

Tuesday, September 2, 2008

The Board of County Commissioners met in regular session on **Tuesday, September 2, 2008 at 9:27 AM** with the following members present:

Christopher Smeiles

Charles W. Keiper II

Maureen T. Frederick

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It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II to approve the meeting minutes of the August 28, 2008 meeting. All in favor, motion carries

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Also attending throughout the day: Dave O'Brian, Record-Courier

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PROSECUTOR

Present: Denise Smith

The Board of Commissioners reviewed the Prosecutor's Pending List and agreed to remove the issue of hospital care for inmates in October 2007. Denise Smith reported that she confirmed with the Jail Administrator that the inmates were not released from the Jail and that the bill has been paid. The Board of Commissioners also noted that their staff needs to be certain not to pay indigent defense costs for civil or municipal cases.

Denise Smith to provide an additional update next week for the Board of Commissioners.

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DEPARTMENT OF BUDGET & FINANCIAL MANAGEMENT

Present: Audrey Tillis

Resolutions

1. Create Fund 1014, Common Pleas Technol 2303.201E/08-0894
2. Cash Advance from Fund 0001, General Fund to Fund 3114, SA PCS Bond 2001/08-0895
3. Cash Advance from Fund 0001, General Fund to Fund 3141, SA PCW Bond 1997/08-0896
4. Transfer from Fund 0001, General Fund to Fund 3000, County Notes/08-0897

Other

5. Discussion Memos:
 - a. Budget Commission follow-up – FY 2009 carryover memo
 - b. Director Tillis noted that MUNIS 2008 received the Public Sector Excellence Award
 - i. Notification
 - ii. Press Release – Charlene Badger to draft
 - c. Fall Note Sale of \$7.8 million is in progress

Updates

6. The Director presented the updated Contingency Tracker
7. The Department of Budget & Finance presented the Compensation Report by Payroll Location

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PARTA BOARD CANDIDATE PAT MCCON – TELEPHONE INTERVIEW (1750)
 The Board of Commissioners discussed Mr. McCon’s interest in continuing to serve on the PARTA Board of Trustees.

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RESOLUTION No. 08-0890 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on September 2, 2008 in the total payment amount of **\$189, 609.22 for Funds 0001-8391** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0891 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor’s Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor’s Office:

9-2-08	29	\$ 87,142.59
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9-2-08	27	4,689.66
9-2-08	20	49,348.05
9-2-08	17	958.51
9-2-08	19	953.88
9-2-08	15	704.45
9-2-08	11	112,484.25
Total		\$ 256,281.39

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0892 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor’s Office, the Portage County Auditor’s Office, and the Portage County Prosecutor’s Office, and

WHEREAS, a listing of expenditures, attached hereto as Exhibit “A” and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of \$ 11,634.97 as set forth in Exhibit “A” dated September 2, 2008 shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were

in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0893 - RE: APPOINTMENTS TO THE PORTAGE COUNTY REGIONAL AIRPORT AUTHORITY BOARD OF TRUSTEES.

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following Resolution be adopted:

WHEREAS, Ohio Revised Code Chapter 308 authorizes the creation of a regional airport authority and the Portage County Regional Airport Authority Board of Trustees has been established for the purpose of acquiring, establishing, constructing, operating and promoting the use of the Portage County Regional Airport; and

WHEREAS, there currently are three (3) vacancies on the Board of Trustees; now therefore be it

RESOLVED, that the Portage County Board of Commissioners does hereby appoint the following to a three-year term commencing immediately and expiring June 27, 2011:

Tim Hartong
7600 Peck Road
Ravenna, Ohio 44266; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0894 - RE: CREATE FUND 1014, COMMON PLEAS TECHNOL 2303.201E

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, it has become necessary to create a new fund in order to properly control the processing of financial related transactions related to the Common Pleas Technological Special Project, and

WHEREAS, the County Auditor has assigned Fund Number 1014 to the Common Pleas Technol 2303.201E Special Project; now therefore be it

RESOLVED, that Fund 1014, Common Pleas Technol 2303.201E be created, and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, the Common Pleas Court, and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0895 - RE: CASH ADVANCE - FROM FUND 0001, GENERAL FUND TO FUND 3114, SA PCS BOND 2001

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, fund 3114 has not collected sufficient funds through special assessments in order to meet its debt obligation that is due in December, 2008, and

WHEREAS, interim financing is needed until Fund 3114 can collect sufficient funds through the collection of assessments to meet its debt obligations, and

WHEREAS, according to the Auditor's Office, accounting regulations require that the General Fund be responsible to fund special assessment shortfalls, now therefore be it

