

Tuesday, September 23, 2008

The Board of County Commissioners met in regular session on **Tuesday, September 23, 2008 at 9:34 AM** with the following members present:

Christopher Smeiles

Charles W. Keiper II

Maureen T. Frederick

*

*

*

*

*

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II to approve the meeting minutes of the September 18, 2008 meeting. All in favor, motion carries

*

*

*

*

*

Also attending throughout the day: Mike Sever, Record-Courier

*

*

*

*

*

WATER RESOURCES

Present: Harold Huff

1. RESOLUTION - Submission of Ohio Public Works Commission Infrastructure Funding application for round 23, and identifying authorized representatives for submitting the application and managing The project entitled: "Portage County Wastewater Improvements Round 23."/08-0971
2. SIGNATURES - Request to purchase Heavy Equipment Hydraulic Rack through the State Cooperative Purchasing Program and Bidding Process For 2008./Journal Entry pending investigation of employee certification and discussion with the County Engineer to purchase a used model.
3. SIGNATURES - Portage County Regional Sewer District Brimfield Booster Station; Project No. SH-W (00-075). Request for Proposal for Modification Work to the City of Ravenna Meter Vault./Journal Entry. Commissioner Smeiles abstained. Director Huff to invoice the City of Ravenna for reimbursement costs.
4. SIGNATURES - Portage County Water Resources Approval to replace Clarifier Center Column, Streetsboro Waste Water Treatment Plant/Journal Entry.
5. SIGNATURES - Portage County Regional Sewer District Third Avenue Force Main Project No. FR-1 (07-290), Estimate No. 3-Final, Account No. 0010018470/Journal Entry

*

*

*

*

*

DEPARTMENT OF BUDGET & FINANCIAL MANAGEMENT (975-1270)

Present: Audrey Tillis

RESOLUTIONS

1. General Fund Amendments to the Annual Appropriation Resolution:/08-0972
 - a. Commissioners Other, Supplemental – 5 Digital Recording Systems, BOC App. 9/16/08 JE #17, BOC Contract #20080268
 - b. Auditor, Supplemental – BOC App. 9/16/08 JE#17
 - c. Clerk of Courts, Transfer – Projected Need
 - d. Probate Court, Supplemental and Transfer – 2 Digital Recording Systems and Projected Need

- e. Juvenile Court, Supplemental – 3 Digital Recording Systems
 - f. Sheriff's Department, Transfer – Projected need
 - g. Data Processing Board, Supplemental – BOC Contract #20080268
2. Other Funds Amendments to the Annual Appropriation Resolution:/08-0973
- a. 1001, Certificate of Title Administr – Supplemental and Transfer, Supplies Needed and Projected Need
 - b. 1008, Computerization Clerk Comm Pls – Transfer, Projected Need
 - c. 1010, Computerization Clerk Muni Ct – Supplemental and Transfer, Projected Need
 - d. 1120, Electronic Home Monitoring – Supplemental, Projected Need
 - e. 1166, EMPG Homeland Security Grant – Supplemental, Operations Transfer for Power Outages
 - f. 1201, Motor Vehicle and Gas Tax – Transfer, Fuel for Engineer Vehicles
 - g. 1273, RLF Foreclosures – Transfer, To Adjust Projection
 - h. 1362, CH Title XIX Medicaid – Transfer, Projected Need
 - i. 1364, Child Health Grant – Transfer, Projected Need
 - j. 1390, Women Infants and Children – Transfer, Projected Need
 - k. 1480, Violence Against Women – Supplemental, To Balance the Grant
 - l. 1481, Prosecutors State Grant – Transfer, To Cover Part-time Expenses
 - m. 5200, PCS General Administration – Supplemental, To Payoff Completed Projects and for Projected Need
 - n. 5400, PCW General Administration – Supplemental, To Payoff Completed Projects and for Projected Need
 - o. 5401, Portage County Water Notes – Supplemental, To Adjust to Actual
 - p. 5600, StS General Administration – Supplemental, Projected Need
3. Transfer from Fund 5200, PCS General Administration to Fund 5215, PCS Revenue Bonds 2007 (USDA)/08-0974

OTHER (1086)

4. Discussion Memos:
- a. Senior Center JFS Contract
 - b. Domestic Relations Court

UPDATES (1234)

5. Contingency Tracker

County self funded discussion.

