

**Tuesday, January 26, 2010**

The Board of County Commissioners met in regular session on **Tuesday, January 26, 2010 at 9:28 AM** with the following members present:

Charles W. Keiper II

Maureen T. Frederick

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It was moved by Maureen T. Frederick, seconded by Charles W. Keiper II to approve the meeting minutes of the January 21, 2010 meeting. Commissioner Smeiles absent, motion carries

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Also attending throughout the day: Mike Sever, Record-Courier

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**THE WOODLANDS AT ROBINSON**

Present: Nursing Home Administrator Gary Mitrisin, Human Resources Department Director Karen U’Halie

The Director noted a census of 73 today. He added that the Medical Mutual application is almost complete for Board of Commissioners’ signatures. He will get that to the Board of Commissioners ASAP. He will also send over the original Nursing Home Facility bond for the Treasurer’s files.

Director U’Halie noted that she has authorized the Safety/Loss Control Coordinator to use \$300 in Safety Funds to fix the floor outlets at the nursing home, which are a safety issue.

Commissioner Smeiles attending at 9:32 AM

9:32 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Maureen T. Frederick**, seconded by **Charles W. Keiper II** that the Board of Commissioners move into executive session to consider a discipline issue at The Woodlands at Robinson. **Also present: Gary Mitrisin and Human Resources Department Director Karen U’Halie.** Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

9:38 AM Upon conclusion of the above referenced discussion, it was moved by **Maureen T. Frederick**, seconded by **Charles W. Keiper II** that the Board of Commissioners move out of executive session. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners took action by Journal Entry.

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**PROSECUTOR**

Present: Denise Smith

**Review of Prosecutor’s Pending List**

1. The Board of Commissioners asked the Prosecutor’s Office to investigate whether or not the Municipal Court special project fund can be used to pay for security personnel at the Muni Courts.

2. The Board of Commissioners agreed to email Attorney Smith with their decision as to whether or not to begin legal action against Developer Ken Coffman of the Whispering Meadows Subdivision. The Board of Commissioners will also consider asking that the developers of the Timberstone Development in Freedom Township voluntarily vacate that plat since no guarantees/bonds are in place.
3. The Board of Commissioners agreed that the possible removal of an Airport Board member is a top priority and asked that Attorney Meduri complete his review as quickly as possible.

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**DEPARTMENT OF BUDGET AND FINANCIAL MANAGEMENT**

Present: Audrey Tillis

**RESOLUTIONS**

1. **General Fund Amendments to the Annual Appropriation Resolution: /10-0077**
  - a. Commissioner Other, Supplemental – For Cash Advance to 1112, To Satisfy 2009 Final Payroll, and For Projected Need
  - b. Senior Center, Supplemental – For JFS Contract Revenue
  - c. Prosecutor, Transfer – For Contract amt for Veh., Maint. and Prof
  - d. Municipal Court, Transfer – For Part-time Employees, court re-organization
  - e. Common Pleas Court, Supplemental – To Satisfy 2009 Final Payroll Law Lib.
  - f. Sheriff’s Department, Transfer – For Cash Advance to 1112, Commissary program
  
2. **Other Funds Amendments to the Annual Appropriation Resolution:/10-0078**
  - a. Fund 1002 Enterprise Zone Program – Supplemental, Program Cash Advance
  - b. Fund 1007, Comp Legal Research Common Pleas – Supplemental, Needed for Support Costs
  - c. Fund 1107, Byrne Justice Grant (JAG) – Suppl., Awards FY 07 and FY 09
  - d. Fund 1108, Sheriff Capital Acquisitions – Supplemental, Stimulus Grant Award
  - e. Fund 1111, Sheriff Courtroom Deputies – Supplemental, Stimulus Grant Award
  - f. Fund 1112. Sheriff Inmate Commissary – Supplemental, New program
  - g. Fund 1121, Probation Services – Transfer, Projected Need
  - h. Fund 1122, Adult Probation – Supplemental and Transfer, Projected Need, Life of Grant Cash Advance
  - i. Fund 1123, Community Integration Soc. CISP – Supplemental, Life of Grant Cash Advance
  - j. Fund 1148, Global monitoring Intervention – Supplemental, New Grant
  - k. Fund 1149, Felony Delinquent Care & Custody – Suppl., To Meet Expenses
  - l. Fund 1191, Children’s Advocacy Center – Suppl., For Non Profit Admin Grant
  - m. Fund 1165, Homeland Security B (SHSP) – Transfer, Life of Grant Cash Advance
  - n. Fund 1191, Children’s Advocacy Center – Supplemental, Balance of Award
  - o. Fund 1201, Motor Vehicle and Gas Tax – Transfer, Local Share 2009 Resurfacing
  - p. Fund 1251, CDBG County Formula – Supplemental, Appropriation Needed

- q. Fund 1254, Neighborhood Stabilization NSP – Supplemental, Grant Project, Life of Grant Cash Advance
- r. Fund 1262, CDBG Housing Grant – Supplemental, Balance of Award
- s. Fund 1271, RLF CDBG Housing – Supplemental, Cash Carryover/ Proj. Need
- t. Fund 1272, RLF Section 17 – Supplemental, Cash Carryover/ Proj. Need
- u. Fund 1273, RLF CDBG Foreclosure/ Rescue – Supplemental, Cash Carryover/ Project Need
- v. Fund 1274, RLF Home Rehab – Supplemental, Cash Carryover/ Proj. Need
- w. Fund 1275, RLF CDBG Economic Development – Supplemental, Cash Carryover/ Project Need
- x. Fund 1285, KBA RLF CDBG Micro enterprise – Supplemental, Anticipated Exp
- y. Fund 1330, Dog and Kennel – Supplemental, Projected Need
- z. Fund 1364, Child Health Grant – Supplemental, Projected Need
- aa. Fund 1390, Women Infants And Children – Supple, Life of Grant Cash Advance
- bb. Fund 1416, JFS Kinship Navigator – Supplemental, Projected Need
- cc. Fund 1460, Enforcement Protection Orders – Suppl., Life of Grant Cash Advance
- dd. Fund 1470, Area Agency on Aging – Suppl., Adjust to New Grant Amount
- ee. Fund 1471, Senior Farmers market Nutrition – Supplemental, Life of Grant Cash Advance
- ff. Fund 1480, Prosecutors State Grant – Suppl., Life of Grant Cash Advance
- gg. Fund 1481, Prosecutors State Grant – Supplemental, Projected Need
- hh. Fund 1493, Collaboration Advocates Grant – Supplemental, New Grant
- ii. Fund 4002, Multi Purpose CBU Acq & Rehab – Supplemental, Anticipated Project Expense
- jj. Fund 4210, Middlebury Road Bridge Replacement – Supplemental, Project Costs to be Paid In
- kk. Fund 4212, Brady Lake Rd Bridge Replacement – Supplemental, Project Costs to Be Paid In
- ll. Fund 4213, Prospect Summit Hayes Intersection – Supplemental, Project Costs to be Paid In
- mm. Fund 4215, Resurfacing Projects – Supplemental, Project Costs to be Paid In
- nn. Fund 5100, Nursing Home General Administr – Supplemental, Program Cash Advance Rtr
- oo. Fund 5200, PCS General Administration – Supplemental, To Move Budget to Where Needed
- pp. Fund 5215, PCS Revenue Bonds 2007 (USDA) – Supplemental, Adjust to Actual
- qq. Fund 5216, PCS Revenue Bonds 2009 USDA – Supplemental, Debt Payment
- rr. Fund 5312, PCS State Route 44 Vacuum – Supplemental, Anticipated Expenses
- ss. Fund 5313, PCS Twin Lakes Prelim Treatment – Supplemental, Contingency for Sewer Project
- tt. Fund 5314, PCS A/C Pipe Replacement – Supplemental, To Adjust to Actual
- uu. Fund 5400, PCW General Administration – Supplemental and Transfer, Projected Need
- vv. Fund 5506, PCW Brimfield Booster PS – Supplemental, Pay Project Expense and Repay Cash Advance

