

Tuesday, June 23, 2009

The Board of County Commissioners met in regular session on **Tuesday, June 23, 2009 at 9:45 AM** with the following members present:

Charles W. Keiper II

Maureen T. Frederick

Christopher Smeiles

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It was moved by Maureen T. Frederick, seconded by Christopher Smeiles to approve the meeting minutes of the June 18, 2009 meeting. All in favor, motion carries

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Also attending throughout the day: Mike Sever, Record-Courier

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Commissioner Smeiles advised the Board of Commissioners that Brady Lake Mayor Hal Lehman contacted him on Friday, June 19, 2009 regarding a tree branch that fell from a tree on county property onto another tree and threatened a garage. Commissioner Smeiles drove to the site, took photos and authorized a company to take down the branch at a cost under \$300. An invoice will be issued for this emergency service

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The Commissioners discussed the Saxe Road County Engineer's project, which is a roadside drainage project. The area has little roadside drainage and a very limited right of way. The right of way was staked so as to determine the best way to install the much needed drainage for the road. The County Engineer's Office gets numerous complaints during the winter from the School and residents about ice on the road and the constant water and ice on the road deteriorates the condition of the road continually. Unfortunately there are two trees very close to the road that are both a safety hazard and are obstructions to adding the needed ditching. This project will begin in the next two weeks and take two to three weeks to complete. The County Engineer will be putting out door knockers next week with information on them for the residents. Any additional questions can be directed to the Engineer's Road Office.

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Commissioner Frederick noted that she received a call from Mrs. Defer of Streetsboro to discuss a possible waiver of the tap-in fee for the Singletary House. Commissioner Frederick discussed this request with Water Resources Department Director Harold Huff who noted that there is not a waiver available.

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PROSECUTOR

Present: Denise Smith

Prosecutor's Correspondence

1. June 16, 2009 correspondence from David Brode to Todd Peetz, Regional Planning Commission, regarding Roofing Contractor, inc. flat roof replacement at 110 N. Prospect St/Information only.
2. June 17, 2009 correspondence from Leigh Prugh to Frank Polichena, January Development, regarding the escrow agreement between January Development, Portage Community Bank and the Portage County Board of Commissioners/Information only. Commissioner Smeiles noted that the

Board asked Attorney Prugh, Regional Planning Commission and the County Engineer's staff to develop a list of all sub-divisions that are not yet complete to ensure that escrow agreements are still in place to protect Portage County.

3. June 19, 2009 Legal Opinion advising the Board of Commissioners that there is no statutory authority for departments of county government or elected officials other than the Board of Commissioners, to take title to vehicles, in accordance with Ohio Revised Section 307.41. The legal opinion also notes that the use of vehicles is subject to the regulation of the Board of Commissioners.

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KENT REGIONAL BUSINESS ALLIANCE

Present: Director Jack Crews; Internal Auditor Carol Kurtz

The Board of Commissioners requests this meeting for a general program update.

Mr. Crews noted that the KRBA audit process includes the hire of an external auditor to perform a yearly audit. Mr. Crews will forward a copy to the Board of Commissioners yearly. The state also audits KRBA annually for the various programs they work in. Mr. Crews will provide a copy of the written audit process as well.

The KRBA Micro Enterprise Loan Review Committee consists of four banking members to review each loan. KRBA is removed from the review process since they prepare each loan. Each of those banks do not lend money, since they serve on the review board. A majority of the committee must approve each loan. Mr. Crews will provide the Board of Commissioners with meeting minutes and rules. An advocate sometimes sits in on the committee meetings as well as the applicant, which gives the committee a chance to ask questions. Noting that applicants are high risk, the committee reviews each loan with the same criteria a bank would use. Some of the members also serve on other KRBA committees.

The KRBA success rate is currently: \$82,000 loaned and \$21,900 written off or a 26% default rate, which is a good number because of the high risk. The committee does scrutinize each loan, keeping the default rate down. This year there is \$22,500 loaned out and 14% due in late payments.

