

Thursday, July 30, 2009

The Board of County Commissioners met in regular session on **Thursday, July 30, 2009 at 9:15 AM** with the following members present:

Charles W. Keiper II

Maureen T. Frederick

Christopher Smeiles

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It was moved by Christopher Smeiles, seconded by Maureen T. Frederick to approve the meeting minutes of the July 28, 2009 meeting. All in favor, motion carries

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Also attending throughout the day: Mike Sever, Record-Courier and Jan Rusnack

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PROSECUTOR/EMA DIRECTOR

Present: Vic Vigluicci, Jon Barber

9-1-1 Funds

The Department of Homeland Security & Emergency Management Director advised the Board of Commissioners that he has not yet received control over the 911 funds as instructed by the 911 Planning Committee. One issue that needs to be resolved is the several thousand dollars paid for 911 tariffs last year that should have come out of the 911 funds but was charged to the Homeland Security and Emergency Management Office. Staff has spoken to Ron Rost, Sheriff's Office, about this but it has not been resolved. The Board of Commissioners had requested that an account be created to replace the current construction fund, which may not have been a correct request.

Prosecutor Vigluicci noted that the 911 Planning Committee adopted a resolution agreeing to the method and amounts of disbursement to five subdivisions (Aurora, Streetsboro, Ravenna, Kent and Portage County). The Board of Commissioners should not have asked the County Auditor to close the construction fund and open another fund but should simply have renamed the fund and reassigned the users. The statute calls for the 911 Planning Committee to establish a plan on how the funds are disbursed to a subdivision – not distributed to a PSAP, which are police departments. How a subdivision spends its money is also covered in the statute; each PSAP makes the decision as to how to spend their money. Commissioner Smeiles noted that when he was the Chairman of the 911 Planning Committee the Committee authorized the use of the funds to pay the AT&T Tariff. Jon Barber confirmed that payments are being made for the tariffs.

Jon Barber noted that the 911 Planning Committee intended to change the name from the Portage County Sherriff PSAP to Portage County PSAP, not taking the PSAP from the Sheriff. This should never have been named Portage County Sheriff. This is a 4008 construction fund that allowed construction for the PSAPs, now that construction is complete it is not correct to pay from this fund for operating costs. The Department of Homeland Security & Emergency Management Office needs to control the funds since his office incurs costs in dealing with 911. The Planning Committee asked the PSAPS not to use their funding for personnel costs.

The Prosecutor advised that the 911 Planning Committee should revise resolution 09-001 to remove the paragraph that reads: "the Planning Committee discussed the proposal to rename PSAP A from PCSO (Portage County Sheriff's Office) to PSAP A - Portage County (under the direction of the Portage County, Ohio 911 Coordinator)". That action was outside the jurisdiction of the 911 Planning Committee. Secondly, the Auditor

was asked to create a new fund, which would be a special fund requiring certain authorizations. The Board of Commissioners simply needed to identify who should have access to these funds. Thirdly, the Sheriff is not willing to forego the responsibility of spending the PSAP monies and recommended that the Board of Commissioners consult with the Sheriff regarding this question. The Board of Commissioners agreed to meet with the Sheriff to discuss this issue.

Jon Barber noted that the resolution will be revised at the September 911 Committee Meeting.

If the Board of Commissioners meets with the Sheriff and Jon Barber, and agree to a change in access to the funds that the change should be put into writing. The Sheriff does have budgetary considerations – his people do the dispatching. Jon Barber noted that the PSAP funds have never paid personnel costs for the sheriff. Victor Viglucci noted that the dispatch center is in the sheriff's office. Jon Barber noted that Department of Homeland Security & Emergency Management staff spends a lot of time on 911 issues. Phase II could cost the county \$1 million.

While discussing the Petition to create a Conservancy District this morning, Commissioner Keiper stated that he was disappointed that he had to read in the newspaper of a letter that Attorney Denise Smith sent to the State Auditor regarding her timeline of a legal opinion she had issued for Commissioner Smeiles about a GAPP issue. He believes that Ms. Smith should have given a copy of her letter to the Board of Commissioners, her client, before they read about it in the paper.

