

Tuesday, July 14, 2009

The Board of County Commissioners met in regular session on **Tuesday, July 14, 2009 at 9:15 AM** with the following members present:

Maureen T. Frederick

Christopher Smeiles

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It was moved by Maureen T. Frederick, seconded by Christopher Smeiles to approve the meeting minutes of the July 2, 2009 meeting. Commissioner Keiper absent, motion carries

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The Portage County Board of Commissioners cancelled its Official Meetings scheduled for Tuesday, July 7, 2009 and Thursday, July 9, 2009.

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PUBLIC COMMENT PERIOD

Present: Trustee Frank Ruehr, Nancy Vines, Connie Leidel, C.P. Wilson, Elizabeth Wilson, Burdette DeVos, Carol DeVos, Guy Resh, Eleanor Resh, Carlton Resh, Jane Rodriquez, Renee Peters, Dawn Pechman

A group of Shalersville residents are attending today to oppose the proposed Airport expansion. Nancy Vines noted that a recent survey of residents showed that 80% of residents oppose an expansion. She asked for information regarding the C&S Consultant's project – what companies intend to come to Shalersville? Who, by name, will be coming to Shalersville? She recommended that the Board of Commissioners scrutinize the companies and noted that residents would also like that opportunity for scrutiny. Mrs. Vines asked about the loans that the Airport received from the Board of Commissioners totaling \$419,000, for which payments of \$41,900 are to begin in 2011 in accordance with Resolution 03-0029. Mrs. Vines would like to see the Airport pay interest on this loan as well.

Commissioner Frederick responded that the Airport has asked the Board of Commissioners for a loan extension. She added that she would be inclined to have the Airport begin a repayment of this loan. Given the General Fund situation, the county needs the revenue. She added that the Airport is audited yearly by the State Auditor.

Mrs. Vines does not believe that they are “stealing money” but the Airport goal is expansion not paying back the county. She believes that the funds the Airport has is being used exclusively for expansion. For example, Mrs. Vines noted that the sign in front of the Airport was not necessary, although beautiful. Commissioner Smeiles responded that the sign, which cost \$90,000, was donated to the Airport. She recommended that the Airport not spend county money for something not needed – she does not believe “build it and they will come”; this proposed expansion will only benefit several pilots.

Township Trustee Frank Ruehr stated again that 80% of Shalersville residents do not want this expansion. He recommended that the money be used for a park.

Mr. Wilson noted that there is talk about the acquisition of golf course on Lake Rockwell Road. Commissioner Frederick responded that the current 10 year plan does not have that acquisition as a top priority. Commissioner Smeiles added that the Board of Commissioners has never considered the purchase of that property. The Airport may have been in discussions with the golf course owners but nothing came from those

discussions. The Board of Commissioners has not been in contact with the golf course owners. Commissioner Smeiles added that these questions should be addressed to the Airport Board of Trustees. Ultimately, since the Board of Commissioners appoints the volunteer members of the Airport Board of Trustees, the buck stops here. It is an ongoing challenge to find volunteers to serve in this capacity. The Airport Board members have been trying to find a model to attract business and industry to make the Airport self-sufficient.

9:30 AM commissioner Keiper attending

Commissioner Smeiles added that the Airport has been in a legal battle for years regarding a user fee. The appellate court ruled that the Airport has the legal right to impose a user fee. The Board of Commissioners' message to the Airport is to become self-sufficient. The loans made by the Portage County General Fund were intended to assist in that purpose and to be used as local matches for FAA funding. The Township Trustees and residents must answer the question of do we need a county Airport or not? The current runway length will not allow the Airport to become self-sufficient. The FAA funding will allow the Airport to expand, creating jobs and industrial expansion. The Board of Commissioners must think long-term, keeping volunteers on board to grow that mission. He noted that Board Member Dean Hugebeck is a local resident on that Board. Commissioner Frederick added that she would like to see more Shalersville residents on the Airport board.

Commissioner Smeiles asked who completed the survey? Frank Ruehr responded that the Trustees put out the survey on many topics and the Airport was one of the topics. He asked if the Airport is expanded and economic development does not come and the Airport is not self-supporting, what will happen to that facility?

Commissioner Keiper responded that the Board of Commissioners is aware that the Airport is a significant community asset and worth expansion as an economic tool for the community. The Airport has begun a plan to look at future business, funded by the Board of Commissioners. Mr. Ruehr asked Commissioner Keiper if his opinion is that the expansion should go forward? Commissioner Keiper responded yes.

An unidentified woman asked if the Board of Commissioners is in favor of the proposed expansion even though 80% of Shalersville residents do not want the expansion? Commissioner Smeiles responded that this is a county Airport not just a township Airport. Around the county, the overwhelming notion is yes, a county Airport is wanted. She asked about the KSU Airport – residents there do not want the Airport but want it to come to Shalersville. Commissioner Smeiles replied that the residents around the KSU Airport vacillate between supporting and opposing the Airport. They do not want the Airport but do not want KSU to sell the land, which may end up as another shopping center. Commissioner Keiper stated that the 80% of residents opposing the expansion does not matter to him – the Airport has been at that site for 50 years. Commissioner Smeiles noted that the Airport is “going broke” and must be expanded to become self-sufficient. He believes that the Airport made a mistake when they won the court battle to impose user fees and then the Board of Trustees reduced the fees.

Mrs. Vines stated that there are 10 Airports within a 25 mile radius of the Portage County Airport with all of the facilities of the larger Airports. Portage County cannot compete with those Airports that offer larger facilities – those Airports have what industries need. If the Portage County Airport worked on its current facilities and forgot about the expansion, the Airport could survive and be self-sufficient. No industry has come yet to fill the industrial parks in Shalersville, what makes the Board of Commissioners think that they will come with an expansion? Industry is walking away from Portage County not coming here. Mrs. Vines stated that the Board of Commissioners should be concerned with the current economic situation not the situation in 10 years.

