

Thursday, October 9, 2008

The Board of County Commissioners met in regular session on **Thursday, October 9, 2008 at 9:50 AM** with the following members present:

Christopher Smeiles

Maureen T. Frederick

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It was moved by Maureen T. Frederick, seconded by Christopher Smeiles to approve the meeting minutes of the October 7, 2008 meeting. Commissioner Keiper absent, motion carries

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Absent: Commissioner Keiper attending the SIIA Conference.

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Also attending throughout the day: Mike Sever, Record-Courier

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DIRECTOR OF SECURITY

Present: Jon Barber, Jim Manion

1. Discussion of parking issues for the Prosecutor, CSEA, bank employees, PCDED and Court employees.

The Board of Commissioners reviewed a map of the area and discussed possible parking solutions. There are 18 parking spots in the rear of the new Prosecutor's facility and another 10 spaces designated for Prosecutor employee parking. Prosecutor Viglucci has advised that he needs space for 46 employees to park. The Directors noted that the gated lot behind the Riddle Block building is full at this point; the overflow lot is also full. The Board noted that the bank who is leasing an area in the Riddle Block building will require 12 parking places. The other tenants have dedicated spaces. There is no parking in the lot behind the Courthouse, which will be redone soon. The Board agreed that the Prosecutor can use the 18 spaces behind his new facility, the 10 dedicated spaces and the remaining 18 employees can use the F Lot.

The General Services Director will meet with Mr. Viglucci to apprise the Prosecutor of the Board's decision.

Mike Sever noted that there may be spaces for lease at Vale Edge. The Board also suggested that the county may be able to lease space from the church in the corner parking lot next to Marshall's Dry Cleaners. Commissioner Smeiles noted that the Board of Commissioners intends to reconfigure the courthouse lot to include the area vacated by the Educational Services Center, which will add 15-20 parking spaces.

The Board agreed that the new Adult Probation employees should be parked in the F Lot.

2. Discussion - safety concerns at the Justice Center. The Board of Commissioners agreed to send a letter to the Sheriff regarding these issues.

3. Gates at Spruce & Prospect parking lot
The Board of Commissioners agreed to approve the city of Ravenna's June 30, 2008 request that the gated lot on the corner of Spruce and Prospect Streets behind the Riddle Block building be left open after 6:00 PM and on weekends, noting that they will try this temporarily and then revisit the issue/Journal Entry.
4. Antenna – Ravenna Courthouse
The Board of Commissioners authorized Jon Barber to contact Rick Patterson regarding the City's request to put their antenna on the Courthouse roof. Jon Barber believes it is a non-issue since they only want to put a radio on an existing tower.

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INTERNAL SERVICES

Present: JoAnn Townend

DISCUSSION

1. The Director discussed the Senior Center Project and presented the following change orders:
 - a. Change Order 1; additional \$1,063.75 for the ext. of electrical boxes/Journal entry
 - b. Change Order 2; additional \$2,611.45 for the purchase and installation of five (5) smoke detectors/Journal entry
 - c. Change Order 3; addition of \$18,887.00 for the construction of a new six inch (6”) fire line/ Hold for an October 14th Commissioners’ meeting

Commissioner Smeiles noted that he talked to Mark Frisone regarding this change order and they agreed not to move forward this portion of the project.

The architect Rick Hawksley believes that the water line is necessary for fire suppression, although it was not included in the plans.

Commissioner Frederick stated that our contractors need to be more diligent when creating plans. She added that the county should not pay the entire amount, should we have to move forward.

The Board of Commissioners agreed to meet with Rick Hawksley and his engineer to discuss this ASAP before the Board contacts the Mayor.

2. Commissioner Frederick noted that the Regional Planning Commission is having leaking issues with their newly repaired roof.
3. The Director discussed the comparison of the Ravenna natural gas pricing with that of the CCAO. Ravenna is set at \$9.893 per MCF through October 2009; The CCAO's rate fluctuates each month having been as low as \$6.9144 in September 2007 and as high as \$14.68 in June 2008. During the winter months in 2007, the average cost was \$9.33 per MCF/Bring back when Commissioner Keiper is attending.

