

Tuesday, May 19, 2009

The Board of County Commissioners met in regular session on **Tuesday, May 19, 2009 at 9:30 AM** with the following members present:

Charles W. Keiper II

Maureen T. Frederick

Christopher Smeiles

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It was moved by Maureen T. Frederick, seconded by Christopher Smeiles to approve the meeting minutes of the May 14, 2009 meeting. All in favor, motion carries

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Also attending throughout the day: Mike Sever, Record-Courier

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PROSECUTOR

Present: Denise Smith

Review of Prosecutor's Pending List

1. Commissioner Keiper agreed to resend his comments to Denise Smith regarding the draft joint MOU for the proposed safety center.
2. Attorney Marsilio was assigned the legal opinion regarding the ownership of county vehicles.

Prosecutor's Correspondence

1. May 11, 2009 correspondence from David Brode to Todd Peetz, Regional Planning Commission, regarding flat roof replacement/Information only.
2. May 12, 2009 correspondence from David Brode regarding the Ohio Historic Preservation Office Programmatic Agreement/the Board of Commissioners agreed to move forward with this agreement. Clerk to advise Neighborhood Development Services, Inc.

The Board of Commissioners discussed the May 13, 2009 memo from County Engineer Mickey Marozzi to Chris Meduri, Prosecutor's Office, regarding the Fioritto drainage letter dated March 25, 2009. Attorney Smith advised the Commissioners that Attorney Chris Meduri is in contact with the County Engineer and Mr. Fioritto's attorney regarding this issue. No Board action required at this time.

Commissioner Smeiles wondered whose responsibility it is to ensure that a homeowners' association is created? Attorney Smith responded that it is the landowners responsibility and not the county's.

10:05 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Christopher Smeiles**, seconded by **Maureen T. Frederick** that the Board of Commissioners move into executive session to conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. **Also present: Attorney Denise Smith.** Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

10:25 AM Upon conclusion of the above referenced discussion, it was moved by **Christopher Smeiles**, seconded by **Maureen T. Frederick** that the Board of Commissioners move out of executive session. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners took no action.

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DEPARTMENT OF BUDGET AND FINANCIAL MANAGEMENT
Present: Audrey Tillis

RESOLUTIONS

1. Create Fund 4215, Resurfacing Projects/09-0456
2. Cash Advance Repayment from Fund 5309, PCS Franklin Hills Upgrade to Fund 5200, PCS General Administration/09-0457
3. Cash Advance Repayment from Fund 5310, PCS Village Estates PS Rehab to Fund 5200, PCS General Administration/09-0458
4. Close Fund 5703, Sts Pike Parkway/09-0459

Commissioner Smeiles noted that he has asked Water Resources Department Director Harold Huff if, since his fund balances are healthy, the rates can be kept at the same levels in 2010. The Board of Commissioners agreed to discuss this issue with the Director.

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RESOLUTION No. 09-0450 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on May 19, 2009 in the total payment amount of **\$674,210.57 for Funds 0001-8391** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0451 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor's Office:

05/18/09	691	\$ 6,110.39
05/18/09	690	1,362.60
05/18/09	689	77.25
05/18/09	686	137.75
Total		\$ 7,687.99

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0452

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RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office, and

meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0456 - RE: CREATE FUND 4215, RESURFACING PROJECTS

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, it has become necessary to create a new fund in order to properly control the processing of financial related transactions related to the resurfacing projects for the County Engineer, and

WHEREAS, the County Auditor has assigned fund number 4215 for the Resurfacing Projects; now therefore be it

RESOLVED, that Fund 4215, Resurfacing Projects be created, and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, the County Engineer, and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0457 - RE: CASH ADVANCE REPAYMENT- FROM FUND 5309, PCS FRANKLIN HILLS PUMP STATION TO FUND 5200, PCS GENERAL ADMINISTRATION

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, on March 27, 2007, the Board of Commissioners adopted Resolution No. 07-0298, approving a cash advance in the amount of \$ 320,241.00 until note proceeds were received with a repayment date of December 31, 2007 and

