

Thursday, June 25, 2009

The Board of County Commissioners met in regular session on **Thursday, June 25, 2009 at 9:15 AM** with the following members present:

Charles W. Keiper II

Maureen T. Frederick

Christopher Smeiles

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It was moved by Christopher Smeiles, seconded by Maureen T. Frederick to approve the meeting minutes of the June 23, 2009 meeting. All in favor, motion carries

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THE WOODLANDS AT ROBINSON

Present: Director Leann Schaeffer, Mike Coury, Director of Nursing Anne Fagerstrom

Ms. Schaeffer noted that the census today is 79. The facility has hosted a blood drive and a Chamber After Hours and has planned a concert on the lawn, a Senior Center bingo, and a garage sale.

SUMMA plans a walk-through of the nursing home during the first week of July. The Board of Commissioners will be notified of the date and time.

The ECIN contract is with the Purchasing Department in process.

The Director has one quote for the largest parking lot sink hole behind the facility at \$3,860 to repair, paid for by The Woodlands. There are nine other holes, which will cost \$940 each. The Board of Commissioners asked that The Woodlands obtain two additional quotes before moving forward.

There is a follow-up phone call scheduled today regarding the labor management agreement. Human Resources Department Director Karen U'Halie has been invited to attend.

Ms. Schaeffer to check with JoAnn Townend regarding the Opt-In notice for electric service from the City of Ravenna.

Ms. Schaeffer noted that there is equipment in the basement of The Woodlands that has not been used. The Board of Commissioners agreed that JoAnn Townend should coordinate the transfer of the equipment to the Sheriff or RMH or other entity.

9:30 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the Board of Commissioners move into executive session to consider the discipline of nursing home employees. **Also present:** Mike Coury, LeAnn Schaeffer, Anne Fagerstrom. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

10:05 AM Upon conclusion of the above referenced discussion, it was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the Board of Commissioners move out of executive session. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners approved two Journal Entries pending receipt of information from the nursing home.

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INTERNAL SERVICES - CANCELLED

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The Board of Commissioners discussed a telephone call that Commissioner Frederick received from a resident regarding the proposed Stormwater Program.

The County Engineer advised that the storm water website is complete but there isn't a link on the County's home page yet. The site can be accessed at <http://www.co.portage.oh.us/stormwater.htm>

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The Board of Commissioners discussed the concern expressed by Suffield Township Trustee Ron Mishler about the way new subdivisions are monitored for compliance with rules for roads, drainage, etc.

The Whispering Meadows subdivision on Martin Road and south of Randolph Road is in noncompliance with the subdivision regulations.

The Board of Commissioners agreed to add this topic to the Prosecutor's pending list for discussion on June 30th.

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HUMAN RESOURCES

Present: Karen U'Halie

Resolution 09-0590 amended 09-0535 to change the effective date.

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Commissioner Frederick asked the Board of Commissioners if they are interested in meeting with the City of Kent to discuss an alternate site for the proposed Joint Safety Center/Clerk to schedule that meeting.

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DEPARTMENT OF JOB & FAMILY SERVICES

Present: Anita Herington

- I. The Director presented the CSEA Performance for May 2009
- II. The Director noted that the state budget cuts will be devastating to the Portage County Department of Job & Family Services and those that they serve.
- III. With the large number of extended families raising children, assistance is needed for legal advice, respite care and hard services. Resolution 09-0591

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11:35 AM Commissioner Keiper left the meeting

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MAINTENANCE

Present: Tim Miller, Jim Manion

Updates

1. Director Miller advised that the Prosecutor's Annex project is moving forward. An abatement company has been hired to remove some of the floor tile. The Director will also obtain a quote for the removal of floor tiles damaged when the 7th floor was flooded, which could also be covered with carpeting.
2. The Courthouse air-conditioning in the room above Judge Pittman was repaired Monday.
3. The sink hole repair at nursing home – Director Miller noted that the drains were not installed properly in that the catch basins were not placed correctly causing the sink-holes. Commissioner Smeiles recalled that there was an issue of bad subsoil when the parking lot was installed.
4. Director Miller is working on the installation of chair rail in Judge Giulitto's courtroom. Maintenance staff will install the railing.
5. Judge Giulitto has requested additional soundproofing in his conference rooms, which are adjacent, allowing conversations to be overheard. Hasenstab believes there is some soundproofing in place already and will be onsite next week to look at the area.