RESOLVED, that the following cash advance be made in the amount of \$ 14,271.00:

FROM:
FUND 0001, GENERAL FUND
ORGCODE - 00100009
Debit Expense Account
Object 920000 - Advances-Out \$ 14,271.00

TO:

FUND 3114, SA PCS BOND 2001
 ORGCODE – 31140102
 Credit Revenue Account
 Revenue Source 290000 - Advances-In \$ 14,271.00

And be it further

RESOLVED, the advance will be repaid when assessments exceed required debt payments in any given year, and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Department of Budget and Financial Management and the Water Resources Department, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0896 - RE: CASH ADVANCE - FROM FUND 0001, GENERAL FUND TO FUND 3141, SA PCW BOND 1997

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, fund 3141 has not collected sufficient funds through special assessments in order to meet its debt obligation that is due in December, 2008, and

WHEREAS, interim financing is needed until Fund 3141 can collect sufficient funds through the collection of assessments to meet its debt obligations, and

WHEREAS, according to the Auditor’s Office, accounting regulations require that the General Fund be responsible to fund special assessment shortfalls, now therefore be it

RESOLVED, that the following cash advance be made in the amount of \$ 393.00:

FROM:
FUND 0001, GENERAL FUND
 ORGCODE - 00100009
 Debit Expense Account
 Object 920000 - Advances-Out \$ 393.00

TO:
FUND 3141, SA PCW BOND 1997
ORGCODE – 31410102
Credit Revenue Account
Revenue Source 290000 - Advances-In \$ 393.00

and be it further

RESOLVED, the advance will be repaid when assessments exceed required debt payments in any given year, and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Department of Budget and Financial Management and the Water Resources Department, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0897 - RE: TRANSFER FROM FUND 0001, GENERAL FUND TO FUND 3000, COUNTY NOTES

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners has a note in the amount of \$280,000.00 for the Portage County Financial system which is due on October 3, 2008, and

WHEREAS, the Portage County Board of Commissioners wishes to transfer \$289,939.44 to retire the note and pay the note interest; now therefore be it

RESOLVED, that the following transfer be made in the amount of \$289,939.44:

FROM:
FUND 0001, GENERAL FUND
ORGCODE - 00100009
Debit Expense Account
Object 910000- TRANSFERS OUT \$ 289,939.44

FUND 3000, COUNTY NOTES
ORGCODE – 300000122

Revenue Account
Object 280000 - TRANSFERS IN \$ 289,939.44

and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0898 - RE: APPOINTMENTS TO THE PORTAGE COUNTY REGIONAL AIRPORT AUTHORITY BOARD OF TRUSTEES.

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following Resolution be adopted:

WHEREAS, Ohio Revised Code Chapter 308 authorizes the creation of a regional airport authority and the Portage County Regional Airport Authority Board of Trustees has been established for the purpose of acquiring, establishing, constructing, operating and promoting the use of the Portage County Regional Airport; and

WHEREAS, there currently are three (3) vacancies on the Board of Trustees; now therefore be it

RESOLVED, that the Portage County Board of Commissioners does hereby appoint the following to a three-year term commencing immediately and expiring June 27, 2011:

Josh Eyring
2449 Hartville Road
Mogadore, Ohio 44260; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-0899 - RE: RESOLUTION TO CASH ADVANCE FY 2008 PAYMENTS TO BE PAID UNDER THE TERMS OF AN AGREEMENT BETWEEN MS CONSULTANTS, INC. AND THE PORTAGE COUNTY BOARD OF COMMISSIONERS FOR DEVELOPMENT OF A STORM WATER MANAGEMENT PROGRAM

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, the Ohio Environmental Protection Agency (“OEPA”) requires the Portage County Board of Commissioners to renew coverage under the National Pollutant Discharge Elimination System (NPDES) Phase 2 Rule for Municipal Separate Storm Sewer Systems (MS4) by March 1, 2008; and

WHEREAS, the Portage County Board of Commissioners operates under a joint NPDES MS 4 permit for Portage County, Brimfield Township, Franklin Township, Ravenna Township, Rootstown Township, Suffield Township, City of Ravenna, City of Streetsboro, Brady Lake Village and the Village of Sugar Bush Knolls; and

WHEREAS, the Board of Portage County Commissioners has entered into an Agreement between the Board and MS Consultants, Inc., at a cost not to exceed Two hundred four thousand, eight hundred and 00/100 dollars (\$204,800.00); \$28,200.00 to be encumbered in FY 2007 and \$176,600.00 in FY 2008 [hereinafter "the Agreement"]; and