Referring to this conversation between the Board members regarding the actions of Attorney Denise Smith in the matter of the GAPP legal opinion issued to Commissioner Smeiles, Mr. Viglucci noted that Attorney Smith was contacted by the State Auditor asking for a response to Commissioner Smeiles' claims about her ruling on his vote as a GAPP LEO. Attorney Smith responded to that request to the State Auditor in writing. The Prosecutor noted that privilege was waived once the Commissioner faxed the first letter to the Record-Courier. Neither the Prosecutor or Attorney Smith released Denise Smith's response to the press, which was a truthful clarification/explanation of the timeline of events to the State Auditor by Attorney Smith in response to a request from the State Auditor. This letter is a public record and not a confidential document between Attorney Smith and a Commissioner.

The Prosecutor noted that the Local Government Funds are being cut, which will affect the whole county. The Budget Commission will certify low but would need five exceptional months of sales tax to make the certification.

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INTERNAL SERVICES

Present: JoAnn Townend

DISCUSSION

1. The Board of Commissioners agreed to purchase a preventative maintenance agreement for 4 (2 new and two used) metal detectors (2 – Ravenna, 1 Kent, 1 Juvenile) requested by Jon Barber \$500.00 Routine maintenance with a company in Twinsburg. Who is responsible for maintenance since they are in four places. Two new are out of warranty period and the county would be charged for maintenance and/or repairs/Journal entry

RESOLUTIONS

1. Enter into a real estate lease agreement with Nick and John Spagnuolo DBA Bar 10 for one year./09-702
2. Enter into a license agreement for use of the PCAB parking lot for a JFS Heros Fundraiser Event with Schwan Food Company./09-703
3. Enter into amendment no. 1 with the International Institute of Akron for interpreting work – July 1, 2009 to June 30, 2010./09-704
4. Enter into a service agreement with Service Express, Inc. for maintenance of twenty-one (21) computer file servers./09-705 The Board of Commissioners agreed that they would like this service bid next year.
5. Enter into an agreement with A T & T to increase the capacity of the County's internet bandwidth./09-706
6. Accept and award the bid for providing nursing home management services./09-707
7. Enter into a non-drilling oil & gas lease agreement with Beck Energy Corp./09-708/

Records Center

The Director noted that the Records Center is finally cleanup and looks great. She agrees with Jim Manion that the Board of Commissioners should send a letter to all departments advising that items are not to be sent to that site. Commissioner Smeiles recommended a yearly auction to get rid of stored items.

The Director recommended that the IT department should take old computers right to the Solid Waste Management District for disposal.

Asbestos Removal

The contractors are poised to remove asbestos from the five county owned houses for about \$12,000. The JFS Visitation House still has all items in the home, there when the contractors bid. There are couches and easy chairs that now have to be moved to the former Prosecutor's Annex or in the short term into the Records Center auditorium.

Board of Commissioners agreed that JoAnn Townend might send either a quarterly or semi-annual letter to all political subdivisions noting what items are available for \$1.00 and discard whatever remains, once the item is removed from the departmental inventory lists.

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HUMAN RESOURCES

Present: Karen U'Halie

10:28 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Christopher Smeiles**, seconded by **Maureen T. Frederick** that the Board of Commissioners move into executive session to consider employment, and compensation in Commissioners' departments. **Also present:** Karen U'Halie. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

10:55 AM Upon conclusion of the above referenced discussion, it was moved by **Christopher Smeiles**, seconded by **Maureen T. Frederick** that the Board of Commissioners moves out of executive session. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

After exiting executive session, the Board took no action.

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COUNTY AUDITOR

Present: Janet Esposito, State Auditors Gary Alger, Diane Dorchock and Adam Grossen; Jackie Petty, Carol Kurtz, Jan Rusnack, Mickey Marozzi, Harold Huff, JoAnn Townend, Maureen Bennett, Rebecca Ritterbeck,

The County Auditor requested this meeting to discuss fixed assets and property assessments. Rebecca Ritterbeck stated that the County Auditor saw the recent RFPs and wanted to be certain that there has been movement in this area for the 2008 Audit. The state auditors have reviewed the progress and agreed that they are pleased with the progress.

Commissioner Frederick noted that the State Auditor has recommended the hire of an outside agency to complete the fixed assets process. Gary Alger had stated that it was not necessary now to hire an outside agency – the Commissioner asked Mr. Alger if that is that his opinion? Commissioner Keiper stated that the Board of Commissioners issued the RFP in response to the State Auditor’s Exit Conference recommendation. It now appears that great progress has been made but there is still a concern with assets worth \$500-\$5000. If the State Auditor will send the Board of Commissioners in writing the fact that the county can move forward as we are with no problem. The Board of Commissioners is happy to work together with everyone getting what they need.

