

Thursday, July 2, 2009

The Board of County Commissioners met in regular session on **Thursday, July 2, 2009 at 9:20 AM** with the following members present:

Maureen T. Frederick

Christopher Smeiles

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It was moved by Christopher Smeiles, seconded by Maureen T. Frederick to approve the meeting minutes of the June 30, 2009 meeting. Commissioner Keiper absent, motion carries

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Absent: Commissioner Keiper on vacation

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PORTAGE COUNTY PUBLIC HEARING – PROPOSED FY 2010 TAX BUDGET

Convened at 9:40 AM

- I. Welcome and Introductions – Commissioner Frederick
- II. Reading of the Public Notice - Clerk
- III. Public Comment and Questions
Department of Budget & Finance Director Audrey Tillis noted that she has adjusted Fund 1123 to reflect the grant award from Congressman Ryan’s Office, as announced on June 26, 2009
- IV. Adjournment at 9:42 AM

Regular Session

Resolution to adopt Portage County’s Proposed Tax Budget for FY 2010./09-612

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DISTRICT LIBRARY PUBLIC HEARING – PROPOSED FY 2010 TAX BUDGET

Convened: 9:45 AM

- I. Welcome and Introductions – Commissioner Frederick
- II. Reading of the Public Notice - Clerk
- III. Public Comment and Questions
Library Director Cecelia Swanson presented the budgets for consideration.
- IV. Adjournment at 9:45 AM

Regular Session

Resolution to adopt the Portage County District Library and District Library Consortium’s Proposed Tax Budget for FY 2010./09-613

Director Swanson noted that the Governor has proposed up to 30% cuts for libraries. She advised the Board of Commissioners that the Library Board is considering placing a ballot issue on the November 2009 ballot. She noted the August 20, 2009 deadline to get a resolution from the Board of Commissioners to the Board of Elections. The Commissioners advised that the Board would need a two week lead time to get the necessary paperwork in place.

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INTERNAL SERVICES

Present: JoAnn Townend, Charlene Badger

- 1. The City of Ravenna is offering an Electric Governmental Aggregation Program for which the County must opt-in by July 3rd . The program provides 7% off in 2009, 3% off in years 2010 and 2011, and 2% off in January - March 2012 on electric generation fees/Journal Entry
- 2. Streetsboro – Electric Governmental Aggregation Program for which the County must opt-in by July 13th . The program provides 7% off in 2009, 3% off in years 2010 and 2011, and 2% off in January - March 2012 on electric generation fees/Journal Entry

Resolutions:

- 1. Enter into an agreement with Timothy Khol, PH.D. for operation of the dual diagnosis offender’s clinic program in the Adult Probation Office./09-614
- 2. Enter into amendment no. 2 with Medical Mutual of Ohio to accept increased pharmacy rebates./09-HOLD
- 3. Enter into amendment no.2 with Townhall II to provide Title XX substance abuse services for JFS./09-616
- 4. Enter into amendment no. 3 with Community Action Council to provide PRC home repair services for JFS./09-617
- 5. Enter into amendment no. 1 for Community Action Council for provide PRC positive parenting services for JFS./09-618
- 6. Enter into amendment no. 1 with Community Action Council to provide PRC youth trade expansion project services for JFS./09-619
- 7. Enter into amendment no. 1 with Catholic Charities of Portage County for PRC child safety kit services for JFS./09-620
- 8. Enter into amendment no. 1 with Community Legal Aid Services for PRC legal services for JFS./09-621
- 9. Enter into amendment no. 2 with Portage County Health Dept. to provide public health nurse services for JFS./09-622
- 10. Enter into amendment no. 3 with United Way of Portage County to provide PRC information and referral services for JFS./09-623
- 11. Approve specs and set bid date to remove the building structures and grade the lots at 428 and 438 S. Chestnut Street and 441, 443, and 445 South Meridian Street./09-624
- 12. Approve specs and set bid date for nursing home management services./09-625
- 13. Portage Park District Loan extension./09-626

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HUMAN RESOURCES

Present: Karen U'Halie

10:32 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Christopher Smeiles**, seconded by **Maureen T. Frederick** that the Board of Commissioners move into executive session to consider a disciplinary issue. **Also present: Human Resources Department Director Karen U'Halie.** Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea.