4. The Director recommended the use of a reverse auction to lease two (2) vehicles for the Department of Job and Family Services/No action required
5. JoAnn Townend advised that the Commissioners' new vehicle has been delivered. The Board agreed that the Taurus should be added to the pool of vehicles.
6. The Director noted that the Water Resources wants to get rid of motors, excavator bucket, tool boxes etc. and JoAnn Townend does not want the items stored at the Motor Pool, since they are trying to clean up that area. JoAnn Townend is meeting a scrap dealer at the Records Center and will include these Water Resources item in the proposal to sell. She intends to get three quotes.

JoAnn Townend to allow the Townships to look at the Water Resources items to determine if they have any need for the items before selling them.
7. The Board of Commissioners agreed that JoAnn Townend should invoice the Airport for their 2007 Audit charge.
8. Mark Ferguson of Four Points advises that the City of Kent will not allow gravel parking lots. The city wants the county to plant grass at the site. The Board of Commissioners agreed to lay top soil and plant grass.

RESOLUTIONS

1. Enter into amendment no. 1 with Mobile Meals to provide Title XX meals for JFS./08-1010
2. Enter into amendment no. 2 with CAC for Title XX Home Repairs & Energy services for JFS./08-1011
3. Enter into amendment no. 2 with CAC for Title XX Utility Assistance Services for JFS./08-1012
4. Enter into amendment no. 1 with Family & Community Services to provide Title XX Youth related services (Art's Alive) for JFS./08-1013
5. Enter into amendment no. 2 with Family & Community Services to provide Substance abuse services for eligible recipients of JFS./08-1014
6. Enter into amendment no. 3 with Family & Community Services to provide "Fast Track" In-Home Intervention Services for JFS./08-1015
7. Enter into amendment no. 1 with Townhall II to provide Child & Adult Emergency Reporting services for JFS./08-1016
8. Enter into amendment no. 1 with Townhall II to provide Title XX Substance Abuse services for JFS./08-1017
9. Enter into amendment no. 1 with the Portage County Senior Services Center to provide Title XX Recreation Services./08-1018
10. Enter into amendment no. 2 with Children's Advantage to provide Family Team Meeting Facilitator Services for JFS./08-1019
11. Enter into amendment no. 3 with Children's Advantage to provide Step-Down program services./08-1020
12. Enter into amendment no. 2 with Family & Community Services to provide Senior Track Case Management Services./08-1021
13. Award the bid and enter into an agreement with Terreri & Sons, Inc. for the Windham – Maple Grove Sidewalk Project./08-1022
14. Set the bid date electronic monitoring for the Portage County Adult Probation office./08-1023
15. Enter into an agreement with CDW Direct to provide all Cisco hardware & software for the Prosecuting Attorney's voice project (voice over internet protocol communications system – Voice Over IP)./08-1024

The Director noted that this purchase is for the newest technology for telephone lines being run on computer lines with a high front-load cost but will cut down on the number of lines needed. The funds are available in the equipment line of the approved budget.

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JOB & FAMILY SERVICES

Present: Anita Herington

- I. The Director advised that the planned state budget cuts will be large at 4.75% with a bigger cut planned in January 2009. She does not have firm numbers yet.
- II. The Director presented several articles printed in the Record-Courier recently. She also noted that the Harrels will be honored at the October 11th Fall Fest for providing 35 years of foster family car service in Portage County.

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HUMAN RESOURCES

Present: Interim Director Jim Manion, JFS Director Anita Herington

11:17 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Maureen T. Frederick**, seconded by **Christopher Smeiles** that the Board of Commissioners move into executive session to consider several employment issues and a hiring issue. **Also present: Interim Human Resources Department Director Jim Manion and JFS Director Anita Herington.** Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea.

11:31 AM Upon conclusion of the above referenced discussion, it was moved by **Maureen T. Frederick**, seconded by **Christopher Smeiles** that the Board of Commissioners moves out of executive session. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners took no action.

