

Thursday, December 11, 2008

The Board of County Commissioners met in regular session on **Thursday, December 11, 2008 at 9:50 AM** with the following members present:

Christopher Smeiles

Charles W. Keiper II

Maureen T. Frederick

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It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick to approve the meeting minutes of the December 4, 2008 meeting. All in favor, motion carries

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Also attending throughout the day: Mike Sever, Record-Courier

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JOB & FAMILY SERVICES

Present: Anita Herington

1. The Director presented the Food Stamp Report for October 1, 2007 through July 31, 2008 which showed no errors for the past 10 months. Anita Herington noted that the August 2008 report for Portage County also shows no errors, making an eleven month time period with no errors.
2. The Board of Commissioners discussed the proposed use of the Board of Commissioners 800# on new JFS materials. The Board does not have a problem with such a use and agreed to try the use for a period of time.
3. The Director noted that the Health Department has asked to use space in the Administration Building vacated by the Child Health Services. The Board of Commissioners agreed that the JFS could have the space until January 31, 2009 at no cost to allow the area to be cleaned out.
4. ODJFS ITA Review – the Director reported that the Office of the Council was here this week for this review with the inspectors advising that the report will be expedited. The Director noted that the inspectors were given information, as requested.
5. The Director advised the Board of Commissioners that 154 people attended the Foster Children Holiday Party at Kent Lanes on Sunday, December 7th.

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INTERNAL SERVICES - Cancelled

Present: JoAnn Townend

Resolutions

1. Enter into amendment no. 2 with Financial Management Consulting Services for JFS to extend their services from 1/1/09 to 1/31/09./08-1185
2. Enter into amendment no. 3 with Family & Community Services to provide parenting services for JFS 9/1/08 to 10/31/08./08-1186

3. Enter into amendment no. 2 with Family & Community Services to provide safer solutions – domestic violence counseling services 9/1/08 to 10/31/08./08-1187
4. Enter into an agreement with Family & Community Services for in-home intervention services “fast track” for JFS 11/1/08 to 10/31/09./08-1188
5. Declare obsolete & authorize the sale of personal property to Portage Community Health Resources./08-1189
6. Declare obsolete & authorize the sale of personal property to Family & Community Services of Portage County./08-1190
7. Enter into a license agreement for pole attachment with the Ohio Edison Company./08-1191
8. Award and enter into an agreement with 24/7 Mechanical Co. LLC for HVAC improvements for the residential resources for the developmentally challenged group home./08-1192

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WATER RESOURCES

Present: Harold Huff

Director Huff attending to present two issues for Board of Commissioners consideration/Journal Entry

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Commissioner Smeiles advised the Board of Commissioners that he attended the Regional Planning Commission Executive Committee on December 10th and was asked if the Board of Commissioners would consider a January 2, 2009 payment of county dues to allow employees to be paid. The Board of Commissioners agreed to release the funds on January 2nd by Journal Entry once the invoice is received.

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HUMAN RESOURCES

Present: Karen U’Halie and Jim Manion

- 1) Revision to Section 13, Part B, Travel and Expense Reimbursement of the Personnel Policy Manual - Change in 2009 Standard Mileage Rates/08-1180
- 2) Jim Manion updated the Board of Commissioners on flooding issues from the event in the Administration Building this past weekend. Work continues to dry out the affected areas.
- 3) The Board of Commissioners discussed the security issue with the closing of many of the offices in the Administration Building on Christmas Eve and New Year’s Eve. Jim Manion and Karen U’Halie to investigate and contact other Directors before the Board of Commissioners decide how to proceed.

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11:10 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Charles W. Keiper II**, seconded by **Maureen T. Frederick** that the Board of Commissioners move into executive session to consider a disciplinary issue. **Also present: Human Resources Department Director Karen U’Halie and General**

Services Director Jim Manion. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

11:22 AM Upon conclusion of the above referenced discussion, it was moved by **Charles W. Keiper II**, seconded by **Maureen T. Frederick** that the Board of Commissioners moves out of executive session. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners took no action.

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11:15 AM The Board of Commissioners recessed to the Investment Advisory Committee Meeting

11:45 AM Board of Commissioners reconvened

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11:45 AM Lunch recess

1:30 PM Board of Commissioners reconvened

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GROSELLE AGRICULTURAL EASEMENT CLOSING

Present: Lynne Erickson, Jack Groselle, Kristen Jensen and Mark Forni

The group attending today to sign the closing documents for the Groselle Agricultural Easement, as accepted by the Board of Commissioners with Resolution 08-1175 on December 4, 2008. The Board of Commissioners noted that Attorney Leigh Prugh reviewed the closing documents, expressing no objection to the signing.

Mr. Forni discussed the December 16th Groselle Agricultural Easement Closing Ceremony with Director Boggs attending.

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2:00 PM The Board of Commissioners recessed to the Portage-Geauga Joint Board of Commissioners' Meeting

2:20 PM The Board of Commissioners reconvened

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PARK DISTRICT

Present: Chris Craycroft, Department of Budget & Finance Director Audrey Tillis

Director Craycroft requested this meeting to discuss the trail easement in Ravenna along the railroad corridor. The City of Ravenna has some funding to extend the trail to Peck Road next year, but because of constraints, Ravenna and ODOT are requesting an amendment to the easement. The Park District has the easement with the County, Ravenna is leasing it from us for their portion of the PORTAGE). The Board of Commissioners agreed to wait for the City of Ravenna to complete their review process.

Burton Morgan Property

Director Craycroft noted that she will find out within the next month whether or not the Clean Ohio fund will approve their application for funds to purchase 558 acres of land in Shalersville Township.

Commissioner Frederick noted that she would be concerned about a county bond issue for the purchase of this property. Commissioner Keiper spoke in favor of such an issue.

\$40,000 General Fund Loan

The Director noted that the Board of Commissioners had agreed to amend their loan agreement to allow repayment by December 31, 2010. The Board of Commissioners agreed that the Director should contact the Portage County Auditor and Prosecutor for review and sign-off of the proposed agreement.

2009 Funding

The Director noted that the Park District received \$88,500 in county funding 2008 and asked that the funding be increased to \$100,000 in 2009. This would allow the part-time Administrative Assistant to continue and begin contacting volunteers. The Board of Commissioners noted that the Park District request is on file and will be considered after the carryover is certified.

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WESTERN RESERVE RC&D COUNCIL

Present: Coordinator John Niedzialek and James Bierlair, Portage County Soil & Water Conservation District

Discussion of the November 5, 2008 request from the RC & D (Western Reserve Resource Conservation & Development Council) for \$250 for county dues for 2009. At the Commissioners' request, the Clerk contacted Coordinator John Niedzialek, who advised that the dues of \$250 are new for 2009 for Commissioners and were established by a vote of their Board of Directors to keep the Western Reserve Council's dues more in line with the other eight Ohio Councils. The dues will be used to fund administrative costs and are in addition to the current dues paid by the Soil & Water Conservation Districts/Journal Entry payment of dues.

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Directors Anita Herington and Karen U'Halie attending to update the Board of Commissioners on the possible closing of county offices on December 24th and December 31st. The Solid Waste Management District cannot close early due to pick-up requirements. The Board of Commissioners agreed to consider a draft resolution on December 16th to close Commissioners' departments, in conjunction with other elected officials, at noon or 1:00 PM.

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PAY TO STAY PROGRAM

Present: Judges Pittman and Enlow, Attorney Denise Smith, James Eskridge (Adult Probation), Lori Evans (Clerk of Courts), Deputy Sheriffs Hall and Watson, John Jacobs and Greg Yaskulla of IntelliTech

The group met to discuss the policies and procedures regarding the Pay-To-Stay Program at the Portage County Jail. The group agreed to meet again after January 5, 2009 when the new Sheriff is in place.

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RESOLUTION No. 08-1176 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on December 11, 2008 in the total payment amount of **\$1,560,479.27 for Funds 0001-8391** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1177 - RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on December 11, 2008 in the total payment amount as follows:

1. \$73,209.43 for Medical Mutual Admin Fees-Fund 7101; and
2. \$735.00 for MHM Resources, Inc for Admin Fees for Medical Mutual; and
3. \$10,441.74 for MHM Resources, Inc for processing claims for Medical Mutual; and
4. \$138,311.59 for Medical Mutual Claims-Fund 7101; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, December 12, 2008	\$ 73,209.43
Wire Transfer on Friday, December 12, 2008	\$ 735.00
Wire Transfer on Friday, December 12, 2008	\$ 10,441.74
Wire Transfer on Friday, December 12, 2008	\$ 138,311.59

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of

this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1178 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor’s Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor’s Office:

12-11-08	1133	\$ 235.30
12-10-08	1017	785.35
12-10-08	954	238.13
12-10-08	944	900.00
12-9-08	940	150.00
12-9-08	938	388.56
12-8-08	681	393.83
12-8-08	663	20,485.38
12-8-08	662	151,725.86
12-5-08	580	621.86
12-5-08	579	107.05
12-5-08	578	9,689.31
12-5-08	577	3,210.70
12-5-08	575	64.45
12-8-08	843	104.26
12-11-08	1136	31.59
Total		\$ 189,131.63

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open

meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

RESOLUTION No. 08-1179 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor’s Office, the Portage County Auditor’s Office, and the Portage County Prosecutor’s Office, and

WHEREAS, a listing of expenditures, attached hereto as Exhibit “A” and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of \$25,198.85 as set forth in Exhibit “A” dated **December 11, 2008** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1180 - RE: REVISION OF SECTION 13 OF THE COMMISSIONERS’ PERSONNEL POLICY MANUAL

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners adopted Resolution 03-340 on April 17, 2003, substantially revising and updating the Commissioners' Personnel Policy Manual; and

WHEREAS, the Board of Commissioners has revised Section 13, Travel and Expense Reimbursement by adopting the following Resolutions: 04-0098 on February 12, 2004, increasing the mileage reimbursement amount to \$0.375 per mile; 05-0019 on January 11, 2005, increasing the mileage reimbursement rate to \$0.405 per mile; 05-0896 on August 18, 2005, adding language that provides for reimbursement for travel by air, rail, bus or other common carrier and also provides that frequent flyer credits are to be used for County travel only; 05-1262 on December 22, 2005, increasing the mileage reimbursement rate to \$0.445 per mile; 06-1085 on December 7, 2006, increasing the mileage reimbursement rate to \$0.485 per mile, 07-0604 on June 21, 2007, modifying the Item C provisions regarding reimbursement for meals; and 07-1226 on December 27, 2007, increasing the mileage reimbursement rate to \$0.505 per mile, and Resolution 08-0618 on July 3, 2008, increasing the mileage reimbursement rate to \$0.585 per mile; and

WHEREAS, the Board of Commissioners agrees to amend their Personnel Policy Manual, Section 13, Travel and Expense Reimbursement a final time to include the authorization to use the Internal Revenue Service's Standard Mileage Rate, not setting an amount in the Personnel Policy Manual; now therefore be it

RESOLVED, that this resolution supersedes all previous resolutions changing the mileage reimbursement rate, as follows:

The Commissioners' Personnel Policy Manual adopted by the Board of Commissioners is amended to incorporate a change to Section 13, Travel and Expense Reimbursement, by amending Item B.1 Mileage, Parking and Tolls,

- a. A County car or an employee's personal car may be used for approved county travel. If an employee's personal car is used, actual total mileage should be reported and will be reimbursed in an amount matching the Internal Revenue Service's Standard Mileage Rate established for the year ahead (AAA mileage will be used to verify questionable mileage reimbursement requests); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

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It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following Resolution be adopted:

- WHEREAS,** Ohio Revised Code (ORC) 5705.38 (A) stipulates that the taxing authority for the County (the Portage County Board of Commissioners) shall approve annual appropriation (budgets) measures on or about the first day of each year, and
- WHEREAS,** ORC 5705.38 (C) states that “Appropriation measures shall be classified so as to set forth separately the amounts appropriated for each office, department, and division, and, within each, the amount appropriated for personal services.”, now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners authorizes the annual appropriation measure for the General Fund for Fiscal Year 2009 beginning on January 1, 2009 and concluding on December 31, 2009, and be it further
- RESOLVED,** that elected officials and department directors having management control over funds, departments, sub departments and other chart of account elements are hereby authorized to draw warrants against the annual appropriations; and be it further
- RESOLVED,** that all requests for Capital Expenditures as defined in Sections 5705.38 and 5705.39 of the ORC shall require the approval of the County Board of Commissioners; and be it further
- RESOLVED,** that the Fiscal Year 2009 General Fund annual appropriation measure is enumerated below,

Approved

Fund: 0001 General Fund

001 Commissioners

00013	Commissioners Fringes	180,560
00014	Commissioners CS	225,300
00015	Commissioners MS	57,400
00019	Commissioners ME	35,000
0001A	Commissioners Official	196,860
0001D	Commissioners Full Time	345,491
0001M	Commissioners Overtime	1,000
Total 001	Commissioners	\$ 1,041,611

010 Commissioners Other

00104	Commissioner Other CS	3,232,648
00107	Commissioner Other OE	173,159
00109	Commissioner Other ME	270,330
Total 010	Commissioners Other	\$ 3,676,137

Approved

011 Budget & Financial Management

00113	DBFM Fringes	36,818
00114	DBFM CS	16,820
00115	DBFM MS	1,500
0011D	DBFM Full Time	132,963
0011E	DBFM Part Time	5,276
Total 011	Budget & Financial Management	\$ 193,377

015 Building Security

00153	Building Security Fringes	15,031
00154	Building Security CS	13,900
00155	Building Security MS	5,523
0015D	Building Security Full Time	8,000
0015E	Building Security Part Time	70,000
Total 015	Building Security	\$ 112,454

016 Building Maintenance

00163	Justice Center Maint Fringes	193,145
00164	Justice Center Maint CS	1,607,322
00165	Justice Center Maint MS	155,060
00167	Justice Center Maint OE	500
0016D	Justice Center Maint Full Time	368,123
0016M	Justice Center Maint Overtime	16,988
Total 016	Building Maintenance	\$ 2,341,138

017 Microfilm

00173	Microfilm Fringes	33,580
00174	Microfilm CS	6,300
00175	Micorfilm MS	5,000
0017D	Microfilm Full Time	64,315
Total 017	Microfilm	\$ 109,195

018 Human Resources

00183	Human Resources Fringes	16,143
00184	Human Resources CS	43,985
00185	Human Resources MS	6,250
0018D	Human Resources Full Time	63,130
Total 018	Human Resources	\$ 129,508

Approved

020 Building Regulation Inspection

00203	Building Regulation In Fringes	192,389
00204	Building Regulation Insp CS	68,200
00205	Building Regulation Insp MS	17,000
0020D	Building Regulation Full Time	363,946
0020E	Building Regulation Part Time	93,080
Total 020	Building Regulation Inspection	\$ 734,615

