>\$ 3,646</u>	<u>\$ 2,466</u>

Note: PREPARATION FOR CLOSING FUND

		<i>Increase</i>	<i>Decrease</i>
Fund: 5309	Franklin Hills Pump Station		
	<i>060 Water Resources</i>		
53099	Franklin Hills Pump Station ME	156,028	0
	MEMO TOTAL	<u><u>\$ 156,028</u></u>	<u><u>\$ -</u></u>

Note: RETURN OF CASH ADVANCE

Fund: 5400	PCW General Administration		
	<i>060 Water Resources</i>		
54004	Portage County Water CS	11,000	0
54005	Portage County Water MS	6,000	0
54007	Portage County Water OE	2,500	0
54009	Portage County Water ME	0	22,056
5400E	Portage County Water Part Time	2,556	0
	MEMO TOTAL	<u><u>\$ 22,056</u></u>	<u><u>\$ 22,056</u></u>

Note: TO MOVE BUDGET TO WHERE NEEDED

Fund: 5507	PCW Cleveland to Aurora		
	<i>060 Water Resources</i>		
55076	PCW Cleveland to Aurora CO	1,498,823	0
	MEMO TOTAL	<u><u>\$ 1,498,823</u></u>	<u><u>\$ -</u></u>

Note: NEW CONSTRUCTION FUND

Fund: 5600	StS General Administration		
	<i>060 Water Resources</i>		
56003	Streetsboro Sewer Fringes	1,300	0
56004	Streetsboro Sewer CS	22,000	0
56005	Streetsboro Sewer MS	50,000	0
56006	Streetsboro Sewer CO	200	0
56007	Streetsboro Sewer OE	24,000	0
56009	Streetsboro Sewer ME	0	80,556
5600E	Streetsboro Sewer Part Time	3,056	0
	MEMO TOTAL	<u><u>\$ 100,556</u></u>	<u><u>\$ 80,556</u></u>

Note: TO MOVE BUDGET TO WHERE NEEDED

Increase *Decrease*

Fund: 6100 SCRAM Alcohol Monitoring

590 Adult Probation

61003	SCRAM Alcohol Monitor Fringes	5,050	0
61004	SCRAM Alcohol Monitoring CS	50,000	0
6100D	SCRAM Alcohol Monitor Full Time	15,000	0
MEMO TOTAL		\$ 70,050	\$ -

Note: For projected need

Fund: 7002 Central Vehicle Maintenance

014 Motor Pool

70023	Motor Pool Fringes	0	5,000
7002M	Motor Pool Overtime	5,000	0
7002O	Moto Pool Payoff/Retirement	9,150	0
MEMO TOTAL		\$ 14,150	\$ 5,000

Note: For retirement payoff, and projected need in overtime

Fund: 7101 Health Benefits Program

018 Human Resources

71015	HR Health Benefits MS	4,000	0
MEMO TOTAL		\$ 4,000	\$ -

Note: Purchase of Gas Card Wellness

Fund: 8105 Sheriff Gifts & Donations DARE

700 Sheriff's Department

81055	Sheriff Gift Donation DARE MS	2,990	0
MEMO TOTAL		\$ 2,990	\$ -

Note: Increase appr. for supplies

TOTAL MEMO BALANCE FOR ALL FUNDS	\$ 4,272,529	\$ 515,986
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and be it further,

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further,

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Yea;

Maureen T. Frederick, Absent;

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RESOLUTIONS

July 29, 2008

1. Approval of Meeting Minutes from the July 24, 2008 regular Board Meeting as presented.
2. Approve the Bills as presented by the County Auditor and reviewed by the Internal Auditor./08-686
3. Approve the Journal Vouchers as presented by the County Auditor./08-687
4. Approve the Then & Now as presented by the Portage County Auditor./08-688
5. Agreement for sanitary sewer improvements for the Meadow View Subdivision – off site improvements sewer project, Portage County Water Resources Department Project No. ST-4 (07-050)./Hold
6. Agreement for sanitary sewer improvements for the Meadow View Subdivision Phase I sewer project, Portage County Water Resources Department Project No. ST-4 (07-040)./Hold
7. Accept the proposal of Manatron, Inc. for real estate property records & tax billing collection licensed software, hardware and services for the Portage County Auditor and Treasurer./08-691
8. Authorize the Portage County Prosecutor to submit the 2008-2009 Grant Applications to the Crime Victims Assistance Office of the Attorney General of Ohio (Continuation Program) as presented by Wendy Johnson, Victim Assistance. Documents reviewed by Dan Banks, Grants Coordinator, the Department of Budget and Financial Management, and Carol Kurtz, Internal Auditor noting the request appears to be proper and appropriately authorized./08-692

