

**Thursday, January 29, 2009**

The Board of County Commissioners met in regular session on **Thursday, January 29, 2009 at 9:20 AM** with the following members present:

Charles W. Keiper II

Maureen T. Frederick

Christopher Smeiles

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It was moved by Christopher Smeiles, seconded by Maureen T. Frederick to approve the meeting minutes of the January 27, 2009 meeting. All in favor, motion carries

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Also attending throughout the day: Mike Sever, Record-Courier

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**PORTAGE COUNTY SHERIFF**

Present: Sheriff David Doak; Akron Metro Swat Commander and Stow Police Officer Jeff Film; Ron Piatt, Akron Metro Swat

Sheriff Doak thanked the Board of Commissioners for their assistance in solving the heating issues at the Justice Center.

**Metro Swat**

The Sheriff noted that it is time for Portage County to join Akron Metro Swat, which would provide additional safety to Portage County citizens. Commissioner Smeiles added that the Commissioners have found that having a regional approach with experts is beneficial.

Mr. Piatt stated that Metro Swat was created in 1990. The team has 21 training days per year with an update planned to 24 days. This is a part-time agency, which does not allow grant opportunities. There are 20 police departments participating in Portage County and 14 in Summit County. Reminderville is interested in joining and if the Portage County Sheriff joins, that would make it 22 communities.

There are Mutual Aid agreements in place with the City of Akron, Akron University, Barberton and Cuyahoga Falls. This is a highly professional and sophisticated team – if you make the call, they will show up and do their best.

The organization owns five (5) vehicles including a command vehicle, a negotiation vehicle, a 10 year old entry van, and two (2) medical vehicles. There are six medics on the team with three of them being doctors. There is one psychologist on call.

The team includes 28 certified tactical officers, eight (8) certified negotiators, and three (3) technical support staff.

Mr. Piatt presented the 2009 budget, which is approved by the Metro Swat Board of Directors. The community share of the budget is based on population. Portage County consists of approximately 64,000 once the areas already associated with the program are removed. The cost to Portage County should be between \$15,000 – 20,000 per year.

Commissioner Frederick asked if Portage County has a team in place? Sheriff Doak responded that he does not have such a team and it is cost prohibitive to train and equip such a team.

Commissioner Keiper asked about the organization and the potential liability issue. How is the Metro Swat chartered? Mr. Piatt responded that it is chartered as a not-for-profit but he is not certain if it is a 501(C)3 or a 501(C)1. The Board of Directors is one representative from each entity and then three elected board members on the Executive Committee. Mr. Piatt noted again that a Mutual Aid agreement is signed with each agency. Liability falls to the host agency since Metro Swat has no insurance.

To join, the Sheriff would sign a MOU and pay the Portage County portion of the budget. Mr. Piatt stated that all other entities have adopted either a resolution or an ordinance. Commissioner Smeiles replied that the Sheriff is unique in that he may be able to sign the MOU himself. The Portage County Prosecutor would have to review this MOU. Commissioner Smeiles stated that he is happy to participate to make this work.

Commissioner Keiper agreed, stating that the Board of Commissioners is happy to grow our resources, the Sheriff is convinced, so he would move forward. The public gets a higher level of service and are more comfortable that this service is in place, if needed.

Commissioner Frederick also expressed support for Portage County joining this team.

Sheriff Doak added that it is a good cost for the benefit.

Metro Swat Team Commander Jeff Film stated that the mutual aid benefit is wonderful in that access to a great number of police professionals is a great asset. He noted that the local officer in charge has the final call on site of an incident. This team is one of the best in the state.

Mr. Piatt stated that the team responds to the host agency's police department for transportation to the incident site after the pre-staging conference. The team only responds to members who have a Mutual Aid Agreement and resolution/ordinance in place and will not go out of Portage County or Summit County jurisdiction or into a community without a mutual aid agreement.

The Sheriff agreed to get a specific dollar amount from the Metro Swat Board of Directors, noting that the cost will not be over \$20,000. The Board of Commissioners agreed to let the Portage County Department of Budget & Finance know of this new expense. The Sheriff will work with Metro Swat to get a copy of the MOU to the Portage County Prosecutor for review.

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**Metal Detectors**

The Sheriff presented an invoice for \$9,840 for the purchase of new equipment for the Kent Courthouse and the Ravenna courthouse. Commissioner Keiper wondered if a better price could be found on-line? Also, if the Commissioners are considering this replacement, what about the Administration Building?

The Sheriff noted that the current equipment is beyond repair. Director of Security Jon Barber is involved with the ordering process. Board of Commissioners gave the quote to the Internal Services JoAnn Townend to look at immediately.

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The Board of Commissioners discussed the January 29, 2009 letter they received today from the Portage County Fire Chiefs' Association regarding FireCom operations. The Sheriff agreed to review the letter and get back to the Board of Commissioners.

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**INTERNAL SERVICES**

Present: JoAnn Townend, IT Director Brian Kelley, Department of Budget & Finance Director Audrey Tillis

Brian Kelley attending to discuss the purchase of an upgrade to the Microsoft Exchange Server 2000, purchased by Portage County in 2003. If the order is placed before the end of January, the county would save \$19,000 due to a Dell discount.

Mr. Kelley noted that there are currently 570 Portage County accounts/users on the server. Since about one-half of the users are not General Fund, can they be solicited to pay their appropriate share of the purchase cost?

Audrey Tillis noted that there is \$65,000 set aside in 2009 for this purchase, which is \$100,000 short of the purchase price. The \$65,000 is for equipment only and not for services.

The Board of Commissioners discussed the proposal, noting that there have been no discussions with non-General Fund departments about paying a share of the costs.

Commissioner Smeiles asked if this new server bring us into compliance with Ohio law regarding the recovery of emails, etc? Brian responded that it does have archiving abilities.

The Commissioners discussed moving forward so that the county would not lose the discount. Brian Kelly offered to go back to the company to get a better deal, to go to the non-General Fund departments for concurrence with the payment plan and come back with a firm deal. Brian Kelley noted that the technology has changed and the size of files has significantly increased, placing additional stress on the server.

Commissioner Smeiles suggested that the Board of Commissioners agree to support this purchase with the eventual users being charged with their fair share. Commissioner Keiper disagreed, noting that the Board of Commissioners needs more time and information to make this decision. Mr. Kelley agreed to look into getting lower pricing and determining a sourcing of repayment; bring back within one week.

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Commissioner Keiper noted that there is an issue with the payment of the 9-1-1 bills to AT&T. JoAnn Townend advised that the 911 bills have been paid in the past by the Sheriff from the capital fund. Commissioner Keiper suggested that the Board close the capital fund and open a new fund under the Department of Homeland Security & Emergency Management. Commissioner Smeiles said that the 911 Planning Committee met last year and worked out a method of payment of these invoices. The money comes into the county and now goes into the capital fund. The Board of Commissioners noted that the capital fund should be possibly be closed and a new fund opened under the Department of Homeland Security & Emergency Management. JoAnn Townend to investigate as to how to proceed to close this fund.