055 Senior Center

00553	Senior Center Fringes	12,224
00554	Senior Center CS	19,439
00555	Senior Center MS	600
0055D	Senior Center Full Time	39,666
0055E	Senior Center Part Time	4,995
Total 055	Senior Center	\$ 76,924

080 Economic Development

00803	Economic Development	68,040
00804	Economic Development CS	95,596
00805	Economic Development MS	30,580
0080D	Economic Development Full	185,140
Total 080	Economic Development	\$ 379,356

100 Auditor

01103	Auditor Financial M Fringes	138,483
01104	Auditor Financial Managmt CS	32,912
01105	Auditor Financial Managmt	22,800
0110A	Auditor Financial Man Official	79,754
0110D	Auditor Financial Ma Full	320,320
0110E	Auditor Financial Ma Part	15,000
01114	Auditor Personal Property CS	1,200
01123	Auditor Real Property Fringes	24,867
01124	Auditor Real Property CS	23,910
01125	Auditor Real Property MS	7,900
0112D	Auditor Real Propert Full Time	66,192

			<u>Approved</u>
	01143	Auditor Tax Settlement Fringes	1,353
	0114D	Auditor Tx Settlemnt Full Time	7,738
	01153	Auditor Weights & Meas	5,935
	01154	Auditor Weights & Measures	4,420
	01155	Auditor Weights & Measures	3,000
	0115D	Auditor Weights & Meas Full	34,216
	Total 100	Auditor	\$ 790,000
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200	Treasurer		
	02003	Treasurer Fringes	107,710
	02004	Treasurer CS	99,443
	02005	Treasurer MS	8,000
	0200A	Treasurer Official	61,247
	0200D	Treasurer Full Time	216,697
	0200M	Treasurer Overtime	1,000
	Total 200	Treasurer	\$ 494,097
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300	Prosecutor		
	03003	Prosecutor General Fringes	467,837
	03004	Procecutor General Admin CS	189,433
	03005	Prosecutor General Admin MS	40,828
	0300A	Prosecutor General Official	115,703
	0300B	Prosecutor General Prosecutor	4,800
	0300D	Prosecutor General Full Time	1,129,790
	0300E	Prosecutor General Part Time	28,088
	0300K	Prosecutor General Secret	81,677
	03013	Prosecutor Support Fringes	29,723
	03014	Prosecutor Support CS	8,407
	0301D	Prosecutor Support Full Time	79,561
	03023	Prosecutor Ch Welfare Fringes	40,349
	0302D	Prosecutor Ch Welfare	100,308
	Total 300	Prosecutor	\$ 2,316,504
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400	Recorder		
	04003	Recorder Fringes	78,627
	04004	Recorder CS	12,400

			<u>Approved</u>
	04005	Recorder MS	5,000
	0400A	Recorder Official	57,232
	0400D	Recorder Full Time	134,481
	Total 400	Recorder	\$ 287,740
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500	Clerk of Courts		
	05003	Clerk Common Pleas Ct	222,701
	05004	Clerk Common Pleas Ct CS	138,700
	05005	Clerk Common Pleas Ct MS	21,282
	0500A	Clerk Common Pleas Ct	61,247
	0500D	Clerk Common Pleas C Full	424,120
	0500M	Clerk Common Pleas C	25,000
	05023	Clerk-Civil/Criminal Fringes	400,873
	05024	Clerk-Civil/Criminal CS	174,750
	05025	Clerk-Civil/Criminal MS	58,150
	0502C	Clerk of Court Salaries	15,312
	0502D	Clerk-Civil/Criminal Full Time	882,506
	0502E	Clerk-Civil/Criminal Part Time	6,000
	0502M	Clerk-Civil/Criminal Overtime	34,000
	Total 500	Clerk of Courts	\$ 2,464,641
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510	Court Of Appeals		
	05104	Court Of Appeals CS	99,807
	Total 510	Court Of Appeals	\$ 99,807
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520	Municipal Court		
	05203	Municipal Court Fringes	251,936
	05204	Municipal Court CS	123,425
	05205	Municipal Court MS	16,500
	0520A	Municipal Court Official	186,750
	0520D	Municipal Court Full Time	500,112
	0520E	Municipal Court Part Time	42,000
	Total 520	Municipal Court	\$ 1,120,723
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530	Common Pleas Court		
	05303	Common Pleas Fringes	239,092
	05304	Common Pleas Court CS	90,330

			<u>Approved</u>
	05305	Common Pleas Court MS	15,760
	0530A	Common Pleas Official	28,000
	0530D	Common Pleas Full Time	568,199
	0530L	Common Pleas Law Library	45,705
	Total 530	Common Pleas Court	\$ 987,086
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540	Jury Commission		
	05403	Jury Commission Fringes	524
	05404	Jury Commisison CS	1,800
	0540E	Jury Commission Full Time	3,000
	Total 540	Jury Commission	\$ 5,324
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550	Domestic Relations		
	05503	Domestic Relations Fringes	132,122
	05504	Domestic Relations CS	59,486
	05505	Domestic Relations MS	13,750
	0550A	Domestic Relations Official	14,000
	0550D	Domestic Relations Full Time	354,600
	Total 550	Domestic Relations	\$ 573,958
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560	Probate Court		
	05603	Probate Court Fringes	212,899
	05604	Probate Court CS	42,160
	05605	Probate Court MS	17,750
	0560A	Probate Court Official	14,000
	0560D	Probate Court Full Time	495,385
	Total 560	Probate Court	\$ 782,194
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570	Juvenile Court		
	05703	Juvenile Court Fringes	257,394
	05704	Juvenile Court CS	1,897,701
	05705	Juvenile Court MS	22,500
	0570D	Juvenile Court Full Time	616,899
	0570F	Juvenile Court Acting Judges	500
	Total 570	Juvenile Court	\$ 2,794,994
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Approved

580 Juvenile Probation

05803	Juvenile Probation Fringes	74,943
05804	Juvenile Probation CS	36,000
05805	Juvenile Probation MS	8,000
0580D	Juvenile Probation Full Time	207,831
Total 580	Juvenile Probation	\$ 326,774

590 Adult Probation

05953	Adult Prob - Com Pleas Fringes	172,271
05954	Adult Prob - Com Pleas CS	37,900
05955	Adult Prob - Com Pleas MS	28,206
0595D	Adult Prob - Com Pls Full	457,939
0595M	Adult Prob - Com Pls	1,000
05963	Adult Prob - Muni Crt Fringes	126,117
05964	Adult Prob - Muni Crt CS	37,900
05965	Adult Prob - Muni Crt MS	28,700
0596D	Adult Prob - Muni Ct Full	318,825
Total 590	Adult Probation	\$ 1,208,858

600 Coroner

06003	Coroner Fringes	63,929
06004	Coroner CS	92,651
06005	Coroner MS	7,200
0600A	Coroner Official	51,209
0600D	Coroner Full Time	95,594
0600E	Coroner Part Time	23,000
Total 600	Coroner	\$ 333,583

700 Sheriff's Department

07003	Sheriff-General Fringes	165,402
07004	Sheriff-General Admin CS	559,500
07005	Sheriff-General Admin MS	124,300
0700A	Sheriff-General Official	84,522
0700D	Sheriff-General Full Time	329,411
0700E	Sheriff-General Part Time	18,000
0700M	Sheriff-General Overtime	7,000
07103	Sheriff-Corrections Fringes	1,084,870
07104	Sheriff-Corrections CS	1,057,100

Approved

07105	Sheriff-Corrections MS	367,870
0710D	Sheriff-Corrections Full Time	2,639,968
0710E	Sheriff-Corrections Part Time	45,000
0710M	Sheriff-Corrections Overtime	148,611
07203	Sheriff-Detectives Fringes	200,683
0720D	Sheriff-Detectives Full Time	398,568
0720E	Sheriff-Detectives Part Time	38,000
0720M	Sheriff-Detectives Overtime	29,504
07303	Sheriff-Road Deputies Fringes	827,807
0730D	Sheriff-Road Deputies Full Time	2,131,287
0730E	Sheriff-Road Deputies Part Time	80,000
0730M	Sheriff-Road Deputies	90,000
07403	Sheriff-Dispatch Fringes	150,322
0740D	Sheriff-Dispatch Full Time	390,468
0740E	Sheriff-Dispatch Part Time	32,000
0740M	Sheriff-Dispatch Overtime	18,000
Total 700	Sheriff's Department	\$ 11,018,193

800 Engineer's Department

08303	Engineer-Tax Map Fringes	60,618
08304	Engineer-Tax Map CS	6,688
08305	Engineer-Tax Map MS	18,000
0830D	Engineer-Tax Map Full Time	127,172
0830M	Engineer-Tax Map Overtime	3,025
Total 800	Engineer's Department	\$ 215,503

902 Board Of Elections

09023	Board of Elections Fringes	193,908
09024	Board Of Elections CS	280,620
09025	Board Of Elections MS	59,000
09027	Board Of Elections OE	15,000
0902A	Board of Elections Official	45,012
0902D	Board of Elections Full Time	350,106
0902H	Board of Elections Election Wo	271,770
0902M	Board of Elections Overtime	40,000
Total 902	Board Of Elections	\$ 1,255,416

Approved

903 Veterans Services Commission

09033	Veterans Services Fringes	113,657
09034	Veterans Services CS	415,721
09035	Veterans Services MS	23,200
09037	Veterans Services OE	1,000
0903A	Veterans Services Official	21,180
0903D	Veterans Services Full Time	257,546
0903E	Veterans Services Part Time	47,195
Total 903	Veterans Services Commission	\$ 879,499

913 Budget Commission

09133	Budget Commission Fringes	13,844
09134	Budget Commission CS	6,015
09135	Budget Commission MS	750
0913D	Budget Commission Full Time	53,898
Total 913	Budget Commission	\$ 74,507

915 Data Processing Board

09153	Data Processing Bd Fringes	140,537
09154	Data Processing Bd CS	275,503
09155	Data Processing Bd MS	12,800
0915D	Data Processing Bd Full Time	341,035
0915M	Data Processing Bd Overtime	5,000
Total 915	Data Processing Board	\$ 774,875

920 Public Defender Commission

09203	Public Defender Fringes	184,337
09204	Public Defender CS	79,093
09205	Public Defender MS	7,429
0920D	Public Defender Full Time	466,238
Total 920	Public Defender Commission	\$ 737,097

Total General Fund: \$38,335,688

and be it further,

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further,

RESOLVED, that the County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code

Roll call vote as Follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

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It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS, Ohio Revised Code (ORC) 5705.38 (A) stipulates that the taxing authority for the County (the Portage County Board of Commissioners) shall approve annual appropriation (budgets) measures on or about the first day of each year, and

WHEREAS, ORC 5705.38 (C) states that “Appropriation measures shall be classified so as to set forth separately the amounts appropriated for each office, department, and division, and, within each, the amount appropriated for personal services.”, now therefore be it

RESOLVED, that elected officials and department directors having management control over funds, departments, sub departments and other chart of account elements are hereby authorized to draw warrants against appropriations; and be it further

RESOLVED, that all requests for Capital Expenditures as defined in Sections 5705.38 and 5705.39 of the Ohio Revised Code shall require the approval of the County Board of Commissioners; and be it further

RESOLVED, by the Board of County Commissioners of Portage County, Ohio that to provide for the current expenses and other expenditures of said County, during Fiscal 2009, beginning January 1, 2009 and ending December 31, 2009, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, **AS PROVIDED IN THE FOLLOWING ENUMERATION BEGINNING WITH FUND 1000 (RECORDER EQUIPMENT) AND ENDING WITH FUND 8201 (RODMAN DET HOME BEQUEST (WILL));**

			<u>Approved</u>
Fund: 1000	Recorder Equipment		
	10004	Recorder Equipment CS	349,500
	10005	Recorder Equipment MS	25,000
	10006	Recorder Equipment CO	85,000
	Total	1000	\$ 459,500

Fund: 1001	Certificate Of Title Administr		
	10013	Certificate Of Title Fringes	148,812
	10014	Certificate Of Title Admin CS	20,765
	10015	Certificate Of Title Admin MS	15,000
	10017	Certificate Of Title Admini OE	100,000
	1001D	Certificate Of Title Full Time	350,756
	1001E	Certificate Of Title Part Time	3,672
	1001M	Certificate Of Title Overtime	9,000
	Total	1001	\$ 648,005

Approved

Fund: 1002 Enterprise Zone Program

10023	Enterprise Zone Fringes	4,443
10024	Enterprise Zone Program CS	2,472
10025	Enterprise Zone Program MS	3,268
1002D	Enterprise Zone Full Time	11,817
1002M	Enterprise Zone Overtime	500
Total	1002	\$ 22,500

Fund: 1003 Real Estate Assessment

10033	Real Estate Assessment Fringes	145,943
10034	Real Estate Assessment CS	557,110
10035	Real Estate Assessment MS	471,350
10036	Real Estate Assessment CO	598,000
1003D	Real Estate Assessme Full	390,260
1003E	Real Estate Assessme Part	28,000
1003M	Real Estate Assessme Overtime	5,500
Total	1003	\$ 2,196,163

Fund: 1004 DRETAC - Treasurer

10043	DRETAC Treasurer Fringes	44,900
10044	DRETAC Treasurer CS	62,500
10045	DRETAC Treasurer MS	55,000
10046	DRETAC Treasurer CO	50,000
1004D	DRETAC Treasurer Full Time	96,000
1004M	DRETAC Treasurer Over Time	2,000
Total	1004	\$ 310,400

Fund: 1005 DRETAC - Prosecutor

10053	DRETAC Prosecutor Fringes	33,313
10055	DRETAC Prosecutor MS	5,000
1005D	DRETAC Prosecutor Full	164,278
1005E	DRETAC Prosecutor Part	21,802
Total	1005	\$ 224,393