Commissioner Keiper responded that everyone has been pleased with the growth in Aurora and Streetsboro. That growth did not happen without great effort by the Board of Commissioners. For example, the Commissioners closed a deal with the City of Cleveland for water, which will be needed in 20 years. The growth that has happened in Streetsboro comes from sewer and water expansions, road improvements etc. Mrs. Vines did not agree.

Commissioner Smeiles stated that C&S Consulting is a specialized engineering firm hired to study the notion of whether or not the Airport should/could expand. The report will include public meetings to explain the findings. They will report to the Board of Trustees as to what it would take to make the Airport viable. The Board of Commissioners provided the funds to pay the consultant, who was hired by the Airport.

Commissioner Frederick noted that Mrs. Vines attended the last meeting with the Board of Commissioners and the Airport and the consultant made a good presentation. She agreed that the Board of Commissioners would like an update from the Airport as to the progress of the consultant.

Commissioner Smeiles stated that the Board of Commissioners will contact the Airport for an update to determine if the consultant is ready to make a public presentation. He also noted that the medivac helicopter that is onsite at the Airport also required a fuel subsidy from the General Fund.

The unidentified woman asked if the Board of Commissioners' goal is to bring in jobs and industry, what happened to area around the turnpike exit? She does not believe that industry will come if the Airport expands. Commissioner Smeiles responded that he is also surprised that a restaurant has not developed there. Commissioner Keiper noted that the Township has created the industrial areas to attract industry, which he hopes will happen within the next 10 years. The Board of Commissioners agreed to invite the trustees and Mrs. Vines to any presentation by the consultant.

Mrs. Vines again asked the Board of Commissioners to require some sort of payment, with interest, from the Airport. Commissioner Keiper responded that his philosophy is to loan money, not grant money, as the Board has for the Portage Parks, Portage County Airport, Portage County Regional Planning Commission, etc. He would rather have an IOU than never getting a repayment. Commissioner Smeiles added that the proposed land bank will include a clause that has the land reverting back to Portage County, should the expansion not occur.

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Resident Dawn Pechman is attending today to request a Board of Commissioners' letter of support for the Crestwood Community Computer Lab Project to the GAPP. Crestwood Schools has done some work on this project; she has asked for GAPP stimulus funding for this project. This could be a positive thing for the community, which the school District could sustain.

Commissioner Smeiles asked if the School Board has passed a resolution of support yet? Ms. Pechman responded not yet – she is simply asking for current stimulus funding from the GAPP for this project. Ms. Pechman added that she is making a presentation in the near future to the Crestwood School Board. She has some Portage County entities on board already.

Commissioner Smeiles stated that he would be happy to support a request that would assist Portage County residents and asked that Ms. Pechman prepare a draft letter of support. Ms. Pechman stated that the proposal that she has in mind will give residents much needed computer skills, funded by GAPP and incorporated into the GAPP plan, without costing the Board of Commissioners a penny; it will help county residents by tapping

into the information highway. Commissioner Smeiles responded that GAPP has agreements in place with entities for computer training.

The Board of Commissioners agreed to consider a letter of support, once prepared.

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OHIO LIGHTHOUSE FOR THE BLIND & VISION IMPAIRED

Present: Don Eyerman, Sr, Rick Mladek, Shalersville Township Trustee Frank Ruehr, Dan Banks, Todd Peetz

Mr. Eyerman and Mr. Mladek attending today to discuss the possible grant application for EDA funding to bring 1000 – 1200 jobs to Portage County.

Mr. Mladek noted that they have received 501C3 status and are working with Dell for up to 500 customer service positions with two daily shifts. He is working on site plans in Ravenna. One issue may be that the company must be operational for six months to qualify for stimulus funding. Lighthouse needs to be able to bring in state certified instructors for training and to pay rent and utilities. Mr. Mladek asked if the Board of Commissioners is be able to assist Lighthouse to get going without falling by the wayside, getting the operation going to allow accreditation with funding following suit. Commissioner Keiper responded that, without having a proposal in writing from Dell or the National Society, it appears that Lighthouse cannot move forward. He thought maybe an incubator company in the Family & Community Services facility in Ravenna might be a possibility. Commissioner Smeiles noted that the Board of Commissioners supports this project for the creation of jobs in Portage County. He added that NEFCO receives some grant funds but there must be local support for a project. He asked if the Board of Commissioners is willing to make this a priority project on the Portage County list for the Chicago Economic Development Administration through NEFCO?

Commissioner Smeiles agreed to contact NEFCO to determine the process to get on the Chicago EDA list through NEFCO; the Board of Commissioners must determine which Portage County project would be removed from the list: the Shalersville Industrial Park, the Mantua Village Mats Road Bridge, or the Kent City Brownfield Cleanup. None of these projects were ranked for funding. Commissioner Keiper noted that there is a readiness factor that also must be considered.

Commissioner Smeiles will contact NEFCO to determine details. He asked that Lighthouse bring back specifics that can be put in writing by the Board of Commissioners in resolution form. Dan Banks to get information to Lighthouse regarding the Kent Regional Business Alliance

Mr. Mladek noted that there is a Board of Directors with 11 members. He would like to get new members since the board is not productive at this point. The Board of Directors needs people who believe in what Lighthouse is doing and who are able to network. Commissioner Smeiles recommended that Lighthouse contact Kent State, Cleveland State and Maplewood who all have the connections and horsepower to follow through. Perhaps a partnership with any or all of those entities would be beneficial. The Board of Commissioners agreed that the County does not have funding to assist in the start-up.

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REGIONAL PLANNING COMMISSION

Present: Todd Peetz

Mr. Peetz presented a recap of the July 8th Regional Planning Commission meeting.