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## Discussion

1. The Director noted that the Board of Commissioners wants to adopt a system of preferences for local bidders. If the Board of Commissioners adopts this resolution, the bid specs would have to be adjusted, once received, bids from Ohio and the United States only would be considered. This will not complicate the Portage County process. Clerk to ask the Prosecutor for a final review removing “shall” and placing “may” where appropriate.
2. JoAnn Townend advised that the furniture purchase for the Sheriff will cost over \$5,000. JoAnn Townend to bring back after Sheriff looks at the old nursing home and Prosecutor’s Office
3. The Board of Commissioners discussed the quote from Sheriff Doak for metal detectors – Kent and Ravenna courthouses. JoAnn Townend to investigate better pricing.
4. Director Townend has an Ashton quote for \$8,835 for cameras for the Kent Court. JoAnn Townend to work with Jon Barber to investigate and bring back to the Board of Commissioners.

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## Resolutions

1. Enter into an agreement with the Portage County Sheriff for investigative work for JFS. This is extending the term from 1/1/09 to 12/31/09/09-0082.
2. Enter into an agreement between JFS and Child Health Services to continue the PRC child safety car seat program until 6/30/09/09-0083.
3. Enter into an amendment no. 3 with Human Services Associates for financial management consulting services for JFS. This is extending the term until 3/31/09/09-0084.
4. Enter into an agreement with William Ross for back up plans examiner services for the Building department/09-0085.
5. Enter into an agreement with Oak Group, Inc. for back up plans examiner services for the Building department/09-0086.
6. Enter into an agreement with Janet Rusanowsky for back up plans examiner services for the Building department/09-0087.
7. Enter into an agreement with Maximus, Inc. to prepare the indirect cost allocation plan based upon the year-end financial data for the year 2008 to be used for the basis of recoveries for calendar year 2010/09-0088.

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10:47 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Christopher Smeiles**, seconded by **Maureen T. Frederick** that the Board of Commissioners move into executive session to consider a motor pool hiring issue and a discipline issue. **Also present:** Internal Services Director JoAnn Townend. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

10:55 AM Upon conclusion of the above referenced discussion, it was moved by **Christopher Smeiles**, seconded by **Maureen T. Frederick** that the Board of Commissioners moves out of executive session. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners authorized the hire of a motor pool employee.

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**HUMAN RESOURCES**

Present: Karen U’Halie, Director of Maintenance Tim Miller, General Services Director Jim Manion

10:55 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Christopher Smeiles**, seconded by **Maureen T. Frederick** that the Board of Commissioners move into executive session to consider a discipline issue. **Also present:** Human Resources Department Director Karen U’Halie, General Services Director Jim Manion; Director of Maintenance Tim Miller. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

11:05 AM Upon conclusion of the above referenced discussion, it was moved by **Christopher Smeiles**, seconded by **Maureen T. Frederick** that the Board of Commissioners moves out of executive session. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners took no action.

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**Commissioners’ Attendance Policy**

The Board of Commissioners discussed the draft attendance policy, which Director U’Halie sent to the Prosecutor’s Office for a final review. The Board of Commissioners agreed that the Director should bring back a final draft for their review including the generic language suggested by Attorney Marsilio but keeping the Commissioners’ language regarding progressive discipline.

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11:10 AM Recessed to Solid Waste Management District

11:25 AM Reconvened

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Commissioner Frederick noted that she met as the Board of Commissioners’ representative for the Joint Justice Center project. The proposed MOU is to be reviewed and Attorney Denise Smith plans to meet with Kent’s Service Director Bill Lillich next week to discuss. Commissioner Frederick noted that she offered Dan Banks’ services to work with the group on funding through Representative Tim Ryan’s Office.

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**RESOLUTION No. 09-0076 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

**RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on January 29,



**RESOLUTION No. 09-0078** - **RE: ACCEPT THE UNITED STATES DEPARTMENT OF JUSTICE PROGRAM, VIOLENCE AGAINST WOMEN GRANT (VAWA), DOMESTIC VIOLENCE INTERVENTION PROJECT NUMBER 2006-WF-VA8-8222A AND PROJECT NUMBER 2008-WF-VA8-8222 (RESUBMISSION OF VAWA 2006-WF-VA8-8222).**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

**WHEREAS,** at the request of the OCJS, Family & Community Services of Portage County the Board of Commissioners adopted Resolution 08-0611 authorizing the re-submittal of a grant application under the same subgrant number 2006-WF-VA8-8222; now therefore be it

**RESOLVED,** that the Board of Commissioners accepts the United States Department of Justice Office of Criminal Justice Services (OCJS) Violence Against Women Act (VAWA) grant for the **Domestic Violence Intervention Project (DV Intervention)** on behalf of the Portage County Prosecutor's Office, implementing agency for the grant; and be it further

**RESOLVED,** that the Board of Commissioners notes that the grants is effective January 1, 2009 through December 31, 2009 with an Office of Criminal Justice Services total fund award amount of Fifty one Thousand Three Hundred Thirteen Dollars and Fifty One Cents(\$51,313.51) with a required 25% General Fund cash match of Seventeen Thousand One Hundred and Four Dollars and Fifty Cents (\$17,104.50) for a Total Budget of Sixty Eight Thousand Four Hundred Eighteen Dollars and One Cent (\$68,418.01); and be it further

**RESOLVED,** that a copy of this resolution will be filed with the Portage County Department of Budget & Financial Management, Portage County Sheriff's Department, Portage County Prosecutor's Office, and the Portage County Auditor's Office; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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**RESOLUTION No. 09-0079** - **RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:





**RESOLUTION No. 09-0081 - RE: AMEND RESOLUTION 09-0025: PORTAGE COUNTY COMMISSIONERS BOARD APPOINTMENTS FOR YEAR 2009.**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

**WHEREAS,** on January 12, 2009, the Board of Commissioners adopted Resolution No. 09-0025 designating Commissioners' Board appointments for year 2009; and

**WHEREAS,** there is a need for an alternate member on the Portage County Regional Planning Commission to represent Commissioner Christopher Smeiles in his absence; now therefore be it

**RESOLVED,** the Portage County Board of Commissioners confirms the appointment of the following on the Portage County Regional Planning Commission:

1. Commissioner Christopher Smeiles  
(Alternate: Doug McGee)

and be it further

**RESOLVED,** that this resolution supersedes Portage County Board of Commissioners Resolutions 09-0025 and shall read in its entirety as follows:

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**RESOLVED,** by the Board of County Commissioners, Portage County, Ohio, that the following board appointments be made:

**Areawide Advisory Council of the Area Agency On Aging**  
Maureen T. Frederick  
**Alternate: Sally Kelly, Director, Senior Services**

**Portage County Regional Planning Commission**  
Maureen T. Frederick  
Alternate - Matt Testa

Charles W. Keiper II  
Alternate - John Epling

Christopher Smeiles  
Alternate - Doug McGee

Portage County Water Resources Department  
Harold Huff, Director, Portage County Water Resources Department  
Alternate - Jeff Lonzrick, Division Manager of Engineering

Portage County Engineer Michael Marozzi  
Alternate - Dan Jendrisak  
Construction Coordinator for the Portage County Engineer

Portage County Soil & Water Conservation District  
District Coordinator James Bierlair  
Alternate - Jennifer White, District Technician/Education Specialist

**Portage County Investment Advisory Committee (ORC § 135.34.1)**

President of the Board  
Vice-President of the Board

**Joint Board of Portage-Geauga County Commissioners**

Maureen T. Frederick  
Charles W. Keiper II  
Christopher Smeiles

**Portage County Records Commission (ORC § 149.38)**

President of the Board

**Portage County Board of Revision (ORC § 5715.02)**

President of the Board

**Alternate: Executive Assistant, General Services Director and Internal Auditor**

**Portage County Solid Waste Management District Policy Committee (ORC § 3734.54 B)**

President of the Board

**Family & Children First Council**

President of the Board

Alternate or designee: Executive Assistant

**Ravenna Arsenal Restoration Board**

Christopher Smeiles

**Alternate: Office of Homeland Security & Emergency Management Director**

**Akron Metropolitan Area Transportation Study (AMATS) Policy Committee**

Christopher Smeiles

Alternate – Thomas Clapper

Charles W. Keiper II

Alternate – Executive Assistant

Maureen T. Frederick

Alternate – Harold Walker

**Citizen Involvement Committee**

Christopher Smeiles  
Alternate -Thomas Clapper

Maureen T. Frederick

Alternate – Audrey Kessler

Charles W. Keiper II

Alternate – Director, Portage County Department of Economic Development

**Community Improvement Corporation of Summit, Medina, And Portage Counties (CIC)**

Portage County Commissioners

Christopher Smeiles

Maureen T. Frederick

Charles W. Keiper II

Alternate – Director, Portage County Department of Economic Development

**Emergency Food & Shelter Board of Portage County (Federal Board)**

President of the Board (Highest Ranking Governmental Officer or his/her designee)

Alternate - Executive Assistant

**JOED Representative**

Charles W. Keiper II (Primary)

Christopher Smeiles (Alternate)

Maureen T. Frederick (Alternate)

**NEOTEC Board of Trustees**

Patricia Book

Director, Portage County Department of Economic Development

Alternate – To be determined

**Portage County Data Processing Board (ORC § 307.84)**

Maureen T. Frederick (Primary)

Charles W. Keiper II (Alternate)

**Combined General Health District Advisory Council (ORC § 3709.03)**

President of the Board

**Western Reserve Resource Conservation & Development Council (RC&D)**

Maureen T. Frederick

Alternate – Claudia James, Portage County Regional Planning Commission

and be it further

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**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Charles W. Keiper II, Yea;                      Maureen T. Frederick, Yea;                      Christopher Smeiles, Yea;

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**RESOLUTION No. 09-0082**                      -                      **RE:    ENTER INTO AMENDMENT NO. 1 BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND THE PORTAGE COUNTY SHERIFF.**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

**WHEREAS,**                      an agreement between the parties was entered into and known as Portage County Contract No. 20080375 (the "Original Contract") on August 14, 2008 by Resolution No. 08-0837 to provide investigation and presentation of evidence in cases alleging the abuse, neglect, or dependency of children; and

**WHEREAS,**                      the parties desire to amend the Original Contract to continue such services; now therefore be it; now therefore be it resolved

**RESOLVED,**                      that the Board of Portage County Commissioners does hereby enter into Amendment No. 1 between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services and the Portage County Sheriff, to extend the term one (1) additional year from January 1, 2009 through December 31, 2009; and be it further

**RESOLVED,**                      that the parties mutually agree that the total service cost of this agreement shall not exceed One hundred sixty-nine thousand six hundred forty-seven and 00/100 dollars (\$169,647.00); and be it further

**RESOLVED,**                      that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adopting of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as follows:

Charles W. Keiper II, Yea;                      Maureen T. Frederick, Yea;                      Christopher Smeiles, Yea;

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**RESOLUTION No. 09-0083 - RE: ENTER INTO AN AGREEMENT BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND CHILD HEALTH SERVICES OF PORTAGE COUNTY.**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

**WHEREAS,** under Chapter 5108 of the Ohio Revised Code and rules issued under that chapter authorize the Portage County Department of Job & Family Services to contract for Prevention, Retention and Contingency (PRC) Services to meet one of the four Temporary Assistance for Needy Families (TANF) purposes as referenced in 45 C.F.R. 260.20; and

**WHEREAS,** the Community Plan calls for car seat education and hands on supervision of car seat installation; and

**WHEREAS,** Child Health Services of Portage County holds themselves capable of providing the services; now therefore be it resolved

**RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an agreement between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services and Child Health Services of Portage County, for the period of January 1, 2009 through June 30, 2009; and be it further

**RESOLVED,** that the total amount of this agreement is not to exceed Five thousand seven hundred fifty and 00/100 dollars (\$5,750.00); and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adopting of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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**RESOLUTION No. 09-0084 - RE: ENTER INTO AMENDMENT NO. 3 BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS AND HUMAN SERVICES ASSOCIATES, INC. TO PROVIDE FINANCIAL MANAGEMENT CONSULTING SERVICES TO THE DEPARTMENT OF JOB & FAMILY SERVICES.**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be

adopted:

**WHEREAS,** an agreement between the parties was entered into and known as Portage County Contract No. 20070175 (the "Original Contract") on December 14, 2006 by Resolution No. 06-1102 to provide financial management consulting services to the Portage County Department of Job and Family Services; and

**WHEREAS,** an Amendment No. 1 was entered into on January 29, 2008 through Resolution No. 08-0017; and

**WHEREAS,** an Amendment No. 2 was entered into on January 22, 2009 through Resolution No. 08-1185; and

**WHEREAS,** the parties desire to amend the Original Contract to continue such services; now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into Amendment No. 3 between the Board of Commissioners on behalf of the Department of Job & Family Services and Human Services Associates, Inc. to extend the term of the Original Contract two (2) additional months from February 1, 2009 to March 31, 2009; and be it further

