



kind of oversight, perhaps the Board of Commissioners should give it to them. Commissioner Frederick noted that she believes that the Judges want to watch the spending so that the project does not go over budget. JoAnn Townend responded that the project will be awarded to the low bidders and it will not be possible to make an erroneous payment; the construction management team should be able to monitor the entire project, including spending. Commissioner Keiper stated that the Judges and the Board of Commissioners will be able to reach a compromise on this MOU adding that the Board of Commissioners' record is impeccable in the \$100-120 million in projects – not once has the Board of Commissioners gone over budget. The Board of Commissioners agreed to review the draft and discuss it with Denise Smith next week.

\* \* \*

## Resolutions

1. Enter into a license agreement with the TEA Party for use of the Courthouse Lawn and parking lots./10-0334
2. Enter into Amendment No. 1 with the Department of the Army, Neighborhood Development Services and the Board for design and construction assistance for the Ravenna Training and Logistics Site Sanitary Sewer and Water Main Installation, Phase 1./10-0333

\* \* \*

The Board of Commissioners discussed the March 31, 2010 correspondence from the Board of Elections regarding the recent situation they had with the mail room. JoAnn Townend advised the Board of Commissioners that the petitions/mail in question arrived via UPS Ground and was not marked urgent. The day that the mail arrived, the mail room was short one person. Linda Marcial has discussed this issue with Tom Medzie and it was agreed that the Board of Elections will alert the mail room in the future when they are expecting mail that must be handled and delivered immediately.

\* \* \*

10:20 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Christopher Smeiles**, seconded by **Maureen T. Frederick** that the Board of Commissioners move into executive session to consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. Also present: JoAnn Townend. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

10:33 AM Upon conclusion of the above referenced discussion, it was moved by **Christopher Smeiles**, seconded by **Maureen T. Frederick** that the Board of Commissioners moves out of executive session. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners took no action.

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HUMAN RESOURCES - Cancelled

\* \* \* \* \*

GENERAL SERVICES - Cancelled

\* \* \* \* \*

JOB & FAMILY SERVICES (1760)

Present: Anita Herington, Karen U'Halie and Terri Burns

**Riddle Block Improvements Request**

The Director advised the Board of Commissioners that they had agreed to remove a double glass fire door in the Riddle Block Building between the 2<sup>nd</sup> and 3<sup>rd</sup> floors (not currently in use as a fire door), and install it in the Department of Job & Family Services CSEA location on the 4<sup>th</sup> floor, also creating a new foyer of about 3'. That project has not yet been completed. The Board of Commissioners agreed to ask Jim Manion for an update.

The Board of Commissioners asked the Director to provide a list of items that need attention at the Riddle Block, the most important according to the Director being the worn carpeting, for their review. The Board will send the list to Tim Miller for a recommendation.

\* \* \*

10:40 AM In accordance with the Ohio Rev. Code Ann. (121.22(G)(1), it was moved by **Christopher Smeiles**, seconded by **Maureen T. Frederick** that the Board of Commissioners move into executive session to prepare for, conduct or review negotiations or bargaining issues with public employees concerning their compensation or other terms and conditions of their employment. **Also present:** Anita Herington, Terri Burns, Brian Boykin, and Karen U'Halie. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

11:00 AM Upon conclusion of the above referenced discussion, it was moved by **Christopher Smeiles**, seconded by **Maureen T. Frederick** that the Board of Commissioners move out of executive session. Roll call vote: Christopher Smeiles, Yea, Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners took no action.

\* \* \* \* \*

**RESOLUTION No. 10-0328** - **RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

**RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on April 8, 2010 in the total payment amount of **\$176,873.44 for Funds 0001-8101** as set

forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

\* \* \* \* \*

**RESOLUTION No. 10-0329 - RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

**RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on April 8, 2010 in the total payment amount as follows:

**1. \$183,330.73 for Medical Mutual Claims-Fund 7101; and**

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,** that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, April 9, 2010 \$ 183,330.73

and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea;                      Maureen T. Frederick, Yea;                      Christopher Smeiles, Yea;

\*    \*    \*    \*    \*

**RESOLUTION No. 10-0330                      -                      RE:                      APPROVAL OF JOURNAL VOUCHERS/ENTRIES.**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

**WHEREAS,**                      the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

**WHEREAS,**                      there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

**WHEREAS,**                      the Journal Vouchers/Entries are recommended by the County Auditor’s Office for review and approval by the Board of Commissioners; now therefore be it

**RESOLVED,**                      that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor’s Office:

04/08/10	244	\$ 906.81
04/08/10	243	2,692.73
04/06/10	138	421,285.50
04/06/10	139	1,742.59
		\$ 426,627.63

and be it further

**RESOLVED,**                      that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea;                      Christopher Smeiles, Yea;                      Maureen T. Frederick, Yea;

\*    \*    \*    \*    \*

**RESOLUTION No. 10-0331                      -                      RE:                      ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