WHEREAS, the Board of Portage County Commissioners intends to cash advance the FY 2008 portion of the Agreement from the General Fund into the Storm Water Utility Fund when the Storm Water Utility Fund is established; now therefore be it

RESOLVED, that the Portage County General Fund will cash advance the FY 2008 portion of the Agreement by incurring encumbrances and expenses in the Portage County General Fund until a Storm Water Utility Fund is established in accordance with Ohio Revised Code Section 307 and/ or Section 6117 et. seq.; and be it further

RESOLVED, that at the establishment of the Storm Water Utility Fund any expenses related to the Agreement and incurred by the General Fund on behalf of Portage County's Storm Water Management Program will be moved by journal voucher to the newly established Storm Water Utility Fund; and be it further

RESOLVED, that the Storm Water Utility Fund will be established on or before June 30 , 2009 as to allow for the processing of the FY 2008 journal voucher to move the expenses incurred in the General Fund to the Storm Water District; and be it further

RESOLVED, that the Clerk for the Portage County Board of Commissioners is directed to forward a certified copy of this Resolution to the Portage County Auditor and a regular copy to the Department of Finance and Budget Information and the Internal Services Director; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

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Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper, Yea; Maureen T. Frederick, Yea;

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RESOLUTIONS

September 2, 2008

1. Approval of Meeting Minutes from the August 28, 2008 regular Board Meeting as presented.
2. Approve the Bills as presented by the County Auditor and reviewed by the Internal Auditor./08-0890
3. Approve the Journal Vouchers as presented by the County Auditor./08-0891
4. Approve the Then & Now as presented by the Portage County Auditor./08-0892
5. Appoint member to the Portage County Regional Airport Authority./08-0893 and 08-0898

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INVITATIONS/MEETING NOTICES

September 2, 2008

1. Invitation from the Teamsters Local 348, for a cocktail reception honoring Russ Pry, Summit County Executive on Thursday, September 4, 2008, 4:30-7:30 PM, Teamsters Local 348 Hall, Akron.
2. Invitation from the Tri County Building and Construction Trades Council for the Golf Outing on Friday, September 26, 2008, 8:00 AM, Mayfair Country Club.
3. Invitation from the Kent Chamber of Commerce for the September Chamber Luncheon on Thursday, September 11, 2008 at Twin Lakes Country Club, 11:30 AM.
4. Invitation from Kent Chamber of Commerce for the Fist Annual Night at the Races on Friday, September 26, 2008, 6:30 PM at the Rusty Nail Banquet Hall.
5. Reminder for the Goodwill Employee of Distinction Luncheon on Friday, September 5, 2008 at Ravenna Elks Lodge, 11:45 AM
6. Invitation for the Portage County Fraternal Order of Police #70 Annual Reverse Raffle on Saturday, September 27, 2008, K of C Hall, 6:00 PM.
7. Invitation from Ohio Department of Development for the unveiling of the Ohio Department of Development's Economic Development Strategic Plan on Wednesday, September 3, 2008, 10:00-11:00 AM, Vern Riffe Center for Government and the Arts.

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INCOMING CORRESPONDENCE

DISCUSSION

September 2, 2008

1. August 19, 2008 e-mail from Audrey Tillis, Department of Budget and Financial Management, regarding Stormwater management program/Resolution 08-0899
2. August 27, 2008 e-mail from the Streetsboro Chamber of Commerce, regarding an advertisement opportunity in the Portage County Chambers of Commerce 2009 Directory/Forwarded to Bill Ulik for an immediate recommendation.
3. August 21, 2008 memo from Lt. Governor Lee Fisher, regarding Fiscal Year 2009 Ohio Consolidated Plan Citizen Participation Process. Does the Board wish to attend/Forward to Bill Ulik.
4. August 27, 2008 correspondence from Mayor Kevin Poland, City of Ravenna, regarding Courthouse tower antenna/Forward to JoAnn Townend, Tim Miller, and Jon Barber for comment and then a meeting with the Board of Commissioners on JoAnn Townend's agenda.

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JOURNAL ENTRIES

September 2, 2008

1. Board of Commissioners' authorization requested to allow use of the 3rd Floor Veteran Services Office on Monday, March 29, 2008 from 4:30-7:00 PM for a Commission Meeting as requested by Robert Park, Veteran Services.
2. The Board of Commissioners received the August 27, 2008 Official Certificate of Estimated Resources for the year beginning January 1, 2009 as submitted by the Portage County Budget Commission (cc: Department of Budget & Financial Management).
3. Board of Commissioners' signature requested on Application and Certificate for Payment (No. 3 Final) allowing payment of \$ 3,000.00 to Kokosing Construction Company, Inc., PO Box 717191, Columbus, OH 43271 for the Franklin Hills Sewer Rehabilitation 2004, Rebid, Project No. FR-1 (94-080), as requested by the Water Resources Department. (Vend #22482, 53110606-684000-04080, # 20070368, #20080257).
4. Board of Commissioners' authorization requested to pay Invoice No. 08-09-7951 dated August 21, 2008 from the Self Insurance Institute of America, Inc. (SIIA) for Employer membership dues from September 1, 2008 through August 31, 2009 \$1,000.00.
5. August 27, 2008 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2008 as presented by the Portage County Auditor's Office.

