

The veterinarian also recommends a difference in the license fee for a spayed/neutered dog versus a doubled fee for one that is not spayed or neutered (intact dogs). Dr. Blair noted that the typical cost for the average dog neutering varies from vet to vet but could be \$60-100 for basic surgery up to \$250-300 including IV, blood work, anesthesia, etc. The cost is at \$60 at the Dog Warden facility for basic service. She wants to close the revolving door of dogs being adopted out unneutered that get loose and impregnate females contributing to the problem.

The Dog Warden noted that he likes the idea but is not recommending that the Board of Commissioners move in this direction due to the high cost to county dog owners. If the Board of Commissioners adopts a policy to neuter/spay before a dog can leave, there could be overcrowding at the facility. His philosophy is to spay/neuter as many dogs as possible; perhaps a philosophy would be better than a policy. Dr. Blair stated that there is a clinic at the site but it is not acceptable for surgery; ventilation and lighting are not there and it would take too much money to make the necessary upgrades. It is a nice area but still needs improvement. Dr. Blair is trying to find local veterinarians to come to the site weekly donating their time and stocking the supplies.

Commissioner Frederick asked if Dr. Blair gives a reduced fee to her patients who have neutered animals. The doctor responded no – the problem is that those people who do not have neutered dogs are the one who will bring their dogs to the Dog Warden’s facility.

Commissioner Keiper noted that the Board has asked the Prosecutor if the Board of Commissioners is authorized to double the fees for a non-spayed/neutered animal. Can the county afford to neuter all dogs before they leave the facility? Can we find veterinarians willing to assist the county? He added that currently, there is no requirement that veterinarians make certain that dogs are licensed when they are seen in their offices. That should be part of the solution. He has no problem penalizing pet owners who do not act responsibly in spaying/neutering their dogs. However, we must make it affordable, make sure we can double the penalty, and get Columbus to require veterinarians to make certain dogs are licensed when seen.

Commissioner Frederick asked if the Dog Warden is more easily able to adopt out spayed/neutered dogs rather than those not spayed/neutered. The Dog Warden responded yes.

Commissioner Frederick asked if the vouchers offered by the APL are enough of an incentive? Dr. Blair responded that it helps but is not the solution since people don’t take the time to spay/neuter their dogs.

The Dog Warden advised that it currently costs \$65 to adopt a dog from Portage County if not spayed/neutered and \$75 to adopt if spayed/neutered. This fee includes a coupon to spay/neuter the animal.

The doctor advised that spaying/neutering has huge benefits for the health of dogs. Overpopulation is also a concern but the health benefits are equally as important. She added that she understands that funding is the issue. She is investigating donation to the Dog Warden facility getting local vets to donate time and companies to donate supplies or funds. Dr. Blair added that she is working to obtain funding through the education of the general public. There are wonderful dogs available at the pound for adoption.

The Commissioners agreed to continue to investigate these recommendations noting that Portage County does not have the ability to subsidize this proposal with non-General Fund monies.

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11:15 AM Lunch recess

1:00 PM The Board of Commissioners met with their Leadership Team for their standing monthly meeting.

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2:07 PM In accordance with the Ohio Rev. Code Ann. (121.22(G)(1), it was moved by **Maureen T. Frederick**, seconded by **Christopher Smeiles** that the Board of Commissioners move into executive session to discuss labor issues. **Also present: Human Resources Department Director Karen U'Halie, Mike Coury, Gary Mitrisin, Maureen Wern, Attorney PJ Molnar, Union Representative Lou Maholic.** Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

2:35 PM Upon conclusion of the above referenced discussion, it was moved by **Maureen T. Frederick**, seconded by **Christopher Smeiles** that the Board of Commissioners move out of executive session. Roll call vote: Christopher Smeiles, Yea, Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners took no action.

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3:00 PM Recessed to the Solid Waste Management District

3:30 PM Board of Commissioners reconvened

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4:00 PM Motion by **Maureen T. Frederick** to enter into an executive session for an audit conference conducted by the Auditor of State with officials of the public office that is the subject of an audit, seconded by **Charles W. Keiper II.** **Also attending: Prosecuting Attorney Victor Vignucchi; County Auditor Janet Esposito; Attorney Denise Smith; State Auditors Gary Alger, Rick Kubic, and Diane Dorchock; Attorney Assistant Chief Legal Counsel for the State Auditor James Manken; Neighborhood Development Services, Inc. Attorney Bob Paoloni, Dave Vaughan, Justin Meiser, JoAnn Townend; Rebecca Ritterbeck, County Auditor's Office.** Upon the call of the roll; Charles W. Keiper II, aye; Christopher Smeiles, aye Maureen T. Frederick, aye. Passed unanimously, motion carries.

