

Thursday, October 30, 2008

The Board of County Commissioners met in regular session on **Thursday, October 30, 2008 at 9:20 AM** with the following members present:

Christopher Smeiles

Charles W. Keiper II

Maureen T. Frederick

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It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick to approve the meeting minutes of the October 28, 2008 meeting. All in favor, motion carries

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Also attending throughout the day: Mike Sever, Record-Courier

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INTERNAL SERVICES

Present: JoAnn Townend

DISCUSSION

Project updates

1. Child Health Clinic Area – The WIC clinic has indicated an interest in obtaining the area being vacated by the Child Health Services. JFS Director Anita Herington would like to have space in that area on Wednesdays each week for a Health Department immunization clinic. JoAnn Townend to work with Nancy Dailey to determine if her grant funds could support a rent increase.
2. JoAnn Townend noted that the Commissioners had decided that the Board only wanted to keep one county car for their use; Commissioner Keiper has reiterated his desire to have a county car exclusively for his use. Commissioner Keiper noted that he also wants to purchase cars that run on natural gas. JoAnn Townend responded that the cars were ordered from the state in March and in June the county was notified that the state could not fill the order and offered the 2009 model at 2008 prices. Ms. Townend will get the option of natural gas vehicles for each future purchase. Commissioner Frederick asked how many cars would be ordered that use natural gas? JoAnn Townend responded that six were ordered in March this year. JoAnn Townend will check with the Motor Pool Director to see if staff is able to work on these kinds of vehicles. The Board of Commissioners agreed that the new Ford will be used exclusively by Commissioner Keiper and staff will use a Taurus that will be assigned to the Commissioners.

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RESOLUTIONS

1. Award bid and enter into a contract with Atec Construction Inc. for the alterations of the Economic Development office./08-1084
2. Enter into amendment #2 with Emerald Transportation for transportation services for JFS. (increases current contract by \$25,000.00)/08-1085
3. Enter into amendment #3 with Emerald Transportation for Title XX transportation services. (extends agreement through 9/30/09)/08-1086

4. Enter into amendment #3 with Family & Community Services for Title XX transportation services. (extends agreement through 9/30/09)./08-1087
5. Set proposal date for Qualifications for mental health consultation services for the help me grow program./08-1088
6. Set proposal date for financial management consulting services for JFS./08-1089
7. Enter into amendment #2 with Coleman Professional Services for inmate psychological services. (extends agreement through 12/31/08)/08-1090

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HUMAN RESOURCES

Present: Jim Manion

1. As the Board of Commissioners requested, Mr. Manion presented the information regarding which Commissioners' Department Directors receive a car allowance of \$350/month. He added that there is currently no policy in place and these are the only four countywide who receive this allowance. Jim Manion to investigate if other counties have policies in place. Commissioner Frederick asked Mr. Manion how often the Directors use their own vehicles.
2. Mr. Manion noted that he presented his solution for the Prosecutor's staff parking upon the move uptown, which the Board of Commissioners approved. Commissioner Smeiles noted that he asked the Methodist Church if they would be interested in leasing some parking spaces to the county until the lot configuration can be completed.
3. Mr. Manion advised the Board of Commissioners that a Kent State University student has asked for permission to ride along with Dog Warden as part of his studies. The student has signed a release, which was prepared in-house and verbally approved by Attorney Marsilio/Journal entry.

10:10 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Charles W. Keiper II**, seconded by **Maureen T. Frederick** that the Board of Commissioners move into executive session to consider Employment issues, Health Benefit issues, and union negotiation issues. **Also present: Interim Human Resources Department Director Jim Manion.** Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

10:40 AM Upon conclusion of the above referenced discussion, it was moved by **Charles W. Keiper II** seconded by **Maureen T. Frederick** that the Board of Commissioners moves out of executive session. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners took no action.

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RESOLUTION No. 08-1075 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on October 30, 2008 in the total payment amount of **\$662,335.77 for Funds 0001-8391** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1076 - RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on October 30, 2008 in the total payment amount as follows:

- 1. \$84,299.72 for Medical Mutual Claims-Fund 7101; and
- 2. \$5,448.37 MHM Resources, Inc for processing claims for Medical Mutual; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor’s Office:

Wire Transfer on Friday, October 31, 2008	\$ 84,299.72
Wire Transfer on Friday, October 31, 2008	\$ 5,448.37

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were

in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1077 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor’s Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor’s Office:

10/30/08	1556	\$ 28,459.00
10/30/08	1551	28,459.00
10/30/08	1549	4,917.79
10/30/08	1547	3,917.00
10/30/08	1544	11,724.15
Total		\$ 77,476.94

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1078 - RE: ACCEPTANCE OF THEN AND NOW