Mr. Crews noted that 74% of their applicants are still in business. The best example of applicants is the skateboard company that moved into bikes with a second Microenterprise Loan and then into the banking community who became willing to lend the business money due to its success. The program has been beneficial for persons who had no access to capital.

Mr. Crews noted that, as staff is added to manage this program, the Board of Commissioners will receive regular updates.

Mr. Crews added that a county representative may be a good fit for the KRBA Board of Trustees, which now has three representatives from Kent State, three to four members from the private sector, among other members.

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WATER RESOURCES - CANCELLED

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DEPARTMENT OF BUDGET AND FINANCIAL MANAGEMENT - CANCELLED

Resolutions

1. General Fund Amendments to the Annual Appropriation Resolution:/09-577
 - a. Commissioners Other, Supplemental – BOC Approved 6-16-09 JE #11, ORC 145.483 Delinq OPERS, JFS Contract Approved 6-17-09
 - b. Prosecutor, Supplemental – JFS Contract Approved 6-17-09
 - c. Recorder, Transfer – Repair Typewriter
 - d. Juvenile Court, Supplemental – ORC 145.483 Delinq OPERS
 - e. Sheriff's Department, Supplemental – BOC Approved 6-16-09 JE #11

2. Other Funds Amendments to the Annual Appropriation Resolution:/09-578
 - a. Fund 1100, Concealed Handgun Licenses – Supplemental and Transfer, Transfer for Postage P.O. and Additional Appropriations Needed
 - b. Fund 1122, Adult Probation – Transfer, Adjust to Grant Budget
 - c. Fund 1149, Felony Delinquent Care & Custody – Supplemental, To Cover Negative Balance
 - d. Fund 1201, Motor Vehicle and Gas Tax – Transfer, Local Share for Resurfacing
 - e. Fund 1340, MRDD General Administration – Transfer, Modification for Bus Bid
 - f. Fund 1414, Child Support General Administration – Transfer, Projected Need
 - g. Fund 1900, Hike and Bike Trail Kent State – Transfer, Return Local Share
 - h. Fund 4211, Tallmadge Bridge EDI 16 CH18L – Supplemental, Change Order 1 and Final
 - i. Fund 4215, Resurfacing Projects – Supplemental, Tallmadge Road Resurfacing
 - j. Fund 5200, PCS General Administration – Supplemental, To Move Budget to Where Needed
 - k. Fund 5277, PCS OPWC 2010 CG04J – Supplemental, New Debt Fund
 - l. Fund 5400, PCW General Administration – Transfer, To Move Budget to Where Needed
 - m. Fund 5600, StS General Administration – Transfer, To Move Budget to Where Needed
 - n. Fund 6100, SCRAM Alcohol Monitoring – Supplemental, Not Enough Money to Finish
 - o. Fund 6200, Electronic Fingerprinting – Supplemental, Additional Appropriation Needed
 - p. Fund 7216, WC Retro Rating Plan 2007 – Supplemental, To Return Cash Advance

3. Close Fund 7209, WC Retro Rating Plan 1999/09-579

Updates

4. BOC Pending Requests
 - a. Water Resources Revenue / Expense Projection – DBFM & Water Resources Will Update on 6/30/09
 - b. Nursing Home Cash Advance – Resolutions for BOC Approval in August
 - c. Water Resources Sheriff Training Facility Billing (Leigh Prugh Reviewing)
 - d. Dog Warden Fair Booth Space – DBFM JV Cost to Solid Waste Management

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RESOLUTION No. 09-0572 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on June 23, 2009 in the total payment amount of **\$1,409,050.75 for Funds 0001-8101** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0573 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor's Office:

06/22/09	974	\$ 6,084.24
06/22/09	971	33,796.35
06/23/09	1073	40,811.00
Total		\$ 80,691.59