4:50 PM Upon conclusion of the above referenced discussion, it was moved by **Maureen T. Frederick** , seconded by **Christopher Smeiles** that the Board of Commissioners move out of executive session. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners took no action.

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RESOLUTION No. 09-0917 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on October 6, 2009 in the total payment amount of **\$440,335.81 for Funds 0001-8300** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0918 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor’s Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor’s Office:

10/05/09	122	\$ 15,836.25
10/05/09	123	50.00
10/05/09	149	1,569.17
10/05/09	155	10,538.04
10/06/09	266	1,356.69
10/06/09	267	9,648.00
10/06/09	268	28,085.00
10/06/09	269	445.42
10/06/09	270	3.25
Total		\$ 67,531.82

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those

**IMPROVEMENTS, IN THE PORTAGE COUNTY
REGIONAL SEWER DISTRICT, CHARLESTOWN
TOWNSHIP.**

It was moved by Maureen T. Frederick, and seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, this Board by Resolution No. 74-78, adopted April 11, 1974, established Portage County Regional Sewer District, hereinafter called the "SEWER DISTRICT"; and

WHEREAS, pursuant to authorization by the Board contained in Resolution No. 08-0251, adopted on March 18, 2008, the Water Resources Department has caused to be prepared and submitted for approval plans, specifications and estimate of cost for Project No. CH-1 (08-090), West Branch Mobile Home Park WWTP Improvements, hereinafter referred to as the "PROJECT" and copies of said plans, specifications and estimate of cost on file in the office of the Clerk and Water Resources Department and are available for examination therein; and

WHEREAS, the PROJECT is necessary to replace the tertiary filters, building, and air blowers. SCADA monitoring equipment shall be included in the project to improve operational and emergency conditions; now therefore be it

WHEREAS, the PROJECT has been submitted and received approval for Round 22 OPWC Funding; now therefore be it

WHEREAS, the PROJECT has been submitted and received approval for American Recovery Reinvestment Act ("Stimulus") funding; now therefore be it

RESOLVED, by the Board of Commissioners of Portage County, Ohio:

Section 1. That said plans, specifications and estimate of cost for said PROJECT hereto be and the same are hereby approved.

Section 2. That said plans, specifications and estimate of cost shall be filed in the office of the Clerk of this Board and in the office of the Water Resources Department and kept continuously on file for inspection by all persons interested therein.

Section 3. That sealed bids for the construction of the PROJECT will be accepted by the Portage County Commissioners until 2:00 PM on

November 2, 2009, at their office on the seventh floor of the County Administration Building, 449 South Meridian Street, Ravenna, Ohio.

Section 4. That the Notice of receiving bids shall be posted in the Record Courier on October 12, 2009 and October 19, 2009 and the Clerk of this Board is directed to post said Notice on the official bulletin board in the office of the County Commissioners. This advertisement for bids can also be found on Portage County's website at: www.co.portage.oh.us under county bid notices.

WHEREAS, the Board of Commissioners and the Neighborhood Development Services, Inc. desire to provide for the terms and conditions for the repayment of the loan based upon the performance and profitability of the project and lease; now therefore be it

RESOLVED, that the Portage County Board of Commissioners agrees to enter into a Mortgage Loan Agreement with the Neighborhood Development Services, Inc. for the mortgage for this project in the amount of Eighty Thousand Dollars and No Cents (\$80,000) in accordance with the Mortgage Loan Agreement; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0923

RE: AMENDMENT TO THE NON GENERAL FUND 2009 ANNUAL APPROPRIATION RESOLUTION NO. 08-1182 ADOPTED DECEMBER 11, 2008.