- ww. Fund 5507, PCW Cleveland to Aurora – Supplemental, Anticipated Expenses
  - xx. Fund 5600, StS General Administration – Transfer, To Move Budget to Where Needed
  - yy. Fund 6800, Storm Water Management – Supplemental, Projected Need
  - zz. Fund 7101, Health Benefits Program – Supplemental, For Worksite Wellness
  - aaa. Fund 8101, Unclaimed Monies – Supplemental, For Projected Need
  - bbb. Fund 8104, PCBDD Gifts & Donations – Supplemental, To Modify Appropriations
3. Cash Advance from 0001, General Fund to Fund 1112, Sheriff Inmate Commissary/10-0079
  4. Transfer from Fund 0001, General Fund to Fund 1481, Prosecutors State Grant/10-0080

**OTHER**

**5. Journal entry approval(s):**

- a. Process the General Fund – Local Match Collaboration Advocates Federal Stimulus Grant/Journal Entry

**6. Discussion Memos:**

- a. JFS Indirect Cost Billing – E-mail response/Info only at this time

**UPDATES**

**7. BOC Pending Requests**

- a. Freedom Secondary Rail Line – Ravenna – the Neighborhood Development Services will invoice the County for the debt service balance in March 2010. We will owe the city about \$17,197.99 with the waiver of late fees.
- b. Audrey Tillis spoke with Neighborhood Development Services regarding the Kent Regional Business Alliance Funding Request. She noted that she received the report from Jack Crews and discussed funding options with NDS.

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**ECONOMIC DEVELOPMENT**

Present: William Ulik

**Portage Development Board (PDB)**

The Director noted that the Portage Development Board articles of incorporation have been filed. Attorney George Sarkis has advised that it is okay to appoint committee and sub-committee members at this time.

The Board of Commissioners agreed to begin to plan the kick-off event, choosing several dates and times and then asking all board members to decide what would work best for the majority. The event should be scheduled around the end of February. Director Ulik agreed to check with Attorney Sarkis George as to how the Board of Commissioners should/could appoint the Board members.

The Director will prepare an agenda for the kick-off event, inviting Stark Development Board’s Executive Director to give overview and history. He would also like one Commissioner to speak, and the Director would also say a few words.

Commissioner Frederick suggested that staff contact all of the board members to make certain that they still intend to serve.

**Marketing Material & Segmentation Study**

Funds have been encumbered and the meetings have begun with the business school classes at Kent State for this study. This will be an in-class competition between two groups of students on where the marketing focus in Portage County should be. This is a semester long project for the students.

The Director met with The Tannery graduate students who will be developing marketing materials and creating the logo for the Portage Development Board. Some of the work may be completed before the initial PDB meeting.

**Website Development**

Bill Ulik working with IT Director Brian Kelley to move this project forward.

**Hiring Freeze**

The Director noted that he could use additional staffing for general office duties in his office and in preparation of upcoming events. He suggested that the Commissioners could use money in PCDED budget to avoid furloughs of Board of Commissioners' staff, reassigning staff to the PCDED for those time periods.

Commissioner Keiper noted that there was a 20% budget reduction in the PCDED and the Board of Commissioners must think about how to move forward. Hopefully, there will be an increase in income.

Commissioner Frederick asked if there is any sign that the county is in economic recovery? The Director responded that part of the volume cap money has been dedicated to NEOUCOM and the other portion of the funds has been dedicated to an unnamed county company still deciding whether to stay in Portage County or leave the state. The company must decide by March 1<sup>st</sup> whether or not to pursue the bonds. There has not been any new inquires in the past month or so.

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**BUILDING DEPARTMENT**

Present: Bob Wrentmore

The CBO is attending to discuss the proposed revision to the bylaws for the Portage County Board of Building Appeals. The Board of Commissioners reviewed the revisions, made several changes and asked the CBO to send them a clean version to be considered at their next meeting.

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11:30 AM Lunch Recess

1:10 PM Board of Commissioners reconvened

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**COUNTY ENGINEER**

Present: Mickey Marozzi

Jefferson County has begun an effort for statewide support to counteract the efforts by the Ohio Forestry Association and the Ohio Farm Bureau to increase the legal gross weight of trucks to from 86,000 pounds to 92,000 pounds.

The County Engineer asked that the Board of Commissioners adopt a resolution opposing an increase in the weight limits. The Board of Commissioners agreed to ask the CCAO what their position is on this issue; the County Engineer will draft a resolution for Board consideration.

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**RESOLUTION No. 10-0073 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

**RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on January 26, 2010 in the total payment amount of **\$421,079.64 for Funds 0001-8101** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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**RESOLUTION No. 10-0074 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following Resolution be adopted:

**WHEREAS,** the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

**WHEREAS,** there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

**WHEREAS,** the Journal Vouchers/Entries are recommended by the County Auditor’s Office for review and approval by the Board of Commissioners; now therefore be it

**RESOLVED,** that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor’s Office:

01/26/10	526	\$ 250.00
Total		\$ 250.00

and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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**RESOLUTION No. 10-0075 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

**WHEREAS,** Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

**WHEREAS,** the Then and Now Certification is recommended by the State Auditor’s Office, the Portage County Auditor’s Office, and the Portage County Prosecutor’s Office, and

**WHEREAS,** a listing of expenditures, attached hereto as Exhibit “A” and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

**RESOLVED,** that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$207,394.05** as set forth in Exhibit "A" dated **January 26, 2010** shall be paid; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