RESOLUTION No. 09-0575 - RE: AUTHORIZING FILING AN APPLICATION WITH THE OHIO DEPARTMENT OF DEVELOPMENT, OFFICE OF HOUSING AND COMMUNITY PARTNERSHIPS FOR THE 2009 CDBG SMALL CITIES FORMULA ALLOCATION FUNDS

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS: Portage County is permitted to apply for 2009 Formula Allocation monies in the amount of \$391,000; and

WHEREAS: Portage County desires to utilize these monies for projects including: Demolition of old Hiram Village school; Demolition of the former White Rubber building; Rehab of a 3-unit residential structure owned by Coleman Professional Services; Resurface parking lot adjacent to the County Senior Center; Re-roof the main operations facility owned by Community Action Council; Fair Housing services and eligible administration and implementation to serve low and moderate income households; NOW THEREFORE BE IT

RESOLVED: The Board of Portage County Commissioners authorize the filing of the 2009 CDBG Small Cities Formula Allocation in the amount of \$391,000, which includes an allocation of \$41,000 for the City of Streetsboro to be administered by the Portage County Regional Planning Commission; AND BE IT FURTHER

RESOLVED: Portage County agrees to comply with all State and Federal Regulations and Guidelines in the administration and implementation of these funds and designates the President of the Portage County Board of Commissioners as Chief Elected Official to sign all necessary documents in connection with this grant; AND BE IT FURTHER

RESOLVED: The Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0576 - RE: AUTHORIZE THE ACCEPTANCE OF THE 2009 NEIGHBORHOOD STABILIZATION PROGRAM (NSP) HOME GRANT AWARD, AND ENTER INTO A SUBRECIPIENT AGREEMENT WITH THE CITIES OF KENT AND RAVENNA.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners adopted Resolution No. 09-0169 to apply to the Ohio Department of Development for the 2009 Neighborhood Stabilization Program (NSP) in an amount not to exceed One Million Two Hundred Fifty Three Thousand One Hundred and Thirty Seven Dollars (\$1,253,137); and

WHEREAS, Portage County desires to utilize these available monies to provide acquisition, rehab, and resale assistance as well as acquisition, demolition assistance, home ownership counseling, fair housing, and administration services as eligible under the grant guidelines; now therefore be it

RESOLVED, that the Portage County Board of Commissioners accepts the 2009 Neighborhood Stabilization Program Grant award in the amount of One Million Two Hundred Fifty Three Thousand One Hundred Thirty Seven Dollars (\$1,253,137.00) **with no local match obligation**; and be it further

RESOLVED, that the Board of Commissioners authorizes the President of the Board to sign the necessary application documents, as well as the Sub Recipient Agreements with the City of Kent, and the City of Ravenna in regards to the grant administration and implementation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, Internal Auditor, Department of Budget and Financial Management, Grants Administrator, the City of Kent and the City of Ravenna; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0577

RE: AMENDMENT TO THE GENERAL FUND 2009 ANNUAL
APPROPRIATION RESOLUTION NO. 08-1181 ADOPTED
DECEMBER 11, 2008

It was moved by Maureen T. Frederick, second by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2009 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below,

	<i>Increase</i>	<i>Decrease</i>
Fund: 0001 General Fund		
010 Commissioners Other		
00107 Commissioner Other OE	0	8,209
MEMO TOTAL	\$ -	\$ 8,209

Note: BOC Approved 6-16-09 JE #11, JFS Contract Appr 6-17-09, ORC 145.483 Delinq OPERS