Department of Job & Family Services, identifying specific and expanded Title XX activities as the focus for contract awards effective July 1, 2009 through June 30, 2011; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby certify that the Portage County Department of Job & Family Services complied with Chapter 5108 of the Ohio Revised Code in creating the Title XX County Profile; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1080 - RE: CASH ADVANCE - FROM FUND 0001, GENERAL FUND TO FUND 1165, HOMELAND SECURITY B (SHSP)

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, Fund 1165 is in need of interim cash until grant revenues are received; now therefore be it

RESOLVED, that the following cash advance be made in the amount of \$ 7,000.00:

FROM:
0001, GENERAL FUND
ORGCODE - 00100009
Debit Expense Account
Object 920000 – Advance Out \$ 7,000.00

TO:
HOMELAND SECURITY B (SHSP)
ORGCODE - 11659302
Credit Revenue Account
Revenue Source 290000 – Advance In \$ 7,000.00

and be it further

RESOLVED, that the cash advance will be repaid to the General Fund when grant revenue is received, and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Homeland Security and Emergency Management Agency and the Department of Budget & Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea;	Charles W. Keiper II, Yea;	Maureen T. Frederick, Yea;
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RESOLUTION No. 08-1081	-	RE: CASH ADVANCE - FROM FUND 0001, GENERAL FUND TO FUND 1166, EMPG Homeland Security Grant

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, Fund 1166 is in need of interim cash until grant revenues are received, and

WHEREAS, the EMA Director submitted a reimbursement request to the state, which has not been received; now therefore be it

RESOLVED, that the following cash advance be made in the amount of \$ 8,000.00:

FROM:
0001, GENERAL FUND
ORGCODE- 00100009
Debit Expense Account
Object 920000 - Advances-Out \$ 8,000.00

TO:
1166, EMPG HOMELAND SECURITY GRANT
ORGCODE -11669302
Credit Revenue Account
Revenue Source 290000 - Advances-In \$ 8,000.00

and be it further

RESOLVED, that the advance will be repaid to the General Fund by December 31, 2008 with anticipated revenue received from grant funds, and be it further

RESOLVED,

that the County Auditor is hereby requested to make said cash advance by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Homeland Security and Emergency Management Agency and the Department of Budget & Financial Management, and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1082

RE: AMENDMENT TO THE GENERAL FUND 2008
ANNUAL APPROPRIATION RESOLUTION
NO. 07-1208 ADOPTED DECEMBER 18, 2007

It was moved by Charles W. Keiper II, second by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2008 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below,

		<i>Increase</i>	<i>Decrease</i>
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Fund: 0001	General Fund		
	010 Commissioners Other		
00107	Commissioner Other OE	0	1,303
	MEMO TOTAL	<u>\$ -</u>	<u>\$ 1,303</u>
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Note:	Upgrade Computer		
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	020 Building Regulation Inspection		
00204	Building Regulation Insp CS	10,000	0
0020E	Building Regulation Part Time	0	10,000
	MEMO TOTAL	<u>\$ 10,000</u>	<u>\$ 10,000</u>
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Note:	Transfer to Contract Services Line		
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	903 Veterans Services Commission		
09035	Veterans Services MS	9,200	0
09036	Veterans Services CO	0	9,200
	MEMO TOTAL	<u>\$ 9,200</u>	<u>\$ 9,200</u>
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Note:	Reallocation to 7 Computers		
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	913 Budget Commission		
09135	Budget Commission MS	1,303	0
	MEMO TOTAL	<u>\$ 1,303</u>	<u>\$ -</u>
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Note:	Upgrade Computer		
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	TOTAL MEMO BALANCE ALL AMENDMENTS	<u>\$ 20,503</u>	<u>\$ 20,503</u>

and be it further,

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further,

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

RESOLUTION No. 08-1083

RE: AMENDMENT TO THE NON GENERAL FUND
2008 ANNUAL APPROPRIATION RESOLUTION
NO 07-1209 ADOPTED DECEMBER 18, 2007

It was moved by Charles W. Keiper II, second by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2008 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below,

		<i>Increase</i>	<i>Decrease</i>
Fund: 1001	Certificate Of Title Administr		
	<i>500 Clerk of Courts</i>		
10014	Certificate Of Title Admin CS	0	1,700
10015	Certificate Of Title Admin MS	1,700	0
	MEMO TOTAL	<u><u>\$ 1,700</u></u>	<u><u>\$ 1,700</u></u>

Note: Projected Need

Fund: 4010	Prosecutor's Building		
	<i>012 Central Purchasing Services</i>		
40105	Prosecutor's Building MS	14,169	0
40106	Prosecutor's Building CO	0	14,169
	MEMO TOTAL	<u><u>\$ 14,169</u></u>	<u><u>\$ 14,169</u></u>

Note: Correct Object Code

TOTAL MEMO BALANCE FOR ALL FUNDS	<u><u>\$ 15,869</u></u>	<u><u>\$ 15,869</u></u>
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and be it further,

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further,

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1084 - RE: AWARD AND ENTER INTO CONTRACT WITH ATEC CONSTRUCTION INC. FOR THE ALTERATIONS OF THE PORTAGE COUNTY ECONOMIC DEVELOPMENT OFFICE.

