

Thursday, June 11, 2009

The Board of County Commissioners met in regular session on **Thursday, June 11, 2009 at 9:25 AM** with the following members present:

Charles W. Keiper II

Christopher Smeiles

Absent: Commissioner Frederick

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It was moved by Christopher Smeiles, seconded by Charles W. Keiper II to approve the meeting minutes of the June 9, 2009 meeting. Commissioner Frederick absent, motion carries

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GENERAL SERVICES

Present: Jim Manion

Director Manion reported that he met with the owners of Bar 10 and was advised that they are going to the city of Ravenna for a permit to install a 7' fence/gate to cover the dumpster, as approved by the Board of Commissioners on June 9th. Small umbrella tables will be used in the rear of the facility mainly in the evenings and taken in every night. Mr. Manion reminded the Spagnuolos about the 25' rule regarding smoking. There is a pending issue with the Fire Department regarding the fire lane that is being addressed and will not affect Bar 10.

9:35 AM Commissioner Frederick attending

F Lot

Director of Security Jon Barber attending

Mr. Manion noted that the relocation of all county cars to the F Lot is moving ahead, with the light hooked up at this time. The Board of Commissioners agreed that **all county vehicles** will be moved to the F Lot beginning next week.

Prosecutor's Annex Rehab

The group met this morning to discuss the rehab of the former Annex for the Department of Job & Family Services. That project is moving forward smoothly.

9:40 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Christopher Smeiles**, seconded by **Maureen T. Frederick** that the Board of Commissioners move into executive session to consider Commissioners' department reorganization. **Also present:** General Services Director Jim Manion. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick; Yea.

10:30 AM Upon conclusion of the above referenced discussion, it was moved by **Christopher Smeiles**, seconded by **Maureen T. Frederick** that the Board of Commissioners moves out of executive session. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

Upon exiting Executive Session, the Board of Commissioners took no action but agreed to meet again with Mr. Manion next week.

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INTERNAL SERVICES

Present: JoAnn Townend

DISCUSSION

1. The Director will contact Microfilm/Records Director Frank Whitney so that he can convene the Portage County Records Commission to discuss the revision of the Commissioners' Retention Schedules to include transient records such as voice mail, email and post-it notes.
2. The Board of Commissioners authorized the lease of Port-A-Potties for the June 27th Portage County auction/Journal Entry
3. The Director discussed the demolition of the five county houses. Grading and planting grass will be completed at the sites with the trees remaining in place. The fence will be removed from the Swartz House and salvaged if possible. The report is due on the asbestos issues at the remaining two houses. The Maintenance Department is going through the houses removing hot water heaters etc. if they can be salvaged for reuse; photos will be taken of the interior and exterior of the houses.

RESOLUTIONS

1. Enter into an agreement with the Health District for the wellness program./09-523
2. Enter into an agreement with Maximus Consulting Services for Quarterly Information Consolidation System Plug (QuIC+) and County Version Random Moment Sampling System (RMS)/09-524
3. Enter into amendment no. 2 with the Portage County Information Technology Dept. for support & services for JFS/09-525
4. Enter into a license agreement with the Fellowship of Believers for use of the Courthouse grounds on July 25th. /09-526
5. Enter into a license agreement with the Kent Area Chamber of Commerce for use of the Freedom Secondary Track on July 4th./09-527
6. Approve specifications and set date for bids for the alterations for Coleman Professional Services at 463 and 465 S. Chestnut St./09-528
7. Set proposal date for Request for Qualifications for website redesign services for Economic Development and the Portage County Port Authority./09-529
8. Declare obsolete and authorize the sale of Portage County personal property to Metro Swat./09-530
9. Rescind resolution No. 09-0273 to award the bid and enter into an agreement with Elmo Tech for electronic monitoring./09-531

The Director explained that an error was made in the bid tabulation and the contract was awarded to Elmo Tech. Attorney Denise Smith has advised that the service should be rebid.

- 10. Declare county owned items obsolete and authorize sale by public auction on June 27, 2009/09-0532
- 11. Approve bid specs and set bid date for the purchase of ballistic body armor for the Portage County Sheriff's Department/09-0533 – Commissioner Keiper asked if expired mean no good or should the items be sold in the upcoming auction? JoAnn Townend to investigate.