300 Prosecutor		
03014 Prosecutor Support CS	3,600	0
MEMO TOTAL	\$ 3,600	\$ -

Note: JFS Contract Appr 6-17-09

400 Recorder		
04004 Recorder CS	300	0
04005 Recorder MS	0	300
MEMO TOTAL	\$ 300	\$ 300

Note: Repair Typewriter

570 Juvenile Court		
05703 Juvenile Court Fringes	1,073	0
MEMO TOTAL	\$ 1,073	\$ -

Note: ORC 145.483 Delinq OPERS

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	<i>Increase</i>	<i>Decrease</i>
700 Sheriff's Department		
07005 Sheriff-General Admin MS	3,536	0
MEMO TOTAL	3,536	\$ -

Note: BOC Approved 6-16-09 JE #11

TOTAL MEMO BALANCE ALL AMENDMENTS	\$ 8,509	\$ 8,509
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and be it further,

RESOLVED, that the notes stated in the resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation.

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further,

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0578

RE: AMENDMENT TO THE NON GENERAL FUND 2009
ANNUAL APPROPRIATION RESOLUTION NO. 08-1182
ADOPTED DECEMBER 11, 2008

It was moved by Maureen T. Frederick, second by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2009 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below,

		<i>Increase</i>	<i>Decrease</i>
Fund: 1100	Concealed Handgun Licenses		
	700 Sheriff's Department		
11004	Concealed Handgun Licenses CS	31,000	0
11005	Concealed Handgun Licenses MS	5,000	0
11006	Concealed Handgun Licenses CO	0	1,000
	MEMO TOTAL	<u>\$ 36,000</u>	<u>\$ 1,000</u>

Note: Projected Need, Transfer for Postage P.O.

Fund: 1122	Adult Probation		
	590 Adult Probation		
11223	Adult Probation Fringes	0	12,610
11224	Adult Probation CS	12,835	0
11225	Adult Probation MS	0	225
	MEMO TOTAL	<u>\$ 12,835</u>	<u>\$ 12,835</u>

Note: Adjust to grant budget

Fund: 1149	Felony Delinque Care & Custody		
	570 Juvenile Court		
11494	Juv Feny Delnq Care CS	16,000	0
11495	Juv Feny Delnq Care MS	80	0
	MEMO TOTAL	<u>\$ 16,080</u>	<u>\$ -</u>

Note: To Cover Negative Balance

		<i>Increase</i>	<i>Decrease</i>
Fund: 1201	Motor Vehicle And Gas Tax		
	800 Engineer's Department		
12014	Motor Vehicle/Gas Tax CS	178,363	0
12016	Motor Vehicle/Gas Tax CO	0	178,363
	MEMO TOTAL	\$ 178,363	\$ 178,363

Note: LOC SHARE FOR RESURFACING

Fund: 1340	MRDD General Administration		
	905 Mental Ret & Dev Disability Bd		
13403	MRDD General Admin Fringes	0	11,500
13406	MRDD General Admin CO	11,500	0
	MEMO TOTAL	\$ 11,500	\$ 11,500

Note: MODIFICATION FOR BUS BID

Fund: 1414	Child Support General Admini		
	051 Job And Family Services		
14143	JFS Child Support Gen Fringes	4,633	0
14149	JFS Child Support General ME	111,000	0
1414D	JFS Child Support Ge Full Time	0	4,633
	MEMO TOTAL	\$ 115,633	\$ 4,633

Note: Projected need

Fund: 1900	Hike and Bike Trail Kent State		
	800 Engineer's Department		
19004	Hike and Bike Trail Kent St CS	0	3,436
19007	Hike and Bike Trail Kent St OE	3,436	0
	MEMO TOTAL	\$ 3,436	\$ 3,436

Note: RETURN LOCAL SHARE

Fund: 4211	Tallmadge Bridge EDI 16 CH18L		
	800 Engineer's Department		
42116	Tallmadge Brdg EDI 16 CH18L CO	36,147	0
	MEMO TOTAL	\$ 36,147	\$ -

Note: CHANGE ORDER 1 AND FINAL

		<u>Increase</u>	<u>Decrease</u>
Fund: 4215	Resurfacing Projects		
	800 Engineer's Department		
42156	Tallmadge Rd Resurfacing CO	978,363	0
	MEMO TOTAL	<u><u>\$ 978,363</u></u>	<u><u>\$ -</u></u>

