

Present: Jim Manion

The Director discussed the renovation of the F Lot, which begins today.

Mr. Manion advised the Board of Commissioners that he has contacted the insurance company regarding the Administration Building repairs and the dispute between the insurance company and the contractor. Mr. Manion has determined that work should begin again on Monday, April 13th. The contractor will start at the Water Resources Department and the Tax Map, then move on to the Fraud Area.

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Commissioner Keiper advised the Board that he had a recent conversation with Juvenile Court Judge Carnes regarding a request from Ashtabula County as to any interest in accepting and/or partnering with Ashtabula County in the Portage-Geauga Counties Joint Juvenile Detention Center. Judge Carnes advised Commissioner Keiper that neither he nor Geauga County Juvenile Court Judge Henry are interested in such a partnering, although that is a Joint Board of Commissioners' decision.

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JOB & FAMILY SERVICES

Present: Anita Herington

- I. The Board of Commissioners noted that Internal Services Director has gotten Board approval to bid the lease of two JFS Vehicles with Resolution 09-0297. The Director noted that, if the county purchases the vehicles, only 1/7th of the price is reimbursed yearly by the state. The operating lease will allow a full reimbursement of the lease price monthly.

- II. The Director presented the CSEA Performance for March 2009

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RESOLUTION No. 09-0318 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on April 9, 2009 in the total payment amount of **\$387,171.68 for Funds 0001-7217** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0319 - RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on April 9, 2009 in the total payment amount as follows:

1. \$202,560.32 for Medical Mutual Claims-Fund 7101; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, April 10, 2009 \$ 202,560.32

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0320 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

1. April 2, 2009 correspondence from Ingrid Pahls, regarding The Woodlands At Robinson/Information only
2. April 7, 2009 correspondence from Steve Shanafelt, Portage County Treasurer, regarding the request for a check and tax bill processing unit/Information only.
3. April 6, 2009 memo from Charlene Badger, Executive Assistant, regarding the new County Law Library Resources Board. Does the Board wish to advertise in the legal news rather than the Record Courier/The Board of Commissioners agreed to advertise only in the Record-Courier
4. March 23, 2009 correspondence from Cathilea Robinett, Center for Digital Government and Larry Naake, National Association of Counties, requesting completion of the seventh annual national Digital Counties Survey online at <http://www.centerdigitalgov.com/2009DigitalCountiesSurvey> no later than Friday, May 1, 2009/Forward to the IT Director to complete if he agrees to do so.
5. April 7, 2009 correspondence from Harold Huff, Water Resources Department, requesting the Board select an engineering firm to enter into negotiations for a detailed scope of work and price the required engineering services to develop an Environmental Assessment following USACE Standards for the Streetsboro Sanitary Sewer District No. 4, Streetsboro Trunk Sewer Rehabilitation Phase 2, Project No. ST-4 (06-270) and Phase 3, Project No. ST-4 (06-280)/Hold for Board of Commissioners to discuss with Harold Huff. Mr. Huff to bring this back to the Board of Commissioners.

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JOURNAL ENTRIES

April 9, 2009

1. Board of Commissioners' authorization requested to pay the April 3, 2009 Invoice #30310 for \$9,431.46 from Johnson, Miller & Schmitz LLP for professional services rendered during the month of March 2009 for General Labor matters/Hold for a review by the Human Resources Department Director.
2. The Board of Commissioners received the Weekly Report of Kennel population for the week ending April 5, 2009 as presented by Dave McIntyre, Dog Warden. The Board of Commissioners acknowledged the receipt of \$300 in Court Donations.
3. Board of Commissioners' authorization requested to allow Commissioners Keiper to sign the Ohio Public Works Commission Appendix E Disbursement Request No. 4 for the KEN 193 Middlebury Road Bridge Replacement CGS07, as presented by the Portage County Engineer.
4. Board of Commissioners' authorization requested to allow Commissioner Keiper to sign the Portage County Randolph Fair Merchant's Contract for \$1,000 for 40' of inside booth space rental to display County literature at the 2009 Portage County Randolph Fair August 25 - August 30, 2009.
5. Board of Commissioners' signature requested on the April 7, 2009 correspondence to Centennial Homes, advising that Portage County Water Resources Department records indicate that Project No. SH-W (06-150), Portage County Regional Sewer District Centennial Homestead, has been completed, including construction of all water lines, hydrants, testing and restoration. All conditions of the General Water Agreement have been met and the water project is accepted by Portage County subject to the usual one year guarantee of workmanship and material.