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HUMAN RESOURCES

Present: Karen U'Halie

10:30 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Christopher Smeiles**, seconded by **Maureen T. Frederick** that the Board of Commissioners move into executive session to consider a Department of Job & Family Services Orders of Dismissal. **Also present:** Karen U'Halie. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

10:35 AM Upon conclusion of the above referenced discussion, it was moved by **Christopher Smeiles**, seconded by **Maureen T. Frederick** that the Board of Commissioners moves out of executive session. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

Upon exiting Executive Session, the Board of Commissioners adopted Resolutions 09-0534 and 09-0535

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Commissioner Smeiles noted that Attorney Scott Flynn intends to send a letter of interest in serving on the Portage County Law Library Resources Board.

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RESOLUTION No. 09-0519 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on June 11, 2009 in the total payment amount of **\$404,035.48 funds 0001-8101** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0520 - RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on June 11, 2009 in the total payment amount as follows:

1. \$6,031.33 for MHM Resources, Inc for processing claims for Medical Mutual; and
2. \$66,066.01 for Medical Mutual for Admin Fees – Fund 7101; and
3. \$750.00 for MHM Resources, Inc for Admin Fees; and
4. \$68,937.31 for Medical Mutual for claims – Fund 7101; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor’s Office:

Wire Transfer on Friday, June 12, 2009	\$ 6,031.33
Wire Transfer on Friday, June 12, 2009	\$ 66,066.01
Wire Transfer on Friday, June 12, 2009	\$ 750.00
Wire Transfer on Friday, June 12, 2009	\$ 68,937.31

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0521 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county

Charles W. Keiper, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0524

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RE:

ENTER INTO AN AGREEMENT BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES, INC. AND MAXIMUS CONSULTING SERVICES, INC. FOR QUARTERLY INFORMATION CONSOLIDATION SYSTEM PLUS (QuIC+) AND COUNTY VERSION RANDOM MOMENT SAMPLING SYSTEM (RMS) SOFTWARE MAINTENANCE.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS,

the Portage County Department of Job & Family Services acquired Quarterly Information Consolidation System Plus (QuIC+) and County Version Random Moment Sampling System (RMS) in accordance with the Software License Agreement with MAXIMUS Consulting Services, Inc.; and

WHEREAS,

the Portage County Department of Job & Family Services wishes to acquire on-going maintenance in accordance with the Software Maintenance Agreement for the QuIC+ and RMS; now therefore be it

RESOLVED,

that the Board of Portage County Commissioners does hereby agree to enter into a Software Maintenance Agreement between the Board of Commissioners, the Department of Job & Family Services and MAXIMUS Consulting Services, Inc., 700 Ackerman Road, Suite 150, Columbus, Ohio 43202, for the period of July 1, 2009 through June 30, 2010 for the total cost of Two thousand eight hundred fifty and 00/100 dollars (\$2,850.00); and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0525

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RE:

ENTER INTO AMENDMENT NO. 2 BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND THE PORTAGE COUNTY AUDITOR ON BEHALF OF INFORMATION TECHNOLOGY SERVICES

**TO PROVIDE INFORMATION TECHNOLOGY SUPPORT
AND SERVICES.**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

- WHEREAS,** an agreement between the parties was entered into and known as Portage County Contract No. 20070438 (the "Original Contract") on December 27, 2007 by Resolution No. 07-1199 to provide information technology support and services to the Portage County Department of Job & Family Services; and
- WHEREAS,** an Amendment No. 1 was entered into on December 11, 2008 through Resolution No. 08-1115; and
- WHEREAS,** the parties desire to amend the Original Contract to continue such services; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into Amendment No. 2 between the Board of Commissioners on behalf of the Department of Job & Family Services (PCDJFS) and the Portage County Auditor on behalf of Information Technology Services (ITS) for the period July 1, 2009 through June 30, 2010; and be it further
- RESOLVED,** that in the event there is a loss of funding, this agreement may be terminated by PCDJFS with thirty (30) days written notice to ITS, otherwise the sixty (60) day terminate clause remains in effect; and be it further
- RESOLVED,** that PCDJFS agrees to pay ITS an amount not to exceed Sixty-seven thousand and 00/100 dollars (\$67,000.00) for actual compensation (payroll plus benefits) issued to the Data Security Specialist for information technology services and support provided during the time period July 1, 2009 through June 30, 2010; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0526

