

Thursday, May 14, 2009

The Board of County Commissioners met in regular session on **Thursday, May 14, 2009 at 9:30 AM** with the following members present:

Maureen T. Frederick

Christopher Smeiles

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It was moved by Christopher Smeiles, seconded by Maureen T. Frederick to approve the meeting minutes of the May 12, 2009 meeting. Commissioner Keiper absent, motion carries

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Absent: Charles W. Keiper II at the NEOTEC, Washington, DC

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Also attending throughout the day: Mike Sever, Record-Courier

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9:35 AM Recessed to Solid Waste Management District Meeting

9:35 AM Board of Commissioners Reconvened

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INTERNAL SERVICES - Cancelled

Resolutions

1. Enter into license agreement between the Portage County Commissioners and Home Savings Bank for use of the Courthouse lawn for Home Heritage Concerts./09-445
2. Enter into license agreement between the Portage County Commissioners and Managed Care Enrollment Center for use of the PCAB lobby for promoting open enrollment month for Covered Family & Children./09-446
3. Enter into amendment number 3 with Maximus Justice Solutions and Courtview Justice Solutions, assignment of agreement./09-447
4. Enter into amendment number 4 with Courtview Justice Solutions for Vista SG redaction software for the Clerk of Courts./09-448
5. Award and enter into an agreement with Jerry Cross for Auctioneering Services/09-0449

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JOB & FAMILY SERVICES - Cancelled

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HUMAN RESOURCES - Cancelled

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RESOLUTION No. 09-0442 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office, and

WHEREAS, a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$8,557.07** as set forth in Exhibit "A" dated **May 14, 2009** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Absent; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0443 - RE: APPOINTMENT TO THE PORTAGE COUNTY BOARD OF BUILDING APPEALS

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS, The Portage County Board of Commissioners Resolution No. 02-0865 created the by-laws of the Portage County Board of Building Appeals specifying the make-up of membership, terms of office for each member, determination of quorum, etc.; now, therefore, be it

RESOLVED, The Portage County Board of Commissioners hereby appoints the following member to a three year term beginning immediately:

Charles W. Keiper II, Absent;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0445

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RE: ENTER INTO LICENSE AGREEMENT BETWEEN THE PORTAGE COUNTY COMMISSIONERS AND HOME SAVINGS BANK.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS, the County owns property located at 203 W. Main St., Ravenna, Ohio known as the Portage County Courthouse; and

WHEREAS, Home Savings Bank wishes to use the Courthouse lawn and surrounding Courthouse grounds on Thursday, May 21 and July 23, 2009 from 6:30 p.m. to 9:30 p.m. for Home Heritage Concerts; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into a License Agreement between the Board and Home Savings Bank, 229 S. Chestnut St., Ravenna OH 44266 for use of the Courthouse lawn and surrounding Courthouse grounds on Thursday, May 21 and July 23, 2009 from 6:30 p.m. to 9:30 p.m. for the Home Heritage Concerts; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Absent;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0446

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RE: ENTER INTO LICENSE AGREEMENT BETWEEN THE PORTAGE COUNTY COMMISSIONERS AND MANAGED CARE ENROLLMENT CENTER

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS, the County owns property located at 449 S. Meridian St., Ravenna, Ohio known as the Portage County Administration Building; and

WHEREAS, Managed Care Enrollment Center wishes to use the Administration Building Lobby on, May 28, 2009 from 9:30 a.m. to 2:00 p.m. for promoting open enrollment month for CFC (Covered Family & Children); now therefore be it

RESOLUTIONS

May 14, 2009

1. Approval of Meeting Minutes from the May 12, 2009 regular Board Meeting as presented.
2. Approve the Bills as presented by the County Auditor and reviewed by the Internal Auditor./09-439
3. Approve the wire transfer as presented by the County Auditor./09-440
4. Approve the Journal Vouchers as presented by the County Auditor./09-441
5. Approve the Then & Now as presented by the Portage County Auditor./09-442
6. Appointment to the Portage County Board of Building Appeals – Tim Hartong for a three year term expiring May 15, 2012./09-443
7. Appointment to the Portage County Board of Building Appeals – Theodore Manfrass for a three year term expiring May 15, 2012./09-444