Mr. Alger responded that he will only discuss this issue in an Executive Session; Commissioner Smeiles stated that he wants the discussion with Gary Alger regarding fixed assets on the record and not in an Executive Session. Commissioner Frederick suggested that the Board of Commissioners go into Executive Session and then come out and make a decision in public, with the solution on record. Gary Alger noted that he would send an email to the Board of Commissioners detailing the decisions made.

11:12 AM Motion by **Maureen T. Frederick** to enter into an executive session for an audit conference conducted by the Auditor of State or independent certified public accountants with officials of the public office that is the subject of the audit, seconded by **Charles W. Keiper II**. **Also attending: County Auditor Janet Esposito; State Auditors Gary Alger, Diane Dorchock and Adam Grossen; Jackie Petty, Solid Waste Management District; Internal Auditor Carol Kurtz; County Engineer Mickey Marozzi; Harold Huff, Water Resources Department; Internal Services Director JoAnn Townend; Maureen Bennett and Rebecca Ritterbeck, Portage County Auditor’s Office.** Upon the call of the roll; Charles W. Keiper II, aye; Christopher Smeiles, no, Maureen T. Frederick, aye. Passed unanimously, motion carries.

11:48 AM Upon conclusion of the above referenced discussion, it was moved by **Maureen T. Frederick** , seconded by **Charles W. Keiper II** that the Board of Commissioners move out of executive session. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners agreed to continue to review the RFQs for assets up to \$5,000, define the Water Resources Department timeframe to resolve those issues, will rely on the County Auditor to continue her good work, and agree to participate on a committee to look at the Commissioners’ policy to make certain that it is responsive to the new changes. Both Board of Commissioners and Auditor’s staff will serve on this committee. Add to the Board of Commissioners’ discussion items.

The Board of Commissioners agreed to ask the Prosecutor what authority the Board of Commissioners has over equipment purchased. The Board of Commissioners buys it – does the Board of Commissioners have authority over it?

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The Board of Commissioners met in a work session with the Department of Budget & Financial Management Director and the Human Resources Department Director to discuss the 2009 and 2010 budgets. Director Audrey Tillis noted that Attorney Mike Sharb has advised that the county cannot borrow funds for the Park District if it is for operational purposes. The Director will get additional information for the Board of Commissioners. Bonds will be considered for the Prosecutor’s Building and several Water Resources Department issues.

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RESOLUTION No. 09-0696 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on July 30, 2009 in the total payment amount of **\$222,597.81 for Funds 0001-8391** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0697 - RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on July 30, 2009 in the total payment amount as follows:

1. \$171,918.88 for Medical Mutual Claims-Fund 7101; and

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0700

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RE: CREATE FUND 1081, LAW LIBRARY RESOURCES

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, it has become necessary to create a new fund in order to properly control the processing of financial related transactions involving the Portage County Law Library, and

WHEREAS, the County Auditor has assigned fund number 1081 for the Portage County Law Library; now therefore be it

RESOLVED, that Fund 1081, Law Library Resources be created, and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, the Portage County Law Library and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0701

RE:

AMENDMENT TO THE NON GENERAL FUND
2009 ANNUAL APPROPRIATION RESOLUTION
NO. 08-1182 ADOPTED DECEMBER 11, 2008.

It was moved by Christopher Smeiles, second by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2009 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below,

		<i>Increase</i>	<i>Decrease</i>
		<hr/>	<hr/>
Fund: 1330	Dog And Kennel		
	045 Dog And Kennel		
13306	Dog Kennel - Warden CO	6,000	0
13307	Dog Kennel - Warden OE	200	0
	MEMO TOTAL	<hr/> \$ 6,200 <hr/>	<hr/> \$ - <hr/>
Note: Fencing for Kennel		SW Fair Board Reimbursement	
<hr/> TOTAL MEMO BALANCE FOR ALL FUNDS		<hr/> \$ 6,200 <hr/>	<hr/> \$ - <hr/>

and be it further,

RESOLVED, that the notes stated in the resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation.