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**RE: ENTER INTO LICENSE AGREEMENT BETWEEN THE
PORTAGE COUNTY COMMISSIONERS AND FELLOWSHIP
OF BELIEVERS.**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS, the County owns property located at 203 W. Main St., Ravenna, Ohio known as the Portage County Courthouse; and

WHEREAS, Fellowship of Believers wishes to use the Courthouse Lawn, on Saturday, July 25th, 2009 between the hours of 3:00 PM to 7:00 PM for Christian fund raiser to stock area food pantries; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into a License Agreement between the Board and Fellowship of Believers; 122 N Chestnut, Ravenna, Ohio 44266 for use of the Courthouse lawn on Saturday, July 25th, 2009 between the hours of 3:00 PM and 7:00 PM for Fellowship of Believers; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0527

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RE: ENTER INTO LICENSE AGREEMENT BETWEEN THE PORTAGE COUNTY COMMISSIONERS AND KENT AREA CHAMBER OF COMMERCE

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS, the County owns property known as the Freedom Secondary Track that is made up of a portion of the rail line between milepost 182.7 + and milepost 190.05 +; and

WHEREAS, the Kent Area Chamber of Commerce wishes to use the railroad track on Saturday, July 4th 2009 and for that day only for the 2009 Heritage Festival in Kent; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into a License Agreement between the Board and the Kent Area Chamber of Commerce, 138 E. Main St., Kent OH 44240 for use of the rail road track Saturday, July 4th, 2009 and only for that day for the 2009 Heritage Festival in Kent; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions

were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0528

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RE: APPROVE SPECIFICATIONS AND SET DATE FOR BID FOR ALTERATIONS FOR COLEMAN PROFESSIONAL SERVICES AT 463 & 465 SOUTH CHESTNUT STREET

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that the bid specifications, as submitted for receiving bids for Alterations for Coleman Professional Services at 463 & 465 South Chestnut Street, be approved;

RESOLVED, that sealed bids, therefore, will be accepted by the Director of the Portage County Office of Internal Services, 7th floor, Room 701, Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio until 3:00 p.m. July 1, 2009 and publicly opened and read; and be it further

RESOLVED, that the notice of receiving bids shall be published in the Record Courier on June 16, 2009 and be available on the County's website at www.co.portage.oh.us and a copy thereof be posted on the bulletin board of the Board forthwith; and be it further

RESOLVED, that a pre bid meeting will be held on June 22, 2009 at 1:00 p.m. at the site; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0529

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RE: SET PROPOSAL DATE FOR REQUEST OF QUALIFICATIONS FOR WEBSITE REDESIGN SERVICES FOR THE PORTAGE COUNTY OFFICE OF ECONOMIC DEVELOPMENT AND THE PORTAGE COUNTY PORT AUTHORITY.

RESOLVED, that a copy of this resolution be forwarded to the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0531 - RE: RESCIND RESOLUTION NO. 09-0273 DATED March 26, 2009 TO AWARD THE BID AND ENTER INTO AN AGREEMENT WITH ELMO TECH FOR ELECTRONIC MONITORING SERVICE FOR THE PORTAGE COUNTY ADULT PROBATION DEPARTMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS, the Board of Commissioners adopted Resolution No. 09-0273 on March 26, 2009 to award the bid and enter into an agreement with Elmo Tech to provide electronic monitoring services for the Adult Probation Department; and

WHEREAS, after a more thorough review of the bids received it was determined that Elmo-Tech was not the lowest and best bid received and that time has expired on the remaining bids and the bids are no longer valid; and

WHEREAS, it is in the best interest for Portage County that the bid specifications be redone and the project be rebid; now therefore be it