Fund: 1006 Comp Legal Research Muni Crt

10063	Comp Lgl Res-Muni Fringes	10,161
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			<u>Approved</u>
	10064	Comp Lgl Res-Muni CS	68,455
	10065	Comp Lgl Res-Muni MS	30,000
	10066	Comp Lgl Res-Muni CO	15,000
	1006D	Comp Lgl Res-Muni Full Time	24,274
	Total	1006	\$ 147,890
Fund: 1007	Comp Legal Research Common Pls		
	10074	Comp Lgl Res Probate CS	4,100
	10075	Comp Lgl Res Probate MS	4,900
	Total	1007	\$ 9,000
Fund: 1008	Computerization Clerk Comm Pls		
	10083	Comp-Clerk/Com Pls Fringes	10,767
	10084	Comp-Clerk/Com Pls CS	3,800
	10085	Comp-Clerk/Com Pls MS	2,500
	1008D	Comp-Clerk/Com Pls Full	23,566
	1008M	Comp-Clerk/Com Pls	4,000
	Total	1008	\$ 44,633
Fund: 1009	Comp Legal Research Probate Ct		
	10094	Comp Lgl Research Probat Ct	8,750
	10095	Comp Lgl Research Probat Ct	750
	10096	Comp Lgl Research Probat Ct	11,000
	10097	Comp Lgl Research Probat Ct	750
	Total	1009	\$ 21,250
Fund: 1010	Computerization Clerk Muni Ct		
	10103	Comp-Clerk of Courts Fringes	77,830
	10104	Comp-Clerk of Courts CS	273,621
	10105	Comp-Clerk of Courts MS	38,000
	10106	Comp-Clerk of Courts CO	24,000
	1010D	Comp-Clerk of Courts Full	175,884
	1010M	Comp-Clerk of Courts	32,500
	Total	1010	\$ 621,835
Fund: 1011	Comp Legal Research Juvenil Ct		
	10114	Comp Lgl Research Juvenil CS	10,250

			<u>Approved</u>
	10115	Comp Lgl Research Juvenil MS	9,996
	10116	Comp Lgl Research Juvenil CO	10,500
	10117	Comp Lgl Research Juvenil OE	1,000
	Total	1011	\$ 31,746
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Fund:	1012	Mediation And Dispute 2303.201	
	10123	Mediation & Dispute Fringes	18,048
	1012D	Mediation & Dispute Full Time	51,632
	Total	1012	\$ 69,680
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Fund:	1015	Real Estate Tax Prepayment	
	10153	Real Estate Tax Prepay Fringes	6,000
	10154	Real Estate Tax Prepay CS	2,000
	1015D	Real Est Tax Prepay Full-Time	15,000
	1015M	Real Est Tax Prepay	500
	Total	1015	\$ 23,500
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Fund:	1016	Mediation And Dispute Domestic	
	10163	Mediation & Dispute Fringes	12,325
	1016D	Mediation & Dispute Full-Time	37,128
	1016E	Mediation & Dispute Full-Time	13,239
	Total	1016	\$ 62,692
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Fund:	1017	Mediation & Dispute Grant DMST	
	10173	Mediation & Disp Grant	18,487
	10174	Mediation & Dispute Grant CS	1,250
	1017D	Med & Disp Grant Full-Time	51,501
	1017E	Med & Disp Grant Part-Time	12,854
	Total	1017	\$ 84,092
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Fund:	1100	Concealed Handgun Licenses	
	11004	Concealed Handgun Licenses	18,000
	11005	Concealed Handgun Licenses	3,000
	11006	Concealed Handgun Licenses	5,000
	Total	1100	\$ 26,000
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			<u>Approved</u>
Fund: 1101	Enforcement And Education		
	11014	Enforcement & Education CS	500
	11015	Enforcement & Education MS	1,500
	Total	1101	<u>\$ 2,000</u>
Fund: 1102	Marine Patrol Grant		
	11023	Sheriff-Marine Patrol Fringes	3,617
	11024	Sheriff-Marine Patrol CS	4,000
	11025	Sheriff-Marine Patrol MS	8,000
	1102D	Sherif-Marine Patrol Full Time	16,383
	Total	1102	<u>\$ 32,000</u>
Fund: 1103	Drug Abuse Resistance Educatio		
	11033	Sheriff-DARE Program Fringes	16,278
	1103D	Sheriff-DARE Program Full	73,722
	Total	1103	<u>\$ 90,000</u>
Fund: 1105	Traffic Enforcement Program		
	11053	Traffic Enforcemt Prog Fringes	3,618
	1105M	Traffic Enforcemt Prog	16,382
	Total	1105	<u>\$ 20,000</u>
Fund: 1109	Law Enforcement Assistance		
	11093	Law Enforcement Assist	1,809
	11094	Law Enforcement Assistance	3,000
	11095	Law Enforcement Assistance	1,000
	1109D	Law Enforcement Assist Full	8,191
	Total	1109	<u>\$ 14,000</u>
Fund: 1120	Electronic Home Monitoring		
	11204	Electronic Home Monitoring	110,000
	11207	Electronic Home Monitoring	1,000
	Total	1120	<u>\$ 111,000</u>
Fund: 1121	Probation Services		
	11213	Adult Probation Servi Fringes	142,000
	11214	Adult Probation Service CS	21,200
	11215	Adult Probation Services MS	14,000

			<u>Approved</u>
	11217	Adult Probation Services OE	1,000
	1121D	Adult Probation Serv Full Time	276,998
	1121E	Adult Probation Serv Part Time	75,400
	Total	1121	\$ 530,598
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Fund:	1122	Adult Probation	
	11223	Adult Probation Fringes	85,442
	11224	Adult Probation CS	12,610
	11225	Adult Probation MS	3,782
	1122D	Adult Probation Full Time	173,502
	Total	1122	\$ 275,336
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Fund:	1148	Kids In Treatment	
	11484	Kids In Treatment CS	20,000
	Total	1148	\$ 20,000
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Fund:	1149	Felony Delinque Care & Custody	
	11493	Juv Feny Delnq Care Fringes	131,730
	11494	Juv Feny Delnq Care CS	45,600
	11495	Juv Feny Delnq Care MS	3,200
	1149D	Juv Feny Delnq Care Full Time	322,091
	Total	1149	\$ 502,621
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Fund:	1150	Probate Ct Conduct Of Business	
	11505	Probate Ct Cond Busin MS	2,000
	11506	Probate Ct Cond Busin CO	3,000
	Total	1150	\$ 5,000
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Fund:	1160	Hazmat Operations	
	11604	Hazmat Operation CS	27,700
	11605	Hazmat Operation MS	15,100
	Total	1160	\$ 42,800
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Fund:	1166	EMPG Homeland Security Grant	
	11663	EMPG Homeland Security	57,930
	11664	EMPG Homeland Security CS	35,400
	11665	EMPG Homeland Security MS	5,071

		<u>Approved</u>
	1166D EMPG Homeland Sec Full	127,961
	Total 1166	\$ 226,362
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Fund: 1170	Emergency Response LEPC/CERP	
	11703 LEPC / CERP Fringes	2,755
	11704 LEPC / CERP CS	17,035
	11705 LEPC / CERP MS	424
	1170E LEPC / CERP Part Time	14,924
	Total 1170	\$ 35,138
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Fund: 1191	Childrens Advocacy Center	
	11914 Local Law Enforce CS	66,675
	Total 1191	\$ 66,675
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Fund: 1201	Motor Vehicle And Gas Tax	
	12013 Motor Vehicle/Gas Tax	1,055,930
	12014 Motor Vehicle/Gas Tax CS	364,400
	12015 Motor Vehicle/Gas Tax MS	1,467,395
	12016 Motor Vehicle/Gas Tax CO	1,015,000
	12017 Motor Vehicle/Gas Tax OE	3,000
	12018 Motor Vehicle/Gas Tax DS	105,123
	1201A Motor Vehicle/Gas Tx Offic	98,049
	1201D Motor Vehicle/Gas Tx Full	2,320,824
	1201E Motor Vehicle/Gas Tx Part	209,954
	1201M Motor Vehicle/Gas Tx	105,500
	Total 1201	\$ 6,745,175
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Fund: 1202	SA Ditch Mnt - Allen Moss	
	12024 SA Ditch Mnt Allen Moss CS	100
	Total 1202	\$ 100
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Fund: 1203	SA Ditch Mnt - Culler Johnson	
	12034 SA Ditch Mnt Culler Johnson	50
	12037 SA Ditch Mnt Culler Johnson	50
	Total 1203	\$ 100
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			<u>Approved</u>
Fund: 1204	SA Ditch Mnt - East Park		
	12044	SA Ditch Mnt East Park CS	100
	Total	1204	\$ 100
Fund: 1205	SA Ditch Mnt - Lavelle Heights		
	12054	SA Ditch Mnt Lavelle Height	50
	12057	SA Ditch Mnt Lavelle Height	50
	Total	1205	\$ 100
Fund: 1206	SA Ditch Mnt - Rootstown #7		
	12064	SA Ditch Mnt Rootstoow #7	100
	Total	1206	\$ 100
Fund: 1207	SA Ditch Mnt - Wahoo		
	12074	SA Ditch Mnt Wahoo CS	100
	Total	1207	\$ 100
Fund: 1208	SA Ditch Mnt - Geiger		
	12084	SA Ditch Mnt Geiger CS	50
	12087	SA Ditch Mnt Geiger OE	50
	Total	1208	\$ 100
Fund: 1209	SA Ditch Mnt - Englehart		
	12094	SA Ditch Mnt Englehart CS	50
	12097	SA Ditch Mnt Englehart OE	50
	Total	1209	\$ 100
Fund: 1251	CDBG County Formula		
	12514	CDBG Conty Formula CS	378,000
	Total	1251	\$ 378,000
Fund: 1263	CHIP Home		
	12634	CHIP Home CS	267,450
	Total	1263	\$ 267,450
Fund: 1271	RLF CDBG		
	12714	RLF CDBG CS	15,000
	12718	RLF CDBG DE	65,000
	Total	1271	\$ 80,000

Fund: 1272 RLF Section 17

12724	RLF Section 17 CS	6,000
12728	RLF Section 17 DE	20,135
Total	1272	\$ 26,135

Fund: 1273 RLF Foreclosure

12734	RLF Foreclosure CS	5,000
12738	RLF Mortgage Loan DE	10,010
Total	1273	\$ 15,010

Fund: 1274 RLF Home Rehab

12744	RLF Home Rehab CS	8,000
12748	RLF Home Rehab DE	20,000
Total	1274	\$ 28,000

Fund: 1275 RLF CDBG Economic Devlpmt

12754	RLF CDBG Economic	103,000
12758	RLF CDBG Economic	358,225
Total	1275	\$ 461,225

Fund: 1301 Marriage Licenses

13014	Marriage Licenses CS	37,000
Total	1301	\$ 37,000

Fund: 1310 Mental Health & Recovery Board

13103	Mental Health&Recovery	123,229
13104	Mental Health & Recovery CS	12,930,965
13105	Mental Health & Recovery MS	8,500
13107	Mental Health & Recovery OE	250
1310D	MHRB Full Time	288,822
1310E	MHRB Part Time	78,387
Total	1310	\$ 13,430,153

Fund: 1320 Indigent Driver Alcohol Treatm

13204	Indigent Driver Alchol Trt CS	300,000
Total	1320	\$ 300,000

Fund: 1330 Dog And Kennel

13303	Dog Kennel-Warden Fringes	55,976
13304	Dog Kennel - Warden CS	38,200
13305	Dog Kennel - Warden MS	21,300
13306	Dog Kennel - Warden CO	20,000
13309	Dog Kennel - Warden ME	20,000
1330D	Dog Kennel - Warden Full	98,136
1330E	Dog Kennel - Warden Part	20,499
1330M	Dog Kennel - Warden	9,225
93303	Dog Kennel - Auditor Fringes	8,196
93304	Dog Kennel - Auditor CS	10,546
93305	Dog Kennel - Auditor MS	5,282
9330D	Dog Kennel Auditor Full Time	17,473
Total	1330	\$ 324,833

Fund: 1340 MRDD General Administration

13403	MRDD General Admin	3,345,300
13404	MRDD General Admin CS	7,199,700
13405	MRDD General Admin CS	580,400
13406	MRDD General Admin CO	351,000
13407	MRDD General Admin OE	16,600
13409	MRDD General Admin ME	200,000
1340D	MRDD General Admin Full	7,882,700
1340E	MRDD General Admin Part	491,000
1340I	MRDD General Admin	183,300
Total	1340	\$ 20,250,000

Fund: 1341 MRDD Early Childhood Spec Ed

13415	MRDD Early Child Spec Ed	2,500
1341D	MRDD Early Ch Spec Ed	16,300
Total	1341	\$ 18,800

Fund: 1342 MRDD Title V

13425	MRDD Title V Direct Serv MS	145
Total	1342	\$ 145

Fund: 1343 MRDD Part B IDEA

13435	MRDD Part B IDEA MS	500
1343D	MRDD Part B IDEA	56,500
Total	1343	\$ 57,000

Fund: 1360 Child Health General Administr

13605	Child Health Gen Admin MS	500
Total	1360	\$ 500

Fund: 1361 CH Immunization Project

13614	CH Immunization Project CS	350
Total	1361	\$ 350

Fund: 1362 CH Title XIX Medicaid

13623	CH Title XIX Medicaid Fringes	45,000
13624	CH Title XIX Medicaid CS	27,000
13625	CH Title XIX Medicaid MS	11,000
1362D	CH Title XIX Medicaid Full	118,000
1362E	CH Title XIX Medicaid Part	35,000
1362M	CH Title XIX Medicaid	3,000
1362O	CH Title XIX Medicaid Payoff	1,000
Total	1362	\$ 240,000

Fund: 1364 Child Health Grant

13643	Child Health Grant Fringes	13,279
13644	Child Health Grant CS	33,468
13645	Child Health Grant MS	11,628
1364D	Child Health Grant Full-Time	17,746
1364E	Child Health Grant Part-Time	33,005
1364M	Child Health Grant Overtime	1,000
1364O	Child Health Grant Retirement	1,234
Total	1364	\$ 111,360

Fund: 1390 Women Infants And Children

13903	Women Infant Children	261,062
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		<u>Approved</u>
13904	Women Infants & Children CS	95,942
13905	Women Infants & Children	20,073
1390D	Women Infant Childrn Full	548,034
1390E	Women Infant Childrn Part	98,769
Total	1390	<u>\$ 1,023,880</u>

Fund: 1401 Indigent Guardianship

14014	Indigent Guardianship CS	28,000
14015	Indigent Guardianship MS	3,000
14016	Indigent Guardianship CO	10,000
Total	1401	<u>\$ 41,000</u>

Fund: 1410 Job And Family Services

14103	Job & Family Services Fringes	1,690,000
14104	Job & Family Services CS	7,506,500
14105	Job & Family Services MS	173,000
14106	Job & Family Services CO	30,000
14107	Job & Family Services OE	500
1410D	Job & Family Service Full	3,500,000
1410M	Job & Family Service Overtime	50,000
1410O	Job & Family Services Retiremt	50,000
Total	1410	<u>\$ 13,000,000</u>

Fund: 1412 JFS Help Me Grow Allocation

14123	JFS Help Me Grow Fringes	59,256
14124	JFS Help Me Grow CS	276,645
14125	JFS Help Me Grow MS	25,434
14127	JFS Help Me Grow OE	500
1412D	JFS Help Me Grow Full Time	151,472
1412E	JFS Help Me Grow Part Time	36,894
Total	1412	<u>\$ 550,201</u>

