



The Board of Commissioners referred the August 13, 2009 correspondence from the Ohio Air Quality Development Authority and spoke to Todd Nein regarding the "Notice Regarding 2009 Qualified Energy Conservation Bond Allocation". As a large local government (population of 100,000 or greater), Portage County qualifies and will receive a portion of the State's allocation. The projected allocation of energy conservation bonds for Portage County is \$1,619,734. The bonds can either be issued by Portage County, or by the Ohio Air Quality Development Authority on your behalf. Mr. Nein will send additional information to Ohio's local governments in the near future.

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**DOG WARDEN**

Present: Dave McIntyre

Veterinarian Laura Blair has requested a meeting with the Board of Commissioners to discuss her recommendation that the Portage County Dog Warden have a policy that no dog leaves the facility without being spayed or neutered. The Dog Warden does not have the funding to put this policy in place at this time although 150 dogs have been spayed or neutered using the grant obtained for the facility for that purpose.

The veterinarian also recommends a difference in the license fee for a spayed/neutered dog versus a doubled fee for one that is not spayed or neutered. The Dog Warden noted that he likes the idea but is not recommending that the Board of Commissioners move in this direction due to the high cost to county dog owners. The Dog Warden would like to complete the canvassing of the entire county to make certain that all dogs living in the county are licensed before moving onto a new project. At this time only Brimfield Township, city of Ravenna, city of Kent and Brady Lake have been completely canvassed.

Commissioner Smeiles noted that there is about a 25% compliance rate in Portage County currently. How would the new notion be policed without hiring someone to physically check each animal, which is not feasible. Perhaps the licensing of all dogs should be perfected before moving onto Doctor Blair's suggestion. Perhaps Dr. Blair would be willing to offer reduced fees for spaying/neutering dogs?

Commissioner Keiper wondered if the vets in Portage County can be approached about selling dog tags since they see dogs on a daily basis. The Dog Warden noted that the County Auditor owns the tags and the Dog Warden is only a vendor. Other vendors, like the APL or a veterinarian, would have to sign a contract with the Auditor. The Dog Warden noted that the vendor collects 75 cents per tag sold.

The Board of Commissioners agreed not to meet with Dr. Blair but that the Dog Warden will contact her thanking her for her suggestions but advising that the Board of Commissioners is not ready to move forward at this time.

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**WATER RESOURCES**

Present: Harold Huff, Jeff Lonzrick, Attorney Leigh Prugh

- 1. **SIGNATURES** - Final payment to Lake County Sewer Company for County Wide Line Maintenance Program; Cleaning & Jet Flushing, Zone 3 – Franklin Hills, Bolingbrook & Red Fox/Journal Entry
  
- 2. **SIGNATURES** - Final payment to Emery Electric, Inc. for Shalersville

WTP Generator Improvements, Project No. SH-W  
08-110./Journal Entry

3. **SIGNATURES** - Approval for inspections to be done at Twin Lakes WWTP Project FR-2 (06-120)./Journal Entry
4. **JOURNAL ENTRY** - Fixed asset program./Journal Entry

### **Sewer Issue**

Portage County resident Terry Krauss sent a letter to the Board of Commissioners asking for assistance at 3830 Waterloo Road with a Water Resources Department issue. Harold Huff advised that the Portage County Water Resources Department completed the installation of the gravity sewer on the north side of Waterloo Road in front of property 3830 Waterloo Road, which is on the south side of the road, on September 27, 2005, as evidenced by as-built drawings from the field.

As a history, Harold Huff noted that Marjorie Watson wrote the Water Resources Department on October 5, 2005 and subsequently wrote the Board of Commissioners on October 22, 2005, concerning her well drying up. As she indicated in her letters, the well was a hand-dug, shared well. Ms. Watson did not state who owned the well. At the direction of the Board of Commissioners and as evidenced in their November 10, 2005 letter back to Ms. Watson the Water Resources Department paid to replace the well that Miss Watson had been using at a cost of \$4,472.00. There was a release agreement prepared by Attorney Leigh Prugh and signed by the resident.

Mr. Krauss is now claiming that the well Portage County replaced for Ms. Watson was really his, and that the county should now pay to have his well replaced.

The Water Resources Department still contends, as they did in 2005, that it is unlikely the work the county performed on the north side of Waterloo Road (where the excavation trench was three feet wide and 12 feet deep) and 60+ feet away on the opposite side of the roadway affected a well on the south side of the roadway that was approximately 60 feet deep.

The Board of Commissioners directed the Water Resources Department staff to go to the site and meet with the homeowners to get clarification on the issue and the request.

### **Spring Lakes Sewer Bills**

On September 1, 2009, the Board of Commissioners discussed the Spring Lakes Delinquency Notice for sanitary sewer charges and agreed that the disputed amount should not be certified to the County Auditor. Apparently, Spring Lakes allowed homes to tie into his line and the charges come through the Spring Lakes account, even though Spring Lakes did not get the service. The Board of Commissioners agreed that the unquestioned charges should be certified and that Harold Huff should work with Attorney Leigh Prugh to work this out.

Today, the Board of Commissioners met with Water Resources Department staff and Attorney Leigh Prugh. The mobile park owner originally tied his three neighbors into his sewer plant. When the system was replaced, the park owner continued to pay for the three neighbors but now refuses to pay.

The Board of Commissioners agreed that Water Resources Department staff should go to the site and meet with the homeowners to discuss the issue making it clear that the homeowner who received the benefit should make the payment, not the mobile park owner. Perhaps the county could work out a payment plan for three property owners who have received the benefit and certify any amount to the taxes as delinquent.

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**Attorney Leigh Prugh attending  
Whispering Meadows**

Attorney Leigh Prugh notified the Board of Commissioners that the developer cannot obtain an escrow agreement or a performance bond from his bank to finish the roads in the subdivision.

Commissioner Smeiles suggested that the county place a voluntary lien on the last lot in the development in place of an escrow agreement to secure an equity position so that the top coat is put in place. Attorney Prugh will investigate that option or a mortgage and get back to the Board of Commissioners. If lots with roads are in an unfinished development, secure assets for the county whenever possible.