11:45 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the Board of Commissioners move into executive session to consider the discipline of nursing home employees. **Also present:** Director of Maintenance Tim Miller and General Services Director Jim Manion. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea.

12:10 PM Upon conclusion of the above referenced discussion, it was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the Board of Commissioners moves out of executive session. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners took no action.

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12:10 PM Board of Commissioners Lunch Recess

1:20 pm Board of Commissioners Reconvened

Commissioner Keiper absent

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GRANTS ADMINISTRATOR

Present: Dan Banks

Mr. Banks attending to discuss the Kent State proposal that they pursue grant opportunities for the Portage County Sheriff. The Board of Commissioners has forwarded this request to the Prosecutor to determine if the sheriff is authorized to sign such an agreement, wondered if the Sheriff has the funds to pay for this service and asked why the Sheriff does not use the Grants Administrator for this service. Mr. Banks responded that it seems that the Sheriff would like to have his own grants person, since there are grant funds available. Mr. Banks will check with the Sheriff to determine a response to the Commissioners' questions.

Commissioner Smeiles advised that Major Missimi notified him that Geauga County has offered to sell a used police vehicle to Portage County, which appears to be a great deal. Commissioner Smeiles asked Major Missimi to get the information to the Board of Commissioners for a decision.

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RESOLUTION No. 09-0581 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on June 25, 2009 in the total payment amount of **\$492,296.62 for Funds 0001-8600** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0582 - RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on June 25, 2009 in the total payment amount as follows:

1. \$103,695.66 for Medical Mutual Claims-Fund 7101; and
2. \$ 66,214.58 for Medical Mutual Admin Fees; and
3. \$6,031.33 MHM Resources, Inc for processing claims for Medical Mutual; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

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RESOLUTION No. 09-0584 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor’s Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor’s Office:

06/25/09	1217	\$ 12,913.60
06/24/09	1212	4,737.54
06/24/09	1211	7.81
06/24/09	1210	2,447.47
06/24/09	1209	97.17
06/24/09	1207	567.34
06/24/09	1206	2,155.00
06/24/09	1205	995.00
06/23/09	1170	32,735.24
		\$ 56,656.17

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0585 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office, and

WHEREAS, a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$980.00** as set forth in Exhibit "A" dated **June 25, 2009** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0586

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RE: APPROVE PLANS AND SPECIFICATIONS AND SET DATE FOR ACCEPTING BIDS FOR THE 2009 RESURFACING PROJECT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the Portage County Engineer has secured 80% federal funding from the Akron Metropolitan Area Transportation Study (AMATS) for the resurfacing of **Cleveland Road** (C.H. 171)-Section A; **Hayes Road** (C.H. 138)-Section A; **Infirmiry Road** (C.H. 164)-Section A and **Wall Street** (C.H. 159)-Section A, in Ravenna Township, Portage County, and

WHEREAS, plans and specifications for this project have now been completed and are on file with the Portage County Commissioners and the Portage County Engineer; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby authorize Michael A. Marozzi, Portage County Engineer, to purchase two (2) **2009 Ford Focus Sedans** from 32 Ford Mercury, 610 West Main Street, Batavia, Ohio 45103, for the total amount of **\$24,796.60**, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0588 - RE: AUTHORIZE APPLICATION FOR THE FY 09 EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) ON BEHALF OF THE PORTAGE COUNTY OFFICE OF HOMELAND SECURITY & EMERGENCY MANAGEMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the Board of Portage County Commissioners considered the grant application to the Ohio Emergency Management Agency for the FY 09 Emergency Management Performance Grant for the time period of October 1, 2008 through June 30, 2010, in accordance with a Work Plan created with the guidance of the Regional Ohio EMA Representative; now therefore be it

