

Thursday, December 24, 2009

The Board of County Commissioners met in regular session on **Thursday, December 24, 2009 at 9:25 AM** with the following members present:

Charles W. Keiper II

Maureen T. Frederick

Christopher Smeiles

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It was moved by Christopher Smeiles, seconded by Maureen T. Frederick to approve the meeting minutes of the December 22, 2009 meeting. All in favor, motion carries

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Health Commissioner Porter presented his report on the H1N1 Response in Portage County. The Health Commissioner noted that the numbers of those vaccinated are not as high as they thought but it is still a successful program. The Commissioners agreed that they are impressed with the process and the organization of the process.

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RESOLUTION No. 09-1184 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on December 24, 2009 in the total payment amount of **\$54,661.17 for Funds 0001-1471** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION NO. 09-1185 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor's Office:

12-21-09	2383	\$34,403.03
12-23-09	2835	7,361.71
12-23-09	2834	548.50
Total		\$ 42,313.24

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION NO. 09-1186

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RE: AGREE TO ENTER INTO AN AGREEMENT FOR WEBSITE RE-DESIGN AND HOSTING SERVICES BETWEEN CBOSS, INC. AND THE BOARD OF COMMISSIONERS OF PORTAGE COUNTY, OHIO, ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the Portage County Port Authority and Office of Economic Development desire to re-design their existing websites; and

2. Invitation to the swearing in ceremony for Portage County Municipal Judge Mark Fankhauser on Tuesday, December 29, 2009, 2:30 PM, Courtroom 1, 3rd Floor.
3. Invitation from Hiram Village for the Swearing In Ceremony on Tuesday, December 22, 2009, 7:00 PM, Wakefield & Garfield Streets, Hiram.
4. Invitation to the Eagle Scout Court of Honor for Andrew Truax and Austin Anderson on Sunday, January 31, 2010, 2:00 PM at St. Joseph's Church, Mantua. (cc: Executive Assistant).

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INCOMING CORRESPONDENCE

DISCUSSION

December 24, 2009

1. December 18, 2009 correspondence from Mary Alice Cowan, Portage County Law Library, regarding Law Library assets/Clerk to forward to the County Treasurer, County Auditor and DBFM Director to determine what action is required.
2. Does the Board wish to renew its membership to the Crain's Cleveland Business subscription for \$59.00/year/The Commissioners agreed not to renew
3. December 18, 2009 correspondence from Maia Peck, Middle Cuyahoga River Watershed/NEFCO regarding support for the Watershed Coordinator/Information only.

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JOURNAL ENTRIES

December 24, 2009

1. The Board of Commissioners received the December 18, 2009 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate of Resources for the fiscal year beginning January 1, 2009 as presented by the Portage County Auditor's Office.
2. The Board of Commissioners received the December 21, 2009 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate of Resources for the fiscal year beginning January 1, 2010 as presented by the Portage County Auditor's Office.
3. The Board of Commissioners received the December 22, 2009 Amended Certificate of Estimated Resources for the fiscal year beginning January 1, 2009 as presented by the Portage County Budget Commission.
4. The Board of Commissioners' authorization requested to allow use of the 3rd Floor Veteran Services Office on Monday, January 25, 2010 from 4:40-7:00 PM for a Commission Meeting as requested by Robert Park, Veteran Services.
5. Board of Commissioners' authorization requested to pay the December 14, 2009 invoice for a full page ad in the 2010 Randolph Fair premium book as requested by the Portage County Randolph Fair/The Board of Commissioners will pay for this ad personally.

6. The Board of Commissioners received the December 22, 2009 Revised 2009 Inventory of Road Machinery, Tools and Equipment, as required by Ohio Revised Code § 5549.01, as presented by the Portage County Engineer. Additionally, the County Engineer's office would like to purchase two (2) Tandem Axle Dump Trucks in 2010.
7. The Grants Administrator presents the following for Board consideration:
Journal Entry: Three (3) quarterly reports for the Sheriff's Department Deputies, Cruisers and Collaborative Advocates

