

Thursday, May 21, 2009

The Board of County Commissioners met in regular session on **Thursday, May 21, 2009 at 10:15 AM** with the following members present:

Maureen T. Frederick

Christopher Smeiles

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It was moved by Christopher Smeiles, seconded by Maureen T. Frederick to approve the meeting minutes of the May 19, 2009 meeting. Commissioner Keiper absent, motion carries

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Absent: Charles W. Keiper II attending the Solid Waste Advisory Council Meeting in Columbus.

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Also attending throughout the day: Mike Sever, Record-Courier

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HUMAN RESOURCES

Present: Karen U'Halie

1. Journal Entry requested to accept consignment tickets for Portage County employees to Kennywood, Sandcastle, Idlewild and SoakZone./Journal Entry
2. Resolution requested to enter into HIPAA Business Associate Addendum with MHM Resources, Inc. for the Portage County Employee Section 125 Flexible Spending Account (FSA) Plan./09-468
3. The Board of Commissioners discussed the May 19, 2009 e-mail from Vickie Steiner, Human Resources Department, requesting that the Board of Commissioners consider waiving the requirement for the health fair vendors to provide proof of insurance and list Portage County as an additional insured for the Wellness Fair on June 26, 2009/Hold for a recommendation to the Board of Commissioners.

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General Services Director Jim Manion attending to report receiving a Water Resources Department invoice for \$1,127.98 for maintenance charges from 2004 at a county-owned property/Jim Manion to discuss with the Department of Budget & Financial Management

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GRANTS ADMINISTRATOR – Rescheduled on May 26th.

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RESOLUTION No. 09-0461 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on May 21, 2009 in the total payment amount of **\$371,700.46 for Funds 0001-8600** as set forth in the

RESOLUTION No. 09-0463 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor's Office:

05/20/09	833	\$ 7,463.35
05/20/09	832	1,119.20
Total		\$ 8,582.55

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Absent; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0464 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

INCOMING CORRESPONDENCE

DISCUSSION

May 21, 2009

1. May 1, 2009 correspondence from Kent State University, requesting participation in the outreach program – Learning to serve... Serving to Learn/The Board of Commissioners agreed to forward this correspondence to Linda Seeman in the Department of Job & Family Services and Toni Brown-Harris.
2. May 14, 2009 correspondence from Randolph Lions Club Member Len McKay, requesting assistance with sewer tap in fee for Karen Schott/Hold for the Water Resources Department Director to comment.
3. May 15, 2009 correspondence from Barbara Nering to Kent City Chief of Police Peach, regarding a complaint and treatment by the responding officer/No action at this time.
4. Does the Board wish to purchase the Kiplinger Letter for \$49.00 for 52 issues/Board of Commissioners will not purchase.
5. May 18, 2009 correspondence from Janet Esposito, County Auditor, regarding fixed assets/Hold for Board discussion.
6. May 15, 2009 correspondence from Michael Hiler, Ohio Department of Development to Fred Zawilinski, PMHA, regarding the Ohio Homelessness Prevention and Rapid Re-Housing Program/Forward to Dan Banks for immediate action/coordination with Nelson Burns, Mark Frisone and Fred Zawinski.
7. Discussion: Fund established for Portage County PSAP/hold for information from the Homeland Security and Emergency Management Office Director.

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JOURNAL ENTRIES

May 21, 2009

1. The Board of Commissioners received the Robinson Memorial Hospital & Affiliates Financial Report dated December 31, 2008.
2. The Board of Commissioners received the Weekly Report of Kennel population for the week ending May 17, 2009 as presented by Dave McIntyre, Dog Warden. The Board of Commissioners acknowledged the receipt of \$900 in Court Donations.
3. The Board of Commissioners received notice that Director Anita Herington, Job and Family Services was elected chair of the Northcoast Job and Family Services Directors.
4. Board of Commissioners' authorization requested to pay Invoice No. 15692 dated May 14, 2009 for \$2,586.53 to index Commissioners' Journals and Commissioners' Index Journals as presented by Microfilm Solutions Company.
5. Board of Commissioners' authorization requested to allow use of the 3rd Floor Veteran Services Office on Monday, June 29, 2009 from 4:30-7:00 PM for a Commission Meeting as requested by Robert Park, Veteran Services.

Motion by Christopher Smeiles, seconded by Maureen T. Frederick to approve the following actions:

1. The Board of Commissioners acknowledged the receipt of the Robinson Memorial Hospital & Affiliates Financial Report dated December 31, 2008.
2. The Board of Commissioners acknowledged the receipt of the Weekly Report of Kennel population for the week ending May 17, 2009, as presented by Dog Warden Dave McIntyre. The Board of Commissioners also acknowledged the receipt of \$900 in Court Donations.
3. The Board of Commissioners acknowledged the election of Portage County Department of Job & Family Services Director Anita Herington as the Chair of the Northcoast Job and Family Services Directors. The Board of Commissioners noted that Director Herington will travel outside Portage County for some of these meetings.
4. The Board of Commissioners authorized use of the 3rd Floor Veteran Services Office on Monday, June 29, 2009 from 4:30-7:00 PM for a Commission Meeting, as requested by Robert Park, Veteran Services.
5. On May 12, 2009, the Board of Commissioners authorized payment from the General Fund 0001 Memorial Day Expenses Org. 09030004 Object No. 426100 by the Veterans Service Commission, to each entity applying for assistance to aid in defraying the expenses of Memorial Day activities as stipulated in ORC Section 307.66. Today, the Board of Commissioners received a correspondence from Eileen Kinter, The American Legion Auxiliary District 14, Mantua Unit 193, requesting funds for Memorial Day 2009, as presented by the Portage County Veterans Service Office as follow:

The American Legion Auxiliary District 14, Mantua Unit 193	\$100.00.
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6. The Board of Commissioners accepted the recommendation of Human Resources Department Director Karen U'Halie and authorized the department to accept consignment tickets for Portage County employees to Kennywood, Sandcastle, Idlewild and SoakZone.

Charles W. Keiper II absent, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **May 21, 2009**. There being no further business to come before the Board, it was moved by Christopher Smeiles, seconded by Maureen T. Frederick to adjourn the official meeting at 11:00 AM. Commissioner Keiper absent, motion carries.

ABSENT

Charles W. Keiper II, President

Maureen T. Frederick, Vice President

Christopher Smeiles, Board Member

Deborah Mazanec, Clerk

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