RESOLVED, that the Board of Portage County Commissioners authorizes the application for Fiscal Year 2009 Emergency Management Performance Grant for the total budgeted amount of \$168,738.00; of which the required 50% local match (\$84,369.00) will be provided by the Portage County General Fund and was provided for in the original appropriation; and be it further

RESOLVED, that the Board of Commissioners authorizes Office of Homeland Security & Emergency Management Director Jon Barber to sign the grant application documents; and be it further

RESOLVED, that a copy of this resolution be filed with the Portage County Auditor, the Department of Budget & Financial Management, the Internal Auditor, the Grants Coordinator, and the Office of Homeland Security & Emergency Management Agency Director; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open

RESOLUTION No. 09-0591

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RE: AUTHORIZE THE APPLICATION TO THE UNITED STATES DEPARTMENT OF HEALTH & HUMAN SERVICES ADMINISTRATION OF CHILDREN AND FAMILIES FOR THE FAMILY CONNECTION DISCRETIONARY GRANT (Funding Number HHS-2009-ACF-ACYF-CF-0078).

It was moved Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the United States Department of Health & Human Services Administration for Children and Families, Administration for Children and Families (ACF), Children's Bureau has competitive grant funds available authorized by the Fostering Connections to Success and Increasing Adoptions Act of 2008 (P.L. 110-351); and

WHEREAS, the purpose of this funding is to help children who are in or are at-risk of entering into foster care reconnect with family members by developing and implementing grant programs in the areas of kinship navigator programs; programs utilizing intensive family-finding efforts to locate biological family and reestablish relationships; programs utilizing family group decision-making meetings; or residential family treatment programs; and

WHEREAS, Portage County desires to participate in the Family Connection Discretionary Grant Program through the United States Department of Health & Human Services Administration; and

WHEREAS, currently, Portage County does not have a Kinship Navigator position, which, once filled, would assist families as follows:

- Assist kin providers in applying for and understanding current federally funded welfare programs;
- Complete assessments of the kin family as to their needs, linking them to the appropriate providers
- Establish new providers for kin to use, including free legal advice, respite care givers and the donation of hard services to establish the kin home so children can remain;
- Perform outreach activities including the creation and posting of advertisement by the use of billboards and pamphlets;
- Educate local community organizations of the Kinship Program and available services;
- Establish a kinship support group that meets regularly and in different areas of Portage County to support each other through difficult times;
- Use a portion of the funding to provide services such as respite, legal, day care and household furnishings if needed to divert Portage County Department of Job & Family Services involvement;
- Collect data, as required by the grant; and

10. Sign petition to Portage County Common Pleas Court to establish a conservancy district in Portage County in accordance with Ohio Revised Code Chapter 6101./09-Hold for the June 30, 2009 agenda.

The Board of Commissioners discussed this resolution, with Commissioner Frederick stating that she has had conversations with many of the Portage County environmental protective advocates and they are in favor of the concept but not this proposal. Commissioner Frederick added that she is concerned about the ability of the Conservancy District to assess property owners; she is not in favor of the petition.

Commissioner Smeiles responded that the Common Pleas Judge will decide on the District's Board members and will hold public hearings regarding this matter. This is similar to the creation of the Parks District. Commissioner Frederick disagreed, noting that the creation of the Parks District was a ballot issue and the voters decided. Commissioner Keiper stated that he spoke with Judge Enlow who advised that the Board of Commissioners must submit the petition and the issue will be assigned.