- 1. The Board of Commissioners authorized the offering of flu and pneumonia shots to County employees/Journal Entry.
- 2. The Board of Commissioners authorized the 2009 Open Enrollment for health benefits beginning November 1, 2008 - December 31, 2008/Journal Entry
- 3. The team is interviewing six candidates for the Human Resources Department Director and will bring back a recommendation to the Board of Commissioners
- 4. Kerry Macomber sick and vacation payout request. Payroll advises that she is still on the books and must be terminated immediately/Journal Entry.
- 5. Commissioner Smeiles noted that it is important to have proper coordination with the Board of Elections for the upcoming election. Lighting issues for poll workers etc. Jim Manion noted that the Board of Elections is very busy already with voters. Staff should accommodate the Board of Elections' needs.

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RESOLUTION No. 08-1006 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on October 9, 2008 in the total payment amount of **\$334,486.42 for Funds 0001-8391** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1007 - RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on October 9, 2008 in the total payment amount as follows:

1. \$134,449.79 for Medical Mutual Claims-Fund 7101; and
2. \$735.00 to MHM Resources, Inc for Administration Fees for Medical Mutual; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, October 10, 2008	\$ 134,449.79
Wire Transfer on Friday, October 10, 2008	\$ 735.00

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were

in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1008 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor’s Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor’s Office:

10/08/08	600	\$ 205.39
10/08/08	468	288.73
10/08/08	467	1,320.00
Total		\$ 1,814.12

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1009 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor’s Office, the Portage County Auditor’s Office, and the Portage County Prosecutor’s Office, and

WHEREAS, a listing of expenditures, attached hereto as Exhibit “A” and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$8,850.53** as set forth in Exhibit “A” dated **October 9, 2008** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1010 - RE: ENTER INTO AMENDMENT NO. 1 BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND MOBILE MEALS, INC. TO PROVIDE TITLE XX MOBILE MEAL SERVICES.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20080232 (the “Original Contract”) on February 26, 2008 by Resolution No. 08-0154 to provide Title XX Mobile Meals Services; and

WHEREAS, the parties desire to amend the Original Contract to continue such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into Amendment No. 1 between the Board of Commissioners on behalf of the Department of Job & Family Services and Mobile Meals, Inc. to extend the agreement one (1) additional year from October 1, 2008 to September 30, 2009; and be it further

RESOLVED, Mobile Meal Services shall be rendered at a rate no more than Seven and 00/100 dollars (\$7.00) per meal not to exceed two hundred eighty-five (285), and that the total amount of this Agreement shall not exceed One thousand nine hundred ninety-five and 00/100 dollars (\$1,995.00); and be if further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1011 - RE: ENTER INTO AMENDMENT NO. 2 BETWEEN THE BOARD OF COMMISSIONERS, THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND COMMUNITY ACTION COUNCIL OF PORTAGE COUNTY, INC. TO PROVIDE HOME REPAIR & ENERGY EFFICIENCY SERVICES.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20070400 (the "Original Contract") on October 23, 2007 by Resolution No. 07-1015 to provide Home Repair & Energy Efficiency Services for citizens under the Adult Protective Service, who are residents of Portage County; and

WHEREAS, an Amendment No. 1 was entered into on April 3, 2008 through Resolution No. 08-0289; and

WHEREAS, the parties desire to amend the Original Contract to continue such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into Amendment No. 2 between the Board of Commissioners, the Department of Job & Family Services and Community Action Council of Portage County, Inc. to extend the agreement one (1) additional year from October 1, 2008 to September 30, 2009; and be it further

RESOLVED, Home Repair & Energy Efficiency Services shall be rendered at a unit rate not to exceed more than Five thousand and 00/100 dollars (\$5,000.00) per client in a twelve (12) month period,

plus a fixed rate of fifteen percent (15%), or a maximum of Seven hundred fifty and 00/100 dollars (\$750.00), in administrative fees per household; and be it further