* * * * *

STATE AUDITOR

10:35 AM Motion by Maureen T. Frederick, seconded by Charles W. Keiper II to enter into an executive session to allow the State Auditor's office to conduct an audit conference. **Also present:** Gary Alger, County Auditor Janet Esposito, Harold Huff, Martin Kubic, Rebecca Ritterbeck, Mate Rogonjic, and James Penning. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

11:06 AM Upon conclusion of the above referenced discussion, it was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the Board of Commissioners moves out of executive session. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners took no action.

Recessed: 10:25 AM
Reconvened: 10:34 AM

* * * * *

SQUIRE, SANDERS & DEMPSEY

Present: Mike Sharb, Janet Esposito, Audrey Tillis, Karen Garman, Steve Szanto, Mike Sudsina, Steve Szanto

The Board met today because no bids were received on the \$ 8,300,000.00 Various Purpose Notes, Series 2008.

* * * * *

PUBLIC DEFENDER

Present: Dennis Lager, Audrey Tillis

Discussion of Attorney Lager's September 2, 2008 correspondence requesting a budget modification to adjust an employee's salary./Journal Entry.

Recessed: 12:15 PM
Reconvened: 1:50 PM

Commissioner Keiper absent attending the 2008 OEDA Annual Summit in Columbus.

* * * * *

The Board of Commissioners appoints Michael G. Sudsina and Stephen Szanto, Sudsina & Associates, LLC, to act as agents to negotiate with George K. Baum and Company and coordinate efforts with Moody's for the MIG 1 effort for the \$8,300,000.00 Various Purpose Notes, Series 2008./Journal Entry

The Board of Commissioners accepted the recommendation of Sudsina & Associates, LLC to hire George K. Baum and Company as the underwriter and Megan Browning as the representative for the \$8,300,000 Portage County Various Purpose Notes, Series 2008./Journal Entry

* * * * *
RESOLUTION No. 08-0968 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on September 23, 2008 in the total payment amount of **\$703,675.39 for Funds 0001-8391** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

* * * * *

RESOLUTION No. 08-0969 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor’s Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor’s Office:

09/22/08	949	\$ 32,071.96
09/22/08	948	21,129.17
09/22/08	947	5,739.10
Total		\$ 58,940.23

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

* * * * *

RESOLUTION No. 08-0970 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor’s Office, the Portage County Auditor’s Office, and the Portage County Prosecutor’s Office, and

WHEREAS, a listing of expenditures, attached hereto as Exhibit “A” and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$11,976.02** as set forth in Exhibit “A” dated **September 23, 2008** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

* * * * *

RESOLUTION No. 08-0971 - RE: SUBMISSION OF OHIO PUBLIC WORKS COMMISSION INFRASTRUCTURE FUNDING APPLICATION FOR ROUND 23, AND IDENTIFYING AUTHORIZED REPRESENTATIVES FOR SUBMITTING THE APPLICATION AND MANAGING THE PROJECT ENTITLED: “PORTAGE COUNTY WASTEWATER IMPROVEMENTS ROUND 23.”

It was moved by Maureen T. Frederick, and seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure; and

WHEREAS, Portage County is eligible to apply for Ohio Public Works Commission (OPWC) infrastructure Funds, and has qualified in a preliminary application to receive the same for “Portage County Wastewater Improvements Round 23”; and

WHEREAS, Portage County is planning to make capital improvements to the Franklin Hills and Twin Lakes Wastewater Treatment Plants, and the Ravenna Regional Sewers; and

WHEREAS, the infrastructure improvements herein above described are considered to be priority needs for the community and are qualified projects under the OPWC programs; and

WHEREAS, Portage County has the ability to construct the Wastewater Improvement and local match funds are available from the Portage County Sanitary Sewer District – Fund 5200; and

WHEREAS, District 7 through the preliminary application ranking process, has determined that OPWC Funds should be awarded to Portage County for the project on or about July 1, 2009. The project agreement with OPWC is planned to include \$550,000 in grant funds and \$223,400 in loan funds; now therefore be it

RESOLVED, by the Board of Commissioners of Portage County, Ohio:

Section 1. That Portage County Water Resources is authorized by this Board to prepare and submit a final Application for Financial Assistance to the OPWC, and if funded, further authorize the Portage County Water Resources Director to be the Project Manager.