It was moved by Maureen T. Frederick, second by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2009 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below,

		<u>Increase</u>	<u>Decrease</u>
Fund: 1003	Real Estate Assessment		
	100 Auditor		
10033	Real Estate Assessment Fringes	2,000	0
1003E	Real Estate Assessme Part Time	0	4,030
	MEMO TOTAL	<u><u>\$ 2,000</u></u>	<u><u>\$ 4,030</u></u>

Note: Projected Need

	915 Data Processing Board		
10033	Real Estate Assessment Fringes	2,030	0
	MEMO TOTAL	<u><u>\$ 2,030</u></u>	<u><u>\$ -</u></u>

Note: Projected Need

Fund: 1107	Byrne Justice Grant (JAG)		
	700 Sheriff's Department		
11074	Byrne Justice Grant (JAG) CS	7,173	0
11076	Byrne Justice Grant (JAG) CO	4,000	0
	MEMO TOTAL	<u><u>\$ 11,173</u></u>	<u><u>\$ -</u></u>

Note: For 2009 Grant

Fund: 1415	Child Welfare - Special Levy		
	051 Job And Family Services		
14154	JFS Child Welfare Levy CS	400,000	0
	MEMO TOTAL	<u><u>\$ 400,000</u></u>	<u><u>\$ -</u></u>

Note: Projected local match

	<u>Increase</u>	<u>Decrease</u>
Fund: 3000 County Notes		
001 Commissioners		
30008 County Notes DE	1,357	0
MEMO TOTAL	<u><u>\$ 1,357</u></u>	<u><u>\$ -</u></u>

Note: ISSUANCE COSTS - SOLID WASTE

Fund: 4010 Prosecutor's Building		
012 Central Purchasing Services		
40104 Prosecutor's Building CS	0	4,445
40108 Prosecutor's Building DE	5,415	0
MEMO TOTAL	<u><u>\$ 5,415</u></u>	<u><u>\$ 4,445</u></u>

Note: TO PAY FOR NOTE ISSUANCE COSTS FOR PROJECTED NEED

Fund: 4212 Brady Lake Rd Bridge Replcmt		
800 Engineer's Department		
42126 Brady Lk Rd Bridge Replcmt CO	6,633	0
MEMO TOTAL	<u><u>\$ 6,633</u></u>	<u><u>\$ -</u></u>

Note: Projected Need

Fund: 5241 PCS OWDA 1993 Summt		
060 Water Resources		
52418 PCS OWDA 1993 Summit DE	69	69
MEMO TOTAL	<u><u>\$ 69</u></u>	<u><u>\$ 69</u></u>

Note: To Adjust to Actuals

Fund: 5507 PCW Cleveland to Aurora		
060 Water Resources		
55078 PCW Cleveland to Aurora DE	1,758	0
MEMO TOTAL	<u><u>\$ 1,758</u></u>	<u><u>\$ -</u></u>

Note: Adjust to Actual

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		<i>Increase</i>	<i>Decrease</i>
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Fund: 7002	Central Vehicle Maintenance		
	014 Motor Pool		
70023	Motor Pool Fringes	6,209	3,671
70025	Motor Pool MS	0	41,848
7002D	Motor Pool Full Time	39,310	0
	MEMO TOTAL	<hr/> \$ 45,519 <hr/>	<hr/> \$ 45,519 <hr/>

Note: Projected Need

TOTAL MEMO BALANCE FOR ALL FUNDS	<hr/> \$ 475,954 <hr/>	<hr/> \$ 54,063 <hr/>
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and be it further,

RESOLVED, that the notes stated in the resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation.

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further,

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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**RESOLUTION No. 09-0924 - RE: CASH ADVANCE REPAYMENT - FROM FUND 1164,
CITIZENS CORPS TO FUND 0001, GENERAL FUND**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, on July 22, 2008, the Board of Commissioners adopted Resolution No. 08-0654, approving a cash advance in the amount of \$ 6,500.00 until grant revenues were received, and

WHEREAS, Fund 1164 has received grant revenue; now therefore be it

RESOLVED, that the following cash advance repayment be made in the amount of \$ 6,500.00:

FROM:

FUND 1164, CITIZENS CORPS

ORGCODE -11649309

Debit Expense Account

Object Code - 921000 – Advance-Out Returns \$ 6,500.00

TO:

FUND 0001, GENERAL FUND

ORGCODE- 00100002

Credit Revenue Account

Revenue Source - 291000 – Advance-In Repayment \$ 6,500.00

and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance repayment by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Homeland Security and Emergency Management Agency and the Department of Budget & Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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**RESOLUTION No. 09-0925 - RE: CASH ADVANCE REPAYMENT – FROM FUND 1166,
EMPG HOMELAND SECURITY GRANT TO FUND 0001,
GENERAL FUND**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, on September 15, 2009, the Board of Commissioners adopted Resolution No. 09-0849, approving a cash advance in the amount of \$ 20,000.00 until grant revenues were received, and