RESOLVED, that the total amount of this Agreement shall not exceed Seventy-five thousand and 00/100 dollars (\$75,000.00); and be if further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1012 - RE: ENTER INTO AMENDMENT NO. 2 BETWEEN THE BOARD OF COMMISSIONERS, THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND COMMUNITY ACTION COUNCIL OF PORTAGE COUNTY, INC. TO PROVIDE UTILITY ASSISTANCE SERVICES.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20070402 (the "Original Contract") on October 23, 2007 by Resolution No. 07-1016 to provide Utility Assistance Services for citizens under the Adult Protective Service, who are residents of Portage County; and

WHEREAS, an Amendment No. 1 was entered into on April 3, 2008 through Resolution No. 08-0290; and

WHEREAS, the parties desire to amend the Original Contract to continue such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into Amendment No. 2 between the Board of Commissioners, the Department of Job & Family Services and Community Action Council of Portage County, Inc. to extend the agreement one (1) additional year from October 1, 2008 to September 30, 2009; and be it further

RESOLVED, Utility Assistance Services shall be rendered at a unit rate not to exceed more than Eight hundred forty and 00/100 dollars (\$840.00) per client in a twelve (12) month period for gas, electric and water, plus a fixed rate of fifteen percent (15%), or a maximum of One hundred twenty-six and 00/100 dollars (\$126.00), in administrative fees per household; and be it further

RESOLVED, that the total amount of this Agreement shall not exceed Twenty-five thousand and 00/100 dollars (\$25,000.00); and be if further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this

Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1013 - RE: ENTER INTO AMENDMENT NO. 1 BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND FAMILY & COMMUNITY SERVICES, INC. TO PROVIDE TITLE XX YOUTH RELATED SERVICES (ART'S ALIVE).

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20070414 (the "Original Contract") on November 2, 2007 by Resolution No. 07-1067 to provide Title XX Youth Related Services titled Art's Alive; and

WHEREAS, the parties desire to amend the Original Contract to continue such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into Amendment No. 1 between the Board of Commissioners on behalf of the Department of Job & Family Services and Family & Community Services, Inc. to extend the agreement one (1) additional year from October 1, 2008 to September 30, 2009; and be it further

RESOLVED, Youth Related Services (Art's Alive) shall be rendered at a rate no more than Twenty-eight and 49/100 dollars (\$28.49) per hour/per client not to exceed one thousand three hundred thirty-four (1,334) units, and that the total amount of this Agreement shall not exceed Thirty-eight thousand five and 66/100 dollars (\$38,005.66); and be if further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1014 - RE: ENTER INTO AMENDMENT NO. 2 BETWEEN THE BOARD OF COMMISSIONERS, THE PORTAGE

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20060343 (the "Original Contract") on September 28, 2006 by Resolution No. 06-0859 to provide In Home Intervention Services ("Fast Track"); and

WHEREAS, an Amendment No. 1 was entered into on August 21, 2007 through Resolution No. 07-0792; and

WHEREAS, an Amendment No. 2 was entered into on October 2, 2007 through Resolution No. 07-0941; and

WHEREAS, the parties desire to amend the Original Contract to continue such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into Amendment No. 3 between the Board of Commissioners on behalf of the Department of Job & Family Services and Family & Community Services, Inc. to extend the Original Contract two (2) additional months from September 1, 2008 to October 31, 2008; and be it further

RESOLVED, that the parties mutually agree that services shall be rendered at a rate not to exceed One thousand eight hundred and 00/100 dollars (\$1,800.00) per family for a maximum of one hundred thirty-five (135) families, and that the annual service under this agreement shall not exceed Two hundred forty-three thousand and 00/100 dollars (\$243,000.00); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1016 - RE: ENTER INTO AMENDMENT NO. 1 BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND TOWNHALL II TO PROVIDE CHILD AND ADULT EMERGENCY REPORTING SERVICES.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20070413 (the "Original Contract") on November 2, 2007 by Resolution No. 07-1069 to provide Child and Adult Emergency Reporting Services; and

WHEREAS, the parties desired to amend the Original Contract to continue such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into Amendment No. 1 between the Board of Commissioners on behalf of the Department of Job and Family Services and Townhall II to extend the Original Contract two (2) additional months from September 1, 2008 to October 31, 2008; and be it further