11:00 AM Upon conclusion of the above referenced discussion, it was moved by **Christopher Smeiles** seconded by **Maureen T. Frederick** that the Board of Commissioners moves out of executive session. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners took no action.

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11:10 AM Recessed to Solid Waste Management District

11:26 AM Board of Commissioners Reconvened

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NEIGHBORHOOD DEVELOPMENT SERVICES

Present: Dave Vaughan

NSP 2

Mr. Vaughan noted that the Neighborhood Development Services, Inc. was selected by the Ohio Department of Development to administer Neighborhood Stabilization Program (NSP 2) funds in Portage County. The application is due July 17, 2009.

Mr. Vaughan asked that Commissioner Frederick sign the *Ohio Housing Finance Agency Certification of Consistency with Local Consolidated Plan or Comprehensive Housing Improvement Strategy (CHIS)* form for the Neighborhood Stabilization Program (NSP 2) application. Mr. Vaughan noted that the Neighborhood Development Services, Inc. activities will be consistent with the CHIS/Journal Entry

Housing Preservation Grant Application (2900)

Mr. Vaughan asked that the Board of Commissioners sign the letter of support for the Housing Preservation Grant Application/Journal Entry

Cascade Group

Mr. Vaughan advised the Board of Commissioners that the Cascade Group, Inc. loan is delinquent and Neighborhood Development Services, Inc. has filed for foreclosure. Mr. Vaughan will keep the Board of Commissioners updated on the settlement negotiations.

Satisfaction of Mortgages

The Board of Commissioners signed the three Satisfaction of Mortgages, as presented by Neighborhood Development Services, Inc.

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PORTAGE COUNTY LAW LIBRARY RESOURCES BOARD

Present: Dennis Zavinski, Scott Flynn, Tim Thomas, Bill Simon, Tom Buchanan, Jim Eskridge, Deron Boring, Mary Alice Cowan, Audrey Tillis, Dan Banks

In accordance with House Bill 420, the Board of Commissioners hosted the first meeting of the newly formed Portage County Law Library Resources Board, which transitions from the Portage County Law Library Association.

Chairman Zavinski introduced the members of this five member Board; Scott Flynn, Tim Thomas, Bill Simon, and Tom Buchanan, as appointed by the Board of Commissioners, the Common Pleas Court Judges, the Municipal Court Judges and the Prosecutor, as well as the two transition Board members Jim Eskridge and Deron Boring, The Chairman noted that he is working on the transfer of assets and funds.

The Chairman asked for a volunteer to serve as Vice-Chair; Attorney Buchanan volunteered. The Chairman asked for a volunteer to serve as the Secretary; Attorney Thomas volunteered.

In accordance with the Ohio Revised Code 307.511 (F), the Chairman presented the Disclosure Documents for the Board Members who currently serve on the Board of Trustees of the Portage County Law Library Association. The next meeting will be scheduled in the fall with meeting minutes sent to the Board of Commissioners.

Commissioners Frederick and Smeiles thanked the Board Members for serving.

The Portage County Law Library Resources Board adjourned their initial meeting at 1:18 PM.