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INVITATIONS/MEETING NOTICES

July 29, 2008

1. Invitation from TCP and the USO for A Hero’s Light Support Our Troops Kick Off campaign on Wednesday, August 13, 2008, 11:00 AM-1:00 PM, TCP Inc., Aurora.
2. Invitation from NEOTEC for the 11th Annual Northeast Ohio Logistics Conference and Golf Open on Monday, August 18, 2008, Firestone Country Club, Akron, 7:45 AM Registration.\
3. Invitation from GGC Engineer’s for a Client Picnic on Saturday, August 16, 2008, 6:00 PM at the GGC Engineers Gahanna Office, Gahanna, Ohio.

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INCOMING CORRESPONDENCE

DISCUSSION

July 29, 2008

1. Board of Commissioners’ authorization requested to authorize the Water Resources Department to contact, schedule and interview four firms for Project Engineering and surveying services for the Ravenna Training and Logistics Site (RTLS) potable water system and facilities, Project No. Portage County-W (08-

120) and Ravenna Training and Logistics Site (RTLS) sanitary sewer system and facilities, Project No. PC (08-130) as requested by the Water Resources Department/Journal Entry

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JOURNAL ENTRIES

July 29, 2008

1. July 24, 2008 memo from Glenda Enders, Portage County Board of Elections, requesting the Portage County Administration Building remain open on Monday, August 11, 2008 until at least 6:15 PM for a campaign finance seminar.
2. Board authorization requested to allow the electronic filing of the semi-annual performance report to the Ohio Office of Criminal Justice Services for the Byrne/JAG Grant No. 2007-JG-D01-6473 for the Place of Peace Supervised Visitation and Safe Exchange Program for the grant period of January-June 2008 as requested by Carole Beaty, Family & Community Services.
3. The Board of Commissioners received the July 18, 2008 correspondence from Glenda Enders, Board of Elections, regarding an increase to the compensation for poll workers to \$ 120.00 beginning in calendar year 2009/HOLD for comment from the Department of Budget & Finance.

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REFERRED

July 29, 2008

1. July 23, 2008 e-mail from Timothy Hartong, requesting consideration of appointment to the Regional Airport Board./Referred to the Executive Assistant.
2. July 23, 2008 correspondence from Mark Bergman, requesting an Eagle Scout certificate for Robert Johnson./Referred to the Executive Assistant.
3. July 25, 2008 correspondence from Ronald Siwik, regarding a vacancy on the Portage County Regional Airport Authority Board of Trustees./Referred to the Executive Assistant.
4. July 17, 2008 correspondence from Michael Hiler, Ohio Department of Development, regarding the final grant closeout for Grant No. B-X-03-062-1./Referred to Grants Administrator, Internal Auditor and Department of Budget and Financial Management.
5. July 22, 2008 correspondence from Robert Aber, NEO/SO, regarding the bulk road salt program./Referred to County Engineer.

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PLEASE ADD TO THE AGENDA

July 29, 2008

1. RESOLUTION: To authorize the application to the Ohio Department of Development's Local Government Services and Regional Collaboration Grant Program for a Feasibility Study on a centralized dispatch for police, fire and EMS in Portage County./08-689

2. RESOLUTION: To agree to be a partner in the Portage County Solid Waste Management District's Grant application for the Ohio Department of Development's Local Government Services and Regional Collaboration Grant Program./08-690
3. Board authorization requested to allow the electronic filing of the final quarterly Subgrant report to the Ohio Office of Criminal Justice Services for the Domestic Violence Intervention Project for the VAWA Grant No. 2007-WF-VA8-8222 for the grant period ending June 30, 2008 as requested by Carole Beaty, Family & Community Services. Documents reviewed by Carol Kurtz, Internal Auditor noting the request appears to be proper and appropriately authorized./Journal Entry

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INFORMATION ONLY

July 29, 2008

1. July 24, 2008 e-mail from Lynne Erickson, Regional Planning Commission, regarding the agricultural easement purchase program.
2. July 22, 2008 memo from Tina Hutchinson, County Engineer, to all political subdivisions, regarding Round 23 funding.
3. The Board of Commissioners received the July 25, 2008 Weekly Traffic Advisory as presented by Ohio Department of Transportation.
4. July 23, 2008 correspondence from Jason Segedy, AMATS, including the AMATS 2007 Annual Report.
5. July 3, 2008 correspondence from Ronald Browder, Children's Defense Fund Ohio, including a copy of *Issue Brief* newsletter for July 2008.