WHEREAS, on December 27, 2007, the Board of Commissioners adopted Resolution No. 07-1237 reflecting the repayment date to be when permanent financing is obtained, and

WHEREAS, Fund 5309 has received permanent financing; now therefore be it

RESOLVED, that the following cash advance repayment be made in the amount of \$ 320,241.00

FROM:

FUND 5309, PCS FRANKLIN HILLS PUMP STATION

ORGCODE – 53090609

Project: 05190

Debit Expense Account

Object Code -921000 – Advance-out Returns \$ 320,241.00

TO:

FUND 5200, PCS GENERAL ADMINISTRATION

ORGCODE – 520040F2

Project: 05190

Credit Revenue Account

Revenue Source -291000 – Advance-in Repayment \$ 320,241.00

and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance repayment by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Water Resources Department and the Department of Budget & Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0458

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RE:

CASH ADVANCE REPAYMENT- FROM FUND 5310, PCS VILLAGE ESTATES PS REHAB TO FUND 5200, PCS GENERAL ADMINISTRATION

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, on July 24, 2007, the Board of Commissioners adopted Resolution No. 07-0739, approving a cash advance in the amount of \$ 386,487.00 until note proceeds and funds from the Ohio

Public Works Commission were received, and

WHEREAS, Fund 5310 has received funds from the Ohio Public Works Commission and permanent financing has been obtained; now therefore be it

RESOLVED, that the following cash advance repayment be made in the amount of \$ 386,487.00

FROM:

FUND 5310, PCS VILLAGE ESTATES PS REHAB

ORGCODE – 53100609

Project: 05200

Debit Expense Account

Object Code -921000 – Advance-out Returns \$ 386,487.00

TO:

FUND 5200, PCS GENERAL ADMINISTRATION

ORGCODE – 520040F2

Project: 05200

Credit Revenue Account

Revenue Source -291000 – Advance-in Repayment \$ 386,487.00

and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance repayment by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Water Resources Department and the Department of Budget & Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0459

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RE: CLOSING OF FUND 5703, STS PIKE PARKWAY

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, fiscal activity has ceased in Fund 5703, StS Pike Parkway, all payments have been made and the Treasurer’s Cash Balance is \$0.00; now therefore be it

RESOLVED, that Fund 5703, StS Pike Parkway is hereby closed; and be it further

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTIONS

May 19, 2009

1. Approval of Meeting Minutes from the May 14, 2009 regular Board Meeting as presented.
2. Approve the Bills as presented by the County Auditor and reviewed by the Internal Auditor./09-0450
3. Approve the Journal Vouchers as presented by the County Auditor./09-0451
4. Approve the Then & Now as presented by the Portage County Auditor./09-0452
5. Senior Center – Farmer’s Market Grant resolution as presented by the Grants Administrator/09-0453
6. Appointment of Iris Harvey to the NEOTEC Board of Trustees. (Executive Assistant)/09-0454
7. Authorize the Portage County Board of Commissioners to execute the construction agreement with CSX Transportation, Inc. for the project known as the Brady Lake Road Bridge Replacement over Breakneck Creek and the CSX Railroad in Franklin Township, Portage County./09-0455

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INVITATIONS/MEETING NOTICES

May 19, 2009

1. Invitation from 3CMA for the Regional Conference on Thursday, June 18, 2009, Norfolk, VA, 9:00 AM-8:00 PM.
2. Invitation from the Council of Development Finance Agencies for the Fundamentals of Economic Development Finance Course on Thursday-Friday, July 16-17, 2009, Double Tree, Washington, DC.
3. Invitation from Home Savings Bank for the new Ravenna location Grand Opening on Thursday, May 21, 2009, 5:00-7:00 PM Hor Dourves; 7:00 PM-9:00 PM Home Savings Heritage Concert on courthouse lawn.
4. Meeting notice for the AMATS Policy Committee meeting on Wednesday, May 27, 2009, 1:30 PM, Martin Center South Room, Akron.
5. Invitation from Safer Futures for the Sixteenth Annual Benefit for Safer Futures on Friday, June 19, 2009 at Porthouse Theatre, 6:30 PM.