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**RESOLUTION No. 10-0076**

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**RE:**

**AUTHORIZE A GRANT APPLICATION FOR TITLE III/SBG SERVICES FUNDED BY THE AREA AGENCY ON AGING, 10B, INC. ON THE BEHALF OF THE PORTAGE COUNTY SENIOR CENTER. (SOCIALIZATION)**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

**WHEREAS,** the Area Agency on Aging, 10B, Inc. is authorized by the Ohio Department of Aging to receive and disburse Agency Funds and to monitor the expenditure of such funds to assist in the provision of social services to persons 60 or older; and

**WHEREAS,** the Portage County Board of Commissioners is authorized to utilize the Agency Funds to assist in meeting the health and human service needs of persons aged 60 or older in order to promote independent living and thereby reduce unnecessary institutionalization (socialization); and

**WHEREAS,** the Portage County Commissioners are required to deliver services purchased with Agency Funds and such other funds as described in Section II of this Agreement throughout the entire term of this Agreement; now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners desires to apply for funding in the amount of \$ 5,200.00 (\$ 2,600.00 per year) from the Area Agency on Aging, 10B, Inc., (Socialization) with the required 15% cash match coming from the General Fund as an In Kind contribution for the term commencing **October 1, 2010 and ending September 30, 2012**, and be it further

**RESOLVED,** that on its behalf, the Board of Commissioners does hereby authorize the President of the Board or his designee to sign all documents pertaining to the application, and be it further

**RESOLVED,** that a certified copy of this resolution be filed with the County Auditor, the Department of Budget and Financial Management and the Portage County Senior Center, and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this

Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0077

RE: AMENDMENT TO THE GENERAL FUND 2010 ANNUAL  
APPROPRIATION RESOLUTION NO. 09-1169 ADOPTED  
DECEMBER 17, 2009

It was moved by Maureen T. Frederick, second by Christopher Smeiles that the following resolution be adopted:

**RESOLVED,** that it has become necessary to amend the General Fund 2010 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below,

		<u>Increase</u>	<u>Decrease</u>
<b>Fund: 0001</b>	<b>General Fund</b>		
<b>010</b>	<b>Commissioners Other</b>		
00107	Commissioner Other OE	423,395	9,914
00109	Commissioner Other ME	20,000	0
	<b>MEMO TOTAL</b>	<u><u>\$ 443,395</u></u>	<u><u>\$ 9,914</u></u>

Note: Equip Conting - Sheriff Auto, For Cash Advance to 1112, For Outstanding Services, To Satisfy '09 Final Payroll

<b>055</b>	<b>Senior Center</b>		
00554	Senior Center CS	6,000	0
	<b>MEMO TOTAL</b>	<u><u>\$ 6,000</u></u>	<u><u>\$ -</u></u>

Note: For JFS Contract Revenue

<b>300</b>	<b>Prosecutor</b>		
03014	Prosecutor Support CS	13,850	0
0301D	Prosecutor Support Full Time	0	13,850
	<b>MEMO TOTAL</b>	<u><u>\$ 13,850</u></u>	<u><u>\$ 13,850</u></u>

Note: Contract Amount for Veh, Maint, Prof

<b>520</b>	<b>Municipal Court</b>		
0520D	Municipal Court Full Time	0	11,800
0520E	Municipal Court Part Time	11,800	0
	<b>MEMO TOTAL</b>	<u><u>\$ 11,800</u></u>	<u><u>\$ 11,800</u></u>

Note: To Cover Part-Time Employees

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		<u>Increase</u>	<u>Decrease</u>
<b>530 Common Pleas Court</b>			
05303	Common Pleas Fringes	404	0
05304	Common Pleas Court CS	900	0
0530L	Common Pleas Law Library	2,610	0
<b>MEMO TOTAL</b>		<u><u>\$ 3,914</u></u>	<u><u>\$ -</u></u>

Note: To satisfy 2009 final payroll, For Outstanding Services

<b>700 Sheriff's Department</b>			
07105	Sheriff-Corrections MS	0	20,000
<b>MEMO TOTAL</b>		<u><u>\$ -</u></u>	<u><u>\$ 20,000</u></u>

Note: For Cash Advance to 1112

<b>TOTAL MEMO BALANCE ALL AMENDMENTS</b>		<u><u>\$ 478,959</u></u>	<u><u>\$ 55,564</u></u>
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and be it further,

- RESOLVED,** that the notes stated in the resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation.
- RESOLVED,** that a certified copy of this resolution be filed with the County Auditor, and be it further,
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0078

RE: AMENDMENT TO THE NON GENERAL FUND 2010 ANNUAL APPROPRIATION RESOLUTION NO. 09-1170 ADOPTED DECEMBER 17, 2009.

It was moved by Maureen T. Frederick, second by Christopher Smeiles that the following resolution be adopted:

**RESOLVED,** that it has become necessary to amend the Non General Fund 2010 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below,

		<u>Increase</u>	<u>Decrease</u>
<b>Fund:</b>	<b>1002 Enterprise Zone Program</b>		
	<b>080 Economic Development</b>		
	10029 Enterprise Zone Program ME	25,000	0
	<b>MEMO TOTAL</b>	<u><u>\$ 25,000</u></u>	<u><u>\$ -</u></u>

Note: Life of Grant/ Prog Cash Adv

<b>Fund:</b>	<b>1007 Comp Legal Research Common Pls</b>		
	<b>530 Common Pleas Court</b>		
	10074 Comp Lgl Res Probate CS	10,300	0
	<b>MEMO TOTAL</b>	<u><u>\$ 10,300</u></u>	<u><u>\$ -</u></u>

Note: Needed for support costs

<b>Fund:</b>	<b>1107 Byrne Justice Grant (JAG)</b>		
	<b>700 Sheriff's Department</b>		
	11074 Byrne Justice Grant (JAG) CS	13,673	0
	11075 Byrne Justice Grant (JAG) MS	4,000	0
	11076 Byrne Justice Grant (JAG) CO	4,653	0
	<b>MEMO TOTAL</b>	<u><u>\$ 22,326</u></u>	<u><u>\$ -</u></u>

Note: Balance to Grant Award

<b>Fund:</b>	<b>1108 Sheriff Capital Acquisitions</b>		
	<b>700 Sheriff's Department</b>		
	11086 Sheriff Capital Acquisition CO	270,000	0
	<b>MEMO TOTAL</b>	<u><u>\$ 270,000</u></u>	<u><u>\$ -</u></u>

Note: Balance to Grant Award

		<u>Increase</u>	<u>Decrease</u>
<b>Fund:</b>	<b>1111 Sheriff Courtroom Deputies</b>		
	<b>700 Sheriff's Department</b>		
	11113 Sheriff Courtrm Deputy Fringes	18,294	0
	1111D Sheriff Court Deputy Full Time	95,885	0
	<b>MEMO TOTAL</b>	<u><u>\$ 114,179</u></u>	<u><u>\$ -</u></u>