Note: Tallmadge Road Resurfacing

Fund: 5200	PCS General Administration		
	060 Water Resources		
52004	Portage County Sewer CS	70,927	0
52005	Portage County Sewer MS	25,000	0
52006	Portage County Sewer CO	201,000	0
52007	Portage County Sewer OE	236,000	0
52009	Portage County Sewer ME	0	537,927
5200E	Portage County Sewer Part Time	5,000	0
	MEMO TOTAL	<u><u>\$ 537,927</u></u>	<u><u>\$ 537,927</u></u>

Note: To move budget to where needed

Fund: 5277	PCS OPWC 2010 CG04J		
	060 Water Resources		
52778	PCS OPWC 2010 CG04J DE	4,440	0
	MEMO TOTAL	<u><u>\$ 4,440</u></u>	<u><u>\$ -</u></u>

Note: New Debt Fund

Fund: 5400	PCW General Administration		
	060 Water Resources		
54004	Portage County Water CS	56,307	0
54005	Portage County Water MS	117,000	0
54006	Portage County Water CO	10,000	0
54007	Portage County Water OE	7,000	0
54009	Portage County Water ME	0	191,307
5400E	Portage County Water Part Time	1,000	0
	MEMO TOTAL	<u><u>\$ 191,307</u></u>	<u><u>\$ 191,307</u></u>

Note: To move budget to where needed

		<i>Increase</i>	<i>Decrease</i>
Fund: 5600	StS General Administration		
	060 Water Resources		
56004	Streetsboro Sewer CS	35,567	0
56005	Streetsboro Sewer MS	3,500	0
56007	Streetsboro Sewer OE	4,000	0
56009	Streetsboro Sewer ME	0	43,067
	MEMO TOTAL	<u><u>\$ 43,067</u></u>	<u><u>\$ 43,067</u></u>

Note: To move budget to where needed

Fund: 6100	SCRAM Alcohol Monitoring		
	590 Adult Probation		
61003	SCRAM Alcohol Monitor Fringes	7,500	0
	MEMO TOTAL	<u><u>\$ 7,500</u></u>	<u><u>\$ -</u></u>

Note: Not Enough Money to Finish

Fund: 6200	Electronic Fingerprinting		
	700 Sheriff's Department		
62004	Electronic Fingerprinting CS	10,000	0
62005	Electronic Fingerprinting MS	2,000	0
	MEMO TOTAL	<u><u>\$ 12,000</u></u>	<u><u>\$ -</u></u>

Note: Projected Need

Fund: 7216	WC Retro Rating Plan 2007		
	018 Human Resources		
72169	WC Retro Rating Plan 2007 ME	100,000	0
	MEMO TOTAL	<u><u>\$ 100,000</u></u>	<u><u>\$ -</u></u>

Note: TO RETURN CASH ADVANCE

TOTAL MEMO BALANCE FOR ALL FUNDS	<u><u>\$ 2,284,598</u></u>	<u><u>\$ 984,068</u></u>
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and be it further,

RESOLVED, that the notes stated in the resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation.

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further,

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0579 - RE: CLOSING OF FUND 7209, WC RETRO RATING PLAN 1999

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

- WHEREAS,** fiscal activity has ceased in Fund 7209, WC Retro Rating Plan 1999, all payments have been made and the Treasurer’s Cash Balance is \$0.00; now therefore be it
- RESOLVED,** that Fund 7209, WC Retro Rating Plan 1999 is hereby closed; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the County Auditor, the Department of Budget and Financial Management and the Department of Human Resources, and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0580 - RE: PLACING A RENEWAL OF A .75 MILL LEVY FOR THE BENEFIT OF PORTAGE COUNTY FOR THE PURPOSE OF PROVIDING FUNDS FOR THE BENEFIT OF CHILDREN’S SERVICES FOR THE CARE, PLACEMENT AND TREATMENT OF ABUSED, NEGLECTED AND DEPENDENT CHILDREN.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

