

The Nursing Home Administrator will meet with Attorney Denise Smith to discuss the nursing home's ability to collect past due amounts from residents.

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PROSECUTOR/GENERATIONS HEALTH CARE

Present: Denise Smith, Mike Coury, Maureen Wern, Karen U'Halie

The group is attending today to discuss the new contract with Generations Health Care for The Woodlands management. Attorney Denise Smith will make the changes as discussed today and get a new draft to the Board of Commissioners and Mr. Coury.

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Daniel Grafton of Freedom Township attending today to discuss with the Board of Commissioners the township's attempt to construct a pavilion on township land. Freedom Hot Stove Baseball Association has donated money to the township to build the pavilion. Mr. Grafton thought that volunteers could construct the facility and did not anticipate the Building Department fees, as well as the 90 minute architectural review of the project, at a total cost of \$376. It does not seem right that one governmental agency should charge another for this type of review.

Commissioner Keiper stated that the Ohio Building Code requires this review if the public is going to be in the structure. The Board of Commissioners understands the frustration, but it is state law.

Commissioner Keiper stated that, in the past, the county has waived 1/2 of the fees for schools but the General Fund made the Building Department whole. The General Fund cannot absorb that kind of concept at this time.

Commissioner Smeiles added that the Trustees should make a formal request to the Board of Commissioners for waiver of the fees. He noted that the departmental fees fund the department; there has already been one layoff, so the budget is tight.

Commissioner Frederick suggested that Mr. Grafton not get discouraged because this would be a good project.

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The Executive Assistant attending to discuss with the Board of Commissioners the Ohio Air Quality Development Authority's Notice regarding 2009 Qualified Energy Conservation Bond Allocations. Ms. Badger noted that Department of Budget & Financial Management Director Tillis advised that the General Fund would provide debt service for the bonds. The Board of Commissioners agreed to waive the allocation/Journal Entry

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DEPARTMENT OF BUDGET & FINANCIAL MANAGEMENT

Present: Audrey Tillis

Other

1. Journal entry approval:
 - a. Processing Local Match – Victims Assistance (VOCA) 2009-2010 Federal Grant
2. Discussion Memos:
 - a. The Director presented the 3rd Quarter Review

- b. The Director noted that the Board of Commissioners has agreed to upfront up to \$10,000 for the Regional Planning Commission's activity for the NSP Grant. The Director recommends that the General Fund cash advance \$10,000 to the NSP grant fund and the Regional Planning Commission will be reimbursed from that fund. The Director will bring back a resolution on October 22nd.
- c. The Director advised the Board of Commissioners that she discussed with Public Defender Dennis Lager the possible shifting of indigent defense funding to the Public Defender's budget. There may be a cost savings in adding an attorney on the juvenile side. The Board of Commissioners agreed to meet with the Judges to discuss using the Public Defender instead of indigent defense attorneys.

Updates

3. The Director presented the Contingency Tracker

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AIRPORT ACTING PRESIDENT

Present: Tim Hartong, Charlene Badger

Acting Airport President Hartong attending to discuss various Airport issues. Mr. Hartong stated that the Airport Board intends to make the 2011 repayment to the county of \$41,000. He added that the former President incorrectly told the Board of Commissioners that the Airport did not intend to make that payment. He added that he hopes for an open line of communication between the Airport Board and the Board of Commissioners.

The Airport Board is working toward the purchase on land contract of the Chinn Hangars, which will bring additional income for the Board. The Kelley Hangars are being looked at for purchase, as well. The hangars are all rented and this income would be used to pay the airport bills, which cannot be paid with only the user fees.

All user fees have been paid for 2009. The airport had an offer last week for payment of back user fees, which was turned down by Airport Board. The offer was payment of \$6,000 on a \$19,000 bill; Mr. Hartong noted that there is a question of the correctness of the invoices. Negotiations will continue to resolve this issue.

Mr. Hartong stated that it appears that the county still owes the Airport the local match for the FAA of \$747.00 in 2007 and \$250 in 2008. The Board of Commissioners agreed to check on this and let the Airport know ASAP.

Commissioner Keiper stated that Airport Board Members Dick Badger and Bob Paoloni believe that Mr. Hartong must recuse himself involving any discussions and/or decisions associated with the condominium association. The Board of Commissioners noted that Attorney Denise Smith has advised that it is not enough not to discuss in open session – the “conflicted” member must not participate in discussions at all.

