

6. Enter into amendment no. 1 with Family & Community Services for Domestic Violence Services for JFS./09-991
7. Enter into amendment no. 1 with Family & Community Services for Parenting Services (parenting toward solutions) for JFS./09-992
8. Enter into amendment no. 4 with Emerald Transportation for transportation services for JFS./09-993
9. Enter into amendment no. 3 with Family & Community Services for transportation services for JFS./09-994
10. Enter into amendment no. 4 with Emerald Transportation for Title XX transportation services for JFS./09-995
11. Enter into amendment no. 4 with Family & Community Services for Title XX transportation services for JFS./09-996
12. Enter into an agreement with Regional Planning for administration of the 2009 CDBG Formula Allocation Grant./09-997
13. Amend resolution 09-0014 changing the monthly lease amount for Planned Parenthood of Northeast Ohio./09-998
14. Accept and award the bid of Turos Incorporated for biosolids and lime application and incorporation for the Water Resources Dept./09-999

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HUMAN RESOURCES

Present: Karen U’Halie, Vickie Steiner, Willis of Ohio representatives Douglas P. Brown - Sr. Vice President, Financial Resources Manager, Charles E. Rocco – V.P., Employee Benefits, and Justine Shoener – Client Manager

10:19 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Christopher Smeiles**, seconded by **Maureen T. Frederick** that the Board of Commissioners move into executive session to consider employee health benefits. **Also present: Human Resources Department Director Karen U’Halie, Employee Benefits Specialist Vickie Steiner, Willis of Ohio Representatives Douglas P. Brown - Sr. Vice President, Financial Resources Manager, Charles E. Rocco – V.P., Employee Benefits, and Justine Shoener – Client Manager.** Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

11:00 AM Upon conclusion of the above referenced discussion, it was moved by **Christopher Smeiles**, seconded by **Maureen T. Frederick** that the Board of Commissioners moves out of executive session. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

After meeting today with the Human Resources Department and Willis of Ohio representatives in an executive session, the Board of Commissioners accepted the Willis and Human Resources Department recommendation and approved the proposed plan design and rate changes in the Portage County Employee Health Plan for 2010, effective January 1, 2010/Journal Entry.

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The Director presented the application for the Retrospective Rating Plan Under the Ohio Workers' Compensation System for 2010/09-1000

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Prosecutor Victor Vigluicci, Attorney Denise Smith attending

The Board of Commissioners discussed the proposed Consultant Contract with Clemans-Nelson & Associates, Inc.

Prosecutor Vigluicci and Attorney Denise Smith attending today to clarify who is handling personnel matters for the Solid Waste Management District, Nursing Home, and other Commissioners' departments. Mr. Vigluicci noted that he is down one attorney in the civil division and that the salary for that position is part of his meeting the 2010 budget benchmark. Mr. Vigluicci does not anticipate filling that position; Attorney Smith will pick up the personnel issues with her caseload going to other attorneys. The Prosecutor noted that he has seen recent correspondence referring to the Solid Waste Management District use of Attorney Jeff Miller and references to a Patty Jo Malnar as counsel for the nursing home. The Prosecutor stated that, if the Board intends to hire attorneys and/or consultants to provide services, he wants to have a discussion about the budget cuts that he has made.

Commissioner Frederick stated that there have been nursing home issues that the Board has hired outside counsel to handle. She asked if that means that the Prosecutor will not respond to questions about nursing home issues.

Commissioner Smeiles stated that the Board has used the Miller firm for labor negotiations for the Solid Waste Management District in the past. The Solid Waste Management District Commissioners have asked that the firm renegotiate that contract. For grievance issues, the Board goes to that firm for guidance and invites the Prosecuting attorney to attend all meetings.

Denise Smith responded that her office has always handled grievances for the Sheriff while Ron Habowski handles the negotiations.

Commissioner Keiper added that Attorney Smith had advised the Board that her office was down two attorneys with Attorney Brode on vacation. Commissioner Frederick added that the outside attorney for the Woodlands was hired to handle labor issues – can the Human Resources Department Director call the Prosecutor for advice or does she have to use the outside firm?