Note: Balance to Grant Award

<b>Fund:</b>	<b>1112 Sheriff Inmate Commissary</b>		
	<b>700 Sheriff's Department</b>		
	11123 Shrf Inmate Commissary Fringes	6,200	0
	11125 Sheriff Inmate Commissary MS	40,000	0
	1112D Shf Inmate Commissary FullTime	13,800	0
	<b>MEMO TOTAL</b>	<u><u>\$ 60,000</u></u>	<u><u>\$ -</u></u>

Note: New Program

<b>Fund:</b>	<b>1121 Probation Services</b>		
	<b>590 Adult Probation</b>		
	1121D Adult Probation Serv Full Time	0	327
	1121E Adult Probation Serv Part Time	327	0
	<b>MEMO TOTAL</b>	<u><u>\$ 327</u></u>	<u><u>\$ 327</u></u>

Note: Projected Need

<b>Fund:</b>	<b>1122 Adult Probation</b>		
	<b>590 Adult Probation</b>		
	11223 Adult Probation Fringes	5,628	0
	11224 Adult Probation CS	14,485	0
	11225 Adult Probation MS	10,050	0
	11229 Adult Probation ME	12,000	0
	1122D Adult Probation Full Time	23,092	2,175
	1122E Adult Probation Part Time	2,175	0
	<b>MEMO TOTAL</b>	<u><u>\$ 67,430</u></u>	<u><u>\$ 2,175</u></u>

Note: Projected Need Life of Grant/ Prog Cash Adv

		<u>Increase</u>	<u>Decrease</u>
<b>Fund: 1123</b>	<b>Community Integration Soc CISP</b>		
<b>590</b>	<b>Adult Probation</b>		
11239	Comm Integr Soc CISP ME	36,000	0
1123D	Comm Integr Soc CISP Full Time	<u>0</u>	<u>3,580</u>
	<b>MEMO TOTAL</b>	<b><u>\$ 36,000</u></b>	<b><u>\$ 3,580</u></b>

Note: Life of Grant/ Prog Cash Adv

<b>Fund: 1148</b>	<b>Global Monitoring Intervention</b>		
<b>570</b>	<b>Juvenile Court</b>		
11484	Global Monitoring Intervent CS	3,500	0
11485	Global Monitoring Intervent MS	<u>7,514</u>	<u>0</u>
	<b>MEMO TOTAL</b>	<b><u>\$ 11,014</u></b>	<b><u>\$ -</u></b>

Note: BUDGET FOR NEW GRANT

<b>Fund: 1149</b>	<b>Felony Delinque Care &amp; Custody</b>		
<b>570</b>	<b>Juvenile Court</b>		
11494	Juv Feny Delnq Care CS	<u>30,103</u>	<u>0</u>
	<b>MEMO TOTAL</b>	<b><u>\$ 30,103</u></b>	<b><u>\$ -</u></b>

Note: TO MEET EXPENSES

<b>Fund: 1165</b>	<b>Homeland Security B (SHSP)</b>		
<b>930</b>	<b>Emergency Management Agency</b>		
11655	Homeland Security B (SHSP) MS	0	38,423
11659	Homeland Security B (SHSP) ME	<u>46,035</u>	<u>0</u>
	<b>MEMO TOTAL</b>	<b><u>\$ 46,035</u></b>	<b><u>\$ 38,423</u></b>

Note: Life of Grant/ Prog Cash Adv

<b>Fund: 1191</b>	<b>Childrens Advocacy Center</b>		
<b>001</b>	<b>Commissioners</b>		
11914	Local Law Enforce CS	<u>10,002</u>	<u>53,340</u>
	<b>MEMO TOTAL</b>	<b><u>\$ 10,002</u></b>	<b><u>\$ 53,340</u></b>

Note: ANTICIPATED GRANT                      NON PROFIT ADM GRANT

		<u>Increase</u>	<u>Decrease</u>
<b>Fund:</b>	<b>1201 Motor Vehicle And Gas Tax</b>		
	<b>800 Engineer's Department</b>		
	12014 Motor Vehicle/Gas Tax CS	55,241	0
	12016 Motor Vehicle/Gas Tax CO	<u>0</u>	<u>55,241</u>
	<b>MEMO TOTAL</b>	<b><u>\$ 55,241</u></b>	<b><u>\$ 55,241</u></b>

Note: Local Share 2009 Resurfacing

<b>Fund:</b>	<b>1251 CDBG County Formula</b>		
	<b>081 Community Development</b>		
	12514 CDBG Conty Formula CS	11,209	0
	<b>MEMO TOTAL</b>	<b><u>\$ 11,209</u></b>	<b><u>\$ -</u></b>

Note: APPROPRIATION NEEDED

<b>Fund:</b>	<b>1254 Neighborhood Stabilization NSP</b>		
	<b>081 Community Development</b>		
	12544 Neighborhd Stabilizat NSP CS	1,193,276	0
	12549 Neighborhd Stabilizat NSP ME	<u>10,000</u>	<u>0</u>
	<b>MEMO TOTAL</b>	<b><u>\$ 1,203,276</u></b>	<b><u>\$ -</u></b>

Note: Grant Project                      Appropriation Needed                      Life of Grant/ Prog Cash Adv

<b>Fund:</b>	<b>1262 CDBG Housing Grant</b>		
	<b>010 Commissioners Other</b>		
	12624 CDBG Housing CS	200,000	28,423
	<b>MEMO TOTAL</b>	<b><u>\$ 200,000</u></b>	<b><u>\$ 28,423</u></b>

Note: Adjust to Balance of Award

<b>Fund:</b>	<b>1271 RLF CDBG Housing</b>		
	<b>001 Commissioners</b>		
	12714 RLF CDBG Housing CS	2,026	3,720
	12718 RLF CDBG Housing DE	<u>59,764</u>	<u>0</u>
	<b>MEMO TOTAL</b>	<b><u>\$ 61,790</u></b>	<b><u>\$ 3,720</u></b>

Note: Cash c/o and Projected Need

		<u>Increase</u>	<u>Decrease</u>
<b>Fund:</b>	<b>1272 RLF Section 17</b>		
	<b>001 Commissioners</b>		
	12724 RLF Section 17 CS	130	4,000
	12728 RLF Section 17 DE	<u>19,493</u>	<u>0</u>
	<b>MEMO TOTAL</b>	<b><u>\$ 19,623</u></b>	<b><u>\$ 4,000</u></b>

Note: Cash c/o and Projected Need

<b>Fund:</b>	<b>1273 RLF CDBG Foreclosure/Rescue</b>		
	<b>001 Commissioners</b>		
	12734 RLF CDBG Foreclosure CS	0	5,700
	12738 RLF CDBG Mortgage Loan DE	<u>21,387</u>	<u>0</u>
	<b>MEMO TOTAL</b>	<b><u>\$ 21,387</u></b>	<b><u>\$ 5,700</u></b>

