

Tuesday, January 12, 2010

The Board of County Commissioners met in regular session on **Tuesday, January 12, 2010 at 9:20 AM** with the following members present:

Charles W. Keiper II

Christopher Smeiles

Maureen T. Frederick

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It was moved by Maureen T. Frederick, seconded by Christopher Smeiles to approve the Organizational meeting minutes of January 11, 2010. All in favor, motion carries

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Also attending throughout the day: Mike Sever, Record-Courier

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PROSECUTOR - CANCELLED

Prosecutor's Correspondence

1. December 15, 2009 correspondence from Vic Vigluicci, Prosecutor's Office, in response to the Board's request for legal opinion regarding utilization of the Health Benefits fund/Information only

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THE WOODLANDS AT ROBINSON

Present: Administrator Gary Mitrisin, Director of Nursing Anne Fagerstrom, Human Resources Department Director Karen U'Halie

Commissioner Keiper congratulated staff on the recent Ohio Department of Health survey. DON Fagerstrom agreed that it was a perfect survey.

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The Board of Commissioners discussed how to proceed with the new contract and/or agreement between the nursing home and Bohecker's and NorthCoast Medical School. The Board of Commissioners noted that Attorney Denise Smith has advised that the current agreements are not valid contracts since the person executing the contracts for the nursing home had no authority to sign. The Board of Commissioners, noting the value in these partnerships, agreed that the services must stop immediately until new agreements are in place. The Woodlands staff to work with JoAnn Townend immediately to get a new contract in place. The DON advised the Board of Commissioners that time is of the essence since the students are in a clinical process and this may affect their training.

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Mr. Mitrisin advised the Board of Commissioners that Internal Services Director JoAnn Townend has notified him that staff can no longer use credit cards to pay for services provided at Kinko's for laminating of calendars etc. He noted that the nursing home had an Activity Fund in the past to allow the purchase of these types of items. He wondered if he could set up a petty cash fund for that purpose. Commissioner Frederick recommended that he work with the Auditor's Office to determine if a petty cash fund is

allowable. Commissioner Smeiles added that the nursing home should contact Kinko's to determine if they will allow the nursing home to be billed for services using a purchase order.

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9:40 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Maureen T. Frederick**, seconded by **Christopher Smeiles** that the Board of Commissioners move into executive session regarding a pending or imminent court action. **Also present:** Administrator Gary Mitrisin, Director of Nursing Anne Fagerstrom, and Human Resources Department Director Karen U'Halie. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

9:55 AM Upon conclusion of the above referenced discussion, it was moved by **Maureen T. Frederick**, seconded by **Christopher Smeiles** that the Board of Commissioners move out of executive session. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners took no action.

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The Board of Commissioners agreed that Commissioner Smeiles should contact the Planned Parenthood Office located in the Riddle Block Building in Ravenna to advise that the Board of Commissioners would provide security services for after-hour office hours at a cost of \$15/hour. The Board of Commissioners agreed that the County and Planned Parenthood would have to enter into an agreement for the provision of these services.

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10:00 AM The Board of Commissioners recessed to attend the Portage County Budget Committee Meeting in the County Auditor's Office.

10:45 AM the Board of Commissioners reconvened

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REGIONAL PLANNING COMMISSION

Present: Todd Peetz

The Director attending to review the January 13, 2010 Regional Planning Commission meeting agenda.

The Director noted that the 2008 Formula grant is completed except for the Habitat for Humanity Houses, which have received a six month extension. The Board of Commissioners accepted the extension on January 7, 2010 with Resolution 10-0012.

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The Director noted that the townships have pledged 217.5 Technical Assistance Hours (TA Hours) along with the Board of Commissioners' 45 TA hours in 2009. The Board of Commissioners agreed to designate 37.5 hours of their 2010 allocation for use by the Regional Planning Commission for the Subdivision Regulation Update/Journal Entry.

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The Regional Planning Commission will host a meeting in February for new members and zoning inspectors. The official vote for Chairman will be held in March 2010.

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The Director advised that Deerfield Township does not intend to withdraw from the Regional Planning Commission, even though they have no zoning in place.

Hiram Village has asked for assistance with a potential annexation with Hiram Township and Hiram College.