Commissioner Keiper stated that typically, staff would contact the Prosecutor and/or the outside counsel for opinions and/or input. It has been an interplay between the two; the same is true for negotiations. The Prosecutor has always worked with the outside attorney on all issues. Attorney Smith replied that, when it came to labor/contract negotiations the only department the Prosecutor's Office participated in is the Sheriff's negotiations, not the Solid Waste Management District, the nursing home etc. If there is a disciplinary issue, a firing or a termination, the Prosecutor has not worked with outside attorneys since two attorneys cannot handle the same issue.

Commissioner Keiper stated that when a negotiation occurred in the past, the Prosecutor was in the loop in the negotiations. Attorney Smith stated that she will not handle negotiations but will handle grievances. Mr.

Vigluicci added that he does not have a problem staying out of all negotiations but his office has always handled grievances, terminations, discipline issues, etc.

Commissioner Smeiles asked how the Board moves forward. Prosecutor Vigluicci asked how much the Clemans Nelson consulting will cost for the year? Commissioner Frederick stated that the proposal is related to getting the Human Resources Department Director assistance in dealing with upcoming furloughs and/or layoffs. Commissioner Smeiles added that this company has an office in Columbus and should be on top of pending laws or actions that would keep Portage County on the right track in possible furloughs and/or layoffs.

Attorney Smith stated that the question is, considering the economic times, is this a consulting agreement and not an attorney-client issue, although she noted that she is not opposed to this hire. Karen U'Halie replied that she needs someone to contact with questions about a variety of issues concerning possible layoffs and/or furloughs and her concern was that Attorney Smith may not be able to be stretched that far. Prosecutor Vigluicci responded that Director U'Halie must feel free to contact his office at any time for advice.

Commissioner Frederick stated that she is sensitive to the situation in the Prosecutor's Office, as well as to Karen U'Halie's needs. Can the Prosecutor's Office provide service? Attorney Smith replied that it may be a good idea to avoid being involved with labor agreement issues that involve personnel that the Prosecutor may have to represent in the future; i.e. the Sheriff's Department.

Prosecutor Vigluicci stated that he wants to be sure that all Commissioners' Departments contact Director U'Halie before contacting an outside firm. The Board of Commissioners assured him that their departments do contact the Director for guidance first.

Commissioner Frederick stated that she is okay with the hire of Clemans-Nelson as a consulting firm but asked if the Board of Commissioners should hire outside firms for the Solid Waste Management District? Attorney Smith replied that all grievances should be handled by the Prosecutor unless the Board of Commissioners agrees to use outside counsel. When outside counsel is used, the Prosecutor's Office should not be involved. Prosecutor Vigluicci stated that he is not opposed to the hire of this firm for consulting services as discussed today but reminded the Board that they have a limit as to how much they can spend, which is not to exceed his total compensation.

Resolution 09-1001 authorizes the hire of Clemans-Nelson.

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DEPARTMENT OF JOB & FAMILY SERVICES

Present: Anita Herington, Charlene Badger

- I. The Director noted that 6,507 families in Portage County are on Food Assistance. She presented the OWF & Medicaid Statistics for Portage County, September 2009 noting that over 20% of Portage County residents are receiving some sort of assistance. There were 603 PRC applications in September, which set a record for emergency assistance in Portage County.
- II. The Director presented the Portage and Area 19 Annual Program Year 2008 Performance Data showed that Portage County exceeded and/or met all categories. This helped the GAPP meet and/or exceed their categories. The Board of Commissioners noted that they appreciate all of the hard work from the Director and her staff.

