

Thursday, February 11, 2010

The Board of County Commissioners met in regular session on **Thursday, February 11, 2010 at 9:25 AM** with the following members present:

Charles W. Keiper II

Maureen T. Frederick

Christopher Smeiles

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It was moved by Christopher Smeiles, seconded by Maureen T. Frederick to approve the meeting minutes of the February 9, 2010 meeting. All in favor, motion carries

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Also attending throughout the day: Mike Sever, Record-Courier

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HOMELAND SECURITY & EMA/GRANTS ADMINISTRATOR

Present: Jon Barber, Dan Banks, John Mason

The Director presented the Terrorism Advisory Committee recommendation for funding in the FY 09 State Homeland Security Program (SHSP) grant application for \$153,036/10-0151

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Commissioner Keiper noted that the Board of Commissioners should consider the purchase or building of a facility to lease back to the Department of Homeland Security & Emergency Management for equipment storage, which could be paid for by this grant. The current facility used by the Department of Homeland Security & Emergency Management is for sale at \$279,000 but the building is too small to accommodate all of the Department of Homeland Security & Emergency Management equipment. The Board of Commissioners discussed building a facility near the County Engineer's facility.

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Commissioner Keiper also noted that the Homeland Security and Emergency Management Office parking lot is full of impounded and what looks like junk cars. Director Barber added that the vehicles are either from drug seizures or used during the commission of a crime. It takes a long time to get the vehicle through the system. Commissioner Keiper added that there is not enough parking for employees.

The Board of Commissioners agreed to look at a possible parking expansion with a gated/fenced area – a minimum of one acre- at the Justice Center site. The Clerk will draft a correspondence to the Sheriff asking for his recommendation.

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NEIGHBORHOOD DEVELOPMENT/GRANTS ADMINISTRATOR

Present: Jim Shank, Dave Vaughan, Jen King, Cheryl Wood, Mike Bogo, Dan Banks

Ms. King advised that the City of Aurora is asking that the County match the CHIP application for the city. Ms. King noted that the elderly population in Geauga Lake area is the focus area for this program, which is an LMI location. The Commissioners asked that Neighborhood Development Services, Inc. get that request in writing from the Aurora Mayor before the Board of Commissioners discussed using the ED RLF for the remaining match.

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The Board of Commissioners agreed to reserve one slot on the 2010 Formula for the Portage County match for the CHIP application for \$25,000/Journal Entry

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INTERNAL SERVICES

Present: JoAnn Townend not attending

RESOLUTIONS:

1. Enter into an agreement with Emerald Transportation for transportation services for Medicaid eligible recipients and TANF eligible individuals for JFS from 2/1/10 to 12/31/10./10-0137
2. Enter into an agreement with Family & Community Services for a Kinship Navigator for Children’s Services of JFS from 2/8/10 to 9/29/10./10-0138
3. Enter into an agreement with Omnicare Pharmacy of Northwest Ohio for pharmaceuticals and pharmaceutical consultant services for December 1, 2009 through December 31, 2009 for the Woodlands at Robinson./10-0139
4. Enter into an agreement with Omnicare Pharmacy of Northwest Ohio for pharmaceuticals and pharmaceutical consultant services for January 1, 2010 through January 31, 2010 for the Woodlands at Robinson./10-0140
5. Enter into a Business Associate Agreement with Willis of Ohio as required by HIPPA regulations for the Human Resources Dept./10-0141
6. Enter into a Cooperative Agreement between the Ohio Dept. of Public Safety EMA, the Buckeye State Sheriffs’ Assoc., the Portage County Board of Commissioners and the Portage County Sheriff for use of an interoperable communications vehicle and equipment./10-0142
7. Enter into amendment no. 1 with Premier Therapy LLC to provide physical, occupational and speech therapy services at the Woodlands of Robinson./10-0143
8. Enter into amendment no. 4 with Townhall II to provide drug and alcohol counseling services for the inmates of the Portage County Jail./10-0144
9. Enter into ground lease amendment no. 4 with Stanley Sayre for approximately 32 tillable acres in

Shalersville Township for farming purposes./10-0145

10. Enter into a license agreement with Schwan Food Company for an ice cream fundraiser for the department of Job & Family Services./10-0146
11. Enter into a license agreement with Petfix Northeast Ohio for a spay/neuter mobile clinic at the Dog Warden's facility./10-0147
12. Accept and award the bid for the purchase of polymer chemical for the Water Resources department./10-0148
13. Accept and award the bid for emergency and specialized services for the Water Resources department./10-0149
14. Approve specifications and set bid date for inmate medical services at the Portage County Justice Center./10-0150

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HUMAN RESOURCES

Present: Karen U'Halie

Discussion of the draft Leave Policy

The Director noted that several weeks ago the Board requested that she investigate the possibility of a leave donation program. She presented a draft that outlines the parameters of having such a program in place. Several issues that will need to be clarified the Prosecutor's Office can review the draft.