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RESOLUTION No. 09-0608 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on July 2, 2009 in the total payment amount of **\$196,185.81 for Funds 0001-8101** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Absent; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0609 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor's Office:

07/01/09	73	\$ 20,186.63
07/01/09	74	48,958.99
07/01/09	75	691.68
07/01/09	76	17.54
Total		\$ 69,854.84

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Absent; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0610 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Absent; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0612 - RE: ADOPTION OF PORTAGE COUNTY PROPOSED TAX BUDGET FOR YEAR 2010.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS, the Portage County Proposed Tax Budget for 2010 was prepared based on input from County elected officials and department directors; and

WHEREAS, the Portage County Proposed Tax Budget for 2010 was on display for public viewing at the offices of the Portage County Board of Commissioners and the Portage County Auditor on June 21, 2009 prior to the date of the public hearing; and

WHEREAS, a public hearing on the Portage County Proposed Tax Budget for 2010, as required by ORC 5705.30, was held on July 2, 2009 after being duly publicized on June 21, 2009 in a newspaper of general circulation; now therefore be it

RESOLVED, that the Portage County Proposed Tax Budget for 2010 be and hereby is adopted, and that a copy of this resolution and two copies of the Portage County Proposed Tax Budget for 2010 be signed by the President or Vice-President of the Board of Commissioners, and forwarded to the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote As Follows:

Charles W. Keiper II, Absent; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0613 - RE: ADOPTION OF PORTAGE COUNTY DISTRICT LIBRARY AND DISTRICT LIBRARY CONSORTIUM'S PROPOSED TAX BUDGET FOR 2010

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Absent; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0615 - RE: AUTHORIZE THE JOINT ELECTRONIC APPLICATION WITH THE CITY OF KENT TO THE OHIO OFFICE OF JUSTICE PROGRAMS BUREAU OF JUSTICE ASSISTANCE GRANT (JAG) PROGRAM FOR GRANT YEAR FY 2009.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the Edward Byrne Memorial Justice Assistance Grant Program will allow states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. The Justice Assistance Grant (JAG) Program replaces the Byrne Formula and Local Law Enforcement Block Grant (LLEBG) programs with a single funding mechanism that will simplify the administration process for grantees; and

WHEREAS, the procedure for allocating JAG funds is a formula based on population and crime statistics in combination with a minimum allocation to ensure that each state and territory receives an appropriate share; and

WHEREAS, jurisdictions certified as disparate must submit a joint application for the aggregate of funds allocated to them, specifying the amount of funds to be distributed to each unit of local government and the purpose for which the funds are to be used; and

WHEREAS, the City of Kent and Portage County Board of Commissioners have agreed to submit a joint electronic application for JAG funds, now therefore be it

RESOLVED, that the Board of Portage County Commissioners hereby authorizes the submission of the a joint electronic application with the City of Kent to the Ohio Office of Justice Program for Grant Year 2009 for \$11,173.00; and be it further

RESOLVED, that Portage County accepts the Standard Assurances as detailed in OMB Approval Number 1121-0140; and be it further

RESOLVED, that the Board of Commissioners authorizes the President of the Board or his designee to sign the Certification of EEO Compliance by Subgrantee for this grant, if applicable and authorizes the online grant application process pending the review of the Portage County Internal Auditor; and be it further

seven and 76/100 dollars (\$87.76) per hour for Individual Counseling, not to exceed four (4) units; Thirty-nine and 63/100 dollars (\$39.63) per hour for Group Counseling, not to exceed thirteen (13) units; One hundred thirty-seven and 73/100 dollars (\$137.73) per hour for Intensive Outpatient, not to exceed seven (7) units, and that the total amount of this Agreement shall not exceed Two thousand twenty-eight and 72/100 dollars (\$2,028.72); and be if further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Absent; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0617 - RE: ENTER INTO AMENDMENT NO. 3 BETWEEN THE BOARD OF COMMISSIONERS, THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND COMMUNITY ACTION COUNCIL OF PORTAGE COUNTY, INC. TO PROVIDE PRC HOME REPAIR SERVICES.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20080333 (the "Original Contract") on July 8, 2008 by Resolution No. 08-0590 to provide PRC Home Repair Services; and

WHEREAS, an Amendment No. 1 was entered into on December 11, 2008 through Resolution No. 08-1137; and