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INCOMING CORRESPONDENCE

DISCUSSION

May 19, 2009

1. May 5, 2009 correspondence from M. Scott Mikula, Home Savings Bank, regarding open access to back door at the bank/the Board of Commissioners agreed to forward this letter to Director of Security Jon Barber to allow Home Savings Bank customers to enter the bank through the side door.
2. May 11, 2009 correspondence from Rick Bissler, PARTA, regarding the County’s PARTA Board representatives/Forward to the Executive Assistant to report the vacancies to the Board of Commissioners.

3. May 13, 2009 memo from Mickey Marozzi, County Engineer to Chris Meduri, Prosecutor's Office, regarding Fioritto drainage letter dated March 25, 2009/(740) Attorney Denise Smith advised the Commissioners that Attorney Chris Meduri is in contact with the County Engineer and Mr. Fioritto's attorney regarding this issue/No Board action at this time.
4. DRAFT RESOLUTION: May 13, 2009 e-mail from Bob Wrentmore, Building Department, including a draft resolution for Manufactured Home Inspection Certification for Board consideration./09-HOLD for legal review
5. May 14, 2009 e-mail from Jon Barber, Office of Homeland Security and Emergency Management Agency, requesting Board signature on a questionnaire regarding 9-1-1 surcharge/Clerk to respond.
6. The Board of Commissioners agreed to discuss the issue of negative treatment of Board of Commissioners' employees by outside agencies/officials with the Leadership Team at the June 2, 2009 meeting.

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JOURNAL ENTRIES

May 19, 2009

1. Board of Commissioners' authorization requested to allow Zachary Martin, Water Treatment Superintendent, to drive a department vehicle to and from the Rivermoor or Brimfield water plant effective May 19, 2009 in case of a call back to work nights, weekends and holidays due to sewer line stoppages, water line breaks, pump station failures, booster station problems or treatment plant malfunctions as requested by the Water Resources Department.
2. The Board of Commissioners received the monthly operating expenses and caseload report for County Public Defender's Office for February and March 2009 as presented by the County Auditor's Office.
3. Board of Commissioners' authorization requested to allow use of the 1st floor Board of Elections training room (old Senior Center) on Friday, June 26, 2009 from 9:00 AM-3:30 PM for worksite wellness health fair for employees as requested by Vickie Steiner, Human Resources Department. (Verbal approval by Lois Enlow on May 14, 2009).
4. Board of Commissioners' authorization requested for payment of expenses incurred January 1, 2009 through April 30, 2009 from the Portage County Revolving Loan Fund 1285 for \$ 7,330.98 as requested by the Kent Regional Business Alliance. Documents reviewed by Carol Kurtz, Internal Auditor with no exceptions noted.
5. Board of Commissioners' signature requested on the payment authorization form for \$50.25 payable to Record Publishing Company for advertisement to bid for Townhall II Horizon House located at 5536 S. Prospect St., for rehabilitation as requested by the Regional Planning Commission. The B-F-08-062-1 Formula Grant Activity #03 Conversion/Rehab/Renovate is funding this expense. Documents reviewed by Carol Kurtz, Internal Auditor with no exceptions noted.
6. Board of Commissioners' signature requested on the payment authorization form for \$206.76 payable to Melvin Harris for expenses incurred for testing for Level One of Ohio Community Development Professional Certification as requested by the Regional Planning Commission. The B-F-08-062-1 Formula Grant Activity #08 Administration is funding this request. Documents reviewed by Carol Kurtz, Internal Auditor with no exceptions noted.