1. The Board of Commissioners agreed that the leave donation be county wide. They noted that they would need to discuss such a policy with other elected officials due to issues they may have because of their grants and other special funding mandates.
2. The Board of Commissioners agreed that a "serious illness" would mean one that is life-threatening or life-ending.
3. The program/policy would be recipient specific.
4. A committee of possibly elected officials would possess the decision making authority.
5. The Director will contact the County Auditor to determine if the MUNIS payroll system can handle a leave donation program.
6. The program will be offered to non-union and union employees.
7. The program may be made available for work related injuries on a case by case basis.

The Director will update the draft and bring it back for a second review and discussion.

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The Director reminded the Board of Commissioners that exempt employees must be paid should the county close offices due to the weather, in accordance with the Fair Labor Standards Act. Commissioner Frederick wondered how to charge an employee who wants to leave due to the weather if the Board of

Commissioners has not closed buildings. The Director responded that the employee must take either vacation or personal time. The Board agreed that this should be a Leadership Agenda item.

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Commissioner Smeiles noted that he has been approached by Woodlands at Robinson residents about allowing therapy pets at the nursing home. The Board of Commissioners adopted Resolution 08-0943 prohibiting pets and non-service animals from entering county buildings but asked that the Human Resources Department Director investigate the possibility of a program to allow therapy pets at the nursing home similar to the Love on a Leash Program/Journal Entry.

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The Director gave each Commissioner a magnet with contact information for the county’s LifeServices EAP program, noting that Vickie Steiner, Portage County Human Resources Department Employee Benefits Specialist, designed the magnet with great results.

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GENERAL SERVICES - Cancelled

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JOB & FAMILY SERVICES

Present: Anita Herington

- I. The Director presented the CSEA Performance for January 2010.
- II. The Director presented the OWF & Food Assistance Timeliness Reports for Portage County, January 2010.
- III. The Director presented the Food Assistance, OWF & Medicaid Statistics for Portage County, January 2010 , noting that there were 36.3% of Portage County families on food assistance.
- IV. The Director noted that staff is handling two Rapid Responses for two video stores that are closing their doors, affecting 16 employees.

10:55 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Christopher Smeiles**, seconded by **Maureen T. Frederick** that the Board of Commissioners move into executive session to discuss the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. **Also present: JFS Director Anita Herington.** Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

11:10 AM Upon conclusion of the above referenced discussion, it was moved by **Christopher Smeiles**, seconded by **Maureen T. Frederick** that the Board of Commissioners moves out of executive session. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

After exiting executive session, the Board took no action.

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Airport Board Member Dick Badger attending to discuss with the Board of Commissioners allegations made by the wife of another Airport Board member regarding Mr. Badger's involvement in the possible purchase of land by the Airport. The Board of Commissioners noted that Mr. Badger reports that he is working on this issue for the Airport with Board Member Bob Paoloni at the direction of the Board of Trustees.

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Commissioner Keiper stated that he met with PCDED Director Bill Ulik and Ravenna Mayor Bica to discuss a partnering with the new Portage Development Board. He was surprised to see the article in today's Record-Courier stating that the city plans to move forward with the hire of an economic development director.

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RESOLUTION No. 10-0131 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on February 11, 2010 in the total payment amount of **\$514,723.53 for Funds 0001-7218** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0132 - RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED,

that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on February 11, 2010 in the total payment amount as follows:

1. \$73,592.01 for Medical Mutual Claims-Fund 7101; and
2. \$1,490.00 WageWorks, Inc. for Admin Fees for Medical Mutual; and
3. 18,022.96 WageWorks, Inc. for processing claims for Medical Mutual; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED,

that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor’s Office:

Wire Transfer on Friday, February 12, 2010	\$ 73,592.01
Wire Transfer on Friday, February 12, 2010	\$ 1,490.00
Wire Transfer on Friday, February 12, 2010	\$ 18,022.96

and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea;	Christopher Smeiles, Yea;	Maureen T. Frederick, Yea;
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RESOLUTION No. 10-0133	-	RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.
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It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS,

the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS,

there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor's Office:

02/10/10	413	\$ 3,357.08
02/10/10	414	50.00
02/10/10	415	50.00
02/11/10	440	1,500.00
02/11/10	446	7,313.29
02/11/10	455	1,740.00
02/11/10	450	1,780.00
Total		\$ 15,790.37

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0134

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RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office, and

WHEREAS, a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$113,477.25** as set forth in Exhibit "A" dated **February 11, 2010** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0135 - **RE: DECLARE OBSOLETE AND AUTHORIZE THE SALE OF PORTAGE COUNTY PERSONAL PROPERTY TO FAMILY & COMMUNITY SERVICES, INC.**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the Portage County personal property titled to the Portage County Board of Mental Retardation and Developmental Disabilities (MR/DD), which is not needed for public use, or is obsolete or unfit for the use for which it was acquired, declared as such and is for sale; and

WHEREAS, pursuant to the Ohio Revised Code Section 307.12(B)(1) the Board of County Commissioners may donate such personal property valued under \$2,500.00 without advertisement or public notification; and

WHEREAS, the fair market value of this personal property (one 1998 Dodge Ram Wagon 3500 Maxi Van) is valued by Kelley Blue Book below \$2,500; now therefore be it