WHEREAS, an Amendment No. 2 was entered into on April 7, 2009 through Resolution No. 09-0267; and

WHEREAS, the parties desire to amend the Original Contract; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into Amendment No. 3 between the Board of Commissioners, the Department of Job & Family Services and Community Action Council of Portage County, Inc. to extend the agreement one (1) additional year from July 1, 2009 to June 30, 2010; and be if further

RESOLVED, that PRC Home Repair Services under this agreement shall be rendered at a rate not to exceed Two thousand five hundred and 00/100 dollars (\$2,500.00) per family plus administrative costs not to exceed fifteen percent (15%) for a maximum unit cost of Two thousand eight hundred seventy-five and 00/100 dollars (\$2,875.00); and be it further

meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Absent; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0619 - RE: ENTER INTO AMENDMENT NO. 1 FOR PRC YOUTH TRADE EXPANSION PROJECT SERVICES ENTITLED “VOYAGE YOUTH EMPLOYMENT” BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND COMMUNITY ACTION COUNCIL OF PORTAGE COUNTY, INC.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

- WHEREAS,** an agreement between the parties was entered into and known as Portage County Contract No. 20080330 (the “Original Contract”) on July 3, 2008 by Resolution No. 08-0593 to provide PRC Youth TRADE Expansion Project Services entitled “Voyage Youth Employment” for eligible Portage County residents; and
- WHEREAS,** the parties desire to amend the Original Contract; now therefore be it; and
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into Amendment No. 1 between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services and Community Action Council of Portage County, Inc. to extend the agreement one (1) additional year from July 1, 2009 to June 30, 2010; and be it further
- RESOLVED,** that PRC Youth TRADE Expansion Project Services under this agreement shall be rendered at a rate of Fourteen and 12/100 dollars (\$14.12) per unit for a maximum of one thousand four hundred seventeen (1,417) units, limited to actual costs not to exceed Two thousand five hundred and 00/100 dollars (\$2,500.00) per youth; and be it further
- RESOLVED,** that the annual service under this agreement shall not exceed Twenty thousand and 00/100 dollars (\$20,000.00); and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Absent;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0620

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RE: ENTER INTO AMENDMENT NO. 1 FOR PRC CHILD SAFETY KIT SERVICES BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND CATHOLIC CHARITIES OF PORTAGE COUNTY.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

- WHEREAS,** an agreement between the parties was entered into and known as Portage County Contract No. 20080334 (the "Original Contract") on July 10, 2008 by Resolution No. 08-0589 to provide PRC Child Safety Kit Services for eligible Portage County residents; and
- WHEREAS,** the parties desire to amend the Original Contract; now therefore be it; and
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into Amendment No. 1 between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services and Catholic Charities of Portage County to extend the agreement one (1) additional year from July 1, 2009 to June 30, 2010; and be it further
- RESOLVED,** that PRC Child Safety Kit Services under this agreement shall be at the actual cost of the child safety kit not to exceed Three hundred fifty and 00/100 dollars (\$350.00) plus fifteen percent (15%) administrative costs, for a maximum of Four hundred two and 50/100 dollars (\$402.50) per kit; and be it further
- RESOLVED,** that the annual service under this agreement shall not exceed Forty-five thousand and 00/100 dollars (\$45,000.00); and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Absent;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0621

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RE: ENTER INTO AMENDMENT NO. 1 FOR PRC LEGAL SERVICES BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND COMMUNITY LEGAL AID SERVICES, INC.