- WHEREAS,** the Portage County Department of Job & Family Services has shown a need for a renewal of funds for the purpose of providing funds to make appropriations for the benefit of Children’s Services for the care, placement and treatment of abused, neglected and dependent children pursuant to R.C. 5705.24; and
- WHEREAS,** a renewal of the current .75 mill levy in excess of the 10 mill limitation requires a vote of the people pursuant to R.C. 5705.24 and 5705.25; now therefore be it
- RESOLVED,** by the Board of Portage County Commissioners to certify the following language to the Board of Elections, Portage County, Ohio, for placement on the ballot of November 3, 2009:

A RENEWAL OF A TAX FOR THE BENEFIT OF PORTAGE COUNTY for the purpose of PROVIDING FUNDS FOR CHILDREN'S SERVICES FOR THE CARE, PLACEMENT AND TREATMENT OF ABUSED, NEGLECTED AND DEPENDENT CHILDREN at a rate not exceeding SEVENTY-FIVE HUNDREDTHS (0.75) MILL for each one dollar of valuation, which amounts to SEVEN AND FIVE TENTHS CENTS (\$0.075) for each one hundred dollars of valuation, for five years.

and be it further

RESOLVED, that the renewal of the tax shall be placed upon the tax list for the tax years 2010, 2011, 2012, 2013, and 2014; and be it further

RESOLVED, that Clerk of the Board of Commissioners is directed to certify a copy of this Resolution to the Board of Elections, Portage County, Ohio, before 4:00 PM on August 20, 2009, to cause notice of election on the question of levying of said tax to be given as required by law; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTIONS

June 23, 2009

1. Approval of Meeting Minutes from the June 18, 2009 regular Board Meeting as presented.
2. Approve the Bills as presented by the County Auditor and reviewed by the Internal Auditor./09-572
3. Approve the Journal Vouchers as presented by the County Auditor./09-573
4. Approve the Then & Now as presented by the Portage County Auditor./09-574
5. Placing a renewal of .75 Mill levy for the benefit of Portage County for the purpose of providing funds for Children's Services for the care, placement, and treatment of abused, neglected and dependent children./09-0580
6. Authorizing the filing of an application with the Ohio Department of Development, Office of Housing and Community Partnerships for the 2009 CDBG Small Cities Formula Allocation Funds (Regional Planning Commission). /09-575

7. Authorize the acceptance of the 2009 Neighborhood Stabilization Program (NSP) Home Grant Award and enter into a sub-recipient agreement with the Cities of Kent and Ravenna./09-576

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INVITATIONS/MEETING NOTICES

June 23, 2009

1. Invitation from Serenity Now! Massage and Healing Arts, LLC for the Open House on Tuesday, June 30, 2009, 11:00 AM-2:00 PM, 4030 SR 43, Brimfield.
2. Invitation from the County Engineers Association of Ohio for the Ohio Traffic Engineering and Highway Safety Conference and Trade Show, Thursday-Friday, July 23-24, 2009, Crowne Plaza, Columbus.

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INCOMING CORRESPONDENCE

DISCUSSION

June 23, 2009

1. June 12, 2009 correspondence from Marie McCullough, Department. Department of the Army, regarding the status of the Ravenna Training and Logistics Site Sanitary Sewer and Water Main Installation, Phase I project/Information only – Forward to the Department of Budget & Financial Management and Water Resources Department.
2. The Board of Commissioners received the Draft Employee Development & Review to become effective July 1, 2009 as presented by the Human Resources Department/Journal Entry.