Section 2. That the Board of County Commissioners authorizes the President of the Board, currently Christopher Smeiles, to serve as Chief Executive Officer and Certifying Representative to apply for the Ohio Public Works Commission Infrastructure Funding to help finance the proposed project entitled Portage County Wastewater Improvements Round 23.

Section 3. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

*

*

*

*

*

RESOLUTION No. 08-0972

RE: AMENDMENT TO THE GENERAL FUND 2008 ANNUAL APPROPRIATION RESOLUTION NO. 07-1208 ADOPTED DECEMBER 18, 2007

It was moved by Maureen T. Frederick, second by Charles W. Keiper II that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2008 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below,

		<u>Increase</u>	<u>Decrease</u>
Fund: 0001	General Fund		
	010 Commissioners Other		
00107	Commissioner Other OE	0	38,616
	MEMO TOTAL	<u>\$ -</u>	<u>\$ 38,616</u>

Note: 5 Digital Recording Systems, BOC Approved 9/16/08 JE #17, BOC Contract #20080268

100 Auditor			
01125	Auditor Real Property MS	3,000	0
	MEMO TOTAL	<u>\$ 3,000</u>	<u>\$ -</u>

Note: BOC Approved 9-16-08 JE#17

500 Clerk of Courts			
0502D	Clerk-Civil/Criminal Full Time	0	418
0502E	Clerk-Civil/Criminal Part Time	418	0
	MEMO TOTAL	<u>\$ 418</u>	<u>\$ 418</u>

Note: Projected need

560 Probate Court			
05605	Probate Court MS	1,454	0
05606	Probate Court CO	9,920	1,454
	MEMO TOTAL	<u>\$ 11,374</u>	<u>\$ 1,454</u>

Note: 2 Digital Recording Systems, Projected Need

		<i>Increase</i>	<i>Decrease</i>
		<u> </u>	<u> </u>
570 Juvenile Court			
05706	Juvenile Court CO	14,880	0
MEMO TOTAL		<u><u>\$ 14,880</u></u>	<u><u>\$ -</u></u>

Note: 3 Digital Recording Systems

700 Sheriff's Department			
07004	Sheriff-General Admin CS	8,000	4,000
07005	Sheriff-General Admin MS	2,000	0
07104	Sheriff-Corrections CS	0	8,000
07105	Sheriff-Corrections MS	2,000	0
MEMO TOTAL		<u><u>\$ 12,000</u></u>	<u><u>\$ 12,000</u></u>

Note: Projected Need

915 Data Processing Board			
09153	Data Processing Bd Fringes	10,816	0
MEMO TOTAL		<u><u>\$ 10,816</u></u>	<u><u>\$ -</u></u>

Note: BOC Contract #20080268

TOTAL MEMO BALANCE ALL AMENDMENTS		<u><u>\$ 52,488</u></u>	<u><u>\$ 52,488</u></u>
--	--	-------------------------	-------------------------

and be it further,

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further,

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

* * * * *

RESOLUTION No. 08-0973

RE: AMENDMENT TO THE NON GENERAL FUND
2008 ANNUAL APPROPRIATION RESOLUTION
NO 07-1209 ADOPTED DECEMBER 18, 2007

It was moved by Maureen T. Frederick, second by Charles W. Keiper II that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2008 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below,

		<i>Increase</i>	<i>Decrease</i>
Fund: 1001	Certificate Of Title Administr		
	<i>500 Clerk of Courts</i>		
10015	Certificate Of Title Admin MS	2,350	0
1001E	Certificate Of Title Part Time	122	0
1001M	Certificate Of Title Overtime	0	122
	MEMO TOTAL	<u><u>\$ 2,472</u></u>	<u><u>\$ 122</u></u>

Note: Supplies needed, Projected need

Fund: 1008	Computerization Clerk Comm Pls		
	<i>500 Clerk of Courts</i>		
1008D	Comp-Clerk/Com Pls Full Time	681	0
1008M	Comp-Clerk/Com Pls Overtime	0	681
	MEMO TOTAL	<u><u>\$ 681</u></u>	<u><u>\$ 681</u></u>

