

Monday, January 11, 2010

The Board of County Commissioners met in regular session on **Monday, January 11, 2010 at 10:05 AM** with the following members present:

Charles W. Keiper II

Maureen T. Frederick

Christopher Smeiles

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It was moved by Maureen T. Frederick, seconded by Christopher Smeiles to approve the meeting minutes of the January 7, 2010 meeting. Commissioner Keiper abstaining, motion carries

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Also attending throughout the day: Mike Sever, Record-Courier

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RESOLUTION No. 10-0025

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RE: COMMISSIONER CHARLES W. KEIPER II ELECTED PRESIDENT OF THE BOARD OF PORTAGE COUNTY COMMISSIONERS FOR THE YEAR 2010.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

RESOLVED,

that Commissioner Charles W. Keiper II is elected for 2010 to preside at all regular and special sessions thereof for a term of one year or until the next organizational meeting of the Board; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

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Motion by Maureen T. Frederick to nominate Commissioner Smeiles as the Vice-President of the Board of Commissioners for 2010; motion by Christopher Smeiles to appoint Commissioner Frederick as the Vice-President for 2010. Commissioner Frederick declined the nomination, noting that she served as Vice-President in 2009. Commissioner Keiper seconded the nomination of Commissioner Smeiles/10-0026.

RESOLUTION No. 10-0026

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RE: COMMISSIONER CHRISTOPHER SMEILES ELECTED VICE-PRESIDENT OF THE BOARD OF PORTAGE COUNTY COMMISSIONERS FOR THE YEAR 2010.

It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II that the following resolution be adopted:

RESOLVED, that Commissioner Christopher Smeiles is elected Vice-President of the Board of Portage County Commissioners for the year 2010, to preside at all regular and special sessions thereof for a term of one year or until the next organizational meeting of the Board; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0027

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RE: APPOINT DEBORAH MAZANEC AS CLERK OF THE BOARD OF PORTAGE COUNTY COMMISSIONERS FOR THE YEAR 2010.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that Deborah Mazanec be and hereby is appointed by the Board of Portage County Commissioners as Clerk of the Board for the year 2010 or until the next organizational meeting of the Board; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0028 - **RE: APPOINT ACTING CLERK IN THE ABSENCE OF THE CLERK OF THE PORTAGE COUNTY BOARD OF COMMISSIONERS FOR 2010.**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that Amy Hutchinson and hereby is appointed by the Board of Portage County Commissioners as Acting Clerk, in the absence of the Clerk for the Board, for the year 2010 or until the next organizational meeting of the Board; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0029 - **RE: FIX DAYS AND HOURS OF REGULAR MEETINGS OF THE BOARD OF PORTAGE COUNTY COMMISSIONERS FOR THE YEAR 2010.**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that it is hereby established by the Board, that the regular meeting days of the Portage County Board of Commissioners for the year 2010 shall be on Tuesday and Thursday of each week, commencing at 9:00 AM and concluding at the end of business for the day; and be it further

RESOLVED, that Board of Commissioners will begin each Official Meeting by reciting the Pledge of Allegiance and will entertain public comments at 9:30 – 9:45 AM on each meeting day, noting that they reserve the right to listen to public comments at other times throughout their meetings as time allows. The Commissioners note that they will require those wishing to address the Board of Commissioners to complete a *Public Comment Request Form* prior to the Public Comment portion of the meeting. The Commissioners further agreed that, while the public is welcome to attend all open meetings, video cameras will not be allowed to operate in the Commissioners’ Board Room; and be it further

RESOLVED, that said meetings are to be held at the County Administration Building, 7th Floor, 449 South Meridian Street, Ravenna, Ohio; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0030 - RE: AUTHORIZATION FOR THE PURCHASE OF ITEMS NECESSARY FOR THE HOSTING OF PORTAGE COUNTY FUNCTIONS FROM JANUARY 1, 2010 THROUGH DECEMBER 31, 2010.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following Resolution be adopted:

WHEREAS, the Board of Commissioners, a legislative body with legislative power, hosts various meetings and functions throughout the year for which they must authorize the purchase of items necessary for those events; and

WHEREAS, in accordance with the Auditor of the State of Ohio Bulletin 2004-002, which requires “that expenditures of public funds for coffee, meals, refreshments, or other amenities have prior authorization by the appropriate legislative authority”; now therefore be it