RESOLVED, that, in accordance with the Ohio Revised Code Section 307.12 (B)(1), the Board of County Commissioners authorizes the sale of the following to the Family & Community Services, Inc. of Ravenna, Ohio, (a nonprofit organization operating in Portage County) for the sum of One Hundred Dollars and 00/100 (\$100.00):

One (1) 1998 Dodge Ram Wagon 3500 Maxi
VIN 2B5WB35Z9WK154087); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0136 - **RE: AMEND AND SUPERSEDE RESOLUTION 09-1036 TO CHANGE THE END DATE OF AN AGREEMENT FOR SERVICES BETWEEN THE PORTAGE COUNTY COMBINED GENERAL HEALTH DISTRICT AND PORTAGE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF PORTAGE COUNTY HOMELAND SECURITY AND EMERGENCY MANAGEMENT OFFICE.**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the Board of Commissioners adopted Resolution No. 09-1036 on November 5, 2009 to enter into an Agreement with the Portage County Combined General Health District on behalf of Portage County Homeland Security and Emergency Management Office to provide specialized services and support through **December 31, 2010**, as stipulated in the Agreement; and

WHEREAS, the end date for the agreement is May 31, 2010 and not December 31, 2010; and

WHEREAS, the Board of Commissioners desires to correct the end date; now therefore be it

RESOLVED, that the Board of Commissioners agrees to amend Resolution 09-1036 to change the end date from December 31, 2010 to May 31, 2010 and that this Resolution will supersede and replace Resolution 09-1036 as follows:

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WHEREAS, the Portage County Homeland Security and Emergency Management Office provides support and services to the Portage County Health District (PCHD); and

WHEREAS, the PCHD has a need for specialized services and support; and

WHEREAS, the PCHD desires to have such services and support provided by the Portage County Homeland Security and Emergency Management Office; and

WHEREAS, the Portage County Health District approved said services by Resolution 09-135 on November 4, 2009; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an Agreement with the Portage County Combined General Health District on behalf of Portage County Homeland Security and Emergency Management Office to provide specialized services and support through May 31, 2010, as stipulated in the Agreement; and be it further

RESOLVED, that the total service amount under this Agreement shall not exceed Fifty Four Thousand Dollars (\$54,000.00); now therefore be it

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0137 - RE: ENTER INTO AN AGREEMENT FOR BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND EMERALD TRANSPORTATION FOR TRANSPORTATION SERVICES.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the Portage County Department of Job & Family Services is in need of Transportation Services for Medicaid eligible recipients to and from medical appointments for ongoing treatment, including pregnancy related services, and round trip transportation for Temporary Assistance for Needy Families (TANF) eligible individuals from their residence to their place of employment and/or training site and/or child care provider; and

WHEREAS, Requests for Proposals were sent to six (6) potential service providers; and

- WHEREAS,** two (2) proposals were received, opened and tabulated on January 15, 2010; and
- WHEREAS,** Family & Community Services, Inc. is willing and able to provide these services; and
- WHEREAS,** the Agreement form attached hereto as Exhibit A will be used to detail the terms of the relationship between the Portage County Department of Job & Family Services and Family & Community Services, Inc.; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services and Family & Community Services, Inc. with its principal place of business located at 705 Oakwood Street, Suite 221, Ravenna, OH 44266; and be it further
- RESOLVED,** that this Agreement is effective January 27, 2010 for the purpose of Family & Community Services, Inc. staff attending the Kinship Navigator Training session in Richland County, and effective February 8, 2010 through September 29, 2010 for Family & Community Services, Inc. to provide a Kinship Navigator for forty (40) hours a week during the term of this Agreement; and be it further
- RESOLVED,** that this Agreement can be extended (2) additional years from September 30, 2010 to September 29, 2011 and from September 30, 2011 to September 29, 2012; and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed Thirty-seven thousand eight hundred forty-two and 48/100 dollars (\$37,842.48); and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 10-0139

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RE: ENTER INTO AN AGREEMENT BETWEEN THE BOARD OF COMMISSIONERS AND OMNICARE PHARMACY OF NORTHWEST OHIO FOR PHARMACEUTICALS AND PHARMACEUTICAL CONSULTANT SERVICES.

It was moved by Christopher Smeiles, seconded Maureen T. Frederick by that the following resolution be adopted:

WHEREAS, the County has an immediate need for certain professional pharmaceutical and pharmaceutical consultant services in order to comply with all state and federal rules and regulations on behalf of the Portage County Nursing Home, also known as the Woodlands at Robinson; and

WHEREAS, Omnicare represents that it is professionally qualified to perform the services required; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an Agreement between the Board and Omnicare Pharmacy of Northwest Ohio to provide pharmaceuticals and pharmaceutical consultant services as for the period of December 1, 2009 through December 31, 2009 at the cost of Twenty-four thousand, nine hundred ninety-nine and 00/100 dollars (\$24,999.00); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 10-0140 - RE: ENTER INTO AN AGREEMENT BETWEEN THE BOARD OF COMMISSIONERS AND OMNICARE PHARMACY OF NORTHWEST OHIO FOR PHARMACEUTICALS AND PHARMACEUTICAL CONSULTANT SERVICES.