Note: Projected need

Fund: 1010	Computerization Clerk Muni Ct		
	<i>500 Clerk of Courts</i>		
10103	Comp-Clerk of Courts Fringes	5,623	0
10104	Comp-Clerk of Courts CS	56,922	0
1010D	Comp-Clerk of Courts Full Time	22,717	0
1010M	Comp-Clerk of Courts Overtime	0	735
	MEMO TOTAL	<u><u>\$ 85,262</u></u>	<u><u>\$ 735</u></u>

Note: Projected need

		<i>Increase</i>	<i>Decrease</i>
Fund: 1120	Electronic Home Monitoring		
	<i>590 Adult Probation</i>		
11204	Electronic Home Monitoring CS	63,000	0
	MEMO TOTAL	<u><u>\$ 63,000</u></u>	<u><u>\$ -</u></u>

Note: Projected need

Fund: 1166	EMPG Homeland Security Grant		
	<i>930 Emergency Management Agency</i>		
11664	EMPG Homeland Security CS	7,000	0
	MEMO TOTAL	<u><u>\$ 7,000</u></u>	<u><u>\$ -</u></u>

Note: Operations transfer for power outages

Fund: 1201	Motor Vehicle And Gas Tax		
	<i>800 Engineer's Department</i>		
12014	Motor Vehicle/Gas Tax CS	54,250	0
12015	Motor Vehicle/Gas Tax MS	100,000	0
12016	Motor Vehicle/Gas Tax CO	0	154,250
	MEMO TOTAL	<u><u>\$ 154,250</u></u>	<u><u>\$ 154,250</u></u>

Note: Fuel for Engineer Vehicles

Fund: 1273	RLF Foreclosure		
	<i>001 Commissioners</i>		
12734	RLF Foreclosure CS	5,000	0
12738	RLF Mortgage Loan DE	0	5,000
	MEMO TOTAL	<u><u>\$ 5,000</u></u>	<u><u>\$ 5,000</u></u>

Note: Projected need

		<i>Increase</i>	<i>Decrease</i>
Fund: 1362	CH Title XIX Medicaid		
	<i>051 Job And Family Services</i>		
1362D	CH Title XIX Medicaid Full Time	0	7,000
1362O	CH Title XIX Medicaid Payoff	7,000	0
	MEMO TOTAL	<u><u>\$ 7,000</u></u>	<u><u>\$ 7,000</u></u>

Note: Projected Need

Fund: 1364	Child Health Grant		
	<i>051 Job And Family Services</i>		
1364D	Child Health Grant Full-Time	0	1,000
1364O	Child Health Grant Retirement	1,000	0
	MEMO TOTAL	<u><u>\$ 1,000</u></u>	<u><u>\$ 1,000</u></u>

Note: Projected Need

Fund: 1390	Women Infants And Children		
	<i>053 Women, Infants & Children</i>		
13903	Women Infant Children Fringes	0	9,594
13904	Women Infants & Children CS	9,594	0
	MEMO TOTAL	<u><u>\$ 9,594</u></u>	<u><u>\$ 9,594</u></u>

Note: Projected need

Fund: 1480	Violence Against Women		
	<i>300 Prosecutor</i>		
14803	Violence Against Women Fringes	0	334
1480D	Violence Against Wom Full Time	779	0
	MEMO TOTAL	<u><u>\$ 779</u></u>	<u><u>\$ 334</u></u>

Note: To balance the grant

Fund: 1481	Prosecutors State Grant		
	<i>300 Prosecutor</i>		
1481D	Prosecutor State Gra Full Time	0	8,007
1481E	Prosecutor State Gra Part Time	8,007	0
	MEMO TOTAL	<u><u>\$ 8,007</u></u>	<u><u>\$ 8,007</u></u>

Note: To Cover Part Time Expenses

		<i>Increase</i>	<i>Decrease</i>
Fund: 5200 PCS General Administration			
<i>060 Water Resources</i>			
52003	Portage County Sewer Fringes	26,050	0
52004	Portage County Sewer CS	2,860	0
52005	Portage County Sewer MS	64,000	0
52006	Portage County Sewer CO	26,000	0
52009	Portage County Sewer ME	1,500,000	145,310
5200D	Portage County Sewer Salaries	25,000	0
5200M	Portage County Sewer Overtime	1,400	0
MEMO TOTAL		<u>\$ 1,645,310</u>	<u>\$ 145,310</u>