- 1) Ron DeBarr of NEOTEC addressed the Regional Planning Commission. Brimfield Township is interested in a FTZ.
- 2) The Regional Planning Commission budget was presented for the required public hearing. Two of the four Portage County cities may be coming on board, increasing the proposed revenue. The Regional Planning Commission is pursuing six or seven grants, hoping to get as many grants approved as possible. The General Fund gave the Regional Planning Commission \$60,000 in 2009, which was reduced for 2010 by 10% in the proposed budget. He noted that the transfer fees have been reduced by one-third. There is a 3% staff pay increase proposed, should the cities agree to participate. Staff will have an increased workload due to the loss of Eileen Stiffler, which will reduce payroll costs by 8%. A 5% increase was included for health care, Eileen Stiffler will return as a consultant four hours per week, as needed; added to the budget was a roof payment and debt service payment. One bathroom in the Park District area will be renovated as well as two other restroom repairs. If the grants are not approved, the bathrooms will not be updated, the roof payment will not be paid and the debt service payment may not happen.
- 3) Work Plan
 - a. The Director advised that three of the four Portage County ADA applications were approved.
 - b. The Shalersville Land Use Plan is wrapping up
 - c. Subdivision regulations were discussed. Director Peetz agreed to meet with Commissioner Keiper, who serves on the Regional Planning Commission Executive Board, to discuss how to move forward. Mr. Peetz noted that the update is about 1/2 to 2/3 completed. Commissioner Smeiles asked the Director to bring the draft as completed already so that the Board of Commissioners can ask Mickey Marozzi and James Bierlair to review to see how much work is still needed from their departments. How much will it cost to complete the document? Mr. Peetz to provide that information and the draft. Commissioner Frederick wondered if the Regional Planning Commission duties can be hired out? Commissioner Smeiles noted that the ORC requires a planning commission; either partner with the townships, cities and villages or the Board of Commissioners pays for it all. Regional Planning Commission will be administering the NSP grant
 - d. County Engineer Mickey Marozzi has been invited to speak at the August Regional Planning Commission meeting for an update on the Storm Water Program
 - e. Portage County Department of Economic Development Director Bill Ulik will attend the September Regional Planning Commission meeting for an economic development update
- 4) Director Peetz recommended hosting a meeting to discuss how to get Portage County on track with attracting jobs, business, and industry

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EXECUTIVE ASSISTANT
Present: Charlene Badger

The Executive Assistant noted that the Board of Commissioners had signed a letter in support for this application; the grant instructions require a Board resolution.

Resolution to authorize the application to the Ohio Department of Development office of Housing and Community Partnerships, by the authorized lead applicant Family & Community Services Inc. for Portage County, Ohio's Homeless Prevention and Rapid Re-Housing Program Grant under the American Recovery & Reinvestment Act./09-635

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Commissioner Frederick noted that she recently talked to Bob Stehli of Mantua Township regarding the proposed storm water fees and how they will affect Portage County farmers. He is suggesting a change in the law with credits in the CAUV program. Each Commissioner will talk to Mr. Stehli.

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RESOLUTION No. 09-0630 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on July 14, 2009 in the total payment amount of **\$832,331.24 for Funds 0001-8391** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0631 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor's Office:

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0633

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RE: ACCEPTANCE OF DONATIONS TO THE PORTAGE COUNTY DOG WARDEN'S OFFICE.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS,

the Portage County Dog Warden's Office received a cash donation from Mr. and Mrs. **George A. Jyurovat** in the amount of \$250.00 to be used for kennel improvements; now therefore be it

RESOLVED,

that the Board of Portage County Commissioners does hereby accept the donation on behalf of the Portage County Dog Warden's Office; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0634

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RE: ACCEPTANCE OF DONATIONS TO THE PORTAGE COUNTY DOG WARDEN'S OFFICE.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS,

the Portage County Dog Warden's Office received the Ravenna Police Association's donation of two light bars and accessories for use on top of the Dog Warden's new truck made by the Ravenna Police Association; and

WHEREAS,

the Ravenna Police Association donation of the two items of equipment has an estimated value of \$500.00; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby accept the donation on behalf of the Portage County Dog Warden's Office; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0635

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RE:

AUTHORIZE THE APPLICATION TO THE OHIO DEPARTMENT OF DEVELOPMENT OFFICE OF HOUSING & COMMUNITY PARTNERSHIPS, BY THE AUTHORIZED LEAD APPLICANT FAMILY & COMMUNITY SERVICES, INC. FOR PORTAGE COUNTY, OHIO'S HOMELESS PREVENTION & RAPID RE-HOUSING PROGRAM GRANT UNDER THE AMERICAN RECOVERY & REINVESTMENT ACT.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, the Ohio Department of Development Office of Housing & Community Partnerships has been designated by Governor Ted Strickland to administer the Homeless Prevention & Rapid Re-Housing Program (HPRP) funds for Ohio for 2009-2011, and

WHEREAS, the HPRP funds are designed as American Recovery & Reinvestment Act monies to support programs to assist individuals and families in need of homeless prevention & rapid re-housing, and

WHEREAS, Portage County, being a local body of government, may authorize a lead non-profit applicant and support the submission of an application to the Ohio Department of Development by this lead non-profit applicant, and

WHEREAS, Family & Community Services, Inc. desires to submit and administer a program funded under the HPRP funds to assist individuals and families in need of homeless prevention & rapid re-housing in Portage County, now therefore be it

RESOLVED, that the Board of Portage County Commissioners hereby supports the submission of an application to the Ohio Department of Development Office of Housing & Community Partnerships, for funding under the Homeless Prevention & Rapid Re-Housing Program Grant under the American Recovery & Reinvestment Act for the project period of September 1, 2009 to August 31, 2011 **for a total amount of \$544,900**, that requires **no local match** and be it further

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WHEREAS, this Board by Resolution No. 67-17, adopted February 2, 1967, established Streetsboro Sanitary Sewer District No. 4; and

WHEREAS, this Board by Resolution No. 74-78, adopted April 11, 1974, established Portage County Regional Sewer District, hereinafter called the "SEWER DISTRICT"; and

WHEREAS, pursuant to authorization by the Board contained in Resolution 08-0250 adopted March 18, 2008, the Water Resources Department has caused to be prepared and submitted for approval plans, specifications and estimate of cost for Project No. PC (08-080), O & M Facility Emergency Power, hereinafter referred to as the "PROJECT" and copies of said plans, specifications and estimate of cost on file in the office of the Clerk and Water Resources Department and are available for examination therein; and

WHEREAS, the PROJECT is necessary to provide emergency electrical power generation for the Operations & Maintenance facility, SCADA system, laboratory, maintenance bays, proposed maintenance garage, and the sanitary sewer pump station; now therefore be it

RESOLVED, by the Board of Commissioners of Portage County, Ohio:

Section 1. That said plans, specifications and estimate of cost for said PROJECT hereto be and the same are hereby approved.