III. The Daycare rates are changing effective November 1, 2009, which means that all contracts must be revised.

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RESOLUTION No. 09-0980 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on October 22, 2009 in the total payment amount of **\$279,724.64 for Funds 0001-81400** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;
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RESOLUTION No. 09-0981 - RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on October 22, 2009 in the total payment amount as follows:

- 1. \$262,426.95 for Medical Mutual Claims-Fund 7101; and
- 2. \$ 5,037.86 MHM Resources, Inc for processing claims for Medical Mutual; and
- 3. \$750.00 MHM Resources, Inc for processing Admin fees for Medical Mutual; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

WHEREAS, an Amendment No. 2 was entered into on July 16, 2009 through Resolution No. 09-0616; and

WHEREAS, the parties desire to amend the Original Contract to continue such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into Amendment No. 3 between the Board of Commissioners on behalf of the Department of Job & Family Services and Family & Community Services, Inc. to extend the agreement two (2) additional months from October 1, 2009 to November 30, 2009; and be it further

RESOLVED, that the parties agree that Substance Abuse Services shall be rendered at a rate no more than Ninety-nine and 19/100 dollars (\$99.19) per hour for Assessment, not to exceed two (2) units; Eighty-seven and 76/100 dollars (\$87.76) per hour for Individual Counseling, not to exceed six (6) units; Thirty-nine and 63/100 dollars (\$39.63) per hour for Group Counseling, not to exceed seventeen (17) units; One hundred thirty-seven and 73/100 dollars (\$137.73) per hour for Intensive Outpatient, not to exceed seven (7) units; and be it further

RESOLVED, that the total amount of this agreement shall not exceed Two thousand three hundred sixty-two and 76/100 dollars (\$2,362.76); and be if further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0988

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RE:

ENTER INTO AMENDMENT NO. 1 FOR ALCOHOL AND DRUG SCREENING SERVICES BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND TOWNHALL II.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20090211 (the "Original Contract") by Resolution No. 09-0106 to provide Alcohol and Drug Screening Services; and

Voice vote as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

* * * * *
RESOLUTION No. 09-0997 - **RE: ENTERING INTO AN AGREEMENT WITH THE PORTAGE COUNTY REGIONAL PLANNING COMMISSION FOR ADMINISTRATION AND IMPLEMENTATION OF THE 2009 COMMUNITY DEVELOPMENT BLOCK GRANT FORMULA ALLOCATION FUNDS**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS: the parties desire to unite in their efforts for the better utilization, administration, and implementation of programs, grants and other such available funds; and

WHEREAS: Portage County has received 2009 Community Development Block Grant Formula Allocation Grant Funds; and

WHEREAS: Portage County desires to contract with Portage County Regional Planning Commission to administer and implement this grant; now therefore be it

RESOLVED: that the Portage County Board of Commissioners desires to enter into contract with Portage County Regional Planning Commission to provide such services in the amount of Fifty eight thousand, six hundred and 00/100 dollars (\$58,600.00) to provide administration of the County funds, administration and implementation of the Streetsboro activities, and Seven thousand and 00/100 dollars (\$7,000.00) to provide fair housing services, as allowed in the 2009 Formula Grant; and be it further

RESOLVED: that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 09-0998 - **RE: AMEND RESOLUTION 09-0814, ADOPTED ON SEPTEMBER 3, 2009, TO CHANGE THE MONTHLY LEASE AMOUNT BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS, AND PLANNED PARENTHOOD OF NORTHEAST OHIO.**

It was moved by Christopher Smeiles and seconded by Maureen T. Frederick, that the following resolution be adopted:

WHEREAS, the Board of Commissioners adopted Resolution 09-0814, adopted on September 3, 2009 to lease real estate property located at 209 S. Chestnut St., Suite #203, Ravenna Ohio to Planned Parenthood of Northeast Ohio for the amount of One thousand eight hundred seven and 88/100 dollars (\$1,807.88) per month; and

WHEREAS, a request was made by Planned Parenthood of Northeast Ohio to revert to their 2008/2009 rental amount of One thousand seven hundred twenty-six and 08/100 dollars (\$1,726.08) per month due to the current economy; now therefore be it