Fund: 1414 Child Support General Admini

14143	JFS Child Support Gen Fringes	698,000
14144	JFS Child Support General CS	715,400
14145	JFS Child Support General MS	65,500
14146	JFS Child Support General CO	10,000

			<u>Approved</u>
	14147	JFS Child Support General OE	100
	1414D	JFS Child Support Ge Full	1,460,000
	1414M	JFS Child Support Ge	1,000
	1414O	JFS Child Support Gen	10,000
	Total	1414	<u>\$ 2,960,000</u>
Fund: 1415	Child Welfare - Special Levy		
	14153	JFS Child Welfare Levy	719,000
	14154	JFS Child Welfare Levy CS	6,989,800
	14155	JFS Child Welfare Levy MS	71,000
	14156	JFS Child Welfare Levy CO	20,000
	14157	JFS Child Welfare Levy OE	200
	1415D	JFS Child Welfare Le Full	1,700,000
	Total	1415	<u>\$ 9,500,000</u>
Fund: 1460	Enforcement Protection Orders		
	14603	Enforcemt Protection Fringes	37,550
	14604	Enforcemt Protection CS	42,603
	14605	Enforcemt Protection MS	1,228
	1460D	Enforcemt Protection	82,653
	Total	1460	<u>\$ 164,034</u>
Fund: 1470	Area Agency On Aging		
	14707	Area Agency On Aging OE	2,400
	Total	1470	<u>\$ 2,400</u>
Fund: 1471	Senior Farmers Market Nutritio		
	14714	Senior Farmers Market Nutri	20,000
	Total	1471	<u>\$ 20,000</u>
Fund: 1480	Violence Against Women		
	14803	Violence Against Women	9,387
	14804	Violence Against Women CS	23,395
	1480D	Violence Against Wom Full	50,900
	Total	1480	<u>\$ 83,682</u>

Approved

Fund: 1481 Prosecutors State Grant

14813 Prosecutor State Grant Fringes 58,160

1481D Prosecutor State Gra Full Time 130,458

Total 1481 \$ 188,618

Fund: 1491 Family Community SVS Po Co Inc

14914 Family Community SVS Po Co 47,802

Total 1491 \$ 47,802

Fund: 3000 County Notes

30008 County Notes DE 4,211,550

Total 3000 \$ 4,211,550

Fund: 3010 GO Bonds 1997

30108 GO Bonds 1997 DS 901,767

Total 3010 \$ 901,767

Fund: 3011 GO Bonds 1998 USDA

30118 GO Bonds 1998 USDA DS 22,574

Total 3011 \$ 22,574

Fund: 3012 GO Bonds 2001 Riddle Block

30128 GO Bonds 2001 Riddle Block 162,617

Total 3012 \$ 162,617

Fund: 3013 GO Bonds 2001

30138 GO Bonds 2001 DS 407,471

Total 3013 \$ 407,471

Fund: 3014 GO Bonds 2001 USDA-Regnl Plan

30148 GO Bonds 2001 USDA DS 9,215

Total 3014 \$ 9,215

Fund: 3015 GO Bonds 2004

30158 GO Bonds 2004 DE 58,504

Total 3015 \$ 58,504

Approved

Fund: 3112 SA PCS Bond 1982

31128 SA PCS Bonds 1982 DS 52,094

Total 3112 \$ 52,094

Fund: 3113 SA PCS Bond 1997

31138 SA PCS Bonds 1997 DS 2,101

Total 3113 \$ 2,101

Fund: 3114 SA PCS Bond 2001

31148 SA PCS Bonds 2001 DE 38,838

Total 3114 \$ 38,838

Fund: 3115 SA PCS Bonds 2004

31158 SA PCS Bonds 2004 DS 5,636

Total 3115 \$ 5,636

Fund: 3140 SA PCW Bond 94REFI04

31408 SA PCW Bonds 94REFI04 DS 7,774

Total 3140 \$ 7,774

Fund: 3141 SA PCW Bond 1997

31418 SA PCW Bonds 1997 DE 2,574

Total 3141 \$ 2,574

Fund: 3142 SA PCW Bonds 2007

31428 SA PCW Bonds 2007 DE 4,268

Total 3142 \$ 4,268

Fund: 3170 SA StS Bond 1999

31708 SA StS Bonds 1999 DS 16,244

Total 3170 \$ 16,244

Fund: 3211 SA PCS OWDA 1989

32118 SA PCS OWDA 1989 DS 1,475

Total 3211 \$ 1,475

			<u>Approved</u>
Fund: 3212	SA PCS OWDA 1994		
	32128	SA PCS OWDA 1994 DS	2,766
	Total	3212	<u>\$ 2,766</u>
Fund: 3213	SA PCS OWDA 1998		
	32138	SA PCS OWDA 1998 DS	15,047
	Total	3213	<u>\$ 15,047</u>
Fund: 3214	SA PCS OWDA 2000		
	32148	SA PCS OWDA 2000 DE	5,960
	Total	3214	<u>\$ 5,960</u>
Fund: 3215	SA PCS OWDA 2001		
	32158	SA PCS OWDA 2001 DS	30,602
	Total	3215	<u>\$ 30,602</u>
Fund: 4100	MRDD Capital Projects		
	41004	MRDD Capital CS	50,000
	41006	MRDD Capital CO	150,000
	Total	4100	<u>\$ 200,000</u>
Fund: 5000	SW Revenue Bonds 94REFI04		
	50008	SW Revenue Bonds 94REFI04	78,417
	Total	5000	<u>\$ 78,417</u>
Fund: 5100	Nursing Home General Administr		
	51003	Nursing Home Gen Fringes	1,134,750
	51004	Nursing Home General CS	2,123,147
	51005	Nursing Home General MS	704,372
	51006	Nursing Home General CO	20,800
	51007	Nursing Home General OE	12,480
	51009	Nursing Home General ME	100,000
	5100D	Nursing Home Gen Full Time	2,167,860
	5100E	Nursing Home Gen Part Time	196,305
	5100M	Nursing Home Gen Overtime	280,000
	Total	5100	<u>\$ 6,739,714</u>

			<u>Approved</u>
Fund: 5110	NH Revenue Bonds 2001		
	51108	NH Revenue Bonds 2001 DS	555,680
	Total	5110	<u>\$ 555,680</u>
<hr/>			
Fund: 5200	PCS General Administration		
	52003	Portage County Sewer Fringes	481,412
	52004	Portage County Sewer CS	2,330,706
	52005	Portage County Sewer MS	713,422
	52006	Portage County Sewer CO	1,095,636
	52007	Portage County Sewer OE	32,212
	52009	Portage County Sewer ME	3,600,000
	5200D	Portage County Sewer Salaries	1,115,742
	5200E	Portage County Sewer Part	28,337
	5200M	Portage County Sewer	38,600
	Total	5200	<u>\$ 9,436,067</u>
<hr/>			
Fund: 5201	Portage County Sewer Notes		
	52018	PCS Notes DE	2,401,104
	Total	5201	<u>\$ 2,401,104</u>
<hr/>			
Fund: 5210	PCS Revenue Bonds 1997		
	52108	PCS Revenue Bonds 1997 DS	100,605
	Total	5210	<u>\$ 100,605</u>
<hr/>			
Fund: 5211	PCS Revenue Bonds 2001		
	52118	PCS Revenue Bonds 2001 DS	112,207
	Total	5211	<u>\$ 112,207</u>
<hr/>			
Fund: 5212	PCS Revenue Bonds 2001 Summit		
	52128	PCS Revenue Bonds 2001	191,726
	Total	5212	<u>\$ 191,726</u>
<hr/>			
Fund: 5213	PCS Revenue Bonds 2004		
	52138	PCS Revenue Bonds 2004 DE	94,132
	Total	5213	<u>\$ 94,132</u>
<hr/>			
Fund: 5214	PCS Revenue Bonds 2007		
	52148	PCS Revenue Bonds 2007 DE	330,062
	Total	5214	<u>\$ 330,062</u>

Fund: 5215 PCS Revenue Bonds 2007 (USDA)

52158 PCS Revenue Bonds 07 125,965

Total 5215 \$ 125,965

Fund: 5240 PCS OWDA 1994 Ravenna City

52408 PCS OWDA 1994 Ravenna 78,883

Total 5240 \$ 78,883

Fund: 5241 PCS OWDA 1993 Summt

52418 PCS OWDA 1993 Summit DE 62,320

Total 5241 \$ 62,320

Fund: 5242 PCS OWDA 1994

52428 PCS OWDA 1994 DS 121,803

Total 5242 \$ 121,803

Fund: 5243 PCS OWDA 1996

52438 PCS OWDA 1996 DS 13,791

Total 5243 \$ 13,791

Fund: 5244 PCS OWDA 2001

52448 PCS OWDA 2001 DS 24,856

Total 5244 \$ 24,856

Fund: 5245 PCS OWDA 2005 Ravenna

52458 PCS OWDA 2005 Ravenna 460,762

Total 5245 \$ 460,762

Fund: 5246 PCS OWDA 2003 - Mantua

52468 PCS OWDA 2003 Mantua DS 23,218

Total 5246 \$ 23,218

Fund: 5270 PCS OPWC 1998 CG008

52708 PCS OPWC 1998 CG008 DS 23,052

Total 5270 \$ 23,052

Approved

Fund: 5274 PCS OPWC 2001 CG12A

52748 PCS OPWC 2001 CG12A DS 7,826

Total 5274 \$ 7,826

Fund: 5275 PCS OPWC 2006 CG02B

52758 PCS OPWC 2006 CG02B DE 22,500

Total 5275 \$ 22,500

Fund: 5400 PCW General Administration

54003 Portage County Water Fringes 220,782

54004 Portage County Water CS 1,577,283

54005 Portage County Water MS 525,917

54006 Portage County Water CO 404,166

54007 Portage County Water OE 6,953

54009 Portage County Water ME 1,600,000

5400D Portage County Water Full 519,423

5400E Portage County Water Part 4,856

5400M Portage County Water 28,791

Total 5400 \$ 4,888,171

Fund: 5410 PCW Revenue Bonds 1997

54108 PCW Revenue Bonds 1997 DS 228,495

Total 5410 \$ 228,495

Fund: 5412 PCW Revenue Bonds 94REFI04

54128 PCW Revenue Bonds 405,150

Total 5412 \$ 405,150

Fund: 5413 PCW Revenue Bonds 2001

54138 PCW Revenue Bonds 2001 DS 57,322

Total 5413 \$ 57,322

Fund: 5414 PCW Revenue Bonds 2004

54148 PCW Revenue Bonds 2004 DE 122,859

Total 5414 \$ 122,859

Approved

Fund: 5471 PCW OPWC 2001 CG12A

54718 PCW OPWC 2001 CG12A DS 13,068

Total 5471 \$ 13,068

Fund: 5600 StS General Administration

56003 Streetsboro Sewer Fringes 296,357

56004 Streetsboro Sewer CS 1,104,305

56005 Streetsboro Sewer MS 475,488

56006 Streetsboro Sewer CO 731,701

56007 Streetsboro Sewer OE 3,933

56009 Streetsboro Sewer ME 2,200,000

5600D Streetsboro Sewer Full Time 693,836

5600E Streetsboro Sewer Part Time 5,806

5600M Streetsboro Sewer Overtime 22,409

Total 5600 \$ 5,533,835

Fund: 5610 StS Revenue Bonds 1997

56108 StS Revenue Bonds 1997 DS 72,013

Total 5610 \$ 72,013

Fund: 5611 StS Revenue Bonds 2001

56118 StS Revenue Bonds 2001 DS 13,361

Total 5611 \$ 13,361

Fund: 5640 StS OWDA 1996

56408 StS OWDA 1996 DS 47,133

Total 5640 \$ 47,133

Fund: 5642 StS OWDA 2000

56428 StS OWDA 2000 DS 708,973

Total 5642 \$ 708,973

Fund: 5671 StS OPWC 1998 CG008

56718 StS OPWC CG008 DS 2,596

Total 5671 \$ 2,596

Approved

Fund: 5672	StS OPWC 2001 CG12A		
	56728	StS OPWC 2001 CG12A DS	12,395
	Total	5672	\$ 12,395

Fund: 5673	StS OPWC 2007 CG24H		
	56738	StS OPWC 2007 CG24H DE	5,000
	Total	5673	\$ 5,000

Fund: 6100	SCRAM Alcohol Monitoring		
	61003	SCRAM Alcohol Monitor	11,319
	61004	SCRAM Alcohol Monitoring	200,000
	61007	SCRAM Alcohol Monitoring	1,000
	6100D	SCRAM Alcohol Monitor	37,524
	Total	6100	\$ 249,843

Fund: 6200	Electronic Fingerprinting		
	62004	Electronic Fingerprinting CS	7,000
	62005	Electronic Fingerprinting MS	1,000
	Total	6200	\$ 8,000

Fund: 7000	Central Services (Purchasing)		
	70003	Central Services Purch Fringes	62,775
	70004	Central Services Purchasing CS	1,991,026
	70005	Central Services Purchasing	87,500
	70007	Central Services Purchasing OE	1,500
	70009	Central Services Purchasing	25,000
	7000D	Central Services Pur Full Time	138,391
	Total	7000	\$ 2,306,192

Fund: 7001	Central Print Shop		
	70013	Central Print Shop Fringes	24,938
	70014	Central Print Shop CS	20,650
	70015	Central Print Shop MS	60,000
	7001D	Central Print Shop Full Time	46,345
	Total	7001	\$ 151,933

Fund: 7002 Central Vehicle Maintenance

70023	Motor Pool Fringes	49,537
70024	Motor Pool CS	89,850
70025	Motor Pool MS	605,821
70026	Motor Pool CO	10,000
7002D	Motor Pool Full Time	109,255
7002M	Motor Pool Overtime	1,054
Total	7002	\$ 865,517

Fund: 7101 Health Benefits Program

71013	HR Health Benefits Fringes	32,408
71014	HR Health Benefits CS	1,148,835
71015	HR Health Benefits MS	2,750
71017	HR Health Benefits OE	1,000
71019	HR Health Benefits ME	8,000,000
7101D	HR Health Benefits Full Time	86,022
Total	7101	\$ 9,271,015