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REFERRED

September 2, 2008

1. August 27, 2008 e-mail from Jon Barber, Office of Homeland Security and Emergency Management, including a press release from the US Department of Homeland Security for National Preparedness Month 2008./Referred to Executive Assistant to prepare a release from Portage County.
2. Undated correspondence (received August 28, 2008) from Aaron Kiser, regarding Job and Family Services./Referred to Anita Herington for comment.

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PLEASE ADD TO THE AGENDA

September 2, 2008

1. Board of Commissioners' signature requested on the August 28, 2008 Maintenance Assessments for County Assessed Ditches, as presented by the Portage County Engineer as follows: Allen Moss Ditch and Lateral, Culler Johnson Ditch, East Park Ditch, Labelle Heights Ditch, Rootstown #7 Ditch, Wahoo Ditch, Geiger Ditch, and Englehart Ditch. Copy forwarded to the Portage County Auditor, as requested by the County Engineer/Journal Entry.
2. Discussion: August 29, 2008 e-mail from Commissioner Frederick, regarding the Mental Health & Recovery Board kick off. Does the Board wish to make a statement at the event/The Board of Commissioners will attend the September 8th kick off and make a statement.

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INFORMATION ONLY

September 2, 2008

1. August 26, 2008 correspondence from the County Engineer's Office to Michael Miller, The Ohio Public Works Commissioner, regarding KEN 197 Crain Bridge Replacement Project No. CGT08.
2. August 19, 2008 correspondence from Senator Sherrod Brown, regarding economic development in Ohio.
3. The Board of Commissioners received the Chamber of Commerce News as presented by Garrettsville Area Chamber of Commerce.
4. The Board of Commissioners received the Streetsboro Chamber Hub newsletter for September 2008.
5. The Board of Commissioners received the August 27, 2008 correspondence from Robert Wrentmore, Building Department to State Route 43 Holding LLC, regarding Mangiamo at Twin Lakes.

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Journal Entry

September 2, 2008

Motion by Maureen T. Frederick, seconded by Charles W. Keiper II to approve the following actions:

1. The Board of Commissioners authorized the use of the 3rd Floor Veteran Services Office on Monday, September 29, 2008 from 4:30-7:00 PM for a Commission Meeting, as requested by Robert Park, Veteran Services.

2. The Board of Commissioners acknowledged the receipt of the August 27, 2008 Official Certificate of Estimated Resources for the year beginning January 1, 2009, as submitted by the Portage County Budget Commission.
3. The Board of Commissioners signed the Application and Certificate for Payment (No. 3 Final) allowing payment of \$3,000.00 to Kokosing Construction Company, Inc., PO Box 717191 of Columbus, Ohio for the Franklin Hills Sewer Rehabilitation 2004, Rebid, Project No. FR-1 (94-080), as presented by the Portage County Water Resources Department. (Vend #22482, 53110606-684000-04080, # 20070368, #20080257).
4. The Board of Commissioners authorized payment of \$1,000 for Invoice No. 08-09-7951 dated August 21, 2008 from the Self Insurance Institute of America, Inc. (SIIA) for Employer membership dues from September 1, 2008 through August 31, 2009.
5. The Board of Commissioners acknowledged the receipt of the August 27, 2008 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2008, as presented by the Portage County Auditor.
6. The Board of Commissioners signed the August 28, 2008 Maintenance Assessments for County Assessed Ditches, as presented by the Portage County Engineer as follows: Allen Moss Ditch and Lateral, Culler Johnson Ditch, East Park Ditch, Labelle Heights Ditch, Rootstown #7 Ditch, Wahoo Ditch, Geiger Ditch, and Englehart Ditch, as presented by the Portage County Engineer.

All in favor, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **September 2, 2008**. There being no further business to come before the Board, it was moved by Maureen T. Frederick, seconded by Charles W. Keiper II to adjourn the official meeting at 10:55 AM. All in favor, motion carries.

Christopher Smeiles, President

Charles W. Keiper II, Vice President

Maureen T. Frederick, Board Member

Deborah Mazanec, Clerk

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