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, Eighteen (18) contractors and four (4) plan houses picked up specifications for the alterations of the Portage County Economic Development Office; and

WHEREAS, On October 15 the Portage County Internal Services Department received ten (10) bids; and

WHEREAS, upon review of the bids received, it is the recommendation of the Portage County Director of Internal Services and architect that the bid of Atec Construction Inc. be accepted as the lowest and best bid received; now therefore be it

RESOLVED, that the Board of Commissioners hereby agrees to accept and award the bid of Atec Construction Inc. for alterations of the Portage County Economic Development Office at a cost not to exceed One hundred fifty four thousand, one hundred and 00/100 dollars (\$154,100.00); and be it further

RESOLVED, That the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1085 - RE: ENTER INTO AMENDMENT NO. 2 BETWEEN THE BOARD OF COMMISSIONERS, THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND EMERALD TRANSPORTATION TO PROVIDE TRANSPORTATION SERVICES.

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20070437 (the "Original Contract") on December 27, 2007 by Resolution No. 07-1196 to provide Transportation Services to eligible recipients of Portage County; and

WHEREAS, an Amendment No. 1 was entered into on May 27, 2008 through Resolution No. 08-0418; and

WHEREAS, the parties desire to amend the Original Contract to continue such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into Amendment No. 2 between the Board of Commissioners, the Department of Job & Family Services and Emerald Transportation to increase the amount of the agreement by Twenty-five thousand and 00/100 dollars (\$25,000.00) and that the annual service under this agreement shall not exceed One hundred forty-eight thousand five hundred and 00/100 dollars (\$148,500.00); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1086 - RE: ENTER INTO AMENDMENT NO. 3 BETWEEN THE BOARD OF COMMISSIONERS, THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND EMERALD TRANSPORTATION TO PROVIDE TITLE XX TRANSPORTATION SERVICES.

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20070436 (the "Original Contract") on December 27, 2007 by Resolution No. 07-1197 to provide Title XX Transportation Services for eligible recipients of Portage County; and

WHEREAS, an Amendment No. 1 was entered into on May 27, 2008 through Resolution No. 08-0420; and

WHEREAS, an Amendment No. 2 was entered into on August 5, 2008 through Resolution No. 08-0671; and

WHEREAS, the parties desire to amend the Original Contract to continue such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into Amendment No. 3 between the Board of Commissioners, the Department of Job & Family Services and Emerald Transportation to extend the agreement one (1) additional year from October 1, 2008 to September 30, 2009; and be it further

RESOLVED, that the parties agree that transportation services shall be rendered at a rate of no more than Twenty-four and 32/100 dollars (\$24.32) per trip with an additional per mile charge of One and 25/100 dollars (\$1.25) per mile, and that a ten percent (10%) fuel surcharge will be added to the total per mile charge if fuel prices exceed Four and 50/100 dollars (\$4.50) per gallon; and be it further

RESOLVED, that Emerald Transportation will provide documentation from MapQuest or a comparable travel web site attesting to the per trip mileage, as well as monitor and enforce that clients served under this agreement are limited to two (2) months of transportation services in a twelve (12) month period; and be it further

RESOLVED, that the annual service amount shall not exceed Fifty thousand and 00/100 dollars (\$50,000.00); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1087

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RE: ENTER INTO AMENDMENT NO. 3 BETWEEN THE BOARD OF COMMISSIONERS, THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND FAMILY & COMMUNITY SERVICES, INC. TO PROVIDE TITLE XX TRANSPORTATION SERVICES.

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20070416 (the "Original Contract") on November 6, 2007 by Resolution No. 07-1066 to provide Title XX Transportation Services to eligible recipients of Portage County; and

WHEREAS, an Amendment No. 1 was entered into on May 27, 2008 through Resolution No. 08-0419; and

WHEREAS, an Amendment No. 2 was entered into on August 5, 2008 through Resolution No. 08-0670; and

WHEREAS, the parties desire to amend the Original Contract to continue such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into Amendment No. 3 between the Board of Commissioners, the Department of Job & Family Services and Family & Community Services, Inc. to extend the agreement one (1) additional year from October 1, 2008 to September 30, 2009; and be it further

RESOLVED, that the parties agree that transportation services shall be rendered at a rate of no more than Twenty-four and 32/100 dollars (\$24.32) per trip with an additional per mile charge of One and 25/100 dollars (\$1.25) per mile, and that a ten percent (10%) fuel surcharge will be added to the total per mile charge if fuel prices exceed Four and 50/100 dollars (\$4.50) per gallon; and be it further