Fund: 7102 Cafeteria Benefits Program Pkg

71024	Cafeteria Benefits Program CS	548,000
Total	7102	\$ 548,000

Fund: 7201 WC RR P General Administration

72019	WC RR P General Admin ME	1,000,000
Total	7201	\$ 1,000,000

Fund: 7202 WC Retro Rating Plan 2003

72029	WC Retro Rating Plan 2003	50,000
Total	7202	\$ 50,000

Fund: 7209 WC Retro Rating Plan 1999

72099	WC Retro Rating Plan 1999	578,048
Total	7209	\$ 578,048

Fund: 7210 WC Retro Rating Plan 2000

72109	WC Retro Rating Plan 2000	50,000
Total	7210	\$ 50,000

Approved

Fund: 7211 WC Retro Rating Plan 2001

72119 WC Retro Rating Plan 2001 50,000

Total 7211 \$ 50,000

Fund: 7212 WC Retro Rating Plan 2002

72129 WC Retro Rating Plan 2002 50,000

Total 7212 \$ 50,000

Fund: 7213 WC Retro Rating Plan 2004

72139 WC Retro Rating Plan 2004 47,000

Total 7213 \$ 47,000

Fund: 7214 WC Retro Rating Plan 2005

72149 WC Retro Rating Plan 2005 4,000

Total 7214 \$ 4,000

Fund: 7215 WC Retro Rating Plan 2006

72159 WC Retro Rating Plan 2006 100,000

Total 7215 \$ 100,000

Fund: 7216 WC Retro Rating Plan 2007

72169 WC Retro Rating Plan 2007 100,000

Total 7216 \$ 100,000

Fund: 7217 WC Retro Rating Plan 2008

72173 WC RR Plan 08 Fringes 18,666

72174 WC Retro Rating Plan 08 CS 808,400

72175 WC Retro Rating Plan 08 MS 5,650

72177 WC Retro Rating Plan 08 OE 1,500

72179 WC Retro Rating Plan 08 ME 350,000

7217D WC RR 2008 Full Time 65,687

Total 7217 \$ 1,249,903

Fund: 8100 Law Library

81009 Law Library ME 475,000

Total 8100 \$ 475,000

Approved

Fund: 8101 Unclaimed Monies

81017	Unclaimed Monies OE	70,000
81019	Unclaimed Monies ME	150,000
Total	8101	<u>\$ 220,000</u>

Fund: 8104 MRDD Gifts & Donations

81044	MRDD Gifts & Donations CS	3,500
81045	MRDD Gifts & Donations MS	11,000
Total	8104	<u>\$ 14,500</u>

Fund: 8105 Sheriff Gifts & Donations DARE

81054	Sheriff Gift Donation DARE	700
81055	Sheriff Gift Donation DARE	5,300
Total	8105	<u>\$ 6,000</u>

Fund: 8200 McIntosh Flag Bequest (Will)

82005	McIntosh MS	45
Total	8200	<u>\$ 45</u>

Total All Funds

\$133,999,496

and be it further,

RESOLVED,
further,

that a certified copy of this resolution be filed with the County Auditor, and be it

RESOLVED,

that the County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code

Roll call vote as Follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

RESOLUTION No. 08-1183

RE: AMENDMENT TO THE GENERAL FUND 2008 ANNUAL APPROPRIATION RESOLUTION NO. 07-1208 ADOPTED DECEMBER 18, 2007

It was moved by Charles W. Keiper II, second by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2008 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below,

		<u>Increase</u>	<u>Decrease</u>
Fund: 0001	General Fund		
	<i>010 Commissioners Other</i>		
00107	Commissioner Other OE	0	41,892
	MEMO TOTAL	<u>\$ -</u>	<u>\$ 41,892</u>

Note: Reimb. Overpymt, PD CMS, Amend Contract w/ JFS, Change order #4 per JT & BOE

	<i>016 Building Maintenance</i>		
00164	Justice Center Maint CS	60,000	0
0016D	Justice Center Maint Full Time	0	60,000
	MEMO TOTAL	<u>\$ 60,000</u>	<u>\$ 60,000</u>

Note: Projected YE Need

	<i>020 Building Regulation Inspection</i>		
00204	Building Regulation Insp CS	11,046	0
00205	Building Regulation Insp MS	0	46
00207	Building Regulation Insp OE	5,100	0
0020E	Building Regulation Part Time	0	9,000
0020M	Building Regulation Overtime	0	2,000
	MEMO TOTAL	<u>\$ 16,146</u>	<u>\$ 11,046</u>

Note: Projected YE Need Reimb. customer for Overpymt

	<i>055 Senior Center</i>		
00554	Senior Center CS	1,150	0
	MEMO TOTAL	<u>\$ 1,150</u>	<u>\$ -</u>

Note: BOC Change order #4 per

		<i>Increase</i>	<i>Decrease</i>
100 Auditor			
01124	Auditor Real Property CS	0	1,000
01125	Auditor Real Property MS	1,000	0
	MEMO TOTAL	<u><u>\$ 1,000</u></u>	<u><u>\$ 1,000</u></u>

Note: Take care of negative rollup

300 Prosecutor			
03004	Procecutor General Admin CS	0	3,400
03005	Prosecutor General Admin MS	3,400	0
03023	Prosecutor Ch Welfare Fringes	4,137	0
0302D	Prosecutor Ch Welfare Full-Tim	7,910	0
	MEMO TOTAL	<u><u>\$ 15,447</u></u>	<u><u>\$ 3,400</u></u>

Note: Amend Contract w/ JFS Cover shortage

500 Clerk of Courts			
05003	Clerk Common Pleas Ct Fringes	1,062	487
05004	Clerk Common Pleas Ct CS	0	500
05005	Clerk Common Pleas Ct MS	100	0
0500D	Clerk Common Pleas C Full Time	0	2,564
0500M	Clerk Common Pleas C Overtime	387	0
05023	Clerk-Civil/Criminal Fringes	0	1,270
05024	Clerk-Civil/Criminal CS	4,570	0
05025	Clerk-Civil/Criminal MS	2,602	0
0502D	Clerk-Civil/Criminal Full Time	0	3,970
0502E	Clerk-Civil/Criminal Part Time	70	0
	MEMO TOTAL	<u><u>\$ 8,791</u></u>	<u><u>\$ 8,791</u></u>

Note: Projected Need

550 Domestic Relations			
05504	Domestic Relations CS	0	7,575

		<i>Increase</i>	<i>Decrease</i>
05505	Domestic Relations MS	7,575	0
	MEMO TOTAL	<u><u>\$ 7,575</u></u>	<u><u>\$ 7,575</u></u>

Note: Purchase tables and chairs

700 Sheriff's Department

07003	Sheriff-General Fringes	0	1,500
07004	Sheriff-General Admin CS	1,000	9,000
07005	Sheriff-General Admin MS	1,500	0
0700D	Sheriff-General Full Time	0	8,000
0700E	Sheriff-General Part Time	500	0
0700M	Sheriff-General Overtime	0	1,000
07103	Sheriff-Corrections Fringes	0	5,000
07104	Sheriff-Corrections CS	46,000	0
07105	Sheriff-Corrections MS	5,200	5,000
0710D	Sheriff-Corrections Full Time	5,000	0
0710E	Sheriff-Corrections Part Time	0	6,000
0710M	Sheriff-Corrections Overtime	4,000	0
07203	Sheriff-Detectives Fringes	300	0
0720D	Sheriff-Detectives Full Time	0	1,000
0720E	Sheriff-Detectives Part Time	0	1,000
0720M	Sheriff-Detectives Overtime	0	3,000
07303	Sheriff-Road Deputies Fringes	0	6,000
0730D	Sheriff-Road Deputies Full Time	0	16,000
0730E	Sheriff-Road Deputies Part Time	2,000	0
07403	Sheriff-Dispatch Fringes	1,000	1,000
0740D	Sheriff-Dispatch Full Time	1,000	0
0740E	Sheriff-Dispatch Part Time	1,000	0
0740M	Sheriff-Dispatch Overtime	0	1,000
0760D	Sheriff - Children Sv FullTime	0	1,000
0760M	Sheriff - Children Sv Overtime	0	3,000
	MEMO TOTAL	<u><u>\$ 68,500</u></u>	<u><u>\$ 68,500</u></u>

Note: Year end trf & clean up

902 Board Of Elections

09023	Board of Elections Fringes	10,100	0
09024	Board Of Elections CS	8,500	0

		<i>Increase</i>	<i>Decrease</i>
09025	Board Of Elections MS	0	100
	MEMO TOTAL	<u><u>\$ 18,600</u></u>	<u><u>\$ 100</u></u>

Note: Add'l funds to cover deficit PERS Related to OT/ PT Projected Need

913 Budget Commission

09134	Budget Commission CS	592	0
09135	Budget Commission MS	0	592
	MEMO TOTAL	<u><u>\$ 592</u></u>	<u><u>\$ 592</u></u>

Note: Move to cover final expenses

920 Public Defender Commission

09203	Public Defender Fringes	625	780
0920D	Public Defender Full Time	5,250	0
	MEMO TOTAL	<u><u>\$ 5,875</u></u>	<u><u>\$ 780</u></u>

Note: BOC Appr 10/14/08 #5 CMS Balance Adj.

TOTAL MEMO BALANCE ALL AMENDMENTS	<u><u>\$ 203,676</u></u>	<u><u>\$ 203,676</u></u>
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and be it further,

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further,

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

		<i>Increase</i>	<i>Decrease</i>
13640	Child Health Grant Retirement	200	0
	MEMO TOTAL	<u><u>\$ 200</u></u>	<u><u>\$ 200</u></u>

Note: Projected Need

Fund: 1410 Job And Family Services

051 Job And Family Services

14103	Job & Family Services Fringes	0	34,000
1410D	Job & Family Service Full Time	41,000	0
1410M	Job & Family Service Overtime	0	7,000
	MEMO TOTAL	<u><u>\$ 41,000</u></u>	<u><u>\$ 41,000</u></u>

Note: Projected need

Fund: 1412 JFS Help Me Grow Allocation

051 Job And Family Services

14124	JFS Help Me Grow CS	2,500	0
1412E	JFS Help Me Grow Part Time	0	2,500
1412M	JFS Help Me Grow Overtime	500	0
1412O	JFS Help Me Grow Retirement	0	500
	MEMO TOTAL	<u><u>\$ 3,000</u></u>	<u><u>\$ 3,000</u></u>

Note: Projected need

Fund: 1414 Child Support General Admini

051 Job And Family Services

14143	JFS Child Support Gen Fringes	0	5,115
14144	JFS Child Support General CS	0	2,300
14145	JFS Child Support General MS	0	1,700
14146	JFS Child Support General CO	5,000	0
1414D	JFS Child Support Ge Full Time	5,800	0
1414M	JFS Child Support Ge Overtime	0	900
1414O	JFS Child Support Gen Retirement	0	785
	MEMO TOTAL	<u><u>\$ 10,800</u></u>	<u><u>\$ 10,800</u></u>

Note: Projected need

Fund: 1415 Child Welfare - Special Levy

051 Job And Family Services

14106	Job & Family Services CO	0	20,000
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		<i>Increase</i>	<i>Decrease</i>
14153	JFS Child Welfare Levy Fringes	35,000	0
14154	JFS Child Welfare Levy CS	0	120,000
14156	JFS Child Welfare Levy CO	0	10,000
1415D	JFS Child Welfare Le Full Time	115,000	0
	MEMO TOTAL	<u><u>\$ 150,000</u></u>	<u><u>\$ 150,000</u></u>

Note: Projected need

Fund: 5100 Nursing Home General Administr			
<i>054 Nursing Home</i>			
51003	Nursing Home Gen Fringes	9,300	7,600
51004	Nursing Home General CS	8,100	0
51005	Nursing Home General MS	0	48,335
5100D	Nursing Home Gen Full Time	6,000	0
5100E	Nursing Home Gen Part Time	9,335	0
5100M	Nursing Home Gen Overtime	23,200	0
	MEMO TOTAL	<u><u>\$ 55,935</u></u>	<u><u>\$ 55,935</u></u>

Note: Need more money in line

Projected Need

Fund: 5200 PCS General Administration			
<i>060 Water Resources</i>			
52003	Portage County Sewer Fringes	3,500	0
52004	Portage County Sewer CS	25,700	0
52005	Portage County Sewer MS	16,500	0
52006	Portage County Sewer CO	3,000	0
52007	Portage County Sewer OE	10,000	0
52009	Portage County Sewer ME	0	103,200
5200D	Portage County Sewer Salaries	42,000	0
5200E	Portage County Sewer Part Time	2,500	0
	MEMO TOTAL	<u><u>\$ 103,200</u></u>	<u><u>\$ 103,200</u></u>

Note: TO MOVE BUDGET TO

Fund: 5214 PCS Revenue Bonds 2007			
<i>060 Water Resources</i>			
52148	PCS Revenue Bonds 2007 DE	0	135,000
	MEMO TOTAL	<u><u>\$ -</u></u>	<u><u>\$ 135,000</u></u>

Note: ADJUST TO ACTUAL

	<i>Increase</i>	<i>Decrease</i>
Fund: 5215 PCS Revenue Bonds 2007 (USDA)		
<i>060 Water Resources</i>		
52158 PCS Revenue Bonds 07 (USDA) DE	0	280
MEMO TOTAL	<u>\$ -</u>	<u>\$ 280</u>

Note: ADJUST TO ACTUAL

Fund: 5309 Franklin Hills Pump Station		
<i>060 Water Resources</i>		
53096 Franklin Hills Pump Station CO	0	59,356
MEMO TOTAL	<u>\$ -</u>	<u>\$ 59,356</u>

Note: ADJUST TO ACTUAL

Fund: 5310 PCS Village Estates PS Rehab		
<i>060 Water Resources</i>		
53106 PCS Village Estate PS Rehab CO	0	44,600
MEMO TOTAL	<u>\$ -</u>	<u>\$ 44,600</u>

Note: ADJUST TO ACTUAL

Fund: 5400 PCW General Administration		
<i>060 Water Resources</i>		
54003 Portage County Water Fringes	6,200	0
54004 Portage County Water CS	10,700	0
54005 Portage County Water MS	8,000	0
54009 Portage County Water ME	0	25,900
5400D Portage County Water Full Time	1,000	0
MEMO TOTAL	<u>\$ 25,900</u>	<u>\$ 25,900</u>

Note: TO MOVE BUDGET TO

Fund: 5440 PCW OWDA 1988		
<i>060 Water Resources</i>		
54408 PCW OWDA 1988 DS	0	58
MEMO TOTAL	<u>\$ -</u>	<u>\$ 58</u>

Note: ADJUST TO ACTUAL

		<i>Increase</i>	<i>Decrease</i>
Fund: 5506 PCW Brimfield Booster PS			
<i>060 Water Resources</i>			
55066	PCW Brimfield Booster CO	0	40,780
	MEMO TOTAL	<u>\$ -</u>	<u>\$ 40,780</u>

Note: ADJUST TO ACTUAL

Fund: 5507 PCW Cleveland to Aurora			
<i>060 Water Resources</i>			
55074	PCW Cleveland to Aurora CS	0	591
55076	PCW Cleveland to Aurora CO	0	136,256
	MEMO TOTAL	<u>\$ -</u>	<u>\$ 136,847</u>

Note: ADJUST TO ACTUAL

Fund: 5600 StS General Administration			
<i>060 Water Resources</i>			
56003	Streetsboro Sewer Fringes	1,100	0
56004	Streetsboro Sewer CS	29,500	0
56005	Streetsboro Sewer MS	5,400	0
56007	Streetsboro Sewer OE	7,000	0
56009	Streetsboro Sewer ME	0	46,600
5600D	Streetsboro Sewer Full Time	3,500	0
5600M	Streetsboro Sewer Overtime	100	0
	MEMO TOTAL	<u>\$ 46,600</u>	<u>\$ 46,600</u>

Note: TO MOVE BUDGET TO

Fund: 5703 StS Pike Parkway			
<i>060 Water Resources</i>			
57036	StS Pike Parkway CO	0	5,909
	MEMO TOTAL	<u>\$ -</u>	<u>\$ 5,909</u>

Note: ADJUST TO ACTUAL

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Fund:5704 StS Generator

060 Water Resources

		<i>Increase</i>	<i>Decrease</i>
57046	StS Generator CO	0	1,319
	MEMO TOTAL	<u>\$ -</u>	<u>\$ 1,319</u>

Note: ADJUST TO ACTUAL

Fund: 8200 McIntosh Flag Bequest (Will)

100 Auditor

82005	McIntosh MS	0	4
	MEMO TOTAL	<u>\$ -</u>	<u>\$ 4</u>

Note: YE adj. to revenue

TOTAL MEMO BALANCE FOR ALL FUNDS	<u>\$ 549,757</u>	<u>\$ 963,910</u>
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and be it further,

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further,

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

* * * * *
RESOLUTION No. 08-1185 - RE: ENTER INTO AMENDMENT NO. 2 BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS AND HUMAN SERVICES ASSOCIATES, INC. TO PROVIDE FINANCIAL MANAGEMENT CONSULTING SERVICES TO THE DEPARTMENT OF JOB & FAMILY SERVICES.