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**DEPARTMENT OF BUDGET AND FINANCIAL MANAGEMENT**

Present: Audrey Tillis

RESOLUTIONS

1. General Fund Amendments to the Annual Appropriation Resolution:/09-847
  - a. Commissioners, Supplemental – FY 2009 c/o Reserve
  - b. Commissioners Other, Supplemental & Transfer – FY 2009 c/o Reserve, BOC Approved Resolution 09-0734 8/11/09, and Projected Need in Advances and Audit Costs
  - c. Budget & Financial Management, Supplemental – FY 2009 c/o Reserve
  - d. Human Resources, Supplemental – FY 2009 c/o Reserve
  - e. Building Regulation Inspection, Supplemental – FY 2009 c/o Reserve
  - f. Economic Development, Supplemental – FY 2009 c/o Reserve
  - g. Auditor, Supplemental & Transfer – FY 2009 c/o Reserve and Projected Need
  - h. Treasurer, Supplemental – FY 2009 c/o Reserve
  - i. Prosecutor, Supplemental – FY 2009 c/o Reserve
  - j. Clerk of Courts, Transfer – Projected Need
  - k. Court of Appeals, Supplemental – FY 2009 c/o Reserve
  - l. Municipal Court, Supplemental – FY 2009 c/o Reserve
  - m. Common Pleas Court, Supplemental – FY 2009 c/o Reserve
  - n. Jury Commission, Supplemental – FY 2009 c/o Reserve
  - o. Domestic Relations, Supplemental – FY 2009 c/o Reserve
  - p. Probate Court, Supplemental – FY 2009 c/o Reserve
  - q. Juvenile Court, Supplemental – FY 2009 c/o Reserve
  - r. Juvenile Probation, Supplemental – FY 2009 c/o Reserve
  - s. Adult Probation, Supplemental & Transfer – FY 2009 c/o Reserve and Projected Need
  - t. Sheriff's Department, Transfer – For Inmate Food and Medical
  - u. Board of Elections, Supplemental – FY 2009 c/o Reserve
  - v. Budget Commission, Supplemental – FY 2009 c/o Reserve
  - w. Public Defender Commission, Supplemental – BOC Approved Resolution 09-0734 8/11/09
  
2. Other Funds Amendments to the Annual Appropriation Resolution:/09-848
  - a. Fund 1340, PCBDD General Administration – Transfer, Projected Need

- b. Fund 1412, JFS Help Me Grow Allocation – Supplemental, Projected Need
  - c. Fund 1415, Child Welfare-Special Levy – Transfer, Projected Need
  - d. Fund 3211, SA PCS OWDA 1989 – Supplemental, To Close Debt Fund
  - e. Fund 4010, Prosecutor’s Building – Supplemental, For Bond Counsel for Note, Note Issuance Costs, Note Principal & Interest Payments
  - f. Fund 5215, PCS Revenue Bonds 2007 (USDA) – Supplemental, Adjust to Actual
  - g. Fund 5312, PCS State Route 44 Vacuum – Supplemental, Bond Counsel -2009 USDA
3. Cash Advance from Fund 0001, General Fund to Fund 1166, EMPG Homeland Security Grant/09-849
  4. Cash Advance from Fund 0001, General Fund to Fund 3114, SA PCS Bond 2001/09-850
  5. Cash Advance from Fund 0001, General Fund to Fund 3141, SA PCW Bond 1997/09-851
  6. Cash Advance Repayment – From Fund 1364, Child Health Grant to Fund 0001, General Fund/09-852
  7. Transfer from Fund 0001, General Fund to Fund 4010, Prosecutor’s Building/09-853
  8. Transfer from Fund 5200, PCS General Administration to Fund 5215, PCS Revenue Bonds 2007 (USDA)/09-854

OTHER

9. Journal entry approval(s):
  - a. Sheriff – US Marshall Overtime/Journal Entry
  - b. Bonds will be rated on September 17<sup>th</sup>./Journal Entry

UPDATES

10. The Director has updated the Board of Commissioners’ binders with the Compensation Report by Payroll Location

**Park District**

Commissioner Frederick advised that she met with Christine Craycroft to discuss the Park District Budget. Director Tillis noted that donations are down due to the tough economic times. There are four part-time employees but the purchase of the land is the issue at this time since the donations were to fund the \$86,000 due.

Commissioner Smeiles asked what kinds of things the Park District is doing to cut back on spending. The Director noted that the District is using operating money to complete the transaction to purchase the land. Commissioner Smeiles asked if the property owner will allow a renegotiation of the payments? The Director agreed to meet with Chris Craycroft to discuss how to proceed.

The Director noted that the \$177,000 Park District repayment due is part of the General Fund revenue estimate for 2010, which will impact the General Fund.

Commissioner Keiper stated that he would prefer to figure out a plan to assist.

**MRDD**

The Director advised the Board of Commissioners that a possible additional revenue for the General Fund could come from the MRDD, who cannot request state reimbursement for the cost of their programming unless the costs are actually paid. The repayment to the county for indirect costs under the cost allocation plan for 2009 could be around \$132,000. The Director agreed to draft a letter to the MRDD Board regarding this issue.

The Director has a copy of the Prosecutor Victor Viglucci letter to Judge Pittman advising her that the Board of Commissioners would have to provide funds for outside counsel for her for the deposition by counsel for Judge Plough in connection with his disciplinary hearing.

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**RESOLUTION No. 09-0843 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

**RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on September 15, 2009 in the total payment amount of **\$569,348.84 for Funds 0001-8105** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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**RESOLUTION No. 09-0844 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following Resolution be adopted:

**WHEREAS,** the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

**WHEREAS,** there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

**WHEREAS,** the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

**RESOLVED,** that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor's Office:



Voice Vote as Follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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**RESOLUTION No. 09-0846 - RE: A RESOLUTION DESIGNATING PORTAGE COUNTY, OHIO AS A RECOVERY ZONE UNDER SECTION 1400U-1 OF THE INTERNAL REVENUE CODE FOR THE PURPOSE OF ISSUING RECOVERY ZONE ECONOMIC DEVELOPMENT BONDS OR RECOVERY ZONE FACILITY BONDS AND DESIGNATING THE PORTAGE COUNTY PORT AUTHORITY AS AGENT OF THE COUNTY FOR ISSUING SAID BONDS FOR THE PORTAGE COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT.**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

**WHEREAS,** the American Recovery and Reinvestment Act of 2009 revised the Internal Revenue Code to create Recovery Zone Bonds which must be issued for projects in a Recovery Zone; and

**WHEREAS,** the issuance of Recovery Zone bonds instead of traditional tax-exempt bonds can potentially promote job creation and economic recovery in areas particularly affected by employment decline, significant poverty, increased home foreclosures, or general economic distress; and