Section 2. That said plans, specifications and estimate of cost shall be filed in the office of the Clerk of this Board and in the office of the Water Resources Department and kept continuously on file for inspection by all persons interested therein.

Section 3. That sealed bids for the construction of the PROJECT will be accepted by the Portage County Commissioners until 3:00 PM on July 8, 2009, at their office on the seventh floor of the County Administration Building, 449 South Meridian Street, Ravenna, Ohio.

Section 4. That the Notice of receiving bids shall be posted in the Record Courier on June 15, 2009 and June 22, 2009 and the Clerk of this Board is directed to post said Notice on the official bulletin board in the office of the County Commissioners.

Section 5. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0637 - RE: DECLARE MASTERMIND SYSTEMS, INC. MOST QUALIFIED FIRM AS A RESULT OF REVIEW AND ANALYSIS OF QUALIFICATIONS AND ENTER INTO NEGOTIATIONS FOR PROFESSIONAL SERVICES FOR ROADSIDE HAZARD INVENTORY

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following Resolution be adopted:

- WHEREAS,** Resolution 09-0291 authorized the announcement of the request for proposals for professional services for the project known as the Roadside Hazard Inventory, and
- WHEREAS,** the announcement requesting proposals for said project was posted on the Ohio Department of Transportation website and published in the Record Courier on April 6, 2009, and
- WHEREAS,** qualifications were received from six (6) engineering firms for providing professional services for the Roadside Hazard Inventory, and
- WHEREAS,** the qualifications were reviewed and rated according to the consultant selection process of the Ohio Department of Transportation, and
- WHEREAS,** after review and rating, the firm of MasterMind Systems, Inc. was rated highest; now therefore be it
- RESOLVED,** that the Portage County Engineer recommends that the qualifications of MasterMind Systems, Inc. be accepted, and be it further
- RESOLVED,** that the Portage County Commissioners authorize the Portage County Engineer to enter into contract negotiations between the Portage County Commissioners and MasterMind Systems, Inc. to provide professional services for the Roadside Hazard Inventory in accordance with ORC 153.69, Sub. Sec. A., and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0638 - RE: DECLARE MASTERMIND SYSTEMS, INC. MOST QUALIFIED FIRM AS A RESULT OF REVIEW AND ANALYSIS OF QUALIFICATIONS AND ENTER INTO NEGOTIATIONS FOR PROFESSIONAL SERVICES FOR GUARDRAIL LOCATION INVENTORY AND INSPECTION STUDY

RESOLVED, that the specifications as submitted for the **Brady Lake Road Bridge Replacement Project (FRA 115 CH 162A)** be and are hereby approved; and be it further

RESOLVED, that sealed bids for this project will be accepted by the Portage County Director of Internal Services, 7th Floor, Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio 44266 until **3:00 P.M. on Wednesday, August 12, 2009** and publicly opened and read; and be it further

RESOLVED, that Notice of Receiving Bids shall be published in the Record Courier on **July 17, 2009, July 24, 2009 and July 31, 2009** and the Clerk of this Board is directed to post said Notice on the County Commissioners' Official Bulletin Board, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0641 - RE: AMENDMENT TO THE GENERAL FUND 2009 ANNUAL APPROPRIATION RESOLUTION NO. 08-1181 ADOPTED DECEMBER 11, 2008

It was moved by Maureen T. Frederick, second by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2009 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below,

	<u><i>Increase</i></u>	<u><i>Decrease</i></u>
Fund: 0001 General Fund		
010 Commissioners Other		
00107 Commissioner Other OE	0	10,000
MEMO TOTAL	<u><u>\$ -</u></u>	<u><u>\$ 10,000</u></u>
Note: BOC Res #09-0628 7/2/09		
700 Sheriff's Department		
07005 Sheriff-General Admin MS	10,000	0
MEMO TOTAL	<u><u>\$ 10,000</u></u>	<u><u>\$ -</u></u>
Note: BOC Res #09-0628 7/2/09		
TOTAL MEMO BALANCE ALL AMENDMENTS	<u><u>\$ 10,000</u></u>	<u><u>\$ 10,000</u></u>

and be it further,

RESOLVED, that the notes stated in the resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation.

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further,

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0642

RE: AMENDMENT TO THE NON GENERAL FUND 2009 ANNUAL APPROPRIATION RESOLUTION NO. 08-1182 ADOPTED DECEMBER 11, 2008

It was moved by Maureen T. Frederick, second by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2009 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below,

		<u>Increase</u>	<u>Decrease</u>
Fund: 1004	DRETAC - Treasurer		
	200 Treasurer		
10044	DRETAC Treasurer CS	40,000	0
1004M	DRETAC Treasurer Over Time	4,000	0
	MEMO TOTAL	<u>\$ 44,000</u>	<u>\$ -</u>

Note: Projected need

Fund: 1009	Comp Legal Research Probate Ct		
	560 Probate Court		
10094	Comp Lgl Research Probat Ct CS	600	0
	MEMO TOTAL	<u>\$ 600</u>	<u>\$ -</u>

Note: UNDERESTIMATED PREVIOUS

Fund: 1011	Comp Legal Research Juvenil Ct		
	570 Juvenile Court		
10114	Comp Lgl Research Juvenil CS	4,500	0
	MEMO TOTAL	<u>\$ 4,500</u>	<u>\$ -</u>

Note: REPAIR AND UPDATE OF SOUND

Fund: 4008	Wireless 911 Upgrades		
	700 Sheriff's Department		
40084	Wireless 911 Upgrades CS	10,000	0
40085	Wireless 911 Upgrades MS	5,000	0
	MEMO TOTAL	<u>\$ 15,000</u>	<u>\$ -</u>

Note: Increase approp. for equipment and services

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	<i>Increase</i>	<i>Decrease</i>
Fund: 4208 Center Street Bridge Replaceme		
800 Engineer's Department		
42086 Center St Bridge Replacemt CO	1	0
MEMO TOTAL	<u>\$ 1</u>	<u>\$ -</u>

Note: INITIATE PROCESS TO CLOSE

TOTAL MEMO BALANCE FOR ALL FUNDS	<u>\$ 64,101</u>	<u>\$ -</u>
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and be it further,

RESOLVED, that the notes stated in the resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation.