WHEREAS, Fund 1166 has received grant revenue; now therefore be it

RESOLVED, that the following cash advance repayment be made in the amount of \$ 20,000.00:

FROM:

FUND 1166, EMPG HOMELAND SECURITY GRANT

ORGCODE -11669302

Debit Revenue Account

Revenue Source 290000 - Advances-In \$ 20,000.00

TO:

FUND 0001, GENERAL FUND

ORGCODE- 00100009

Credit Expense Account

Object 920000 - Advances-Out \$ 20,000.00

and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance repayment by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Homeland Security and Emergency Management Agency and the Department of Budget & Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0926

- RE: AMENDMENT TO THE GENERAL FUND 2009 ANNUAL APPROPRIATION RESOLUTION NO. 08-1181 ADOPTED DECEMBER 11, 2008.

It was moved by Maureen T. Frederick, second by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2009 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below,

	<u>Increase</u>	<u>Decrease</u>
Fund: 0001 General Fund		
001 Commissioners		
00014 Commissioners CS	0	2,250
MEMO TOTAL	<u>\$ -</u>	<u>\$ 2,250</u>

Note: BOC Approved Res #09-0915

500 Clerk of Courts		
05004 Clerk Common Pleas Ct CS	0	1,709
05005 Clerk Common Pleas Ct MS	5,709	0
0500M Clerk Common Pleas C Overtime	0	5,000
05024 Clerk-Civil/Criminal CS	2,250	0
05025 Clerk-Civil/Criminal MS	9,799	74
0502M Clerk-Civil/Criminal Overtime	0	8,725
MEMO TOTAL	<u>\$ 17,758</u>	<u>\$ 15,508</u>

Note: Projected Need BOC Approved Res #09-0915

TOTAL MEMO BALANCE ALL AMENDMENTS	<u>\$ 17,758</u>	<u>\$ 17,758</u>
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and be it further,

RESOLVED, that the notes stated in the resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation.

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further,

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTIONS

October 6, 2009

1. Approval of Meeting Minutes from the October 1, 2009 regular Board Meeting as presented.
2. Approve the Bills as presented by the County Auditor and reviewed by the Internal Auditor./09-0917
3. Approve the Journal Vouchers as presented by the County Auditor./09-0918
4. Approve Then & Now as presented by the County Auditor./09-0919
5. Resolution presented by the Water Resources Department to approve the plans, specifications and estimate of cost and to set the date and time for the acceptance of bids for the construction of Project No. CH-1 (08-090), West Branch Mobile Home Park WWTP Improvements. /09-0920
6. Resolution presented by the Water Resources Department to approve the plans, specifications and estimate of cost and to set the date and time for the acceptance of bids for the construction of Project Nos. PC (07-140), ST-4 (07-141) and PC-W (07-142) Operations and Maintenance Equipment Garage in the Portage County Regional Sewer District and the Streetsboro Sanitary District No. 4, Shalersville./09-0921
7. Resolution to enter into a Mortgage Loan Agreement with the Neighborhood Development Services for the repayment of an \$80,000 loan for the Windham Day Care. /09-0922

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INVITATIONS/MEETING NOTICES

October 6, 2009

1. Invitation from the Portage Soil & Water Conservation District's 63rd Annual Banquet on Thursday, November 5, 2009 beginning at 6:00 PM at the Maplewood Career Center.
2. Invitation to the ribbon cutting ceremony and Open House at Home Instead Senior Care on Wednesday, November 18, 2009 at 2:30 PM. The business moved from SR 43 to SR 82 in Aurora.

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INCOMING CORRESPONDENCE

DISCUSSION

October 6, 2009

1. September 29, 2009 correspondence from the Regional Planning Commission requesting submittal of projects designed to provide long-term job creation or retention for US Economic Development Administration (EDA) funding/Clerk to make certain that the Water Resources Department, County Engineer and PCDED have received this correspondence.
2. On September 22, 2009, the Board of Commissioners acknowledged the receipt of the Transportation of Prisoners report for July 2009, as presented by the County Sheriff. The DBFM staff reviewed the documents noting that there was one entry for mileage to and from Youngstown, Ohio of 270 miles. Director Audrey Tillis met with Sheriff's Staff on September 30, 2009 and notes that the Sheriff's Office

addressed the error with the officer and will make the correction. All other mileages recorded and related expenses were reasonable. No other exceptions were noted./Journal Entry

3. Does the Board of Commissioners want to order brochures for employees as offered by Ohio Deferred Compensation/Forward to the Human Resources Department for review.