**WHEREAS,** under Code Section 1400U-1(a)(3)(A), the State of Ohio has allocated \$15,868,000 of its Recovery Zone Bond volume cap limitation to Portage County, with \$6,347,000 of that allocation being allocated for the issuance of Recovery Economic Development Bonds and \$9,521,000 being allocated for the issuance of Recovery Zone Facility Bonds; and

**WHEREAS,** before the County issues any Recovery Zone Bonds, this Board of Commissioners must designate the area in which a capital project is financed by Recovery Zone Bonds as a Recovery Zone; and

**WHEREAS,** Portage County, as a whole, is currently economically distressed as a result of the recent economic conditions and (i) the unemployment rate has risen from 6.5% in July 2008 to 10.8% in July 2009, (ii) home foreclosures (Sheriff Sales) have increased 15% for the first half of 2009, and have more than tripled in the last decade, and (iii) sales tax revenue has decreased 3.58% for the first eight months of 2009 compared to the first eight months of 2008, thereby demonstrating a deterioration in the retail sales market; and

**WHEREAS,** this Board of Commissioners desires to designate the Portage County Port Authority as the issuer of all Recovery Zone Bonds for projects located within the County of Portage; and now therefore be it

**RESOLVED,**

by the Board of Commissioners of the County of Portage, State of Ohio, that:

**SECTION 1.**

This Board of Commissioners finds and determines the following matters (unless otherwise defined herein, capitalized terms are defined in Section 5):

- (a) The ARRA revised the Code to create Recovery Zone Bonds, which must be issued for projects in a Recovery Zone.
- (b) The issuance of Recovery Zone Bonds instead of traditional tax-exempt bonds can potentially provide cost savings to the County to promote job creation and economic recovery in areas particularly affected by employment decline, significant poverty, increased home foreclosures, or general economic stress.
- (c) Before issuing Recovery Zone Bonds, this Board of Commissioners must designate the area in which a capital project is financed by Recovery Zone Bonds as a Recovery Zone.
- (d) This Board of Commissioners finds that the following economic indicators of economic distress are present in Portage County:
  - (1) The current unemployment rate has risen from 6.5% in July 2008 to 10.8% in July 2009.
  - (2) Home foreclosures (Sheriff Sales) have increased 15% for the first half of 2009, and have more than tripled in the last decade.
  - (3) Sales tax revenue has decreased 3.58% for the first eight months of 2009 compared to the first eight months of 2008, thereby demonstrating deterioration in the retail sales market.
- (e) Under Code Section 1400U-1(a)(3)(A), \$15,868,000 of the State of Ohio's Recovery Zone Bond volume cap limitation has been allocated to Portage County, with \$6,347,000 of that allocation being allocated for the issuance of Recovery Zone Economic Development Bonds and \$9,521,000 being allocated for the issuance of Recovery Zone Facility Bonds, to finance certain projects within Portage County.
- (f) This Board of Commissioners finds that the Portage County Port Authority is an eligible issuer of Recovery Zone Economic Development Bonds and Recovery Zone Facility Bonds for projects located within Portage County.

**SECTION 2.**

After consideration of the economic indicators in Portage County, including the unemployment rate, rate of home foreclosures, loss of retail sales county-wide and declining tax revenues as described above, this Board of Commissioners determines that Portage County as a whole has experienced economic distress and hereby

designates the entire geographical territory of Portage County as a Recovery Zone under Code Section 1400U-1.

**SECTION 3.**

This Board of Commissioners hereby designates the Portage County Port Authority as its agent to issue Recovery Zone Bonds in Portage County. Such Recovery Zone Bonds may be issued by the Portage County Port Authority pursuant to a resolution of this Board of Commissioners authorizing the issuance of the Recovery Zone Bonds.

**SECTION 4.**

This Board of Commissioners authorizes and directs the President of the Board of Commissioners to sign, deliver, or file any documents, agreements, or certificates in connection with the designation of the Recovery Zone and the designation of the Portage County Port Authority as issuer of the Recovery Zone Bonds, as may be required by ARRA, the Code, the Treasury Regulations promulgated under the Code, and any other applicable statute or regulation, as the President of the Board of Commissioners deems necessary and appropriate.

**SECTION 5.**

Words and terms are used in this resolution with the following meanings:

“ARRA” means the American Recovery and Reinvestment Act of 2009.

“Code” means the Internal Revenue Code of 1986, as amended.

“Recovery Zone Economic Development Bonds” means Recovery Zone Economic Development Bonds, authorized under Code Section 1400U-2.

“Recovery Zone Facility Bonds” means Recovery Zone Facility Bonds, authorized under Code Section 1400U-3.

“Recovery Zone” means the area designated by this Board of Commissioners in Section 2 as a recovery zone, under Code Section 1400U-1.

“Recovery Zone Bonds” means the Recovery Zone Economic Development Bonds and Recovery Zone Facility Bonds.

“RZ Economic Development Volume Cap” means the portion of the recovery zone bond volume cap limitation allocated for the issuance of Economic Development Bonds in Portage County, as described in 1(e) of this resolution.

**SECTION 6.**

This Resolution is hereby declared an emergency measure necessary for the health, safety, and welfare of the citizens of Portage County and for the further reason that this resolution must be immediately effective to preserve the County’s ability to issue the Recovery Zone Bonds to promote job creation and economic recovery with the County at the earliest possible time.

**SECTION 7.**

Provided this resolution receives the affirmative vote of two members of this Board of Commissioners, it shall take effect immediately upon its adoption and approval by this Board of Commissioners; now therefore be it further

**RESOLVED,**

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0847

RE: AMENDMENT TO THE GENERAL FUND 2009 ANNUAL APPROPRIATION RESOLUTION NO. 08-1181 ADOPTED DECEMBER 11, 2008.