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, July 10, 2009 \$ 6,100.00

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Absent; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0628 - RE: DECLARE THE NECESSITY TO PURCHASE VEHICLES FOR USE BY THE PORTAGE COUNTY SHERIFF.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the Geauga County Sheriff has three used vehicles for sale that will meet the needs of the Portage County Sheriff; and

WHEREAS, the Portage County Sheriff recommends the purchase of the following vehicles at a cost of \$9,600.00:

- 2002 Ford Crown Victoria for \$2,800.00
- 2004 Chevy Impala for \$3,400.00
- 2005 Chevy Impala for \$3,400.00; now therefore be it

RESOLVED, that pursuant to ORC 307.41, the Portage County Board of Commissioners declares it necessary to purchase three (3) replacement vehicles from the Geauga County Sheriff for use by the Portage County Sheriff at a total cost of Nine Thousand Six Hundred Dollars and 00/100 cents (\$9,600.00); and be it further

RESOLVED, that this purchase will be funded through the General Contingency supported by the proceeds of the June 27, 2009 Portage County Auction; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Absent;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0629 - RE: AMEND RESOLUTION 09-0603 ADOPTED JUNE 30, 2009 TO AGREE TO ENTER INTO AN AGREEMENT WITH PORTAGE COUNTY REGIONAL PLANNING COMMISSION FOR SERVICES PERTAINING TO THE ADMINISTRATION OF THE NEIGHBORHOOD STABILIZATION PROGRAM GRANT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the Board of Commissioners adopted Resolution 09-0603 on June 30, 2009 to enter into an agreement with the Portage County Regional Planning Commission for services pertaining to the administration of the Neighborhood Stabilization Program; and

WHEREAS, the Board of Commissioners desires to clarify the term of the contract; now therefore be it

RESOLVED, that the Board of Commissioners agrees to amend Resolution 09-0603 to clarify the term of the contract; and be further

RESOLVED, that this resolution supersedes and replaces Resolution 09-0603 and shall read in its entirety as follows:

* * *
WHEREAS, the parties desire to unite in their efforts for the better utilization, administration and implementation of programs, grants and other such available funds; and

WHEREAS, the Portage County and Regional Planning Commission desire to enter into this separate agreement to set out their respective covenants and understandings relating to the administration of the 2009 Neighborhood Stabilization Grant Program; now therefore be it

RESOLVED, that the Portage County Board of Commissioners agrees to enter into an agreement with the Portage County Regional Planning Commission for services pertaining to the administration of the Neighborhood Stabilization Program; and be it further

RESOLVED, that this contract between the Portage County Board of Commissioners and the Regional Planning Commission will be in effect from the date of its signature ***retroactive to June 15, 2009 through May 31, 2013*** or the successful completion of the NSP Grant programming; now therefore be it;

RESOLVED, that the compensation for these services will not exceed \$60,000.00 for the life of the grant, nor will the compensation for any one calendar year exceed \$35,000.00; and be it further

2. June 29, 2009 correspondence from Robert Cherry, Ravenna Township Trustees, regarding Beck Energy Non Drilling Lease/Bring back for Board of Commissioners consideration on July 14th.
3. Commissioner Smeiles noted that Jim Snider, 2355 Brady Lake Road contacted him to discuss a problem with storm water at his home due to a broken clay tile. The Board of Commissioners agreed to send the information to the County Engineer and ask that his staff follow up.

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JOURNAL ENTRIES

July 2, 2009

1. The Board of Commissioners received the Weekly Report of Kennel population for the week ending June 28, 2009 as presented by Dave McIntyre, Dog Warden. The Board of Commissioners acknowledged the receipt of \$355 in Court Donations and \$1,932.00 in License Sales.
2. Board of Commissioners' authorization requested to allow use of the 3rd Floor Veteran Services Office on Monday, July 27, 2009 from 4:30-7:00 PM for a Commission Meeting as requested by Robert Park, Veteran Services.
3. Board of Commissioners' authorization requested on the June 26, 2009 payment request to Hirst Construction for the 2008 Portage County CHIP Private Rehab for 9928 State Route 224, Deerfield, OH 44411 for \$17,280.00 as requested by Neighborhood Development Services.