Note: Cash c/o and Projected Need

<b>Fund:</b>	<b>1274 RLF Home Rehab</b>		
	<b>001 Commissioners</b>		
	12744 RLF Home Rehab CS	0	11,830
	12748 RLF Home Rehab DE	<u>42,750</u>	<u>0</u>
	<b>MEMO TOTAL</b>	<b><u>\$ 42,750</u></b>	<b><u>\$ 11,830</u></b>

Note: Cash c/o and Projected Need

<b>Fund:</b>	<b>1275 RLF CDBG Economic Devlpmt</b>		
	<b>001 Commissioners</b>		
	12754 RLF CDBG Economic Devlpmt CS	265,000	41,800
	12758 RLF CDBG Economic Devlpmt DE	<u>125,902</u>	<u>0</u>
	<b>MEMO TOTAL</b>	<b><u>\$ 390,902</u></b>	<b><u>\$ 41,800</u></b>

Note: Cash c/o and Projected Need

<b>Fund:</b>	<b>1285 KBA RLF CDBG Micro Enterprise</b>		
	<b>001 Commissioners</b>		
	12854 KBA RLF CDBG Micro Enterpri CS	<u>42,708</u>	<u>0</u>
	<b>MEMO TOTAL</b>	<b><u>\$ 42,708</u></b>	<b><u>\$ -</u></b>

Note: ANTICIPATED EXPENSES

		<u>Increase</u>	<u>Decrease</u>
<b>Fund: 1330</b>	<b>Dog And Kennel</b>		
<b>100</b>	<b>Auditor</b>		
93303	Dog Kennel - Auditor Fringes	1,970	0
93304	Dog Kennel - Auditor CS	838	0
93305	Dog Kennel - Auditor MS	2,000	0
93307	Dog Kennel - Auditor OE	120	0
9330D	Dog Kennel Auditor Full Time	5,824	0
	<b>MEMO TOTAL</b>	<u><u>\$ 10,752</u></u>	<u><u>\$ -</u></u>

Note: Projected Need

<b>Fund: 1364</b>	<b>Child Health Grant</b>		
<b>051</b>	<b>Job And Family Services</b>		
13644	Child Health Grant CS	143	0
13649	Child Health Grant ME	10,795	0
	<b>MEMO TOTAL</b>	<u><u>\$ 10,938</u></u>	<u><u>\$ -</u></u>

Note: Projected need

<b>Fund: 1390</b>	<b>Women Infants And Children</b>		
<b>053</b>	<b>Women, Infants &amp; Children</b>		
13909	Women Infant Children ME	90,000	0
	<b>MEMO TOTAL</b>	<u><u>\$ 90,000</u></u>	<u><u>\$ -</u></u>

Note: Life of Grant/ Prog Cash Adv

<b>Fund: 1416</b>	<b>JFS Kinship Navigator</b>		
<b>051</b>	<b>Job And Family Services</b>		
14164	JFS Kinship Navigator CS	129,000	0
14165	JFS Kinship Navigator MS	1,000	0
	<b>MEMO TOTAL</b>	<u><u>\$ 130,000</u></u>	<u><u>\$ -</u></u>

Note: Projected need

<b>Fund: 1460</b>	<b>Enforcement Protection Orders</b>		
<b>010</b>	<b>Commissioners Other</b>		
14604	Enforcemt Protection CS	0	29,157
14609	Enforcemt Protection ME	40,000	0
	<b>MEMO TOTAL</b>	<u><u>\$ 40,000</u></u>	<u><u>\$ 29,157</u></u>

Note: Life of Grant/ Prog Cash Adv

		<u>Increase</u>	<u>Decrease</u>
<b>Fund:</b>	<b>1470 Area Agency On Aging</b>		
	<b>055 Senior Center</b>		
	14707 Area Agency On Aging OE	635	0
	<b>MEMO TOTAL</b>	<u>\$ 635</u>	<u>\$ -</u>

Note: Adjust to new grant amount

<b>Fund:</b>	<b>1471 Senior Farmers Market Nutritio</b>		
	<b>055 Senior Center</b>		
	14719 Senior Farmers Market Nutri ME	12,000	0
	<b>MEMO TOTAL</b>	<u>\$ 12,000</u>	<u>\$ -</u>

Note: Life of Grant/ Prog Cash Adv

<b>Fund:</b>	<b>1480 Violence Against Women</b>		
	<b>300 Prosecutor</b>		
	14809 Violence Against Women ME	17,000	0
	<b>MEMO TOTAL</b>	<u>\$ 17,000</u>	<u>\$ -</u>

Note: Life of Grant/ Prog Cash Adv

<b>Fund:</b>	<b>1481 Prosecutors State Grant</b>		
	<b>300 Prosecutor</b>		
	14813 Prosecutor State Grant Fringes	7,177	5,441
	1481D Prosecutor State Gra Full Time	26,709	8,610
	<b>MEMO TOTAL</b>	<u>\$ 33,886</u>	<u>\$ 14,051</u>

Note: Projected Need

<b>Fund:</b>	<b>1493 Collaboration Advocates Grant</b>		
	<b>001 Commissioners</b>		
	14934 Collaboration Advocates Gr CS	78,718	0
	<b>MEMO TOTAL</b>	<u>\$ 78,718</u>	<u>\$ -</u>

Note: EXPENSES FOR NEW GRANT

		<u>Increase</u>	<u>Decrease</u>
<b>Fund:</b>	<b>4002 Multi Purpose C Bu Acq &amp; Rehab</b>		
	<b>012 Central Purchasing Services</b>		
	40024 Multi Purpose C Bu Acq & Re CS	50,178	0
	<b>MEMO TOTAL</b>	<u><u>\$ 50,178</u></u>	<u><u>\$ -</u></u>

Note: ANTICIPATED PROJECT EXP

<b>Fund:</b>	<b>4210 Middlebury Road Bridge Replace</b>		
	<b>800 Engineer's Department</b>		
	42106 Middlebury Road Bridge Repl CO	333,120	0
	<b>MEMO TOTAL</b>	<u><u>\$ 333,120</u></u>	<u><u>\$ -</u></u>

Note: PROJ COSTS TO BE PAID IN

<b>Fund:</b>	<b>4212 Brady Lake Rd Bridge Replcmt</b>		
	<b>800 Engineer's Department</b>		
	42126 Brady Lk Rd Bridge Replcmt CO	2,825,000	0
	<b>MEMO TOTAL</b>	<u><u>\$ 2,825,000</u></u>	<u><u>\$ -</u></u>