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REFERRED

April 9, 2009

1. April 2, 2009 correspondence from Boy Scout Troop 575, regarding the Court of Honor for Eagle Scout Christopher Anderson and Matthew Sage on Sunday, May 17, 2009, 2:30 PM at St. Joseph's Church in Mantua. Referred to Executive Assistant.
2. The Board of Commissioners received a notice from The Office on Violence Against Women and the Battered Women's Justice Project to a national CCR Conference. Referred to Internal Auditor, Grants Administrator, Sheriff's Office and Prosecutor's Office.

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INFORMATION ONLY

April 9, 2009

1. April 1, 2009 memo from Mickey Marozzi, County Engineer, regarding the Portage County Storm Water Permit Renewal. (Original document will be presented at the County Engineer's meeting on Thursday, April 16, 2009).
2. April 3, 2009 correspondence from Gary Jancsurak, regarding The Broadcaster Bill of Rights.
3. April 1, 2009 correspondence from James Bierlair, Portage Soil & Water Conservation District, thanking the Board for funding.
4. The Board of Commissioners received notice that Daniel Flannery has been appointed to serve on the US Department of Education's Safe & Drug Free Schools and Communities Advisory Committee as presented by Kent State University.
5. The Board of Commissioners received the April 1, 2009 meeting minutes from the Employee Appreciation Day Committee as presented by the Human Resources Department.

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PROSECUTOR

April 9, 2009

1. April 7, 2009 e-mail from Denise Smith, regarding K-9 Donation fund/Journal Entry.

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Journal Entry

April 9, 2009

Motion by Christopher Smeiles, seconded by Maureen T. Frederick to approve the following actions:

1. The Board of Commissioners approved the revised position description for a Child Passenger Safety Technician in the Help Me Grow program, as presented by the Human Resources Department Director and reviewed by the Portage County Department of Job & Family Services staff.
2. The Board of Commissioners acknowledged the receipt of the Weekly Report of Kennel population for the week ending April 5, 2009, as presented by Dave McIntyre, Dog Warden. The Board of Commissioners also acknowledged the receipt of \$300 in Court Donations.

3. The Board of Commissioners authorized Commissioners Keiper to sign the Ohio Public Works Commission Appendix E Disbursement Request No. 4 for the KEN 193 Middlebury Road Bridge Replacement CGS07, as presented by the Portage County Engineer.
4. The Board of Commissioners authorized Commissioner Keiper to sign the Portage County Randolph Fair Merchant's Contract for \$1,000 for 40' of inside booth space rental to display County literature at the 2009 Portage County Randolph Fair August 25 – August 30, 2009.
5. The Board of Commissioners signed the April 7, 2009 correspondence to Centennial Homes of Hudson, advising that Portage County Water Resources Department records indicate that Project No. SH-W (06-150), Portage County Regional Sewer District Centennial Homestead, has been completed, including construction of all water lines, hydrants, testing and restoration. All conditions of the General Water Agreement have been met and the water project is accepted by Portage County subject to the usual one year guarantee of workmanship and material.
6. In response to a March 24, 2009 correspondence from Portage County Sheriff David Doak, the Board of Commissioners agreed to create a special fund to receive donations expressly for the expenditure on canine unit expenses. The Board of Commissioners noted that they will adopt a resolution creating the fund once approval is given by the State Auditor to Portage County Assistant Chief Prosecutor Denise Smith.
7. The Board of Commissioners accepted the resignation of The Woodlands at Robinson R.N. Jeanne Decker, effective April 7, 2009.
8. The Board of Commissioners acknowledged the appointment by Governor Strickland of Commissioner Keiper to the Ohio EPA's Solid Waste Advisory Council, representing Ohio Counties. The Commissioners noted that Commissioner Keiper will attend regular quarterly meetings in Columbus.

All in favor, motion carries

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **April 9, 2009**. There being no further business to come before the Board, it was moved by Christopher Smeiles, seconded by Maureen T. Frederick to adjourn the official meeting at **12:25 PM**. All in favor, motion carries.

Charles W. Keiper II, President

Maureen T. Frederick, Vice President

Christopher Smeiles, Board Member

Deborah Mazanec, Clerk

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