RESOLVED, that the parties mutually agree to an increase of one thousand two hundred fifty (1,250) units at a unit rate of Four and 00/100 dollars (\$4.00) per hour, and that the annual service amount under this agreement shall not exceed Thirty-two thousand two hundred thirty-two and 00/100 dollars (\$32,232.00); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1017 - RE: ENTER INTO AMENDMENT NO. 1 BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND TOWNHALL II TO PROVIDE TITLE XX SUBSTANCE ABUSE SERVICES.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20070415 (the "Original Contract") on November 2, 2007 by Resolution No. 07-1068 to provide Title XX Substance Abuse Services; and

WHEREAS, the parties desire to amend the Original Contract to continue such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into Amendment No. 1 between the Board of Commissioners on behalf of the Department of Job & Family Services and Family & Community Services, Inc. to extend the agreement one (1) additional year from October 1, 2008 to September 30, 2009; and be it further

RESOLVED, Substance Abuse Services shall be rendered at a rate no more than Ninety-nine and 19/100 dollars (\$99.19) per hour for Assessment, not to exceed four (4) units; Eighty-seven and 76/100 dollars (\$87.76) per hour for Individual Counseling, not to exceed four (4) units; Thirty-nine and 63/100 dollars (\$39.63) per hour for Group Counseling, not to exceed eight (8) units; One hundred thirty-seven and 73/100 dollars (\$137.73) per hour for Intensive

Outpatient, not to exceed seven (7) units, and that the total amount of this Agreement shall not exceed Two thousand twenty-eight and 95/100 dollars (\$2,028.95); and be if further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1018 - RE: ENTER INTO AMENDMENT NO. 1 BETWEEN THE BOARD OF COMMISSIONERS, THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND THE PORTAGE COUNTY SENIOR SERVICES CENTER TO PROVIDE TITLE XX RECREATION SERVICES.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20070410 (the "Original Contract") on October 28, 2007 by Resolution No. 07-1042 to provide Title XX Recreation Services for senior citizens of Portage County; and

WHEREAS, the parties desire to amend the Original Contract to continue such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into Amendment No. 1 between the Board of Commissioners, the Portage County Department of Job & Family Services and the Portage County Senior Services Center to extend the agreement one (1) additional year from October 1, 2008 to September 30, 2009; and be it further

RESOLVED, that the parties agree that recreation services shall be rendered at a unit rate of no more than Twenty and 00/100 dollars (\$20.00) per exercise class for a maximum of two hundred fifty (250) units, and that the annual service amount shall not exceed Five thousand and 00/100 dollars (\$5,000.00); and be if further

RESOLVED, that the Portage County Senior Services Center agrees to provide the Portage County Department of Job & Family Services with an itemized invoice of all individuals receiving service each month on a signed original Department Roster of Services Delivered form, along with an original signed invoice from the instructor and class sign-in sheets no later than the fifth (5th) working day following the end of each month; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of

this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1019 - RE: ENTER INTO AMENDMENT NO. 2 BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND PORTAGE COUNTY CHILDREN'S SERVICES CENTER DBA CHILDREN'S ADVANTAGE TO PROVIDE FAMILY TEAM MEETING FACILITATOR SERVICES.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20060392 (the "Original Contract") by Resolution No. 06-1019 to provide independent facilitation of Family Team Meetings with families and providers to stabilize a family and prevent removal of children from their homes or reunite children in a more timely manner; and

WHEREAS, an Amendment No. 1 was entered into on October 23, 2007 through Resolution No. 07-1021; and

WHEREAS, the parties desire to amend the Original Contract to continue such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into Amendment No. 3 between the Board of Commissioners on behalf of the Department of Job & Family Services and Portage County Children's Services Center doing business as Children's Advantage to extend the Original Contract one (1) additional month from October 1, 2008 to October 31, 2008; and be it further