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JOURNAL ENTRIES

June 23, 2009

1. Board of Commissioners' authorization requested to have Commissioner Keiper sign the Ohio Public Works Commission Appendix E Disbursement Request Form and Certification Request No. 6 for the KEN 193 Middlebury Road Bridge Replacement Project No. CGS07 as requested by the County Engineer's Office.
2. Board of Commissioners' authorization requested to have Commissioner Keiper sign the Grant Adjustment Notice to be submitted on-line to the US Department of Justice in order to extend the period that Arrest Grant (Grant No. 2007-WE-AX-0048) for the Advocate, Train & Respond Collaborative will remain open and its funds accessible until an ending date of November 30, 2009 as requested by Carole Beaty, Family and Community Services. Documents reviewed by Carol Kurtz, Internal Auditor with no exceptions noted.
3. The Board of Commissioners received noticed that Deborah Mazanec, Clerk for the Board of Commissioners, has successfully completed training regarding Ohio Public Records and Open Meetings law as required by the Ohio Revised Code, June 3, 2009.
4. The Board of Commissioners authorized payment of the real estate taxes for county owned property for the second half of 2008, as presented by the Executive Assistant, as follows:

Parcel #	Location	Amount
31-361-23-00-175-000	441 S. Meridian St., Ravenna	\$496.92
31-361-23-00-176-000	443 S. Meridian St., Ravenna	\$ 396.25
31-361-23-00-198-000	438 S. Chestnut St., Ravenna	\$882.21

5. Board of Commissioners' authorization requested to pay the June 17, 2009 Invoice to NEFCO for first half of local dues assessment for Fiscal Year 2010 (covering a period from July 1 through December 31, 2009) for \$6,207.75, as presented by the Water Resources Department.

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REFERRED

June 23, 2009

1. June 12, 2009 correspondence from Aric Hochstetler, regarding Commissioners' Board appointments. Referred to Executive Assistant.
2. June 17, 2009 correspondence from Joseph Hadley, NEFCO, including an invoice for the first half Fiscal Year 2010 Dues Assessments. Referred to Water Resources Department and Solid Waste Management District.
3. May 11, 2009 correspondence (received June 18, 2009) from Michele Frizzell, regarding WIC certification system training – new food package implementation. Referred to the WIC Department.

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INFORMATION ONLY

June 23, 2009

1. June 16, 2009 e-mail from Mark Cheplowitz, including an article that appeared in the June 2009 issue of Aircraft Owners and Pilot's Association magazine.
2. June 9, 2009 memo from the Ohio State University, Ohio Sea Grant College Program, regarding invasive species in Ohio: Threats to our economy and environment.
3. June 17, 2009 correspondence from Joseph Hadley Jr., NEFCO, including a full packet from today's General Policy Board meeting. Next meeting has been scheduled on Wednesday, July 15, 2009 at 8:30 AM at the Summa Health Center in Green.
4. The Board of Commissioners received the June 19, 2009 Weekly Traffic Advisory as presented by Ohio Department of Transportation.
5. The Board of Commissioners received the June 2008 edition of *The Ohio Journal of Science* as presented by The Ohio Academy of Science.
6. The Board of Commissioners received a June 17, 2009 FAX from Amanda Jones, CCAO, requesting a copy of the W-9 Form for each County/W-9 completed by the County Auditor and returned via fax on June 19, 2009.

7. June 12, 2009 correspondence from the Ohio State University Extension office, including 2008 OSU Extension County Highlights.