**RESOLVED,** that the parties agree to increase the Original Contract by Two thousand five hundred and 00/100 dollars (\$2,500.00) and that the annual service under this agreement shall not exceed Thirty-three thousand seven hundred fifty and 00/100 dollars (\$33,750.00); and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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**RESOLUTION No. 09-0085**

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**RE:**

**ENTER INTO AGREEMENT FOR BACK-UP PLANS  
EXAMINER SERVICES FOR 2009 BETWEEN THE BOARD  
OF COUNTY COMMISSIONERS AND WILLIAM ROSS.**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

**WHEREAS,** the Board of Portage County Commissioners has determined that there is a need for Back-Up Plans Examiner services; and

**WHEREAS,** William Ross is qualified to perform Back-Up Plans Examiner services as contained in the Agreement for Back-Up Plans Examiner Services; now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into a Back-Up Plans Examiner Services Agreement by and between the Board of Commissioners and William Ross, 2344 Elizabeth Dr., Stow, Ohio 44224, as an Independent Contractor, in the Amount of Seventy-five and 00/100 dollars (\$75.00) per hour in a total amount not to exceed Ten thousand and 00/100 dollars (\$10,000.00); and be it further

**RESOLVED,** that the term of the Agreement shall be from January 1, 2009 until December 31, 2009, but may terminate by either party upon not less than ten days written notice to the other party; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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**RESOLUTION No. 09-0086**

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**RE:**

**ENTER INTO AGREEMENT FOR BACK-UP PLANS EXAMINER SERVICES FOR 2009 BETWEEN THE BOARD OF COUNTY COMMISSIONERS AND OAK GROUP, INC.**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

**WHEREAS,** the Board of Portage County Commissioners has determined that there is a need for Back-Up Plans Examiner services; and

**WHEREAS,** Oak Group, Inc. is qualified to perform Back-Up Plans Examiner services as contained in the Agreement for Back-Up Plans Examiner Services; now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into a Back-Up Plans Examiner Services Agreement by and between the Board of Commissioners and Oak Group Inc., P.O. Box 2183, Stow OH 44224, as an Independent Contractor, in the Amount of Seventy-five and 00/100 dollars (\$75.00) per hour in a total amount not to exceed Ten thousand and 00/100 dollars (\$10,000.00); and be it further

**RESOLVED,** that the term of the Agreement shall be from January 1, 2009 until December 31, 2009, but may terminate by either party upon not less than ten days written notice to the other party; and be it further



**RESOLUTION No. 09-0088**

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**RE: ENTER INTO AGREEMENT WITH MAXIMUS, INC. TO  
PREPARE THE INDIRECT COST ALLOCATION PLAN  
FOR THE PORTAGE COUNTY BOARD OF  
COMMISSIONERS**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

- WHEREAS,** the County has programs which it operates with Federal funding; and
- WHEREAS,** the County supports these programs with support services paid from County appropriated funds, and
- WHEREAS,** the United States government will pay a fair share of these costs if supported by an approved cost allocation plan, and
- WHEREAS,** Maximus, Inc. is staffed with personnel knowledgeable and experienced in the requirements of developing and negotiating such governmental cost allocation plans, and
- WHEREAS,** the County desires to engage the Consultant to assist in developing a plan which conforms to Federal requirements, and will be approved by their representatives; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into an agreement by and between the Board of Commissioners and Maximus, Inc., 7523 Fredle Dr., Concord Twp., OH 44077, to provide the necessary services to develop a cost allocation plan based upon the County's year-end financial data for the year 2008 which will be used for the basis for the recoveries to be claimed for calendar year 2010 with a total project cost not to exceed Fourteen thousand and 00/100 dollars (\$14,000.00); and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0089

RE: AMENDMENT TO THE NON GENERAL FUND 2009  
ANNUAL APPROPRIATION RESOLUTION NO.  
08-1182 ADOPTED DECEMBER 11, 2008

It was moved by Christopher Smeiles, second by Maureen T. Frederick that the following resolution be adopted:

**RESOLVED,** that it has become necessary to amend the Non General Fund 2009 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below,

	<u>Increase</u>	<u>Decrease</u>
<b>Fund: 1164 Citizen Corps</b>		
<b>930 Emergency Management Agency</b>		
11645 Citizen Corps MS	1,176	0
<b>MEMO TOTAL</b>	<u><u>\$ 1,176</u></u>	<u><u>\$ -</u></u>

Note: Entering budget for new year

<b>Fund: 1412 JFS Help Me Grow Allocation</b>		
<b>051 Job And Family Services</b>		
14120 JFS Help Me Grow Retirement	1	0
<b>MEMO TOTAL</b>	<u><u>\$ 1</u></u>	<u><u>\$ -</u></u>

Note: To cover shortage

<b>Fund: 4002 Multi Purpose C Bu Acq &amp; Rehab</b>		
<b>906 Regional Planning Commission</b>		
40024 Multi Purpose C Bu Acq & Re CS	177,368	0
<b>MEMO TOTAL</b>	<u><u>\$ 177,368</u></u>	<u><u>\$ -</u></u>

Note: County Building Contingency

<b>Fund: 4008 Wireless 911 Upgrades</b>		
<b>700 Sheriff's Department</b>		
40084 Wireless 911 Upgrades CS	16,000	0
<b>MEMO TOTAL</b>	<u><u>\$ 16,000</u></u>	<u><u>\$ -</u></u>

Note: For AT&T 911 services

<b>TOTAL MEMO BALANCE FOR ALL FUNDS</b>	<u><u>\$ 194,545</u></u>	<u><u>\$ -</u></u>
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and be it further,

**RESOLVED,** that a certified copy of this resolution be filed with the County Auditor, and be it further,

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0090 - RE: **ACCEPT THE OHIO OFFICE OF CRIMINAL JUSTICE SERVICES, JUSTICE ASSISTANCE GRANT, FOR THE PLACE OF PEACE SUPERVISED VISITATION & SAFE EXCHANGE CENTER FOR GRANT YEAR 2009. SUBGRANT 2006-JG-D01-6473A. (RESUBMISSION OF 2007-JG-D01-6473).**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

**WHEREAS,** the Board of Commissioners adopted Resolution 08-0610 authorizing the re-submission of an electronic Subgrant application of **Grant No. 2007-JG-D01-6473** to the Ohio Office of Criminal Justice Services for funding under the Edward G. Byrne Memorial State and Local Law Enforcement Assistance Formula Grant Program for the project period of January 1, 2009 to December 31, 2009, for **\$28,674.00 with a local match being provided by the Portage County Mental Health & Recovery Board for \$9,558.00 for a total amount of \$38,232.00;** and