RESOLVED, that the Board of Commissioners agrees to amend the resolution to reflect the new monthly lease amount of One thousand seven hundred twenty-six and 08/100 dollars (\$1,726.08); and be it further

RESOLVED, that the Board of Commissioners agrees that this resolution shall read in its entirety as follows:

* * * * *
WHEREAS, a lease agreement between the Portage County Board of Commissioners and Planned Parenthood of Summit, Portage & Medina Counties was entered into for the lease of real estate property located at 209 S. Chestnut Street, Suite #203, Ravenna, Ohio; and

WHEREAS, Amendment No. 1 was entered into on May 20, 2003 by Resolution No. 03-0292 adding three (3) parking spaces into the Lease Agreement; and

WHEREAS, Amendment No. 2 was entered into on September 21, 2004 by Resolution No. 04-0433 for the lease of the property listed above for a term of five (5) years, beginning October 1, 2004 and ending on September 30, 2009; and

WHEREAS, Amendment No. 3 was entered into on March 1, 2007 by Resolution 07-0183 which bans smoking in all public buildings and places of employment (issue 5); and

WHEREAS, Planned Parenthood of Summit, Portage & Medina Counties has an interest in continuing to lease said property; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into said Lease Agreement Amendment No.4 for the property listed above with Planned Parenthood of Summit, Portage & Medina Counties for a term of one (1) year, beginning October 1, 2009 and ending on September 30, 2010; and be it further

RESOLVED, that the rent shall be paid in equal monthly installments of One thousand seven hundred twenty-six and 08/100 dollars (\$1,726.08); per month; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal

actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-0999 - RE: ACCEPT AND AWARD THE BID OF TUROS INCORPORATED FOR BIOSOLIDS AND LIME APPLICATION AND INCORPORATION FOR THE PORTAGE COUNTY DEPARTMENT OF WATER RESOURCES

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, official bid forms and specifications were requested by twelve (12) companies; and

WHEREAS, four (4) bids were received, opened and tabulated at 3:00 p.m., E.S.T. on October 14, 2009; and

WHEREAS, upon review of the bids received, it is the recommendation of the Portage County Director of Internal Services and the Wastewater Division Manager that the bid of Turos Incorporated be accepted as the lowest and best bid received; now therefore be it

RESOLVED, that the Board of Commissioners hereby agrees to accept and award the bid of Turos Incorporated, 11811 Prentiss Rd., Garrettsville OH 44231 for biosolids and lime application and incorporation for the period of January 1, 2010 through December 31, 2012 at the following pricing:

	<u>2010</u>	<u>2011</u>	<u>2012</u>
Land Application Spreading	\$10.00/CY	\$10.50/CY	\$10.75/CY
Land Incorporation	\$20.00/Acre	\$21.00/Acre	\$22.00/Acre
Lime Application Spreading	\$32.50/Ton	\$33.50/Ton	\$34.50/Ton

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-1000 - RE: APPLICATION FOR THE RETROSPECTIVE RATING PLAN UNDER THE OHIO WORKER'S COMPENSATION SYSTEM FOR 2010.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, an additional plan under the Ohio Worker's Compensation System was offered to Ohio employers who meet eligibility standards, as provided by Amended Substitute Senate Bill 307; and

WHEREAS, said plan is called "RETROSPECTIVE RATING PLAN" and is an alternative to the experience rating system previously in effect, and must be adopted annually; and

WHEREAS, The Board of County Commissioners has authority to choose the plan that is deemed to be the most beneficial to Portage County; now therefore, be it

RESOLVED, that the Board of Commissioners shall make application for the Retrospective Rating Plan for the calendar year 2010 and that there shall be \$200,000.00 and the maximum premium shall be 150% and said application for the Retrospective Rating Plan shall be filed in any office of the Ohio Bureau of Worker's Compensation or the Industrial Commission of Ohio no later than November 30, 2009, and be it further