It was moved by Christopher Smeiles, seconded Maureen T. Frederick by that the following resolution be adopted:

WHEREAS, the County has an immediate need for certain professional pharmaceutical and pharmaceutical consultant services in order to comply with all state and federal rules and regulations on behalf of the Portage County Nursing Home, also known as the Woodlands at Robinson; and

WHEREAS, Omnicare represents that it is professionally qualified to perform the services required; now therefore be it

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 10-0142

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RE: ENTER INTO A COOPERATIVE AGREEMENT BETWEEN THE OHIO DEPARTMENT OF PUBLIC SAFETY, EMERGENCY MANAGEMENT AGENCY, THE BUCKEYE STATE SHERIFFS' ASSOCIATION, THE PORTAGE COUNTY BOARD OF COMMISSIONERS, AND THE PORTAGE SHERIFF'S OFFICE FOR USE OF AN INTEROPERABLE COMMUNICATIONS VEHICLE AND EQUIPMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

- WHEREAS,** Ohio EMA is charged with the coordination of all activities of all agencies for emergency management within the state and in carrying out those duties on behalf of the Governor, shall utilize the services, equipment, supplies and facilities of existing agencies of the state and political subdivisions to the maximum extent practicable and the officers and personnel of all such agencies shall cooperate and extend such services, equipment supplies and facilities to the Governor or the Executive Director of the emergency management agency upon request (ORC 5502.22 & 5502.28); and
- WHEREAS,** BSSA has among its purposes the provision for the prompt exchange of information pertaining to the duties, methods and official practice of the members and the furnishing of notice of all such matters as may threaten violation of law or injury to persons or property and cooperation with peace officers throughout Ohio and with similar organizations in other States; and
- WHEREAS,** the Board of County Commissioners of Portage County is charged with all interagency cooperative agreements (ORC 307.85 and Chapter 5705 et seq.); and
- WHEREAS,** the Portage County Sheriff's office is charged with preserving the public peace and protecting persons and property within Portage County (ORC 311.07); and
- WHEREAS,** Ohio EMA, BSSA, the Portage County Commissioners and the Portage County Sheriff's Office are willing to cooperate in the operation, maintenance, deployment, and use of a communications vehicle, purchased through the Law Enforcement Terrorism Prevention Program Grant (LETPP), for the purpose of enhancing communications interoperability for all first responders in the event of a disaster or emergency within the State; and

WHEREAS, the cooperative agreement is advantageous to Ohio EMA, BSSA, Portage County and the citizens of Ohio; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into a Cooperative Agreement (attached hereto as exhibit A) between the Ohio Department of Public Safety, Emergency Management Agency, the Buckeye State Sheriffs' Association, the Portage County Board of Commissioners and the Portage County Sheriff to furnish one (1) interoperable communications vehicle and equipment for the sole and express use as a regional interoperable communications vehicle; and be it further

RESOLVED, that the interoperable communications vehicle and equipment shall be titled in the name of the Portage County Commissioners; and be it further

RESOLVED, that the vehicle and equipment shall be returned to Ohio EMA and BSSA for reassignment if the County Commissioners and the Portage County Sheriff's Office are no longer able to support the operation and maintenance of the vehicle and equipment, wishes to terminate its participation in the cooperative relationship, or refuses to deploy the interoperable communications vehicle and equipment regionally when requested; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 10-0143

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RE: ENTER INTO AMENDMENT NO. 1 BETWEEN THE BOARD OF COMMISSIONERS AND PREMIER THERAPY LLC.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, an agreement between the Board of Commissioners and Premier Therapy LLC known as Portage County Contract No. 20080289 was entered into on March 27, 2008 through resolution 08-0159 to provide physical, occupational, and speech therapy services a the Woodlands of Robinson for an initial period of two years until March 27, 2010; and

WHEREAS, an amendment no. 3 between the parties was entered into on March 28, 2008 through resolution no. 08-0177 for the term January 1, 2008 through December 31, 2009; and

WHEREAS, the parties desire to amend the Original Contract to continue such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into Amendment No. 4 with Townhall II for the term of January 1, 2010 through December 31, 2011 with no cost increase and at the same amount not to exceed Twenty thousand and 00/100 dollars (\$20,000.00) per fiscal year; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 10-0145 - RE: GROUND LEASE AMENDMENT NO. 4 FOR APPROXIMATELY 32 ACRES BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS AND STANLEY SAYRE.