RESOLVED, that the parties mutually agree to increase the service units to one thousand nine hundred thirty-five (1,935) at a rate of Thirty-one and 13/100 dollars (\$31.13) per unit, or Four thousand nine hundred forty-nine and 67/100 dollars (\$4,949.67), and that the annual service amount under this agreement shall not exceed Sixty thousand two hundred thirty-six and 55/100 dollars (\$60,236.55); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

* * * * *

RESOLUTION No. 08-1020 - RE: ENTER INTO AMENDMENT NO. 3 BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND PORTAGE COUNTY CHILDREN'S SERVICES CENTER DBA CHILDREN'S ADVANTAGE TO PROVIDE STEP-DOWN PROGRAM SERVICES.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20060348 (the "Original Contract") on September 28, 2006 by Resolution No. 06-0861 to provide residential step-down services to children in need of transition from residential treatment centers to their homes or a less restrictive setting; and

WHEREAS, an Amendment No. 1 was entered into on October 23, 2007 through Resolution No. 07-0969; and

WHEREAS, an Amendment No. 2 was entered into on August 26, 2008 through Resolution No. 08-0850; and

WHEREAS, the parties desire to amend the Original Contract to continue such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into Amendment No. 3 between the Board of Commissioners on behalf of the Department of Job & Family Services and Portage County Children's Services Center doing business as Children's Advantage to extend the Original Contract one (1) additional month from October 1, 2008 to October 31, 2008; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

* * * * *

RESOLUTION No. 08-1021 - RE: ENTER INTO AMENDMENT NO. 2 BETWEEN THE BOARD OF COMMISSIONERS, THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND FAMILY & COMMUNITY SERVICES, INC. TO PROVIDE SENIOR TRACK CASE MANAGEMENT SERVICES.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20070419 (the “Original Contract”) on November 6, 2007 by Resolution No. 07-1064 to provide Senior Track Case Management Services for senior citizens under Adult Protective Services, who are residents of Portage County; and

WHEREAS, an Amendment No. 1 was entered into on September 23, 2008 through Resolution No. 08-0928; and

WHEREAS, the parties desire to amend the Original Contract to continue such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into Amendment No. 2 between the Board of Commissioners, the Department of Job & Family Services and Family & Community Services, Inc. to extend the agreement one (1) additional year from October 1, 2008 to September 30, 2009; and be it further

RESOLVED, Senior Track Case Management Services shall be rendered at a rate no more than Sixty-one and 18/100 dollars (\$61.18) per hour not to exceed two thousand two hundred six and three quarters (2,206.75) units; and be it further

RESOLVED, that the total amount of this Agreement shall not exceed One hundred thirty-five thousand eight and 97/100 dollars (\$135,008.97); and be if further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1022 - RE: AWARD THE BID AND ENTER INTO AN AGREEMENT WITH THE PORTAGE COUNTY BOARD OF COMMISSIONERS AND TERRERI & SONS, INC. FOR THE WINDHAM – MAPLE GROVE SIDEWALK PROJECT.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, ten (10) contractors and Two (2) plan houses requested specifications for the Windham – Maple Grove sidewalk project; and

WHEREAS, on September 26, 2008, the Portage County Internal Services Department received seven (7) bids. The lowest and best bid was received from Terreri & Sons, Inc. in the amount of Thirty six thousand and 00/100 dollars (\$36,000.00); now therefore be it

RESOLVED, that the Portage County Board of Commissioners does hereby award the bid and shall enter into an agreement with Terreri & Sons, Inc. in the amount of Thirty six thousand and 00/100 dollars (\$36,000.00); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1023 - RE: APPROVE SPECIFICATIONS AND SET THE BID DATE FOR ELECTRONIC MONITORING FOR THE PORTAGE COUNTY ADULT PROBATION OFFICE

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that the bid specifications for receiving bids for electronic monitoring for the Portage County Adult Probation Office be and hereby are approved; and be it further

RESOLVED, that sealed bids, therefore, will be accepted by the Portage County Director of Internal Services, 7th floor, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 3:00 p.m., E.S.T. on November 7, 2008; and be it further

RESOLVED, that the notice of receiving bids shall be published in the Record Courier on October 17, 2008, on the County's website and a copy thereof be posted on the bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