RESOLVED, the Board of Commissioners authorized Commissioner Charles W. Keiper II to sign the 2010 Application for Retrospective Rating Plan on behalf of the Board, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of the Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 09-1001 - RE: ENTER INTO MANAGEMENT CONSULTANT AGREEMENT WITH CLEMANS-NELSON & ASSOCIATES, INC.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick to approve the following:

WHEREAS, the Board of Commissioners desires to enter into an agreement with **Clemans-Nelson & Associates** for guidance, advice, and assistance for the Human Resources Department

Director in meeting the procedural requirements under Ohio Revised Code Section 124.321-124.328 generally and collective bargaining agreements; now therefore be it

RESOLVED,

that the Board of Portage County Commissioners does hereby accept the proposal of **Clemans-Nelson & Associates, 2351 South Arlington Road, Akron, Ohio 44319-1907** to provide guidance, advice, and assistance for the Human Resources Department Director in meeting the procedural requirements under Ohio Revised Code Section 124.321-124.328 generally and collective bargaining agreements; and be it further

RESOLVED,

that said services will be performed by **Clemans-Nelson & Associates** at a cost not to exceed Five Thousand Dollars and No Cents (\$5,000.00) including a One Hundred Seventy Five Dollar (\$175) monthly retainer or Two Thousand One Hundred Dollars (\$2,100.00) annually for brief telephone consultation; and be it further

RESOLVED,

that the consultant will be paid the following professional service rates as apply:

Consultant	\$ 90.00	per hour
Senior Consultant	\$115.00	per hour
Manager/Vice-President/President	\$130.00	per hour

; and be it further

RESOLVED,

this agreement begins November 1, 2009 and ends October 31, 2010; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTIONS

October 22, 2009

1. Approval of Meeting Minutes from the October 20, 2009 regular Board Meeting as presented.
2. Approve the Bills as presented by the County Auditor and reviewed by the Internal Auditor./09-980
3. Approve the wire transfer as presented by the County Auditor./09-981
4. Approve the Journal Vouchers as presented by the County Auditor./09-982
5. Approve Then & Now as presented by the County Auditor./09-983
6. Appointment to the Portage County Port Authority./09-984

7. Cash Advance from Fund 0001 General Fund to Fund 1254 Neighborhood Stabilization NSP (Department of Budget and Financial Management)./09-985

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INVITATIONS/MEETING NOTICES

October 22, 2009

1. Invitation from Strayer University for the grand opening luncheon on Wednesday, November 18, 2009, 11:30 AM-1:00 PM, Fairview Park Campus.
2. Invitation from Goodwill Industries for the Fourth Annual Taste of Vintage Thursday, November 19, 2009, 6:00-9:00 PM, The Tangier, Akron.

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INCOMING CORRESPONDENCE

DISCUSSION

October 22, 2009

1. October 17, 2009 confidential correspondence regarding an employee grievance issue at The Woodlands At Robinson. Note: Prosecutor will not be reviewing this issue nor providing information/Information only
2. Discussion: October 8, 2009 correspondence from Michael Esposito, Clemans-Nelson to Karen U'Halie, Human Resources Department, regarding projected workforce reductions in Portage County/09-1001
3. October 16, 2009 memo from Bill Ulik, Economic Development, to the Auditor's Office, regarding mileage expense reimbursement clarification/Information only.
4. Does the Board wish to renew its subscription to the Crain's Cleveland Business magazine at a cost of \$102.00 for two (2) years or \$59.00 for one (1) year/The Board of Commissioners agreed not to renew this subscription

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JOURNAL ENTRIES

October 22, 2009

1. The Board of Commissioners received the Weekly Report of Kennel population for the week ending October 18, 2009 as presented by Dave McIntyre, Dog Warden. The Board of Commissioners acknowledged the receipt of \$1,200.00 in Court Donations and \$420.00 in License Sales.

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REFERRED

October 22, 2009

1. October 20, 2009 e-mail from Brian Kelley, ITS, requesting a proclamation for GIS Day November 18, 2009/Referred to Executive Assistant.