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REFERRED

July 2, 2009

1. June 24, 2009 correspondence from Chris Korleski, Ohio EPA, regarding approval for coverage under Ohio EPA NPDES General Permit No. OHQ000002, Storm Water Association with Small Ms4 NOI/Forwarded to the County Engineer.
2. June 26, 2009 memo from Lisa Patt McDaniel, Ohio Department of Development, regarding FY 2009 Microenterprise Business Development Program Notice of Funding Availability and Training. Referred to Grants Coordinator, Department of Budget and Financial Management, and Internal Auditor.
3. Undated correspondence (received June 29, 2009) from Michael Hiler, Ohio Department of Development, including a copy of the signed grant agreement as well as the Notice of Available Funds for Grant No. B-Z-08-062-1. Referred to Grants Administrator, Department of Budget and Financial Management, and Internal Auditor.
4. The Board of Commissioners received the June 26, 2009 Industrial Minerals Permit Application No. A-1293-5 for Lakeside Sand & Gravel Company, 3498 Frost Rd., Mantua, OH 44255, proposing to expand an existing operation and the proposed activity is in or adjacent to a waterway as presented by the Ohio Department of Natural Resources. Referred County Engineer and Water Resources Department.
5. June 24, 2009 correspondence from Hugh Quill, Ohio Department of Administrative Services, regarding Portage County Job and Family Services. Referred to the Human Resources Department Director.

6. June 30, 2009 memo from Major Kelly, Sheriff's Department, to Sheriff Doak, regarding vehicles. Referred to Internal Services and Department of Budget and Financial Management.

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PLEASE ADD TO THE AGENDA

July 2, 2009

1. Authorize the Joint electronic application with the City of Kent to the Ohio Office of Justice Programs Bureau of Justice Assistance Grant (JAG) program for Grant Year FY 2009./09-0615
2. Board of Commissioners' authorization requested to accept the recommendation of Portage County Water Resources Department Director Harold Huff and authorized the removal of bulk water late penalty charges for Invoice No. I00198 (due April 3, 2009) for the City of Streetsboro, 9184 State Route 43, Streetsboro, Ohio 44241, Late Charge Removed in the amount of \$4,814.00/Journal Entry
3. July 1, 2009 e-mail from Mickey Marozzi, County Engineer to Leigh Prugh, Prosecutor's Office, regarding storm water district/Clerk to schedule a meeting with the County Engineer, County Auditor, and Attorneys Denise Smith and Leigh Prugh to discuss this issue.
4. July 1, 2009 email from Dog Warden Dave McIntyre requesting Board of Commissioners' authorization to use an employee from the ARRA (Recovery Act Funding) at the Dog Warden's Office/Journal Entry
5. Resolution presented by Dan Banks to amend Resolution 09-0603 to change the contract term to begin on June 15, 2009/09-0616

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INFORMATION ONLY

July 2, 2009

1. June 19, 2009 correspondence from Richard Cordray, Ohio Attorney General, regarding the new law – Title VII – Protecting Tenants at Foreclosure Act.
2. June 25, 2009 correspondence from Frank Hairston, PARTA, congratulating the Commissioners on receiving the Portage Facility Award.
3. June 25, 2009 correspondence from Adam Harris, Portage County Combined General Health District, to Dirk and Erika Thullen, regarding foul odor emanating from trash cans.
4. The Board of Commissioners received a training catalog for Fiscal Year 2010 for Grants and Assistance as presented by Management Concepts. (Share File)

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PROSECUTOR

July 2, 2009

1. June 30, 2009 e-mail from Leigh Prugh regarding Whispering Meadows/the Board of Commissioners agreed to schedule a meeting with the Prosecutor, County Engineer and Developer.