RESOLVED, that Family & Community Services will provide documentation from MapQuest or a comparable travel web site attesting to the per trip mileage, as well as monitor and enforce that clients served under this agreement are limited to two (2) months of transportation services in a twelve (12) month period; and be it further

RESOLVED, that the annual service amount shall not exceed Fifteen thousand and 00/100 dollars (\$15,000.00); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1088

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RE:

SET PROPOSAL DATE FOR QUALIFICATIONS FOR MENTAL HEALTH CONSULTATION SERVICES FOR THE HELP ME GROW PROGRAM

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners and the Child Health Services Department have a need for mental health consultation services for the Help Me Grow program; now therefore be it

RESOLVED, that the proposal specifications for mental health consultation services for the Help Me Grow Program for the Portage County Commissioners, Child Health Department be and hereby are approved; and be it further

RESOLVED, that sealed proposals, therefore, will be accepted by the Portage County Director of Internal Services, 7th floor- room 701, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 3:00 p.m., E.S.T. on November 25, 2008; and be it further

RESOLVED, that the notice of receiving proposals shall be published in the Record Courier on November 5, 2008, a copy thereof be posted on the bulletin board of the Board forthwith and the County's website; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1089 - RE: SET REQUEST FOR PROPOSAL DATE FOR FINANCIAL MANAGEMENT CONSULTING SERVICES FOR THE PORTAGE COUNTY JOB & FAMILY SERVICES DEPARTMENT

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that the request for proposal specifications, for financial management consulting services for the Portage County Job & Family Services Department be and hereby are approved; and be it further

RESOLVED, that sealed proposals, therefore, will be accepted by the Portage County Director of Internal Services, 7th floor- room 701, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 3:00 p.m., E.S.T. on November 21, 2008; and be it further

RESOLVED, that the notice of receiving proposals shall be published in the Record Courier on November 5, 2008, a copy thereof be posted on the bulletin board of the Board and the County's website forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were

in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1090 - RE: ENTER INTO AMENDMENT NO. 2 BETWEEN THE BOARD OF COMMISSIONERS AND COLEMAN PROFESSIONAL SERVICES FOR INMATE PSYCHOLOGICAL SERVICES.

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, an agreement between the Board of Commissioners and Coleman Professional Services known as Portage County Contract No. 20070373 to provide a comprehensive professional consultation and psychiatric outreach program for all detainees within its physical control was entered into on September 25, 2007; and

WHEREAS, a month to month agreement is required until such time as long term services can be negotiated; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an Agreement between the Board and Coleman Professional Services at the agreed upon rate, not to exceed Three thousand six hundred eighty-two and 70/100 dollars (\$3,682,70) per month for the time period of November 1, 2008 to December 31, 2008; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1091 - RE: A RESOLUTION CALLING FOR AN IMPROVED NATIONAL RAIL POLICY FOR THE 21ST CENTURY.

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

- WHEREAS,** freight rail service is vital to the health of our nation’s economy, with major impacts on agriculture, forest products, utilities, and manufacturing, affecting consumer pocketbooks, as well as economic development and jobs; and
- WHEREAS,** shortcomings in the current national freight rail policy are jeopardizing the nation’s ability to ship commodities and products essential to the American economy, from coal to chemicals, paper to cement, grain to lumber; and
- WHEREAS,** this flawed and outdated policy raises serious questions about the ability of the major railroads to meet the nation’s transportation needs now and in the future; and
- WHEREAS,** this partial deregulation of the rail industry in 1980 resulted in the consolidation of forty Class I rail lines into four mega monopolies creating the greatest concentration of market power for the railroads since the early 1900’s; and
- WHEREAS,** today, American railroads are earning record profits and the Government Accountability Office recently found that “railroad industry’s financial health has improved substantially”; and
- WHEREAS,** the concentration of rail service among few carriers had led to more “captive shippers”, customers which one railroad as their only transportation option, and has led to dramatically increasing freight rail costs and poor services. American electric power companies have been forced to import coal to supplement inadequate deliveries of American coal; American manufacturers are losing out to foreign manufacturers who can move products into the U.S. more cheaply than many U.S. manufacturers can move them by rail; and American consumers are paying more for everything from electricity to bread to plastic products; and
- WHEREAS,** these concerns were confirmed by an October 2006 report of the Government Accountability Office entitled *“Freight Railroads: Industry Health Has Improved, But Concerns About Competition and Capacity Should Be Addressed”*; now, therefore, be it
- RESOLVED,** that the Portage County Board of Commissioners calls upon Congressman LaTourette and the United State Congress to support The Railroad Competition and Service Improvement Act of 2007 (H.R. 2125/S. 772) which would remove outdated federal regulatory barriers and extends the benefits of competition to American’s freight rail system; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