**WHEREAS,** the Board of Commissioners was notified by the Family & Community Services, Inc. that the grant has been recommended for funding; now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners accepts **Grant No. 2006-JG-D01-6473A (RESUBMISSION OF 2007-JG-D01-6473)** from the Ohio Office of Criminal Justice Services, for funding under the JAG/Edward G. Byrne Memorial State and Local Law Enforcement Assistance Formula Grant Program for the project period of January 1, 2009 to December 31, 2009 **for \$28,674.00 with a local match being provided by the Portage County Mental Health & Recovery Board for \$9,558.00 for a total amount of \$38,232.00;** and be it further

**RESOLVED,** that the Board of County Commissioners designates the Place of Peace Supervised Visitation & Safe Exchange Center as the administering organization, and be it further

**RESOLVED,** that a copy of this resolution will be filed with the Portage County Auditor's Office, the Portage County Department of Budget & Financial Management, and the Portage County Internal Auditor; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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**RESOLUTIONS**

January 29, 2009

1. Approval of Meeting Minutes from the January 27, 2009 regular Board Meeting as presented.
2. Approve the Bills as presented by the County Auditor and reviewed by the Internal Auditor/09-0076.
3. Approve the wire transfer as presented by the County Auditor/09-0077.
4. Approve the Journal Vouchers as presented by the County Auditor/09-None
5. Approve the Then & Now as presented by the Portage County Auditor/09-0079.
6. Increase amount from \$30,000 to \$52,800 for professional services with Brouse & McDowell for legal representation/09-0080.
7. Appointment to the Portage County EMA Advisory Council – Michael Bakes, Emerald Transportation/Hold.
8. Amend Resolution No. 09-00025 Portage County Commissioners Board Appointments for Year 2009 to include Commissioner Christopher Smeiles’ alternate on the Regional Planning Commission./08-081

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**INVITATIONS/MEETING NOTICES**

January 29, 2009

1. Invitation from Kent State University for the Distinguished Scholar Award Dinner and research presentations on Tuesday, February 10, 2009, 4:00-6:00 PM Kent Campus Student Center, 2<sup>nd</sup> Floor (research presentation) and 6:00 PM-8:00 PM Kent Campus Student Center Ballroom (scholar award ceremony & dinner).
2. Invitation from the Cuyahoga Valley Scenic Railroad for the Fifth annual black tie gala on Saturday, May 2, 2009. Additional details to follow.

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**INCOMING CORRESPONDENCE**

**DISCUSSION**

January 29, 2009

1. Discussion: Sheriff’s Department collective bargaining agreement. (Commissioner Keiper to contact Attorney Habowski to discuss)/Bring Back 2/3/09.
2. The Board of Commissioners received a notice from the Ohio Economic Development Association for nominations and registration for the 5<sup>th</sup> Annual Legislative Event and 2<sup>nd</sup> Annual Excellence in Ohio Economic Development Awards on Wednesday, March 11, 2009. Nomination must be received by close of business Friday, February 6, 2009/Forward to Bill Ulik for his review. Forward to the Executive Assistant to submit the Portage 100 for consideration.

3. January 23, 2009 correspondence from Mayor Kevin Poland, City of Ravenna, regarding the County parking lot at Spruce and Prospect St/Forward to Jon Barber and Jim Manion for immediate comment.
4. January 23, 2009 correspondence from Sheriff David Doak, regarding County wide dispatch/Clerk to draft a response to the Sheriff asking for a clarification.
5. January 9, 2009 correspondence from the Randolph Fair, regarding the 2009 Randolph Fair, August 25-30<sup>th</sup>. Does the Board wish to reserve space for the event? Does the Board wish to have an event coordinator/Board of Commissioners agreed that the Executive Assistant should be the event coordinator and bring back a recommendation as to how much space to reserve.
6. January 26, 2009 e-mail from Michelle Ripley, Safety Loss Control, regarding an accident involving a County Engineer's employee on December 12, 2008/Information only.
7. January 23, 2009 e-mail from Chris Craycroft, Park District, regarding Berlin Lake Trail grant/Journal Entry.

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**JOURNAL ENTRIES**

January 29, 2009

1. The Board of Commissioners received the Weekly Report of Kennel population for the week ending January 25, 2009 as presented by Dave McIntyre, Dog Warden. The Board of Commissioners acknowledged the receipt of \$625.00 in Court Donations.
2. The Commissioners received the January 27, 2009 Amended Certificate of Estimated Resources for the year beginning January 1, 2009 as submitted by the Portage County Budget Commission (cc: Department of Budget & Financial Management).
3. Board of Commissioners' Board authorization requested to allow the electronic filing of the semi-annual progress report to the US Department of Justice office on Violence Against Women for the Arrest Grant No. 2007-WE-AX-0048 for the ATR Community Collaborative covering grant period July 2008-December 2008 as requested by Carole Beaty, Family & Community Services. Documents reviewed by Carol Kurtz, Internal Auditor with no exceptions noted.
4. Board of Commissioners' authorization requested to allow the electronic filing of the final quarterly Subgrant report to the Ohio Office of Criminal Justice Services for the Domestic Violence Intervention Project No. 2007-WF-VA8-8222 for the VAWA Grant for the period October 1, 2008-December 31, 2008 as presented by Carole Beaty, Family & Community Services. Documents reviewed by Carol Kurtz, Internal Auditor noting the report appears to be correct and appropriate for the quarter shown.
5. Board of Commissioners' authorization requested to allow the electronic filing of the semi-annual performance report to the State of Ohio Office of Criminal Justice Services for the Bryne/JAG Grant No. 2007-JG-D01-6473 for the Place of Peace Supervised Visitation and Safe Exchange program for the period July 1, 2008-December 31, 2008 as presented by Carole Beaty, Family & Community Services. Documents reviewed by Carol Kurtz, Internal Auditor with no exceptions noted.