It was moved by Maureen T. Frederick, second by Christopher Smeiles that the following resolution be adopted:

**RESOLVED,** that it has become necessary to amend the General Fund 2009 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below,

		<u>Increase</u>	<u>Decrease</u>
<b>Fund: 0001</b>	<b>General Fund</b>		
	<b>001 Commissioners</b>		
00014	Commissioners CS	0	53,500
00015	Commissioners MS	0	10,000
00019	Commissioners ME	0	5,000
0001D	Commissioners Full Time	0	5,000
	<b>MEMO TOTAL</b>	<u><u>\$ -</u></u>	<u><u>\$ 73,500</u></u>

Note: FY 2009 c/o Reserve

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	<b>010 Commissioners Other</b>		
00104	Commissioner Other CS	70,000	0
00107	Commissioner Other OE	875,950	271,599
00108	Commissioner Other DE	0	177,000
00109	Commissioner Other ME	72,000	0
	<b>MEMO TOTAL</b>	<u><u>\$ 1,017,950</u></u>	<u><u>\$ 448,599</u></u>

Note: FY 2009 c/o Reserve      Projected Need – Advances & Audit Costs      BOC appr. Res. 09-0734 8/11/09

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	<b>011 Budget &amp; Financial Management</b>		
00113	DBFM Fringes	0	500
00114	DBFM CS	0	14,800
0011E	DBFM Part Time	0	5,276
	<b>MEMO TOTAL</b>	<u><u>\$ -</u></u>	<u><u>\$ 20,576</u></u>

Note: FY 2009 c/o reserve

		<u>Increase</u>	<u>Decrease</u>
<b>018 Human Resources</b>			
00184	Human Resources CS	0	10,400
	<b>MEMO TOTAL</b>	<u>\$ -</u>	<u>\$ 10,400</u>

Note: FY 2009 C/O RESERVE

<b>020 Building Regulation Inspection</b>			
00203	Building Regulation In Fringes	0	6,300
00204	Building Regulation Insp CS	0	5,000
00205	Building Regulation Insp MS	0	2,000
0020D	Building Regulation Full Time	0	14,000
0020E	Building Regulation Part Time	0	6,000
	<b>MEMO TOTAL</b>	<u>\$ -</u>	<u>\$ 33,300</u>

Note: FY 2009 c/o Reserve

<b>080 Economic Development</b>			
00803	Economic Development Fringes	0	33,080
00804	Economic Development CS	0	9,232
00805	Economic Development MS	0	14,370
0080D	Economic Development Full Time	0	70,000
	<b>MEMO TOTAL</b>	<u>\$ -</u>	<u>\$ 126,682</u>

Note: FY 2009 c/o reserve

<b>100 Auditor</b>			
01103	Auditor Financial M Fringes	4,231	205
01104	Auditor Financial Managmt CS	142	1,282
01105	Auditor Financial Managmt MS	0	1,344
0110D	Auditor Financial Ma Full Time	0	545
01123	Auditor Real Property Fringes	6	2,447
01124	Auditor Real Property CS	45	1,255
0112D	Auditor Real Propert Full Time	54	0
01155	Auditor Weights & Measures MS	0	122
0115D	Auditor Weights & Meas Full Ti	1	0
	<b>MEMO TOTAL</b>	<u>\$ 4,479</u>	<u>\$ 7,200</u>

Note: Projected Need                      FY 2009 c/o Reserve Auditor

		<u>Increase</u>	<u>Decrease</u>
<b>200 Treasurer</b>			
02004	Treasurer CS	0	4,650
02005	Treasurer MS	0	1,000
	<b>MEMO TOTAL</b>	<u>\$ -</u>	<u>\$ 5,650</u>

Note: FY 2009 c/o reserve

<b>300 Prosecutor</b>			
03003	Prosecutor General Fringes	0	20,000
03004	Procecutor General Admin CS	0	5,000
0300E	Prosecutor General Part Time	0	19,000
0300K	Prosecutor General Secret	0	30,000
	<b>MEMO TOTAL</b>	<u>\$ -</u>	<u>\$ 74,000</u>

Note: 2009 FY C/O RESERVE

<b>500 Clerk of Courts</b>			
05004	Clerk Common Pleas Ct CS	0	5,460
05024	Clerk-Civil/Criminal CS	0	5,935
05025	Clerk-Civil/Criminal MS	11,395	0
	<b>MEMO TOTAL</b>	<u>\$ 11,395</u>	<u>\$ 11,395</u>

Note: Projected Need

<b>510 Court Of Appeals</b>			
05104	Court Of Appeals CS	0	26,230
	<b>MEMO TOTAL</b>	<u>\$ -</u>	<u>\$ 26,230</u>

Note: FY 2009 c/o reserve

<b>520 Municipal Court</b>			
05203	Municipal Court Fringes	0	3,400
05204	Municipal Court CS	0	14,700
05205	Municipal Court MS	0	1,600
0520D	Municipal Court Full Time	0	22,000
	<b>MEMO TOTAL</b>	<u>\$ -</u>	<u>\$ 41,700</u>

Note: FY 2009 c/o Reserve

		<u>Increase</u>	<u>Decrease</u>
<b>530 Common Pleas Court</b>			
05304	Common Pleas Court CS	0	5,500
05305	Common Pleas Court MS	0	3,480
	<b>MEMO TOTAL</b>	<u>\$ -</u>	<u>\$ 8,980</u>

Note: FY 2009 c/o reserve

<b>540 Jury Commission</b>			
05404	Jury Commisison CS	0	800
	<b>MEMO TOTAL</b>	<u>\$ -</u>	<u>\$ 800</u>

Note: FY 2009 c/o reserve

<b>550 Domestic Relations</b>			
05504	Domestic Relations CS	0	13,217
05505	Domestic Relations MS	0	5,500
	<b>MEMO TOTAL</b>	<u>\$ -</u>	<u>\$ 18,717</u>

Note: FY 2009 c/o reserve

<b>560 Probate Court</b>			
05603	Probate Court Fringes	0	440
05604	Probate Court CS	0	3,750
05605	Probate Court MS	0	1,000
0560D	Probate Court Full Time	0	1,975
05600	Probate Court Retirement	0	7,264
	<b>MEMO TOTAL</b>	<u>\$ -</u>	<u>\$ 14,429</u>

Note: FY 2009 c/o Reserve

<b>570 Juvenile Court</b>			
05703	Juvenile Court Fringes	0	2,000
05704	Juvenile Court CS	0	8,255
05705	Juvenile Court MS	0	2,750
0570D	Juvenile Court Full Time	0	11,800
	<b>MEMO TOTAL</b>	<u>\$ -</u>	<u>\$ 24,805</u>

Note: FY 2009 c/o Reserve

		<u>Increase</u>	<u>Decrease</u>
<b>580 Juvenile Probation</b>			
05803	Juvenile Probation Fringes	0	1,480
05804	Juvenile Probation CS	0	5,500
05805	Juvenile Probation MS	0	3,740
0580D	Juvenile Probation Full Time	0	10,000
	<b>MEMO TOTAL</b>	<u><u>\$ -</u></u>	<u><u>\$ 20,720</u></u>