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further,

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0643 - RE: CREATE FUND 5314, PCS A/C PIPE REPLACEMENT

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

- WHEREAS,** it has become necessary to create a new fund in order to properly control the processing of financial related transactions related to the A/C Pipe Replacement, Phase 1 Construction Project, and
- WHEREAS,** the County Auditor has assigned fund number 5314 to the A/C Pipe Replacement, Phase 1 Construction Project; now therefore be it
- RESOLVED,** that Fund 5314, PCS A/C Pipe Replacement be created, and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the County Auditor, the Department of Budget and Financial Management and the Water Resources Department, and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0644 - RE: CLOSING OF FUND 1900, HIKE AND BIKE TRAIL KENT STATE

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

- WHEREAS,** fiscal activity has ceased in Fund 1900, Hike and Bike Trail Kent State, all payments have been made and the Treasurer’s Cash Balance is \$0.00; now therefore be it
- RESOLVED,** that Fund 1900, Hike and Bike Trail Kent State is hereby closed; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the County Auditor, the Department of Budget and Financial Management and the County Engineer, and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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**RESOLUTION No. 09-0645 - RE: CONSENT TO AN EMPLOYMENT AGREEMENT
BETWEEN ROBIN BOSTICK nka ROBIN PELLE AND
THE PORTAGE COUNTY PUBLIC DEFENDER'S OFFICE
(PORTAGE COUNTY COMMON PLEAS CASE NO. 2007
CV 00803).**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

- WHEREAS,** as a result of Portage County Common Pleas Case No. 2007 CV 00803, a Release and Settlement Agreement was entered into between Robin Bostick nka Robin Pelles, Dennis Day Lager and the Portage County Public Defender's Office; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners consents to an Employment Agreement between Robin Bostick nka Robin Pelles and the Portage County Public Defender's Office; and be it further
- RESOLVED,** that the Portage County Board of Commissioners agreed to sign the Employment Agreement; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were an meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Christopher Smeiles, Yea; Charles W. Keiper, Absent;

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**RESOLUTION No. 09-0646 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR
PAYMENT.**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

- WHEREAS,** Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0648

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**RE: PORTAGE COUNTY MEMBERS SERVING ON THE
GEAUGA-ASHTABULA-PORTAGE PARTNERSHIP
WORKFORCE INVESTMENT BOARD (GAPP WIB)
EXECUTIVE COMMITTEE**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following Resolution be adopted:

WHEREAS,

the Board of Commissioners of Geauga, Ashtabula and Portage Counties have established the Area 19 Workforce Investment Board, in conjunction with the Federal Workforce Act of 1998, called the GEAUGA-ASHTABULA-PORTAGE PARTNERSHIP WORKFORCE INVESTMENT BOARD (GAPP WIB); and

WHEREAS,

GAPP WIB consists of 35 members, with the GAPP WIB Executive Committee comprised of three appointments from each County’s GAPP WIB appointments; now therefore be it

RESOLVED,

the Portage County Board of Commissioners appoints the following GAPP WIB Executive Committee member effective July 16, 2009 through June 30, 2012:

Name	Agency/Business	Category
Business Member	Nicolas Racin	American Solutions for Business 5994 Lakewood Rd. Ravenna, OH 44266

;and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTIONS

July 14, 2009

1. Approval of Meeting Minutes from the July 2, 2009 regular Board Meeting as presented.
2. Approve the Bills as presented by the County Auditor and reviewed by the Internal Auditor./09-630
3. Approve the Journal Vouchers as presented by the County Auditor./09-631
4. Approve the Then & Now as presented by the Portage County Auditor./09-646
5. Enter into Amendment No. 2 with Medical Mutual of Ohio to accept increased pharmacy rebates. Held from the Internal Services Director's July 2, 2009 meeting for information from the Human Resources Department./09-632
6. Accept donations to the Portage County Dog Warden's Office from Mr. and Mrs. George Jyurovat./09-633
7. Accept donation to the Portage County Dog Warden's Office from the Ravenna Police Association./09-634
8. Authorize the application to the Ohio Department of Development office of Housing and Community Partnerships, by the authorized lead applicant Family & Community Services Inc. for Portage County, Ohio's Homeless Prevention and Rapid Re-Housing Program Grant under the American Recovery & Reinvestment Act./09-635
9. Amend Resolution No. 09-0515 adopted June 9, 2009 to add a RESOLVE detailing the Record Courier advertisement dates for the plans, specifications and estimate of cost, and setting the date and time for acceptance of bids for the construction of Project No. PC (08-080), O&M Facility Emergency Power in the Portage County Regional Sewer District and the Streetsboro Sanitary District No. 4, Shalersville Township (Water Resources Department)./09-636
10. Declare Mastermind Systems, Inc. most qualified firm as a result of review and analysis of qualifications and enter into negotiations for professional services for Roadside Hazard Inventory (County Engineer)./09-637
11. Declare Mastermind Systems, Inc. most qualified firm as a result of review and analysis of qualifications and enter into negotiations for professional services for Guardrail Location Inventory and Inspection Study (County Engineer)./09-638
12. Request the State Director of Transportation reduce the speed limit on Rock Spring Road, C.H. 52 beginning at Esworthy Road, State Park Entrance and ending at State Route 5, in Charlestown Township (County Engineer)./09-639
13. Approve Specifications and set date for accepting bids for the project entitled Brady Lake Road Bridge Replacement (FRA 115 CH162A) over CXS Railroad and Breakneck Creek in Franklin Township, Portage County, Ohio (County Engineer)./09-640

The Department of Budget & Financial Management presents the following for Board consideration:

Committee registration form requested by 5:00 PM on Wednesday, July 15, 2009./Forward to Economic Development Director and Regional Planning Commission Director to determine their interest.