Mr. Hartong stated that he believes that the county and the Airport should work together. For example, can the Airport access the Motor Pool? The Board responded yes but that may be a more expensive option. Can the County Engineer sell the airport a snowplow truck? Can the inmates be used to maintain the airport in mowing, snow plowing, etc? Mr. Hartong is looking into using the inmates next summer but must work out the details of feeding the inmates. Mr. Hartong has contacted the County Engineer about buying vehicles and about some ditching projects. He added that Dick Bonner charges \$140/hour to snowplow and that he is looking at other options for this winter. Can the airport use the county Building insurance? Mr. Hartong agreed to contact the County Insurance Agent Ben Sutton in Aurora to discuss insurance pricing.

Mr. Hartong noted that the Coshocton Airport employees are county employees and wondered if that is a possibility for the Portage County Airport. The Commissioners responded that having county employees is an expensive option but would be considered.

Mr. Hartong advised that there is still one vacancy on the Airport Board. The Board of Commissioners responded that they are looking for the right member to appoint but would consider any recommendations.

Commissioner Smeiles suggested that the Airport Board make certain that the Life Flight contract renewed at the end of the term since local fire chiefs are pleased with the quick response time. Mr. Hartong will check on the contract term and noted that Life Flight keeps the airport active with the helicopter in and out 5-6 times a day.

Mr. Hartong is looking at different options for a county land bank. The Board agreed that the county owned land surrounding the airport is for airport growth but the Board of Commissioners does not want to put the land into the FAA's name since they could not get the property back.

Mr. Hartong is concerned that the C&S Consultants have not moved forward the business plan yet. The Airport Board hopes to get that project moving forward.

Department of Budget & Financial Management Director Audrey Tillis attending to advise that the Airport has received all of the local matches due to them.

The Board of Commissioners agreed to meet quarterly with Mr. Hartong for updates.

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The Board of Commissioners discussed Portage County Department of Economic Development Director Bill Ulik's email regarding possible appointments to the Board of Directors for the Portage Development Board and agreed that Director Ulik should do the following:

1. Draft a letter to prospective Board Members that the Board of Commissioners will sign and send
2. Prepare a one page summary that the Board of Commissioners can review and attach to a letter inviting the Board Members to serve.
3. Please provide a potential name and contact information for each of the designated and elected directors. The Board of Commissioners will call each potential member to ask them to serve **before** sending the letters to them.

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RESOLUTION No. 09-0976 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on October 20, 2009 in the total payment amount of **\$669,719.32 for Funds 0001-8300** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting

WHEREAS, five (5) recently reconstructed bridges, Bridge EDI16 located on Tallmadge Road (C.H.18L) in Edinburg Township, Bridge KEN 193 located on Middlebury Road in the City of Kent, Bridge NEL181 located on Knowlton Road (T.H. 295D) in Nelson Township, Bridge ROO63 located on Old Forge Road (C.H. 826) in Rootstown Township and Bridge ROO70 located on Sandy Lake Road (C.H. 895) in Rootstown Township, be removed as posted bridges, as these bridges will now carry full legal loads; and

WHEREAS, Portage County Engineer, Michael A. Marozzi, recommends that Resolution Number 02-0836 be amended to add Bridge KEN 221 located on Main Street in the City of Kent, and Bridge MAN 159 located on Mantua Center Road, (T.H. 247C) in Mantua Township, Portage County and

WHEREAS, Portage County Engineer, Michael A. Marozzi recommends that Resolution Number 02-836 be amended to remove, as posted bridges, Bridge EDI 16 located on Tallmadge Road (C.H. 18L) in Edinburg Township, Bridge KEN 193 located on Middlebury Road in the City of Kent, Bridge NEL 181 located on Knowlton Road (T.H. 295D) in Nelson Township, Bridge ROO63 located on Old Forge Road (C.H. 826) in Rootstown Township and Bridge ROO 70 located on Sandy Lake Road (C. H. 895) in Rootstown Township; now therefore be it

RESOLVED, that Resolution No. 02-0836 be amended as follows:

ADD AS POSTED BRIDGE

| <u>Bridge Number</u> | <u>Location</u> | <u>Limit</u> |
|----------------------|--------------------------------------|--------------|
| KEN 220 Main | Main Street (City of Kent) | 20 Tons |
| MAN 159 TH 247C | Mantua Center Road (Mantua Township) | 34 Tons |

REMOVE AS POSTED BRIDGE

| <u>Bridge Number</u> | <u>Location</u> |
|----------------------|--------------------------------------|
| EDI 16 CH18L | Tallmadge Road (Edinburg Township) |
| KEN 193 Main | Middlebury Road (City of Kent) |
| NEL 181 TH 295D | Knowlton Road (Nelson Township) |
| ROO 63 CH 826 | Old Forge Road (Rootstown Township) |
| ROO 70 CH 89E | Sandy Lake Road (Rootstown Township) |

and be it further

RESOLVED, that the following 21 bridges are currently posted for weight reductions in Portage County:

| <u>Bridge Number</u> | <u>Location</u> | <u>Limit</u> |
|----------------------|---|--------------|
| ATW40 CH54C | Porter Road (Atwater Township) | 32 Tons |
| CHA241 CH52C | Rock Spring Road (Charlestown Township) | 10 Tons |

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INVITATIONS/MEETING NOTICES

October 20, 2009

1. Invitation from Jackson Lewis for the 2009 Akron Employment Law Conference on Wednesday, October 28, 2009, 8:30 AM-12:30 PM, Hilton Akron/Fairlawn.
2. Invitation from Family & Community Services for the Dietrich Youth Center Open House on Wednesday, October 21, 2009, 1:00-6:00 PM, 705 Oakwood St., Ravenna.
3. Meeting notice from the National Park Services for three meetings to discuss recent Congressional request to conduct a Western Reserve Heritage Area Feasibility Study as follows:

Wednesday, November 4, 2009 10:00 AM-12:00 PM
Lake Metroparks Farmpark, Kirtland

Wednesday, November 4, 2009 2:00 PM-4:00 PM
Lake Erie Shores and Islands * Welcome Center, Sandusky

Thursday, November 5, 2009 10:00 AM-12:00 PM
NEOUCOM, Rootstown.

4. Invitation from Auditor of State Mary Taylor for the Summit on Local Government Sustainability Thursday, November 19, 2009, Columbus.
5. Invitation from the Ravenna Parks & Recreation to the Hike & Bike Trail Ribbon Cutting at noon on Friday, October 23, 2009.
6. Invitation from the Streetsboro Chamber of Commerce for the Business Awards and Silent Auction Annual Dinner Banquet on Thursday, November 5, 2009 at St. Joan of Arc Parish, 5:30 PM Reception, 6:00 Dinner and Program.

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INCOMING CORRESPONDENCE

DISCUSSION

October 20, 2009

1. October 14, 2009 e-mail from Lori Wemhoff, including a Tree City Award Nomination Form for Board consideration. Deadline for nominations is Friday, November 6, 2009/Forward to the Executive Assistant to prepare a nomination for KSU President Lester Lefton.
2. Does the Board of Commissioners want to meet with RMH CEO Steve Colecchi and VP of Finance Carl Ebner to discuss the 2010 RMH Budget? ORC Section 339.06 does not require that the Board of Commissioners display the budget but review and approve the proposed budget by the first day of the next fiscal year/The Board of Commissioners would like to meet with RMH representatives.
3. October 16, 2009 invitation from Sally Kelly to the Annual Harvest Ball on Wednesday, October 28, 2009 beginning at 10:00 AM/Board of Commissioners to attend.

4. Discussion: Does Commissioner Keiper and Commissioner Smeiles wish to attend the next dialogue with President Lefton on Friday, November 13, 2009 at 7:45 AM at the Alpha Micron new headquarters building in Kent State University's Centennial Research Park/Board of Commissioners to attend
5. October 8, 2009 correspondence from Michael Esposito, Clemans-Nelson & Associates, to the Human Resources Department, regarding workforce reductions (retainer agreement included for Board review)/Hold for discussion on October 22, 2009.