* * * * *

RESOLUTIONS

October 30, 2008

1. Approval of Meeting Minutes from the October 28, 2008 regular Board Meeting as presented.
2. Approve the Bills as presented by the County Auditor and reviewed by the Internal Auditor./08-1075
3. Approve the wire transfer as presented by the County Auditor./08-1076
4. Approve the Journal Vouchers as presented by the County Auditor./08-1077
5. Approve the Then & Now as presented by the Portage County Auditor./08-1078
6. Appointment to the Portage County MR/DD Board of Trustees. (See also incoming correspondence from Mr. Lehman)./Adopted 10-28-08
7. Approve the Title XX County Profile, effective July 1, 2009, for the Portage County Department of Job and Family Services./08-1079
8. The Department of Budget & Financial Management presents the following for Board consideration:
 1. Cash Advance Resolution from Fund 0001-1165 \$ 7,000/08-1080
 2. Cash Advance Resolution from Fund 0001-1166 \$ 8,000/08-1081
 3. Appropriation Resolution – General Fund/08-1082
 4. Appropriation Resolution – Non General Fund/08-1083

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INVITATIONS/MEETING NOTICES

October 30, 2008

1. Invitation from Wal-Mart Kent-Ravenna for the Re-Grand Opening ceremony, 7:30 AM on Wednesday, October 27, 2008.
2. Meeting notice for the NOPEC General Assembly Meeting, Thursday, November 13, 2008, at Independence Civic Center, 1:30 PM.
3. Meeting notice from AMATS for the Policy Advisory Subcommittee meeting on Thursday, November 13, 2008, 1:30 PM at Ohio Department of Transportation District 4 Headquarters.

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INCOMING CORRESPONDENCE

DISCUSSION

October 30, 2008

1. October 23, 2008 memo from Kathy Dillon, County Commissioners' Association of Ohio, regarding the County Commissioners' Association of Ohio Board of Trustee nomination form for 2009. Nomination must be submitted by Monday, November 3, 2008/Informartion only
2. October 24, 2008 correspondence from Mayor Kevin Poland, City of Ravenna, to Portage County Department of Economic Development Director Bill Ulik regarding economic development/Director Ulik to respond to the Board of Commissioners

3. October 27, 2008 e-mail from DuWayne Porter, regarding the RC&D appointment/Executive Assistant to contact the Soil & Water Conservation District to discuss this appointment.
4. October 27, 2008 e-mail from Charlene Badger, Executive Assistant, regarding the Commissioners' RC&D appointment/Board of Commissioners to consider at their January 2009 Organizational Meeting.
5. DRAFT RESOLUTION: The Board of Commissioners received a draft resolution calling for an improved National Rail Policy for the 21st Century as presented by Columbiana County Port Authority Board Member Michael Halleck/08-1091

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JOURNAL ENTRIES

October 30, 2008

1. Board of Commissioners' authorization requested to pay the October 27, 2008 Invoice for \$ 16,669.00 for reimbursement of cash match portion of Grant No. 2007-JG-D01-6467 that the Center paid into the County on October 16, 2008 for Grant Period January 1, 2008-December 31, 2008 as requested by Lucy Wagener, The Children's Advocacy Center. Documents reviewed by Carol Kurtz, Internal Auditor noting the reimbursement can be made at this time.
2. The Board of Commissioners received the Weekly Report of Kennel population for the week ending October 26, 2008 as presented by Dave McIntyre, Dog Warden. The Board of Commissioners acknowledged the receipt of \$740 in Court Donations.
3. The Board of Commissioners received the October 28, 2008 Amended Certificate of Estimated Resources for the year beginning January 1, 2008 as submitted by the Portage County Budget Commission (cc: Department of Budget & Financial Management).
4. In accordance to the Ohio Revised Code, the Board of Commissioners received a copy of the October 16, 2008 correspondence from DuWayne Porter, Portage County Combined General Health District to James DiPaola, Local Emergency Planning Committee, indicating the new representative on the Local Emergency Planning Committee will be Lloyd Groves, Portage County Health Department/Forward to the Office of Homeland Security & Emergency Management Director.

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REFERRED

October 30, 2008

1. October 24, 2008 correspondence from Michael Hiler, Ohio Department of Development, regarding Grant No. B-F-06-062-1. Referred to Internal Auditor, Department of Budget and Financial Management, and Grants Administrator.
2. October 24, 2008 correspondence from Michael Hiler, Ohio Department of Development, regarding Grant No. B-M-05-062-1. Referred to Internal Auditor, Department of Budget and Financial Management, and Grants Administrator.
3. October 25, 2008 correspondence from John Lehman, requesting appointment to the Portage County MR/DD Board of Trustees. Referred to Executive Assistant/08-1074 adopted 10-28-08
4. October 28, 2008 memo from Jon Barber, Office of Homeland Security and Emergency Management, including the FY08 Emergency Management Performance Grant (EMPG) Special Projects Equipment

Grant Award letter and a draft resolution to approve same. Referred to Grants Coordinator, Internal Auditor and Department of Budget and Financial Management.