3. July 1, 2009 correspondence from Mayor Donna Hawkins, Village of Mantua to Bob Wrentmore, Portage County Building Department, requesting a waiver of permitting fees for the Mantua Village Glacial Esker Trail Observation Decks for total fees of \$186.43. Chief Building Official Wrentmore is in agreement with waiving the fees if allowable for this public project./Board of Commissioners agreed that they must discuss whether or not to waive these fees. Clerk to schedule meeting with Building Department Director Wrentmore.
4. The Board of Commissioners received the Ohio Department of Health Bureau of Radiation Protection X-Ray Registration/Forward to JoAnn Townend for completion.
5. July 6, 2009 correspondence from the Sheriff's Department, including a receipt for food purchases on June 26, 2009 for lunch for inmates helping to get ready for the auction (In accordance with Journal Entry No. 16 on June 30, 2009). Total cost \$53.41./Journal Entry.
6. July 8, 2009 e-mail from Eileen Hogan, regarding Akron Water./Information only.
7. July 8, 2009 e-mail from Anita Herington, Job and Family Services, regarding WIB vacancies. The Board of Commissioners appointed Nick Racin with Resolution No. 09-0648. The Board of Commissioners also approved in concept the "swapping" of the Portage ABLE position with either Geauga or Ashtabula Counties, as recommended by JFS Director Anita Herington, who will investigate that option.
8. July 6, 2009 correspondence from Martin Kubic, Auditor of State Mary Taylor's office, regarding revised Schedule of Findings./Journal Entry.
9. Discussion: Fixed Assets and HVAC proposals - The Board of Commissioners agreed to hold the HVAC proposals for Tim Miller's comments.

Commissioner Frederick noted that at the April meeting to discuss fixed assets with the County Auditor and staff, the Board of Commissioners agreed that Carol Kurtz would work with the Auditor to revise the fixed asset policy, which could be completed quickly. Commissioner Smeiles responded that at the April meeting the County Auditor's staff told the Board of Commissioners that they need help. For example, staff did not know how to depreciate the cooling towers and did not plan to consider Water Resources Department fixed assets. Commissioner Frederick responded that the fixed asset proposals were very expensive – as high as \$60,000 plus add-ons – and she cannot see spending money at this time for that purpose. She added that she met with the County Auditor, State Auditor's staff and Carol Kurtz and listened to a proposal that she recommended be brought to Commissioners Keiper and Smeiles. Commissioner Keiper noted that the State Auditor has advised the Board of Commissioners that fixed assets must move forward – he would like to hear the Auditor's proposal in an open meeting on record. Commissioner Smeiles agreed that he would be happy to hear the proposal and that he is frustrated that the fixed asset program is still not completed.

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JOURNAL ENTRIES

July 14, 2009

1. Board of Commissioners' authorization requested to pay the June 30, 2009 Invoice for Portage County's dues payment for AMATS membership for the period July 1, 2009 through June 30, 2010 (FY2010), as presented by AMATS \$12,903.00.

2. The Board of Commissioners received the June 30, 2009 correspondence from the Portage County Sheriff's Department including the Monthly Record of Proceedings and Transactions for June 2009, in accordance with Ohio Revised Code Section 325.07.
3. The Board of Commissioners received the Weekly Report of Kennel population for the week ending July 5, 2009 as presented by Dave McIntyre, Dog Warden. The Board of Commissioners acknowledged the receipt of \$850.00 in Court Donations and \$1,752.00 in License Sales.
4. Board of Commissioners' authorization requested to allow us of the Portage County Administration Building "C" Parking Lot on August 7, 2009 from 11:30 AM-6:00 PM for the Schwans Ice Cream Fundraiser event approved by the Board of Commissioners on June 16, 2009 as presented by the Department of Job and Family Services.
5. July 2, 2009 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2009 as presented by the Portage County Auditor's Office.
6. The Board of Commissioners received the Portfolio Report for June 2009 as presented by the Portage County Treasurer's Office.
7. June 22, 2009 Notice from the Ohio Division of Liquor Control of a request for transfer of liquor license from Linda Rickard dba Sher Lins Little Store to Jimmy DS Lil Store LLC dba Jimmy's DS Lil Store, 3174 SR 82, Mantua Township, Mantua, Ohio. Does the Board of Commissioners wish to request a hearing? The Mantua Township Trustees were notified and have no objections; they are not requesting a hearing. Board of Commissioners' authorization also requested to have the Clerk sign and return the Notice.
8. Board of Commissioners' authorization requested to pay the following Invoices as requested by Linda Fankhauser, Clerk of Courts/HOLD for Attorney Denise Smith comments as to payment.

Invoice Date	Legal Aid / News Date	Case Number	Amount
6-30-09	7-28-98	1998 CV 00624	\$22.35
6-29-09	4-29-93	1993 CV 00354	15.35
6-29-09	12-30-02	2002 CV 01428	22.35
6-29-09	1-25-08	2008 CV 00196	33.24
6-29-09	4-19-92	1992 CV 00349	18.85
6-29-09	12-14-93	1993 CV 00942	22.35
6-29-09	7-26-07	2007 CV 01002	\$33.24

9. The Board of Commissioners received copies of the renewal certificates with the Board of Building Standards, Department of Commerce, State of Ohio as presented by Chief Building Official Bob Wrentmore.
10. July 1, 2009 correspondence from Robert Park, Veterans Service Commission, regarding Indigent burial for Howard Unrue Sr. No Board action required except to acknowledge receipt of this information. This expense will be paid by Veterans Service per Bob Park.