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JOURNAL ENTRIES

October 20, 2009

1. September 22, 2009 Notice from the Ohio Division of Liquor Control of a request for transfer of liquor license from Giant Ohio LLC to Queen Petroleum Corporation dba Giant Oil & Beverage, 4472 State Route 44, Ravenna, Ohio. Does the Board of Commissioners wish to request a hearing? The Rootstown Township Trustees were notified and have no objections; they are not requesting a hearing. Board of Commissioners' authorization also requested to have the Clerk to sign and return the Notice.
2. Board of Commissioners' signature requested on the Satisfaction of Mortgage form for Frances Kolar, as presented by Neighborhood Development Services Inc. Documents reviewed by Department of Budget and Financial Management with no exceptions noted.
3. Board of Commissioners' signature requested on the Satisfaction of Mortgage form for Douglas and Donna Starkey, as presented by Neighborhood Development Services Inc. Documents reviewed by Department of Budget and Financial Management with no exceptions noted.
4. Board of Commissioners' signature requested on the Satisfaction of Mortgage form for Community and Economic Development Corporation, as presented by Neighborhood Development Services Inc. Documents reviewed by Department of Budget and Financial Management with no exceptions noted.
5. The Board of Commissioners received the Portage County Investment Reconciliation for the month of September 2009 as presented by the County Auditor and County Treasurer.
6. Board of Commissioners' authorization requested to pay Invoice No. 60791 dated September 21, 2009 for County Membership Dues from January 1, 2010-December 31, 2010 as requested by NACO \$3,161.00/Hold for October 22nd agenda.
7. Board of Commissioners' authorization requested to allow Commissioner Keiper to sign the Ohio Public Works Commission Appendix E - Disbursement Request Form and Certification Request No. 7 for Middlebury Road Bridge Replacement Project CGS07 for reimbursement of \$ 10,702.98, as presented by County Engineer.
8. Board of Commissioners' authorization requested to reimburse \$45.82 to the United States Department of Housing and Urban Development for interest earned in excess of \$100 [CHIP grants 2008-B-C-08-062-1, 2008-B-C-08-062-2] from July 1, 2009 through September 30, 2009, as presented by Portage County Auditor Janet Esposito.
9. In accordance with the Ohio Revised Code Section 325.33, Board of Commissioners' signature requested on the Certificate of Title Administration Fund indicating that excess funds for the year 2008 in the

amount of \$101,976 will be paid into Fund 0001 from Fund 1001, Org. 10015017, Object 704000 to Org. 00100001, Object 153300, as presented by Portage County Clerk of Courts Linda Fankhauser.

10. Board of Commissioners' signature requested on Application and Certificate for Payment (No. 3 Final) allowing payment of \$ 2,509.89 to EFB Construction Inc., 726 South Cleveland Ave., Mogadore, OH 44260-2205 for the Chapman's Farm Pump Station Elimination, Project No. BR-2 (07-170), Vend #3920, 5200-40P6-684000 #20090267 as requested by the Water Resources Department.
11. Board of Commissioners' signature requested on the payment authorization form for David L. Sommers for architect services for improvements to the Horizon House located at 5536 S. Prospect St., Ravenna for \$2,223.00 as requested by the Regional Planning Commission. The B-F-08-062-1 Formula Grant Activity #03 Conversion/Rehab/Renovate is funding this expense. Documents reviewed by the Grants Administrator with no exceptions noted.
12. Board of Commissioners' signature requested on the payment authorization form for Goff's Roofing for roof replacement for homeowner Melissa Klinessmith located at 8385 Seasons Road, Streetsboro, OH for \$4,500.00 as requested by the Regional Planning Commission. The B-F-08-062-1 Formula Grant Activity #02 Home Building Repair is funding this expense. Documents reviewed by the Grants Administrator with no exceptions noted.
13. Board of Commissioners' signature requested on the payment authorization form for Goff's Roofing for roof replacement for homeowners Bernard and Diane Latshaw located at 9429 Tower Drive, Streetsboro, OH for \$4,500.00 as requested by the Regional Planning Commission. The B-F-08-062-1 Formula Grant Activity #02 Home Building Repair is funding this expense. Documents reviewed by the Grants Administrator with no exceptions noted.
14. Board of Commissioners' signature requested on the payment authorization form for Goff's Roofing for roof replacement for homeowners John and Karen Munkres located at 1018 Frost Rd., Streetsboro for \$3,780.00 as requested by the Regional Planning Commission. The B-F-08-062-1 Formula Grant Activity #02 Home Building Repair is funding this expense. Documents reviewed by the Grants Administrator with no exceptions noted.
15. Board of Commissioners' signature requested on the purchase requisition for Melvin Harris for travel reimbursements to attend the 2010 Fair Housing Committee meeting on October 20-21, 2009 for \$225.00 as requested by the Regional Planning Commission. The B-F-09-062-1 Formula Grant Activity #07 Fair Housing is funding this expense. Documents reviewed by the Grants Administrator with no exceptions noted.
16. Board of Commissioners' signature requested on the payment authorization form for Swauger Building Company Inc. for plumbing work to the Coleman Professional Apartment Building located at 463 & 465 South Chestnut St., Ravenna for \$6,475.95 as requested by the Regional Planning Commission. The B-F-08-062-1 Formula Grant Activity #04 Private Rental Rehab is funding this expense. Documents reviewed by the Grants Administrator with no exceptions noted.

