

Thursday, November 20, 2008

The Board of County Commissioners met in regular session on **Thursday, November 20, 2008 at 9:50 AM** with the following members present:

Christopher Smeiles

Maureen T. Frederick

Absent: Commissioner Keiper attending a NEOTEC seminar in Cuyahoga Falls

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It was moved by Maureen T. Frederick, seconded by Christopher Smeiles to approve the meeting minutes of the November 18, 2008 meeting. Commissioner Keiper absent, motion carries

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Also attending throughout the day: Mike Sever, Record-Courier

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INTERVIEWS: PSYCHOLOGICAL SERVICES FOR INMATES

Present: Coleman Professional Services Sandy Myers and Nelson Burns; JoAnn Townend, Deputy Don Hall

10:10 AM Commissioner Keiper attending

Coleman attending today to present their proposal for inmate psychological services for the Portage County Jail.

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Commissioner Keiper noted that he met with the Dog Warden yesterday to discuss how to proceed with the issues at the APL with the Humane Officer. Commissioner Frederick noted that there is a question with the Prosecutor asking if there is a requirement for a County Humane Officer.

Dog Warden McIntyre noted that the APL had asked the Board of Commissioners for \$103,800 for 2009 without the Humane Officer salary but for Administrative costs and animal care. Commissioner Keiper wondered if the farmers who now farm the county owned property could stop paying our lease and give hay to support the horse care portion.

The Dog Warden advised that has heard that the APL will not pay for a Humane Officer effective January 1, 2009 unless the county provides significant funds to them/Clerk to draft a letter to the APL asking for a report.

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HUMAN RESOURCES

Present: Jim Manion

11:10 AM In accordance with the Ohio Rev. Code Ann. (121.22(G)(1), it was moved by **Charles W. Keiper II**, seconded by **Maureen T. Frederick** that the Board of Commissioners move into executive session to prepare for, conduct or review negotiations or bargaining issues with public employees concerning their compensation or other terms and conditions of their employment. **Also present: Interim Human Resources Department Director Jim Manion and Dog Warden Dave McIntyre.** Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

11:28 AM Upon conclusion of the above referenced discussion, it was moved by **Charles W. Keiper II**, seconded by **Maureen T. Frederick** that the Board of Commissioners move out of executive session. Roll call vote: Christopher Smeiles, Yea, Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

Upon exiting Executive Session the Board of Commissioners took no action.

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11:29 AM Recessed to Solid Waste Management District Meeting

11:40 AM Board of Commissioners Reconvened

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11:50 AM Lunch Recess

1:30 PM Board of Commissioners reconvened

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INTERNAL SERVICES

Present: JoAnn Townend

DISCUSSION

1. The Director advised that she received a correspondence from Architect Eric Droll about the Prosecutor’s old building condition. The Board of Commissioners agreed that JoAnn Townend should obtain pricing for environmental testing and a structural analysis/Journal Entry.
2. JoAnn Townend to contact Architect Dave Sommers to determine what area is included in his Riddle Block potential costs for sprinkler system for \$89,956.
3. The Board of Commissioners discussed the three versions of the Portage County logo, which may be added to all county vehicles replacing “Portage County Vehicle” to identify county vehicles. JoAnn Townend to get pricing for the logos.

RESOLUTIONS

1. Set proposal date for RFQ’s for consulting services to assist the Portage County Sheriff in writing various policy & procedure manuals/08-1135
2. Enter into amendment no. 3 with Ravenna City School District to provide TANF after school student intervention program services/08-1136.
3. Enter into amendment no. 1 with Community Action Council to decrease PRC Home Repair Services/08-1137.
4. Enter into amendment no. 1 with Community Action Council to increase PRC utility assistance services/08-1138.
5. Enter into amendment no. 3 with Emerald Transportation to extend the transportation contract until 10/31/09/08-1139

6. Enter into amendment no. 2 with Family & Community Services to extend the transportation contract until 10/31/09/08-1140

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RESOLUTION No. 08-1128 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on November 20, 2008 in the total payment amount of **\$809,372.68 for Funds 0001-8101** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1129 - RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on November 20, 2008 in the total payment amount as follows:

- 1. \$166,845.09 for Medical Mutual Claims-Fund 7101; and
- 2. \$735.00 for MHM Resources, Inc for Admin Fees for Medical Mutual; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, November 21, 2008	\$ 166,845.09
Wire Transfer on Friday, November 21, 2008	\$ 735.00