Note: FY 2009 c/o Reserve

<b>590 Adult Probation</b>			
05953	Adult Prob - Com Pleas Fringes	12,992	988
05954	Adult Prob - Com Pleas CS	6,000	16,350
05955	Adult Prob - Com Pleas MS	0	2,676
0595D	Adult Prob - Com Pls Full Time	16,765	0
0595M	Adult Prob - Com Pls Overtime	0	1,000
05963	Adult Prob - Muni Crt Fringes	690	16,500
05964	Adult Prob - Muni Crt CS	6,100	15,850
05965	Adult Prob - Muni Crt MS	0	7,183
0596D	Adult Prob - Muni Ct Full Time	0	30,000
	<b>MEMO TOTAL</b>	<u><u>\$ 42,547</u></u>	<u><u>\$ 90,547</u></u>

Note: FY 2009 c/o Reserve & Projected Need

<b>700 Sheriff's Department</b>			
07103	Sheriff-Corrections Fringes	0	3,000
07104	Sheriff-Corrections CS	30,000	0
07105	Sheriff-Corrections MS	40,000	0
0720D	Sheriff-Detectives Full Time	0	2,000
07303	Sheriff-Road Deputies Fringes	0	15,000
0730D	Sheriff-Road Deputies Full Time	0	60,000
0730E	Sheriff-Road Deputies Part Time	10,000	0
	<b>MEMO TOTAL</b>	<u><u>\$ 80,000</u></u>	<u><u>\$ 80,000</u></u>

Note: For Inmate Food and Medical

		<u>Increase</u>	<u>Decrease</u>
<b>902 Board Of Elections</b>			
09024	Board Of Elections CS	0	23,000
	<b>MEMO TOTAL</b>	<u>\$ -</u>	<u>\$ 23,000</u>

Note: FY 2009 c/o reserve

<b>913 Budget Commission</b>			
09133	Budget Commission Fringes	0	22
09134	Budget Commission CS	0	1,473
09135	Budget Commission MS	0	193
0913D	Budget Commission Full Time	0	5
	<b>MEMO TOTAL</b>	<u>\$ -</u>	<u>\$ 1,693</u>

Note: FY 2009 c/o reserve

<b>920 Public Defender Commission</b>			
09204	Public Defender CS	3,552	0
0920D	Public Defender Full Time	3,000	0
	<b>MEMO TOTAL</b>	<u>\$ 6,552</u>	<u>\$ -</u>

Note: BOC appr. Res. 09-0734 8/11/09

<b>TOTAL MEMO BALANCE ALL AMENDMENTS</b>	<u><u>\$ 1,162,923</u></u>	<u><u>\$ 1,162,923</u></u>
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and be it further,

**RESOLVED,** that the notes stated in the resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation.

**RESOLVED,** that a certified copy of this resolution be filed with the County Auditor, and be it further,

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

RESOLUTION No. 09-0848

RE: AMENDMENT TO THE NON GENERAL FUND 2009  
ANNUAL APPROPRIATION RESOLUTION NO. 08-1182  
ADOPTED DECEMBER 11, 2008.

It was moved by Maureen T. Frederick, second by Christopher Smeiles that the following resolution be adopted:

**RESOLVED,** that it has become necessary to amend the Non General Fund 2009 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below,

		<i>Increase</i>	<i>Decrease</i>
<b>Fund: 1340</b>	<b>PCBDD General Administration</b>		
	<b>905 Mental Ret &amp; Dev Disability Bd</b>		
13405	MRDD General Admin MS	5,000	0
13406	MRDD General Admin CO	0	5,000
	<b>MEMO TOTAL</b>	<b><u>5,000</u></b>	<b><u>5,000</u></b>

Note: Projected Need

<b>Fund: 1412</b>	<b>JFS Help Me Grow Allocation</b>		
	<b>051 Job And Family Services</b>		
14123	JFS Help Me Grow Fringes	3,355	0
14124	JFS Help Me Grow CS	3,635	0
14125	JFS Help Me Grow MS	1,720	0
1412D	JFS Help Me Grow Full Time	8,000	0
1412E	JFS Help Me Grow Part Time	1,500	0
1412O	JFS Help Me Grow Retirement	7,313	0
	<b>MEMO TOTAL</b>	<b><u>25,523</u></b>	<b><u>\$-</u></b>

Note: Projected need

<b>Fund: 1415</b>	<b>Child Welfare - Special Levy</b>		
	<b>051 Job And Family Services</b>		
1415D	JFS Child Welfare Le Full Time	333,188	333,188
	<b>MEMO TOTAL</b>	<b><u>333,188</u></b>	<b><u>333,188</u></b>

Note: Projected need

	<i>Increase</i>	<i>Decrease</i>
<b>Fund: 3211 SA PCS OWDA 1989</b>		
<b>010 Commissioners Other</b>		
32119 SA PCS OWDA 1989 ME	5,180	0
<b>MEMO TOTAL</b>	<u><u>\$ 5,180</u></u>	<u><u>\$ -</u></u>

Note: TO CLOSE DEBT FUND

<b>Fund: 4010 Prosecutor's Building</b>		
<b>012 Central Purchasing Services</b>		
40104 Prosecutor's Building CS	5,210	0
40108 Prosecutor's Building DE	4,385,797	0
<b>MEMO TOTAL</b>	<u><u>\$ 4,391,007</u></u>	<u><u>\$ -</u></u>

Note: BOND COUNSEL FOR NOTE NOTE ISSUANCE COSTS NOTE PRINCIPAL & INTEREST PAYMENT

<b>Fund: 5215 PCS Revenue Bonds 2007 (USDA)</b>		
<b>060 Water Resources</b>		
52158 PCS Revenue Bonds 07 (USDA) DE	0	838
<b>MEMO TOTAL</b>	<u><u>\$ -</u></u>	<u><u>\$ 838</u></u>

Note: ADJUST TO ACTUAL

<b>Fund: 5312 PCS State Route 44 Vacuum</b>		
<b>060 Water Resources</b>		
53124 PCS State Route 44 Vacuum CS	16,000	0
<b>MEMO TOTAL</b>	<u><u>\$ 16,000</u></u>	<u><u>\$ -</u></u>

Note: BOND COUNSEL - 2009 USDA

<b>TOTAL MEMO BALANCE FOR ALL FUNDS</b>	<u><u>\$ 4,775,898</u></u>	<u><u>\$ 339,026</u></u>
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and be it further,