2. October 15, 2009 correspondence from James Corfman, NorthEast Ohio Community Alternative Program (NEOCAP), regarding the Facility Governing Board. Referred to the Executive Assistant to investigate.

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PLEASE ADD TO THE AGENDA

October 22, 2009

1. October 20, 2009 e-mail from Dave Vaughan, Neighborhood Development Services, requesting a letter of endorsement to the City of Kent regarding Housing Rehabilitation Program Administration and Lead Based Paint Services Request for Proposal/Journal Entry.
2. October 19, 2009 e-mail from Beth Tsvetkoff, County Commissioners Association of Ohio, regarding Commissioner Keiper's availability to attend a County Hospital bill meeting. Response requested as soon as possible/The Board of Commissioners agreed that they may conference call in – Clerk to check with the CCAO about that option.
3. October 21, 2009 correspondence from Janet Esposito, County Auditor, regarding vendor payments for The Woodlands At Robinson/The Board of Commissioners noted that Department of Budget & Financial Management Director Tillis will be meeting with the nursing home staff next week to discuss this issue.
4. Does the Board wish to meet with Health Commissioner Chip Porter weekly for an update regarding the H1N1 pandemic status for the County/Board of Commissioners agreed to meet weekly as needed for 15 minutes.

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INFORMATION ONLY

October 22, 2009

1. October 20, 2009 e-mail from Gary Mitrisin, The Woodlands At Robinson, regarding the sink hole in the nursing home parking lot/The County Engineer has provided a quote to repair the parking lot.

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PROSECUTOR

October 22, 2009

1. October 20, 2009 e-mail from Denise Smith to Mike Coury, Generations, including a proposed agreement with Aristocrat Senior Management Ltd., dba GHCM/Board of Commissioners approved the changes made by Attorney Smith.
2. October 20, 2009 e-mail from Denise Smith, regarding a Woodlands At Robinson employee grievance/The Board of Commissioners agreed that Attorney Malnar will handle this grievance for the nursing home.

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Journal Entry

October 22, 2009

Motion by Christopher Smeiles, seconded by Maureen T. Frederick to approve the following actions:

1. The Board of Commissioners acknowledged the receipt of the Weekly Report of Kennel population for the week ending October 18, 2009, as presented by Dog Warden Dave McIntyre. The Board of Commissioners also acknowledged the receipt of \$1,200.00 in Court Donations and \$420.00 in License Sales.

2. The Board of Commissioners signed the Personnel Action Form authorizing the full time permanent hire of Danielle Wilson, replacing Brandon Cajuste, as a Social Service Worker 3 for the Portage County Department of Job & Family Services, as presented by Human Resources Department Director Karen U’Halie and approved by JFS Director Anita Herington. The Board of Commissioners notes that this hire is contingent upon the applicant passing a pre-employment physical and drug screen.

3. The Board of Commissioners signed the letter of endorsement to the City of Kent for the Neighborhood Development Services, Inc. response to the city’s Housing Rehabilitation Program Administration and Lead Based Paint Services Request for Proposal.

4. After meeting today with the Human Resources Department and Willis of Ohio representatives in an Executive Session, the Board of Commissioners accepted the Willis of Ohio and Human Resources Department recommendation and approved the proposed plan design and rate changes in the Portage County Employee Health Plan for 2010, effective January 1, 2010.

All in favor, motion carries.

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JOURNAL ENTRY II

October 22, 2009

Motion by Christopher Smeiles, seconded by Charles W. Keiper II to authorize payment of Invoice No. 60791 dated September 21, 2009 for County Membership Dues from January 1, 2010-December 31, 2010, as presented by NACO for \$3,161.00. Commissioner Frederick voting no, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners’ meeting on **October 22, 2009**. There being no further business to come before the Board, it was moved by Christopher Smeiles, seconded by Maureen T. Frederick to adjourn the official meeting at **11:50AM**. All in favor, motion carries.

Charles W. Keiper II, President

Maureen T. Frederick, Vice President

Christopher Smeiles, Board Member

Deborah Mazanec, Clerk

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