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1130 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor’s Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor’s Office:

11/19/08	1088	\$ 15,846.87
11/19/08	1086	1,575.96
11/19/08	1084	528,000.00
11/19/08	1081	16,194.13
Total		\$ 561,616.96

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1131 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor’s Office, the Portage County Auditor’s Office, and the Portage County Prosecutor’s Office, and

WHEREAS, a listing of expenditures, attached hereto as Exhibit “A” and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$8,915.12** as set forth in Exhibit “A” dated **November 20, 2008** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1132 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED,

that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on November 20, 2008 in the total payment amount as follows:

- 1) \$940,635.63 to the Bank of New York Mellon for various purpose bond, PORVAR01; and
- 2) \$660,470.63 to The Bank of New York Mellon general PORTGOB2004; and
- 3) \$1,072,600.00 to Huntington National Bank for various purpose improvement refunding bond series 2006 PORTGEVPRF06; and
- 4) \$229,363.75 to Huntington National Bank for various purpose bond series 2007 PORTAGEVP07; and
- 5) \$31,773.98 to United States Department of Agriculture loan payment for Rural Development indebtedness with \$31,773.98 going towards principal and interest on loans 97-01 and 97-03; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED,

that the Board of Commissioners authorizes the wire transfers for the payment of bond interest costs as follows, as presented by the Portage County Auditor's Office:

Wire Transfer on Wednesday, November 26, 2008	\$ 940,635.63
Wire Transfer on Wednesday, November 26, 2008	\$ 660,470.63
Wire Transfer on Wednesday, November 26, 2008	\$1,072,600.00
Wire Transfer on Wednesday, November 26, 2008	\$ 229,363.75
Wire Transfer on Wednesday, November 26, 2008	\$ 31,773.98

and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea;	Charles W. Keiper II, Yea;	Maureen T. Frederick, Yea;
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RESOLUTION No. 08-1133	-	RE: <u>ACCEPT PROPOSAL OF URS CORPORATION AND ENTER INTO AGREEMENT FOR PROVIDING PROFESSIONAL SERVICES FOR THE INTERSECTION IMPROVEMENT PROJECT AT PROSPECT STREET (C.H. 74)/SUMMIT ROAD (C.H. 148)/HAYES ROAD (C.H. 138), LOCATED IN RAVENNA TOWNSHIP, PORTAGE COUNTY, OHIO.</u>
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It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS, the Portage County Commissioners, by Resolution No. 05-0194, authorized the announcement of the request for proposals for professional services for the Intersection Improvement Project at Prospect Street (C.H. 74)/Summit Road (C.H. 148)/Hayes Road (C.H. 138), located in Ravenna Township, Portage County, Ohio, and

WHEREAS, the Portage County Board of Commissioners authorized the Portage County Engineer, by Resolution No. 05-0559, to enter into contract negotiations between the Portage County Board of Commissioners and URS Greiner, Inc. (now known as URS Corporation) to provide said professional services for the Intersection Improvement Project at Prospect Street (C.H. 74)/Summit Road (C.H. 148)/Hayes Road (C.H. 138), now therefore be it

RESOLVED, that the Portage County Board of Commissioners does hereby accept the proposal of URS Corporation (formerly URS Greiner, Inc.) and authorizes the Portage County Engineer to enter into an engineering agreement for providing professional services for the Intersection Improvement Project at Prospect Street (C.H. 74)/Summit Road (C.H. 148)/Hayes Road (C.H. 138), and be it further

RESOLVED, that said professional services will be performed by URS Corporation, 564 White Pond Drive, Akron, Ohio 44320-1100 for a cost plus fee of \$156,427.00, and be it further

RESOLVED, that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1134 - RE: COUNTY HOLIDAY OBSERVATION SCHEDULE FOR THE YEAR 2009

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following Resolution be adopted:

RESOLVED, that the following holiday schedule be and hereby is adopted for the 2009 calendar year:

HOLIDAY	DATE OBSERVED
New Year's Day	Thursday, January 1, 2009

Martin Luther King Day	Monday, January 19, 2009
President's Day	Monday, February 16, 2009
Memorial Day	Monday, May 25, 2009
Independence Day	Friday, July 3, 2009
Labor Day	Monday, September 7, 2009
Columbus Day	Monday, October 12, 2009
Veterans Day	Wednesday, November 11, 2009
Thanksgiving Day	Thursday & Friday - November 26 & 27, 2009
Christmas	Friday, December 25, 2009

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Maureen T. Frederick, Yea; Christopher Smeiles, Yea; Charles W. Keiper, Yea;

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RESOLUTION No. 08-1135 - RE: SET PROPOSAL DATE FOR REQUEST OF QUALIFICATIONS FOR CONSULTING SERVICES TO ASSIST THE PORTAGE COUNTY SHERIFF IN WRITING VARIOUS POLICY AND PROCEDURE MANUALS.