It was moved by Christopher Smeiles, and seconded by that the following resolution be adopted:

WHEREAS, the Board of Commissioners entered into a Ground Lease Agreement by and between the Board of Commissioners and Stanley Sayre, 4406 Winchell Rd., Mantua, OH 44255 for approximately thirty-two (32) tillable acres to be used on for farming purposes, and used normally incident thereto, and for no other purpose, said land located at the Old County Home Site (Lots 61 & 62) in Shalersville Township on March 14, 2006 through resolution 06-0096; and

WHEREAS, an amendment 1 was entered into on April 17, 2007 by resolution 07-0144 for the term January 1, 2007 to December 31, 2007 and

WHEREAS, an amendment 2 was entered into on August 19, 2008 by resolution 08-0427 for the term April 1, 2008 to December 31, 2008 and

WHEREAS, an amendment 3 was entered into on August 19, 2008 by resolution 08-0427 for the term April 1, 2009 to December 31, 2009 and

WHEREAS, the parties desire to amend the original Ground Lease Agreement to continue such services; not therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into said Ground Lease Amendment No. 4 with Stanley Sayre for a term of eight months (8) months beginning April 1, 2010 and ending December 31, 2010 for Nine hundred sixty and 00/100 dollars (\$960.00) per annum; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 10-0146 - RE: ENTER INTO LICENSE AGREEMENT BETWEEN THE PORTAGE COUNTY COMMISSIONERS AND SCHWAN FOOD COMPANY.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS, the County owns property located at 449 South Meridian St., Ravenna, Ohio known as the Portage County Administration Building parking lot; and

WHEREAS, Schwan Food Company wishes to use the Administration Building parking lot, on Friday, June 25, 2010 between the hours of 11:00 AM to 6:00 PM for a JFS Heros Fundraiser Event; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into a License Agreement between the Board and Schwan Food Company; 645 Mondial Pkwy., Streetsboro, Ohio 44241 for use of the Administration Building parking lot on Friday, June 25, 2010 between the hours of 11:00 AM to 6:00 PM for a JFS Heros Fundraiser Event; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those

It was moved by Christopher Smeiles, and seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, twelve suppliers requested bid packages for the polymer chemical for the Water Resources Department; and

WHEREAS, two (2) sealed bids for the purchase of the polymer chemical for the Water Resources Department, were received, tabulated and recorded on January 28, 2010; and

WHEREAS, upon review of the bids received, it is the recommendation of the Director of Internal Services and the Water & Monitoring Manager of the Department of Water Resources that the bid for the polymer chemical be awarded to the best bidder meeting the specification; now therefore be it

RESOLVED, that the Board of County Commissioners does, hereby, award the bid for the polymer chemical to Applied Specialties, 33555 Pin Oak Parkway, Avon lake, OH 44012 at the cost of Four hundred six and 80/100 dollars (\$406.80) per cwt.; and be it further

RESOLVED, that the Board of County Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea; Maureen T. Frederick, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 10-0149 - RE: ACCEPT AND AWARD THE BID FOR EMERGENCY AND SPECIALIZED SERVICES FOR THE WATER RESOURCES DEPARTMENT.

It was moved by Christopher Smeiles, and seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, nine (9) contractors requested bid packages for emergency and specialized services for the Water Resources Department; and

WHEREAS, four (4) sealed bids were received, tabulated and recorded on January 29, 2010; and

WHEREAS, upon review of the bids received, it is the recommendation of the Director of Internal Services and the Wastewater Division Manager of the Department of Water

Resources that the bid for the emergency and specialized services be awarded to the best bidder meeting the specifications; now therefore be it

RESOLVED,

that the Board of County Commissioners does, hereby, award the bid for emergency and specialized services to H. Luli Construction Co., 1201 Manning Rd., Hartville OH 44632 for the years 2010, 2011 and 2012 at the following rates:

	2010	2011	2012
	Reg/OT/HR	Reg/OT/HR	Reg/OT/HR
Foremen (Working)	42.90/57.92	44.25/59.74	44.40/59.94
Laborer	41.45/55.96	42.80/57.78	42.95/57.98
Operator	n/a	n/a	n/a
Track Hoe 8' depth	77.00/90.00	79.50/94.50	80.00/97.50
Track Hoe +10' depth	110.00/123.00	112.50/127.50	113.00/130.50
Dump Trk <10 cy	56.00/69.00	58.50/73.50	59.00/76.50
Dump Trk > 10 cy	62.00/75.00	64.50/79.50	65.00/82.50
Skid Loader	64.00/77.00	66.50/81.50	67.00/84.50
Crane 25T cap.	90.00/90.00	95.00/95.00	95.00/95.00
Util.Tool Trk/w tools	10.00/10.00	12.50/12.50	13.00/13.00
Pump up to 3"	7.00/7.00	9.50/9.50	10.00/10.00
4" Pump (3" solids)	16.00/16.00	18.50/18.50	19.00/19.00
6" pump	19.00/19.00	21.50/21.50	22.00/22.00
Trench box 8' depth	10.00/10.00	12.50/12.50	13.00/13.00
Trench box 10' depth	10.00/10.00	12.50/12.50	13.00/13.00
Dozer 8 ton	70.00/83.00	72.50/87.50	73.00/90.50
Semi/Lowboy rental	70.00/83.00	72.50/87.50	73.00/90.50
Mob/dem	74.00	76.50	77.00
Cat 924G wheel load	n/a	n/a	n/a

; and be it further

RESOLVED,

that the Board of County Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 10-0150