RESOLVED, that Board of Commissioners does hereby agree to rescind Resolution No. 09-0273 dated March 26, 2009; to redo the bid specifications and rebid the project; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0533 - RE: APPROVE SPECIFICATIONS AND SET BID DATE FOR THE PURCHASE OF BALLISTIC BODY ARMOR FOR THE PORTAGE COUNTY SHERIFF'S DEPARTMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that the bid specifications for receiving bids for the purchase of ballistic body armor for the Portage County Sheriff's Department be and hereby are approved; and be it further

RESOLVED, that sealed bids, therefore, will be accepted by the Portage County Director of Internal Services, 7th floor, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 3:00 p.m. on July 6, 2009; and be it further

RESOLVED, that the notice of receiving bids shall be published in the Record Courier on June 16, 2009, posted on the County's website and a copy thereof be posted on the bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0534 - RE: APPROVE THE JOB ABOLISHMENT AND APPROVE THE LAYOFF OF A POSITION IN THE PORTAGE COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, The Portage County Board of Commissioners has received notification of a dramatic cut of approximately 43.56% in grant funding for the Help Me Grow program in the Portage County Department of Job & Family Services (PCDJFS); and

WHEREAS, the State budget cuts incurred by PCDJFS make it necessary to restructure services provided to stay within allocations; ; now therefore be it

RESOLVED, that the Portage County Commissioners approve the job abolishment and approve the layoff of the Help Me Grow - Newborn Home Visit Nurse position effective June 26, 2009; and be it further

2. Approve the Bills as presented by the County Auditor and reviewed by the Internal Auditor./09-519
3. Approve the wire transfer as presented by the County Auditor./09-520
4. Approve the Journal Vouchers as presented by the County Auditor./09-521
5. Approve the Then & Now as presented by the Portage County Auditor./09-522

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INVITATIONS/MEETING NOTICES

June 11, 2009

1. Invitation from the Western Reserve RC&D Council for the Environmental Sustainability Roundtable “Green Collar” Jobs on Wednesday, June 24, 2009, 2:00-4:00 PM, place to be determined.
2. Invitation to the Grand Opening of the Holiday Inn Express & Suites Akron South on Wednesday, June 17, 2009, 11:00 AM-1:00 PM and 5:00 PM-7:00 PM, 898 Arlington Ridge East, Akron.
3. Invitation from the Portage County Educational Service Center and Kent State University for the Steering Committee Workshop on Tuesday, June 23, 2009, at Portage County Educational Service Center, 8:00 AM-Noon.

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INCOMING CORRESPONDENCE

DISCUSSION

June 11, 2009

1. June 9, 2009 e-mail from Shirley Schuster, Portage County Regional Airport Authority, regarding fees for private aircraft operator and private multiple aircraft owners/operators/Airport Board meets with the Board of Commissioners on June 30, 2009.
2. June 5, 2009 memo from Todd Peetz, Regional Planning Commission, regarding miscellaneous work programs and budget items/Board of Commissioners to meet with Mr. Peetz on June 16th to discuss these items.

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JOURNAL ENTRIES

June 11, 2009

1. The Board of Commissioners received the Certificate of Estimated Property Tax Revenue for the purpose of Child Welfare to be placed on the ballot for renewal November 3, 2009, as presented by the County Auditor/The Board of Commissioners contacted Attorney Theresa Scahill who advised that she has prepared the resolution and sent it to the Board of Elections for review.
2. Board of Commissioners’ authorization requested to pay the Portage County Regional Airport Authority Invoice No. 2009-032 dated June 8, 2009 for \$357.89 for reimbursement of the 10 cents per gallon in fuel costs for the Metro Life Flight helicopter, as approved by the Board of Commissioners in a Journal Entry adopted July 8, 2008, for the life of the 60 month lease with Metro Life Flight not to exceed \$6,000 annually.
3. The Board of Commissioners received the Portage County Investment Reconciliation for the month of May 2009, as presented by the County Auditor and County Treasurer.