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JOURNAL ENTRIES

October 6, 2009

1. The Board of Commissioners received the September 30, 2009 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the official estimate of resources, as presented by the County Auditor.
2. In accordance with ORC 325.07, the Board of Commissioners received the September 30, 2009 Monthly Record of Proceedings and Transactions for the Sheriff's Office Civil Division.
3. The Board of Commissioners accepted the October 6, 2009 recommendation of Water Resources Department Director Harold Huff and authorized Commissioner Keiper to sign five United States Bankruptcy Court, Northern District of Ohio Proof of Claims, as presented by the Portage County Water Resources Department for unpaid water and/or sewer bills as follows:

Name	Address	Amount	Account Number
Robert T. Berardi	6541 Waterloo Road	\$63.97	309-01970-00
Wayne W. Chappell Sr.	9378 Mt. Vernon Drive	\$125.05	402-04690-00
Donald H. Stage	6531 Cherry Lane	\$128.47	204-04570-00
Timothy Vance	3115 Summit Road	\$447.39	305-12440-01
Michael T. Lower	9254 Price Road	\$485.22	216-01980-00

4. October 6, 2009 request from Portage County Water Resources Director Harold Huff for authorization for Superintendent Zach Martin to drive home an equipped departmental vehicle for use on call out nights, weekends and holidays in case of sewer stoppages, water line breaks, and treatment plant problems.
5. The Board of Commissioners approved payment to Goff's Roofing of Windham in the amount of \$900.00 for services performed at 1018 Frost Road in Streetsboro using 2008 Portage County CHIP Home Repair funds, as presented by the Neighborhood Development Services, Inc.
6. The Board of Commissioners approved payment to Goff's Roofing of Windham in the amount of \$100.00 for services performed at 1018 Frost Road in Streetsboro using 2008 Portage County CHIP Home Repair funds, as presented by the Neighborhood Development Services, Inc.
7. The Board of Commissioners approved payment to the Portage County Regional Planning Commission in the amount of \$220.27 for work related to Fair Housing using 2008 Aurora CHIP Fair Housing funds, as presented by the Neighborhood Development Services, Inc. Documents reviewed by DBFM Director Audrey Tillis who noted that the amounts appear to be reasonable and payment is properly authorized.

8. The Board of Commissioners approved payment to C. Bryant Construction of Tallmadge in the amount of \$1,143.00 for services provided at 1170 Moneta Avenue in Aurora using 2008 Aurora CHIP/Portage County CDBG Match funds, as presented by the Neighborhood Development Services, Inc. Documents reviewed by DBFM Director Audrey Tillis who noted that the amounts appear to be reasonable and payment is properly authorized.
9. The Board of Commissioners approved payment to C. Bryant Construction of Tallmadge in the amount of \$26,955.90 for services provided at 1170 Moneta Avenue in Aurora using 2008 Aurora CHIP/Portage County CDBG Match funds, as presented by the Neighborhood Development Services, Inc. Documents reviewed by DBFM Director Audrey Tillis who noted that the amounts appear to be reasonable and payment is properly authorized.
10. The Board of Commissioners approved payment to C. Bryant Construction of Tallmadge in the amount of \$330.00 for services provided at 1025 Parker Road in Aurora using 2008 Aurora CHIP/Portage County CDBG RLF funds, as presented by the Neighborhood Development Services, Inc. Documents reviewed by DBFM Director Audrey Tillis who noted that the amounts appear to be reasonable and payment is properly authorized.
11. The Board of Commissioners approved payment to C. Bryant Construction of Tallmadge in the amount of \$2,970.00 for services provided at 1025 Parker Road in Aurora using 2008 Aurora CHIP/Portage County CDBG RLF funds, as presented by the Neighborhood Development Services, Inc. Documents reviewed by DBFM Director Audrey Tillis who noted that the amounts appear to be reasonable and payment is properly authorized.
12. The Board of Commissioners approved payment to C. Bryant Construction of Tallmadge in the amount of \$3,122.10 for services provided at 1170 Moneta Avenue in Aurora using 2008 Aurora CHIP/Portage County CDBG Match funds, as presented by the Neighborhood Development Services, Inc. Documents reviewed by Department of Budget & Financial Management Director Audrey Tillis who noted that the amounts appear to be reasonable and payment is properly authorized.
13. The Board of Commissioners approved payment to Swauger Building Company of Rootstown in the amount of \$4,552.86 for alterations for the Townhall II Horizon House, 5536 South Prospect Street in Ravenna, using the B-F-08-062-1 Formula Grant Activity #03 Conversion/Rehab/Renovate to fund the expense, as presented by the Regional Planning Commission. Documents reviewed by the Grants Administrator who noted that the amounts appear to be reasonable and payment is properly authorized.
14. The Board of Commissioners approved payment to Swauger Building Company of Rootstown in the amount of \$8,675.72 for alterations for the Townhall II Horizon House, 5536 South Prospect Street in Ravenna, using the B-F-08-062-1 Formula Grant Activity #03 Conversion/Rehab/Renovate to fund the expense, as presented by the Regional Planning Commission. Documents reviewed by the Grants Administrator who noted that the amounts appear to be reasonable and payment is properly authorized.