**RESOLVED,** that the notes stated in the resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation.

**RESOLVED,** that a certified copy of this resolution be filed with the County Auditor, and be it further,

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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**RESOLUTION No. 09-0849 - RE: CASH ADVANCE - FROM FUND 0001, GENERAL FUND TO FUND 1166, EMPG HOMELAND SECURITY GRANT**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

**WHEREAS,** Fund 1166 is in need of interim cash until grant revenues are received, and  
**WHEREAS,** the EMA Director submitted reimbursement requests to the state, which have not been received; now therefore be it

**RESOLVED,** that the following cash advance be made in the amount of \$ 20,000.00:

**FROM:**  
0001, GENERAL FUND  
ORGCODE- 00100009  
Debit Expense Account  
Object 920000 - Advances-Out \$ 20,000.00

**TO:**  
1166, EMPG HOMELAND SECURITY GRANT  
ORGCODE -11669302  
Credit Revenue Account  
Revenue Source 290000 - Advances-In \$ 20,000.00

and be it further

**RESOLVED,** that the advance will be repaid to the General Fund by December 31, 2009 with anticipated revenue received from grant funds, and be it further

**RESOLVED,** that the County Auditor is hereby requested to make said cash advance by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Homeland Security and Emergency Management Agency and the Department of Budget & Financial Management, and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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**RESOLUTION No. 09-0850 - RE: CASH ADVANCE - FROM FUND 0001, GENERAL FUND TO FUND 3114, SA PCS BOND 2001**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

**WHEREAS,** fund 3114 has not collected sufficient funds through special assessments in order to meet its debt obligation that is due in December, 2009, and

**WHEREAS,** interim financing is needed until Fund 3114 can collect sufficient funds through the collection of assessments to meet its debt obligations, and

**WHEREAS,** according to the Auditor's Office, accounting regulations require that the General Fund be responsible to fund special assessment shortfalls, now therefore be it

**RESOLVED,** that the following cash advance be made in the amount of \$ 15,566.00:

**FROM:**

FUND 0001, GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object 920000 - Advances-Out \$ 15,566.00

**TO:**

FUND 3114, SA PCS BOND 2001

ORGCODE - 31140102

Credit Revenue Account

Revenue Source 290000 - Advances-In \$ 15,566.00

;and be it further

**RESOLVED,** the advance will be repaid when assessments exceed required debt payments in any given year, and be it further

**RESOLVED,** that the County Auditor is hereby requested to make said cash advance by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Department of Budget and Financial Management and the Water Resources Department, and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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**RESOLUTION No. 09-0851 - RE: CASH ADVANCE - FROM FUND 0001, GENERAL FUND TO FUND 3141, SA PCW BOND 1997**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

**WHEREAS,** fund 3141 has not collected sufficient funds through special assessments in order to meet its debt obligation that is due in December, 2009, and

**WHEREAS,** interim financing is needed until Fund 3141 can collect sufficient funds through the collection of assessments to meet its debt obligations, and

**WHEREAS,** according to the Auditor's Office, accounting regulations require that the General Fund be responsible to fund special assessment shortfalls, now therefore be it

**RESOLVED,** that the following cash advance be made in the amount of \$ 377.00:

**FROM:**

FUND 0001, GENERAL FUND

ORGCODE - 0010009

Debit Expense Account

Object 920000 - Advances-Out \$ 377.00

**TO:**

FUND 3141, SA PCW BOND 1997

ORGCODE - 31410102

Credit Revenue Account

Revenue Source 290000 - Advances-In \$ 377.00

;and be it further

**RESOLVED,** the advance will be repaid when assessments exceed required debt payments in any given year, and be it further

**RESOLVED,** that the County Auditor is hereby requested to make said cash advance by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Department of Budget and Financial Management and the Water Resources Department, and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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**RESOLUTION No. 09-0852**

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**RE:**

**CASH ADVANCE REPAYMENT - FROM FUND 1364,  
CHILD HEALTH GRANT TO FUND 0001, GENERAL  
FUND**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

**WHEREAS,** on August 11, 2009, the Board of Commissioners adopted Resolution No. 09-0736 approving a cash advance in the amount of \$ 5,000.00 until grant revenues were received and,

**WHEREAS** Fund 1364 has received grant revenue; now therefore be it

**RESOLVED,** that the following cash advance repayment be made in the amount of \$ 5,000.00

**FROM:**

FUND 1364, CHILD HEALTH GRANT

ORGCODE - 13640522

Debit Revenue Account

Revenue Source 290000 - Advances-In \$ 5,000.00

**TO:**

FUND 0001, GENERAL FUND

ORGCODE- 00100009

Credit Expense Account

Object 920000 - Advances-Out \$ 5,000.00

;and be it further

**RESOLVED,** that the County Auditor is hereby requested to make said cash advance repayment by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, Portage County Job and Family Services and the Department of Budget & Financial Management, and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;



adopted:

**WHEREAS,** the Water Resources Department wishes to make an additional principal payment on the Randolph Township Sewer Bond that we have with USDA, Loan No. 92-04, and

**WHEREAS,** in order to make the additional principal payment on USDA Loan No. 92-04, it is necessary to transfer funds in the amount of \$ 25,000.00 to Fund 5215, PCS Revenue Bonds 2007; now therefore be it

**RESOLVED,** that the following transfer of funds in the amount of \$ 25,000.00 made as follows:

**FROM:**

FUND 5200 PCS GENERAL ADMINISTRATION

ORG CODE - 52004009

Debit Expense Account

Object 910000 - TRANSFERS OUT \$ 25,000.00

**TO:**

FUND 5215, PCS REVENUE BONDS 2007 USDA

ORG CODE - 52150602

Credit Revenue Account

Revenue Source 280000 - TRANSFER IN \$ 25,000.00

;and be it further

**RESOLVED,** that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Department of Budget and Financial Management and the Water Resources Department, and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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**RESOLUTIONS**

September 15, 2009

1. Approval of Meeting Minutes from the September 10, 2009 regular Board Meeting as presented.
2. Approve the Bills as presented by the County Auditor and reviewed by the Internal Auditor./09-843

3. Approve the Journal Vouchers as presented by the County Auditor./09-844
4. Approve Then & Now as presented by the County Auditor./09-845
5. A resolution designating Portage County, Ohio as a recovery zone under Section 1400U-1 of the Internal Revenue Code for the purpose of issuing Recovery Zone Economic Development Bonds or Recovery Zone Facility Bonds and designating the Portage County Port Authority as agent of the County for issuing said bonds for the Portage County Department of Economic Development./09-846

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**INVITATIONS/MEETING NOTICES**

September 15, 2009

1. Invitation from for the grand opening of Alpha Micron’s new facility on Monday, September 14, 2009, 11:00 AM-1:00 PM, 1950 State Route 59, Kent.
2. Invitation from Kent State University for the State of the University Address on Thursday, September 24, 2009, 4:00 PM, in the Kiva Kent Student Center.
3. Invitation to the Fall 2009 Bowman Breakfast on Thursday, October 1, 2009, 7:30 AM at Kent State University Student Center Ballroom.