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JOURNAL ENTRY I

June 23, 2009

Motion by Maureen T. Frederick, seconded by Christopher Smeiles to approve the following actions:

1. The Board of Commissioners authorized Commissioner Keiper to sign the Ohio Public Works Commission Appendix E Disbursement Request Form and Certification Request No. 6 for the KEN 193 Middlebury Road Bridge Replacement Project No. CGS07, as presented by the Portage County Engineer.
2. The Board of Commissioners authorized Commissioner Keiper to sign the Grant Adjustment Notice to be submitted on-line to the U.S. Department of Justice in order to extend the period that Arrest Grant (Grant No. 2007-WE-AX-0048) for the Advocate, Train & Respond Collaborative will remain open and its funds accessible until an ending date of November 30, 2009, as presented by Carole Beaty, Family and Community Services. Documents reviewed by Carol Kurtz, Internal Auditor with no exceptions noted. Forwarded to the Grants Administrator to prepare the resolution necessary to extend the grant end date from July 31, 2009 to November 30, 2009 as approved by Resolution 07-1056.
3. In accordance with Ohio Revised Code Section 109.43 and Section 149.43, the Board of Commissioners acknowledged the receipt of the Certification that Deborah Mazanec, Clerk for the Board of Commissioners, successfully completed training as the designee for Commissioners Frederick and Smeiles for Ohio Public Records and Open Meetings law and received a certificate of completion dated June 3, 2009. (Resolution 09-0008)
4. The Board of Commissioners authorized payment of the real estate taxes for county owned property for the second half of 2008, as presented by the Executive Assistant, as follows:

Parcel #	Location	Amount
31-361-23-00-175-000	441 S. Meridian St., Ravenna	\$496.92
31-361-23-00-176-000	443 S. Meridian St., Ravenna	\$ 396.25
31-361-23-00-198-000	438 S. Chestnut St., Ravenna	\$882.21

5. The Board of Commissioners authorized payment by the Portage County Water Resources Department of one-half of the June 17, 2009 Invoice from NEFCO for first half of local dues assessment for Fiscal Year 2010 (covering a period from July 1 through December 31, 2009) for \$6,207.75, as presented by the Portage County Water Resources Department. The Board of Commissioners noted that the Solid Waste Management District pays the other portion of this invoice.
6. The Board of Commissioners signed the Personnel Action form acknowledging the resignation of Christina Cunningham as a Clerical Specialist for the Portage County Department of Job and Family Services, effective June 26, 2009, as presented by the Human Resources Department Director Karen U’Halie and approved by the Department of Job and Family Services Director Anita Herington.
7. The Board of Commissioners signed the Personnel Action Form authorizing the full time permanent hire of Crystal Collingsworth as a Clerical Specialist (replacing Christina Cunningham), as presented by Human

Resources Department Director Karen U'Halie and approved by JFS Director Anita Herington. The Board of Commissioners notes that this hire is contingent upon the applicant passing a pre-employment physical and drug screen.

- 8. The Board of Commissioners approved the draft Employee Development & Review for use beginning July 1, 2009, as presented by the Human Resources Department Director Karen U'Halie.

All in favor, motion carries.

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JOURNAL ENTRY II

June 23, 2009

Motion by Maureen T. Frederick, seconded by Charles W. Keiper II to approve the following actions:

- 1. The Board of Commissioners authorized the hire of Mellonie Holland as a temporary summer hire for the Portage County Dog Warden beginning Wednesday, June 24, 2009. Ms. Holland will work between 32-36 hours per week for no more than 12 weeks at \$9.00/per hour. The Board of Commissioners notes that this hire is contingent upon the applicant passing a pre-employment drug screen.
- 2. The Board of Commissioners authorized the hire of Anthony Marozzi as a temporary summer hire for the Portage County Dog Warden beginning Wednesday, June 24, 2009. Mr. Marozzi will work between 32-36 hours per week for no more than 12 weeks at \$9.00/per hour. The Board of Commissioners notes that this hire is contingent upon the applicant passing a pre-employment drug screen.

Commissioner Smeiles abstaining, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **June 23, 2009**. There being no further business to come before the Board, it was moved by Maureen T. Frederick, seconded by Christopher Smeiles to adjourn the official meeting at **10:50 AM**. All in favor, motion carries.

Charles W. Keiper II, President

Maureen T. Frederick, Vice President

Christopher Smeiles, Board Member

Deborah Mazanec, Clerk

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