6. Board of Commissioners' authorization requested to allow the electronic filing of the mid year performance report to the State of Ohio Office of Criminal Justice Services for the VAWA Grant No. 2007-WF-VA8-8222 for the Domestic Violence Intervention Project for the period of January 2008-June 2008 as presented by Carole Beaty, Family & Community Services. Documents reviewed by Carol Kurtz, Internal Auditor with no exceptions noted.
7. Board of Commissioners' authorization requested to allow the electronic filing of the final Subgrant report to the State of Ohio Office of Criminal Justice Services for the Place of Peace Grant No. 2007-JG-D01-6473 for the Byrne/JAG Grant for the period of October 2008-December 2008 as presented by Carole Beaty, Family & Community Services. Documents reviewed by Carol Kurtz, Internal Auditor with no exceptions noted.
8. Board of Commissioners' signature requested on the purchase requisition for mileage reimbursement for \$ 100.00 for Melvin Harris as requested by the Regional Planning Commission. The B-F-08-062-1 Formula Grant Activity #08 General Administration is funding this expense. Documents reviewed by Carol Kurtz, Internal Auditor noting the documents appear to agree and the payment request seems to be appropriate.
9. Board of Commissioners' signature requested on the payment authorization form for \$ 4,567.50 payable to McLean Home Improvements for windows and plumbing problems for homeowner, Greg Suslovic as presented by the Regional Planning Commission. The B-F-07 Formula Grant Activity #05 Home/Building Repair is funding this expense. Documents reviewed by Carol Kurtz, Internal Auditor noting all documents appear to agree and to be properly authorized.
10. Board of Commissioners' signature requested on the payment authorization form for \$ 386.00 payable to GB Hawk Construction for retainage for a furnace replacement for homeowner, Christine Clyde as requested by the Regional Planning Commission. The B-F-07 Formula Grant Activity #05 Home/Building Repair is funding this expense. Documents reviewed by Carol Kurtz, Internal Auditor noting the documents appear to be accurate, appropriate and properly authorized.
11. Board of Commissioners' signature requested on the payment authorization form for \$ 495.00 payable to Heeter Contracting for retainage for a furnace replacement for homeowner JoAnne Curran as requested by the Regional Planning Commission. The B-F-07 Formula Grant Activity #05 Home/Building Repair is funding this expense. Documents reviewed by Carol Kurtz, Internal Auditor noting all documents agree and appear to be properly authorized.
12. Board of Commissioners' signature requested on the purchase requisition for Neighborhood Development Services Inc. for City of Streetsboro implementation for \$ 300.00 as requested by Regional Planning Commission. The B-F-07-062-1 Formula Grant Activity #05 Home/Building Repair is funding this expense. Documents reviewed by Carol Kurtz, Internal Auditor noting the document appears to agree and the payment request seems to be appropriate.
13. Board of Commissioners' signature requested on the January 22, 2009 correspondence to Mark Epstein, Ohio Historical Preservation Office regarding activities determined to be exempt from Ohio Historic Preservation Office review of the 2008 CDBG Formula Grant as requested by the Regional Planning Commission. Documents reviewed by Carol Kurtz, Internal Auditor noting the request appears to be proper and appropriately authorized.

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**REFERRED**

January 29, 2009

1. January 21, 2009 correspondence from Downes, Hurst & Fishel LLP, regarding designation of exempt positions. Referred to Human Resources.
2. January 20, 2009 memo from Edward Samsel, Ohio Department of Taxation, regarding Homestead Exemption Changes. Referred to County Auditor.
3. January 23, 2009 correspondence from Rick Bissler, PARTA, regarding Board appointment expiration on June 30, 2009 for Hal Farrier. Referred to Executive Assistant.
4. January 19, 2009 correspondence from Jason Grecco, BJAAM Environmental Inc., regarding free consultation services for underground storage tank regulations. Referred to Internal Services for comment.
5. January 26, 2009 e-mail from Amanda Payton, regarding land fill rules Fee Rules. Referred to Solid Waste Management District and the Ohio EPA.

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**PLEASE ADD TO THE AGENDA**

January 29, 2009

1. Draft resolution to amend the non-general fund 2009 annual appropriation Resolution No. 08-1182 adopted December 11, 2008./09-089
2. Draft resolution to accept the Ohio Office of Criminal Justice Services, Justice Assistance Grant for the Place of Peace Supervised Visitation & Safe Exchange Center for Grant Year 2009 (Subgrant No. 2006-JG-D01-6473A – Resubmission of 2007-JG-D01-6473) as presented by Carole Beaty, Family & Community Services./09-090
3. Draft resolution to accept the US Department of Justice Program Violence Against Women Grant (VAWA), Domestic Violence Intervention Project Number 2006-WF-VA8-8222A and Project No. 2008-WF-VA8-8222 (Resubmission of VAWA 2006-WF-VA8-8222) as presented by Carole Beaty, Family & Community Services./09-078
4. Draft resolution to accept the award from the State of Ohio for the CDBG grant for \$ 190,000.00 as presented by Dan Banks, Grants Administrator./09-Hold
5. Undated letter (received January 29, 2009) from the Portage County Fire Chiefs’ Association regarding the FireCom issue/The Board of Commissioners gave Sheriff Doak a copy for his review and comment.

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**INFORMATION ONLY**

January 29, 2009

1. January 22, 2009 correspondence from Evelyn Beeman, Regional Planning Commission, regarding available technical assistance hours/Clerk to draft a response to the Regional Planning Commission.

2. January 15, 2009 correspondence from the Ohio State University Extension office, congratulating Commissioner Frederick on her re-election.
3. The Board of Commissioners received notice from Kent State University that Robert B. "Yank" Heisler Jr. has been appointed as Dean of the College of Business Administration and Graduate School of Management.

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**Journal Entry**

January 29, 2009

Motion by Christopher Smeiles, seconded by Maureen T. Frederick to approve the following actions:

1. The Board of Commissioners acknowledged the receipt of the Weekly Report of Kennel population for the week ending January 25, 2009, as presented by Dave McIntyre, Dog Warden. The Board of Commissioners also acknowledged the receipt of \$625.00 in Court Donations.
2. The Board of Commissioners acknowledged the receipt of the January 27, 2009 Amended Certificate of Estimated Resources for the year beginning January 1, 2009, as submitted by the Portage County Budget Commission.
3. The Board of Commissioners authorized the electronic filing of the semi-annual progress report to the U.S. Department of Justice Office on Violence Against Women for the Arrest Grant No. 2007-WE-AX-0048 for the ATR Community Collaborative Grant covering grant period of July 2008 - December 2008, as presented by Carole Beaty, Family & Community Services. Documents reviewed by Carol Kurtz, Internal Auditor with no exceptions noted.
4. The Board of Commissioners authorized the electronic filing of the final quarterly Subgrant report to the Ohio Office of Criminal Justice Services for the Domestic Violence Intervention Project No. 2007-WF-VA8-8222 for the VAWA Grant for the period October 1, 2008-December 31, 2008, as presented by Carole Beaty, Family & Community Services. Documents reviewed by Carol Kurtz, Internal Auditor noting the report appears to be correct and appropriate for the quarter shown.
5. The Board of Commissioners authorized the electronic filing of the semi-annual performance report to the State of Ohio Office of Criminal Justice Services for the Bryne/JAG Grant No. 2007-JG-D01-6473 for the Place of Peace Supervised Visitation and Safe Exchange Program for the period July 1, 2008-December 31, 2008, as presented by Carole Beaty, Family & Community Services. Documents reviewed by Carol Kurtz, Internal Auditor with no exceptions noted.
6. The Board of Commissioners authorized the electronic filing of the mid year performance report to the State of Ohio Office of Criminal Justice Services for the VAWA Grant No. 2007-WF-VA8-8222 for the Domestic Violence Intervention Project for the period of January 2008-June 2008, as presented by Carole Beaty, Family & Community Services. Documents reviewed by Carol Kurtz, Internal Auditor with no exceptions noted.

