

department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor’s Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor’s Office:

08/18/08	778	\$ 61.80
08/15/08	727	93,510.50
08/18/08	744	37.20
Total		\$ 93,609.50

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

* * * * *

RESOLUTION No. 08-0856 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor’s Office, the Portage County Auditor’s Office, and the Portage County Prosecutor’s Office, and

WHEREAS, a listing of expenditures, attached hereto as Exhibit “A” and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$2,878.79** as set forth in Exhibit "A" dated **August 19, 2008** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

* * * * *

RESOLUTION No. 08-0857 - RE: CASH ADVANCE - FROM FUND 0001, GENERAL FUND TO FUND 1013, HELP AMERICA VOTE ACT

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, Fund 1013, Help America Vote Act is in need of interim cash until grant revenues are received; now therefore be it

RESOLVED, that the following cash advance be made in the amount of \$ 14,024.00:

FROM:

0001, GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object 920000 - Advances-Out \$ 14,024.00

TO:

1013, HELP AMERICA VOTE ACT

ORGCODE – 10139022

Credit Revenue Account

Revenue Source 290000 - Advances-In \$ 14,024.00

and be it further

RESOLVED, the advance will be repaid to the General Fund when grant revenue is received, and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Department of Budget & Financial Management and the Board of Elections, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

* * * * *

RESOLUTION No. 08-0858 - RE: CLOSING OF FUND 5308, PCS RAVENNA SOUTH PIPE REPLCMT

It was moved by Maureen T. Frederick, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, fiscal activity has ceased in Fund 5308, PCS Ravenna South A/C Pipe Replacement, all payments have been made and the Treasurer's Cash Balance is \$0.00; now therefore be it

RESOLVED, that Fund 5308, PCS Ravenna South Pipe Replcmt is hereby closed; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, the Department of Budget and Financial Management and the Water Resources Department, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

* * * * *

RESOLUTION No. 08-0859 - RE: TRANSFER FROM FUND 0001 GENERAL FUND TO FUND 1166, EMPG HOMELAND SECURITY GRANT

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, the Ohio Emergency Management Agency each year awards Portage County an Emergency Management Performance Grant, and

WHEREAS, this grant partially supports EMA operations, and the general fund provides annual support

for expenses which exceed the grant award, and

WHEREAS, grant activity is required to be accounted for in a special revenue fund; now therefore be it
RESOLVED, that the following transfer of funds be made in the amount of \$ 52,280.00:

FROM:
FUND 0001, COUNTY GENERAL FUND
ORGCODE - 00100009
Debit Expense Account
Object 910000- TRANSFERS OUT \$ 52,280.00

TO:
FUND 1166, EMPG HOMELAND SECURITY GRANT
ORGCODE - 11669302
Revenue Account
Object 280000 - TRANSFERS IN \$ 52,280.00
Project 7A042 –EMPG HOMELAND SECURITY GRANT

and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Department of Budget and Financial Management and the Homeland Security and Emergency Management Agency, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

* * * * *

RESOLUTION No. 08-0860 - RE: RESCIND RESOLUTION NO. 08-0101 -TRANSFER FROM FUND 0001 GENERAL FUND TO FUND 1166, EMPG HOMELAND SECURITY GRANT

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II, that the following resolution be adopted:

WHEREAS, on January 29, 2008, Resolution No. 08-0101 was adopted by the Board of Portage County Commissioners authorizing the transfer \$91,456.00 from Fund 0001, General Fund to Fund 1166, EMPG Homeland Security Grant, and

WHEREAS, since the grant was delayed and there was a cash flow need, the Board of Commissioners did the operating transfer early in the year to meet the cash flow need. The grant and local match came in at a higher amount and a lesser operating transfer was needed. To be consistent with the amount appropriated for Fund 1166 in the General Fund, the Department of Budget & Finance recommended that the Board of Commissioners rescind Resolution No. 08-0101, to be replaced with a new resolution based on current grant and fund requirements; and

WHEREAS, it has become necessary to rescind this resolution; now therefore be it

RESOLVED, that Resolution No. 08-0101 is hereby rescinded, and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, the Department of Budget and Financial Management and the Homeland Security and Emergency Management Agency, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

* * * * *

RESOLUTION No. 08-0861 - RE: AMEND RESOLUTION 08-0852 THAT AUTHORIZED AN INCREASE TO THE PORTAGE COUNTY DOG WARDEN DOG REGISTRATION (DOG LICENSE TAG).