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REFERRED

October 6, 2009

1. Notice from the Greater Akron Chamber of the ability to advertise in the Greater Akron Economic Development Guide. Referred to the Portage County Department of Economic Development for a recommendation.

2. September 28, 2009 correspondence from Attorney Bill Nome regarding the Board of Commissioners' recent appointment of Richard Brockett to the PARTA Board. Referred to the Executive Assistant for review and comment.
3. Does the Board of Commissioners want to advertise in the 2010 Portage Area Chamber of Commerce Directory? Forwarded to Bill Ulik, PCDED, for comment.

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INFORMATION ONLY

October 6, 2009

1. Garrettsville Area Chamber of Commerce Newsletter, October 2009.
2. The CCAO presents the minutes of the August 19, 2009 Board of Trustees meeting.
3. ODOT notice of the ongoing Traffic Advisories.
4. Notice from the US Department of Justice that the Safe Havens: Supervised Visitation and Safe Exchange Grants Program was not selected for funding/Forwarded to the DBFM and Grants Coordinator.

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PROSECUTOR

October 6, 2009

1. September 30, 2009 correspondence from the Portage County Prosecuting Attorney advising that his office is unable to provide counsel to the Clerk of Courts in the disciplinary proceedings against Judge Plough. The Board of Commissioners adopted Resolution 09-0915 on October 1, 2009 authorizing the hire of an attorney of the Clerk of Courts choosing/Information only.

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Journal Entry

October 6, 2009

Motion by Maureen T. Frederick, seconded by Christopher Smeiles to approve the following actions:

1. The Board of Commissioners acknowledged the receipt of the September 30, 2009 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the official estimate of resources, as presented by the County Auditor.
2. In accordance with Ohio Revised Code 325.07, the Board of Commissioners acknowledged the receipt of the September 30, 2009 Monthly Record of Proceedings and Transactions for the Sheriff's Office Civil Division.
3. The Board of Commissioners accepted the October 6, 2009 recommendation of Water Resources Department Director Harold Huff and authorized Commissioner Keiper to sign five United States Bankruptcy Court, Northern District of Ohio Proof of Claims, as presented by the Portage County Water Resources Department for unpaid water and/or sewer bills as follows:

Name	Address	Amount	Account Number
Robert T. Berardi	6541 Waterloo Road	\$63.97	309-01970-00
Wayne W. Chappell Sr.	9378 Mt. Vernon Drive	\$125.05	402-04690-00
Donald H. Stage	6531 Cherry Lane	\$128.47	204-04570-00
Timothy Vance	3115 Summit Road	\$447.39	305-12440-01
Michael T. Lower	9254 Price Road	\$485.22	216-01980-00