7. Board of Commissioners' signature requested on the payment authorization form for \$210.76 payable to Melvin Harris for mileage reimbursement as requested by the Regional Planning Commission. This amount will close the 2008 carryover purchase order #30779. A new purchase order will be open in 2009 to complete the reimbursement of \$15.88. The B-F-08 Formula Grant Activity #08 Administration is funding this expense. Documents reviewed by Carol Kurtz, Internal Auditor with no exceptions noted.
8. Board of Commissioners' signature requested on the payment authorization form for \$250.00 payable to The Ohio Conference of Community Development Inc. for OCCD full membership July 1, 2009 through June 30, 2010 as requested by the Regional Planning Commission. The B-F-08-062-1 Formula Grant Activity #08 Administration is funding this expense. Documents reviewed by Carol Kurtz, Internal Auditor noting the request appears to be proper and appropriately authorized.
9. Board of Commissioners' signature requested on the purchase requisition for Thompson Publishing for annual subscription renewal to Local/State Funding Report for \$398.50 as requested by the Regional Planning Commission. The B-F-08-062-1 Formula Grant Activity #08 Administration is funding this request. Documents reviewed by Carol Kurtz, Internal Auditor with no exceptions noted.
10. Board of Commissioners' authorization requested to pay soft costs and CHIP Payment to contractor for the following homeowners:

Address	Owner/Mortgage	2008 CHIP Soft Costs	Payee
1484 St. Rte. 44, Randolph, OH 44265	Vicki Young	\$2,160.00	NDS, Inc.
1530 Notman Rd., Deerfield, OH 44411	Sherry Sprouse	\$2,160.00	NDS, Inc.
2707 St. Rte. 43, Mogadore, OH 44260	Amber Miller	\$2,160.00	NDS, Inc.
6239 Spring St., Ravenna, OH 44266	Albert Marstiller	\$4,250.00	NDS, Inc.
Address	Owner/Mortgage	2008 CHIP Home Repair	Payee
1484 St. Rte. 44 Randolph, OH 44265	Vicki Young	\$701.00	Werab Excavating
1484 St. Rte. 44 Randolph, OH 44265	Vicki Young	\$6,309.00	Werab Excavating
1530 Notman Rd. Deerfield, OH 44411	Sherry Sprouse	\$4,378.50	Gene & Sons Excavating
1530 Notman Rd. Deerfield, OH 44411	Sherry Sprouse	\$486.50	Gene & Sons Excavating
2707 St. Rte. 43 Mogadore, OH 44260	Amber Miller	\$7,470.00	Gene & Sons Excavating
2707 St. Rte. 43 Mogadore, OH 44260	Amber Miller	\$830.00	Gene & Sons Excavating

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PLEASE ADD TO THE AGENDA

May 19, 2009

1. DRAFT RESOLUTION: Support and approval of the Ohio Drug Use Prevention Special Grant application for the Portage County Sheriff./09-461

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INFORMATION ONLY

May 19, 2009

1. Undated correspondence (received May 14, 2009) from Charlie Maier, Office of Ohio Treasurer Kevin Boyce, introducing himself as Ohio's Regional Community Affairs Director for the Treasurer of State of Ohio.
2. The Board of Commissioners received the Weekly Traffic Advisory dated May 15, 2009 as presented by Ohio Department of Transportation.

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Journal Entry

May 19, 2009

Motion by Maureen T. Frederick, seconded by Christopher Smeiles to approve the following actions:

1. The Board of Commissioners authorized Portage County Water Resources Department Water Treatment Superintendent Zachary Martin to drive a departmental vehicle to and from the Rivermoor or Brimfield water plants in case of a call back to work nights, weekends and holidays due to sewer line stoppages, water line breaks, pump station failures, booster station problems or treatment plant malfunctions, effective May 19, 2009, as recommended by Water Resources Department Director Harold Huff.
2. The Board of Commissioners acknowledged the receipt of the monthly operating expenses and caseload report for the Portage County Public Defender's Office for February and March 2009, as presented by the County Auditor.
3. The Board of Commissioners authorized use of the 1st floor Administration Building Board of Elections training room (FKA the Senior Center) on Friday, June 26, 2009 from 9:00 AM-3:30 PM for a Worksite Wellness Health Fair for Portage County employees, as presented by Vickie Steiner, Portage County Human Resources Department. The Board of Commissioners noted that Ms. Steiner received verbal approval from Board of Elections Director Lois Enlow on May 14, 2009.
4. The Board of Commissioners authorized payment of expenses incurred January 1, 2009 through April 30, 2009 from the Portage County Revolving Loan Fund 1285 for \$7,330.98, as presented by the Kent Regional Business Alliance. Documents reviewed by Internal Auditor Carol Kurtz who noted that the request is supported by the Kent Regional Business Alliance records.
5. The Board of Commissioners signed the payment authorization form for \$50.25 payable to Record Publishing Company for advertisement to bid for Townhall II Horizon House, 5536 South Prospect Street in Ravenna, for a rehabilitation project, as presented by the Regional Planning Commission. The B-F-08-062-1 Formula Grant Activity #03 Conversion/Rehab/Renovate is funding this expense. Documents reviewed by Carol Kurtz, Internal Auditor with no exceptions noted.
6. The Board of Commissioners signed the payment authorization form for \$206.76 payable to Melvin (Bob) Harris for expenses incurred in the completion of testing for Level One of Community Development Professional Certification, as presented by the Regional Planning Commission. The B-F-08-062-1 Formula