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following Resolution be adopted:

WHEREAS, the Board of Commissioners requested that the Portage County Internal Auditor provide an analysis and recommendation regarding revenues and fees associated with the Portage County Dog Warden. The Internal Auditor noted that the main source of revenue for the operation of the Portage County Dog Warden is the dog registrations or dog license tags; and

WHEREAS, the Internal Auditor has recommended that the current dog registration fee be increased to a minimum of \$12.00 per individual dog license. The revenue generated by the increase, along with a concerted effort to increase the number of registrations, would provide needed revenue for the Portage County Dog Warden's continued operations; and

WHEREAS, the Board of Commissioners adopted Resolution 08-0852 on August 14, 2008 authorizing an increase to the increase in the dog license fee to provide additional income to cover the cost of providing services, as proposed by the Portage County Dog Warden; and

WHEREAS, the Portage County Prosecutor's Office has advised that the Board of Commissioners must increase both the dog license fee and the kennel registration fee in the county; now therefore be it

RESOLVED, that the Board of Commissioners agrees to also increase the kennel registration fee, thereby amending Resolution 08-0852; and be it further

RESOLVED, that, in compliance with the Ohio Revised Code Section 955.14 (A), the Portage County Board of Commissioners does hereby increase the current dog registration fee from \$10.00 to \$12.00 per individual dog license and from \$50.00 to \$60.00 for a kennel license, effective December 1, 2008 when the 2009 Portage County dog licenses and kennel licenses go on sale; and be it further

RESOLVED, that a copy of this resolution be filed in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Christopher Smeiles, Yea; Maureen T. Frederick, Yea; Charles W. Keiper II, Yea;

* * * * *

RESOLUTIONS

August 19, 2008

1. Approval of Meeting Minutes from the August 14, 2008 regular Board Meeting as presented.
2. Approve the Bills as presented by the County Auditor and reviewed by the Internal Auditor./08-854
3. Approve the Journal Vouchers as presented by the County Auditor./08-855
4. Approve the Then & Now as presented by the Portage County Auditor./08-856
5. Cash Advance from Fund 0001 General Fund to Fund 1013 Help America Vote Act./08-857
6. Closing of Fund 5308, PCS Ravenna South Pipe Replacement./08-858
7. Transfer from Fund 0001 General Fund to Fund 1166, EMPG Homeland Security Grant./08-859

8. Rescind Resolution No. 08-0101 Transfer from Fund 0001 General Fund to Fund 1166 EMPG Homeland Security Grant./08-860

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INVITATIONS/MEETING NOTICES

August 19, 2008

1. Invitation for the Taste of the NFL Tackling Hunger in America on Tuesday, September 23, 2008, 5:30-9:00 PM, Pro Football Hall of Fame, Canton.
2. Invitation from Michelle Clark for the Randolph Fair Junior Livestock Sale on Saturday, August 23, 2008, Hamilton arena, 3:00 PM (Lamb) and 5:00 PM (steer).
3. Invitation from the County Engineers Association of Ohio for the 18th Annual Ohio GIS Conference and Trade Show Wednesday-Friday, September 10-12, 2008, Crowne Plaza, Columbus.
4. Invitation from Kent State University for 100 Hours of Power on Tuesday, October 21, 2008, 10:00 AM and conclude with the national day of service Make A Difference Day Saturday, October 25, 2008, 4:00 PM.
5. Invitation from the Ohio Department of Agriculture for the 9th Annual Ohio Farmland Preservation Summit on Thursday, October 2, 2008, 8:15 AM-4:00 PM, Nationwide and Ohio Farm Bureau 4-H Center, OSU.
6. Invitation from Kenny Shircliff for the 2008 Portage County Junior Livestock Sale on Wednesday, August 20, 2008, 6:30 PM (Swine) and Saturday, August 23, 2008, 9:30 AM (Rabbit & Poultry), 3:00 PM (Goat & Lambs) and 5:00 PM (Beef & Dairy Steers).

