

Tuesday, December 30, 2008

The Board of County Commissioners met in regular session on **Tuesday, December 30, 2008 at 9:40 AM** with the following members present:

Christopher Smeiles

Maureen T. Frederick

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Absent: Charles W. Keiper II on vacation

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It was moved by Maureen T. Frederick, seconded by Christopher Smeiles to approve the meeting minutes of the December 23, 2008 meeting. Commissioner Keiper absent, motion carries

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GENERAL SERVICES

Present: Jim Manion

The Board of Commissioners approved the final language for the Dog Warden Collective Bargaining Agreement, as presented by Director Manion. Jim Manion to send the CBA to the union for signatures.

Jim Manion also discussed the recent request for a \$250 gift certificate for a retiring elected official. The Board of Commissioners agreed that the Human Resources Department should determine what defines an "elected official" and "retirement" and bring back a recommendation to the Board of Commissioners.

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10:00 AM Board of Commissioners recessed to the Solid Waste Management District Meeting

10:10 AM Board of Commissioners reconvened

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Internal Services Director JoAnn Townend attending to discuss the Jail Psychological Services agreement, which expires December 31, 2008. The Board of Commissioners noted that the Sheriff's Department staff has advised JoAnn Townend that Coleman Professional Services has made great progress in its services in this capacity/08-1255

JoAnn Townend advised that Senior Center Project Architect Rick Hawksley has an additional change order (between \$3,000 – \$5,000) for the water line at the senior center. JoAnn Townend will bring back a recommendation to the Board of Commissioners. The Board of Commissioners noted that this is a landlord/tenant issue and, if the County pays this change order, the rent must be offset to reimburse the County for these charges. JoAnn Townend to work with Mark Frisone to get this project finished.

JoAnn Townend asked that the Board of Commissioners amend Resolution 08-0712 to detail payment to the Portage County Engineer to assist in the performance of the duties of the Board pertaining to the storm water drainage utility, including the administration of the day-to-day operations of a Portage County regional storm water drainage utility/08-1252

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RESOLUTION No. 08-1235 - RE: APPOINTMENT OF PORTAGE COUNTY REPRESENTATIVES TO THE NORTHEAST OHIO FOUR COUNTY REGIONAL PLANNING AND DEVELOPMENT ORGANIZATION (NEFCO).

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following Resolution be adopted:

- WHEREAS,** NEFCO was formed in 1974 as a council of governments by the elected officials within Portage, Stark, Summit and Wayne Counties; and
- WHEREAS,** the organization is directed by a general Policy board which meets monthly, serves as the decision- making body, and is comprised of representatives from each of the four counties; and
- WHEREAS,** Portage County is entitled to seven representatives, one of which is appointed by the City of Kent and the Board of Commissioners appoints the remaining six representatives; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners does appoint, at this time, the following:

- 1. Commissioner Christopher Smeiles
(Alternate: Charlene Badger)
- 2. Bill Steiner, Director of the Solid Waste & Recycling Center
(Alternate: Jackie Petty)
- 3. Harold Huff, Director of the Water Resources Department
(Alternate: Engineering Division Manager)
- 4. Director, Todd Peetz, Portage County Regional Planning Commission (Alternate: Claudia James)
- 5. DuWayne Porter, M.P.H., R.S. Director of Environmental Health
- 6. William Ulik, Director, Portage County Department of Economic Development

and be it further

- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1236 - RE: AUTHORIZE THE TRANSFER OF PORTAGE COUNTY PERSONAL PROPERTY TO THE PORTAGE COUNTY HEALTH DEPARTMENT EFFECTIVE JANUARY 1, 2009.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, the Portage County Department of Job & Family Services has personal property acquired through Ohio Department of Health's CFHS Grant Funds awarded to Child Health Services; and

WHEREAS, the last day of operation for the Child Health Services Clinic is December 31, 2008, the Portage County Health Department is willing and able to provide the services required by the Ohio Department of Health's CFHS Grant through a contract from Child Health Services through June 30, 2009; now therefore be it

RESOLVED, that, the Board of County Commissioners authorizes the transfer of the following equipment on January 1, 2009 to the Portage County Health Department of Ravenna, Ohio to carry out services required by the CHFS Grant:

<u>JFS Tag #</u>	<u>Description</u>
7820	Notebook computer & printer
7821	Notebook computer & printer
7822	Notebook computer & printer
7828	LDX System

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1237 - RE: AUTHORIZE THE TRANSFER OF PORTAGE COUNTY PERSONAL PROPERTY AND CONSUMABLES TO THE PORTAGE COUNTY HEALTH DEPARTMENT EFFECTIVE JANUARY 1, 2009.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, the Portage County Department of Job & Family Services has personal property and consumables currently utilized by Child Health Services; and

WHEREAS, the last day of operation for the Child Health Services Clinic is December 31, 2008, the Portage County Health Department is willing and able to provide the services for FLIGHT and Immunization Clinics; now therefore be it

RESOLVED, that, the Board of County Commissioners authorizes the transfer of the following equipment on January 1, 2009 to the Portage County Health Department of Ravenna, Ohio to carry out such services:

<u>JFS Tag #</u>	<u>Description</u>
7437	Desk
7436	Desk
7832	Filing Cabinet (2)
7831	Filing Cabinet
7837	Storage Cabinet
7838	Storage Cabinet
7839	Storage Cabinet
00235	Desk
N/A	Information/Pamphlet Holders (2)
N/A	Bulletin Board
N/A	5-Shelf Bookshelf
00330	Desk
N/A	Bulletin Board
N/A	Information/Pamphlet Holders (2)
7851-7855	Black Storage Cabinets
N/A	Desk
N/A	Desk
N/A	Desk Chair

RESOLVED, that, the consumables purchased to administer FLIGHT and Immunizations to be transferred from Child Health Services to the Portage County Health Department on January 1, 2009; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Absent;

Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1238

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RE: APPROVE APPLICATION TO THE OHIO DEPARTMENT OF NATURAL RESOURCES DIVISION OF WATERCRAFT MARINE PATROL ASSISTANCE GRANT PROGRAM FOR THE PORTAGE COUNTY SHERIFF.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, Section 1547.67 of the Ohio Revised Code establishes a grant-in-aid program for financial assistance to political subdivisions engaged in recreational boating law enforcement; and