Note: To payoff completed projects and projected need

Fund: 5400 PCW General Administration			
<i>060 Water Resources</i>			
54003	Portage County Water Fringes	2,520	0
54004	Portage County Water CS	23,750	0
54005	Portage County Water MS	7,000	0
54006	Portage County Water CO	13,000	0
54009	Portage County Water ME	850,000	51,570
5400D	Portage County Water Full Time	5,000	0
5400M	Portage County Water Overtime	300	0
MEMO TOTAL		<u>\$ 901,570</u>	<u>\$ 51,570</u>

Note: To payoff completed projects and projected need

Fund: 5401 Portage County Water Notes			
<i>060 Water Resources</i>			
54018	Portage County Water Notes DE	0	500
MEMO TOTAL		<u>\$ -</u>	<u>\$ 500</u>

Note: ADJUST TO ACTUAL

		<i>Increase</i>	<i>Decrease</i>
		<hr/>	<hr/>
Fund: 5600	StS General Administration		
	<i>060 Water Resources</i>		
56003	Streetsboro Sewer Fringes	11,300	0
56004	Streetsboro Sewer CS	2,200	0
56005	Streetsboro Sewer MS	5,000	0
56006	Streetsboro Sewer CO	46,000	0
56007	Streetsboro Sewer OE	500	0
56009	Streetsboro Sewer ME	350,000	76,000
5600D	Streetsboro Sewer Full Time	10,000	0
5600M	Streetsboro Sewer Overtime	1,000	0
	<i>MEMO TOTAL</i>	<u><u>\$ 426,000</u></u>	<u><u>\$ 76,000</u></u>

Note: Projected need

<i>TOTAL MEMO BALANCE FOR ALL FUNDS</i>	<u><u>\$ 3,316,925</u></u>	<u><u>\$ 460,103</u></u>
--	----------------------------	--------------------------

and be it further,

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further,

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

*

*

*

*

*

* * * * *

RESOLUTION No. 08-0974 - RE: TRANSFER FROM FUND 5200, PCS GENERAL ADMINISTRATION TO FUND 5215, PCS REVENUE BONDS 2007 (USDA)

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, in order to meet our reserve requirement on our USDA Bond, it is necessary to transfer funds in the amount of \$ 125,065.00 to Fund 5215, PCS Revenue Bonds 2007, (USDA); now therefore be it

RESOLVED, that the following transfer of funds in the amount of \$ 125,065.00 be made as follows:

FROM:
FUND 5200 PCS GENERAL ADMINISTRATION
ORG CODE- 52004009
Debit Expense Account
Object 910000- TRANSFER OUT \$125,065.00

TO:
5215, PCS REVENUE BONDS 2007 USDA
ORG CODE – 52150602
Credit Revenue Account
Revenue Source 280000 TRANSFER IN \$ 125,065.00

and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Department of Budget and Financial Management and the Water Resources Department, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

* * * * *

RESOLUTIONS
September 23, 2008

1. Approval of Meeting Minutes from the September 18, 2008 regular Board Meeting as presented.

2. Approve the Bills as presented by the County Auditor and reviewed by the Internal Auditor./08-0968
3. Approve the Journal Vouchers as presented by the County Auditor./08-0969
4. Approve the Then & Now as presented by the Portage County Auditor./08-0970
5. Appointment to the Portage County Regional Airport Authority Board of Trustees - Hold
6. Appointment to the PARTA Board of Trustees – Pat McCon - Hold

* * * * *

INVITATIONS/MEETING NOTICES

September 23, 2008

1. Invitation from Floyd Browne Group for the Plane and Revelation Paintings by Del Rey Loven Reception on Thursday, October 2, 2008 at The University Of Akron, 4:00-7:00 PM.
2. Invitation from the Park District for the dedication for Tenney Trailhead on Saturday, October 4, 2008, 9:00 AM. Additionally, the 4th is also the day of the Musical Heritage Tour Fest at Noon at the Portage County Historical Society grounds.
3. Meeting reminder for the Local Emergency Planning Committee Finance Committee meeting on Tuesday, September 23, 2008, 8:30 AM at Office of Homeland Security and Emergency Management.