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**INCOMING CORRESPONDENCE  
DISCUSSION**

September 15, 2009

The Board of Commissioners met with the Executive Assistant to discuss the following issues:

1. Discussion: Veterans Day activity.
2. September 10, 2009 e-mail from Charlene Badger, Executive Assistant, regarding an update on several projects. Does the Board wish to amend Resolution No. 09-0025 to remove Internal Auditor/Clerk to bring back a resolution
3. September 8, 2009 correspondence from Mayor Kevin Poland, City of Ravenna, regarding South Prospect Street curb/forward to JoAnn Townend and Architect Dave Sommers to determine why this improvement was not made when the parking lot was completed.
4. September 10, 2009 correspondence from Maia Peck, Middle Cuyahoga River Watershed Coordinator, regarding proposed County Storm Water regulations/Executive Assistant to draft a thank you letter.

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**JOURNAL ENTRIES**

September 15, 2009

1. The Board of Commissioners received the August 2009 Portfolio Report as presented by the Portage County Treasurer’s Office.

2. Board of Commissioners' authorization requested to have Commissioner Keiper sign the Ohio Community Development Block Grant Program Status Report for Grant No. B-E-08-062-1 for \$190,000.00 as requested by Neighborhood Development Services. Documents reviewed by the Grants Administrator with no exceptions noted.
3. The Board of Commissioners received the Weekly Report of Kennel population for the week ending September 6, 2009 as presented by Dave McIntyre, Dog Warden. The Board of Commissioners acknowledged the receipt of \$350.00 in Court Donations and \$2,538.50 in License Sales.
4. Board of Commissioners' authorization requested to pay the Portage County Regional Airport Authority Invoice No. 2009-051 dated September 4, 2009 for \$262.31 for reimbursement of the 10 cents per gallon in fuel costs for the Metro Life Flight helicopter, as approved by the Board of Commissioners in a Journal Entry adopted July 8, 2008, for the life of the 60 month lease with Metro Life Flight not to exceed \$6,000 annually.
5. The Board of Commissioners received the following supplies from EMS Innovations, at no cost to the County, as part of Summit County's regional distribution for H1N1 preparation as presented by the Portage County Office of Homeland Security and Emergency Management Agency:
  - 138 9 second digital thermometer
  - 2000 probe covers
  - 1000 0.5 oz. Purell hand sanitizer
6. September 9, 2009 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2009 as presented by the Portage County Auditor's Office.
7. Board of Commissioners' authorization requested to pay C. Bryant Construction \$3,258.00 for the 2008 Portage County CHIP, Private Rehab as requested by Neighborhood Development Services.
8. Board of Commissioners' authorization requested to pay C. Bryant Construction \$3,655.00 for the 2008 Portage County CHIP, Private Rehab as requested by Neighborhood Development Services.
9. Board of Commissioners' authorization requested to pay Hirst Construction for work completed at 9928 State Route 224, Deerfield, OH 44411 for \$12,645.00 as requested by Neighborhood Development Services.
10. Board of Commissioners' authorization requested to pay Hirst Construction for work completed at 9928 State Route 224, Deerfield, OH 44411 for \$3,325.00 as requested by Neighborhood Development Services.
11. The Board of Commissioners received the Portage County Investment Reconciliation for the month of August 2009 as presented by the County Treasurer and County Auditor.
12. As stipulated by ORC Section 709.03 (D), the Board of Commissioners received the September 11, 2009 correspondence from the Village of Garrettsville indicating services which will be provided upon Annexation of 22.36 acres of property from Nelson Township to the Village of Garrettsville.

13. Board of Commissioners' authorization requested to allow use of the Courthouse Lawn on Wednesday, November 11, 2009 from 9:00 AM-1:00 PM for the Veterans Day program as requested by the Executive Assistant.

14. In accordance with the ORC Section 325.07, the Portage County Board of Commissioners acknowledged the receipt of the Transportation of Prisoners Report for August 2009. Documents reviewed by Department of Budget and Financial Management with no exceptions noted.

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**REFERRED**

September 15, 2009

1. Confidential September 8, 2009 correspondence from a county employee, regarding dependent benefits. Referred to Human Resources Department for next agenda.

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**PLEASE ADD TO THE AGENDA**

September 15, 2009

1. September 14, 2009 e-mail from Vickie Steiner, Human Resources Department, regarding a decrease in cost for the influenza vaccinations from \$25.00 to \$20.00. Journal Entry #13 dated February 12, 2009 will need to be amended/Journal Entry

2. September 14, 2009 correspondence from Janet Esposito, County Auditor, regarding Storm Water parcels/The County Engineer has advised the Board of Commissioners that he is working on the Auditor's requests and concerns.

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**INFORMATION ONLY**

September 15, 2009

1. The Board of Commissioners received notice of Outside employment for a Job and Family Services County employee/Referred to the Human Resources Department.

2. The Board of Commissioners received the Weekly Traffic Advisory dated September 11, 2009 as presented by Ohio Department of Transportation.

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**PROSECUTOR**

September 15, 2009

1. September 4, 2009 correspondence from Vic Viglucci to Judge Laurie Pittman, regarding disciplinary proceedings/Information only at this time until the Judge advises the Board of Commissioners of the attorney's name and suggests an amount/forwarded to the Department of Budget & Finance.

2. September 11, 2009 e-mail from Leigh Prugh regarding Whispering Meadows/the Board of Commissioners met with Attorney Leigh Prugh today to discuss this issue.