WHEREAS, the Portage County Board of Commissioners strongly supports the concept of recreational boating law enforcement to monitor area lakes; and

WHEREAS, the Portage County Sheriff began the Watercraft Marine Patrol Program utilizing deputies that were already employed by Portage County. The Commissioners note that this Portage County program will not replace the State of Ohio responsibility for law enforcement on Portage County lakes; now therefore be it

RESOLVED, that the Board of Commissioners does hereby authorize the Portage County Sheriff to submit the Ohio Department of Natural Resources Division of Watercraft Marine Patrol Assistance Grant Application for January 1, 2009 - December 31, 2009 for \$24,406 from the Waterways Safety Fund. The necessary General Fund Local Match Appropriation is \$8,135 for a total grant award of \$32,541. A contractual service agreement is dependent upon approval of this grant application. Continuation of the program after Fiscal Year 2009 is dependent upon the receipt of future State funding; and be it further

RESOLVED, that the Board of Commissioners authorizes President of the Board Commissioner Christopher Smeiles to sign the application document; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1239

RE: AMENDMENT TO THE GENERAL FUND 2008
ANNUAL APPROPRIATION RESOLUTION
NO. 07-1208 ADOPTED DECEMBER 18, 2007

It was moved by Maureen T. Frederick, second by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2008 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below,

		<i>Increase</i>	<i>Decrease</i>
Fund: 0001	General Fund		
	010 Commissioners Other		
00107	Commissioner Other OE	0	2,035,819
	MEMO TOTAL	<u><u>\$ -</u></u>	<u><u>\$ 2,035,819</u></u>
Note:	YE Close Contingency/ Reserve		
	500 Clerk of Courts		
05003	Clerk Common Pleas Ct Fringes	0	118
05004	Clerk Common Pleas Ct CS	0	4,130
05005	Clerk Common Pleas Ct MS	5,300	0
0500D	Clerk Common Pleas C Full Time	0	1,052
	MEMO TOTAL	<u><u>\$ 5,300</u></u>	<u><u>\$ 5,300</u></u>
Note:	YE Need		
	903 Veterans Services Commission		
09035	Veterans Services MS	162	0
09037	Veterans Services OE	0	162
	MEMO TOTAL	<u><u>\$ 162</u></u>	<u><u>\$ 162</u></u>
Note:	YE Projected Need		
	TOTAL MEMO BALANCE ALL AMENDMENTS	<u><u>\$ 5,462</u></u>	<u><u>\$ 2,041,281</u></u>

and be it further,

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further,

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1240

RE: AMENDMENT TO THE NON GENERAL FUND
2008 ANNUAL APPROPRIATION RESOLUTION
NO 07-1209 ADOPTED DECEMBER 18, 2007

It was moved by Maureen T. Frederick, second by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2008 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below,

		<i>Increase</i>	<i>Decrease</i>
Fund: 1017	Mediation & Dispute Grant DMST		
	<i>550 Domestic Relations</i>		
10174	Mediation & Dispute Grant CS	31	0
	MEMO TOTAL	<u><u>\$ 31</u></u>	<u><u>\$ -</u></u>

Note: Adjust to Actual

Fund: 1122	Adult Probation		
	<i>590 Adult Probation</i>		
11223	Adult Probation Fringes	0	58
11224	Adult Probation CS	58	0
	MEMO TOTAL	<u><u>\$ 58</u></u>	<u><u>\$ 58</u></u>

Note: Undo BUA #2349 12/23/08

Fund: 1251	CDBG County Formula		
	<i>081 Community Development</i>		
12514	CDBG Conty Formula CS	0	3,101
	MEMO TOTAL	<u><u>\$ -</u></u>	<u><u>\$ 3,101</u></u>

Note: Adjust to Revenue

Fund: 1362	CH Title XIX Medicaid		
	<i>051 Job And Family Services</i>		
13623	CH Title XIX Medicaid Fringes	2,151	0
13624	CH Title XIX Medicaid CS	0	655
1362D	CH Title XIX Medicaid Full Time	0	680
1362E	CH Title XIX Medicaid Part Time	0	290
1362M	CH Title XIX Medicaid Overtime	0	361
1362O	CH Title XIX Medicaid Payoff	0	165
	MEMO TOTAL	<u><u>\$ 2,151</u></u>	<u><u>\$ 2,151</u></u>

Note: Projected need

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0001, GENERAL FUND
ORGCODE- 00100009
Debit Expense Account
Object 920000 - Advances-Out \$ 2,500.00

TO:
1017, MEDIATION & DISPUTE GRANT DMST
ORGCODE - 10175502
Credit Revenue Account
Revenue Source 290000 - Advances-In \$ 2,500.00

and be it further

RESOLVED, the advance will be repaid to the General Fund by December 31, 2009 with anticipated revenue received from grant funds, and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Domestic Relations Court and the Department of Budget & Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1242 - RE: PARTIAL CASH ADVANCE REPAYMENT- FROM FUND 4006, VETERANS MEMORIAL TO FUND 0001, GENERAL FUND

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, on July 31, 2007, the Potage County Board of Commissioners adopted Resolution No. 07-0763, approving a cash advance in the amount of \$115,000.00 to the Veterans Memorial Project to be repaid when grant funds and contributions from the sale of memorial bricks are received, and

WHEREAS, the cash balance in the fund is sufficient to make a partial cash advance repayment of \$50,000; now therefore be it

RESOLVED, that the following partial cash advance repayment be made in the amount of \$50,000.00:

FROM:
4006, Veterans Memorial
ORGCODE - 40060019
Debit Expense Account
Object 921000 – Advances Out-Return \$ 50,000.00

TO:
0001, GENERAL FUND
ORGCODE - 00100002
Credit Revenue Account
Revenue Source 291000 – Advances Repayment \$ 50,000.00

and be it further

RESOLVED, that the County Auditor is hereby requested to make said partial cash advance repayment by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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**RESOLUTION No. 08-1243 - RE: CASH ADVANCE REPAYMENT - FROM FUND 1165
HOMELAND SECURITY B (SHSP) TO FUND 0001,
GENERAL FUND**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, on October 30, 2008, the Board of Commissioners adopted Resolution No. 08-1080, approving a cash advance in the amount of \$ 7,000.00 until grant revenues were received, and