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REFERRED

October 20, 2009

1. October 8, 2009 correspondence from Richard Cordray, Ohio Attorney General, regarding monitoring grant awards for economic development. Referred to Grants Administrator.

2. Undated correspondence (received October 15, 2009) from Michael Hiler, Ohio Department of Development, including a copy of the signed Grant Agreement as well as the Notice of Available Funds for B-F-09-062-1. (Original blue booklet forwarded to Regional Planning Commission). Copies referred to Grants Administrator and Department of Budget and Financial Management.
3. October 15, 2009 e-mail from Terri Kovatch, Home Instead Senior Care, requesting a proclamation from the Board declaring December BE A SANTA TO A SENIOR month. Referred to Executive Assistant.
4. The Board of Commissioners received a Notice of Public Hearing from the Ohio Board of Building Standards, to consider rules of the Administrative Code identified as Amendments Group LXXXIII. Referred to Building Department CBO for comment.

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INFORMATION ONLY

October 20, 2009

1. October 2009 correspondence from Larry Mormino, Doogan’s of Aurora, regarding holiday catering and banquet rooms.
2. October 2009 correspondence from Ohio Secretary of State Jennifer Brunner, including copies of the Ohio Issues Report for 2009.
3. The Board of Commissioners received the October 16, 2009 Weekly Traffic Advisory as presented by Ohio Department of Transportation.

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Journal Entry

October 20, 2009

Motion by Maureen T. Frederick, seconded by Christopher Smeiles to approve the following actions:

1. In response to the September 22, 2009 Notice from the Ohio Division of Liquor Control of a request for transfer of liquor license from Giant Ohio LLC to Queen Petroleum Corporation dba Giant Oil & Beverage, 4472 State Route 44, Ravenna, Ohio, the Board of Commissioners agreed not to request a hearing noting that the Rootstown Township Trustees were notified and have no objections and are not requesting a hearing. The Board of Commissioners authorized the Clerk to sign and return the Notice.
2. The Board of Commissioners signed the Satisfaction of Mortgage form for Frances Kolar, 1249 Gaynelle Avenue, Streetsboro, as presented by Neighborhood Development Services Inc. Documents reviewed by Department of Budget and Financial Management with no exceptions noted.
3. The Board of Commissioners signed the Satisfaction of Mortgage form for Douglas & Donna Starkey, 3020 Lake Rockwell Road, Ravenna, as presented by Neighborhood Development Services Inc. Documents reviewed by Department of Budget and Financial Management with no exceptions noted.
4. The Board of Commissioners signed the Satisfaction of Mortgage form for the Community and Economic Development Corporation (CEDCorp), 218 West Main Street, Ravenna, as presented by Neighborhood

Development Services Inc. Documents reviewed by Department of Budget and Financial Management with no exceptions noted.