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RE: APPROVE SPECIFICATIONS AND SET BID DATE FOR INMATE MEDICAL SERVICES AT THE PORTAGE COUNTY JUSTICE CENTER.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners and Portage County Sheriff wish to contract for a comprehensive, professional health care program for all inmates under the custody and control of the Portage County Sheriff; now therefore be it

RESOLVED, that the bid specifications for inmate medical services at the Portage County Justice Center are hereby approved; and be it further

RESOLVED, that sealed bids, therefore, will be accepted by the Portage County Director of Internal Services, 7th floor, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 2:00 p.m., E.S.T. on March 10, 2010 ; and be it further

RESOLVED, that the notice of receiving bids shall be published in the Record Courier on February 16, 2010 and a copy thereof be posted on the County's website and the bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea;

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 10-0151

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RE: AUTHORIZE APPLICATION TO THE FY 09 STATE HOMELAND SECURITY PROGRAM (SHSP) ON BEHALF OF THE PORTAGE COUNTY OFFICE OF HOMELAND SECURITY & EMERGENCY MANAGEMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the Ohio Public Safety Office advised the Portage County Office of Homeland Security & Emergency Management Director that Portage County was approved to receive Fiscal Year 2009 State Homeland Security Program (SHSP) funding for \$153,036.60 for the time period of October 1, 2009 thorough March 31, 2012; and

RESOLVED, that the Board of Portage County Commissioners accepts the recommendation of the Terrorism Advisory Committee and authorizes the application to the Fiscal Year 2009 State Homeland Security Program (SHSP) of \$153,036.60 on behalf of the Portage County Office of Homeland Security & Emergency Management; and be it further

RESOLVED, that the Board of Commissioners authorizes the Portage County Office of Homeland Security & Emergency Management Agency Director to sign the grant application documents upon the successful completion of the review process by the Portage County Department of Budget and Financial Management, and the Portage County Grants Administrator; and be it further

RESOLVED, that a copy of this resolution be filed with the Portage County Auditor, the Department of Budget & Financial Management, and the Office of Homeland Security & Emergency Management Agency Director; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0152

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RE:

TO FILE AN APPLICATION TO THE OHIO EPA SURFACE WATER IMPROVEMENT GRANT PROGRAM ON BEHALF OF THE PORTAGE COUNTY REGIONAL PLANNING COMMISSION; TO DEVELOP A BIO-RETENTION CELL FOR THE PURPOSE OF IMPROVING WATER QUALITY AND GENERAL PUBLIC EDUCATION

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS: the Board of Commissioners supports improved surface water quality and the grant request to the State of Ohio Department of Environmental Protection Agency (EPA); and

WHEREAS: the proper operation and maintenance of bio-retention cells are effective at improving surface water quality; and

WHEREAS: the Board has determined that the application for this Ohio EPA grant provides an excellent opportunity to further educate land developers and elected officials of the benefits of bio-retention cells to improve surface water quality, and.

WHEREAS: the Grant does not require local matching dollars; now therefore be it

- RESOLVED:** that the Portage County Board of County Commissioners does hereby authorize an application to the Ohio EPA Surface Water Improvement Grant Program on behalf of the Portage County Regional Planning Commission;; and be it further
- RESOLVED:** that the grant application will be for Thirty Four Thousand Seven Hundred Forty Six Dollars and Thirty Six Cents (\$34,746.36) with no local match; and be it further
- RESOLVED:** that Charles W. Keiper II or his designee, as President of the Portage County Board of Commissioners is authorized to sign all documents pertaining to the grant application; and be it further
- RESOLVED:** that a certified copy of this resolution will be filed with the Portage County Auditor's Office, the Portage County Department of Budget & Financial Management, and the Portage County Grants Administrator; and be it further
- RESOLVED:** that the Board of County Commissioners finds and determines that all formal actions of this Board concerning and related to the adoption of this resolution were taken in open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote was as follows:

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0153

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RE:

AMEND RESOLUTION 07-1049 TO CORRECT THE DIVISION OF FUNDS FOR THE OHIO OFFICE OF JUSTICE PROGRAMS BUREAU OF JUSTICE ASSISTANCE GRANT (JAG) PROGRAM [2007-DJ-BX-1414] FOR GRANT YEAR FY 2007 [2007 EDWARD BYRNE MEMORIAL BYRNE DISCRETIONARY GRANTS PROGRAM- BJA-2007-1627] AND AUTHORIZE COMMISSIONER KEIPER TO INITIAL THE CHANGED AMOUNT IN THE INTERLOCAL AGREEMENT WITH THE CITY OF KENT.