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the Portage County Sheriff's Department has a need for various departmental policy and procedure manuals and is in need of professional assistance in writing them; now therefore be it

RESOLVED, that the proposal specifications for consulting services for the Portage County Sheriff's Department hereby are approved; and be it further

RESOLVED, that sealed proposals, therefore, will be accepted by the Portage County Director of Internal Services, 7th floor- room 701, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 3:00 p.m., E.S.T. on December 19, 2008; and be it further

RESOLVED, that the notice of receiving proposals shall be published in the Record Courier on November 25, 2008, a copy thereof be posted on the bulletin board of the Board forthwith and the County's website; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1136 - RE: ENTER INTO AMENDMENT NO. 3 BETWEEN THE BOARD OF COMMISSIONERS, THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND RAVENNA CITY SCHOOL DISTRICT TO PROVIDE TANF AFTER SCHOOL STUDENT INTERVENTION PROGRAM SERVICES.

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20070242 (the "Original Contract") on April 5, 2007 by Resolution No. 07-0332 to provide after school student intervention program services to TANF (Temporary Assistance for Needy Families) eligible recipients; and

WHEREAS, an Amendment No. 1 was entered into on February 12, 2008 through Resolution No. 08-0108; and

WHEREAS, an Amendment No. 2 was entered into on May 27, 2008 through Resolution No. 08-0452; and

WHEREAS, the parties desire to amend the Original Contract to continue such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into Amendment No. 3 between the Board of Commissioners, the Department of Job & Family Services and Ravenna City School District to extend the Original Contract for a period from July 1, 2008 through September 30, 2009; and be it further

RESOLVED, that the parties mutually agree that the annual service under this contract shall not exceed One hundred five thousand seven hundred ninety and 00/100 dollars (\$105,790.00); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1137 - RE: ENTER INTO AMENDMENT NO. 1 BETWEEN THE BOARD OF COMMISSIONERS, THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND COMMUNITY ACTION COUNCIL OF PORTAGE COUNTY, INC. TO PROVIDE PRC HOME REPAIR SERVICES.

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20080333 (the "Original Contract") on July 8, 2008 by Resolution No. 08-0590 to provide PRC Home Repair Services; and

WHEREAS, the parties desire to amend the Original Contract; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into Amendment No. 1 between the Board of Commissioners, the Department of Job & Family Services and Community Action Council of Portage County, Inc. to decrease Home Repair Services by Twenty-three thousand three hundred fifty and 00/100 dollars (\$23,250.00) and that the annual service amount shall not exceed Fifty-one thousand six hundred fifty and 00/100 dollars (\$51,650.00); and be if further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1138 - RE: ENTER INTO AMENDMENT NO. 1 BETWEEN THE BOARD OF COMMISSIONERS, THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND COMMUNITY ACTION COUNCIL OF PORTAGE COUNTY, INC. TO PROVIDE PRC UTILITY ASSISTANCE SERVICES.

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20080331 (the “Original Contract”) on July 8, 2008 by Resolution No. 08-0592 to provide PRC Utility Assistance Services; and

WHEREAS, the parties desire to amend the Original Contract; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into Amendment No. 1 between the Board of Commissioners, the Department of Job & Family Services and Community Action Council of Portage County, Inc. to increase Utility Assistance Services by Twenty-five thousand two hundred fifty and 00/100 dollars (\$25,250.00) and that the annual service amount shall not exceed Two hundred twenty-six thousand five hundred and 00/100 dollars (\$226,500.00); and be if further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1139 - RE: ENTER INTO AMENDMENT NO. 3 BETWEEN THE BOARD OF COMMISSIONERS, THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND EMERALD TRANSPORTATION TO PROVIDE TRANSPORTATION SERVICES.