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INCOMING CORRESPONDENCE

DISCUSSION

August 19, 2008

1. Does the Board wish to appoint to the PARTA Board of Trustees: One (1) Vacancy, Two (2) Applicants: Richard Brockett & Pat McCon/Clerk to schedule interview with Mr. McCon
2. August 4, 2008 correspondence from Sheila Vandergriff, Portage Animal Protective League, requesting an appropriation not less than \$8,500.00 from the Portage County General Fund per month to allow the shelter to continue to serve the community/ Hold for Board of Commissioners discussion and forward to the Department of Budget & Finance for comment.
3. DRAFT RESOLUTION: August 15, 2008 e-mail from the Commissioners' office, including a draft resolution to authorize the cash advance of the FY2008 payment to MS Consultants for the storm water management program/ Hold for response from Mickey Marozzi/ Bring Back August 21st for Board consideration.

4. August 14, 2008 e-mail from Patricia Cooper, GAPP, Inc., requesting a correction to the Commissioners' August 7, 2008 meeting minutes/Information only.
5. August 14, 2008 e-mail from Commissioner Frederick, regarding fixed assets/Clerk to schedule meeting with County Auditor.
6. Does the Board of Commissioners wish to attend the Federal Home Loan Bank of Cincinnati and Huntington National Bank Consortium on Tuesday, August 26, 2008 at 11:30 AM at Neighborhood Development Services Inc. regarding an announcement of grant monies given to Neighborhood Development Services Inc. for foreclosures/Board of Commissioners will attend.
7. August 12, 2008 e-mail from Lynne Erickson, Regional Planning Commission, regarding the Board's expectations of the Regional Planning Commission in providing staff support for work of the Farmland Preservation Advisory Board/Information only.
8. August 14, 2008 e-mail from Commissioner Keiper, regarding a vehicle for senior socialization & recreation/Board of Commissioners agreed to meet with Sally Kelly to determine the seniors' need for a vehicle. Why is this request not a part of the budget discussion? The Board of Commissioners would then work with Family & Community Services.

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JOURNAL ENTRIES

August 19, 2008

1. Board of Commissioners' authorization requested to allow use of the Courthouse lawn on Saturday, September 20, 2008, 6:00 AM-8:00 PM for Opening Ceremonies and Awards as requested by Jack Ferguson, Ravenna Balloon A Fair.
2. Board of Commissioners' authorization requested to allow use of the Courthouse lawn and County Parking Lot on Thursday, September 18, 2008, 5:00 PM-8:00 PM for Children's Parade and Awards as requested by Jack Ferguson, Ravenna Balloon A Fair. The Board of Commissioners agreed not to collect the \$2.00 for use of the lawn or the parking lot of \$ 1.00 fee.
3. The Board of Commissioners received the August 12, 2008 Amended Certificate of Estimated Resources for the year beginning January 1, 2008 as submitted by the Portage County Budget Commission (cc: Department of Budget & Financial Management).
4. On July 31, 2008, the Board of Commissioners authorized payment of \$85.00 to the Portage County Randolph Fair for the purchase of 10 worker/day passes and three (3) season passes, as recommended by the Commissioners' Executive Assistant. Today, Board of Commissioners' authorization requested to purchase an additional season pass and approved payment of \$100.00 to the Portage County Randolph Fair.
5. Board of Commissioners' authorization requested to advertise for a full time additional wastewater treatment plant operator II position as requested by Director Harold Huff, Water Resources Department.
6. Board of Commissioners' authorization requested on a payment request for \$ 16,776.27 to Advanced Contracting for rehab and repair work at 2706 Summit Road, Ravenna for James and Shirley Collins to be

paid from the 2006 CHIP Fund 1263 as requested by Neighborhood Development Services Inc. Documents reviewed by Carol Kurtz, Internal Auditor noting the request appears to be accurate and appropriate for the circumstances.