Note: PROJ COSTS TO BE PAID IN

<b>Fund:</b>	<b>4213 Prospect Summit Hayes Intersct</b>		
	<b>800 Engineer's Department</b>		
	42136 Prospect Sum-Hayes Intersct CO	117,710	0
	<b>MEMO TOTAL</b>	<u><u>\$ 117,710</u></u>	<u><u>\$ -</u></u>

Note: PROJ COSTS TO BE PAID IN

<b>Fund:</b>	<b>4215 Resurfacing Projects</b>		
	<b>800 Engineer's Department</b>		
	42156 Tallmadge Rd Resurfacing CO	587,388	0
	<b>MEMO TOTAL</b>	<u><u>\$ 587,388</u></u>	<u><u>\$ -</u></u>

Note: PROJ COSTS TO BE PAID IN

<b>Fund:</b>	<b>5100 Nursing Home General Administr</b>		
	<b>054 Nursing Home</b>		
	51009 Nursing Home General ME	165,000	0
	<b>MEMO TOTAL</b>	<u><u>\$ 165,000</u></u>	<u><u>\$ -</u></u>

Note: Life of Grant/ Prog Cash Adv

		<u>Increase</u>	<u>Decrease</u>
<b>Fund: 5200</b>	<b>PCS General Administration</b>		
<b>060</b>	<b>Water Resources</b>		
52003	Portage County Sewer Fringes	1,200	0
52004	Portage County Sewer CS	14,600	0
52006	Portage County Sewer CO	8,000	0
52009	Portage County Sewer ME	0	26,200
5200E	Portage County Sewer Part Time	2,400	0
	<b>MEMO TOTAL</b>	<u><u>\$ 26,200</u></u>	<u><u>\$ 26,200</u></u>

Note: TO MOVE BUDGET TO WHERE NEEDED

<b>Fund: 5215</b>	<b>PCS Revenue Bonds 2007 (USDA)</b>		
<b>060</b>	<b>Water Resources</b>		
52158	PCS Revenue Bonds 07 (USDA) DE	0	1,063
	<b>MEMO TOTAL</b>	<u><u>\$ -</u></u>	<u><u>\$ 1,063</u></u>

Note: ADJUST TO ACTUAL

<b>Fund: 5216</b>	<b>PCS Revenue Bonds 2009 USDA</b>		
<b>060</b>	<b>Water Resources</b>		
52168	PCS Revenue Bonds 09 USDA DE	65,223	0
	<b>MEMO TOTAL</b>	<u><u>\$ 65,223</u></u>	<u><u>\$ -</u></u>

Note: DEBT PAYMENT

<b>Fund: 5312</b>	<b>PCS State Route 44 Vacuum</b>		
<b>060</b>	<b>Water Resources</b>		
53126	PCS State Route 44 Vacuum CO	1,200	0
	<b>MEMO TOTAL</b>	<u><u>\$ 1,200</u></u>	<u><u>\$ -</u></u>

Note: ANTICIPATED EXPENSES

<b>Fund: 5313</b>	<b>PCS Twin Lakes Prelim Treatmnt</b>		
<b>060</b>	<b>Water Resources</b>		
53136	PCS Twin Lks Prelim Trtmnt CO	227,184	0
	<b>MEMO TOTAL</b>	<u><u>\$ 227,184</u></u>	<u><u>\$ -</u></u>

Note: ANTICIPATED EXPENSES      CONTINGENCY FOR SEWER PROJECT

		<u>Increase</u>	<u>Decrease</u>
<b>Fund: 5314</b>	<b>PCS A/C Pipe Replacement</b>		
060	<b>Water Resources</b>		
53146	PCS A/C Pipe Replacement CO	16,795	21,477
	<b>MEMO TOTAL</b>	<u>\$ 16,795</u>	<u>\$ 21,477</u>

Note: ADJUST TO ACTUAL                      ANTICIPATED EXPENSES

<b>Fund: 5400</b>	<b>PCW General Administration</b>		
060	<b>Water Resources</b>		
54003	Portage County Water Fringes	200	0
54004	Portage County Water CS	1,920	0
54005	Portage County Water MS	800	0
54009	Portage County Water ME	1,600,000	8,420
5400E	Portage County Water Part Time	5,500	0
	<b>MEMO TOTAL</b>	<u>\$ 1,608,420</u>	<u>\$ 8,420</u>

Note: TO MOVE BUDGET TO WHERE NEEDED                      TO PAY FOR PROJECT

<b>Fund: 5506</b>	<b>PCW Brimfield Booster PS</b>		
060	<b>Water Resources</b>		
55066	PCW Brimfield Booster CO	113,257	0
55069	PCW Brimfield Booster ME	448,537	0
	<b>MEMO TOTAL</b>	<u>\$ 561,794</u>	<u>\$ -</u>

Note: PAY PROJECT EXPENSES                      REPAY CASH ADVANCE

<b>Fund: 5507</b>	<b>PCW Cleveland to Aurora</b>		
060	<b>Water Resources</b>		
55076	PCW Cleveland to Aurora CO	225,000	0
	<b>MEMO TOTAL</b>	<u>\$ 225,000</u>	<u>\$ -</u>

Note: ANTICIPATED EXPENSES

		<u>Increase</u>	<u>Decrease</u>
<b>Fund: 5600</b>	<b>StS General Administration</b>		
<b>060</b>	<b>Water Resources</b>		
56003	Streetsboro Sewer Fringes	1,000	0
56004	Streetsboro Sewer CS	5,700	0
56005	Streetsboro Sewer MS	150	0
56009	Streetsboro Sewer ME	0	9,550
5600E	Streetsboro Sewer Part Time	2,400	0
5600M	Streetsboro Sewer Overtime	300	0
	<b>MEMO TOTAL</b>	<u><u>\$ 9,550</u></u>	<u><u>\$ 9,550</u></u>

Note: TO MOVE BUDGET TO WHERE NEEDED

<b>Fund: 5705</b>	<b>StS Trunk Rehabilitation</b>		
<b>060</b>	<b>Water Resources</b>		
57056	StS Trunk Rehabilitation CO	266,300	0
	<b>MEMO TOTAL</b>	<u><u>\$ 266,300</u></u>	<u><u>\$ -</u></u>

Note: ANTICIPATED EXPENSES

<b>Fund: 6800</b>	<b>Storm Water Management</b>		
<b>800</b>	<b>Engineer's Department</b>		
68004	Storm Water Mgmt CS	482,760	0
	<b>MEMO TOTAL</b>	<u><u>\$ 482,760</u></u>	<u><u>\$ -</u></u>

Note: CONTRACTUAL SERVICES

<b>Fund: 7101</b>	<b>Health Benefits Program</b>		
<b>018</b>	<b>Human Resources</b>		
71014	HR Health Benefits CS	3,522	0
	<b>MEMO TOTAL</b>	<u><u>\$ 3,522</u></u>	<u><u>\$ -</u></u>