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## Journal Entry

September 15, 2009

Motion by Maureen T. Frederick, seconded by Christopher Smeiles to approve the following actions:

1. The Board of Commissioners acknowledged the receipt of the August 2009 Portfolio Report, as presented by the Portage County Treasurer.
2. The Board of Commissioners authorized Commissioner Keiper to sign the Ohio Community Development Block Grant Program Status Report for Grant No. B-E-08-062-1 for \$190,000.00, as presented by the Neighborhood Development Services. Documents reviewed by the Grants Administrator with no exceptions noted.
3. The Board of Commissioners acknowledged the receipt of the Weekly Report of Kennel population for the week ending September 6, 2009, as presented by Dog Warden Dave McIntyre. The Board of Commissioners also acknowledged the receipt of \$350.00 in Court Donations and \$2,538.50 in License Sales.
4. The Board of Commissioners authorized payment of the Portage County Regional Airport Authority Invoice No. 2009-051 dated September 4, 2009 for \$262.31 for reimbursement of the 10 cents per gallon in fuel costs for the Metro Life Flight helicopter, as approved by the Board of Commissioners in a Journal Entry adopted July 8, 2008, for the life of the 60 month lease with Metro Life Flight not to exceed \$6,000 annually.
5. The Board of Commissioners acknowledged the receipt of the following supplies from EMS Innovations, at no cost to Portage County, as part of Summit County's Regional Distribution for H1N1 preparation, as presented by the Portage County Office of Homeland Security and Emergency Management Agency:
  - 138 9 second digital thermometer
  - 2000 probe covers
  - 1000 0.5 oz. Purell hand sanitizer
6. The Board of Commissioners acknowledged the receipt of the September 9, 2009 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2009, as presented by the Portage County Auditor.
7. The Board of Commissioners authorized payment to C. Bryant Construction of Tallmadge, Ohio in the amount of \$3,258.00 for services provided at 12823 Washburn Road in Hiram for the 2008 Portage County CHIP, Private Rehab, as presented by Neighborhood Development Services.
8. The Board of Commissioners authorized payment to C. Bryant Construction of Tallmadge in the amount of \$3,655.00 for services provided at 12823 Washburn Road in Hiram for the 2008 Portage County CHIP, Private Rehab, as presented by Neighborhood Development Services.
9. The Board of Commissioners authorized payment to Hirst Construction of Ravenna for work completed at 9928 State Route 224 in Deerfield in the amount of \$12,645.00 for the 2008 Portage County CHIP, Private Rehab, as presented by Neighborhood Development Services.

10. The Board of Commissioners authorized payment to Hirst Construction of Ravenna for work completed at 9928 State Route 224 in Deerfield in the amount of \$3,325.00 for the 2008 Portage County CHIP, Private Rehab, as presented by Neighborhood Development Services.
11. The Board of Commissioners acknowledged the receipt of the Portage County Investment Reconciliation for the month of August 2009, as presented by the County Treasurer and County Auditor.
12. As required by Ohio Revised Code Section 709.03 (D), the Board of Commissioners acknowledged the receipt of the September 11, 2009 correspondence from the Village of Garrettsville indicating services which it will provide upon Annexation of 22.36 acres of property from Nelson Township to the Village of Garrettsville. The Board of Commissioners noted that the required public hearing will be held on October 20, 2009.
13. The Board of Commissioners approved the use of the Ravenna Courthouse Lawn on Wednesday, November 11, 2009 from 9:00 AM-1:00 PM for the Veterans Day Program, as requested by the Executive Assistant.
14. In accordance with the ORC Section 325.07, the Portage County Board of Commissioners acknowledged the receipt of the Transportation of Prisoners Report for August 2009. Documents reviewed by Department of Budget and Financial Management who noted that DBFM staff has requested a list of receivables from outside jurisdictions to determine aging of receivables.
15. The Board of Commissioners signed the Personnel Action Form indicating that Eileen Billings' medical leave has ended and she returned to work on September 8, 2009, as presented by Human Resources Department Director Karen U'Halie and approved by Department of Job & Family Services Director Anita Herington.
16. The Board of Commissioners signed the Request for Application and Certificate for Payment (No. 2 Final) allowing payment of \$20,918.10 to Lake County Sewer Company, 32900 Lakeland Blvd., Willowick, Ohio for the County Wide Line Maintenance Program Cleaning and Jet Flushing Zone 3 – Franklin Hills, Bolingbrook and Red Fox Project No. PC (09-010), as presented by the Water Resources Department. Vendor #3429,520040P4-427400-09010.
17. The Board of Commissioners signed the Request for Application and Certificate for Payment (No. 4 Final) allowing payment of \$3,500.41 to Emery Electric Inc., 2080 Case Parkway, South, Twinsburg, Ohio for the Shalersville WTP Generator Improvements Project No. SH-W (08-110), as presented by the Water Resources Department. Vendor #27893,540040W6-685000-08110.
18. The Board of Commissioners accepted the recommendation of Water Resources Department Director Harold Huff and authorized a purchase order in an amount not to exceed \$6,500.00 to Timmerman Geotechnical Group, Inc. of Akron, Ohio in order to satisfy the requirements of the building permit for the project located at the Twin Lakes Wastewater Treatment Plant, Project No. FR-2 (06-120), as presented by the Water Resources Department. Funding for this project is budgeted in the Portage County Sewer line item in the current 2009 budget, Fund 5200 Org 520040F4 Object 420000 Project 06120.
19. The Board of Commissioners accepted the recommendation of Water Resources Department Director Harold Huff and approved the purchase of the BNA Fixed Asset software program and training at a cost

not to exceed \$8,890.00, as presented by the Water Resources Department. The Board of Commissioners noted that the Water Resources Department will take this purchase to the Portage County Data Processing Board for approval.

20. The Board of Commissioners acknowledged the receipt of the Schedule and Distribution List for the upcoming Portage County, Ohio BANS, as presented by George K. Baum & Company.

21. On February 12, 2009, the Board of Commissioners adopted a Journal Entry accepting the Human Resources Department Director's recommendation and authorizing the purchase of 400 influenza vaccinations at a cost of \$25.00 each to be administered to Portage County employees by the Portage County Health Department for the 2009/2010 flu season. Today, the Board of Commissioners noted a decrease in the cost for each influenza vaccination from \$25.00 to \$20.00.

22. The Board of Commissioners accepted the recommendation of Department of Budget & Financial Management Director Audrey Tillis and approved a supplemental budget amendment from the General Fund Contingency in the amount \$1,000 for U.S. Marshall overtime expenses for the Portage County Sheriff's Detective Bureau. The expense is supported by revenue already received as a federal reimbursement.

All in favor, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **September 15, 2009**. There being no further business to come before the Board, it was moved by Maureen T. Frederick, seconded by Christopher Smeiles to adjourn the official meeting at 12:05 PM. All in favor, motion carries.

Charles W. Keiper II, President

Maureen T. Frederick, Vice President

Christopher Smeiles, Board Member

Deborah Mazanec, Clerk

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