Staff is continuing to work on the 2010 Census, with Claudia James spending over 60 hours on the project.

The Director noted that he intends to attend the AMATS meetings this year to work with AMATS on finding available grant funding for planning.

The Director continues to look for an organization to lease their available office space. Commissioner Frederick suggested that he contact the Census Bureau to see if they need space locally. The USDA has moved into their offices in the Regional Planning Commission facility.

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WATER RESOURCES

Present: Harold Huff, Jeff Lonzrick

- 1. **RESOLUTION** - Accept bid and award contract 1 for Project No. CH-1 (08-090), West Branch Mobile Home Park WWTP Improvements, in the Portage County Regional Sewer District, Charlestown Township./09-0036
- 2. **SIGNATURES** - Request to hire temporary Project Superintendent Position./Journal Entry
- 3. **SIGNATURES** - Expired sanitary sewer connection permits. The Commissioners noted that these are existing customers and not new sewer customers. The County had applied for grant funding and low interest low funds and others who have connected already have benefitted from these funds. These customers missed the deadline /Journal Entry.

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DEPARTMENT OF BUDGET & FINANCIAL MANAGEMENT

Present: Audrey Tillis

The Director noted the \$423,000 in increased certification, as announced at the Budget Commission Meeting today.

Resolutions

- 1. Rename Fund 1148, Kids in Treatment to Global Monitoring Intervention/09-0037

RESOLUTION No. 10-0034 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor's Office:

01/11/10	56	\$ 343.86
01/11/10	55	1,735.00
01/11/10	54	372.28
01/11/10	53	1,755.00
01/11/10	52	232.51
01/11/10	51	35,608.00
01/11/10	50	23,459.53
Total		\$ 63,506.18

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0035

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RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor’s Office, the Portage County Auditor’s Office, and the Portage County Prosecutor’s Office, and

WHEREAS, a listing of expenditures, attached hereto as Exhibit “A” and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$20,926.54** as set forth in Exhibit “A” dated **January 12, 2010** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0036

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RE:

ACCEPT BIDS AND AWARD CONTRACT 1 FOR PROJECT NO. CH-1 (08-090), WEST BRANCH MOBILE HOME PARK WWTP IMPROVEMENTS, IN THE PORTAGE COUNTY REGIONAL SEWER DISTRICT, CHARLESTOWN TOWNSHIP.

It was moved by Maureen T. Frederick, and seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, this Board by Resolution No. 09-0920 adopted October 6, 2009, set the date and time for bidding of Project No. CH-1 (08-090), West Branch Mobile Home Park WWTP Improvements, hereinafter referred to as the PROJECT; and

WHEREAS, the notice of accepting bids was advertised in the Record Courier Newspaper on November 9 and November 16, 2009; and

WHEREAS, fifteen potential bidders received plans and specifications for the PROJECT; and

WHEREAS, this Board received five sealed bids for Contract 1 for the PROJECT on December 2, 2009, as named below; and

Workman Industrial Services	\$ 616,103.00
Bochert Excavating	\$ 636,026.00
Lockhart Concrete Company	\$ 649,000.00
Hummel Construction	\$ 673,500.00
Stanley Miller Construction	\$ 683,336.00

WHEREAS, this Board received five sealed bids for Contract 2 for the PROJECT on December 2, 2009, as named below; and

Workman Industrial Services	\$ 571,103.00
Hively Construction	\$ 574,500.00
Bochert Excavating	\$ 574,826.00
Stanley Miller Construction	\$ 597,286.00
Lockhart Concrete Company	\$ 599,000.00

WHEREAS, this Board received four sealed bids for Contract 3 for the PROJECT on December 2, 2009, as named below; and

Thompson Electric	\$ 54,600.00
B & J Electric	\$ 62,535.00
Emery Electric	\$ 66,000.00
RB Thomas Electric	\$ 67,200.00

WHEREAS, this Board received two sealed bids for Contract 4 for the PROJECT on December 2, 2009, as named below; and

Kline & Kavali Mechanical Contractors \$ 19,972.00

Workman Industrial Services \$ 30,842.00

WHEREAS, based upon the analysis of the bid received (bid tabulation attached), the Portage County Water Resources has made a recommendation for award; and