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PLEASE ADD TO YOUR AGENDA

October 30, 2008

1. Board of Commissioners' authorization requested to approve the full time permanent hire of Eugene Davis as Water Treatment Superintendent (replacing Les Cross), effective December 12, 2008 for the Portage County Water Resources Department. The Board of Commissioners notes that this hire is contingent upon the applicant passing a pre-employment physical and drug screen./Journal Entry
2. Board of Commissioners' authorization requested to allow Director Jon Barber, Office of Homeland Security and Emergency Management to sign the Memorandum of Understanding for an emergency transfer agreement./Journal Entry

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INFORMATION ONLY

October 30, 2008

1. October 24, 2008 correspondence from Jason Segedy, AMATS, including a copy of the Congestion Management Process (CMP) Report.
2. October 27, 2008 e-mail from Carol Kurtz, Internal Auditor, regarding the Red Flag Rule.
3. October 27, 2008 correspondence from Anita Herington, Job and Family Services, to John Sniezek, Akron Community Health Resources, Inc., regarding services for the PF Department of Job and Family Services.
4. October 27, 2008 correspondence from Mark Frisone, Family & Community Services, thanking the Board for emergency funding for \$15, 000 for the Place of Peace supervised visitation and safe exchange.
5. October 29, 2008 correspondence from Jan Kreiner, Portage County Traumatic Brain Injury Clubhouse, regarding sponsorship opportunities.

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Journal Entry

October 30, 2008

Motion by Charles W. Keiper II, seconded by Maureen T. Frederick to approve the following actions:

1. The Board of Commissioners authorized payment of the October 27, 2008 Invoice for \$16,669.00 for reimbursement of the cash match portion for Grant No. 2007-JG-D01-6467 that the Advocacy Center paid into the County on October 16, 2008 for Grant Period January 1, 2008-December 31, 2008, as presented by Lucy Wagener, The Children's Advocacy Center. Documents reviewed by Carol Kurtz, Internal Auditor noting the reimbursement can be made at this time.
2. The Board of Commissioners acknowledged the receipt of the Weekly Report of Kennel population for the week ending October 26, 2008, as presented by Dave McIntyre, Dog Warden. The Board of Commissioners acknowledged the receipt of \$740 in Court Donations.

3. The Board of Commissioners acknowledged the receipt of the October 28, 2008 Amended Certificate of Estimated Resources for the year beginning January 1, 2008, as submitted by the Portage County Budget Commission (cc: Department of Budget & Financial Management).
4. In accordance to the Ohio Revised Code, the Board of Commissioners acknowledged the receipt of the October 16, 2008 correspondence from DuWayne Porter, Portage County Combined General Health District to James DiPaola, Local Emergency Planning Committee (LEPC), indicating the new representative on the Local Emergency Planning Committee will be Loyd Groves, Portage County Health Department, replacing Domenica McClintock. In accordance with the LEPC By-Laws, the Board of Commissioners will await the LEPC recommendation regarding this appointment.
5. The Board of Commissioners authorized the full time permanent hire of Eugene Davis as the Portage County Water Treatment Superintendent (replacing Les Cross), effective December 12, 2008, for the Portage County Water Resources Department. The Board of Commissioners notes that this hire is contingent upon the applicant passing a pre-employment physical and drug screen.
6. The Board of Commissioners authorized Director Jon Barber, Office of Homeland Security and Emergency Management to sign the Memorandum of Understanding between Coleman Adult Day Services and the Portage County Office of Homeland Security and Emergency Management to ensure the safe transportation of clients of Coleman Adult Day Care Services, located at 6695 North Chestnut St., Ravenna, Ohio 44266, to its designated emergency shelter location in the event that an incident occurs which prohibits the continuity of normal business operation, as presented by Jon Barber, Office of Homeland Security and Emergency Management.
7. The Board of Commissioners acknowledged the receipt of the release of liability signed by Kent State University student Mark S. Carroll, for his "ride along" with the Portage County Dog Warden on Friday, November 7, 2008 at 8:00 AM as part of his KSU coursework. The release was prepared in-house and verbally approved by Attorney Marsilio.

All in favor, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **October 30, 2008**. There being no further business to come before the Board, it was moved by Charles W. Keiper II, seconded by Maureen T. Frederick to adjourn the official meeting at 10:40 AM. All in favor, motion carries.