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further,

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Charles W. Keiper, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0702 - RE: ENTER INTO REAL ESTATE LEASE AGREEMENT WITH NICK SPAGNUOLO AND JOHN SPAGNUOLO DBA BAR 10 FOR 106 EAST MAIN ST., RAVENNA, OH.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the Board of Commissioners wishes to lease real estate property situated in the City of Ravenna, known for street numbering purposes as 106 East Main Street, Ravenna, Ohio; and

WHEREAS, Nick Spagnuolo and John Spagnuolo dba Bar 10 has an interest in leasing said property; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into a Lease Agreement for the property listed above with Nick Spagnuolo and John Spagnuolo dba Bar 10 for a term of one (1) year, beginning August 1, 2009 and ending on July 31, 2010; and be it further

RESOLVED, that the rent shall be paid in equal monthly installments of one thousand, three hundred one and 88/100 dollars (\$1,301.88). All rents are payable on the tenth day of each month and continuing until the expiration of the lease; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0703 - RE: ENTER INTO LICENSE AGREEMENT BETWEEN THE PORTAGE COUNTY COMMISSIONERS AND SCHWAN FOOD COMPANY.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS, the County owns property located at 449 South Meridian St., Ravenna, Ohio known as the Portage County Administration Building parking lot; and

WHEREAS, Schwan Food Company wishes to use the Administration Building parking lot, on Friday, August 7, 2009 between the hours of 11:30 AM to 6:00 PM for a JFS Heroes Fundraiser Event; now therefore be it

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INCOMING CORRESPONDENCE

DISCUSSION

July 30, 2009

1. Discussion: EMA Advisory Board appointments. All expire July 31, 2009/09-0709. The Board of Commissioners agreed that the Executive Assistant should send letters to the cities and villages asking for a recommendation for appointment from each.
2. July 23, 2009 correspondence from Brett McClafferty, City of Streetsboro At Large Planning Commissioner, regarding the possibility of relocating the Kent Courthouse to the City of Streetsboro/Forward to the Executive Assistant to prepare a draft response for the Board of Commissioners.
3. July 15, 2009 correspondence from Ohio Attorney General Richard Cordray, regarding Contractor Registration Program/Forward to the Homeland Security and Emergency Management Office Director and CBO Wrentmore for review and comment.
4. July 22, 2008 (received July 27, 2009) from Jessica Harper, Auditor of State Mary Taylor's office, regarding a request from independent auditors, Kennedy Cottrell Richards, for amounts payable to the Auditor of State for Audit, Local Government Services or Uniform Accounting Network fees as of June 30, 2009/Forward to the Internal Auditor to determine what action, if any, is required..
5. The Board of Commissioners received the City of Ravenna's Objection to the Petition for a Water Improvement District as presented by the Portage County Common Pleas Court/Information only.
6. The Board of Commissioners received the 10 Year Capital Improvement Plan for the Portage County Regional Airport Authority as presented by Don Yager, Yager Consultants, Inc/Each Commissioner would like a hard copy; Commissioner Keiper would like a scanned copy.
7. Discussion: The Board of Commissioners agreed to ask the Executive Assistant to serve as the Portage County Coordinator for the upcoming United Way Campaign. The Board of Commissioners agreed that the Executive Assistant should send an email to the Elected Officials asking if any elected official would want to serve as well.
8. Does the Board of Commissioners intend to have the Portage County Prosecutor's Office represent the Board in the Conservancy District Petition issue/Commissioner Keiper noted that the Prosecutor's Office advised them that they would not file this petition. Attorney Smith has also advised the Board of Commissioners of a potential conflict, should any of the townships oppose the petition. Prosecutor Victor Viguicci, attending for a meeting with the Board of Commissioners, noted that this is the "statutory nature of the beast". Commissioner Frederick stated that she will not agree to spend any money for this petition.
9. Discussion: Does the Board wish to reschedule the Department of Budget and Financial Management work session on Tuesday, August 11, 2009? The Board has been invited to attend the Kent Rotary Meeting in Twin Lakes with JFS Director Anita Herington. (Commissioner Keiper out of the office)
10. Discussion: Does the Board wish to send Bill Ulik to the Steering Committee meeting on Tuesday, August 11, 2009.