WHEREAS, Fund 1165 has received grant revenue; now therefore be

RESOLVED, that the following cash advance repayment be made in the amount of \$ 7,000.00:

FROM:
FUND 1165, HOMELAND SECURITY B (SHSP)
ORGCODE -11659302
Debit Revenue Account
Revenue Source 290000 - Advances-In \$ 7,000.00

TO:
FUND 0001, GENERAL FUND
ORGCODE- 00100009
Credit Expense Account
Object 920000 - Advances-Out \$ 7,000.00

and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance repayment by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Homeland Security and Emergency Management Agency and the Department of Budget & Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION NO. 08-1244 - RE: CASH ADVANCE REPAYMENT - FROM FUND 1165 HOMELAND SECURITY B (SHSP) TO FUND 0001, GENERAL FUND

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, on October 30, 2007, the Board of Commissioners adopted Resolution No. 07-1082, approving a cash advance in the amount of \$ 56,931.00 until grant revenues were received, and

WHEREAS, Fund 1165 has received grant revenue; now therefore be

RESOLVED, that the following cash advance repayment be made in the amount of \$56,931.00:

FROM:
FUND 1165, HOMELAND SECURITY B (SHSP)
ORGCODE -11659309
Debit Expense Account
Object 921000 - Advance Out Returns \$ 56,931.00

TO:
FUND 0001, GENERAL FUND
ORGCODE- 00100002

Credit Revenue Account
Revenue Source 291000 – Advance –In Repayment \$ 56,931.00

and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance repayment by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Homeland Security and Emergency Management Agency and the Department of Budget & Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1245 - RE: CASH ADVANCE REPAYMENT- FROM FUND 7000, CENTRAL PURCHASING TO FUND 0001, GENERAL FUND

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, according to Resolution 05-0974, adopted by the Board of County Commissioners on September 20, 2005, a \$175,000 cash advance repayment was due back on December 31, 2005 from Fund 7000 to the General Fund, and

WHEREAS, according to Journal Entry No. 9 approved by the Board of County Commissioners on December 22, 2005, \$25,000 was repaid in FY 2005 and the remaining \$150,000 shall be repaid on or before December 31st each year for the next six (6) years, now therefore be it

RESOLVED, that the third of the six cash advance repayment of \$25,000 be authorized as follows:

FROM:
7000 CENTRAL SERVICES (PURCHASING)
ORGCODE- 70000129
Debit Expense Account
Object 921000- Advances Out-Return \$ 25,000

TO:
0001 GENERAL FUND
ORGCODE - 00100002
Credit Revenue Account
Revenue Source 291000- Advance Repayment \$ 25,000

and be it further

RESOLVED, that the County Auditor is hereby requested to process said cash advance repayment by Journal Entry, and that a certified copy of this resolution be filed with the Internal Services Director, the County Auditor and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1246 - RE: TRANSFER FROM FUND 0001, GENERAL FUND TO FUND 4010, PROSECUTOR'S BUILDING

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners wishes to transfer \$12,301.00 to pay for current year Project Expenses for the Prosecutor's Building; now therefore be it

RESOLVED, that the following transfer be made in the amount of \$ 12,301.00:

FROM:	
<u>FUND 0001, GENERAL FUND</u>	
ORGCODE - 00100009	
Debit Expense Account	
Object 910000- TRANSFERS OUT	\$ 12,301.00
<u>FUND 4010, PROSECUTOR'S BUILDING</u>	
ORGCODE - 40100122	
Revenue Account	
Object 280000 - TRANSFERS IN	\$ 12,301.00

and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Absent;

Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1247

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This resolution was inadvertently omitted. This is for numbering purposes only.

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RESOLUTION No. 08-1248

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This resolution was inadvertently omitted. This is for numbering purposes only.

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RESOLUTION No. 08-1249

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RE: AUTHORIZE A REVOLVING LOAN FUND ADMINISTRATION AGREEMENT WITH THE OHIO DEPARTMENT OF DEVELOPMENT.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, the Ohio Department of Development (Grantor), through its Office of Housing and Community Partnerships, ("OHCP") administers the federal Community Development Block Grant ("CDBG") Program for the State of Ohio; and

WHEREAS, the Portage County Board of Commissioners (Grantee) has been determined to be an eligible recipient of CDBG funds; and

WHEREAS, the Portage County Board of Commissioners has been awarded CDBG funds from the Ohio Department of Development for use to finance eligible activities that may generate program income as defined herein; and

WHEREAS, the Board of Commissioners has recognized the positive impact on community development initiatives when the use of program income is locally determined; and

WHEREAS, the Ohio Department of Development has permitted the establishment of Revolving Loan Funds within local political subdivisions to meet the primary development goals of: 1.) encouraging the expansion and stability of the economic base of the designated area of the Revolving Loan Fund; and 2.) encouraging increased employment opportunities, particularly for low-and moderate-income persons in designated areas of the Revolving Loan Fund; now therefore be it

RESOLVED, that the Portage County Board of Commissioners authorizes the execution of a Revolving Loan Fund Administration Agreement with the Ohio Department of Development and agrees to sign the agreement, effective *January 1, 2009 and terminating December 31, 2011*; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of

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RESOLUTION No. 08-1251 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor’s Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor’s Office:

12/29/08	4011	\$ 1,863.90
12/29/08	4010	199.50
12/29/08	3997	15,568.80
12/29/08	3995	378.22
12/29/08	3994	4,379.64
12/24/08	3801	944.70
12/24/08	3799	20,921.16
12/24/08	3797	18,929.29
12/23/08	3332	143,881.39
Total		\$ 207,066.60

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1252 - RE: AMEND AND REPLACE RESOLUTION 08-0712, WHICH APPOINTED THE PORTAGE COUNTY ENGINEER TO ASSIST PORTAGE COUNTY IN THE