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INVITATIONS/MEETING NOTICES

June 25, 2009

1. Invitation from Family & Community Services for the annual Volunteer Recognition celebration on Thursday, September 24, 2009, 10:30 AM-1:00 PM Ravenna Elks/Proclamation requested and referred to Executive Assistant

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INCOMING CORRESPONDENCE

DISCUSSION

June 25, 2009

1. June 17, 2009 correspondence from Timothy Runge and Christy Woodall-Runge, Northcoast Medical Training Academy, regarding Medical Assistant Program (MA) and Practical Nursing Program (PN)/Add to the Prosecutor's Pending list for a discussion.
2. June 18, 2009 correspondence from Mayor Arthur Scott, City of Streetsboro regarding David Gross and CREED proposal (Petition to Create a Conservancy District)/Information only.
3. June 17, 2009 correspondence from Hugh Quill, Ohio Department of Administrative Services, regarding Portage County Job and Family Services/Copy forwarded to the Human Resources Department Director
4. June 23, 2009 e-mail from Kellie Kepple, Office of Homeland Security and Emergency Management Agency, regarding the LEPC Board appointments/Board of Commissioners agreed that Commissioner Smeiles will be the lead Commissioner and Commissioners Frederick and Keiper will serve as alternate members
5. June 23, 2009 e-mail from Kellie Kepple, Office of Homeland Security and Emergency Management Agency, regarding the EMA Board appointments/Board of Commissioners agreed that Commissioner Smeiles will be the lead Commissioner and Commissioners Frederick and Keiper will serve as alternate members

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PLEASE ADD TO THE AGENDA

June 25, 2009

1. June 24, 2009 correspondence from the County Engineer requesting authorization to extend the MS Consultants, Inc contract for the Portage County storm water utility from June 30, 2009 to June 30, 2010/09-0589

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JOURNAL ENTRIES

June 25, 2009

1. Board of Commissioners' authorization requested to pay the Portage County Regional Airport Authority Invoice No. 2009-043 dated June 19, 2009 for \$378.80 for reimbursement of the 10 cents per gallon in fuel costs for the Metro Life Flight helicopter, as approved by the Board of Commissioners in a Journal Entry adopted July 8, 2008, for the life of the 60 month lease with Metro Life Flight not to exceed \$6,000 annually.
2. The Board of Commissioners received the Weekly Report of Kennel population for the week ending June 21, 2009 as presented by Dave McIntyre, Dog Warden. The Board of Commissioners acknowledged the receipt of \$1,092.25 in Court Donations.
3. The Commissioners received the June 23, 2009 Amended Certificate of Estimated Resources for the year beginning January 1, 2009 as submitted by the Portage County Budget Commission (cc: Department of Budget & Financial Management).
4. Per Ohio Administrative Code Section 4906-5-06, the Board of Commissioners and Clerk received the Application of American Transmission System Incorporated (ATSI) for a Certificate of Environmental Compatibility and Public Need for the Chamberlin-Shalersville Transmission Line Supply Project (OPSB Case No. 08-0123-EL-BTX) as presented by First Energy. Clerk to contact the cities of Aurora and Streetsboro and forward to the Prosecutor for a review.
5. Per Ohio Administrative Code Rule 3745-27-13(D)(3), the Board of Commissioners received notification from The Mannik & Smith Group, Inc., indicating that Browning-Ferris Industries (BFI) is requesting authorization from the Ohio EPA to conduct excavating, filling and grading operations at the Willowcreek landfill facility (closed) located in Atwater Township, Portage County. Forward to the Solid Waste Management District Director for review and comment.
6. Board of Commissioners' authorization requested to have Charles W. Keiper II sign the OPWC document as presented by Department of Budget and Financial Management.

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REFERRED

June 25, 2009

1. June 19, 2009 memo from Dave McIntyre, Dog Warden, regarding donations from Ravenna Police Department and Mr. and Mrs. Jyurovat. Referred to Internal Auditor for preparation of the resolution.
2. June 19, 2009 correspondence from Claudette Rogers, Family & Community Services, requesting a proclamation for the annual Volunteer Recognition celebration on Thursday, September 24, 2009, 10:30 AM-1:00 PM Ravenna Elks. Referred to Executive Assistant.

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INFORMATION ONLY

June 25, 2009

1. June 18, 2009 correspondence from Dwight Dean, US Department of Commerce, US Census Bureau, regarding the opening of an additional 13 local offices in October 2009. Assistance in referring individual candidates for these positions would be appreciated.