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JOURNAL ENTRIES

July 30, 2009

1. The Board of Commissioners received the Portage Area Regional Transportation Authority (PARTA) Audit Report for the year ended December 31, 2008.
2. Board of Commissioners' signature requested on the payment authorization form for \$78.00 payable to Record Publishing Company for public hearing advertisement for '09 Formula Grant as requested by the Regional Planning Commission. The B-F-08-062-1 Formula Grant Activity #08 Administration is funding this expense. Documents reviewed by Carol Kurtz, Internal Auditor noting the request appears to be proper and appropriately authorized.
3. Board of Commissioners' signature requested on the payment authorization form for \$25.04 payable to Melvin Harris for mileage reimbursement to get prevailing wage interviews as requested by the Regional Planning Commission. The B-F-08-062-1 Formula Grant Activity #08 Administration is funding this expense. Documents reviewed by Carol Kurtz, Internal Auditor with no exceptions noted.
4. Board of Commissioners' signature requested on the payment authorization form for \$249.00 payable to David Sommers, AIA for alterations to 463 and 465 South Chestnut St., Ravenna (Coleman Professional Services Bldg.) as requested by the Regional Planning Commission. The B-F-08-062-1 Formula Grant Activity #04 Private Rental Rehab is funding this expense. Documents reviewed by Carol Kurtz, Internal Auditor with no exceptions noted.
5. The Commissioners received the July 28, 2009 Amended Certificate of Estimated Resources for the year beginning January 1, 2009 as submitted by the Portage County Budget Commission (cc: Department of Budget & Financial Management).
6. The Board of Commissioners received the Portage County Investment Reconciliation for the month of June 2009 as presented by the County Auditor and County Treasurer.
7. The Board of Commissioners received the Weekly Report of Kennel population for the week ending July 26, 2009 as presented by Dave McIntyre, Dog Warden. The Board of Commissioners acknowledged the receipt of \$400.00 in Court Donations and \$2,622.00 in License Sales.
8. Board of Commissioners' authorization requested to allow the electronic filing of the State of Ohio Office of Criminal Justice Services Semi-Annual Performance Report for the Byrne/JAG Grant No. 2006-JG-D01-6473A for the Place of Peace Supervised Visitation and Safe Exchange Program for grant period of January 2009-June 2009 as requested by Carole Beaty, Family & Community Services. Documents reviewed by Carol Kurtz, Internal Auditor
9. Board of Commissioners' authorization requested to allow the electronic filing of the State of Ohio Office of Criminal Justice Services Mid Year Performance Report for the VAWA Grant No. 2006-WF-VA8-8222A and 2008-WF-VA8-8222 for the Domestic Violence Intervention Project for grant period of January 2009-June 2009 as requested by Carole Beaty, Family & Community Services. Documents reviewed by Carol Kurtz, Internal Auditor
10. Board of Commissioners' authorization requested to allow the electronic filing of the State of Ohio Office of Criminal Justice Services Quarterly Report for the Domestic Violence Intervention Project for the VAWA

Grant No. 2008-WF-VA8-8222 which supports both the Domestic Violence Assistant Prosecutor in addition to the Outreach Advocate for Safer Futures for the grant period of January 2009-June 2009 as requested by Carole Beaty, Family & Community Services. Documents reviewed by Carol Kurtz, Internal Auditor

11. Board of Commissioners' authorization requested to have Commissioner Keiper sign the State of Ohio Office of Criminal Justice Services Quarterly Sub Grant Report for the Place of Peace Bryne/JAG grant No. 2006-JG-D01-6473A, supporting the Place of Peace Supervised Visitation and Safe Exchange Program for the grant period of January 2009-June 2009 as requested by Carole Beaty, Family & Community Services. Documents reviewed by Carol Kurtz, Internal Auditor
12. Board of Commissioners' authorization requested to allow use of the 3rd Floor Veteran Services Office on Monday, August 31, 2009 from 4:30-7:00 PM for a Commission Meeting as requested by Robert Park, Veteran Services.

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PLEASE ADD TO THE AGENDA

July 30, 2009

1. Board of Commissioners' authorization requested to have Commissioner Keiper sign the file copy of the electronic filing of the US Department of Justice Office on Violence Against Women Semi Annual Progress Report for Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program for Grant No. 2007-WE-AX-0048 for grant period of January 2009-June 2009 as presented by Carole Beaty, Family & Community Services. Documents reviewed by Carol Kurtz, Internal Auditor noting the request appears to be accurate and complete./Journal Entry.

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INFORMATION ONLY

July 30, 2009

1. July 28, 2009 e-mail from Mickey Marozzi, County Engineer, in response to the Board's request for a response regarding the July 21, 2009 correspondence from the Ohio EPA regarding storm water.
2. The Board of Commissioners received The Reminger Report dated July 22, 2009.
3. July 17, 2009 correspondence from Megan Gossens, requesting support for the University of Akron's 2009 grand opening of InfoCision Stadium-Summa Field.