* * * * *

RESOLUTION No. 08-1024 - RE: ENTER INTO AN AGREEMENT BETWEEN THE BOARD OF COMMISSIONERS AND CDW DIRECT LLC TO PROVIDE ALL CISCO HARDWARE AND SOFTWARE FOR THE PROSECUTING ATTORNEY'S VOICE PROJECT.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, Portage County desires to implement a voice over internet protocol communications system at the Portage County Prosecuting Attorney's new offices; and

WHEREAS, the Cisco hardware and software pricing for this project is provided through Ohio State Term Schedule 533110-3; and

WHEREAS, CDW Direct LLC is an authorized dealer by the State of Ohio of Cisco hardware and software and desires to provide such service to Portage County; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an Agreement between the Board and CDW Direct LLC, 200 N. Milwaukee Ave., Vernon Hills, IL 60061 to provide all Cisco hardware and software for the Prosecuting Attorney's voice project at the amount not to exceed Sixty seven thousand, seven hundred eighty-eight and 38/100 dollars (\$67,788.38); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;
* * *

RESOLUTIONS
Thursday, October 9, 2008

1. Approval of Meeting Minutes from the October 7, 2008 regular Board Meeting as presented.
2. Approve the Bills as presented by the County Auditor and reviewed by the Internal Auditor./08-1006
3. Approve the wire transfer as presented by the County Auditor./08-1007
4. Approve the Journal Vouchers as presented by the County Auditor./08-1008
5. Approve the Then & Now as presented by the Portage County Auditor./08-1009

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INVITATIONS/MEETING NOTICES

October 9, 2008

1. Notice of the October 7, 2008 Brimfield Area Chamber of Commerce meeting at Cherokee Park at 6:00 PM.
2. Invitation from the Portage Park District to attend and speak on behalf of the County at the PORTAGE Hike and Bike Trail dedication of the trail between Lake Rockwell Rd. and Crain Ave in Kent on Saturday, November 1, 2008, 10:00 AM.

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INCOMING CORRESPONDENCE

DISCUSSION

October 9, 2008

1. October 1, 2008 email from Lake County Commissioners' Clerk Amy Elszasz requesting confirmation of the re-appointment of Keith Evans to the NEOCAP Facility Governing Board, effective November 10, 2008.

The five Boards of Commissioners (Ashtabula, Geauga, Lake, Portage, and Trumbull Counties) must agree on three appointees to this governing board.

Jim Corfman of NEOCAP provided the current list of board members.

Resolution required, should the Board of Commissioners agree to the re-appointment/Bring back on October 14th.

2. Does the Board of Commissioners want to attend the CCAO Annual Winter Conference in Columbus Sunday, December 7 through Wednesday December 10, 2008 t/Bring back on October 14th.
3. Does the Board of Commissioners want to pay the 2009 NACo County Membership Dues of \$3,161.00?/Journal Entry
4. October 6, 2008 email from State Auditor Gary Alger to the Portage County Regional Airport regarding the cost of the 2007 audit/Information only.

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JOURNAL ENTRIES

October 9, 2008

1. The Board of Commissioners received the Weekly Report for the week ending October 5, 2008, as presented by the Portage County Dog Warden. The Board of Commissioners acknowledged the receipt of \$500 in Court Donations.
2. The Board of Commissioners received the Portage County Veterans Service Office Quarterly Report for July – September 2008, as presented by Robert Park, Director/Service Officer.

3. The Board of Commissioners authorized payment of the October 3, 2008 invoice for \$3,374.10 from Johnson Miller & Schmitz, LLP for representation in various Portage County labor matters.
4. Board of Commissioners' authorization requested to allow use of the Courthouse Lawn on Friday, October 31, 2008 from 5:30-9:00 PM for a Halloween Family Night as requested by the Ravenna Area Chamber of Commerce.
5. The Board of Commissioners acknowledged receipt of the Portfolio Report for September 2008 as presented by the Portage County Treasurer's Office.