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

- WHEREAS,** an agreement between the parties was entered into and known as Portage County Contract No. 20070175 (the “Original Contract”) on December 14, 2006 by Resolution No. 06-1102 to provide financial management consulting services to the Portage County Department of Job and Family Services; and
- WHEREAS,** an Amendment No. 1 was entered into on January 29, 2008 through Resolution No. 08-0017; and
- WHEREAS,** the parties desire to amend the Original Contract to continue such services; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into Amendment No. 2 between the Board of Commissioners on behalf of the Department of Job & Family Services and Human Services Associates, Inc. to extend the term of the Original Contract one (1) additional month from January 1, 2009 to January 31, 2009; and be it further
- RESOLVED,** that the parties agree to increase the Original Contract by One thousand two hundred fifty and 00/100 dollars (\$1,250.00) and that the annual service under this agreement shall not exceed Thirty-one thousand two hundred fifty and 00/100 dollars (\$31,250.00); and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

* * * * *
RESOLUTION No. 08-1186 - RE: ENTER INTO AMENDMENT NO. 3 BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF

**JOB & FAMILY SERVICES AND FAMILY &
COMMUNITY SERVICES, INC. TO PROVIDE
PARENTING SERVICES**

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20060346 (the "Original Contract") on September 28, 2006 by Resolution No. 06-0857 to provide Parenting Services ("Parenting Toward Solutions"); and

WHEREAS, an Amendment No. 1 was entered into on October 5, 2007 through Resolution No. 07-0938; and

WHEREAS, an Amendment No. 2 was entered into on February 12, 2008 through Resolution No. 08-0111; and

WHEREAS, the parties desire to amend the Original Contract to continue such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into Amendment No. 3 between the Board of Commissioners of behalf of the Department of Job & Family Services and Family & Community Services, Inc. to extend the Original Contract two (2) additional months from September 1, 2008 to October 31, 2008; and be it further

RESOLVED, that the parties mutually agree to increase the service units for Diagnostic Screening Services to sixty-nine (69) units at a rate of One hundred twenty-nine and 99/100 dollars (\$129.99) per unit and that the total service cost shall not exceed Eight thousand nine hundred sixty-nine and 31/100 dollars (\$8,969.31); and be it further

RESOLVED, that the parties mutually agree to increase the service units for Individual Counseling Services to one hundred sixty-two (162) units at a rate of Ninety and 00/100 dollars (\$90.00) per unit and that the total service cost shall not exceed Fourteen thousand five hundred eighty and 00/100 dollars (\$14,580.00); and be it further

RESOLVED, that the parties mutually agree to decrease the service units for Group Counseling Services to six hundred fifty-five (655) units at a rate of Thirty-nine and 48/100 dollars (\$39.48) per unit and that the total service cost shall not exceed Twenty-five thousand eight hundred fifty-nine and 40/100 dollars (\$25,859.40); and be it further

RESOLVED, that the parties mutually agree that maximum consideration on this Agreement shall not exceed Forty-nine thousand four hundred eight and 71/100 dollars (\$49,408.71); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of

this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

* * * * *
RESOLUTION No. 08-1187 - RE: ENTER INTO AMENDMENT NO. 2 BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND FAMILY & COMMUNITY SERVICES, INC. TO PROVIDE PARENTING SERVICES "SAFER SOLUTIONS/PEACEFUL SOLUTIONS" DOMESTIC VIOLENCE COUNSELING SERVICES

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20060345 (the "Original Contract") on September 28, 2006 by Resolution No. 06-0856 to provide Domestic Violence Counseling Services ("Safer Solutions/Peaceful Solutions"); and

WHEREAS, an Amendment No. 1 was entered into on February 12, 2008 through Resolution No. 08-0112; and

WHEREAS, the parties desire to amend the Original Contract to continue such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into Amendment No. 2 between the Board of Commissioners on behalf of the Department of Job & Family Services and Family & Community Services, Inc. to extend the Original Contract two (2) additional months from September 1, 2008 to October 31, 2008, at no additional cost; and be it further

RESOLVED, that the parties mutually agree to increase the service units for Individual Counseling Services to one hundred ten (110) units at a rate of Ninety and 00/100 dollars (\$90.00) per unit and that the total service cost shall not exceed Nine thousand nine hundred and 00/100 dollars (\$9,900.00); and be it further

RESOLVED, that the parties mutually agree to decrease the service units for Group Counseling Services to eight hundred twenty-eight (828) units at a rate of Thirty-nine and 48/100 dollars (\$39.48) per unit and that the total service cost shall not exceed Thirty-two thousand six hundred eighty-nine and 44/100 dollars (\$32,689.44); and be it further

RESOLVED, that the parties mutually agree that maximum consideration on this Agreement shall not exceed Fifty-one thousand seven hundred twenty and 90/100 dollars (\$51,720.90); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

* * * * *

RESOLUTION No. 08-1188 - RE: ENTER INTO AN AGREEMENT FOR IN HOME INTERVENTION SERVICES (“FAST TRACK”) BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND FAMILY & COMMUNITY SERVICES, INC.

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the Portage County Department of Job & Family Services (PCDJFS) is in need of immediate in-home services to stabilize a family and prevent removal of children from their homes (referred to as “FAST TRACK”); and

WHEREAS, Requests for Proposals were sent to ten (10) potential service providers; and

WHEREAS, Four (4) proposals were received, opened and tabulated on September 26, 2008; and

WHEREAS, Family & Community Services, Inc. is willing and able to provide these services; and

WHEREAS, The Agreement form attached hereto as Exhibit A will be used to detail the terms of the relationship between the Portage County Department of Job & Family Services and Family & Community Services, Inc.; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services and Family & Community Services, Inc. with its principal place of business located at 705 Oakwood St. #221, Ravenna OH 44266, for the period November 1, 2008 through October 31, 2009, with the option of a one (1) year agreement extension; and be it further

RESOLVED, that the total amount of this Agreement is not to exceed Two hundred thirty-five thousand and 00/100 dollars (\$235,000.00); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

* * * * *

RESOLUTION No. 08-1189 - RE: DECLARE OBSOLETE AND AUTHORIZE THE SALE OF PORTAGE COUNTY PERSONAL PROPERTY TO PORTAGE COMMUNITY HEALTH RESOURCES.

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the Portage County personal property titled to the Portage County Department of Job & Family Services, which is not needed for public use, or is obsolete or unfit for the use for which it was acquired, declared as such and is for sale; and

WHEREAS, pursuant to the Ohio Revised Code Section 307.12(B)(1) the Board of County Commissioners may donate such personal property valued under \$2,500.00 without advertisement or public notification; and

RESOLVED, that, in accordance with the Ohio Revised Code Section 307.12 (B)(1), the Board of County Commissioners authorizes the sale of the following to the Portage Community Health Resources of Kent, Ohio, for the sum of One Dollar (\$1.00):

<u>Tag #</u>	<u>Description</u>
7843	Exam Table
7844	Baby Scale
7845	Otoscope
7846	Upright Scale
7847	Exam Table
7848	Otoscope
7849	Baby Scale
7850	Upright Scale
7857	Tympanogram
7858	Tympanogram
7867	Baby Scale
N/A	(2) Rolling Exam Stools
N/A	Translucent Eye Cabinet
N/A	Hemacube Machine
N/A	Blood Pressure Equipment
N/A	Cholesterol Check

N/A Exam Lamp
N/A Wood Measuring Board
N/A Plastic Baby Measuring Unit

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

* * * * *

RESOLUTION No. 08-1190 - RE: DECLARE OBSOLETE AND AUTHORIZE THE SALE OF PORTAGE COUNTY PERSONAL PROPERTY TO FAMILY & COMMUNITY SERVICES

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the Portage County Board of Mental Retardation and Developmental Disabilities Board desires to sell three (3) mini vans which are not needed for public use, or is obsolete or unfit for the use for which it was acquired, declared as such and is for sale, and

WHEREAS, Ohio Revised Code 307.12 (B) (1) authorizes the sale of inventory valued below \$2,500.00; and

WHEREAS, the Portage County Board of Mental Retardation and Developmental Disabilities Board has agreed that the selling price of each vehicle be One hundred and 00/100 dollars (\$100.00); and

WHEREAS, Family & Community Services of Portage County , Inc. is in need of vehicles to transport consumers within the community; and

WHEREAS, the Portage County Board of Mental Retardation and Developmental Disabilities Board passed a resolution to sell the vehicles to Family & Community Services of Portage County, Inc. upon the approval of the Portage County Board of Commissioners; now therefore be it

RESOLVED, that the Portage County Board of County Commissioners approves and authorizes the sale of the following vehicles to the **Family & Community Services** for the sum of One Hundred Dollars and 00/100 (\$100.00) each for a total of Three hundred dollars and 00/100 (\$300.00):

1998 Dodge 2B5WB35Z7WK154086

1997 Dodge
1997 Dodge

2B5WB35Y4VK560378
2B5WB35Y0VK560376

and be it further

RESOLVED, that a copy of this resolution be filed with the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Christopher Smeiles, Yea;

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1191

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RE: ENTER INTO LICENSE AGREEMENT FOR POLE ATTACHMENT WITH THE OHIO EDISON COMPANY

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS, the Ohio Edison Company owns poles located on Spruce Street and Chestnut Streets in Ravenna; and

WHEREAS, the Portage County Commissioners wish to run a fiber line from the Portage County Courthouse to the Prosecutor's Building connecting to Ohio Edison poles numbered 58AU3A-107, 2131450 D54522, 58AUA3A-162 and 58AU3A-161; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into a License Agreement between the Board and the Ohio Edison Company; and be it further

RESOLVED, that the annual rental will be Thirty two and 59/100 dollars (\$32.59) per pole per year for a total of One hundred thirty and 36/100 dollars (\$130.36); and be if further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1192

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RE: AWARD AND ENTER INTO CONTRACT WITH 24/7

**MECHANICAL COMPANY, LLC. FOR THE
IMPROVEMENTS TO THE HEATING VENTING
AND AIR CONDITIONING (HVAC) SYSTEM FOR
THE RESIDENTIAL RESOURCES FOR THE
DEVELOPMENTALLY CHALLENGED (RRDC)
GROUP HOME.**

It was moved by Charles W. Keiper II, seconded by Maureen T. Frederick that the following resolution be adopted:

- WHEREAS;** nine contractors were mailed specifications for HVAC work for the Residential Resources for the Developmentally Challenged group home at 3877 Alexander Road in Randolph Township; and
- WHEREAS:** on December 3, 2008 the Portage County Internal Services Department received three (3) quotes; and
- WHEREAS:** the lowest and best quote was submitted by 24/7 Mechanical Company, LLC for a total price of \$10,328.00; now therefore be it
- RESOLVED:** that the Portage County Board of Commissioners enter into a contract with 24/7 Mechanical Company, LLC for the amount of \$10,328.00; and be it further
- RESOLVED:** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea;

* * * * *

RESOLUTIONS
December 11, 2008

1. Approval of Meeting Minutes from the December 4, 2008 regular Board Meeting as presented.
2. Approve the Bills as presented by the County Auditor and reviewed by the Internal Auditor./08-1176
3. Approve the wire transfer as presented by the County Auditor./08-1177
4. Approve the Journal Vouchers as presented by the County Auditor./08-1178
5. Approve the Then & Now as presented by the Portage County Auditor./08-1179
6. Approve revision of Section 13 of the Commissioners' Personnel Policy Manual./08-1180

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INVITATIONS/MEETING NOTICES

December 11, 2008

1. Meeting notice for the Mental Health & Recovery Board of Portage County on Monday, December 8, 2008, 6:30 PM at 155 E. Main St., Kent.
2. Invitation to NACO's 2009 Legislative Conference, Saturday March 7-11, 2008, Marriott Wardman Park Hotel, Washington, DC.
3. Invitation to the 26th Annual NAJA Conference, Sunday April 5-10, 2008, Baltimore, Maryland.
4. Invitation from the Streetsboro Area Chamber of Commerce for the Industrial Round Table Event on Wednesday, December 17, 2008, 8:00 AM-9:30 PM, Automated Packaging Systems, Inc., Streetsboro.
5. Invitation from Maplewood for its Breakfast Series 2008-2009, 7:30 AM in the Maple Leaf Restaurant at Maplewood Career Center.
6. Invitation from Portage County Association of Realtors for the 23rd Annual Inaugural and Awards Ceremony for the Portage County Association of Realtors on Saturday, January 17, 2009, The Rusty Nail, Kent, 6:00 PM.
7. Invitation from the American Diabetes Association for the Black and White Casino Night on Saturday, May 2, 2009, The Sheraton Suites, Akron/Cuyahoga Falls.
8. Invitation from Hallrich Incorporated for the Pizza Hut Wing Street VIP Showcase on Friday, December 12, 2008, 3:00-5:00 PM, 4118 SR 43, Brimfield.
9. Invitation from the Bicentennial Committee for the sealing of the time capsule on Saturday, December 13, 2008, 4:00 PM at the Portage County Historical Society Museum, Ravenna.
10. Invitation from the Kent Area Chamber of Commerce for the December luncheon on Thursday, December 11, 2008 at Twin Lakes Country Club, 11:30 AM.
11. Invitation from the Regional Planning Commission for an Open House Celebrating the Retirement of Director Lynne Erickson on Friday, December 19, 2008, 1:00-6:00 PM, at the Regional Planning Commission office.