4. The Board of Commissioners accepted the October 6, 2009 recommendation from Portage County Water Resources Director Harold Huff and authorized Superintendent Zach Martin to drive home an equipped departmental vehicle for use on call out nights, weekends and holidays in case of sewer stoppages, water line breaks, and treatment plant problems.
5. The Board of Commissioners approved payment to Goff's Roofing of Windham in the amount of \$900.00 for services performed at 1018 Frost Road in Streetsboro using 2008 Portage County CHIP Home Repair funds, as presented by the Neighborhood Development Services, Inc.
6. The Board of Commissioners approved payment to Goff's Roofing of Windham in the amount of \$100.00 for services performed at 1018 Frost Road in Streetsboro using 2008 Portage County CHIP Home Repair funds, as presented by the Neighborhood Development Services, Inc.
7. The Board of Commissioners approved payment to the Portage County Regional Planning Commission in the amount of \$220.27 for work related to Fair Housing using 2008 Aurora CHIP Fair Housing funds, as presented by the Neighborhood Development Services, Inc. Documents reviewed by Department of Budget & Financial Management Director Audrey Tillis who noted that the amounts appear to be reasonable and payment is properly authorized.
8. The Board of Commissioners approved payment to C. Bryant Construction of Tallmadge in the amount of \$1,143.00 for services provided at 1170 Moneta Avenue in Aurora using 2008 Aurora CHIP/Portage County CDBG Match funds, as presented by the Neighborhood Development Services, Inc. Documents reviewed by Department of Budget & Financial Management Director Audrey Tillis who noted that the amounts appear to be reasonable and payment is properly authorized.
9. The Board of Commissioners approved payment to C. Bryant Construction of Tallmadge in the amount of \$26,955.90 for services provided at 1170 Moneta Avenue in Aurora using 2008 Aurora CHIP/Portage County CDBG Match funds, as presented by the Neighborhood Development Services, Inc. Documents reviewed by Department of Budget & Financial Management Director Audrey Tillis who noted that the amounts appear to be reasonable and payment is properly authorized.
10. The Board of Commissioners approved payment to C. Bryant Construction of Tallmadge in the amount of \$330.00 for services provided at 1025 Parker Road in Aurora using 2008 Aurora CHIP/Portage County CDBG RLF funds, as presented by the Neighborhood Development Services, Inc. Documents reviewed by Department of Budget & Financial Management Director Audrey Tillis who noted that the amounts appear to be reasonable and payment is properly authorized.
11. The Board of Commissioners approved payment to C. Bryant Construction of Tallmadge in the amount of \$2,970.00 for services provided at 1025 Parker Road in Aurora using 2008 Aurora CHIP/Portage County CDBG RLF funds, as presented by the Neighborhood Development Services, Inc. Documents reviewed by

Department of Budget & Financial Management Director Audrey Tillis who noted that the amounts appear to be reasonable and payment is properly authorized.

- 12. The Board of Commissioners approved payment to C. Bryant Construction of Tallmadge in the amount of \$3,122.10 for services provided at 1170 Moneta Avenue in Aurora using 2008 Aurora CHIP/Portage County CDBG Match funds, as presented by the Neighborhood Development Services, Inc. Documents reviewed by Department of Budget & Financial Management Director Audrey Tillis who noted that the amounts appear to be reasonable and payment is properly authorized.
- 13. The Board of Commissioners approved payment to Swauger Building Company of Rootstown in the amount of \$4,552.86 for alterations for the Townhall II Horizon House, 5536 South Prospect Street in Ravenna, using the B-F-08-062-1 Formula Grant Activity #03 Conversion/Rehab/Renovate to fund the expense, as presented by the Regional Planning Commission. Documents reviewed by the Grants Administrator who noted that the payment authorization appears to be in order.
- 14. The Board of Commissioners approved payment to Swauger Building Company of Rootstown in the amount of \$8,675.72 for alterations for the Townhall II Horizon House, 5536 South Prospect Street in Ravenna, using the B-F-08-062-1 Formula Grant Activity #03 Conversion/Rehab/Renovate to fund the expense, as presented by the Regional Planning Commission. Documents reviewed by the Grants Administrator who noted that the payment authorization appears to be in order.
- 15. On September 22, 2009, the Board of Commissioners acknowledged the receipt of the Transportation of Prisoners report for July 2009, as presented by the County Sheriff. In a review of the documents, the Department of Budget & Financial Management staff noted that there was one entry for mileage to and from Youngstown, Ohio of 270 miles. Director Audrey Tillis met with Sheriff's Staff on September 30, 2009 and notes that the Sheriff's Office addressed the error with the officer and will make the correction. All other mileages recorded and related expenses were reasonable. No other exceptions were noted.

All in favor, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **October 6, 2009**. There being no further business to come before the Board, it was moved by Maureen T. Frederick, seconded by Christopher Smeiles to adjourn the official meeting at 4:50 PM. All in favor, motion carries.

Charles W. Keiper II, President

Maureen T. Frederick, Vice President

Christopher Smeiles, Board Member

Deborah Mazanec, Clerk

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