Christopher Smeiles, President

Charles W. Keiper II, Vice President

Maureen T. Frederick, Board Member

Deborah Mazanec, Clerk

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PAYINS FOR THE MONTH OF OCTOBER 2008

09/30/08	4313	Ergon Oil Purchasing – Oil Lease: \$21.80 Total: \$21.80
10/06/08	4395	Charles W. Keiper II – Cell Phone: \$18.00. Range Resources – Oil Lease: \$1,172.99 Total: \$1,190.99
10/08/08	4446	Range Resources – Oil Lease: \$122.75 Total: \$122.75
10/09/08	4473	Ohio Public Defender – Assigned Counsel: \$8,889.25. Ohio Public Defender – Public Defender: \$13,327.41. Total: \$22,216.66
10/09/08	4472	Deb Mazanec – Copies/Faxes: \$2.50 Total: \$2.50
10/15/08	4552	Maureen T. Frederick – Cell Phone: \$4.50 Total: \$4.50
10/17/08	4579	Children’s Advocacy Center – 2007-JG-D01-6467: \$16,669.00 Total: \$16,669.00
10/17/08	4580	Beck Energy – Oil Lease: \$1,095.89 Total: \$1,095.89
10/21/08	4634	Everflow Eastern Partners – Oil Lease: \$42.46 Total: \$42.46
10/23/08	4683	Enervest Operating – Oil Lease: \$31.40. Enervest Operating – Oil Lease: \$17.72 Total: \$49.12
10/24/08	4709	Amy Hutchinson – Copies/Faxes: \$4.50 Total: \$4.50
10/28/08	4749	Deb Mazanec – Copies/Faxes: \$3.00. Dawn Pechman – Copies/Faxes: \$0.30 Total: \$3.30
10/29/08	4771	Charles W. Keiper II – Cell Phone: \$30.00 Total: \$30.00

AUTHORIZATION OF EXPENSES FOR THE MONTH OF OCTOBER 2008

09/24/08	Bill Steiner/Speech – Area Hospitals/Stow, Ohio/September 26/\$0.00
09/23/08	All WIC Staff/WIC Staff Travel/Portage and Columbiana Counties, Ohio/October – December/\$400.00
09/29/08	Dan Banks/Historical Building Grants Research/Twinsburg, Ohio/September 29/\$15.00
09/25/08	Ross Rizzo, Don VanMetre, Brandon Fitzpatrick and Sam Keehn/Pump Troubleshooting/Twinsburg, Ohio/No dates listed/\$60.00
09/19/08	Kathi Guckelberger and Rose Marie Stegh/NEORTC Liaison Retreat and Training Meeting/Richfield, Ohio/October 3/\$35.00
09/18/08	Pam Maffei and Lacey McLaughlin/2008 Biannual Regional Meeting/Youngstown, Ohio/September 18/\$35.70
09/24/08	Mickey Marozzi/Economic Development Summit/Rootstown, Ohio/October 2/\$25.00
09/24/08	Robert Berger/US Constitutional Law/Independence, Ohio/October 24/\$50.00
09/17/08	John Mason/Exercise Design/Geauga County, Ohio/September 18/\$100.00
09/12/08	Valerie Bartos/Ethics and the Law/Cleveland, Ohio/October 23/\$89.00
09/17/08	Kathi Guckelberger/Motivational Interviewing/Akron, Ohio/September 23/\$0.00