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PROSECUTOR'S CORRESPONDENCE

July 29, 2008

1. July 21, 2008 correspondence from Tommie Jo Marsilio, regarding the Adult Probation Credit Card payments/Clerk to ask Attorney Marsilio to draft the necessary resolution.
2. July 24, 2008 correspondence from Vic Vigluicci, regarding a Nursing Home employee/Information only

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Journal Entry

July 29, 2008

Motion by Charles W. Keiper II, seconded by Christopher Smeiles to approve the following actions:

1. The Board of Commissioners authorized the Water Resources Department to contact, schedule and interview the following firms for Project Engineering and surveying services for the Ravenna Training and Logistics Site (RTLS) potable water system and facilities, Project No. Portage County-W (08-120) and Ravenna Training and Logistics Site (RTLS) sanitary sewer system and facilities, Project No. PC (08-130), as presented by the Portage County Water Resources Department:

Potable Water System and Facilities: Project No. PC-W (08-120)

- a. Burgess & Niple
- b. CT Consultants and Richard L. Bowen & Associates
- c. CTi Engineers
- d. DLZ

Sanitary Sewer Systems and Facilities: Project No. PC (08-130)

- a. Burgess & Niple
- b. CT Consultants and Richard L. Bowen & Associates
- c. DLZ
- d. Floyd Browne Group

RTLS Route Surveying

- a. CT Consultants and Richard L. Bowen & Associates
- b. DLZ
- c. Floyd Browne Group
- d. MS Consultants

2. The Board of Commissioners signed the Request for Application and Certificate for Payment (No. 9 Final) allowing payment of \$7,421.40 to Thompson Electric Inc., 49 Northmoreland Ave., Munroe Falls, OH 44262 for the Generator Replacement/Installation Project FR-2 (04-192), as presented by the Water Resources Department. (Vend #6878, 520040F6-684000-04192, #20070237).
3. The Board of Commissioners signed the Request for Application and Certificate for Payment (No. 7 Final) allowing payment of \$7,362.60 to Thompson Electric Inc., 49 Northmoreland Ave., Monroe Falls, Ohio 44262 for the Generator Replacement/Installation Project No. BR-W (04-191), as presented by the Water Resources Department. (Vend #6878, 540040B6-685000-04191, #20070237).
4. The Board of Commissioners acknowledged the receipt of the July 24, 2008 memo from Glenda Enders, Portage County Board of Elections, notifying the Board of Commissioners that the Portage County Administration Building must remain open on Monday, August 11, 2008 until at least 6:15 PM for a campaign finance seminar. Forward to the Security Department for use in scheduling.
5. The Board of Commissioners authorized the electronic filing of the semi-annual performance report to the Ohio Office of Criminal Justice Services for the Byrne/JAG Grant No. 2007-JG-D01-6473 for the Place of Peace Supervised Visitation and Safe Exchange Program for the grant period of January-June 2008, as presented by Carole Beaty, Family & Community Services. Internal Auditor Carol Kurtz reviewed the documents presented noting that the report indicates that services to Portage County families have increased two-fold when compared to the same period during the prior year and three-fold when compared to the same period during the second prior year. The report also notes that the project served 159 new clients during the six months reported on.
6. The Board of Commissioners authorized the electronic filing of the final quarterly Subgrant report to the Ohio Office of Criminal Justice Services for the Domestic Violence Intervention Project for the VAWA Grant No. 2007-WF-VA8-8222 for the grant period ending June 30, 2008, as presented by Carole Beaty, Family & Community Services. Documents reviewed by Carol Kurtz, Internal Auditor noting the request appears to be proper and appropriately authorized

Commissioner Frederick absent, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' emergency meeting on **July 29, 2008**. There being no further business to come before the Board, it was moved by Charles W. Keiper II, seconded by Christopher Smeiles to adjourn the official meeting at 8:08 AM. Commissioner Frederick, absent, motion carries.

Christopher Smeiles, President

Charles W. Keiper II, Vice President

ABSENT

Maureen T. Frederick, Board Member

Deborah Mazanec, Clerk

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