**WHEREAS,** Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

**WHEREAS,** the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office, and

**WHEREAS,** a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

**RESOLVED,** that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$10,329.20** as set forth in Exhibit "A" dated **April 8, 2010** shall be paid; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

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**RESOLUTION No. 10-0332**

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**RE:**

**AUTHORIZE A RESOLUTION OF SUPPORT FOR THE CITY OF KENT'S APPLICATION TO THE ECONOMIC DEVELOPMENT ADMINISTRATION'S COMMUNITY TRADE ADJUSTMENT ASSISTANCE GRANT PROGRAM.**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

**WHEREAS,** the U.S. Economic Development Administration (EDA) has been designated to administer the Community Trade Adjustment Assistance Grant Program (CTAA) funds for Ohio for 2010, and

**WHEREAS,** the Community Trade Adjustment Assistance program is designed as a way for the federal government to support local communities that have been hurt by loss of industrial jobs, and

**WHEREAS,** the City of Kent, being a local body of government, wishes to submit an application to this grant program citing the county's loss of 908 qualifying jobs since January 1, 2007, and

**WHEREAS,** the City of Kent has written Portage County into their application as a non-financial partner in their grant application that is requesting \$921,600.00 to assist them in building a parking lot that is part of the city's Downtown Revitalization Project, now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners hereby authorizes a resolution of support of the City of Kent's application to the Economic Development Administration, for funding under the Community Trade Adjustment Assistance Grant Program in a total amount of \$921,600.00, that includes a local match in the amount of \$102,400.00 to be paid by the City of Kent; and be it further

**RESOLVED,** that a copy of this resolution will be filed with the Portage County Auditor's Office, the Portage County Department of Budget & Financial Management, and the City of Kent; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

\* \* \* \* \*

**RESOLUTION No. 10-0333 - RE: ENTER INTO AMENDMENT NO. 1 BETWEEN THE DEPARTMENT OF THE ARMY, NEIGHBORHOOD DEVELOPMENT SERVICES, INC. AND THE PORTAGE COUNTY BOARD OF COMMISSIONERS FOR DESIGN AND CONSTRUCTION ASSISTANCE FOR THE RAVENNA TRAINING AND LOGISTICS SITE SANITARY SEWER AND WATER MAIN INSTALLATION, PHASE 1.**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

**WHEREAS,** an agreement between the Department of the Army, Neighborhood Development Services, Inc. and the Portage County Board of Commissioners entered into a project partnership agreement, dated February 23, 2009 for design and construction assistance for the Ravenna Training and Logistics Site Sanitary Sewer and Water Main Installation, Phase 1 project; and

**WHEREAS,** the parties desire to amend the Original agreement as follows: The title is amended as follows: “Ravenna Training and Logistics Site Sanitary Sewer and Water Main Installation, Phase 1” is hereby replaced with “Ravenna Training and Logistics Site Water Main Installation, Phase 1”; and

**WHEREAS,** Article 1.A. on page 2 of the Agreement is deleted entirely and replaced with the following:

A. The term “Project” shall mean the design and construction of a water system within the Ravenna Training and Logistics Site (RTLS) generally consisting of a water main, including a bored stream crossing, hydrants, and all associated water main appurtenances. The project will commence at the North Gate of the RTLS (located at the southern border of the village of Windham and south of the Norfolk Southern Railroad property.) The required water main will extend south along the existing roadway that is referred to as the Paris-Windham Road. This project is described in the Decision Document for Ravenna Trailing and Logistics Site: Water and Sanitary Sewer Upgrades dated December 2008 and approved by Chief, Planning and Environmental Branch, Pittsburgh District on December 15, 2008; now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into an Amendment no. 1 between the the Department of the Army, Neighborhood Development Services, Inc. and the Portage County Board of Commissioners; and be it further

**RESOLVED,** that all other terms of the original agreement between the parties shall remain the same; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

\* \* \* \* \*

**RESOLUTION No. 10-0334 - RE: ENTER INTO LICENSE AGREEMENT BETWEEN THE PORTAGE COUNTY COMMISSIONERS AND PORTAGE COUNTY TEA PARTY ORGANIZATION.**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

**WHEREAS,** the County owns property located at 203 W. Main St., Ravenna, Ohio known as the Portage County Courthouse and the land surrounding the courthouse; and

**WHEREAS,** the County owns property (parking lot) on the corner of Spruce and Prospect Streets; and

**WHEREAS,** Portage County TEA Party Organization wishes to use the Courthouse Lawn, the land surrounding the courthouse, the courthouse parking lot and the parking lot on the corner of Spruce and Prospect Streets on Thursday, April 15, 2010 from 6:00 p.m., E.S.T. to 9:00 p.m., E.S.T. for Portage County Tea Birthday Party; now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into a License Agreement between the Portage County TEA Party Organization; 4682 St Rt 43, Kent, Ohio 44240 for use of the Courthouse lawn, courthouse parking lot and the parking lot on the corner of Spruce and prospect Streets on Thursday, April 15, 2010 from 6:00 p.m., E.S.T. to 9:00 p.m., E.S.T. for Portage County Tea Birthday Party and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