09/16/08	Fred James/OTEC 2008/Columbus, Ohio/October 28-29/\$384.00
09/26/08	Judge John Plough/US Constitutional Law/Independence, Ohio/October 24/\$50.00
09/29/08	Denise Crouse, Tara Hinchman, Jodie Strausser and Gail Victory/Fundamental Concepts of Casework in CRISE/Akron, Ohio/October 6,8-10/\$330.00
09/29/08	Linda Seeman/State Hearing County Training/Reynoldsburg, Ohio/October 6/\$24.50
10/01/08	Nancy Dailey and Amy Cooper/WIC Director's Meeting/Columbus, Ohio/November 17-18/\$500.00
09/29/08	Ron Evans and Will Christie/Attorney Cash Medical and Child Support Seminar/Youngstown, Ohio/October 27/\$111.00
09/29/08	Linda Seeman, Heather Angus, Becky Porcase and Lacey McLaughlin/Crossing the Finish Line – Regional Health Breifing on Children's Health Insurance/Akron, Ohio/October 15/\$84.00
10/02/08	Roy Richards, Dave Morris, Any Englehart, Lou Dearnbarger, Sean Skahill and Robert Park/OSAVSC Fall Conference/Columbus, Ohio/November 21-23/\$1,277.00
10/02/08	Michelle Ripley/Portage County Safety Council/Ravenna, Ohio/October 9/\$15.00
10/08/08	Bill Steiner/NEFCO/Canton, Ohio/October 16/\$0.00
10/20/08	Brian Kelley/A Taste of RLF, SIM Meeting and Cleveland CIO/Cleveland, Ohio/October 20/\$0.00
10/19/08	Brian Kelley/Ohio-West Virginia Clerk's Career Development Program/Aurora, Ohio/October 21/\$0.00
10/08/08	Bill Ulik/Wind Supply Chain Workshop/Youngstown, Ohio/October 23/\$30.00
09/26/08	Brenda Cumpston/IHM Increasing Human Effectiveness/Cleveland, Ohio/November 6-7/\$541.00
09/30/08	Dennis Lager and Mark Carfolo/2008 County Public Defender's Summit/Worthington, Ohio/October 24/\$200.00
10/08/08	Mickey Marozzi/Storm Water Management Overview/Akron, Ohio/November 6/\$65.00
10/08/08	Bryan Ford/2008 CEAO Superintendents and Mechanics Conference/Sterling, Ohio/October 22-23/\$335.00
10/08/08	Anita Herington/OJFSDA Executive Committee and General Session/Columbus, Ohio/December 9-10/\$243.00
10/06/08	James Mitchell/Missing Children/Richfield, Ohio/October 22/\$50.00
10/06/08	David Wite/Firearms Instruction/London, Ohio/November 24-25/\$175.00
10/06/08	Maureen T. Frederick/P.C. Soil and Water Conservation Annual Banquet/Ravenna, Ohio/November 6/\$20.00
09/12/08	Brian Kelly, Rob Schlagenhauser and Janet Esposito/GIS – Conference for Ohio/Columbus, Ohio/September 12/\$34.93
10/21/08	Audrey Tillis/Ohio and West Virginia Municipal Courts/Aurora, Ohio/October 21/\$0.00
10/09/08	Michelle Ripley/BWC – Safety Works for Industry Module 1-6/October 15, 22 and 29/\$205.00
10/15/08	Craig Boyce/OTEC 2008/Columbus, Ohio/October 28-29/\$414.00
10/06/08	Paul Brannon/OTCO – Advance Wastewater Treatment/Streetsboro, Ohio/October 28 – Continues once per week for 15 classes/\$595.00
10/07/08	Robert Pickard and Tris Crisp/OTCO – Advance Wastewater Treatment/Streetsboro, Ohio/October 28 – Continues once per week for 15 classes/\$595.00
10/16/08	Charles Wetmore and Stephen Shanafelt/County Treasurer's Association Fall Conference/Columbus, Ohio/November 18-20/\$1,100.00
10/14/08	Sandra Humphrey/Whale Done: Building Positive Relationships in your Organization/N. Canton, Ohio/November 7/\$109.00
10/15/08	Brenda Cumpston/MS SQL Administration Training/Solon, Ohio/October 27, 29-30 and November 3/\$151.03
10/16/08	Charles W. Keiper II/NEOTEC – Foreign Trade Zone and International Trade

	Workshop/Fairlawn, Ohio/November 20/\$20.00
10/03/08	Virginia Fehrman and Heather Angus/Project Director Video Conference/Canton, Ohio/October 23/\$45.30
10/03/08	Angela Currey, Sue Cimino, Kari Sansone and J. Smith/Ages and Stages Training/Canton, Ohio/November 3/\$45.30
10/16/08	Jon Barber/CCAO Winter Conference/Columbus, Ohio/December 7-10/\$920.00
10/20/08	Scot Witkosky/First Line Supervision/West Carrollton, Ohio/October 21/\$305.00
10/14/08	Patrick O'Keefe/CDJFE Trainers Group Meeting/Columbus, Ohio/October 21/\$62.25
10/06/08	Angela Currey/Early Family Child Taken to Hospital during visit/Akron, Ohio/October 6/\$18.16
10/20/08	Barry Lyons/Missing Persons/Canton, Ohio/November 25/\$75.00
10/20/08	Robert Gibson/3-Day Reed Technique and Interrogation/Canton, Ohio/November 11-13/\$650.00
10/20/08	Deborah Mazanec, Christopher Smeiles, Charles W. Keiper II, Maureen T. Frederick/CCAO Winter Conference/Columbus, Ohio/December 7-10/\$2,480.00
09/19/08	Charlene Badger/Portage County Economic Development Summit/Rootstown, Ohio/October 7/\$25.00
10/16/08	Laurie Pittman/The Proposed Code of Judicial Conduct/Beachwood, Ohio/November 6/\$35.00
10/20/08	Susan Hillegas, Darcy Burns, DJ Walker/Ohio Chief's of Police Safe Learning/Salt Fork, Ohio/November 16-18/\$1,155.00
10/20/08	Staci Dobosh/Judicial College/Columbus, Ohio/November 12/\$45.00

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