2. The Board of Commissioners received a flyer from Floyd Browne Group, regarding design and engineering solution.
3. June 15, 2009 correspondence from Michael Hiler, Ohio Department of Development, regarding the monitoring report for Grant No. B-M-05-062-1. (No findings/corrective actions were noted).
4. The Board of Commissioners received the Portage County District Library Board of Trustee meeting minutes from May 21, 2009.
5. June 22, 2009 correspondence from Jolene Molitoris, Ohio Department of Transportation, regarding the Major New Project Application and guidelines. Application deadline is Friday, July 31, 2009. Referred to County Engineer and Grants Administrator.

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PROSECUTOR

June 25, 2009

1. June 22, 2009 correspondence from Leigh Prugh to Jerry Youngberg, First Merit Bank, regarding the escrow agreement between S&H Development LLC, First Merit Bank and the Portage County Board of Commissioners/Information only

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Journal Entry

June 25, 2009

Motion by Christopher Smeiles seconded by Maureen T. Frederick to approve the following actions:

1. The Board of Commissioners authorized payment of the Portage County Regional Airport Authority Invoice No. 2009-043 dated June 19, 2009 for \$378.80 for reimbursement of the 10 cents per gallon in fuel costs for the Metro Life Flight helicopter, as approved by the Board of Commissioners in a Journal Entry adopted July 8, 2008, for the life of the 60 month lease with Metro Life Flight not to exceed \$6,000 annually.
2. The Board of Commissioners acknowledged the receipt of the Weekly Report of Kennel Population for the week ending June 21, 2009, as presented by Dave McIntyre, Dog Warden. The Board of Commissioners also acknowledged the receipt of \$1,092.25 in Court Donations.
3. The Board of Commissioners acknowledged the receipt of the June 23, 2009 Amended Certificate of Estimated Resources for the year beginning January 1, 2009, as submitted by the Portage County Budget Commission.
4. In accordance with the Ohio Administrative Code Section 4906-5-06, the Board of Commissioners and their Clerk acknowledged the receipt of the Application of American Transmission System Incorporated (ATSI) for a Certificate of Environmental Compatibility and Public Need for the Chamberlin-Shalersville Transmission Line Supply Project (OPSB Case No. 08-0123-EL-BTX), as presented by First Energy.

5. In accordance with the Ohio Administrative Code Rule 3745-27-13(D)(3), the Board of Commissioners acknowledged the receipt of the notification from The Mannik & Smith Group, Inc. of Maumee, Ohio, advising that Browning-Ferris Industries (BFI) is requesting authorization from the Ohio EPA to conduct excavating, filling and grading operations at the Willowcreek landfill facility (closed) located in Atwater Township, Portage County.
6. The Board of Commissioners authorized Commissioner Keiper to sign the Ohio Public Works Commission Request to Proceed and Award Construction Contract to United Survey, Inc. of Oakwood Village, Ohio for the A/C Pipe Replacement, Phase 1 Construction Project, Portage County Wastewater Improvements (RD 23) OPWC Project No. CG57M/CG58M for a contract amount of \$176,616, as presented by the Department of Budget and Financial Management.
7. The Board of Commissioners signed the Personnel Action form acknowledging the resignation of Elizabeth Stein as a Contract Administrator for the Portage County Department of Job and Family Services, effective June 23, 2009, as presented by the Human Resources Department Director Karen U'Halie and approved by the Department of Job and Family Services Director Anita Herington.
8. After meeting today in an Executive Session with Leann Schaeffer, Michael Coury and Anne Fagerstrom, the Board of Commissioners agreed to terminate The Woodlands at Robinson employee Cynthia Audia, LPN, effective June 25, 2009.

All in favor, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **June 25, 2009**. There being no further business to come before the Board, it was moved by Christopher Smeiles, seconded by Maureen T. Frederick to adjourn the official meeting at **1:45 PM**. All in favor, motion carries.

Charles W. Keiper II, President

Maureen T. Frederick, Vice President

Christopher Smeiles, Board Member

Deborah Mazanec, Clerk

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