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20070437 (the “Original Contract”) on December 27, 2007 by Resolution No. 07-1196 to provide Transportation Services to eligible recipients of Portage County; and

WHEREAS, an Amendment No. 1 was entered into on May 27, 2008 through Resolution No. 08-0418; and

WHEREAS, an Amendment No. 2 was entered into on October 30, 2008 through Resolution No. 08-1085; and

WHEREAS, the parties desire to amend the Original Contract to continue such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into Amendment No. 3 between the Board of Commissioners, the Department of Job & Family Services and Emerald Transportation to extend the agreement one (1) additional year from November 1, 2008 to October 31, 2009; and be it further

RESOLVED, that the parties agree that transportation services shall be rendered at a rate of no more than Twenty-four and 32/100 dollars (\$24.32) per trip with an additional per mile charge of One and 25/100 dollars (\$1.25) per mile, and that a ten percent (10%) fuel surcharge will be added to the total per mile charge if fuel prices exceed Four and 50/100 dollars (\$4.50) per gallon; and be it further

RESOLVED, that Emerald Transportation will provide documentation from MapQuest or a comparable travel web site attesting to the per trip mileage; and be it further

RESOLVED, that the annual service amount shall not exceed One hundred forty-eight thousand five hundred and 00/100 dollars (\$148,500.00); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1140 - RE: ENTER INTO AMENDMENT NO. 2 BETWEEN THE BOARD OF COMMISSIONERS, THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND FAMILY & COMMUNITY SERVICES, INC. TO PROVIDE TRANSPORTATION SERVICES.

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20070435 (the "Original Contract") on December 27, 2007 by Resolution No. 07-1198 to provide Transportation Services to eligible recipients of Portage County; and

WHEREAS, an Amendment No. 1 was entered into on May 27, 2008 through Resolution No. 08-0417; and

WHEREAS, the parties desire to amend the Original Contract to continue such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into Amendment No. 2 between the Board of Commissioners, the Department of Job & Family Services and Family & Community Services, Inc. to extend the agreement one (1) additional year from November 1, 2008 to October 31, 2009; and be it further

RESOLVED, that the parties agree that transportation services shall be rendered at a rate of no more than Twenty-four and 32/100 dollars (\$24.32) per trip with an additional per mile charge of One and 25/100 dollars (\$1.25) per mile, and that a ten percent (10%) fuel surcharge will be added to the total per mile charge if fuel prices exceed Four and 50/100 dollars (\$4.50) per gallon; and be it further

RESOLVED, that Family & Community Services, Inc. will provide documentation from MapQuest or a comparable travel web site attesting to the per trip mileage; and be it further

RESOLVED, that the annual service amount shall not exceed Twenty-three thousand five hundred and 00/100 dollars (\$23,500.00); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1141

RE: AMENDMENT TO THE GENERAL FUND 2008 ANNUAL APPROPRIATION RESOLUTION NO. 07-1208 ADOPTED DECEMBER 18, 2007

It was moved by Charles W. Keiper II, second by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2008 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below,

		<i>Increase</i>	<i>Decrease</i>
		<hr/>	<hr/>
Fund: 0001	General Fund		
	<i>500 Clerk of Courts</i>		
05004	Clerk Common Pleas Ct CS	0	3,000
0500D	Clerk Common Pleas C Full Time	0	4,200
05024	Clerk-Civil/Criminal CS	3,000	0
05025	Clerk-Civil/Criminal MS	4,200	0
	MEMO TOTAL	<u><u>\$ 7,200</u></u>	<u><u>\$ 7,200</u></u>

Note: Projected Need

TOTAL MEMO BALANCE ALL AMENDMENTS	<u><u>\$ 7,200</u></u>	<u><u>\$ 7,200</u></u>
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and be it further,

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further,

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

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RESOLUTIONS

November 20, 2008

1. Approval of Meeting Minutes from the November 18, 2008 regular Board Meeting as presented.
2. Approve the Bills as presented by the County Auditor and reviewed by the Internal Auditor/08-1128
3. Approve the wire transfer as presented by the County Auditor/08-1129
4. Approve the Journal Vouchers as presented by the County Auditor/08-1130
5. Approve the Then & Now as presented by the Portage County Auditor/08-1131
6. Bills Approved and Certified to the Portage County Auditor for Payment for various bonds/08-1132
7. Accept proposal for URS Corporation and enter into an agreement for providing professional services for the intersection improvement project at Prospect Street (CH 74)/Summit Road (CH 148)/Hayes Road (CH 138) located in Ravenna Township, Portage County, Ohio/08-1133
8. County Holiday Observation Schedule for the year 2009/08-1134

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INVITATIONS/MEETING NOTICES

November 20, 2008

1. Invitation from the County Commissioners' Association of Ohio for the Ohio Elections Summit on Tuesday, December 2, 2008, 8:00 AM-5:00 PM, Columbus.
2. Invitation from the Portage County Bicentennial for the official sealing of the time capsule to celebration the bicentennial year of 2008 on Saturday, December 12, 2008, 4:00 PM at the Portage County Historical Society Museum.