* * * * *

INCOMING CORRESPONDENCE

DISCUSSION

September 23, 2008

1. September 18, 2008 e-mail from Vickie Steiner, Human Resources Department, requesting Board authorization to partner with NEOUCOM in order to allow Portage County employees to attend an OPERS RAP seminar on Tuesday, December 16, 2008 for an all day event at no charge in order to help prepare employees financially for retirement. *Please note that NEOUCOM employees receive a regular days pay for attending and currently Portage County employees use accrued paid leave to attend OPERS seminars in Columbus.* /Board of Commissioners authorized distribution of information to employees and requires use of accrued paid leave to attend the seminars.
2. The Board of Commissioners will meet during lunch on Thursday, September 25th to discuss the HR Director applications.

Discussion: What dates would the Board of Commissioners want to set aside to interview Human Resources Director candidates?

Wednesday, October 15, 2008
 11:00 AM – Noon - No
 2:30 PM – 4:30 PM - Approved

Tuesday, October 21, 2008
1:00 PM – 4:30 PM – Approved

Wednesday, October 22, 2008
10:00 AM – Noon - Approved
3:00 PM – 4:30 PM - Approved

Thursday, October 23, 2008
1:00 PM – 4:30 PM – Approved

3. Does the Board wish to participate in the Video & Communications Class with Stanton Middle School in Kent? No.
4. September 21, 2008 e-mail from Lawrence DeLonais, regarding storm damage clean-up./Executive Assistant to draft correspondence to Mr. DeLonais indicating Suffield Township Trustees have access to Solid Waste's chipper. Clerk to contact Solid Waste.
5. September 19, 2008 e-mail from Karen Thomas, Ohio Employee Ownership Center, including the ESOP day invitation for review and comment./Add Commissioner Keiper's name to the invitation.

* * * * *

JOURNAL ENTRIES

September 23, 2008

1. Board of Commissioners' authorization requested to authorize payment to Neighborhood Development Services Inc. for \$ 500.00 for foreclosure counseling and to Chase National Bank for mortgage catch up for Client Couple 2008-011C and 2008-011P as requested by Neighborhood Development Services Inc. Documents reviewed by Carol Kurtz, Internal Auditor noting all documents appear to agree and to be properly prepared for the purpose of this activity.
2. Board of Commissioners' authorization requested to pay Heeter Contracting for \$ 1,149.30 for the work performed at 10870 Bloom Road, Garrettsville, OH, residence of Robert Snyder, payable from the Portage County CHIP Private Rehab as requested by Neighborhood Development Services Inc. Documents reviewed by Carol Kurtz, Internal Auditor noting the request appears to be proper and appropriately authorized.
3. Board of Commissioners' authorization requested to pay \$ 25,220.70 to Heeter Contracting for the work performed at 10870 Bloom Road, Garrettsville, OH, residence of Robert Snyder, payable from the Portage County CHIP Private Rehab as requested by Neighborhood Development Services Inc. Documents reviewed by Carol Kurtz, Internal Auditor noting the request appears to be proper and appropriately authorized.
4. Board of Commissioners' authorization requested to pay Invoice No. 000000008 dated September 5, 2008 for Professional Services rendered through August 30, 2008 for the expanded Storm Water Management Program for \$149.59, as presented by MS Consultants, Inc. and authorized by Resolution No. 07-1213. The Board of Commissioners noted that Water Resources Department Director Harold Huff reviewed the invoice and recommends payment. (Water Resources Project No. 61-44004-00).

5. Board of Commissioners' authorization to pay the August 31, 2008 Christley, Herington & Pierce Statement No. 29589, for professional services rendered on August 20, 2008 for the Sheriff's Department miscellaneous negotiations for 2002 \$ 16.50.
6. The Board of Commissioners received the September 10, 2008 correspondence indicating review and acceptance of the WIC Single Audit Reports for the years ended December 31, 2005 and 2006 as presented by the Ohio Department of Health (cc: WIC).
7. Board authorization requested by the APL to use the County Dog Warden's parking lot for overflow parking, if needed, during an October 4, 2008 fundraiser at the APL.
8. Commissioner Smeiles requested by NDS to sign the Understanding the Statutory Checklist – Categorically Excluded Projects Only; Section 9: Finding and Signatures of Responsible Individuals; and the Certification of Determination of Subsequent Exemption for a Categorical Exclusion Project for the acquisition of property in Garrettsville by Mega Plastics, as presented by the NDS. Carol Kurtz reviewed the documents noting that appear to conform to the ODOD requirements.