RESOLVED, that the Portage County Board of Commissioners does hereby authorize the purchase of items necessary to host various events throughout the year 2010 in a total amount not to exceed \$1000; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0031 - RE: PORTAGE COUNTY COMMISSIONERS BOARD APPOINTMENTS FOR YEAR 2010.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

RESOLVED, by the Board of County Commissioners, Portage County, Ohio, that the following board appointments be made:

Areawide Advisory Council of the Area Agency On Aging

Maureen T. Frederick
Alternate: Sally Kelly, Director, Senior Services

Portage County Regional Planning Commission

Maureen T. Frederick
Alternate – To Be Determined

Charles W. Keiper II
Alternate – John Epling

Christopher Smeiles
Alternate – Doug McGee

Portage County Water Resources Department
Harold Huff, Director, Portage County Water Resources Department
Alternate – Jeff Lonrick, Division Manager of Engineering

Portage County Engineer Michael Marozzi
Alternate - Dan Jendrisak
Construction Coordinator for the Portage County Engineer

Portage County Soil & Water Conservation District
District Coordinator James Bierlair
Alternate - Jennifer White, District Technician/Education Specialist

Portage County Investment Advisory Committee (ORC § 135.34.1)

President of the Board
Vice-President of the Board

Joint Board of Portage-Geauga County Commissioners

Maureen T. Frederick
Charles W. Keiper II

Christopher Smeiles

Portage County Records Commission (ORC § 149.38)

President of the Board

Portage County Board of Revision (ORC § 5715.02)

President of the Board

Alternates: Executive Assistant and General Services Director

**Portage County Solid Waste Management District Policy Committee
(ORC § 3734.54 B)**

President of the Board

Family & Children First Council

President of the Board

Alternate or designee: Executive Assistant

Ravenna Arsenal Restoration Board

Christopher Smeiles

Alternate: Office of Homeland Security & Emergency Management Director

**Akron Metropolitan Area Transportation Study (AMATS)
Policy Committee**

Christopher Smeiles

Alternate – Thomas Clapper

Charles W. Keiper II

Alternate – Executive Assistant

Maureen T. Frederick

Alternate – Harold Walker

Citizen Involvement Committee

Christopher Smeiles

Alternate -Thomas Clapper

Maureen T. Frederick

Alternate – Audrey Kessler

Charles W. Keiper II

Alternate – William Ulik

Community Improvement Corporation of Summit, Medina, And Portage Counties (CIC)
Portage County Commissioners

Christopher Smeiles
Maureen T. Frederick
Charles W. Keiper II

Alternate – William Ulik

Emergency Food & Shelter Board of Portage County (Federal Board)

President of the Board (Highest Ranking Governmental Officer or his/her designee)

Alternate - Executive Assistant

JOED Representative

Charles W. Keiper II (Primary)
Christopher Smeiles (Alternate)
Maureen T. Frederick (Alternate)

NEOTEC Board of Trustees

Iris Harvey, Kent State University
William Ulik, Portage County Department of Economic Development
Alternate – Yank Heisler, Kent State University

Portage County Data Processing Board (ORC § 307.84)

Maureen T. Frederick (Primary)
Charles W. Keiper II (Alternate)

Combined General Health District Advisory Council (ORC § 3709.03)

President of the Board

Western Reserve Resource Conservation & Development Council (RC&D)

Maureen T. Frederick
Alternate – Claudia James, Portage County Regional Planning Commission

; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Charles W. Keiper II, Yea;

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Christopher Smeiles, Yea;

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Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0032

RE: APPOINTMENT TO THE PORTAGE COUNTY PORT AUTHORITY.

It was moved by Maureen T. Frederick, and seconded Christopher Smeiles by that the following resolution be adopted:

WHEREAS, the Board of Commissioners created the Portage County Port Authority within the County of Portage, in the State of Ohio, pursuant to Sections 4582.21 through Section 4582.59 of the Ohio Revised Code by adopting Resolution 02-0372 on April 9, 2002; now therefore be it

RESOLVED, that the Board of Commissioners appoints the following Ex Officio member to the Portage County Port Authority, effective immediately with no expiration date:

Name	Position
Director	Portage County Department of Economic Development

RESOLVED, that it is hereby found and determined that all formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;
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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **January 11, 2010**. There being no further business to come before the Board, it was moved by Maureen T. Frederick, seconded by Christopher Smeiles to adjourn the official meeting at **10:10 AM**. All in favor, motion carries.

Charles W. Keiper II, President

Maureen T. Frederick, Vice President

Christopher Smeiles, Board Member

Deborah Mazanec, Clerk

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