Grant Activity #08 Administration is funding this request. Documents reviewed by Carol Kurtz, Internal Auditor with no exceptions noted.

7. The Board of Commissioners signed the payment authorization form for \$15.88 payable to Melvin (Bob) Harris for mileage reimbursement, as presented by the Regional Planning Commission. The B-F-08 Formula Grant Activity #08 Administration is funding this expense. Documents reviewed by Carol Kurtz, Internal Auditor with no exceptions noted.
8. The Board of Commissioners signed the payment authorization form for \$250.00 payable to The Ohio Conference of Community Development Inc. for OCCD full membership July 1, 2009 through June 30, 2010, as presented by the Regional Planning Commission. The B-F-08-062-1 Formula Grant Activity #08 Administration is funding this expense. Documents reviewed by Carol Kurtz, Internal Auditor noting the request appears to be proper and appropriately authorized.
9. The Board of Commissioners signed the purchase requisition for Thompson Publishing for the annual subscription renewal to the Local/State Funding Report for \$398.50, as presented by the Regional Planning Commission. The B-F-08-062-1 Formula Grant Activity #08 Administration is funding this request. Documents reviewed by Carol Kurtz, Internal Auditor with no exceptions noted.
10. The Board of Commissioners authorized payment of soft costs and CHIP Payments for the following homeowners:

Address	Owner/Mortgage	2008 CHIP Soft Costs	Payee
1484 St. Rte. 44, Randolph, OH 44265	Vicki Young	\$2,160.00	NDS, Inc.
1530 Notman Rd., Deerfield, OH 44411	Sherry Sprouse	\$2,160.00	NDS, Inc.
2707 St. Rte. 43, Mogadore, OH 44260	Amber Miller	\$2,160.00	NDS, Inc.
6239 Spring St., Ravenna, OH 44266	Albert Marstiller	\$4,250.00	NDS, Inc.
Address	Owner/Mortgage	2008 CHIP Home Repair	Payee
1484 St. Rte. 44 Randolph, OH 44265	Vicki Young	\$701.00	Werab Excavating
1484 St. Rte. 44 Randolph, OH 44265	Vicki Young	\$6,309.00	Werab Excavating
1530 Notman Rd. Deerfield, OH 44411	Sherry Sprouse	\$4,378.50	Gene & Sons Excavating
1530 Notman Rd. Deerfield, OH 44411	Sherry Sprouse	\$486.50	Gene & Sons Excavating
2707 St. Rte. 43 Mogadore, OH 44260	Amber Miller	\$7,470.00	Gene & Sons Excavating
2707 St. Rte. 43 Mogadore, OH 44260	Amber Miller	\$830.00	Gene & Sons Excavating