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REFERRED

June 11, 2009

1. June 8, 2009 e-mail from Jon Barber, Office of Homeland Security and Emergency Management Agency, regarding a quote for VHF licensing for Portage County. Referred to Department of Budget and Financial Management. Director Barber will meet with the Board of Commissioners on June 16, 2009 at 1:00 PM to discuss this quote.
2. June 3, 2009 correspondence from Michael Hiler, Ohio Department of Development, including a notice of project specific release of funds respecting environmental grant conditions for Grant B-F-08-062-1. Referred to Carol Kurtz, Internal Auditor.
3. June 2, 2009 correspondence from Richard Cordray, Ohio Attorney General regarding Neighborhood Stabilization Program 2 (NSP2). Referred to Grants Coordinator noting the July 17, 2009 deadline to apply.

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PLEASE ADD TO THE AGENDA

June 11, 2009

1. Resolution to sign the petition to Portage County Common Pleas Court to establish a conservancy district in Portage County in accordance with ORC Chapter 6101/Hold for additional information.
2. June 10, 2009 e-mail from Charlene Badger, Executive Assistant, regarding the Public Defender Board/The Board of Commissioners agreed to meet with Mr. Moser and to hold the meeting with Timothy Smith until his term expires in 2010.
3. Board of Commissioners' authorization requested to allow use of the Portage Workforce Connection on Tuesday, June 16, 2009 and Wednesday, June 17, 2009 from 10:00 AM-7:00 PM for an on-site job fair as requested by the Department of Job and Family Services/Journal Entry.

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INFORMATION ONLY

June 11, 2009

1. Undated correspondence from the Garrettsville SummerFest Committee, requesting monetary support for the Garrettsville SummerFest June 26-28, 2009.
2. June 2, 2009 memo from Tim Young, State Public Defender, regarding Indigent Defense Reimbursement.
3. The Board of Commissioners received the June 9, 2009 Traffic Advisory for Portage & Trumbull Counties as presented by Ohio Department of Transportation.
4. June 3, 2009 correspondence from Tamara Harrison, Ohio Department of Health, regarding maximum financial liability for Children with Medical Handicaps for calendar year 2010/Forwarded to the JFS Director and the Department of Budget & Finance noting that the BCMH moved to the Portage County Health Department in September 2008.

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PROSECUTOR

June 11, 2009

- 1. June 4, 2009 correspondence from Denise Smith to Dianne Jackson, GAPP Area 19, regarding the 2007 Finding for Recovery/Leadership Portage County/Information only.

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Journal Entry

June 11, 2009

Motion by Christopher Smeiles, seconded by Maureen T. Frederick to approve the following actions:

- 1. The Board of Commissioners acknowledged the receipt of the Certificate of Estimated Property Tax Revenue for the purpose of Child Welfare to be placed on the ballot for renewal November 3, 2009, as presented by the County Auditor.
- 2. The Board of Commissioners authorized payment of the Portage County Regional Airport Authority Invoice No. 2009-032 dated June 8, 2009 for \$357.89 for reimbursement of the 10 cents per gallon in fuel costs for the Metro Life Flight helicopter, as approved by the Board of Commissioners in a Journal Entry adopted July 8, 2008, for the life of the 60 month lease with Metro Life Flight, not to exceed \$6,000 annually.
- 3. The Board of Commissioners acknowledged the receipt of the Portage County Investment Reconciliation for the month of May 2009, as presented by the County Auditor and County Treasurer.
- 4. The Board of Commissioners authorized the rental of up to two portable toilets for the July 27th Portage County auction. Internal Services Director JoAnn Townend to coordinate.
- 5. The Board of Commissioners approved the Department of Job & Family Services request for authorization to open the Portage Workforce Connection, 1081 West Main Street in Ravenna, on Tuesday, June 16, 2009 and Wednesday, June 17, 2009 from 10:00 AM-7:00 PM and tentatively on Saturday June 20, 2009 from 8:00 AM – Noon for an on-site job fair for a Valu King recruitment, as requested by the Department of Job and Family Services.

All in favor, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **June 11, 2009**. There being no further business to come before the Board, it was moved by Christopher Smeiles, seconded by Maureen T. Frederick to adjourn the official meeting at **11:15 AM**. All in favor, motion carries.

Charles W. Keiper II, President

Maureen T. Frederick, Vice President

Christopher Smeiles, Board Member

Deborah Mazanec, Clerk

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