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INCOMING CORRESPONDENCE

DISCUSSION

December 11, 2008

1. December 3, 2008 correspondence from Dennis Lager, Public Defender, requesting a supplemental appropriation of \$ 10,000 to allow payment of an outstanding October invoice and representation by Attorney Bell to continue on the case of Robin Bostick vs. Portage County Public Defender's Office et al, Portage County Common Pleas Case No. 2007-CV-000803/Department of Budget & Finance Director to

contact Attorney Lager to determine what his 2009 anticipated costs are and report to the Board of Commissioners. Clerk to prepare resolution to increase the payments to \$30,000.

2. The Board of Commissioners received the October 27, 2008 Report of Dog Warden's Investigation of animal(s), fowl or poultry killed or injured by dogs for owner of livestock, Jay Campbell, for the loss of one (1) lamb with a fair market value of \$ 50.00 from a possible coyote attack, as presented by Dave McIntyre, Portage County Dog Warden/Journal entry.
3. December 2, 2008 correspondence from Townhall II Board Members, regarding continued financial support/The Department of Budget & Finance Director advised the Board of Commissioners that the Townhall request is in the 2009 budget requests but not in the budget.
4. December 3, 2008 correspondence from Robert Ferguson, Ohio Department of Job and Family Services to Anita Herington, Job and Family Services, regarding the US Department of Labor Incident Report for Area #19 GAAP/Portage County/Information only.
5. December 8, 2008 e-mail from Cathy Poling, Adult Probation, regarding the Community Corrections Board/Executive Assistant to investigate and report to Board of Commissioners.
6. December 8, 2008 correspondence from Charlene Badger, Executive Assistant, regarding a confidential employment issue/Executive Assistant to investigate.
7. December 8, 2008 correspondence from Matthew Wenham, C&S Companies, regarding the Portage County Regional Airport Periodic Airport Consulting Services & Airport Business Services/The Board of Commissioners discussed Attorney Denise Smith's opinion that the Board of Commissioners should not enter into a contract on behalf of the Airport. The Board of Commissioners asked that Audrey Tillis investigate and come back with a recommendation. Clerk to forward the agreement to Attorney Denise Smith for her review.
8. December 4, 2008 correspondence from Dave Ruller, City of Kent, regarding the Joint Steering Committee/Commissioner Frederick to determine the date of the first meeting.
9. December 8, 2008 confidential e-mail from Commissioner Frederick to Leigh Prugh, Prosecutor's Office, regarding Harvest Rose Subdivision (Prospect Underpass Sewer).
10. December 9, 2008 e-mail from Commissioner Frederick, regarding the Portage Animal Protective League/The Board of Commissioners agreed to meet with the APL in January to discuss how to move forward, noting that Commissioner Frederick spoke with Karen Carmany, APL President, who advised that the APL is reorganizing and not closing.
11. December 9, 2008 confidential e-mail from Karen U'halie, Human Resources, regarding a Nursing Home employment issue.
12. December 9, 2008 e-mail from Audrey Tillis, Department of Budget and Financial Management, regarding the 2007 Portage County Audit. Commissioner Frederick's comments attached.
13. The Department of Budget and Financial Management presents the following items for Board consideration. Director Audrey Tillis attending.

The following departments have requested supplemental amendments from the General Fund:

Discussion Items

1. Items included in Amended Appropriation Resolution:

- a. Building Regulation Inspection – Reimbursement for Overpayment – supported by revenue
- b. Senior Center - Requesting \$1,150 for change order # 4 per Jo Ann Townend
- c. Prosecutor’s Office - Requesting \$12,047 per the contract with JFS Children Services BOC approved.
- d. Board of Elections - Requesting \$8,500 for the postage expense line, and \$10,000 for PERS related to the increases for overtime and part-time approved during election.

2. Data Processing Board – Request for replacement of 4 computers/Journal entry

Resolutions

- 3. General Fund Fiscal Year 2009 Annual Appropriation Measure/08-1181
- 4. Non- General Fund Fiscal 2009 Annual Appropriation Measure/08-1182
- 5. General Fund Amendments to the Annual Appropriation Resolution:/08-1183
 - a. Commissioner Other, Supplemental – Add’l funds to cover deficit/ Prosecutor Inc & JFS Child Support contract/ Public Defender CMS Balance/ Board of Elections Fringes and Postage
 - b. Building Maintenance, Transfer – Projected year end need, contract services
 - c. Building Regulation Inspection, Supplemental and Transfer – Reimb. overpayment, Projected Year end need
 - d. Senior Center, Supplemental – BOC Change order #4 per JT
 - e. Auditor, Transfer – Move to correct negative rollup
 - f. Prosecutor, Supplemental – BOC approved amendment to J&FS contract – Children Services, Projected YE need
 - g. Clerk of Courts, Transfers – Projected need
 - h. Domestic Relations Court, Transfer – Purchase need tables and chairs
 - i. Sheriff, Transfers – Year end transfers & clean up
 - j. Board of Elections, Supplemental and Transfers – Postage and Fringes related to increase in OT and PT adjustments during Presidential election, projected need
 - k. Budget Commission, Transfer – Move to cover final expenses
 - l. Public Defender Commission, Supplemental – BOC Approved CMS adjustment balance
- 6. **Other Funds Amendments to the Annual Appropriation Resolution:/08-1184**
 - a. Fund 1004, DRETAC – Treasurer, Supplemental – Purchase printer
 - b. Fund 1122, Adult Probation, Transfers – Projected Need

- c. Fund 1201, Motor Vehicle And Gas Tax, Transfers – Tool Allowance and Compensation line adjustment
- d. Fund 1364, Child Health Grant, Transfer – Project Need
- e. Fund 1410, Job & Family Services, Transfer – Projected need
- f. Fund 1412, JFS Help Me Grow Allocation, Transfers – Projected Need
- g. Fund 1414, Child Support General Administration, Transfers – Projected Need
- h. Fund 1415. Child Welfare – Special Levy, Transfers – Projected Need
- i. Fund 5100, Nursing Home General Administration – Transfers – Need more funding in line
- j. Fund 5200, PCS General Administration, Transfers – To budget to where needed
- k. Fund 5214, PCS Revenue Bonds 2007, Supplemental Decrease – Adjust to Actual
- l. Fund 5215, PCS Revenue Bonds 2007 (USDA), Supplemental Decrease – Adjust to Actual,
- m. Fund 5309, Franklin Hills Pump Station, Supplemental Decrease – Adjust to Actual
- n. Fund 5310, PCS Village Estates PS Rehab, Supplemental Decrease – Adjust to Actual
- o. Fund 5400, PCW General Administration, Transfers – To move budget where needed
- p. Fund 5440, PCW OWDA 1988, Supplemental Decrease – Adjust to Actual
- q. Fund 5506, PCW Brimfield Booster PS, Supplemental Decrease – Adjust to Actual
- r. Fund 5507, PCW Cleveland to Aurora, Supplemental Decrease – Adjust to Actual
- s. Fund 5600, StS General Administration, Transfers – To move budget where needed
- t. Fund 5703, StS Pike Parkway, Supplemental Decrease – Adjust to Actual
- u. Fund 5704, StS Generator, Supplemental Decrease – Adjust to Actual
- v. Fund 8200 McIntosh Flag Bequest (Will), Supplemental Decrease – Year end adjustment to revenue

Other:

7. The Director presented the Contingency Tracker

The Board of Commissioners noted that the departments were held to the 2008 budgets for 2009 until the carryover can be determined.

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JOURNAL ENTRIES

December 11, 2008

1. Board of Commissioners' authorization requested to pay Invoice No. 381 dated December 2, 2008 for ten (10) flu shots (\$200.00) and one (1) pneumonia shot (\$45.00) administered by the Portage County Health Department for a total invoice cost of \$ 245.00 as presented by the Portage County Combined General Health District.

2. Board of Commissioners' authorization requested to pay Invoice No. 2008-0039 dated December 3, 2008 for Fuel Flow Fee for Metro Life Flight for November 2008 \$ 193.94.
3. Board of Commissioners' authorization requested to pay Invoice No. 961, dated December 2, 2008 from Norlson Inc. for the guaranteed maintenance agreement for one year effective January 12, 2009 through January 12, 2010 on the Commissioners' Sony BM-246 4 track recorder #611637 for \$180.00.
4. The Board of Commissioners received the Transportation of Prisoners costs for the month of October 2008 as presented by the Portage County Sheriff's Department.
5. Board of Commissioners' signature requested on the payment authorization form for \$ 59,700 payable to Daniel Terreri & Sons Inc. for removal and installation of a total of 3,317 linear feet of sidewalk in Maple Grove, Windham Village as requested by the Regional Planning Commission. The B-F-07-062-1 Formula Grant Activity #02 Sidewalk Improvements is funding this expense. Documents reviewed by Carol Kurtz, Internal Auditor noting the document appears to correspond and the MUNIS system shows cash balance sufficient to cover the payment.
6. Board of Commissioners' signature requested on the payment authorization form for \$ 174.15 payable to Evelyn Beeman for mileage to the OHCP Community Development Conference November 12-14, 2008 as requested by the Regional Planning Commission. The B-F-08-062-1 Formula Grant Activity #08 Administration is funding this expense. Documents reviewed by Carol Kurtz, Internal Auditor noting the document appears to agree and the payment request seems to be appropriate.
7. Board of Commissioners' signature requested on the payment authorization form for \$ 159.24 payable to Melvin Harris for mileage to the OHCP Community Development Conference November 12-14, 2008 as requested by the Regional Planning Commission. The B-F-08-062-1 Formula Grant Activity #08 Administration is funding this expense. Documents reviewed by Carol Kurtz, Internal Auditor noting the document appears to agree and the payment request seems to be appropriate.
8. Board of Commissioners' signature requested on the payment authorization form for \$ 375.00 payable to Ohio Conference of Community Development Inc. for OHCP Community Development Conference November 12-14, 2008 as requested by the Regional Planning Commission. The B-F-08-062-1 Formula Grant Activity #08 Administration is funding this expense. Documents reviewed by Carol Kurtz, Internal Auditor noting the documents appear to agree and the payment request seems to be appropriate.
9. Board of Commissioners' signature requested on the payment authorization form for \$ 96.00 payable to Record Publishing Company for advertising as requested by the Regional Planning Commission. The B-F-08-062-1 Formula Grant Activity #08 Administration is funding this expense. Documents reviewed by Carol Kurtz, Internal Auditor with no exceptions noted.
10. Board of Commissioners' signature requested on the payment authorization form for \$ 23,650.77 payable to BSC Construction Services for renovations to the Portage County Senior Center located at 705 Oakwood St., Ravenna, OH as requested by the Regional Planning Commission. The B-F-07-062-1 Formula Grant Activity #01 Senior Center is funding this expense. Documents reviewed by Carol Kurtz, Internal Auditor noting all documents appear to agree and to be properly authorized and appropriate.
11. Board of Commissioners' authorization requested to pay Neighborhood Development Services Inc. \$5,500.00 for Homebuyer Education and Financial Fitness for eleven (11) participating individuals as

presented by Neighborhood Development Services Inc. Documents reviewed by Carol Kurtz, Internal Auditor noting the request appears appropriate for the program expense and a check of the MUNIS balance for the purchase order shows ample funds for payment.

12. The Board of Commissioners received the Owner/Tenant Statement of balance due for water usage at County owned properties for November 2008 as presented by the City of Ravenna.
13. Board of Commissioners' authorization requested to pay the November 30, 2008 Christley, Herington, Pierce Invoice #30129, for professional services rendered during November 2008 for the Sheriff's 2008 Negotiations, in the amount of \$ 2,756.25.
14. Board of Commissioners' signature requested on the Letter of Intent to the US Department of Justice Office on Violence Against Women to reapply for the OVW FY07 Grant to encourage Arrest Policies and Enforcement of Protection Orders for Project No. 2007-WE-AX-0048 as presented by Carole Beaty, Family & Community Services. Documents reviewed by Carol Kurtz, Internal Auditor with no exceptions noted.
15. Board of Commissioners' authorization requested to pay the December 5, 2008 Invoice #30161 for \$1,580.00 from Johnson, Miller & Schmitz LLP for professional services rendered during the month of November 2008 for General Labor matters.
16. Board of Commissioners' signature requested on Application and Certificate for Payment (No. 7 Final) allowing payment of \$ 58,819.32 to Bochert Excavating Inc. for the State Route 44 Vacuum Sewer Installation, Project No. RA-3 (05-020) as requested by the Department of Budget and Financial Management.
17. The Board of Commissioners received the December 5, 2008 correspondence from The Woodlands at Robinson Director Steve Eva to County Auditor Janet Esposito, requesting that staff debit Fund 5100 for the cost allocation of \$56,918 and credit the General Fund as follows:

	<u>Org</u>	<u>Object</u>	<u>Amount</u>	<u>Description</u>
<u>Debit</u>	51000544	481000	\$ 56,918	FY 08 Cost Allocation
<u>Credit</u>	00100001	152000	\$ 56,918	FY 08 Cost Allocation

18. The Board of Commissioners received the Portfolio Report for November 2008 as presented by the Portage County Treasurer.
19. Board of Commissioners' signature requested on Application and Certificate for Payment (No. 8 Final) allowing payment of \$ 15,429.04 to Bochert Excavating Inc., 563 Old Forge Road, Kent, OH 44240 for the n Pump Station Upgrade 2006 Rebid, Project No. RV-0 (05-200) as presented by Department of Budget and Financial Management. (Fund 5310).
20. Board of Commissioners' authorization requested to have Commissioner Smeiles sign the amendment to the 2008 CDBG Small Cities Formula Allocation Community Development Funds Formula Grant Amendment for B-F-08-062-1 as presented by the Regional Planning Commission. Documents reviewed by Carol Kurtz, Internal Auditor noting the document appears to be appropriate for the condition of the

grant, as modified by HUD requirements for tracking, as imposed on the Ohio Department of Development.