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INVITATIONS/MEETING NOTICES

May 14, 2009

1. Invitation from the Deerfield Civic Association for the annual Memorial Day Parade on Monday, May 25, 2009, Deerfield Fire Station, 8:00 AM.
2. Invitation from the Battered Women’s Justice Project for the New Directions for your CCR: Innovations in Theory and Practice seminar, Monday-Wednesday, June 22-24, 2009, St. Paul, MN.
3. Invitation from Inside Business Magazine for the Team NEO Economic Development Impact Awards Dinner on Tuesday, June 2, 2009, Embassy Suites, Cleveland-Rockside, Independence, 5:30 PM Reception, 6:30 PM Dinner and Program.
4. Invitation from the International Economic Development Council (IEDC) for the 2009 IEDC Annual Conference, Sunday-Wednesday, October 4-7, 2009, Reno, NV.

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INCOMING CORRESPONDENCE

DISCUSSION

May 14, 2009

1. May 8, 2009 correspondence from Michael Colbert, Ohio Department of J&FS, regarding the 2010-2011 Biennial Subgrant Agreement with Ohio Department of Job and Family Services. Signed agreements must be returned by Friday, June 12, 2009/Board of Commissioners adopted Resolution 09-0418 on May 7, 2009, as presented by JoAnn Townend.

2. May 7, 2009 correspondence from Mayor Kevin Poland, City of Ravenna, regarding the parking lot at Prospect and Spruce Streets/Forward to JoAnn Townend to determine what is yet to be done for this project
3. May 11, 2009 e-mail from Jon Barber, Office of Homeland Security and Emergency Management Agency, including a copy of the RAB Meeting agenda for the May 20, 2009 meeting for Board review and comment/Information only

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JOURNAL ENTRIES

May 14, 2009

1. Board of Commissioners' authorization requested to use the Courthouse Lawn on Saturday, June 13, 2009, 8:00 AM-5:00 PM for the Ravenna Summerfest as requested by Anna Barrett, Ravenna Merchants/Ravenna Chamber of Commerce.
2. Board of Commissioners' authorization requested to allow the electronic filing of the financial status report to the US Department of Justice Office of Justice Program (OJP) for Grant No. 2007-WE-AX-0048 for the Arrest Grant for the Advocate, Train & Respond Collaborative for the grant period of January 1, 2009-March 31, 2009 as requested by Carole Beaty, Family & Community Services. Documents reviewed by Carol Kurtz, Internal Auditor with comments noted.
3. Board of Commissioners' authorization requested to pay Invoice No. INV00239333 dated May 6, 2009 to American Solutions for Business for the 2008 Annual Report \$11,969.00 as presented by the Executive Assistant.
4. Board of Commissioners' authorization requested to purchase shopper totes printed with the Portage County logo from American Solutions for Business for distribution to those County employees who attend the August 22, 2009 themed casino night at the Kent American Legion Hall \$830.00 plus set up and shipping costs.
5. The Board of Commissioners received the Weekly Report of Kennel population for the week ending May 10, 2009 as presented by Dave McIntyre, Dog Warden. The Board of Commissioners acknowledged the receipt of \$150 in Court Donations.
6. The Board of Commissioners received the Portage Family & Children First Council Regular Audit for the years ended December 31, 2008 and 2007 as presented by Canter and Company, CPA.
7. Board of Commissioners' authorization to pay the Christley, Herington & Pierce Statement No. 31130, for professional services rendered for April 2009 for the 2008 Sheriff's negotiations \$ 67.50.
8. Board of Commissioners' signature requested on the satisfaction of Edna Kachenko as requested by Neighborhood Development Services.
9. Board of Commissioners' signature requested on the satisfaction of Timothy Bell as requested by Neighborhood Development Services.

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PLEASE ADD TO THE AGENDA

May 14, 2009

1. Board of Commissioners' authorization and signature requested on the May 14, 2009 correspondence to the Ohio Department of Natural Resources Division of Wildlife District Three authorizing access to Parcel No. 38-046-00-00-011 (pretty glen dam) for nuisance waterfowl control work to be completed by Friday, May 22, 2009/Journal Entry

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INFORMATION ONLY

May 14, 2009

1. May 7, 2009 correspondence from CountyRxCard, regarding discount prescriptions.
2. May 2009 correspondence from Jack Kohl, Jack Kohl Realty & Insurance, thanking the Board for its business.
3. May 7, 2009 correspondence from Tina Hutchinson to Michael Miller, Ohio Public Works Commission, regarding the project agreement for the SHA 141 TH210B Bridge Replacement.
4. May 8, 2009 memo from Ryan Gies, Ohio Department of Youth Services, regarding the FY 2010 DYS Subsidy Grant Forms, Instructions and Allocation information. (cc: Juvenile Court Judge and JDC Superintendent by the Ohio Department of Youth Services).