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INCOMING CORRESPONDENCE

DISCUSSION

November 20, 2008

1. November 5, 2008 request from the RC & D (Western Reserve Resource Conservation & Development Council) for \$250 for county dues for 2009/At the Commissioners' request, the Clerk contacted Coordinator John Niedzialek, who advised that the dues of \$250 are new for 2009 for Commissioners and were established by a vote of their Board of Directors to keep the Western Reserve Council's dues more in line with the other eight Ohio Councils. The dues will be used to fund administrative costs and are in addition to the current dues paid by the Soil & Water Conservation Districts/Hold for an update from the Coordinator and James Bierlair
2. November 10, 2008 correspondence from Gregory Barbour and Kristen Barbour, requesting a meeting with the government officials responsible for the Crane Ave/SR 43 project. (Faxed to County Engineer)/Clerk to draft a response to the Barbours noting that the Board of Commissioners has no legal authority or jurisdiction in this matter.

3. November 10, 2008 correspondence from the Ohio EPA, requesting comment on Guidance for Higher Operating Value (HOV) Demonstrations and Alternative Timeline document. A meeting will be held Thursday, December 11, 2008 at 1:30 PM at the Ohio EPA center in Columbus/Forward to Chip Porter and Bill Steiner for immediate comment.
4. Does the Board wish to the Cleveland Business subscription at a cost of \$ 49.00 for one year (52 issues) or \$ 89.00 or two years (104 issues)/The Board of Commissioners agreed not to order for their office but to forward to Bill Ulik for the PCDED to order.

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JOURNAL ENTRIES

November 20, 2008

1. Board of Commissioners' authorization requested to pay the 2009 Annual Dues as requested by the Western Reserve RC&D Council \$ 250.00/Hold
2. The Board of Commissioners received the Weekly Report of Kennel population for the week ending November 16, 2008 as presented by Dave McIntyre, Dog Warden. The Board of Commissioners acknowledged the receipt of \$720 in Court Donations.
3. Board of Commissioners' authorization requested to allow Commissioner Smeiles to sign the file copy of the electronic filing of the financial status report to the US Department of Justice Office of Justice Programs (OJP) for the Arrest Grant No. 2007-WE-AX-0048 for the Advocate, Train & Respond Collaborative for the grant period of July 1, 2008 through September 30, 2008, and authorized the electronic filing, as presented by Carole Beaty, Family & Community Services. Documents reviewed by Carol Kurtz, Internal Auditor noting the request appears to be accurate and complete.
4. The Board of Commissioners received the Portage County Investment Reconciliation for the month of October 2008 as presented by the County Treasurer and County Auditor.
5. Board of Commissioners' authorization requested to allow use of the Commissioners' Conference Room 703 on January 8th, March 12th, May 14th, July 9th, September 10th, and November 12th, 2009 for Public Retirement Benefit Discussion as presented by Dorothy Stoessner, PERI Group.

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REFERRED

November 20, 2008

1. November 14, 2008 correspondence from Michael Hilter, Ohio Department of Development, reminding Portage County that the completion date for Grant No. B-F-07-062-1 is on or about December 30, 2008. Referred to Grants Administrator, Department of Budget and Financial Management, and Internal Auditor (cc: Regional Planning Commission by Ohio Department of Development).
2. November 14, 2008 correspondence from Richard Abbott, resigning as the Portage County Alternate Member to the Northeast Ohio Trade and Economic Consortium. Referred to Executive Assistant/Commissioner Keiper to contact Dr. Patricia Book to determine her interest in continuing to serve. The Board of Commissioners must find a replacement for Mr. Abbott.

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PLEASE ADD TO THE AGENDA

November 20, 2008

1. DRAFT RESOLUTION: Amendment to the General Fund 2008 Annual Appropriation Resolution No. 07-1208 adopted December 18, 2007/08-1141.