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Journal Entry

July 30, 2009

Motion by Christopher Smeiles, seconded by Maureen T. Frederick to approve the following actions:

1. The Board of Commissioners acknowledged the receipt of the Portage Area Regional Transportation Authority (PARTA) Audit Report for the year ended December 31, 2008, as presented by Auditor of State Mary Taylor and prepared by Charles E. Harris & Associates, Inc.
2. The Board of Commissioners signed the payment authorization form for \$78.00 payable to the Record Publishing Company for the public hearing advertisement for '09 Formula Grant, as presented by the Regional Planning Commission. The B-F-08-062-1 Formula Grant Activity #08 Administration is funding this expense. Documents reviewed by Carol Kurtz, Internal Auditor noting the request appears to be proper and appropriately authorized.

3. The Board of Commissioners signed the payment authorization form for \$25.04 payable to Regional Planning Commission staff member Melvin (Bob) Harris for mileage reimbursement while conducting prevailing wage interviews, as presented by the Regional Planning Commission. The B-F-08-062-1 Formula Grant Activity #08 Administration is funding this expense. Documents reviewed by Carol Kurtz, Internal Auditor with no exceptions noted.
4. The Board of Commissioners signed the payment authorization form for \$249.00 payable to David Sommers, AIA for alterations to 463 and 465 South Chestnut Street in Ravenna (Coleman Professional Services Bldg.), as presented by the Regional Planning Commission. The B-F-08-062-1 Formula Grant Activity #04 Private Rental Rehab is funding this expense. Documents reviewed by Carol Kurtz, Internal Auditor with no exceptions noted.
5. The Board of Commissioners acknowledged the receipt of the July 28, 2009 Amended Certificate of Estimated Resources for the year beginning January 1, 2009, as submitted by the Portage County Budget Commission (cc: Department of Budget & Financial Management).
6. The Board of Commissioners acknowledged the receipt of the Portage County Investment Reconciliation for the month of June 2009, as presented by the County Auditor and County Treasurer.
7. The Board of Commissioners acknowledged the receipt of the Weekly Report of Kennel population for the week ending July 26, 2009 as presented by Dog Warden Dave McIntyre. The Board of Commissioners acknowledged the receipt of \$400.00 in Court Donations and \$2,622.00 in License Sales.
8. The Board of Commissioners authorized the electronic filing of the State of Ohio Office of Criminal Justice Services Semi-Annual Performance Report for the Byrne/JAG Grant No. 2006-JG-D01-6473A for the Place of Peace Supervised Visitation and Safe Exchange Program for grant period of January 2009-June 2009, as presented by Carole Beaty, Family & Community Services. Documents reviewed by Carol Kurtz, Internal Auditor
9. The Board of Commissioners authorized the electronic filing of the State of Ohio Office of Criminal Justice Services Mid Year Performance Report for the VAWA Grant No. 2006-WF-VA8-8222A and 2008-WF-VA8-8222 for the Domestic Violence Intervention Project for grant period of January 2009-June 2009, as presented by Carole Beaty, Family & Community Services. Documents reviewed by Carol Kurtz, Internal Auditor
10. The Board of Commissioners authorized the electronic filing of the State of Ohio Office of Criminal Justice Services Quarterly Report for the Domestic Violence Intervention Project for the VAWA Grant No. 2008-WF-VA8-8222 which supports both the Domestic Violence Assistant Prosecutor in addition to the Outreach Advocate for Safer Futures for the grant period of January 2009-June 2009, as presented by Carole Beaty, Family & Community Services. Documents reviewed by Carol Kurtz, Internal Auditor
11. The Board of Commissioners authorized Commissioner Keiper to sign the State of Ohio Office of Criminal Justice Services Quarterly Sub Grant Report for the Place of Peace Byrne/JAG grant No. 2006-JG-D01-6473A, supporting the Place of Peace Supervised Visitation and Safe Exchange Program for the grant period of January 2009-June 2009, as presented by Carole Beaty, Family & Community Services. Documents reviewed by Carol Kurtz, Internal Auditor