* * * * *

REFERRED

September 23, 2008

1. September 12, 2008 correspondence from Edward Turner, State Employment Relations Board (SERB), regarding a Notice to Negotiate for Teamsters Local 436 and Motor Pool./Referred to Human Resources Department Interim Director, Jim Manion.
2. September 12, 2008 notice from the City of Ravenna of their endorsement of Direct Energy as its preferred natural gas supplier for the November 2008 – October 2009 cycle. Forwarded to the Internal Services Director to determine if this pricing is better than the CCAO Program.

* * * * *

INFORMATION ONLY

September 23, 2008

1. The Board of Commissioners received the following meeting minutes as presented by the Portage County Regional Airport Authority: May 14, 2008, June 11, 2008, July 2008 (financial statement), and August 13, 2008.
2. The Board of Commissioners received the Pegasus Wings newsletter Volume XXII, Issue II.
3. The Board of Commissioners received the Greater Akron Economic Development Guide as presented by the Greater Akron Chamber.
4. Notice from the ODOT of ongoing traffic advisories.
5. Jon Barber presents responses from the Governor to frequently asked questions regarding the September 14th wind storm.
6. August 29, 2008 correspondence from Congressman Zack Space regarding Board comments on HR 6415.

7. The Board of Commissioners received the September 19, 2008 Streetsboro Area Chamber of Commerce events.
8. September 19, 2008 e-mail from Anita Herington, Job and Family Services regarding the availability of food boxes.
9. September 19, 2008 e-mail from Charlene Badger, Executive Assistant, regarding pledges.

* * * * *

PROSECUTOR’S CORRESPONDENCE

September 23, 2008

1. September 19, 2007 e-mail from Tommie Marsilio, regarding the Commissioners’ policy prohibiting animals in County buildings./Ms. Marsilio to attend Prosecutor’s regularly scheduled meeting on Tuesday, September 30th to discuss.

* * * * *

Journal Entry

September 23, 2008

Motion by Maureen T. Frederick, seconded by Charles W. Keiper II to approve the following actions:

1. The Board of Commissioners authorized payment to Neighborhood Development Services Inc. for \$ 500.00 for foreclosure counseling and to Chase National Bank for mortgage catch up for Client Couple 2008-011C and 2008-011P as requested by Neighborhood Development Services Inc. Documents reviewed by Carol Kurtz, Internal Auditor noting all documents appear to agree and to be properly prepared for the purpose of this activity.
2. The Board of Commissioners authorized payment to Heeter Contracting for \$ 1,149.30 for the work performed at 10870 Bloom Road, Garrettsville, OH, residence of Robert Snyder, payable from the Portage County CHIP Private Rehab as requested by Neighborhood Development Services Inc. Documents reviewed by Carol Kurtz, Internal Auditor noting the request appears to be proper and appropriately authorized.
3. The Board of Commissioners authorized payment to Heeter Contracting for \$ 25,220.70 for the work performed at 10870 Bloom Road, Garrettsville, OH, residence of Robert Snyder, payable from the Portage County CHIP Private Rehab as requested by Neighborhood Development Services Inc. Documents reviewed by Carol Kurtz, Internal Auditor noting the request appears to be proper and appropriately authorized.
4. The Board of Commissioners authorized payment of Invoice No. 000000008 dated September 5, 2008 for Professional Services rendered through August 30, 2008 for the expanded Storm Water Management Program for \$149.59, as presented by MS Consultants, Inc. and authorized by Resolution No. 07-1213. The Board of Commissioners noted that Water Resources Department Director Harold Huff reviewed the invoice and recommends payment. (Water Resources Project No. 61-44004-00).