It was moved by Christopher Smeiles, seconded by Charles W. Keiper II that the following resolution be adopted:

WHEREAS, the City of Kent and Portage County Board of Commissioners submitted a joint electronic application for JAG funds; the Board of Commissioners adopted Resolution 07-0670 on June 28, 2007 authorizing that application; and

WHEREAS, the Board of Commissioners adopted Resolution 07-1049 on October 23, 2007 to accept the Ohio Office of Justice Program Award for Grant Award Number 2007-DJ-BX-1414 [also referred to as 2007 Edward Byrne Memorial Byrne Discretionary Grants

Program- BJA-2007-1627] for \$11,153 for the grant period October 1, 2006 through September 30, 2010, with no local match; and

WHEREAS, it has come to our attention that the Interlocal Agreement between the Board of Commissioners and the City of Kent detailing the division of the \$11,153 funding is incorrect in that the agreement cites the incorrect amount of \$4,153 as the Portage County portion when the correct Portage County amount is \$4,653 and not \$4,153; the City of Kent portion stated as \$6,500 is correct; now therefore be it

RESOLVED, that the Board of Portage County Commissioners agrees to amend Resolution 07-1049 to reflect the correct division of the Ohio Office of Justice Program Award, Grant Award Number 2007-DJ-BX-1414[also referred to as 2007 Edward Byrne Memorial Byrne Discretionary Grants Program- BJA-2007-1627] funding of \$11,153, as follows: City of Kent will receive \$6,500 and Portage County will receive \$4,653 for the grant period of October 1, 2006 through September 30, 2010, with no local match; and be it further

RESOLVED, that the Board of Commissioners further authorizes Commissioner Charles W. Keiper II to initial and date the Interlocal Agreement for Grant Award Number 2007-DJ-BX-1414 [also referred to as 2007 Edward Byrne Memorial Byrne Discretionary Grants Program- BJA-2007-1627] between the Portage County Board of Commissioners and the City of Kent, changing the Portage County portion of this grant from \$4,153 to \$4,653; and be it further

RESOLVED, that a copy of this resolution and a copy of the initialed, revised Interlocal Agreement be filed with the Portage County Auditor, the Portage County Department of Budget & Financial Management, and the Portage County Grants Administrator; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea;

Christopher Smeiles, Yea;

Charles W. Keiper, Yea;

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RESOLUTIONS

February 11, 2010

1. Approval of Meeting Minutes from the February 9, 2010 regular Board Meeting as presented.

2. Approve the Bills as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./10-0131
3. Approve the wire transfer as presented by the County Auditor./10-0132
4. Approve the Journal Vouchers as presented by the County Auditor./10-0133
5. Approve Then & Now as presented by the County Auditor./10-0134
6. Declare obsolete and authorize the sale of Portage County personal property to Family & Community Services, Inc. – 1998 Dodge Ram Wagon 3500 Maxi for \$100.00./10-0135
7. Amend and supersede Resolution No. 09-1036 to change the end date of an agreement for services between the Portage County Combined General Health District and Portage County Board of Commissioners on behalf of the Portage County Homeland Security and Emergency Management office./10-0136

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INVITATIONS/MEETING NOTICES

February 11, 2010

1. Invitation for the Grand Opening of Renaissance Family Center on Saturday, March 20, 2010, 1:00-4:00 PM.
2. Invitation from the League of Women Voters for “The Census and Redistricting” Public Meeting on Wednesday, March 10, 2010, 7:00 PM. The League also invites the Board to attend The League of Women Voters Statehouse Day in Columbus on Wednesday, April 14, 2010, 9:30 AM-3:30 PM.
3. Invitation from the Portage County Township Association for the dinner/meeting on Saturday, February 20, 2010 at 6:00 PM at the Randolph Town Hall.
4. Invitation from the Northeast Ohio Township Association for the Winter Conference Wednesday-Saturday, February 17-20, 2010, the Hospitality Room at the Crown Plaza Medallion Suite 2nd Floor.
5. Invitation from the Portage County, Ravenna and Kent Health Departments for the Portage County Community H1N1 Response After Action Conference on Thursday, February 25, 2010, NEOUCOM Ralph Regula Center, 6:00 PM.

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INCOMING CORRESPONDENCE

DISCUSSION

February 11, 2010

1. The Board of Commissioners received correspondence from Patricia Garrison, regarding the Townhall II Medical Clinic/Executive Assistant to draft a response to Ms. Garrison. Commissioner Keiper noted that about 10 years ago, Townhall II had originally advised the Board of Commissioners, RMH and NEOUCOM of their intent to close their clinic.

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JOURNAL ENTRIES

February 11, 2010

1. Board of Commissioners' authorization requested to pay the Northeast Township Ohio County Associations Dues for 2010 \$50.00/The Board of Commissioners agreed not to join this association.
2. Board of Commissioners' signature requested on the February 5, 2010 correspondence to Kevin Biltz, 1653 Tallmadge Rd., Kent, OH 44240, regarding delinquent Time Tap Payments for Brimfield Township, Lot 31, Parcel No. 04-031-00-00-016-000 for \$525.19 as presented by Director Harold Huff, Water Resources Department.
3. Board of Commissioners' authorization requested to pay the February 5, 2010 Invoice for professional services rendered on February 5, 2010 (retainer) for \$175.00 as presented by Clemans-Nelson & Associates, Inc. Documents reviewed by the Human Resources Department with no exceptions noted.
4. Board of Commissioners' authorization requested to allow payment of the February 2, 2010 invoice for the pro rata share of the 11th District Court of Appeals for \$93,406.86 as presented by the Trumbull County Auditor's Office. Documents reviewed by Department of Budget and Financial Management with no exceptions noted.