12. The Board of Commissioners authorized use of the 3rd Floor Veteran Services Office on Monday, August 31, 2009 from 4:30-7:00 PM for a Commission Meeting, as requested by Robert Park, Veteran Services.
13. The Board of Commissioners authorized Commissioner Keiper to sign the file copy of the electronic filing of the US Department of Justice Office on Violence Against Women Semi Annual Progress Report for Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program for Grant No. 2007-WE-AX-0048 for grant period of January 2009-June 2009, as presented by Carole Beaty, Family & Community Services. Documents reviewed by Carol Kurtz, Internal Auditor noting the request appears to be accurate and complete.
14. The Board of Commissioners agreed to purchase a preventative maintenance agreement for the four (4), two new and two used metal detectors, two located in Ravenna, one located in Kent, and one at the Juvenile Detention Center, as presented by Internal Services Director JoAnn Townend and requested by Homeland Security and Emergency Management Office Director Jon Barber in an amount not to exceed \$500.00. The agreement will provide routine maintenance and/or repairs for the units. The Board of Commissioners agreed that the Security Department Budget should be charged this expense. Referred to the Department of Budget & Financial Management for budget action.
15. The Board of Commissioners authorized Commissioner Keiper to sign the Stipulation of Settlement and Judgment Entry for Portage County Common Pleas Court Case No. 2008 CV 01759 between Portage County c/o Neighborhood Development Services, Inc. and Cascade Group, Inc. et al, as prepared and presented by the Neighborhood Development Services, Inc.
16. The Board of Commissioners signed the Environmental Review Report documents for the 2008 Neighborhood Stabilization Program (NSP) grant including the Statutory Checklists, the Environmental Assessment Checklist, and the Finding of No Significant Impact on the Environment, as prepared by Eileen Stiffler, Regional Planning Commission.

All in favor, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **July 30, 2009**. There being no further business to come before the Board, it was moved by Christopher Smeiles, seconded by Maureen T. Frederick to adjourn the official meeting at **11:50 AM**. All in favor, motion carries.

Charles W. Keiper II, President

Maureen T. Frederick, Vice President

Christopher Smeiles, Board Member

Deborah Mazanec, Clerk

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PAYINS FOR THE MONTH OF JULY 2009

06/30/09	8623	Charles W. Keiper II – Cell Phone: \$25.00 Total: \$25.00
06/30/09	8625	Maureen T. Frederick – Cell Phone: \$5.28 Total: \$5.28
07/06/09	8695	Range Resources – Oil Lease: \$404.53 Total: \$404.53
07/09/09	8753	Resource Energy – Oil Lease: \$66.45, Mike Sever – Public Records Request: \$0.75, Mike Sever – Public Records Request: \$3.70 Total: \$70.90
07/22/09	8968	Nancy Vines – Public Records Request: \$1.72, Charles W. Keiper II – Copies/Faxes: \$1.00, Beck Energy – Oil Lease: \$30.90, Maureen T. Frederick – Copies/Faxes: \$0.10 Total: \$33.72

AUTHORIZATION OF EXPENSES FOR THE MONTH OF JULY 2009

06/18/09	Terri Burns and Anita Herington/2009 OJFSDA Summer Conference/Huron, Ohio/July 20-21/\$500.75	
06/18/09	Lisa Fay/OCDA Training Committee/Columbus, Ohio/June 22/\$18.93	
06/19/09	Terri Burns/American Recovery and Reinvestment Act/Columbus, Ohio/June 25/\$27.25	
06/24/09	Rebecca Ritterbeck and Janet Esposito/NE County Auditors/Columbiana County, Ohio/July 8/\$92.25	
06/25/09	Bill Steiner/ERTAC – NEFCO/Cuyahoga Falls, Ohio/July 1/\$25.00	
06/25/09	Ronald Evans, Roxanna Lyle/Cognos 101/Columbus, OH/July 29, 2009/\$94.50	
06/25/09	Angela Currey/HMG Intake for Child w/Diagnosed Medical Condition/Akron, OH/July 2, 2009/\$31.80	
06/30/09	James Mitchell/Computer Data Recovery/Richfield, Ohio/July 13-17/\$325.00	
06/30/09	William Christie, Ronald Evans, Cyndy Hostler/Attorney Networking/Canton, OH/August 7, 2009/\$152.10	
07/01/09	Shannon Gonzalez and Alison Steinberg/Overindulged Children and Conduct Disorder/Canton, Ohio/July 16/\$338.00	
07/02/09	Don West and Zach Martin/Communication and Telemetry OEPA Training Class/Akron, Ohio/July 14/\$200.00	
07/06/09	Richard Spinelli/Ohio Weights & Measures Quarterly Meeting/Carrolton, OH/July 7, 2009/\$30.00	
07/07/09	Sally Kelly/Area Agency Meetings for 2009/Uniontown, OH/\$0.00	
07/08/09	Lori Evans and Robyn Godfrey/Courtview Justice Solutions 2009 Client Conference/Sherrodsville, OH/August 10-11, 2009/\$639.88	
07/08/09	Kevin Gowan/CSI County State Initiatives Meeting/Columbus, Ohio/July 9/\$0.00	
07/09/09	Sally Kelly/RSVP Store for Supplies/Stow, OH/\$0.00	
07/13/09	Wayne Scott/2009 Activated Sludge Process Control/Kent, Ohio/August 4, 6, 25, and 26/\$485.00	
07/14/09	Bill Steiner/NEFCO Meetings/Green, Ohio/July 15/\$25.00	
07/14/09	Scott Miller and Ed Reusch/Ohio Boundary Law Local Descriptions and Land Survey/Independence, Ohio/August 7/\$578.00	
07/14/09	Scott Miller/2009 Ohio Dridge Conference/ Columbus, Ohio/August 12-13/\$332.00	
07/15/09	Reva Weekly and Penny Ray/Protect Ohio/Columbus, Ohio/July 20/\$0.00	
07/15/09	Nicole Jones/2009 Courtview Justice Solutions Client Conference/Atwood Lake Resort/August 11/\$155.00	