21. Board of Commissioners' authorization requested to allow Commissioner Christopher Smeiles to sign the final report for the HOME Grant Program, Project No. B-C-06-062-2 as requested by Neighborhood Development Services Inc. Documents reviewed by Carol Kurtz, Internal Auditor noting the report contains accurate information.

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REFERRED

December 11, 2008

1. December 8, 2008 e-mail from Diane Cotton, MR/DD, regarding the sale of three (3) vehicles to Family & Community Services. Referred to Internal Services to bring back to the Board.

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INFORMATION ONLY

December 11, 2008

1. Undated correspondence (received December 4, 2008) from David Shipley, requesting donations for a trip to Arizona/Mexico to attend the Leadership & Volunteer program.
2. December 4, 2008 e-mail from Jodie Cline, Office of the Governor Steven Meeks, including a press release and a copy of a letter Governor Strickland delivered to President Elect Obama in request of financial assistance for the State of Ohio and a power point presentation State Budget Director J. Pari Sabety used to outline the updated state budget projections.
3. The Board of Commissioners received the Aging Spectrum newsletter for December 2008 as presented by Area Agency on Aging.
4. December 8, 2008 e-mail from Anita Herington, Job and Family Services, including Portage EI Report for the week ending December 6, 2008. (Largest week so far -178 Portage County residents laid off).
5. December 8, 2008 e-mail from Susan Blair, Portage Park District, regarding Park T-Shirts for sale.
6. Undated correspondence (received December 9, 2008) from Tim Vandersall, Countywide Recycling and Disposal Facility, regarding the merger of Republic Services and Allied Waste.
7. The Board of Commissioners received the Mental Health & Recovery Board meeting minutes from November 10, 2008.
8. December 3, 2008 correspondence from Scarlett Boudier, Ohio Department of Job and Family Services, regarding the release of audits.
9. December 8, 2008 e-mail from Denise Gehring, GAPP Inc. to all Workforce Investment Members, regarding the Portage ITA Review 12-08.

10. Undated correspondence (received December 8, 2008) from the Phyllis Zumkehr County Clothing Center, requesting donations.
11. December 4, 2008 correspondence from Jack Kerrigan, The Ohio State University Extension, to Commissioner Frederick, congratulating Commissioner Frederick on her re-election.
12. December 8, 2008 e-mail from Jim Manion, General Services, regarding water damage to PCAB 4th floor and under on Sunday, December 7, 2008.
13. December 9, 2008 e-mail from Ohio Department of Administrative Services, to all appointing authorities and personnel officers of County Offices, regarding proposed changes to the Ohio Administrative Rules 123:1-7-17 and 123:1-8-02.
14. December 9, 2008 e-mail from David Robinson, Porter, Wright, Morris & Arthur LLP, including the Capitol Brief newsletter for December 2008.

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PROSECUTOR'S CORRESPONDENCE

December 11, 2008

Denise Smith attending

1. December 3, 2008 e-mail from Leigh Prugh to Mickey Marozzi, County Engineer, regarding Harvest Rose subdivision/Information only at this time.
2. December 8, 2008 e-mail from Denise Smith regarding the Portage County Humane Officer/The Board of Commissioners agreed to meet with the APL to discuss how to proceed.
3. December 8, 2008 e-mail from Denise Smith regarding the County Car/Denise Smith advised the Board of Commissioners that they must adopt a resolution in accordance with ORC Section 307.41 to authorize the purchase of vehicles.
4. December 8, 2008 confidential e-mail from Leigh Prugh, regarding Harvest Rose Subdivision (Prospect Underpass Sewer) /Information only at this time.
5. December 9, 2008 e-mail from Leigh Prugh, regarding the agricultural easement/Information only.

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Journal Entry

December 11, 2008

Motion by Charles W. Keiper II, seconded by Maureen T. Frederick to approve the following actions:

1. The Board of Commissioners authorized payment of Invoice No. 381 dated December 2, 2008 for ten (10) flu shots (\$200.00) and one (1) pneumonia shot (\$45.00) administered by the Portage County Health Department for a total invoice cost of \$245.00, as presented by the Portage County Combined General Health District.

2. The Board of Commissioners authorized payment of Invoice No. 2008-0039 dated December 3, 2008 for Fuel Flow Fee for Metro Life Flight for the month of November 2008 at 1,939.36 gallons @ \$.10/gallon in the amount of \$193.94, as presented by the Portage County Regional Airport Authority, as approved by the Board of Commissioners in a Journal Entry adopted July 8, 2008.
3. The Board of Commissioners authorized payment of Invoice No. 961, dated December 2, 2008 from Norlson Inc. for the guaranteed maintenance agreement, effective January 12, 2009 through January 12, 2010 for the Commissioners' Sony BM-246 4 track recorder #611637 for \$180.00.
4. The Board of Commissioners acknowledged the receipt of the Transportation of Prisoners costs for the month of October 2008, as presented by the Portage County Sheriff.
5. The Board of Commissioners signed the payment authorization form for \$59,700 payable to Daniel Terreri & Sons Inc. of North Jackson, Ohio for the removal and installation of a total of 3,317 linear feet of sidewalk in Maple Grove, Windham Village, as presented by the Regional Planning Commission. The B-F-07-062-1 Formula Grant Activity #02 Sidewalk Improvements is funding this expense. Documents reviewed by Carol Kurtz, Internal Auditor noting the document appears to correspond and the MUNIS system shows a cash balance sufficient to cover the payment.
6. The Board of Commissioners signed the payment authorization form for \$174.15 payable to Regional Planning Commission employee Evelyn Beeman for mileage to the OHCP Community Development Conference November 12-14, 2008, as presented by the Regional Planning Commission. The B-F-08-062-1 Formula Grant Activity #08 Administration is funding this expense. Documents reviewed by Carol Kurtz, Internal Auditor noting the document appears to agree and the payment request seems to be appropriate.
7. The Board of Commissioners signed the payment authorization form for \$159.24 payable to Regional Planning Commission employee Melvin (Bob) Harris for mileage to the OHCP Community Development Conference November 12-14, 2008, as requested by the Regional Planning Commission. The B-F-08-062-1 Formula Grant Activity #08 Administration is funding this expense. Documents reviewed by Carol Kurtz, Internal Auditor noting the document appears to agree and the payment request seems to be appropriate.
8. The Board of Commissioners signed the payment authorization form for \$375.00 payable to Ohio Conference of Community Development Inc. for registration fees for the OHCP Community Development Conference November 12-14, 2008, as presented by the Regional Planning Commission. The B-F-08-062-1 Formula Grant Activity #08 Administration is funding this expense. Documents reviewed by Carol Kurtz, Internal Auditor noting the documents appear to agree and the payment request seems to be appropriate.
9. The Board of Commissioners signed the payment authorization form for \$96.00 payable to Record Publishing Company for the advertising for the Environmental Review for well drilling and new construction, as presented by the Regional Planning Commission. The B-F-08-062-1 Formula Grant Activity #08 Administration is funding this expense. Documents reviewed by Carol Kurtz, Internal Auditor with no exceptions noted.
10. The Board of Commissioners signed the payment authorization form for \$23,650.77 payable to BSC Construction Services of Novelty, Ohio for renovations to the Portage County Senior Center, 705 Oakwood Street, Ravenna, Ohio, as presented by the Regional Planning Commission. The B-F-07-062-1 Formula Grant Activity #01 Senior Center is funding this expense. Documents reviewed by Carol Kurtz, Internal Auditor noting all documents appear to agree and to be properly authorized and appropriate.

11. The Board of Commissioners authorized payment to Neighborhood Development Services Inc. \$5,500.00 for Homebuyer Education and Financial Fitness for eleven (11) participating individuals, as presented by Neighborhood Development Services Inc. Documents reviewed by Carol Kurtz, Internal Auditor noting the request appears appropriate for the program expense and a check of the MUNIS balance for the purchase order shows ample funds for payment.
12. The Board of Commissioners acknowledged the receipt of the Owner/Tenant Statement of balance due for water usage at County owned properties for November 2008, as presented by the City of Ravenna. Forwarded to the Internal Services Director for review.
13. The Board of Commissioners authorized payment of the November 30, 2008 Christley, Herington, Pierce Invoice #30129, for professional services rendered during November 2008 for the Sheriff's 2008 Negotiations in the amount of \$2,756.25.
14. The Board of Commissioners signed the non-binding Letter of Intent to the U.S. Department of Justice Office on Violence Against Women to reapply for the OVW FY07 Grant to encourage Arrest Policies and Enforcement of Protection Orders for Project No. 2007-WE-AX-0048, as presented by Carole Beaty, Family & Community Services. Documents reviewed by Carol Kurtz, Internal Auditor with no exceptions noted.
15. The Board of Commissioners authorized payment of the December 5, 2008 Invoice #30161 for \$1,580.00 from Johnson, Miller & Schmitz LLP for professional services rendered during the month of November 2008 for General Labor matters.
16. The Board of Commissioners signed the Application and Certificate for Payment (No. 7 Final) allowing payment of \$58,819.32 to Bochert Excavating Inc. of Kent, Ohio for the State Route 44 Vacuum Sewer Installation, Project No. RA-3 (05-020), as presented by the Department of Budget and Financial Management and signed by Portage County Water Resources Department Director Harold Huff.
17. The Board of Commissioners acknowledged the receipt of the December 5, 2008 correspondence from The Woodlands at Robinson Director Steve Eva to County Auditor Janet Esposito, requesting that staff debit Fund 5100 for the cost allocation of \$56,918 and credit the General Fund as follows:

	<u>Org</u>	<u>Object</u>	<u>Amount</u>	<u>Description</u>
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18. The Board of Commissioners acknowledged the receipt of the Portfolio Report for November 2008, as presented by the Portage County Treasurer.
19. The Board of Commissioners signed the Application and Certificate for Payment (No. 8 Final) allowing payment of \$15,429.04 to Bochert Excavating Inc., 563 Old Forge Road, Kent, Ohio for the Village Estates Pump Station Upgrade 2006 Rebid, Project No. RV-0 (05-200), as presented by Department of Budget and Financial Management. (Fund 5310) and signed by Portage County Water Resources Department Director Harold Huff.
20. The Board of Commissioners authorized Commissioner Smeiles to sign the amendment to the 2008 CDBG Small Cities Formula Allocation Community Development Funds Formula Grant Amendment for B-F-08-

062-1, as presented by the Regional Planning Commission. The Board of Commissioners noted that, due to a change in the way HUD requires the Ohio Department of Development Office of Housing and Community Partnerships to track projects, the name for the Habitat activity must be changed from "Acquisition" to "New Construction". Documents reviewed by Carol Kurtz, Internal Auditor noting the document appears to be appropriate for the condition of the grant, as modified by HUD requirements for tracking, as imposed on the Ohio Department of Development.

21. The Board of Commissioners authorized Commissioner Christopher Smeiles to sign the final report for the HOME Grant Program, Project No. B-C-06-062-2, as presented by Neighborhood Development Services Inc. Documents reviewed by Carol Kurtz, Internal Auditor noting the report contains accurate information.
22. The Board of Commissioners signed the Personnel Action form acknowledging the resignation of Joan Haney as an Income Maintenance Worker 3 for the Portage County Department of Job and Family Services, effective December 31, 2008, as presented by the Human Resources Department Director Karen U'Halie and approved by the Department of Job and Family Services Director Anita Herington.
23. The Board of Commissioners signed the Personnel Action Form authorizing the transfer within agency for Melissa Basham from an IM Aide 2 to an IM Aide 2 (replacing Noreen Siegner) for the Portage County Department of Job & Family Services, effective December 22, 2008, as presented by Human Resources Department Director Karne U'Halie and approved by Department of Job & Family Services Director Anita Herington.
24. The Board of Commissioners signed the Personnel Action Form authorizing the full time permanent hire of Andrea Reynolds as a Social Service Worker 3, as presented by Human Resources Department Director Karen U'Halie and approved by JFS Director Anita Herington. The Board of Commissioners notes that this hire is contingent upon the applicant passing a pre-employment physical and drug screen.
25. The Board of Commissioners acknowledged the receipt of the October 27, 2008 Report of Dog Warden's Investigation of animal(s), fowl or poultry killed or injured by dogs for owner of livestock, Jay Campbell, 9950 Tallmadge Road in Diamond, for the loss of one (1) lamb with a fair market value of \$ 50.00 from a possible coyote attack, as presented by Dave McIntyre, Portage County Dog Warden. The Board of Commissioners noted that, in accordance with the Ohio Revised Code, the Dog Warden has forwarded this report to (Portage County) ODNR Wildlife Officer Jared Roof.
26. The Board of Commissioners accepted the recommendation of Portage County Water Resources Department Director Harold Huff and authorized sewer customer Kerry L. Dechant of Ultimate Car Wash, 9901 State Route 43, Streetsboro, (Account Number 499-14500-00) to pay his \$33,850.47 utility bill at \$1,500 per quarter in addition to his normal bill with no penalty charged for the back due amount. The Board of Commissioners noted that the customer was under billed due to an incorrect meter account setup.
27. The Board of Commissioners accepted the recommendation of Portage County Water Resources Department Director Harold Huff and signed the December 11, 2008 authorization to pay yearly bonuses to the Water Resources Department's Field Superintendents for their time on-call back spent responding to emergencies, as follows:

Name	Hours	Amount
John Clark	76	\$ 1,802.72
Les Cross	73	1,663.67
Don VanMetre	62	1,574.18
Don West	85	2,018.75

- 28. The Board of Commissioners authorized the purchase of a plaque from Four Seasons Trophies of Kent at a cost of \$74.70 for Portage County Bicentennial Committee Chairman Mark Cheplowitz thanking him for his services. The Board of Commissioners noted that the cost will be deducted from the remaining Bicentennial Funds.
- 29. The Board of Commissioners authorized payment of the 2009 Annual Dues to the Western Reserve Resource Conservation & Development (RC&D) Council in the amount of \$250.00. The Board of Commissioners noted that RC&D Coordinator John Niedzialek advised that the dues of \$250 are new for 2009 for Commissioners and were established by a vote of the RC&D Board of Directors to keep the Western Reserve Council's dues more in line with the other eight Ohio Councils. The dues will be used to fund administrative costs and are in addition to the current dues paid by the Soil & Water Conservation Districts.
- 30. The Board of Commissioners accepted the Department of Budget & Finance Director's recommendation and authorized the purchase of four computers, as replacement computers for the Portage County Information Technology staff, at a cost of \$5,548.84.

All in favor, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **December 11, 2008**. There being no further business to come before the Board, it was moved by Charles W. Keiper II, seconded by Maureen T. Frederick to adjourn the official meeting at 3:30 PM. All in favor, motion carries.

Christopher Smeiles, President

Charles W. Keiper II, Vice President

Maureen T. Frederick, Board Member

Deborah Mazanec, Clerk

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