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PROSECUTOR

May 14, 2009

1. May 8, 2009 correspondence from Barb Ruonavaara, to Janet Esposito, regarding the special fund K-9 (canine) unit/Information only.

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Journal Entry

May 14, 2009

Motion by Christopher Smeiles, seconded by Maureen T. Frederick to approve the following actions:

1. The Board of Commissioners authorized the use of the Courthouse Lawn on Saturday, June 13, 2009 from 8:00 AM-5:00 PM for the Ravenna Summerfest, as requested by Anna Barrett, Ravenna Merchants/Ravenna Chamber of Commerce. Forward to the Internal Services to prepare the necessary contract.
2. The Board of Commissioners authorized the electronic filing of the financial status report to the U.S. Department of Justice Office of Justice Program (OJP) for Grant No. 2007-WE-AX-0048 for the Arrest Grant for the Advocate, Train & Respond Collaborative Program for the grant period of January 1, 2009-March 31, 2009, as presented by Carole Beaty, Family & Community Services. Documents reviewed by Internal Auditor Carol Kurtz who noted that "when an amount exceeds the budgeted total for periods of funding, Family & Community Services and other similar organizations cap off the funding reimbursement to an equally proportionate share of the budgeted line or expected expenditure".

3. The Board of Commissioners authorized payment of Invoice No. INV00239333 dated May 6, 2009 to American Solutions for Business for the printing of the 2008 Annual Report at a cost of \$11,969.00, as presented by the Executive Assistant.
4. The Board of Commissioners authorized the purchase of shopper totes printed with the Portage County logo, for distribution to those County employees who attend the August 22, 2009 Employee Appreciation Event at the Kent American Legion Hall, from American Solutions for Business at a cost of \$830.00 plus set up and shipping costs.
5. The Board of Commissioners acknowledged the receipt of the Weekly Report of Kennel population for the week ending May 10, 2009, as presented by Dog Warden Dave McIntyre. The Board of Commissioners also acknowledged the receipt of \$150 in Court Donations.
6. The Board of Commissioners acknowledged the receipt of the Portage Family & Children First Council Regular Audit for the years ended December 31, 2008 and 2007, as presented by Canter and Company, CPA.
7. The Board of Commissioners authorized payment of the Christley, Herington & Pierce Statement No. 31130, for professional services rendered for April 2009 for the 2008 Sheriff's negotiations in the amount of \$67.50.
8. The Board of Commissioners signed two Satisfaction of Mortgages, one for \$14,000.00 and a second for \$2,020.00 for Edna Kachenko, 753 Sherwood Drive in Aurora, as presented by Neighborhood Development Services.
9. The Board of Commissioners signed three Satisfaction of Mortgages, one for \$2,545.00, a second for \$18,975.00, and a third for \$5,980.00 for Timothy Bell, 9448 Tower Drive in Streetsboro, as presented by Neighborhood Development Services.
10. The Board of Commissioners approved the May 12, 2009 request from the Ohio Department of Natural Resources Division of Wildlife District Three and authorized their access to county owned Parcel No. 38-046-00-00-011 (Pretty Glen Spillway/Hills Pond Dam) for nuisance waterfowl control work to be completed by Friday, May 22, 2009.
11. The Board of Commissioners approved the May 12, 2009 request from Water Resources Department Director Harold Huff and authorized the purchase of a 2009 Polaris Ranger Utility vehicle (in order to maintain the existing facilities, sewer and water systems within easements and at remote locations) at a cost of \$14,299.00 from All Ohio Motorsports of Cleveland. Funding for this expenditure has been included in the approved 2009 operating budget. The Board of Commissioners noted that this approval is contingent upon Director of Internal Services JoAnn Townend's review.

Charles W. Keiper II, absent, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **May 14, 2009**. There being no further business to come before the Board, it was moved by Christopher Smeiles, seconded by Maureen T. Frederick to adjourn the official meeting at **9:59 AM**. Commissioner Keiper absent, motion carries.

ABSENT

Charles W. Keiper II, President

Maureen T. Frederick, Vice President

Christopher Smeiles, Board Member

Deborah Mazanec, Clerk

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