07/16/09	Reva Weekly/SACWIS Reimbursement Testing/Lazarus Building/July 16/\$0.00
07/16/09	Mickey Marozzi/2009 APWA International Public Works Congress and Expo/Columbus, Ohio/September 13-16/\$1,335.00
07/16/09	Jon Barber and John Mason/EMA of Ohio/Columbus, Ohio/September 15/\$150.00
07/16/09	Brian Kelley/OCITA Meeting at Supreme Court of Ohio/Columbus, Ohio/July 22/\$10.00
07/16/09	Brian Kelley/Connect Ohio/Columbus, Ohio/July 27/\$10.00
07/16/09	Brian Kelley/Ohio Digital Government Summit Advisory Board Meeting/Columbus, Ohio/August 4/\$10.00
07/16/09	Brian Kelley/Ohio Digital Government Summit Advisory Board Meeting/Columbus, Ohio/August 31/\$10.00
07/16/09	John Mason and Kellie Kepple/OEMA EGMS Training/Columbus, Ohio/August 11/\$200.00
07/17/09	Michael Dryhurst/Aquatic Environments/ Online Course/\$144.95
07/17/09	Daniel Patz/Addiction Studies Institute/Columbus, Ohio/August 19-21/\$903.50
07/20/09	Mike Wright/OCCA Monthly Title Meeting/Crown Plaza/August 18/\$45.00
07/20/09	Barb Slattery, Staci Dobosh, Kathy Gray, and Lori Evans/ OCCA Monthly Meeting/Columbus, Ohio/August 19/\$150.00
07/21/09	Harold Huff, Zach Martin, John Vence and Alan Norris/NE District Meeting/Canton Water Workshop AWWA Ohio Section/Canton, Ohio/August 20/\$260.00
07/21/09	Kellie Kepple, Matt Haines and John Mason/LEPC Conference/Columbus, Ohio/August 11-13/\$84.00
07/22/09	William Ulik/Council of Ohio Port Authorities/Columbus, Ohio/July 30/\$165.00
07/23/09	Robert Park, Ray McElhiney, Judy Proffitt, and Richard McClellan/OSASCVSO Fall Conference/Columbus, Ohio/September 23-25/\$2,616.00
07/23/09	Bill Steiner/NEFCO - ERTAC/Cuyahoga Falls, Ohio/August 5/\$25.00
07/23/09	Bill Steiner/EPA Meeting/Columbus, Ohio/August 6/\$170.00
07/23/09	Bill Steiner/NEFCO/Green, Ohio/August 19/\$25.00
07/23/09	Bill Steiner and Charles W. Keiper II/SWAC/Columbus, Ohio/August 20/\$175.00
07/24/09	Jon Barber/Seminar on Broadband Opportunities/Columbus, Ohio/July 27/\$0.00
07/27/09	Bob White/New Trends in Cognitive Behavior Therapy/Canton, Ohio/August 20/\$224.00
07/27/09	Charles W. Keiper II/Franklin County Commissioners Courthouse Tour/Columbus, Ohio/July 31/\$20.00
07/28/09	Maureen Frederick/GAPP Meetings/Chardon, Ohio/Various Dates/\$100.00

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