7. Board of Commissioners' authorization requested on a payment request for \$ 2,056.00 to Carano Environmental Services, Inc. for home repairs at 6554 Cherry Lane, Kent for Julie Gabella to be paid from the HOME Rehab RLF and requested by Neighborhood Development Services Inc. Documents reviewed by Carol Kurtz, Internal Auditor noting all documents appear to agree and to be properly authorized and appropriate.
8. Board of Commissioners' signature requested on the August 19, 2008 correspondence to Janet Esposito, County Auditor requesting the Auditor's office debit Fund 0001 General for \$ 16,186.00 and credit this amount to Fund 1166 as follows:

	ORG	OBJECT	PROJECT	AMOUNT	DESCRIPTION
Debit	00100004	492100		\$ 16,186.00	Local Share
Credit	11669301	194000	7B042	\$ 16,186.00	Local Match/Share

9. Board of Commissioners' signature requested on the August 19, 2008 correspondence to Janet Esposito, County Auditor requesting the Auditor's office debit Fund 0001 General for \$ 80,438.00 and credit this amount to Fund 1166 as follows:

	ORG	OBJECT	PROJECT	AMOUNT	DESCRIPTION
Debit	00100004	492100		\$ 80,438.00	Local Share
Credit	11669301	194000	7A042	\$ 80,438.00	Local Match/Share

10. Board of Commissioners' authorization requested to pay the July 2008 Invoice for the Portage County Health Department Wellness and Assessment Program as presented by the Portage County Health Department \$ 4,320.00.

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REFERRED

August 19, 2008

1. August 12, 2008 correspondence from Matthew Thys, US Department of Transportation Federal Aviation Administration to Dr. Pryce, Portage County Regional Airport Authority, regarding a letter of agreement amendment no. 1 for the AIP Project No. 3-39-0099-1604./Referred to Grants Administrator, and the Department of Budget and Financial Management.
2. August 13, 2008 e-mail from Janet Kovick, Job and Family Services, including a draft resolution to adopt the Travel Rules for the period July 1, 2008 to June 30, 2009./Referred to Internal Auditor for review.

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PLEASE ADD TO YOUR AGENDA

August 19, 2008

1. DRAFT RESOLUTION: Agree to enter into a grant agreement with the Federal Aviation Administration for the Portage County Airport (Project No. 3-39-0099-1806)./Documents being reviewed by Carol Kurtz, Internal Auditor./08-Bring back on August 21st with the Internal Auditor's comments
2. August 17, 2008 e-mail from Sheila Vandergriff, Portage Animal Protective League, regarding the August 26th meeting/the Board of Commissioners agreed to postpone the meeting until a later date and consider their request for additional funding.
3. August 18, 2008 memo from Carol Kurtz, Internal Auditor, regarding License and Kennel fee increase/Information for 08-0861.
4. August 15, 2008 email from the Regional Planning Commission regarding CDBG amendments/Board of Commissioners to process the amendments in accordance with their August 14th Journal Entry.
5. August 18, 2008 email from Chip Porter, Health Commissioner, regarding support for the Health Department levy/Each Commissioner to see Commissioner Porter individually.
6. Confidential August 18, 2008 email from Attorney Tommie Marsilio regarding a legal matter/Jim Manion to contact Attorney Jeff Miller to determine if the Board of Commissioners needs to be present at a mediation, since Director Anita Herington is on vacation until August 26th.