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REFERRED
October 9, 2008

1. October 3, 2008 memo from the Ohio Board of Building Standards regarding the November 7, 2008 public hearing to hear comment on Amendment Group 6 of the Residential Code of Ohio and Amendments Group LXXXI of the Ohio Building Codes. Forwarded to Portage County CBO Wrentmore for review and comment.
2. Confidential notice from the Tenth District Court of Appeals in Franklin County regarding Ohio Industrial Commission Case Number 08APD-10-863. Forwarded to the Human Resources Department and Prosecutor's Office.
3. September 29, 2008 memo from Dawn Carpenter, regarding Workforce Connection. Forwarded to Job and Family Services Director Anita Herington.

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INFORMATION ONLY
October 9, 2008

1. The Board of Commissioners received the September 30, 2008 notice from IGS Energy regarding available quotes for natural gas.

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Journal Entry
October 9, 2008

Motion by Maureen T. Frederick, seconded by Christopher Smeiles to approve the following actions:

1. The Board of Commissioners acknowledged the receipt of the Weekly Report for the week ending October 5, 2008, as presented by the Portage County Dog Warden. The Board of Commissioners acknowledged the receipt of \$500 in Court Donations.
2. The Board of Commissioners acknowledged the receipt of the Portage County Veterans Service Office Quarterly Report for July – September 2008, as presented by Robert Park, Director/Service Officer.
3. The Board of Commissioners authorized payment of the October 3, 2008 invoice for \$3,374.10 from Johnson Miller & Schmitz, LLP for representation in various Portage County labor matters.

4. The Board of Commissioners authorized use of the Portage County Courthouse Lawn on Friday, October 31, 2008 from 5:30-9:00 PM for a Halloween Family Night as requested by the Ravenna Area Chamber of Commerce. The Board further agreed to waive the \$1.00 fee for this event. Forward to the Internal Services Director to process.
5. The Board of Commissioners acknowledged the receipt of the Portfolio Report for September 2008, as presented by the Portage County Treasurer.
6. The Board of Commissioners authorized payment of the 2009 NACo County Membership Dues of \$3,161.00.
7. The Board of Commissioners signed the Personnel Action form acknowledging the resignation of Cody LaRusso as a Social Service Worker 3 for the Portage County Department of Job and Family Services effective October 1, 2008, as presented by the Human Resources Department and approved by the Department of Job and Family Services Director Anita Herington.
8. The Board of Commissioners signed the Personnel Action Form authorizing the full time permanent hire of Vanessa Gyoker as an Income Maintenance Aide 2 (replacing Catherine Shipp) for the Portage County Department of Job & Family Services, as presented by Human Resources Department and approved by Department of Job & Family Services Director Anita Herington. The Board of Commissioners notes that this hire is contingent upon the applicant passing a pre-employment physical and drug screen.
9. The Board of Commissioners approved the following Personnel Requisitions, as presented by the Portage County Human Resources Department and approved by Department of Job & Family Services Director Anita Herington:

DEPARTMENT	JOB TITLE	GRADE	ACTION
Job & Family Services	Social Service Worker 3 Assessment (Replacing Cody LaRusso)	JFS J	Post Internally and Externally

10. The Board of Commissioners accepted the recommendation of Internal Services Director JoAnn Townend and approved the following change orders for the Senior Center Project:
 - a. Change Order 1 for an additional \$1,063.75 for the extension of electrical boxes
 - b. Change Order 2 for an additional \$2,611.45 for the purchase and installation of five (5) smoke detectors
11. The Board of Commissioners authorized the Director of Security to issue a key fob to State Auditor Gary Alger to allow state auditor employees access to the Portage County Administration Building on Monday, October 13, 2008 when the county offices are closed.
12. The Board of Commissioners agreed to sign the Payroll Change Authorization Form terminating former Executive Assistant Kerry Macomber from County employ, effective May 5, 2008, as presented by the Human Resources Department.
13. The Board of Commissioners authorized the Human Resources Department to advertise the Director of Nursing vacancy at The Woodlands at Robinson, as recommended by Interim Human Resources Department Director Jim Manion.