Note: WORKSITE WELLNESS

<b>Fund: 8101</b>	<b>Unclaimed Monies</b>		
<b>100</b>	<b>Auditor</b>		
81017	Unclaimed Monies OE	40,000	0
	<b>MEMO TOTAL</b>	<u><u>\$ 40,000</u></u>	<u><u>\$ -</u></u>

Note: Projected Need

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		<u>Increase</u>	<u>Decrease</u>
<b>Fund:</b>	<b>8104 PCBDD Gifts &amp; Donations</b>		
	<b>905 Mental Ret &amp; Dev Disability Bd</b>		
	81044 MRDD Gifts & Donations CS	36,500	0
	81045 MRDD Gifts & Donations MS	39,000	0
	81046 MRDD Gifts & Donations CO	45,000	0
	<b>MEMO TOTAL</b>	<u><u>\$ 120,500</u></u>	<u><u>\$ -</u></u>

Note: MODIFY APPROPRIATIONS

<b>TOTAL MEMO BALANCE FOR ALL FUNDS</b>	<u><u>\$ 10,908,375</u></u>	<u><u>\$ 358,477</u></u>
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and be it further,

**RESOLVED,** that the notes stated in the resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation.

**RESOLVED,** that a certified copy of this resolution be filed with the County Auditor, and be it further,

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

\* \* \* \* \*

**RESOLUTION No. 10-0079 - RE: CASH ADVANCE - FROM FUND 0001, GENERAL FUND TO FUND 1112 SHERIFF INMATE COMMISSARY**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

**WHEREAS,** the Portage County Board of Commissioners approved resolution 09-1199 creating Fund 1112, Sheriff Inmate Commissary, adopted on December 29, 2009, and

**WHEREAS,** the fund is in need of interim cash for compensation expenses and to purchase supplies until program revenues are received; now therefore be it

**RESOLVED,** that the following cash advance of funds be made in the amount of \$ 20,000:

**FROM:**

FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object 920000 – ADVANCES OUT \$ 20,000.00

**TO:**

FUND 1112, SHERIFF INMATE COMMISSARY FUND

ORGCODE - 11127102

Revenue Account

Object 290000 – ADVANCES IN \$ 20,000.00

and be it further

**RESOLVED,** that the County Auditor is hereby requested to make said cash advance by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the County Sheriff and the Department of Budget and Financial Management, and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

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**RESOLUTION No. 10-0080**

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**RE:**

**TRANSFER FROM FUND 0001, GENERAL FUND TO FUND 1481 PROSECUTOR'S STATE GRANT**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

**WHEREAS,** the Portage County Board of Commissioners approved an operating transfer from the General Fund to Fund 1481, Prosecutor's State Grant (VOCA, SVAA, and JAG VAWA Stimulus [ARRA] Grants) in appropriation Resolution No. 09-1170, adopted on December 17, 2009, and

**WHEREAS,** the transfer is to fund compensation for General Fund employees that are partially supported by the grants and is consistent with prior years; now therefore be it

**RESOLVED,** that the following transfer of funds be made in the amount of \$ 11,626.00:

**FROM:**

FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object 910000 - TRANSFER OUT \$ 11,626.00

**TO:**

FUND 1481, PROSECUTOR'S STATE GRANT FUND

ORGCODE - 14813002

Revenue Account

Object 280000 - TRANSFER IN \$ 3,366.00

Project 9A575 – PROS VICTIM ASSIST VOCA-FED

**TO:**

FUND 1481, PROSECUTOR'S STATE GRANT FUND

ORGCODE - 14813002

Revenue Account

Object 280000 - TRANSFER IN \$ 1,253.00

Project 9B575 – PROS VICTIM ASSIST SVAA - STATE

**TO:**

FUND 1481, PROSECUTOR'S STATE GRANT FUND

ORGCODE - 14813002

Revenue Account

Object 280000 - TRANSFER IN \$ 7,007.00

Project 9A575 – JAG VAWA STIMULUS (ARRA)

and be it further

**RESOLVED,**

that the County Auditor is hereby requested to make said transfers by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the County Prosecutor's Office and the Department of Budget and Financial Management, and be it further

**RESOLVED,**

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

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**RESOLUTIONS**

January 26, 2010

1. Approval of Meeting Minutes from the January 21, 2010 regular Board Meeting as presented.
2. Approve the Bills as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./10-0073
3. Approve the Journal Vouchers as presented by the County Auditor./10-0074
4. Approve Then & Now as presented by the County Auditor./10-0075
5. Authorize a grant application for Title III/SBG Services funded by the Area Agency on Aging, 10B, Inc. on the behalf of the Portage County Senior Center (Socialization).\10-0076

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**INVITATIONS/MEETING NOTICES**

January 26, 2010

1. Invitation from Catholic Charities of Portage County for the 3<sup>rd</sup> Annual men Who Cook Event on Saturday, February 13, 2010, Immaculate Conception Parish Hall, 6:00-9:00 PM.
2. Invitation from Kent State University for the International Education Summit on Wednesday, March 3, 2010, 8:30 AM-4:15 PM, Kent Student Center.
3. Meeting notice for the NEFCO General Policy Board meeting on Wednesday, February 17, 2010, 8:30 AM at the Summa Health Center, Green.
4. Invitation from the County Engineers Association of Ohio for the Ohio Storm Water Management and Drainage Conference, Tuesday-Wednesday, March 9-10, 2010, Crowne Plaza North Hotel, Columbus.
5. Invitation for a Community Service Appreciation Luncheon and Open House for HOPE 413 at Bread of Life Ministries, 1360 Fairchild Ave., Kent, Monday, February 1, 2010, 11:30 AM-1:00 PM.

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**INCOMING CORRESPONDENCE DISCUSSION**

January 26, 2010

1. January 20, 2010 memo from Audrey Tillis, Department of Budget and Financial Management, regarding Freedom Secondary Rail Line/Information only at this time.
2. January 13, 2010 memo from Nancy Dailey, WIC, requesting employee wage increase for the WIC staff/Forward to the Human Resources Department Director for investigation and discussion on January 28<sup>th</sup>.

3. January 23, 2010 e-mail from Audrey Tillis, Department of Budget and Financial Management, regarding cost allocation review/Information only at this time.