5. The Board of Commissioners acknowledged the receipt of the Portage County Investment Reconciliation for the month of September 2009, as presented by the County Auditor and County Treasurer.
6. The Board of Commissioners authorized Commissioner Keiper to sign the Ohio Air Quality Development Authority (OAQDA) Notice of Waiver of Allocation of State Qualified Energy Conservation Bonds Volume Cap Limitation Allocation Ceiling Under Section 54D(e)(1) of the Internal Revenue Code Pursuant to Resolution No. 09-29, as presented by the Executive Assistant.
7. The Board of Commissioners authorized Commissioner Keiper to sign the Ohio Public Works Commission Appendix E - Disbursement Request Form and Certification Request No. 7 for Middlebury Road Bridge Replacement Project CGS07 for reimbursement of \$10,702.98 to the Trispan Corporation of New Middletown, Ohio, as presented by the Portage County Engineer.
8. The Board of Commissioners authorized Portage County to reimburse \$45.82 to the United States Department of Housing and Urban Development for interest earned in excess of \$100 [CHIP grants 2008-B-C-08-062-1, 2008-B-C-08-062-2] from July 1, 2009 through September 30, 2009, as presented by Portage County Auditor Janet Esposito. The Grants Administrator notes that this repayment is compliant with HUD standards.
9. In accordance with the Ohio Revised Code Section 325.33, the Board of Commissioners signed the Certificate of Title Administration Fund indicating that excess funds for the year 2008 in the amount of \$101,976 will be paid into Fund 0001 from Fund 1001, Org. 10015017, Object 704000 to Org. 00100001, Object 153300, as presented by Portage County Clerk of Courts Linda Fankhauser.
10. The Board of Commissioners signed the Application and Certificate for Payment (No. 3 Final) allowing payment of \$2,509.89 to EFB Construction Inc., 726 South Cleveland Ave., Mogadore, Ohio for the Chapman's Farm Pump Station Elimination, Project No. BR-2 (07-170), Vend #3920, 5200-40P6-684000 #20090267, as presented by the Portage County Water Resources Department.
11. The Board of Commissioners signed the payment authorization for David L. Sommers for architectural services for improvements to the Horizon House, 5536 South Prospect Street in Ravenna for \$2,223.00, as presented by the Regional Planning Commission. The B-F-08-062-1 Formula Grant Activity #03 Conversion/Rehab/Renovate is funding this expense. Documents reviewed by the Grants Administrator with no exceptions noted.
12. The Board of Commissioners signed the payment authorization form for Goff's Roofing of Windham for a roof replacement for homeowner Melissa Klinesmith, 8385 Seasons Road, Streetsboro for \$4,500.00, as presented by the Regional Planning Commission. The B-F-08-062-1 Formula Grant Activity #02 Home Building Repair is funding this expense. Documents reviewed by the Grants Administrator with no exceptions noted.
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#02 Home Building Repair is funding this expense. Documents reviewed by the Grants Administrator with no exceptions noted.

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15. The Board of Commissioners signed the purchase requisition for Melvin Harris for travel reimbursements to attend the 2010 Fair Housing Committee meeting on October 20-21, 2009 for \$225.00, as presented by the Regional Planning Commission. The B-F-09-062-1 Formula Grant Activity #07 Fair Housing is funding this expense. Documents reviewed by the Grants Administrator with no exceptions noted.
16. The Board of Commissioners signed the payment authorization form for Swauger Building Company Inc. of Rootstown for plumbing work at the Coleman Professional Apartment Building, 463 & 465 South Chestnut Street, Ravenna for \$6,475.95, as presented by the Regional Planning Commission. The B-F-08-062-1 Formula Grant Activity #04 Private Rental Rehab is funding this expense. Documents reviewed by the Grants Administrator with no exceptions noted.
17. The Board of Commissioners signed the October 20, 2009 correspondence to the Portage County Auditor requesting that staff debit the General Fund account and credit Fund 1481 for the local government contribution for the Portage County Prosecutor's Office as follows:

| | <u>Org</u> | <u>Object</u> | <u>Project</u> | <u>Amount</u> | <u>Description</u> |
|---------------|------------|---------------|----------------|---------------|--------------------|
| <u>Debit</u> | 00100004 | 492100 | | \$35,934.00 | Local Share |
| <u>Credit</u> | 14813001 | 194000 | 9A575 | \$35,934.00 | Local Match/Share |

All in favor, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **October 20, 2009**. There being no further business to come before the Board, it was moved by Maureen T. Frederick, seconded by Christopher Smeiles to adjourn the official meeting at **12:15 PM**. All in favor, motion carries.

Charles W. Keiper II, President

Maureen T. Frederick, Vice President

Christopher Smeiles, Board Member

Deborah Mazanec, Clerk

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