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Journal Entry
July 2, 2009

Motion by Christopher Smeiles, seconded by Maureen T. Frederick to approve the following actions:

1. The Board of Commissioners acknowledged the receipt of the Weekly Report of Kennel population for the week ending June 28, 2009, as presented by Dog Warden Dave McIntyre. The Board of Commissioners also acknowledged the receipt of \$355 in Court Donations and \$1,932.00 in License Sales.
2. The Board of Commissioners authorized the use of the 3rd Floor Veteran Services Office on Monday, July 27, 2009 from 4:30-7:00 PM for a Commission Meeting, as requested by Robert Park, Veteran Services.
3. The Board of Commissioners authorized the June 26, 2009 payment request to Hirst Construction of Ravenna for the 2008 Portage County CHIP Private Rehab for 9928 State Route 224 in Deerfield Township for \$17,280.00, as presented by the Neighborhood Development Services.
4. The Board of Commissioners approved the following Personnel Requisitions, as presented by the Portage County Human Resources Department and approved by Department of Job & Family Services Director Anita Herington:

DEPARTMENT	JOB TITLE	GRADE	ACTION
Job & Family Services	CSEA Intake Supervisor (Replacing Jeff Mittiga)	MGT04	Post Internally and Externally

5. The Board of Commissioners accepted the recommendation of Portage County Water Resources Department Director Harold Huff and authorized the removal of bulk water late penalty charges for Invoice No. I00198 (due April 3, 2009) for the City of Streetsboro, 9184 State Route 43, Streetsboro. The Board of Commissioners noted that the city payment was late as the result of a vacancy in their Accounts Payable Clerk position in March 2009.
6. The Board of Commissioners accepted the recommendation of Dog Warden Dave McIntyre and authorized his use of an employee from the ARRA (Recovery Act Funding) at the Dog Warden's Office through the ARRA Program at Family & Community Services. This program would give the Dog Warden an employee free of charge with Family & Community Services paying the wages and Workers Compensation. The Board of Commissioners agreed that Family & Community Services should provide a Certificate of Additional Insurance to the county.
7. The Board of Commissioners agreed to join the cities of Ravenna and Streetsboro's electric governmental aggregation programs noting that the programs provide 7% off in 2009, 3% off in 2010 and 2011 and 2% off January through March 2012 on the electric generation fees.

8. The Board of Commissioners authorized payment of the invoice from Huey O'Shields for the taking down of a tree limb due to storm damage on county owned property on Iroquois Drive in Franklin Township at a cost of \$275.00.
9. After meeting today with Neighborhood Development Services, Inc. Executive Director Dave Vaughan, the Board of Commissioners authorized Commissioner Frederick to sign the *Ohio Housing Finance Agency Certification of Consistency with Local Consolidated Plan or Comprehensive Housing Improvement Strategy (CHIS)* form for the Neighborhood Stabilization Program (NSP 2) application. The Board of Commissioners noted that Executive Director Dave Vaughan advised that the Neighborhood Development Services, Inc. activities will be consistent with the CHIS.
10. After meeting today with Neighborhood Development Services, Inc. Executive Director Dave Vaughan, the Board of Commissioners signed a letter of support for the Neighborhood Development Services, Inc.'s Housing Preservation Grant Application.
11. The Board of Commissioners signed the Satisfaction of Mortgage for Carrie & Dennis Monson, 6650 Cleveland Road, Ravenna for \$5,270.00, as presented by Neighborhood Development Services, Inc.
12. The Board of Commissioners signed the Satisfaction of Mortgage for Mary Rhinehart, 4864 Smith Avenue in Ravenna for \$3,374.00, as presented by Neighborhood Development Services, Inc.
13. The Board of Commissioners signed the Satisfaction of Mortgage for Anthony Olson, 2136 Gates Avenue, Streetsboro for \$1,925.00, as presented by Neighborhood Development Services, Inc.

Charles W. Keiper II, absent, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **July 2, 2009**. There being no further business to come before the Board, it was moved by Christopher Smeiles, seconded by Maureen T. Frederick to adjourn the official meeting at 11:45 AM. Commissioner Keiper absent, motion carries.

ABSENT

Charles W. Keiper II, President

Maureen T. Frederick, Vice President

Christopher Smeiles, Board Member

Deborah Mazanec, Clerk

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