**PERFORMANCE OF DUTIES PERTAINING TO THE
PORTAGE COUNTY STORM WATER DRAINAGE
UTILITY IN ACCORDANCE WITH THE
APPROPRIATE SECTION OF THE OHIO REVISED
CODE AND ENTER INTO AN AGREEMENT, TO
INCLUDE THE FUNDING DETAILS.**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, the Ohio Environmental Protection Agency (“OEPA”) requires the Portage County Board of Commissioners to renew coverage under the National Pollutant Discharge Elimination System (NPDES) Phase 2 Rule for Municipal Separate Storm Sewer Systems (MS4) by March 1, 2008; and

WHEREAS, the Portage County Board of Commissioners operates under a joint NPDES MS 4 permit for Portage County, Brimfield Township, Franklin Township, Ravenna Township, Rootstown Township, Suffield Township, City of Ravenna, City of Streetsboro, Brady Lake Village and the Village of Sugar Bush Knolls; and

WHEREAS, for the purpose of preserving and promoting public health and welfare, under the Ohio Revised Code (ORC) a Board of County Commissioners may establish one or more sewer districts within a county to control the drainage facilities within the county, including the establishing of rules and regulations and the setting of rates and charges; and

WHEREAS, in accordance with the Ohio Revised Code, the Board of Commissioners shall first offer to enter into an agreement with the County Engineer for assistance in the performance of the duties of the Board pertaining to a storm water drainage utility; and

WHEREAS, the Portage County Engineer has agreed to accept these responsibilities and duties and the Board of Commissioners adopted Resolution 08-0712 appointing the Portage County Engineer to assist Portage County in the performance of these responsibilities and duties; and

WHEREAS, the Board of Portage County Commissioners intends to cash advance the portion of the County Engineer’s compensation from the General Fund into the Storm Water Utility Fund when the Storm Water Utility Fund is established; and

WHEREAS, the Board of Commissioners desires to amend Resolution 08-0712 to detail payment to the County Engineer; now therefore be it

RESOLVED, that this Resolution amends and replaces Resolution 08-0712 and shall read in its entirety as follows:

* * * *

WHEREAS, the United States Environmental Protection Agency (USEPA) established rules and regulations to require the implementation of the National Pollutant Discharge Elimination System (NPDES) Phase II Storm Water Permit Program; now therefore be it

Elected Office	Elected Official	BOND MINIMUM-MAXIMUM	BOND AMOUNT	SURETY COMPANY
Clerk Courts for Common Pleas	Linda Fankhauser	\$ 10,000- \$ 40,000	\$40,000	Jack Kohl Agency/Cincinnati Insurance Co.
County Engineer	Mickey Marozzi	\$ 2,000 - \$ 10,000	\$10,000	Jack Kohl Agency/CNA Surety
Coroner	Dr. Roger Marcial	\$ 5,000 - \$50,000	\$5,000	Jack Kohl Agency/Cincinnati Insurance Co.
Recorder	Bonnie Howe	\$ 10,000	\$50,000	Jack Kohl Agency/Cincinnati Insurance Co.
Sheriff	David Doak	\$ 5,000-\$ 50,000	\$50,000	Jack Kohl Agency/Cincinnati Insurance Co.

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1254 - RE: AUTHORIZE THE PORTAGE COUNTY WATER RESOURCES DEPARTMENT TO ADOPT A POLICY FOR CLOSING PROJECTS.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, the Portage County Water Resources Department (Water Resources) has recognized a need to commit to writing and implement a policy for closing projects under its control; and

WHEREAS, Water Resources has identified some currently-open projects dating before December 23, 2002 (the advent of MUNIS Accounting System usage) that appear to have balances requiring further attention; and

WHEREAS, Water Resources desires to set a policy for closing all Private and Developer projects and all internal projects current and future; therefore be it

RESOLVED, that the Portage County Board of Commissioners authorizes Water Resources to adopt the **WATER RESOURCES DEPARTMENT POLICY FOR CLOSING PROJECTS**, as presented to the Board of Commissioners, as follows:

WATER RESOURCES DEPARTMENT POLICY FOR CLOSING PROJECTS

1. Any amounts under five dollars will not be billed or refunded.
2. In order to close any and all currently-open, private and developer projects that existed on or before December 23, 2002, the following will occur:
 - a. Properly documented credit balances on projects will be refunded to the companies or individuals making the original project payments to the County;
 - b. Properly documented balances due from the companies or individuals making the original payments for the project will be billed to them for the balances; and
 - c. Projects without sufficient documentation will be written off. However, should sufficient documentation become available, then the project will be reconciled as much as is possible.
3. Internal projects that have a construction fund set up for them will be closed when the Portage County Board of Commissioners adopts a Resolution to Close. All other internal projects will be closed after the Portage County Water Resources Engineering Division notifies the department accounting staff that the project is completed including as-builds.
4. Private and developer projects will be closed after all as-builds and necessary drawings and all accounting is completed. The donated asset will not be accepted until the Accounting Division closes the project.
5. Any private or developer projects that are due a refund but are unable to be refunded due to the inability to contact the owner/developer will be written off and the project closed.
6. Any private or developer projects that are being paid partially or in full by credits per Board of Commissioners' resolution will be closed and the credit amount written off when all other outstanding charges are paid and a copy of the resolutions are received.
7. Private or developer projects through December 31, 2008 that are not covered by any of the above will be handled on an individual basis, as specifically approved by the Board of Commissioners; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea;

Charles W. Keiper II, Absent

Maureen T. Frederick, Yea;

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RESOLUTION No. 08-1255

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RE:

ENTER INTO AN AGREEMENT BETWEEN THE BOARD OF COMMISSIONERS AND COLEMAN PROFESSIONAL SERVICES FOR INMATE

**PSYCHOLOGICAL SERVICES AT THE PORTAGE
COUNTY JUSTICE CENTER.**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

- WHEREAS,** Portage County desires to provide a comprehensive professional consultation and psychiatric outreach program for all detainees within its physical control; and
- WHEREAS,** the objective of Portage County is to provide for the overall well-being by providing access to consultation and psychiatric outreach care; and
- WHEREAS,** Portage County desires to enter into an agreement with Coleman Professional Services to achieve these objectives; and
- WHEREAS,** Coleman Professional Services is in the business of providing consultation and psychiatric outreach services, and desires to provide such services for the County; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into an Agreement between the Board and Coleman Professional Services for a period of two (2) years (with an option to extend for additional 1 year) beginning on January 1, 2009 and ending December 31, 2011 in an annual amount not to exceed Fifty six thousand, one hundred ninety-two and 00/100 dollars (\$56,192.00); and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea;	Charles W. Keiper II, Absent;	Maureen T. Frederick, Yea;
*	*	*