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INFORMATION ONLY

August 19, 2008

1. August 14, 2008 e-mail from Harold Huff, Water Resources Department regarding pump station site purchase.
2. The Board of Commissioners received the August 15, 2008 Weekly Traffic Advisory as presented by Ohio Department of Transportation.
3. August 14, 2008 e-mail from Adam Grossen, State Auditor to Diane Cotton, MR/DD, regarding county financial audit of vehicles.
4. August 11, 2008 correspondence from Steve Eva, The Woodlands At Robinson to Susan McGrew, regarding the Commissioners' Journal Entry dated August 7, 2008 accepting Ms. McGrew's resignation.
5. The Board of Commissioners received the One Way Farm newsletter for August 2008.
6. The Board of Commissioners received the 2007-2008 Annual Report as presented by NACo.
7. The Board of Commissioners received meeting minutes from June 9, 2008 as presented by the Mental Health & Recovery Board.
8. The Board of Commissioners received meeting minutes from May 12, 2008 as presented by the Mental Health & Recovery Board.

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PROSECUTOR'S CORRESPONDENCE

August 19, 2008

1. Board of Commissioners' authorization requested to pay the August 8, 2008 invoice for \$ 383.00 to Williams, Welser & Kratcoski, for serviced provided by Attorney Errol Can as special prosecutor for the Portage County Prosecutor's Office for Case No. 2008 CRB 00564, State of Ohio (Township of Brimfield) vs. Gary Hoffman, Portage County Municipal Court, Kent Division as requested by Portage County Prosecutor Vic Vigluicci. On August 14, 2008, Prosecutor Vic Vigluicci advised the Clerk that Attorney Can handled this case for the county due to the defendant being a law enforcement officer.
2. DRAFT RESOLUTION: August 15, 2008 correspondence from Denise Smith, including a draft resolution to amend Resolution No. 08-0852 that authorized an increase to the Portage County Dog Warden Dog Registration (Dog License Tag)./08-861

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Journal Entry

August 19, 2008

Motion by Maureen T. Frederick, seconded by Charles W. Keiper II to approve the following actions:

1. The Board of Commissioners authorized the use of the Courthouse lawn on Saturday, September 20, 2008, 6:00 AM-8:00 PM for the Ravenna Balloon A-Fair Opening Ceremonies and Awards, as requested by Jack Ferguson. The Board of Commissioners agreed to waive the \$2.00 fee for the use of the lawn.
2. The Board of Commissioners authorized the use of the Courthouse lawn and County Parking Lot on Thursday, September 18, 2008, 5:00 PM-8:00 PM for the Ravenna Balloon A-Fair Children's Parade and Awards, as requested by Jack Ferguson. The Board of Commissioners agreed to waive the parking lot of \$1.00 fee.
3. The Board of Commissioners acknowledged the receipt of the August 12, 2008 Amended Certificate of Estimated Resources for the year beginning January 1, 2008, as submitted by the Portage County Budget Commission. Forwarded to the Department of Budget & Financial Management.
4. On July 31, 2008, the Board of Commissioners authorized payment of \$85.00 to the Portage County Randolph Fair for the purchase of 10 worker/day passes and three (3) season passes, as recommended by the Commissioners' Executive Assistant. Today, the Board of Commissioners authorized the purchase of an additional season pass and approved payment of \$100.00 to the Portage County Randolph Fair.
5. In accordance with Rule 3745-7-04, the Ohio EPA will begin enforcing minimum staffing requirements at all Portage County wastewater treatment facilities beginning December 21, 2008. The Portage County Water Resources intends to apply for a reduction in the staffing requirements, which would then require the hire of only one additional Wastewater Treatment Plant Operator II. Today, the Board of Commissioners accepted the recommendation of Director Harold Huff and authorized the internal and external posting of the one full time additional Wastewater Treatment Plant Operator II as a 40 hour per week position.