11. Board of Commissioners' authorization requested to pay Invoice No. 1013-002, Due Date July 15, 2009 to the Ohio Department of Natural Resources for the Hills Pond Dam Safety Annual Fee of \$122.00. (AKA Pretty Glen Dam).
12. Board of Commissioners' authorization requested to allow use of the Courthouse Lawn on July 10, 2009 from 8:00 PM-11:00 PM for Friday Night at the Movies as requested by the Ravenna Area Chamber of Commerce.
13. Board of Commissioners' authorization requested to pay Advanced Contracting for \$2,027.70 for 2008 Aurora CHIP/CDBG RLF Match for applicant Michael Carter located at 309 S. Park, Aurora, OH 44202 as requested by the Neighborhood Development Services. Documents reviewed by Carol Kurtz, Internal Auditor with comments noted.
14. Board of Commissioners' authorization requested to pay Advanced Contracting for \$225.30 for 2008 Aurora CHIP/CDBG RLF Match for applicant Michael Carter located at 309 S. Park, Aurora, OH 44202 as requested by the Neighborhood Development Services. Documents reviewed by Carol Kurtz, Internal Auditor with comments noted.

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REFERRED

July 14, 2009

1. June 29, 2009 correspondence from R. Jeffrey Kimball, regarding the American Recovery and Reinvestment Act (ARRA). Referred to Grants Coordinator.
2. July 6, 2009 e-mail from Bob Wrentmore, regarding Hazard Mitigation Assistance Fiscal Year 2010 Application Cycle. Referred to Jon Barber, Office of Homeland Security & Emergency Management, Jim Manion, General Services, and Dan Banks, Grants Administrator.
3. July 1, 2009 memo from Lisa Patt McDaniel, Ohio Department of Development, regarding State of Ohio NSP 2 Application. Referred to Dan Banks, Grants Administrator.
4. July 7, 2009 correspondence from Sheriff David Doak, requesting a cash advance of \$30,465.41 to purchase required bulletproof vests as part of the recent negotiations with the OPBA, Article 24.07. Referred to the Department of Budget and Financial Management, Grants Administrator, and Internal Services.
5. July 7, 2009 correspondence from NOPEC, regarding electricity purchase program. Referred to Internal Services.

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PLEASE ADD TO THE AGENDA

July 14, 2009

1. Board of Commissioners' authorization requested to allow Charles W. Keiper II to sign the 2008-2009 Drug Abuse Resistance Education Financial Statement for July 2008-June 2009 as requested by the Sheriff's Department. Documents reviewed by Carol Kurtz, Internal Auditor noting the document appears to be an appropriate and authorized final report on this year's DARE program activities and expenditures./Journal Entry

2. DRAFT RESOLUTION: Authorize the electronic application for the Ohio Department of Health FY2010 Women, Infants and Children (WIC) Administration Grant./09-647
3. July 13, 2009 e-mail from Leigh Prugh, regarding Walden Pointe/Information only at this time. The Board of Commissioners agreed to discuss the issue of unfinished subdivisions with Attorney Prugh when they meet with her on July 21st.
4. July 13, 2009 e-mail from Dan Kolasky, Randolph Township Trustees, requesting a letter of support for the Outdoor classroom./Board of Commissioners signed letter/Journal Entry.
5. July 12, 2009 e-mail from Commissioner Keiper, regarding a meeting request by County Auditor Esposito./Clerk to schedule meeting.
6. July 10, 2009 memo from Jim Manion, General Services, regarding the F-Lot after hours operation./Information Only.
7. July 13, 2009 memo from Jon Barber, Office of Homeland Security and Emergency Management Agency, regarding 9-1-1 funds./Clerk to schedule Mr. Vigluicci and Director Barber to meet with the Board of Commissioners regarding this issue.
8. The Board of Commissioners received a request for Banner Display at the Courthouse by Job and Family Services. Dave Sommers recommends the roof not be accessed in order to hang banners as it may damage the roof. Does the Board wish to approve the request for use of the banner display on the lawn?/Hold for comments from Director Miller.
9. July 1, 2009 e-mail from Heather Neikirk, OSU Extension, including a packet of information regarding the OSU Extension's County Commissioners' Days conference scheduled for August 19-21, 2009./Information Only.

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INFORMATION ONLY

July 14, 2009

1. The Board of Commissioners received the July 1, 2009 Traffic Advisory as presented by Ohio Department of Transportation.
2. The Board of Commissioners received the July 2, 2009 Weekly Traffic Advisory as presented by Ohio Department of Transportation.
3. June 27, 2009 correspondence from the Ohio Agricultural Research & Development Center, including the latest copy of the SEEDS Report of progress.
4. Save the Date notice from Kent State University for the Annual Volunteer Fair on Wednesday, September 9, 2009, 1st and 2nd floor of the Kent Student Center from 11:00 AM-1:00 PM. Community involvement is requested and additional information to follow.
5. The Board of Commissioners received an advertisement for Vorys, Sater, Seymour and Pease LLP.

6. July 6, 2009 correspondence from Thomas Rehnert, Portage-Geauga County Juvenile Detention Center, regarding mulch.
7. July 1, 2009 correspondence from Mickey Marozzi, County Engineer, regarding Storm Water Management public meeting held June 25, 2009.
8. July 3, 2009 correspondence from Peggy Pecchio, Operation Keepsake, including issues of Represent Magazine. (Share file).
9. July 7, 2009 memo from the Portage County Combined General Health District, regarding the Wellness Screening program.
10. The Board of Commissioners received a notice regarding website applications development and programming as presented by MIND Architecture.
11. The Board of Commissioners received the Weekly Traffic Advisory dated July 10, 2009 as presented by Ohio Department of Transportation.
12. July 9, 2009 correspondence from Denise Gehring, GAPP, including the letter and training information that Craig Sernik, GAPP Interim Executive Director presented at the July 8th GAPP WIB Executive Committee meeting.
13. July 9, 2009 correspondence from Bryan Ford, County Engineer's Office to Jim Snider, regarding failing storm water drainage system on Brady Lake Road.
14. July 8, 2009 correspondence from Mark McIntyre, Russ Reid, regarding federal funding for Economic Development initiatives.