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**JOURNAL ENTRIES**

January 26, 2010

1. Board of Commissioners' signature requested on the January 21, 2010 correspondence to the Ohio Historical Preservation Office regarding activities determined to be exempt from Ohio Historical Preservation Office review of the 2009 CDBG Formula Grant as requested by the Regional Planning Commission. Documents reviewed by the Grants Administrator with no exceptions noted.
2. Board of Commissioners' signature requested on the payment authorization form for Greer Heating & Air Conditioning for the purchase and installation of 3 air conditioning units for the Portage County Senior Center located at 705 Oakwood St., Ravenna for \$ 4,893.00 as requested by the Regional Planning Commission. The B-F-08-062-1 Formula Grant Activity #06 Senior Centers is funding this expense. Documents reviewed by the Grants Administrator with no exceptions noted.
3. The Board of Commissioners received the monthly operating expenses and caseload report for County Public Defender's Office for October 2009 as presented by the Portage County Auditor's Office.
4. The Board of Commissioners received the monthly operating expenses and caseload report for County Public Defender's Office for November 2009 as presented by the Portage County Auditor's Office.
5. The Board of Commissioners received the Portage County Investment Reconciliation for the month of December 2009 as presented by the County Treasurer and County Auditor.
6. The Board of Commissioners received the January 26, 2010 memo from Water Resources Department Director Harold Huff requesting Commissioner Keiper's signature on three United States Bankruptcy Court, Northern District of Ohio Proof of Claims, as presented by the Portage County Water Resources Department for unpaid water and/or sewer bills as follows:

<b>Name</b>	<b>Address</b>	<b>Amount</b>	<b>Account Number</b>
Michael and Karen Kordiac	973 State Route 303 Streetsboro, OH 44241	\$ 135.83	402-20610-00
Randy and Theresa Borlie	9212 Lakeside Dr. Streetsboro, OH 44241	\$ 185.41	402-03730-00
Geraldine Smith	10306 Wellington Rd. Streetsboro, OH 44241	\$158.70	211-02260-00

7. Board authorization requested to allow Commissioner Keiper to sign the 4<sup>th</sup> Quarter Subgrant Report for the Ohio Office of Criminal Justice Services Grant No. 2006-JG-D01-6467A for The Children's Advocacy Center of Portage County, Inc. period ending December 31, 2009 as requested by Executive Director Lucy Wagener, Children's Advocacy Center. Documents reviewed by Department of Budget and Financial Management with no exceptions noted.

8. Board authorization requested to allow the electronic filing of the semi-annual performance report for the Ohio Office of Criminal Justice Services Grant No. 2006-JG-D01-6467A for The Children’s Advocacy Center of Portage County, Inc. period ending December 31, 2009 as requested by Executive Director Lucy Wagener, The Children’s Advocacy Center. Documents reviewed by Department of Budget and Financial Management with no exceptions noted.
9. Board authorization requested to allow the electronic filing of the semi-annual performance report to the Ohio Office of Criminal Justice Services for the Byrne/JAG Grant No. 2006-JG-D01-6473A for The Place of Peace Supervised Visitation & Safe Exchange program for period ending December 31, 2009 as requested by Director Carole Beaty, Family & Community Services. Documents reviewed by Department of Budget and Financial Management with no exceptions noted.
10. Board authorization requested to allow Commissioner Keiper to sign the 4<sup>th</sup> Quarter Subgrant Report to the Ohio Office of Criminal Justice Services Grant No. 2006-JG-D01-6473A for The Place of Peace Supervised Visitation & Safe Exchange program for period ending December 31, 2009 as requested by Director Carole Beaty, Family & Community Services. Documents reviewed by Department of Budget and Financial Management with no exceptions noted.

\* \* \* \*

**REFERRED**

January 26, 2010

1. Undated correspondence (received January 22, 2010) from Timothy Young, Office of the Ohio Public Defender’s Office, regarding reimbursement made pursuant to Chapter 120 and Section 2941.51 of the Ohio Revised Code for Indigent Defense Reimbursement for September 2009 is \$23,676.06 (35% of the total costs expended). Referred to Department of Budget and Financial Management.

\* \* \* \*

**INFORMATION ONLY**

January 26, 2010

1. January 20, 2010 correspondence from Joseph Hadley Jr., NEFCO, including a full packet from today’s General Policy Board meeting.

\* \* \* \*

**Journal Entry**

January 26, 2010

Motion by Maureen T. Frederick, seconded by Christopher Smeiles to approve the following actions:

1. The Board of Commissioners signed the January 21, 2010 correspondence to the Ohio Historical Preservation Office detailing the activities determined to be exempt from Ohio Historical Preservation Office review of the 2009 CDBG Formula Grant, as presented by the Regional Planning Commission. Documents reviewed by the Grants Administrator with no exceptions noted.

2. The Board of Commissioners signed the payment authorization form for Greer Heating & Air Conditioning of Kent for the purchase and installation of three air conditioning units for the Portage County Senior Center at 705 Oakwood Street in Ravenna for \$4,893.00, as presented by the Regional Planning Commission. The B-F-08-062-1 Formula Grant Activity #06 Senior Centers is funding this expense. Documents reviewed by the Grants Administrator with no exceptions noted.
3. The Board of Commissioners acknowledged the receipt of the monthly operating expenses and caseload report for County Public Defender's Office for October 2009, as presented by the Portage County Auditor.
4. The Board of Commissioners acknowledged the receipt of the monthly operating expenses and caseload report for County Public Defender's Office for November 2009, as presented by the Portage County Auditor.
5. The Board of Commissioners acknowledged the receipt of the Portage County Investment Reconciliation for the month of December 2009, as presented by the County Treasurer and County Auditor.
6. The Board of Commissioners authorized Commissioner Keiper to sign three United States Bankruptcy Court, Northern District of Ohio Proof of Claims, as presented by the Portage County Water Resources Department for unpaid water and/or sewer bills as follows:

Name	Address	Amount	Account Number
Michael and Karen Kordiac	973 State Route 303 Streetsboro, OH 44241	\$ 135.83	402-20610-00
Randy and Theresa Borlie	9212 Lakeside Dr. Streetsboro, OH 44241	\$ 185.41	402-03730-00
Geraldine Smith	10306 Wellington Rd. Streetsboro, OH 44241	\$158.70	211-02260-00

7. The Board of Commissioners authorized Commissioner Keiper to sign the 4<sup>th</sup> Quarter Subgrant Report for the Ohio Office of Criminal Justice Services Grant No. 2006-JG-D01-6467A for The Children's Advocacy Center of Portage County, Inc. for the grant period ending December 31, 2009, as presented by Executive Director Lucy Wagener, Children's Advocacy Center. Documents reviewed by Department of Budget and Financial Management with no exceptions noted.
8. The Board of Commissioners authorized the electronic filing of the semi-annual performance report for the Ohio Office of Criminal Justice Services Grant No. 2006-JG-D01-6467A for The Children's Advocacy Center of Portage County, Inc. for the grant period ending December 31, 2009, as presented by Executive Director Lucy Wagener, The Children's Advocacy Center. Documents reviewed by Department of Budget and Financial Management with no exceptions noted.
9. The Board of Commissioners authorized the electronic filing of the semi-annual performance report to the Ohio Office of Criminal Justice Services for the Byrne/JAG Grant No. 2006-JG-D01-6473A for The Place of