6. The Board of Commissioners signed the payment request for \$16,776.27 to Advanced Contracting of Atwater for rehab and repair work at 2706 Summit Road, Ravenna for James and Shirley Collins, to be paid from the 2006 CHIP Fund 1263, as presented by Neighborhood Development Services Inc. Documents reviewed by Carol Kurtz, Internal Auditor noting the request appears to be accurate and appropriate for the circumstances.
7. The Board of Commissioners authorized the payment request for \$2,056.00 to Carano Environmental Services, Inc. (C.E.S.I.) of Cuyahoga Falls for home repairs at 6554 Cherry Lane in Kent for Julie Gabella, to be paid from the HOME Rehab RLF, as presented by Neighborhood Development Services Inc. Documents reviewed by Carol Kurtz, Internal Auditor noting all documents appear to agree and to be properly authorized and appropriate.
8. The Board of Commissioners signed the August 19, 2008 correspondence to County Auditor Janet Esposito requesting that the Auditor debit Fund 0001 General Fund for \$16,186.00 and credit this amount to Fund 1166 as follows:

	ORG	OBJECT	PROJECT	AMOUNT	DESCRIPTION
Debit	00100004	492100		\$ 16,186.00	Local Share
Credit	11669301	194000	7B042	\$ 16,186.00	Local Match/Share

9. The Board of Commissioners signed the August 19, 2008 correspondence to County Auditor Janet Esposito requesting that the Auditor debit Fund 0001 General Fund for \$80,438.00 and credit this amount to Fund 1166 as follows:

	ORG	OBJECT	PROJECT	AMOUNT	DESCRIPTION
Debit	00100004	492100		\$ 80,438.00	Local Share
Credit	11669301	194000	7A042	\$ 80,438.00	Local Match/Share

10. The Board of Commissioners authorized payment of the July 2008 Invoice for the Portage County Health Department Wellness and Assessment Program, as presented by the Portage County Health Department in the amount of \$4,320.00.
11. The Board of Commissioners authorized payment of the August 8, 2008 invoice for \$383.00 to Williams, Welsch & Kratoski of Kent, for services provided by Attorney Errol Can as special prosecutor for the Portage County Prosecutor's Office for Case No. 2008 CRB 00564, State of Ohio (Township of Brimfield) vs. Gary Hoffman, Portage County Municipal Court, Kent Division, as presented by Portage County Prosecutor Victor Viglucci. In an August 14, 2008, Prosecutor Viglucci advised the Board of Commissioners that Attorney Can handled this case for the county due to the defendant being a Portage County law enforcement officer.
12. The Board of Commissioners signed the Personnel Action Form authorizing the full time permanent hire of Alexandra Toth as a Social Service Worker 3 (replacing Kay Dillon) for the Portage County Department of Job & Family Services, as presented by the Human Resources Department and approved by Department of Job & Family Services Director Anita Herington. The Board of Commissioners notes that this hire is contingent upon the applicant passing a pre-employment physical and drug screen.
13. The Board of Commissioners signed the Personnel Action Form authorizing the transfer within the agency of Jodie Strausser as an Income Maintenance Worker 3 (replacing Heather Kimbrough) for the Portage

County Department of Job & Family Services, as presented by the Human Resources Department and approved by Department of Job & Family Services Director Anita Herington.

14. The Board of Commissioners approved the following Personnel Requisitions, as presented by Human Resources Department and approved by Department of Job & Family Services Director Anita Herington:

DEPARTMENT	JOB TITLE	GRADE	ACTION
Job & Family Services	Income Maintenance Worker 3 (Replacing Jodie Strausser)	JFS H	Post Internally and Externally

All in favor, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **August 19, 2008**. There being no further business to come before the Board, it was moved by Maureen T. Frederick, seconded by Charles W. Keiper II to adjourn the official meeting at 10:10 AM. All in favor, motion carries.

Christopher Smeiles, President

Charles W. Keiper II, Vice President

Maureen T. Frederick, Board Member

Deborah Mazanec, Clerk

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