11. In response to an April 8, 2009 request from the State Employment Relations Board (SERB) regarding Case No. 09-REP-04-0044, Michael J. Church and Teamsters Local 436 and Portage County Commissioners, the Board of Commissioners signed the May 19, 2009 correspondence to Tonya Jones, Labor Relations Specialist for the State Employment Relations Board (SERB), presenting a numbered, alphabetized list of employees in the Motor Pool, as of the pay period ending just prior to the date the petition was filed. The Board of Commissioners noted that the letter was sent today via certified mail.
12. The Board of Commissioners signed the Personnel Action Form authorizing the full time permanent hire of Christina Cunningham as a Clerical Specialist (replacing Jessica Mobley), as presented by Human Resources Department Director Karen U'Halie and approved by JFS Director Anita Herington. The Board of Commissioners notes that this hire is contingent upon the applicant passing a pre-employment physical and drug screen.
13. The Board of Commissioners signed the Personnel Action form acknowledging the resignation of Robin Howard as a Family Support Specialist for the Portage County Department of Job and Family Services, effective May 28, 2009, as presented by the Human Resources Department Director Karen U'Halie and approved by the Department of Job and Family Services Director Anita Herington.
14. The Board of Commissioners signed the Personnel Action Form authorizing the full time permanent hire of Robert Williams as a Case Manager (replacing Lordean Robison), as presented by Human Resources Department Director Karen U'Halie and approved by JFS Director Anita Herington. The Board of Commissioners notes that this hire is contingent upon the applicant passing a pre-employment physical and drug screen.

All in favor, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **May 19, 2009**. There being no further business to come before the Board, it was moved by Maureen T. Frederick, seconded by Christopher Smeiles to adjourn the official meeting at **10:30 AM**. All in favor, motion carries.

Charles W. Keiper II, President

Maureen T. Frederick, Vice President

Christopher Smeiles, Board Member

Deborah Mazanec, Clerk

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**Second Public Hearing
Amendment to the Portage County Floodplain Regulations
Tuesday, May 19, 2009
Convened at Noon**

Portage County Administration Building
Commissioners' Board Room
449 South Meridian Street
Ravenna, Ohio 44266

County Personnel Present: Commissioners Maureen T. Frederick and Christopher Smeiles; CBO Bob Wrentmore; Mike Sever, Record-Courier; Commissioners' Clerk Deborah Mazanec

I. OPENING & INTRODUCTIONS - Commissioner Maureen T. Frederick
Commissioner Frederick introduced those present.

II. **PURPOSE OF THE HEARING - Deborah Mazanec, Clerk**

In accordance with Ohio Revised Code § 307.37, the Portage County Board of Commissioners must hold two Public Hearings to hear comment on the proposed amendment to the Portage County Floodplain Regulations. This is the second of two public hearings.

The first public hearing was held on Tuesday, May 12, 2009 at 5:30 PM in the Portage County Administration Building Cafeteria, 449 South Meridian Street in Ravenna.

Notice of this hearing was published in the Record Courier Newspaper on April 27, 2009 and May 4, 2009, as required by the Ohio Revised Code § 307.37.

A copy of the draft amendment has been available for public review at the Commissioners' Office located on the seventh floor of the Portage County Administration Building since April 23, 2009.

III. **SWEARING IN OF THOSE WHO ARE SPEAKING - Commissioner Frederick**

- Do you solemnly affirm under the penalties of the law of perjury of the State of Ohio that the testimony you are about to give shall be the truth, the whole truth and nothing but the truth?

Please respond: I do.

PRESENTATION OF PROPOSED REGULATIONS

Bob Wrentmore, Chief Building Official, Portage County Building Department

CBO Wrentmore stated that the proposed amendment is necessary to maintain Portage County participation in the National Flood Insurance Program. This update, once approved by the Board of Commissioners, will update the new FEMA Floodplain Maps effective August 18, 2009. The CBO noted the minor changes in the regulations, including the change in the Flood Protection Elevation from plus one (1') foot of freeboard to plus two (2') feet of freeboard and the establishment of the Portage County Appeals Board with seven members to hear appeals from this regulation.

PUBLIC COMMENT

- Mike Sever asked how different the updated floodplain maps are. CBO Wrentmore responded that the updated maps incorporate all letters of amendment received from owners since 1987.
- CBO Wrentmore noted that the GIS maps are available on the Portage County website.

CLOSING STATEMENT – Commissioner Frederick

Should the Board of Commissioners agree to approve these amendments they shall take effect on the thirty-first day following the date of their adoption.

ADJOURNMENT at 12:12 PM

ABSENT

Charles W. Keiper II, President

Maureen T. Frederick, Vice President

Christopher Smeiles, Board Member

Deborah Mazanec, Clerk

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