RESOLUTIONS
December 30, 2008

1. Approval of Meeting Minutes from the December 23, 2008 regular Board Meeting as presented.
2. Approve the Journal Vouchers as presented by the County Auditor/08-1251.
3. Appointment of Portage County representative to the Northeast Ohio Four County Regional Planning and Development Organization (NEFCO)/08-1235.
4. Authorize the transfer of Portage County personal property to the Portage County Health Department effective January 1, 2009 (Job and Family Services)/08-1236.
5. Authorize the transfer of Portage County personal property and consumables to the Portage County Health Department effective January 1, 2009 (Job and Family Services)/08-1237.

Grants Administrator Attending

6. Marine Patrol Grant Resolution/The Board of Commissioners agreed that Dan Banks should contact Sheriff Doak before this funding arrives in March 2009/Resolution 08-1238

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INVITATIONS/MEETING NOTICES

December 30, 2008

1. Invitation from Western Reserve RC&D Council for the next Council meeting on Thursday, January 8, 2008, 9:00 AM-12:00 Noon, Valley View, Ohio.
2. Invitation from the Prosecutor's Office for the Swearing In Ceremony of County Prosecutor Vic Vigluicci on Wednesday, December 31, 2008, 1:00 PM in the new Prosecutor's office at 241 S. Chestnut St. Open House and Tour of the new facility to immediately follow.
3. Invitation from the American cancer Society for the 25th Anniversary of Relay for Life on Saturday, January 10, 2009, 7:00 PM, at Doogan's of Aurora.
4. Invitation from Bricker & Eckler for luncheon seminars on the topic of the mythical one year warranty and competitive bidding for public construction contracts in Ohio on various dates and at various location.

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INCOMING CORRESPONDENCE

DISCUSSION

December 30, 2008

1. December 18, 2008 correspondence from Janet Esposito, County Auditor, requesting written approval by the Board for a county employee to order an on-line training course on Roth IRA's/Clerk to draft a response to the County Auditor asking her to pay this invoice. The Board of Commissioners noted that this class is required for the employee to maintain her CPA, which is a job requirement.

Internal Auditor Carol Kurtz attending
Director Kurtz noted that the county pays for her courses only for governmental courses, since she works out of the office in a private practice. She believes that, if an employee does not work out of the office as an accountant, the County should pay for those classes.

2. December 19, 2008 correspondence from Lt. Governor Lee Fisher, regarding the Ohio Neighborhood Stabilization Program (NSP). In order to participate in the program, Portage County must select a lead unit of local government to administer the program and submit a letter of commitment by Friday, January 16, 2009. (cc: Internal Auditor, Grants Administrator and Department of Budget and Financial Management)/Grants Administrator to bring this issue back to the Board of Commissioners before the deadline.
3. December 19, 2008 e-mail from Karen U'Halie, Human Resources Department, to the Commissioners' Department Heads, including a draft attendance policy for review and comment before Friday, January 9, 2009/Bring back at the end of January 2009.

4. December 22, 2008 memo from Anita Herington, Job and Family Services, in response to the Board's request for review and comment on the GAPP, Inc. website/Information only as this is a GAPP issue.
5. December 13, 2008 correspondence from Karen Lemmon, regarding Portage Workforce Program/Forward to JFS Director Anita Herington and Becky Porcase, as this is a GAPP issue.
6. Undated and unsigned correspondence (received December 23, 2008) from an unknown Portage County citizen, regarding Portage One Stop/Forward to JFS Director Anita Herington and Becky Porcase for comment to the Board of Commissioners.

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JOURNAL ENTRIES

December 30, 2008

1. In accordance with Ohio Revised Code Section 321.261, the Board of Commissioners received the 2008 Detac Report, as presented by the Portage County Treasurer.
2. Board of Commissioners' authorization requested to have Commissioner Smeiles sign the December 12, 2008 correspondence to James Zupka, CPA, in connection with the audit of the financial statements of the Northeast Ohio Four County Regional Planning and Development Organization for the period ended June 30, 2008 and 2008 as presented by Joseph Hadley, NEFCO/Not a Journal Entry – Commissioner Smeiles is the NEFCO Chairperson.
3. The Commissioners received the December 23, 2008 Amended Certificate of Estimated Resources for the year beginning January 1, 2008 as submitted by the Portage County Budget Commission (cc: Department of Budget & Financial Management).

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REFERRED

December 30, 2008

1. December 10, 2008 correspondence from Henry Guzman, Ohio Department of Public Safety, regarding the award of a 2006 VAWA Grant program Subgrant No8-8222A (2008-WF-VA8-8222), Domestic Violence Intervention. Referred to Internal Auditor, Department of Budget and Financial Management, and Grants Administrator.
2. December 18, 2008 correspondence from Philip Geis, The Ohio Academy of Science, requesting completion of a Science and Technology Policy survey. Completed survey postmarked by Monday, January 12, 2009. Referred to the Executive Assistant for completion.

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INFORMATION ONLY

December 30, 2008

1. December 18, 2008 correspondence from Mickey Marozzi, County Engineer, to Shawn Arden, MS Consultants, regarding expanded storm water management program Portage County Contract No. 20080390.

2. December 22, 2008 e-mail from Anita Herington, Job and Family Services, regarding Ohio Department of Job and Family Services impacted by Governor's 5.75% across the board cuts.
3. December 2008 correspondence from University Hospital, regarding the 2007 Annual Community Benefits Report. Reports are available online at www.UHhospitals.org/communitybenefit.
4. December 19, 2008 correspondence from Ruth Clevenger, Federal Reserve Bank of Cleveland, including A Look Behind the Numbers publication Volume One Issue One.
5. December 23, 2008 memo from Harold Huff, Water Resources Department to Janet Esposito, County Auditor, regarding the Ravenna Logistics and Training Site (Sewer & Water).
6. December 22, 2008 memo from Jim Manion, General Services to all elected officials and department directors, regarding proof of insurance.
7. The Board of Commissioners received the Civilian Labor Force Estimates for November 2008 as presented by the Ohio Department of Job and Family Services.