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PROSECUTOR

July 14, 2009

1. July 1, 2009 correspondence from Tommie Jo Marsilio to Neil Klingshirn, Fortney & Klingshirn, regarding Strasshofer vs. Portage County Department of Job and Family Services/Information only.
2. July 9, 2009 confidential correspondence from Denise Smith regarding an employment agreement./09-0645

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JOURNAL ENTRY

July 14, 2009

Motion by Maureen T. Frederick, seconded by Commissioner Smeiles to approve the following actions:

1. The Board of Commissioners authorized payment of the June 30, 2009 Invoice for \$12,903.00 for Portage County's dues for AMATS membership for the period July 1, 2009 through June 30, 2010 (FY2010), as presented by AMATS.

2. The Board of Commissioners acknowledged the receipt of the June 30, 2009 correspondence from the Portage County Sheriff including the Monthly Record of Proceedings and Transactions for June 2009, in accordance with Ohio Revised Code Section 325.07.
3. The Board of Commissioners acknowledged the receipt of the Weekly Report of Kennel population for the week ending July 5, 2009, as presented by Dave McIntyre, Dog Warden. The Board of Commissioners also acknowledged the receipt of \$850.00 in Court Donations and \$1,752.00 in License Sales.
4. The Board of Commissioners authorized use of the Portage County Administration Building "C" Parking Lot on August 7, 2009 from 11:30 AM-6:00 PM for the Schwans Ice Cream Fundraiser event approved by the Board of Commissioners on June 16, 2009, as presented by the Department of Job and Family Services.
5. The Board of Commissioners acknowledged the receipt of the July 2, 2009 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2009, as presented by the Portage County Auditor.
6. The Board of Commissioners acknowledged the receipt of the Portfolio Report for June 2009, as presented by the Portage County Treasurer.
7. In response to the June 22, 2009 Notice from the Ohio Division of Liquor Control of a request for transfer of liquor license from Linda Rickard dba Sher Lins Little Store to Jimmy DS Lil Store LLC dba Jimmy's DS Lil Store, 3174 SR 82, Mantua Township, Mantua, Ohio, the Board of Commissioners agreed to not request a hearing noting that the Mantua Township Trustees were notified and have no objections. The Board further authorized the Clerk to sign and return the Notice.
8. The Board of Commissioners acknowledged the receipt of the July 6, 2009 correspondence from Martin Kubic, Chief Auditor/Youngstown Region for the Auditor of State, including a revised Schedule of Findings for the audit for the year ending December 31, 2007.
9. The Board of Commissioners acknowledged the receipt of renewal certificates from the Board of Building Standards, Department of Commerce, State of Ohio for Portage County Chief Building Official Robert Wrentmore.
10. The Board of Commissioners acknowledged the receipt of the July 1, 2009 correspondence from Robert Park, Director, Portage County Veterans Service Commission, regarding the indigent burial of Howard Unrue Sr. This expense will be paid by Veterans Service in accordance with Ohio Revised Code Section 5901.27 per Director Park.
11. The Board of Commissioners authorized payment of Invoice No. 1013-002 from the Ohio Department of Natural Resources for the Hills Pond Dam Safety Annual Fee of \$122.00. (AKA Pretty Glen Dam).
12. The Board of Commissioners authorized the use of the Courthouse Lawn on July 10, 2009 from 8:00 PM-11:00 PM for Friday Night at the Movies, as requested by the Ravenna Area Chamber of Commerce.
13. The Board of Commissioners authorized payment to Advanced Contracting of Atwater Township for \$2,027.70 for the 2008 Aurora CHIP/CDBG RLF Match for applicant Michael Carter, 309 South Park Drive in Aurora, as presented by the Neighborhood Development Services. Documents reviewed by Internal Auditor Carol Kurtz who suggested that the Neighborhood Development Services, Inc. and the Board of

Commissioners consider adding a policy for RLF payment to contractors and other vendors to the Neighborhood Development Services, Inc./Board of Commissioners Standard Operating Procedure.

14. The Board of Commissioners authorized payment to Advanced Contracting of Atwater Township for \$225.30 for the 2008 Aurora CHIP/CDBG RLF Match for applicant Michael Carter, 309 South Park Drive in Aurora, as presented by the Neighborhood Development Services. Documents reviewed by Internal Auditor Carol Kurtz who suggested that the Neighborhood Development Services, Inc. and the Board of Commissioners consider adding a policy for RLF payment to contractors and other vendors to the Neighborhood Development Services, Inc./Board of Commissioners Standard Operating Procedure.
15. The Board of Commissioners authorized President of the Board Commissioner Keiper to sign the 2008-2009 Drug Abuse Resistance Education Financial Statement for July 2008-June 2009, as presented by the Portage County Sheriff. Documents reviewed by Carol Kurtz, Internal Auditor noting the document appears to be an appropriate and authorized final report on this year's DARE program activities and expenditures.
16. On June 30, 2009, the Board of Commissioners authorized payment of \$53.41 to Family & Community Services for lunch provided for Portage County inmates while they were assisting with the preparations for the June 26, 2009 Portage County Auction. Today, the Board of Commissioners noted that the \$53.41 will be a reimbursement made by the Board of Commissioners to Adult Probation Officer/Sheriff's employee Jake Miller and not to Family & Community Services.
17. The Board of Commissioners accepted the recommendation of Department of Budget & Financial Management Director Audrey Tillis and authorized the funding of a payout for the Sheriff's Office for James Carozzi in the amount of \$40,410, authorizing the transfer of that amount from the General Fund Contingency set aside for employee separation expenses.
18. The Board of Commissioners signed the letter of support for the Outdoor Classroom Project as requested on July 13, 2009 by Dan Kolasky on behalf of the Randolph Township Board of Trustees.

All in favor, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **July 14, 2009**. There being no further business to come before the Board, it was moved by Maureen T. Frederick, seconded by Christopher Smeiles to adjourn the official meeting at 12:13 PM. All in favor, motion carries.

Charles W. Keiper II, President

Maureen T. Frederick, Vice President

Christopher Smeiles, Board Member

Deborah Mazanec, Clerk

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