7. The Board of Commissioners authorized the electronic filing of the final Subgrant report to the State of Ohio Office of Criminal Justice Services for the Place of Peace Grant No. 2007-JG-D01-6473 for the Byrne/JAG Grant for the period of October 2008-December 2008 as presented by Carole Beaty, Family & Community Services. Documents reviewed by Carol Kurtz, Internal Auditor with no exceptions noted.
8. The Board of Commissioners signed the purchase requisition for mileage reimbursement for \$100.00 for Regional Planning Commission staff Melvin (Bob) Harris, as presented by the Regional Planning Commission. The B-F-08-062-1 Formula Grant Activity #08 General Administration is funding this expense. Documents reviewed by Carol Kurtz, Internal Auditor noting the documents appear to agree and the payment request seems to be appropriate.
9. The Board of Commissioners signed the payment authorization form for \$4,567.50 payable to McLean Home Improvements of Ravenna for windows and plumbing improvements for homeowner Greg Suslovic, 9950 Highland Way in Streetsboro, as presented by the Regional Planning Commission. The B-F-07 Formula Grant Activity #05 Home/Building Repair is funding this expense. Documents reviewed by Carol Kurtz, Internal Auditor noting all documents appear to agree and to be properly authorized.
10. The Board of Commissioners signed the payment authorization form for \$386.00 payable to GB Hawk Construction of Tallmadge for retainage for a furnace replacement for homeowner, Christine Clyde, 1219 Gaynelle Avenue in Streetsboro, as presented by the Regional Planning Commission. The B-F-07 Formula Grant Activity #05 Home/Building Repair is funding this expense. Documents reviewed by Carol Kurtz, Internal Auditor noting the documents appear to be accurate, appropriate and properly authorized.
11. The Board of Commissioners signed the payment authorization form for \$495.00 payable to Heeter Contracting of Mechanicstown for retainage for a furnace replacement for homeowner JoAnne Curran, 652 Frost Road in Streetsboro, as presented by the Regional Planning Commission. The B-F-07 Formula Grant Activity #05 Home/Building Repair is funding this expense. Documents reviewed by Carol Kurtz, Internal Auditor noting all documents agree and appear to be properly authorized.
12. The Board of Commissioners signed the purchase requisition for Neighborhood Development Services Inc. for the City of Streetsboro's implementation services for \$300.00, as presented by Regional Planning Commission. The B-F-07-062-1 Formula Grant Activity #05 Home/Building Repair is funding this expense. Documents reviewed by Carol Kurtz, Internal Auditor noting the document appears to agree and the payment request seems to be appropriate.
13. The Board of Commissioners signed the January 22, 2009 correspondence to Mark Epstein, Ohio Historical Preservation Office, regarding activities determined to be exempt from Ohio Historic Preservation Office review of the 2008 CDBG Formula Grant, as presented by the Regional Planning Commission. Documents reviewed by Carol Kurtz, Internal Auditor noting the request appears to be proper and appropriately authorized.
14. After meeting today in an Executive Session with Internal Services Director JoAnn Townend, the Board of Commissioners authorized the hire of Michael Church as a Motor Pool Mechanic contingent upon a pre-employment physical and drug and alcohol testing. The Board of Commissioners noted that the rate of pay is \$13.10/hour with a 120 day probationary period. At the end of a successful probationary period, the rate of pay will increase to \$13.43/hour.

15. The Board of Commissioners signed the January 29, 2009 letter of support to the Ohio Department of Natural Resources for the Portage Park District application for funding for the Berlin Lake Trail in Deerfield Township. The Board of Commissioners agreed, because the Recreational Trails Grant and the Clean Ohio Trails Fund grant are both reimbursement grants, to provide a cash flow loan to the Park District in the amount of the grant request. In addition, the Commissioners agreed to contribute \$25,000 towards the local cash match for engineering services.
16. The Board of Commissioners accepted the recommendation of Director William Ulik and authorized the Portage County Department of Economic Development to co-sponsor the February 2009 *Akron Book of Facts* at a cost of \$2,000.
17. The Board of Commissioners authorized to payment of Invoice No. 000000010 dated January 5, 2009 for Professional Services rendered through December 20, 2008 for the expanded Storm Water Management Program for \$242.06, as presented by MS Consultants, Inc. and authorized by Resolution No. 07-1213. The Board of Commissioners noted that County Engineering Department Director Mickey Marozzi reviewed the invoice and recommends payment. (Project No. 61-44004-00)

All in favor, motion carries

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **January 29, 2009**. There being no further business to come before the Board, it was moved by Christopher Smeiles, seconded by Maureen T. Frederick to adjourn the official meeting at 11:50 AM. All in favor, motion carries.

Charles W. Keiper II, President

Maureen T. Frederick, Vice President

Christopher Smeiles, Board Member

Deborah Mazanec, Clerk

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**PAYINS FOR THE MONTH OF JANUARY 2009**

01/06/09	5800	Hall & Horning – Oil Lease: \$8.53, Range Resources – Oil Lease: \$825.93, Dan Banks – Copies/Faxes: \$1.25 Total: \$835.71
01/06/09	5805	Christopher Smeiles – Copies/Faxes: \$1.00 Total: \$1.00
01/09/09	5866	Ohio Public Defender – Public Defender: \$13,790.61. Ohio Public Defender – Assigned Counsel: \$7,844.13 Total: \$21,634.74
01/09/09	5868	Resource Energy – Oil Lease: \$71.68 Total: \$71.68
01/12/09	5885	Orion Distribution – Oil Lease: \$15.21 Total: \$15.21

01/12/09	5894	Maureen T. Frederick – Cell Phone: \$3.30 Total: \$3.30
01/20/09	5987	Charles W. Keiper II – Cell Phone: \$20.00 Total: \$20.00
01/29/09	6158	Charles W. Keiper II – Cell Phone: \$7.50 Total: \$7.50