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INFORMATION ONLY

November 20, 2008

1. November 12, 2008 correspondence from Nathan Harber, Ohio Department of Development, regarding Shalersville Business Park.
2. Undated correspondence (received November 17, 2008) from Jack Rosati Jr., Bricker & Eckler, including an article entitled Understanding the Architect's Scope of Work.
3. November 13, 2008 correspondence from Mark McIntyre, Russ Reid, regarding energy efficient initiatives.
4. The Board of Commissioners received an Announcement of Appointment, announcing the appointment of Gregg Floyd as Kent State University's Vice President of Finance and Administration as presented by Kent State University.
5. The Board of Commissioners received the B&N Facets newsletter Issue 1, 2008 as presented by Burgess & Niple.
6. November 17, 2008 e-mail from Mickey Marozzi, County Engineer, regarding Middlebury Bridge closure.
7. November 14, 2008 correspondence from Edward Turner, State Employment Relations Board (SERB), regarding appointment of Jenifer Flesher as mediator to assist with collective bargaining process between the International Brotherhood of Teamsters Local 436 and the Portage County Dog Warden.
8. November 14, 2008 correspondence from Edward Turner, State Employment Relations Board (SERB), regarding appointment of Jenifer Flesher as mediator to assist with collective bargaining process between the International Brotherhood of Teamsters Local 436 and the Portage County Motor Pool.
9. November 10, 2008 correspondence from Jason Segedy, AMATS, including a copy of The Public Transportation Needs Report.
10. The Board of Commissioners received the Straight News newsletter for Fall 2008.
11. The Board of Commissioners received the Brimfield Area Chamber of Commerce newsletter for November 2008.
12. The Board of Commissioners received the Town Holler newsletter for Fall 2008 as presented by Townhall II.
13. November 18, 2008 e-mail from Carol Kurtz, Internal Auditor, regarding Accurate Fab, LLC.
14. November 18, 2008 memo from Dave Vaughan, Neighborhood Development Services Inc., in response to the Board's request for review and comment regarding the letter from Lt. Governor Lee Fisher and the Neighborhood Stabilization Program.

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Journal Entry

November 20, 2008

Motion by Charles W. Keiper II, seconded by Maureen T. Frederick to approve the following actions:

1. The Board of Commissioners approved the request from the Automated Health Systems – Managed Care Enrollment Center of Columbus and authorized their use of the Portage County Administration Building 1st Floor Lobby on December 10, 2008 and January 20, 2009 to provide enrollment services to consumers for their managed care plans.
2. The Board of Commissioners acknowledged the receipt of the Weekly Report of Kennel population for the week ending November 16, 2008, as presented by Dave McIntyre, Dog Warden. The Board of Commissioners also acknowledged the receipt of \$720 in Court Donations.
3. The Board of Commissioners authorized Commissioner Smeiles to sign the file copy of the electronic filing of the financial status report to the US Department of Justice Office of Justice Programs (OJP) for the Arrest Grant No. 2007-WE-AX-0048 for the Advocate, Train & Respond Collaborative for the grant period of July 1, 2008 through September 30, 2008, and authorized the electronic filing, as presented by Carole Beaty, Family & Community Services. Documents reviewed by Carol Kurtz, Internal Auditor noting the request appears to be accurate and complete.
4. The Board of Commissioners acknowledged the receipt of the Portage County Investment Reconciliation for the month of October 2008, as presented by the County Treasurer and County Auditor.
5. The Board of Commissioners approved the request of the Public Retirement Benefit (PERI) Group and authorized their use of the Commissioners' Conference Room #703 on January 8, 2009, March 12, 2009, May 14, 2009, July 9, 2009, September 10, 2009 and November 12, 2009.
6. The Board of Commissioners authorized the Internal Services Director JoAnn Townend to obtain pricing for environmental testing and a structural analysis for the former Prosecutor's Building (Annex).
7. The Board of Commissioners approved the request from the Portage County Common Pleas Court Domestic Relations Division Office and authorized the placement of a box in the hallway of the Ravenna Courthouse to collect school supplies for the Portage Learning Center (Portage Private Industry Council). The Board of Commissioners noted that Domestic Relations staff has offered to monitor the area to make certain that it remains orderly.

All in favor, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **November 20, 2008**. There being no further business to come before the Board, it was moved by Charles W. Keiper II, seconded by Maureen T. Frederick to adjourn the official meeting at 2:00 PM. All in favor, motion carries.

Christopher Smeiles, President

Charles W. Keiper II, Vice President

Maureen T. Frederick, Board Member

Deborah Mazanec, Clerk

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