WHEREAS, that an alternate bid deduction of \$14,500.00 for a masonry building in lieu of a metal building, has been submitted by Workman Industrial Services for Contract 1 and evaluated; and

WHEREAS, the Portage County Board of Commissioners has received approval to award from the Ohio Public Works Commission; and

WHEREAS, the Portage County Board of Commissioners has received approval to award from the Ohio Environmental Protection Agency, who is administering the Ohio Water Pollution Control Loan Fund (American Recovery and Reinvestment Act); now therefore be it

RESOLVED, by the Board of Commissioners of Portage County, Ohio:

Section 1. That this Board does hereby reject all remaining bids for Contracts 2, 3, and 4 for the PROJECT since the combined total of the lowest base bids for Contracts 2, 3, and 4 are higher than the lowest bid received for Contract 1.

Section 2. That this Board does hereby award Contract 1 of the PROJECT to the responsive bid of Workman Industrial Services, 310 Tallmadge Road, Kent, OH 44240, in the bid amount of \$ 616,103.00.

Section 3. That this Board hereby authorizes Portage County Water Resources to accept the alternate bid deduction for the amount of \$ 14,500.00.

Section 4. That the Water Resources is hereby authorized and directed to issue the Notice Of Award to the contractor named in Section 2 in the total amount of \$ 601,603.00.

Section 5. That the funds to cover the cost of the PROJECT will be budgeted in the "West Branch Mobile Home Park WWTP Improvement", Fund 5316 Org 53160606 Object 684000 Project No. 08090.

Section 6. That the Clerk of this Board is hereby directed to certify a copy of this Resolution to the County Auditor and the Department Of Budget and Financial Management within 15 days after its passage.

Section 7. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting

of this Board and that all deliberations of this Board and of any of its committees on or after November 28, 1975, that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Abstained; Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0037 - RE: RENAME FUND 1148, KIDS IN TREATMENT TO GLOBAL MONITORING INTERVENTION

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, it has become necessary to rename Fund 1148, Kids in Treatment in order to properly classify the processing of financial transactions related to the Global Monitoring Intervention Grant, which is providing similar services, and

WHEREAS, the County Auditor has assigned Fund 1148 to Global Monitoring Intervention; therefore be it

RESOLVED, that Fund 1148, Kids in Treatment be renamed to Global Monitoring Intervention, and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, the Juvenile Court Administrator and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0038 - RE: CASH ADVANCE - FROM FUND 5200, PCS GENERAL ADMINISTRATION TO FUND 5316, PCS W BRANCH MOBILE HOME PARK

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, the West Branch Mobile Home Park WWTP Improvements Construction Project is estimated to cost \$ 794,595.00, and

WHEREAS, interim financing is needed to commence construction on the West Branch Mobile Home WWTP Construction Project until permanent financing is received; now therefore be it

RESOLVED, that the following cash advance be authorized in the amount of \$ 631,684.00:

FROM:

FUND 5200, PCS GENERAL ADMINISTRATION,

ORGCODE – 520040P9

Project: 08090

Debit Expense Account

Object 920000 Advances Out \$ 631,684.00

TO:

FUND 5316, PCS W Branch Mobile Home Park

ORGCODE – 53160602

Project: 08090

Credit Revenue Account

Revenue Source 290000 Advances In \$ 631,684.00

and be it further

RESOLVED, that the cash advance will be repaid when permanent financing is obtained, and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Department of Budget and Financial Management and the Water Resources Department, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0039

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RE: ANNUAL TRANSFER - FROM FUND 5200, PCS GENERAL ADMINISTRATION TO 5240, PCS OWDA 1994 RAVENNA CITY

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, in order to meet OWDA loan payment obligations to the City of Ravenna, due January 31 and July 31, 2010, it is necessary to transfer funds in the amount of \$78,881.92 to Fund 5240, PCS OWDA 1994 RAVENNA CITY; now therefore be it

RESOLVED, that the following transfer of funds in the amount of \$78,881.92 be and is hereby made:

FROM:

FUND 5200 PCS GENERAL ADMINISTRATION

ORGCODE - 52004009

Debit Expense Account

Object 910000 - TRANSFER OUT \$ 78,881.92

TO:

FUND 5240, PCS OWDA 1994 RAVENNA CITY

ORGCODE - 52400602

Credit Revenue Account

Revenue Source 280000 - TRANSFER IN \$ 78,881.92

and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Department of Budget and Financial Management and the Water Resources Department, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

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RESOLUTIONS

January 12, 2010

1. Approval of Meeting Minutes from the January 7, 2010 regular Board Meeting as presented.

2. Approve the Bills as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./09-0033
 3. Approve the Journal Vouchers as presented by the County Auditor./09-0034
 4. Approve Then & Now as presented by the County Auditor./09-0035
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INVITATIONS/MEETING NOTICES

January 12, 2010

1. Meeting notice for the Greater Akron Chamber’s 103rd Annual Meeting on Thursday, March 18, 2010, 5:00 PM John S. Knight Center. Silent auction donation form also included.
2. Invitation from Goodwill Retail Stores for the 5th Anniversary Celebration on Saturday, January 16, 2010, 12:00-2:00 PM 9278 Market Square Drive.
3. Meeting notice from NACo for the 2010 Legislative Conference, Saturday-Wednesday, March 6-10, 2010, Marriott Wardman Park Hotel, Washington.
4. Invitation from Kent State University for the Economic Summit on Thursday, January 21, 2010, Kent Student Center, 8:00 AM.

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INCOMING CORRESPONDENCE

DISCUSSION

January 12, 2010

1. Discussion: The Woodlands At Robinson contracts/Discussed today during the nursing home meeting with the Board of Commissioners.
2. Discussion: Portage County Board of Building Appeals bylaws/Board of Commissioners to meet with the CBO to discuss.
3. Discussion: Stormwater budget/Board of Commissioners to meet with the Stormwater Team on January 14th to discuss.
4. January 7, 2010 memo from Director Audrey Tillis, Department of Budget and Financial Management, regarding the Portage County Sheriff’s Furtherance of Justice (FOJ) Report. Director Tillis recommends the Board request a copy of the Prosecutor’s opinion for the proper use of the FOJ funds and the transferring of the ending cash balance when completed/Clerk to draft request to the Prosecutor.

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JOURNAL ENTRIES

January 12, 2010

1. The Board of Commissioners received the Certificate of Estimated Property Tax Revenues for the additional levy for the Portage County Combined General Health District, as presented by the Portage County Auditor.
2. In accordance with Ohio Revised Code Section 321.261, the Board of Commissioners acknowledged the receipt of the 2009 Treasurers Detac Report, as presented by the Portage County Treasurer.
3. The Board of Commissioners received the monthly report of departmental activity for the Veterans Service Office for the 4th Quarter 2009 and the 2009 Annual Report as presented by Director/Service Officer Robert Park.
4. In accordance with the ORC Section 325.07, the Board of Commissioners acknowledged the receipt the Portage County Sheriff's Transportation of Prisoners Report for December 2009.
5. Board of Commissioners' authorization requested to pay the December 15, 2009 Invoice #30788 for \$4,753.51 from Johnson, Miller & Schmitz LLP for professional services rendered during the month of November 2009 for General Labor matters. Hold for review by Human Resources Department Director Karen U'Halie.

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REFERRED

January 12, 2010

1. January 5, 2010 correspondence from Joseph Ruby, Area Agency on Aging, requesting the local share matching funds for \$1452.00 to the Area Agency on Aging for the time period October 1, 2009 through September 30, 2010. Referred to Department of Budget and Financial Management.

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PLEASE ADD TO THE AGENDA

January 12, 2010

1. Board of Commissioners' authorization requested to reimburse \$40.85 to the United States Department of Housing and Urban Development for interest earned in excess of \$100 [CHIP grants 2008-B-C-08-062-1 and 2008-B-C-08-062-2] from October 1, 2009 through December 31, 2009 in County funds 1262 and 1263, as presented by Portage County Auditor Janet Esposito./Journal Entry

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INFORMATION ONLY

January 12, 2010

1. January 8, 2010 e-mail from Mickey Marozzi, County Engineer to the Record Courier, including a press release regarding Rock Spring Road and Knapp Road railroad bridges to be replaced.