**AUTHORIZATION OF EXPENSES FOR THE MONTH OF JANUARY 2009**

12/19/08	Noreen Siegner and Patrick O’Keefe/CRISE FA Training/Akron, Ohio/January 26-29/\$138.00	
12/18/08	Pam Rohrbaugh, Angella Vaughn, Lynn Schneider, Gail Victory, Tammy Hickman, Sheila Gregh/Akron, Ohio/January 6-7/\$167.00	
12/19/08	Karrie McComb, Mandy Beradinelli, Deb Imler, and Betty Brown/CRISE FA Training/Akron, Ohio/January 13-14/\$118.00	
12/19/08	Lorie Hohman and Mary Boston/WIA Youth Training/Akron, Ohio/February 10-11/\$119.00	
12/19/08	Mary Boston and Marilyn Bowling/Discoverer/Akron, Ohio/February 26/\$59.50	
12/17/08	Anita Herington/Northcoast Directors’ Meeting/Cleveland, Ohio/March 20, May 15, July 17, September 18 and November 20/\$150.00	
12/04/08	Penny Ray/CWLA 2009 National Conference/Washington, D.C./February 22-24/\$1,166.81	
12/22/08	Kevin Gowan/OCDA General Membership Meeting/Columbus, Ohio/January 15-16/\$379.00	
12/16/08	Anita Herington/January 2009 Executive Retreat/Cherry Valley Lodge/January 13-14/\$398.00	
12/16/08	Employees to be named later depending on new hires and schedules/NEORTC Social Worker Training/Akron, Ohio/January 5-March 31/\$3,081.20	
12/15/08	Shawn Shaulis and Faith Griffith/OCATS Meeting/Columbus, Ohio/January 9/\$293.00	
01/06/08	Robert Park/American Legion Service Officer School/Washington, D.C./February 24-28/\$1,450.55	
01/07/08	Dan Banks/Meeting with ODNR’s Grants Department-NSP Meeting/Columbus, Ohio/January 15-16/\$98.00	
12/30/08	Rosemarie Stegh/Adoption Symposium/Hudson, Ohio/November 21/\$18.72	
12/22/08	Kathi Guckelberger/Safety and Violence Prevention Training/Cuyahoga Falls, Ohio/January 20/\$37.65	
01/06/08	Shawn Shaulis and Faith Griffith/OCATS Meetings/Columbus, Ohio/February 27, April 24, June 26, August 28, October 30 and December 18/\$1,578.00	
12/29/08	Bill Steiner/EPA Meeting/Columbus, Ohio/February 5/\$0.00	
01/15/09	Bill Steiner/NEFCO/Green, Ohio/January 21/\$0.00	
01/09/09	Bill Steiner/ODNR Meeting/Columbus, Ohio/January 20/\$0.00	
01/15/09	Bill Steiner/Potential New Commercial Account/Northcoast Roofing/January 23/\$0.00	
01/09/09	All WIC Staff/WIC Staff Travel/Portage and Columbiana Counties/January – March 2009/\$400.00	
01/09/09	Nancy Dailey and Amy Cooper/WIC Regional Directors Meeting/Ravenna, Ohio/January 22/\$60.40	
01/12/09	Barbara Oswick/2009 Winter Conference/Dublin, Ohio/February 3-6/\$580.00	
01/12/09	Barbara Watson/2009 Winter Conference/Dublin, Ohio/February 3-6/\$580.00	
01/12/09	Dale Kelly/80 Hour Update/Richfield, Ohio/March 30 – April 10/\$750.00	
12/23/08	Bryan Ford/Traffic Signal Maintenance and Trouble Shooting/Columbus, Ohio/March 3/\$95.00	
01/12/09	Mickey Marozzi/2009 Ohio County Engineer’s Conference/Columbus, Ohio/January 29-30/\$445.00	
12/29/08	David Sloan and Sandra Humphrey/Trenching and Excavating – Competent Person Training/Medina, Ohio/February 4/\$270.00	

01/05/09	Kevin Gowan/OCDA District Meetings/Multiple Locations/March 16, June 16, August 18, December 15/\$300.00
01/05/09	John Mason/L-146 Homeland Security Exercise and Evaluating Program/Columbus, Ohio/January 12-15/\$200.00
01/07/09	Suzanne Bunning/Child Support A to Z/Columbus, Ohio/January 28-29/\$266.40
01/06/09	Michelle Ripley/Portage County Safety Council/Ravenna, Ohio/January 8/\$15.00
01/12/09	Fred James and Craig Doyce/2009 Ohio Asphalt Paving Conference/Columbus, Ohio/February 4/\$170.00
01/20/09	Harold Huff/NEFCO Meeting/Green, Ohio/3 <sup>rd</sup> Wednesday of each month for 2009/\$0.00
01/16/09	Bill Steiner/Northcoast Roofing/Cuyahoga Falls, Ohio/January 21/\$0.00
01/20/09	Charles W. Keiper II/NEOTEC/Kent, Ohio/January 21/\$33.00
01/08/09	Robert White/Struggling Citizens and Court Testimony/Canton, Ohio/February 12/\$124.00
01/09/09	Richard Kundracik/NESOWEA Industrial Waste/Richfield, Ohio/February 26/\$53.50
01/20/09	Julie Ottke Mosholder/WIC University Training and Health Professional Training/Columbus, Ohio/February 5-6/\$285.00
01/15/09	Anita Herington and Terri Burns/OJFSDA Executive Committee and General Session/Columbus, Ohio/February 10-11/\$198.50
01/21/09	Bill Steiner/Northcoast Roofing/Twinsburg, Ohio/January 27/\$0.00
01/21/09	Robyn Godfrey/Court Statistical Report Form Training for Common Pleas Court Personnel/Columbus, Ohio/February 6/\$55.00
01/06/09	David Sloan/Prevailing Wage Law/Cleveland, Ohio/February 26/\$466.00
01/14/09	Gary Snyder/Pumps/Hydraulics Review and Chlorine Dioxide Disinfection/North Canton, Ohio/March 11 and April 29/\$109.00
01/13/09	Wayne Carkido and Don VanMetre/Everybody Wins: Turning Conflict into Collaboration/North Canton, Ohio/March 27/\$218.00
01/15/09	Anita Herington/2009 OJFSDA Executive Committee Meetings/Columbus, Ohio/March 10, May 12, September 8 and November 3/\$278.00
01/15/09	Anita Herington/OJFSDA Executive Committee and General Session/Columbus, Ohio/April 14-15 and October 13-14/\$372.50
01/12/09	Marilyn Bowling/Discoverer Basics/Akron, Ohio/February 26/\$52.25
01/12/09	Rebecca Howard/Discoverer Basics/Akron, Ohio/February 26/\$52.25
01/19/09	Marilyn Bowling/WIA Youth Training/Akron, Ohio/February 10-11/\$74.50
01/22/09	Vicki Bennett and Pam Krysiak/Judicial and Court Services/Columbus, Ohio/February 6/\$40.00
01/23/09	Cathy Feigert/Hostage Negotiations – Dispatch/Chardon, Ohio/February 26-27/\$316.00
01/21/09	Charles W. Keiper II, Christopher Smeiles, Maureen T. Frederick/CCAO Regional Legislative Briefing Sessions/Kent, Ohio/February 6/\$40.00
01/26/09	Michelle Ripley/Dealing with Difficult People/Akron, Ohio/February 29/\$121.25
01/26/09	Charles W. Keiper II, Christopher Smeiles, Maureen T. Frederick/Bowman Breakfast/Kent, Ohio/March 29/\$65.00

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