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REFERRED

December 24, 2009

1. December 14, 2009 correspondence from Marie McCullough, Department of the Army, requesting an invoice for reimbursement for the Ravenna Training and Logistics Site Sanitary Sewer and Water Main Installation, Phase I. Referred to Water Resources Department and Department of Budget and Financial Management.
2. The Board of Commissioners received a Civil Summons for Case No. 2009 CV 01896 as presented by the Portage County Common Pleas Court. Referred to Human Resources Department and Prosecutor's Office.
3. Undated correspondence from Ted Wands, Boy Scout Troop 253, requesting a Certificate for William Labuda's Eagle Scout Court of Honor. Referred to Executive Assistant.
4. In response to the Board's December 14, 2009 correspondence, Mr. Earl Wright asks if Robinson Memorial Hospital recycles. Referred to Executive Assistant.
5. December 18, 2009 confidential correspondence from G. Brenda Coey, Buckingham, Doolittle & Burroughs, LLP, regarding Portage County Common Pleas Case No. 2008 CV 00093. Referred to Denise Smith, Prosecutor's Office.

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JOURNAL ENTRY

December 24, 2009

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Motion by Christopher Smeiles, seconded by Maureen T. Frederick to approve the following actions:

1. The Board of Commissioners acknowledged the receipt of the December 18, 2009 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate of Resources for the fiscal year beginning January 1, 2009, as presented by the Portage County Auditor.
2. The Board of Commissioners acknowledged the receipt of the December 21, 2009 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate of Resources for the fiscal year beginning January 1, 2010, as presented by the Portage County Auditor.

3. The Board of Commissioners acknowledged the receipt of the December 22, 2009 Amended Certificate of Estimated Resources for the fiscal year beginning January 1, 2009, as presented by the Portage County Budget Commission.
4. The Board of Commissioners authorized the use of the 3rd Floor Veteran Services Office on Monday, January 25, 2010 from 4:40-7:00 PM for a Commission Meeting, as requested by Robert Park, Veteran Services.
5. The Board of Commissioners signed the December 24, 2009 correspondence to the Portage County Auditor requesting that her staff debit the Portage County Nursing Home and credit the General Fund as follows:

	<u>Org</u>	<u>Object</u>	<u>Amount</u>	<u>Description</u>
<u>Debit</u>	51000544	481000	\$ 103,384	FY 09 Cost Allocation
<u>Credit</u>	00100001	152000	\$103,384	FY 09 Cost Alloc. Nurs

6. On November 24, 2009, the Board of Commissioners acknowledged the receipt of the Inventory of Road Machinery, Tools and Equipment as of November 15, 2009, as presented by the Portage County Engineer in accordance with the Ohio Revised Code Section 5549.01. The Board of Commissioners noted that the Engineer is recommending the purchase of two Tandem Axle Dump Trucks in 2010.

Today, the Board of Commissioners acknowledged receipt of the December 22, 2009 Revised 2009 Inventory of Road Machinery, Tools and Equipment, as required by Ohio Revised Code § 5549.01, as presented by the Portage County Engineer. The Commissioners noted that one piece of equipment was inadvertently left off the original listing (#59-International Dump Truck).

7. The Board of Commissioners authorized Commissioner Keiper to sign the Ohio Office of Criminal Justice Services Quarterly Subgrant Report for the Portage County Courtroom Deputies (2009-RA-A02-2323) for the period ending December 15, 2009, as presented by the Grants Administrator.
8. The Board of Commissioners authorized Commissioner Keiper to sign the Ohio Office of Criminal Justice Services Quarterly Subgrant Report for the Portage County Cruiser Replacement (2009-RA-A02-2286) for the period ending December 15, 2009, as presented by the Grants Administrator.
9. The Board of Commissioners authorized Commissioner Keiper to sign the Ohio Office of Criminal Justice Services Quarterly Subgrant Report for the Portage County Collaboration of Advocates Project (2009-RA-D01-2184) for the period ending December 15, 2009, as presented by the Grants Administrator.

All in favor, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **December 24, 2009**. There being no further business to come before the Board, it

was moved by Christopher Smeiles, seconded by Maureen T. Frederick to adjourn the official meeting at **9:40 AM**. All in favor, motion carries.

Charles W. Keiper II, President

Maureen T. Frederick, Vice President

Christopher Smeiles, Board Member

Deborah Mazanec, Clerk

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