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PROSECUTOR'S CORRESPONDENCE

December 30, 2008

1. December 24, 2008 Legal Opinion from Attorney Tommie Marsilio, approved by Victor Vigluicci, to the Portage County Auditor regarding the securing of county cars/The Board of Commissioners noted that Attorney Denise Smith had already advised them that a resolution must be adopted to purchase county vehicles.

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PLEASE ADD TO THE AGENDA

December 30, 2008

A. Department of Budget & Finance presents the following resolutions:

1. General Fund Amendments to the Annual Appropriation Resolution:
 - a. Commissioners Other, Supplemental – YE Close Contingency / Reserve/08-1239
 - b. Veterans Services Commission, Transfer – Projected Need
2. Other Funds Amendments to the Annual Appropriation Resolution:
 - a. Fund 1017, Mediation & Dispute Grant DMST – Supplemental, Adjust to actual/08-1240
 - b. Fund 1122, Adult Probation – Transfer, Undo Budget Amendment #2349, 12/23/08
 - c. Fund 1251, CDBG County Formula – Supplemental, Adjust to Revenue
 - d. Fund 1362, CH Title XIX Medicaid – Transfer, Projected need
 - e. Fund 4010, Prosecutor's Building – Supplemental, CY Project Expenses
 - f. Fund 7002, Central Vehicle Maintenance – Transfer, Yearend cleanup
3. Cash Advance from Fund 0001, General Fund to Fund 1017, Mediation & Dispute Grant DMST/08-1241

4. Partial Cash Advance Repayment from Fund 4006, Veterans Memorial to Fund 0001, General Fund/08-1242
5. Cash Advance Repayment from Fund 1165, Homeland Security B (SHSP) to Fund 0001, General Fund/08-1243
6. Cash Advance Repayment from Fund 1165, Homeland Security B (SHSP) to Fund 0001, General Fund/08-1244
7. Cash Advance Repayment from Fund 7000, Central Purchasing to Fund 0001, General Fund/08-1245
8. Transfer from Fund 0001, General Fund to Fund 4010, Prosecutor's Building/08-1246

Resolutions:

9. General Fund Amendments to the Annual Appropriation Resolution:
 - a. Cleanup/08-1247
 10. Other Funds Amendments to the Annual Appropriation Resolution:
 - a. Cleanup/08-1248
- B. The County Engineer presents a resolution to accept an amendment to the drug and alcohol testing consortium agreement between Robinson Health Affiliates, Inc. and the Portage County Engineer/08-1250
- C. On January 29, 2008, the Board of Commissioners authorized the Ohio Benefit Bank to use the Portage County Workforce Connection on February 9, 2008 from 8:00 AM – 4:00 PM to provide free tax assistance services and updated information on the Federal Earned Income Tax Credit and the Federal Child Tax Credit, as presented by Director Anita Herington, Portage County Department of Job & Family Services. The Board of Commissioners waived the Certificate of Insurance requirement.
- On December 23, 2008, the Board of Commissioners authorized the use of the Portage One Stop Facility, 1081 Main Street in Ravenna, on Saturday, January 31, 2009, February 28, 2009 and March 28, 2009 from 9:00 AM-3:00 PM for a benefit bank tax clinic, as requested by Toni Brown-Harris, Portage Workforce Development (Ohio Benefit Bank) VISTA. The Board of Commissioners noted that Portage County Department of Job and Family Services Director Anita Herington approved this request and forwarded the form to the Internal Services Director to process the agreement.
- JFS Staff Linda Seeman has asked that the Board of Commissioners consider waiving the requirement for the Certificate of Insurance for the 2009 events/Journal Entry.
- Grants Administrator attending
- D. The Grants Administrator requests Commissioner Smeiles' signature on the pre-application for the Ohio Pet Plates Grant for the Portage County Dog Warden. Should the Board of Commissioners agree to move forward Director Banks requests a Journal Entry, noting that the grant application will be approved by Resolution and submitted if the pre-application is approved. The Grants Administrator noted that the application would be reviewed by the Internal Auditor and DBFM once the pre-application is approved/Journal Entry.
- E. Resolution to authorize a Revolving Loan Fund Administration Agreement with the Ohio Department of Development for the time period January 1, 2009 – December 31, 2011/08-1250
- F. Resolution to authorize the Portage County Water Resources Department to adopt a policy for closing projects/08-1254
- G. Resolution to fix the amount of elected official bonds for County Elected Officials/08-1253

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Journal Entry

December 30, 2008

Motion by Maureen T. Frederick, seconded by Christopher Smeiles to approve the following actions:

1. In accordance with Ohio Revised Code Section 321.261, the Board of Commissioners acknowledged the receipt of the 2008 DETAC Report, as presented by the Portage County Treasurer.
2. The Board of Commissioners acknowledged the receipt of the December 23, 2008 Amended Certificate of Estimated Resources for the year beginning January 1, 2008, as submitted by the Portage County Budget Commission.
3. On December 23, 2008, the Board of Commissioners authorized the use of the Portage One Stop Facility, 1081 Main Street in Ravenna, on Saturday, January 31, 2009, February 28, 2009 and March 28, 2009 from 9:00 AM-3:00 PM for a benefit bank tax clinic, as requested by Toni Brown-Harris, Portage Workforce Development (Ohio Benefit Bank) VISTA. The Board of Commissioners noted that Portage County Department of Job and Family Services Director Anita Herington approved this request and forwarded the form to the Internal Services Director to process the agreement.

Today, the Board of Commissioners agreed to accept the recommendation of Portage County Department of Job and Family Services Public Assistance Direct Services Manager Linda Seeman and agreed to waive the requirement for the Certificate of Insurance for the 2009 events, noting that the Portage County Department of Job and Family Services staff will be on site for all of these events. No agreement/resolution will be required.