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PLEASE ADD TO THE AGENDA

February 11, 2010

1. February 9, 2010 e-mail from Denise Smith, including a proposed MOU between the Board of Commissioners, Hiram College, the Village of Garrettsville, the Village of Mantua, the Village of Hiram and the Village of Windham for a collaborative effort to obtain funding from the Fund for our Economic Future for potable water system and wastewater treatment systems of Northern Portage County/Forwarded to JoAnn Townend to process.
2. February 9, 2010 e-mail from Paul Vincent, LNE Group, requesting Board signature on a letter of support for Hiram College's Green Roof Demonstration federal appropriations request/Board of Commissioners signed the letter.
3. To file an application to the Ohio EPA surface water improvement grant program on behalf of the Portage County Regional Planning Commission; to develop a bio-retention cell for the purpose of improving water quality and general public education/01-0152.

4. Does the Board wish to attend the Family & Community Services of Portage County Dominion East Ohio Gas Community Impact Recipient Award on Wednesday, March 3, 2010 at 11:30 AM/Commissioner Keiper may be able to attend. Commissioners Smeiles and Frederick are not able.
5. Amend Resolution No. 07-1049 to correct the Division of Funds for the Ohio Office of Justice Programs Bureau of Justice Assistance Grant (JAG) program for grant year FY 2007 [2007 Edward Byrne Memorial Byrne Discretionary Grants Program – BJA-2007-1627] and authorize Commissioner Keiper to initial the changed amount in the Interlocal agreement with the City of Kent/10-0153.
6. Board of Commissioners' signature requested on the payment authorization form for the City of Ravenna for general administration for time period of April-November 2009 for \$5,636.61 as requested by the Regional Planning Commission. The B-Z-08-062-1 Neighborhood Stabilization Program General Administration is funding this expense. Documents reviewed by the Grants Administrator with no exceptions noted/Journal Entry
7. February 11, 2010 memo from the Grants Administrator regarding the OVW Grant/Journal Entry

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INFORMATION ONLY

February 11, 2010

1. February 3, 2010 correspondence from Thomas Euclide, Kent State University to County Engineer Mickey Marozzi and James Bowling, Kent City, regarding the future upgrade of Summit Street.

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JOURNAL ENTRY

February 11, 2010

Motion by Christopher Smeiles, seconded by Charles W. Keiper II to approve the following actions:

1. After meeting today with Neighborhood Development Services, Inc. staff, the Board of Commissioners accepted their recommendation and agreed to reserve one slot in the 2010 CDBG Formula Allocation Grant Program for the Portage County match for the CHIP application in the amount of \$25,000.
2. The Board of Commissioners signed the February 5, 2010 correspondence to Kevin Biltz, 1653 Tallmadge Road in Kent, regarding the delinquent Time Tap Payments for Brimfield Township, Lot 31, Parcel No. 04-031-00-00-016-000 for \$525.19, as presented by Director Harold Huff, Portage County Water Resources Department.
3. The Board of Commissioners authorized payment of the February 5, 2010 Invoice for professional services rendered for the February retainer of \$175.00, as presented by Clemans-Nelson & Associates, Inc. Documents reviewed by the Human Resources Department Director with no exceptions noted.
4. The Board of Commissioners authorized payment of the February 2, 2010 invoice for the pro rata Portage County share of the 11th District Court of Appeals costs for \$93,406.86, as presented by the

Trumbull County Auditor. The documents were reviewed by the Department of Budget and Financial Management Director with no exceptions noted.

5. The Board of Commissioners directed the Human Resources Department Director to investigate the possibility of the creation of a program to allow therapy pets at the nursing home, noting that The Woodlands at Robinson residents are interested in a therapy pet program at the nursing home.
6. The Board of Commissioners signed the payment authorization form for the City of Ravenna for general administration for time period of April-November 2009 for \$5,636.61, as presented by the Regional Planning Commission. The B-Z-08-062-1 Neighborhood Stabilization Program General Administration is funding this expense. Documents reviewed by the Grants Administrator with no exceptions noted.
7. The Board of Commissioners accepted the recommendation of Grants Administrator Dan Banks and agreed to send a corrected budget table to the US Department of Justice Program, Violence Against Women (Grant # 2007-WE-AX-0048) , removing the Children’s Advocacy Center as a collaborator, as instructed by the grantor. The corrected budget was prepared by Carole Beaty, Family & Community Services, and reviewed by the Grants Administrator and Department of Budget & Financial Management with no exceptions noted.

All in favor, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners’ meeting on **February 11, 2010**. There being no further business to come before the Board, it was moved by Christopher Smeiles, seconded by Charles W. Keiper II to adjourn the official meeting at 11:40 AM. All in favor, motion carries.

Charles W. Keiper II, President

Maureen T. Frederick, Board Member

Christopher Smeiles, Vice President

Deborah Mazanec, Clerk

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