5. The Board of Commissioners authorized payment of the August 31, 2008 Christley, Herington & Pierce Statement No. 29589, for professional services rendered on August 20, 2008 for the Sheriff's Department miscellaneous negotiations for 2002 \$ 16.50.
6. The Board of Commissioners acknowledged receipt of the September 10, 2008 correspondence indicating review and acceptance of the WIC Single Audit Reports for the years ended December 31, 2005 and 2006 as presented by the Ohio Department of Health.
7. The Board of Commissioners authorized use of the County Dog Warden's parking lot for overflow parking, if needed, during an October 4, 2008 fundraiser at the APL as presented by Executive Director Sheila Vandergriff, Portage Animal Protective League.
8. The Board of Commissioners authorized Commissioner Smeiles to sign the Understanding the Statutory Checklist – Categorically Excluded Projects Only; Section 9: Finding and Signatures of Responsible Individuals; and the Certification of Determination of Subsequent Exemption for a Categorical Exclusion Project for the acquisition of property in Garrettsville by Mega Plastics, as presented by the NDS. Carol Kurtz reviewed the documents noting that appear to conform to the ODOD requirements.
9. The Board of Commissioners signed the Personnel Action Form authorizing the full time permanent hire of Melissa Barrow as IM Aide 2 (replacing Mary Spence) for the Portage County Department of Job & Family Services, as presented by Human Resources Department and approved by Department of Job & Family Services Director Anita Herington. The Board of Commissioners notes that this hire is contingent upon the applicant passing a pre-employment physical and drug screen.
10. The Board of Commissioners authorized the Purchasing Department to execute a purchase order for \$ 27,700 from the State of Ohio bid list to purchase a 36 ton hydraulic wheel engaging mobile lift from Automatic Lifts & Machinery Corporation c/o Phil Leak Company, for maintenance and repair of vehicles, pending certification of employees and discussion with the County Engineer for a used model.
11. The Board of Commissioners authorized use of Amwell to provide the replacement equipment to repair a Clarifier Center Column at the Streetsboro Waste Water Treatment Plant for a cost of \$ 16,790.00 as presented by the Water Resources Department. Funding for this expenditure is available in the 2008 Streetsboro Plant Operations and Maintenance budget.
12. The Board of Commissioners signed the September 23, 2008 correspondence to Home Savings Bank advising that the Portage County Water Resources Department records indicate that Project No. FR-1 (07-290), Third Avenue Force Main Estimate No. 3-Final, has been completed, including construction of all sewers, testing, and adjustment of manholes to final grade and restoration. All conditions of the Construction Escrow Account Agreement and the General Sewer Agreement have been met and the sewer project is accepted by Portage County subject to the usual one year guarantee of workmanship and material.
13. The Board agreed to reclassify the Junior Assistant Public Defender position in his office to a Senior Assistant Public Defender, with compensation in line with the other Senior Assistant Public Defenders in the Office. This is contingent upon the Board receiving a written resolution from the County's Public Defender Commission requesting the change in the position. The Department of Budget & Financial Management will work with the Public Defender's Office to appropriate the necessary funds.

14. The Board of Commissioners appoints Michael G. Sudsina and Stephen Szanto, Sudsina & Associates, LLC, to act as agents to negotiate with George K. Baum and Company and coordinate efforts with Moody's for the MIG 1 effort for the \$8,300,000.00 Various Purpose Notes, Series 2008.
15. The Board of Commissioners accepted the recommendation of Sudsina & Associates, LLC to hire George K. Baum and Company as the underwriter and Megan Browning as the representative for the \$8,300,000 Portage County Various Purpose Notes, Series 2008.

All in favor, motion carries.

JOURNAL ENTRY II

1. Motion by Maureen T. Frederick to execute a purchase order in an amount not to exceed \$ 3,500.00 with Workman Industrial Services Inc. for the Portage County Regional Sewer District Brimfield Booster Station Project No. SH-W (00-075) for modification work to the City of Ravenna Meter Vault as requested by the Water Resources Department. Funding for this expenditure is available through the Contract Services line item Fund 5400/540040B4/400000/00075. Seconded by Charles W. Keiper II, Commissioner Smeiles abstaining, motion carries.

* * * * *

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **September 23, 2008**. There being no further business to come before the Board, it was moved by Maureen T. Frederick, seconded by Christopher Smeiles to adjourn the official meeting at 1:58 PM. Commissioner Keiper absent, motion carries.

Christopher Smeiles, President

Charles W. Keiper II, Vice President

Maureen T. Frederick, Board Member

Amy Hutchinson, Acting Clerk

* * * * *