4. The Board of Commissioners accepted the recommendation of Grants Administrator Dan Banks and authorized Commissioner Smeiles to sign the pre-application for the Ohio Pet Plates Grant for the Portage County Dog Warden. Should the pre-application be approved, a grant application will be presented for Board of Commissioners' consideration and a Resolution requested. The Grants Administrator noted that the application would be reviewed by the Internal Auditor and DBFM once the pre-application is approved.
5. The Board of Commissioners signed the Personnel Action Form authorizing the layoff of Denise Miller, Pediatric Nurse Practitioner, due to the merger of Child Health Services and Portage County Community Health Resources, effective January 1, 2009, as presented by Human Resources Department Director Karen U'Halie and approved by Department of Job & Family Services Director Anita Herington. The Board of Commissioners noted their approval of this action with Resolution 08-1037 adopted October 26, 2008.
6. The Board of Commissioners signed the Personnel Action Form authorizing the layoff of Mary Calabro, Pediatric Nurse Practitioner, due to the merger of Child Health Services and Portage County Community Health Resources, effective January 1, 2009, as presented by Human Resources Department Director Karen U'Halie and approved by Department of Job & Family Services Director Anita Herington. The Board of Commissioners noted their approval of this action with Resolution 08-1037 adopted October 26, 2008.
7. The Board of Commissioners signed the Personnel Action Form authorizing the layoff of Marguerite DiMarco, Pediatric Nurse Practitioner, due to the merger of Child Health Services and Portage County Community Health Resources, effective January 1, 2009, as presented by Human Resources Department Director Karen U'Halie and approved by Department of Job & Family Services Director Anita Herington. The Board of Commissioners noted their approval of this action with Resolution 08-1037 adopted October 26, 2008.

8. The Board of Commissioners signed the Personnel Action Form authorizing the layoff of Jennifer Biltz as the Office Manager/Medical Assistant due to the merger of Child Health Services and Portage County Community Health Resources, effective January 1, 2009, as presented by Human Resources Department Director Karen U’Halie and approved by Department of Job & Family Services Director Anita Herington. The Board of Commissioners noted their approval of this action with Resolution 08-1037 adopted October 26, 2008.
9. The Board of Commissioners signed the Personnel Action Form authorizing the layoff of Carol Sarvin, Pediatric Nurse Practitioner, due to the merger of Child Health Services and Portage County Community Health Resources, effective January 1, 2009, as presented by Human Resources Department Director Karen U’Halie and approved by Department of Job & Family Services Director Anita Herington. The Board of Commissioners noted their approval of this action with Resolution 08-1037 adopted October 26, 2008.
10. The Board of Commissioners signed the Personnel Action Form authorizing the layoff of Heather Angus, Child Health Services Administrator, due to the merger of Child Health Services and Portage County Community Health Resources, effective January 1, 2009, as presented by Human Resources Department Director Karen U’Halie and approved by Department of Job & Family Services Director Anita Herington. The Board of Commissioners noted their approval of this action with Resolution 08-1037 adopted October 26, 2008.
11. On December 2, 2008, the Board of Commissioners accepted the recommendation of Water Resources Department Director Harold Huff and agreed to sign the December 2, 2008 correspondence (Letter of Intent) to the U.S. Army Corp of Engineers (USACE), Pittsburg District, advising of the County’s intent and ability to serve as one of the Non-Federal sponsors of the Ravenna Training and Logistics Site Sanitary Sewer and Water Main Installation, Phase I Project. The Board of Commissioners noted that the signing of the Letter of Intent does not financially or legally obligate Portage County or the Federal Government. The Board further noted that the signing of this letter is a required condition of receiving the proposed USACE grant funding. Today, the Board of Commissioners resigned the letter to change the date to December 30, 2008, noting that the original letter was not sent to the U.S. Army Corp of Engineers. The Commissioners noted that they adopted Resolution No. 08-1174 on December 4, 2008 authorizing this project.

Commissioner Keiper absent, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners’ meeting on **December 30, 2008**. There being no further business to come before the Board, it was moved by Maureen T. Frederick, seconded by Christopher Smeiles to adjourn the official meeting at 11:55 AM. Commissioner Keiper absent, motion carries.

Christopher Smeiles, President	ABSENT Charles W. Keiper II, Vice President
Maureen T. Frederick, Board Member	Deborah Mazanec, Clerk

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PAYINS FOR THE MONTH OF DECEMBER 2008

11/26/08	5235	Charles W. Keiper II – Cell Phone: \$20.00 Total: \$20.00
12/01/08	5259	Range Resources – Oil Lease: \$797.46 Total: \$797.46
12/04/08	5326	Maureen T. Frederick – Cell Phone: \$8.03, Deb Mazanec – Copies/Faxes: \$.50 Total: \$8.53
12/08/08	5372	Resource Energy – Oil Lease: \$29.20 Total: \$29.20
		US Department of Justice – 2007-WE-AX-0048: \$33,484.98 Total: \$33,484.98
12/19/08	5581	Beck Energy – Oil Lease: \$88.84 Total: \$88.84
12/22/08	5621	Veterans Memorial: \$11,000.00 Total: \$11,000.00
12/23/08	5635	Everflow Eastern Partners – Oil Lease: \$62.97 Total: \$62.97
12/30/08	5703	Veterans Memorial - \$1,767.93 Total: \$1,767.93