2. January 5, 2010 correspondence from Annette Balis, Portage County Home Instead Senior Care, thanking the Board for the proclamation declaring the week of December 7-11, 2009 “Be a Santa to a Senior Week”.
3. January 7, 2010 e-mail from Mickey Marozzi, County Engineer, regarding the storm water program.
4. September 2, 2009 correspondence (received January 7, 2010) from Jeanne Fekade-Sellassie, NeighborWorks America to Dave Vaughan, Neighborhood Development Services, regarding the Quality Control and Compliance review. Based on the response, findings have been cured based on the documented evidence provided. (cc: Neighborhood Development Services and Grants Administrator).

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Journal Entry

January 12, 2010

Motion by Maureen T. Frederick, seconded by Christopher Smeiles to approve the following actions:

1. The Board of Commissioners acknowledged the receipt of the Certificate of Estimated Property Tax Revenues for the additional levy for the Portage County Combined General Health District, as presented by the Portage County Auditor.
2. In accordance with Ohio Revised Code Section 321.261, the Board of Commissioners acknowledged the receipt of the 2009 Treasurers Detac Report, as presented by the Portage County Treasurer.
3. The Board of Commissioners acknowledged the receipt of the monthly report of departmental activity for the Veterans Service Office for the 4th Quarter 2009 and the 2009 Annual Report, as presented by Director/Service Officer Robert Park.
4. In accordance with the ORC Section 325.07, the Board of Commissioners acknowledged the receipt the Portage County Sheriff’s Transportation of Prisoners Report for December 2009.
5. After meeting today with Regional Planning Commission Director Todd Peetz, the Board of Commissioners designated 37.5 hours of their 2010 Technical Hour (TA) allocation of 75 hours for use by the Regional Planning Commission for the Portage County Subdivision Regulation Update.
6. The Board of Commissioners authorized the re-hire of Harold Ullman as a Temporary Project Superintendent for the Portage County Water Resources Department in order to assist the Wastewater Division with the coordination and oversight of the following projects:
 - 2010 Zone 4 Sanitary Sewer Flushing Program
 - 2010 Quarterly Flushing
 - Zone 4 Manhole Reports (Approximately 1155 manholes)
 - 2010 and 2011 Flushing Program Plan Preparation

The Board of Commissioners notes that the hire is for an estimated 704 hours commencing January 19, 2010 and continuing through project completion in late 2010. Funding for this position is available in the 2010 Portage County Water Resources Department budget Funds 5200 and 5600.

7. The Board of Commissioners accepted the recommendation of Water Resources Department Director Harold Huff and authorized the forgiveness of all front footage, trunk and plant connection charges into the Portage County Regional Sewer District system for two (2) residences as follows: 1) 1760 State Route 44 and 2) 1828 State Route 44, both in Randolph Township, if connection to the sewer system is made by Monday, March 15, 2010. The Board of Commissioners noted that the \$140.00 permit renewal fee will still apply for both residences.
8. The Board of Commissioners signed the January 12, 2010 correspondence to the Portage County Auditor, regarding the FY2008 County-Wide Cost Allocation Plan for use in FY2010, as presented by Director Audrey Tillis, Department of Budget and Financial Management.
9. The Board of Commissioners signed the personnel action form acknowledging that Portage County Department of Job & Family Services Social Services Worker 3 Karissa Logan's medical leave of absence has ended and she returned to work on January 11, 2010, as presented by Human Resources Department Director Karen U'Halie and approved by Department of Job & Family Services Director Anita Herington.
10. The Board of Commissioners authorized reimbursement of \$40.85 to the United States Department of Housing and Urban Development for interest earned in excess of \$100 [CHIP grants 2008-B-C-08-062-1 and 2008-B-C-08-062-2] from October 1, 2009 through December 31, 2009 in County funds 1262 and 1263, as presented by Portage County Auditor Janet Esposito.

All in favor, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **January 12, 2010**. There being no further business to come before the Board, it was moved by Maureen T. Frederick, seconded by Christopher Smeiles to adjourn the official meeting at **11:30 AM**. All in favor, motion carries.

Charles W. Keiper II, President

Maureen T. Frederick, Board Member

Christopher Smeiles, Vice President

Deborah Mazanec, Clerk

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