AUTHORIZATION OF EXPENSES FOR THE MONTH OF DECEMBER 2008

10/21/08	Bob Luli/Clarification and Filtration/Streetsboro, Ohio/October 25/\$175.00
10/30/08	Will Christie, Ron Evans, Cynthia Hostler and Roxana Lyle/Attorney Networking/Canton, Ohio/November 7/\$157.00
10/31/08	Cathi Rufener and Kimberly McPhail/2008 Conference on Differential Response in Child Welfare/Columbus, Ohio/November 11-14/\$588.00
11/03/08	Becky Porcase and Mary Boston/Regional Technical Assistance Workshops/Cleveland, Ohio/November 5/\$27.00
11/05/08	Shawn Shaulis/E-Gateway Coordinating Training/Akron, Ohio/November 6/\$43.24
11/07/08	Dan Anderson and Mike Hershberger/The Work Truck Show 2009/Chicago, Illinois/March 3-6/\$2,550.00
11/13/08	Sue Cimino, Angela Curry, J. Espinosa, Chris Hakari, Kari Sansone and Talik Smith/Regional Workshop Postpartum Depression/Akron, Ohio/December 5/\$36.00
11/17/08	James Acklin/Guidance Management/Richfield, Ohio/November 17/\$120.00
11/17/08	Angela Currey/IFSP Update for David Powell and Family/Tallmadge, Ohio/December 22/\$16.16
11/18/08	Bill Ulik/2009 Fundamentals of FTZ's/Tampa, Florida/January 11-12/\$1,400.00
11/18/08	Joseph Giulitto/Domestic Relations Seminar for Judges and Magistrates/Dublin, Ohio/December 2/\$360.00
11/18/08	Judge Barbara Watson/Traffic Laws for Judges and Magistrates/Cleveland, Ohio/November 7/\$50.00
11/19/08	Robin Howard and Sandra Craft/FIN Regional Meeting/Tallmadge, Ohio/October 2/\$22.00
11/21/08	Dan Anderson and Mike Hershberger/Klink Trucking/Ashley, Indiana/November 22/\$140.00
11/24/08	Brian Kelley/Editorial Roundtable Breakfast/Columbus, Ohio/December 4/\$0.00
11/24/08	Richard Badger/Domestic Relations Seminar for Judges and Magistrates/Columbus, Ohio/December 2/\$100.00
11/24/08	Mickey Marozzi, Scott Miller and Bryan Ford/CCAO/CEAO Annual Winter Conference and Trade

	Show/Columbus, Ohio/December 7-10/\$2,500.00
11/24/08	Bob Wrentmore, Jim Mitchem, and Randy Roberts/19 th Annual Joint Conference – Your Safety is Our Business/Cleveland, Ohio/February 1-3, 2009/\$590.00
11/24/08	Brian Kelley, Sgt. Don Hall and Mike Watson/ID Networks Demo/Ashtabula, Ohio/December 3/\$0.00
11/24/08	Anita Herington/Northcoast Job & Family Services Directors Meeting/Cleveland, Ohio/January 16, 2009/\$30.00
11/24/08	Lorie Hohman and Mary Boston/Objective Assessments/ISS/Columbus, Ohio/December 17/\$193.00
11/24/08	Lorie Hohman and Mary Boston/Pre-Enrollment Process/Columbus, Ohio/December 8/\$193.00
11/24/08	Sue Cimino/Meeting with Patient at his place of employment/Twinsburg, Ohio/November 24/\$18.18
11/25/08	Charles W. Keiper II/Team NEO/Akron, Ohio/October 25/\$5.00
11/25/08	Bill Steiner/City of Hudson Recycling Committee/Hudson, Ohio/December 2/\$0.00
11/25/08	All Health Professionals/Obesity – A Scientific Update/Akron and Boardman, Ohio/January 21 and 30/\$790.0
11/25/08	Jodie Coin/Cash Medical Support Training/Akron, Ohio/September 3/\$36.02
11/25/08	Lynn Kline/Professional Education Services/Roth IRA's/Course By Mail/No Dates/\$43.50
11/26/08	Shannon Gonzales/School Refusal Behavior/N.Canton, Ohio/December 11/\$199.00
11/26/08	Carolyn Mulligan/OVI Update/Worthington, Ohio/December 12/\$295.00
11/26/08	Kathi Guckelberger/PCSAO Exec Membership Meeting/Columbus, Ohio/December 11-12/\$414.00
12/02/08	Christopher Smeiles/NEFCO Nominating/Executive/Personnel Committee/Akron, Ohio/December 12/\$30.00
12/02/08	All WIC Staff/WIC Staff Meeting/Lisbon, Ohio/December 11/\$121.20
12/02/08	Angela Currey/Neurological Appointment with McConnaughy Family/Akron, Ohio/December 11/\$33.21
12/03/08	Brian Kelley/CAAO County Financial and Payroll Software Project Committee/Columbus, Ohio/December 16/\$20.00
12/03/08	Michelle Ripley/CAAO Winter Conference/Columbus, Ohio/December 7-9/\$630.00
12/03/08	Brian Kelley/Infragard/ISSA Meeting/Richfield, Ohio/December 12/\$0.00
12/04/08	Michelle Ripley/Portage County Safety Council/Ravenna, Ohio/December 11/\$15.00
12/04/08	Brian Boykin and Janet Kovick/Quarterly HR Association Meeting/Columbus, Ohio/January 7, April 8, July 8 and October 7, 2009/\$320.00
12/04/08	Scott Witkosky/First Line Supervision/December 15 and 19/\$750.00
12/08/08	Bill Steiner/Akron Transit Authority/Akron, Ohio/December 11/\$0.00
12/09/08	Tim Beckner, Gennifer Woodworth, Sue Dougherty and Darla Wylton/Fraud Quarterly Meeting/Canton, Ohio/December 10/\$104.00
12/11/08	Jim Mitchem/19 th Annual Joint Conference – Your Safety is Our Business/Cleveland, Ohio/February 3, 2009/\$140.00
12/11/08	Randy Roberts/19 th Annual Joint Conference – Your Safety is Our Business/Cleveland, Ohio/February 2-3/\$225.00
12/11/08	Joseph Giulitto, Richard Badger, Benito Antognoli and Mary Anne Ravis/Portage County CSEA 2008 Legal Seminar/Ravenna, Ohio/December 19/\$60.00
12/11/08	Lena Faddis and Phil Faddis/LE Supervision Management/Reynoldsburg, Ohio/\$1,100.00
12/11/08	Joe Reichlin/GIS Users of Northern Ohio/Cleveland, Ohio/December 12/\$23.40
12/12/08	Bill Steiner and Dan Banks/Polyflow Demonstration/Akron, Ohio/December 17/\$0.00
12/15/08	Dan Banks/Research at Twinsburg Library/Twinsburg, Ohio/December 15/\$0.00
12/16/08	Karen U'Halie/OH Pelra's Annual Training Conference/Newark, OH/February 1-3, 09/\$657.40
12/16/08	Rebecca Ritterbeck/103 rd GFOA Annual Conference/Seattle, Washington/June 26-July 1, 09/\$2,472.00