\* \* \* \* \*

**RESOLUTION No. 10-0335 - RE: SUPPORTING PORTAGE COUNTY APPLICATIONS FOR OHIO AGRICULTURAL EASEMENT PURCHASE PROGRAM; CONFIRMING LANDOWNERS DONATION; AND COMMITTING TO MONITOR AND ENFORCE THE AGRICULTURAL EASEMENT(S) ON BEHALF OF THE DIRECTOR OF THE OHIO DEPARTMENT OF AGRICULTURE.**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

**WHEREAS,** the Board of Commissioners has received requests for support of applications to the State of Ohio Department of Agriculture for the Purchase of Agricultural Easements for properties specified in Attachment A; and

**WHEREAS,** the Board has determined that the application of the properties for purchase of agricultural easements is consistent with the Portage County Farmland Preservation Plan, and agrees to sponsor, co-hold, monitor and enforce the terms of the easement(s) in perpetuity; and

**WHEREAS,** the Board finds the requests for the agricultural easements acceptable; and

**WHEREAS,** the landowners have committed to donate at least 25% of the points-based appraised agricultural easement value, confirmed in the individual applications; now therefore be it

**RESOLVED,** that the Portage County Board of Commissioners does hereby support the applications of these properties for the Agricultural Easement Purchase Program, and authorizes the submittal of these applications to the Ohio Department of Agriculture, Office of Farmland Preservation; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

\* \* \* \* \*

**ATTACHMENT A**  
**2010 Ohio Agricultural Easement Purchase Program Applicants**

<b>Landowner</b>	<b>Property Location</b>	<b>Acres</b>
<u>ROOTSTOWN TOWNSHIP</u>		
Donald & Cathy Gang	5368 Tallmadge Rd.	48.13

PALMYRA TOWNSHIP

Kline Family Partnership                      5243 St. Rt 225                      151.83

**TOTAL ACRES SUBMITTED    199.96 acres**

\*                                      \*                                      \*                                      \*                                      \*  
**RESOLUTION No. 10-0336                      -                      RE:      SUPPORTING WESTERN RESERVE LAND CONSERVANCY APPLICATION FOR OHIO AGRICULTURAL EASEMENT PURCHASE PROGRAM; AND CONFIRMING LANDOWNER DONATION.**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

**WHEREAS,**                      Portage County resident William Jagers desires to apply to the Ohio Department of Agriculture’s Agricultural Easement Purchase Program (AEPP) in partnership with the Western Reserve Land Conservancy to preserve his farm in Nelson Township, Portage County, as specified in Attachment A; and

**WHEREAS,**                      the Jagers farm is located in the area designated for agricultural uses in the Nelson Township Zoning Resolution; and

**WHEREAS,**                      preservation of the Jagers farm would protect a large block of productive agricultural land and further Portage County’s farmland preservation efforts; and

**WHEREAS,**                      the Jagers farm contains wetland habitat and preservation of this farm will increase protection of this valuable water resource; and

**WHEREAS,**                      the Board of Commissioners has determined that the application of the property for purchase of an agricultural easement is consistent with the Portage County Farmland Preservation Plan; and

**WHEREAS,**                      the landowner has committed to donate at least 25% of the points-based appraised agricultural easement value, confirmed in the individual applications;

**WHEREAS,**                      the Board of Commissioners finds the request for an agricultural easement acceptable; now therefore be it

**RESOLVED,**                      that the Portage County Board of Commissioners supports this Agricultural Easement Purchase Program application submitted by Western Reserve Land Conservancy for the Jagers farm in Nelson Township, Portage County and authorizes the submittal of

this application to the Ohio Department of Agriculture, Office of Farmland Preservation; and be it further

**RESOLVED,** that the Western Reserve Land Conservancy commits to monitoring and enforcing the easement in perpetuity; and be it further

**RESOLVED,** that an original copy if this Resolution of Support be mailed to:

Julia Musson  
Western Reserve Land Conservancy  
P.O. Box 314, Novelty, Ohio 44072; and be it further

**RESOLVED,** that a copy of the Resolution of Support be faxed to Julia Musson at (440) 729-9631 as soon as it is available, as the deadline for the application is April 26, 2010; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

\* \* \* \* \*

**ATTACHMENT A**  
**2010 Ohio Agricultural Easement Purchase Program Applicants**

**Landowner Property Location Acres**

**NELSON TOWNSHIP**

William Jagers 11121 Center Street 103.870

**TOTAL ACRES SUBMITTED 103.870 acres**

\* \* \* \* \*

**RESOLUTION No. 10-0337 - RE: PORTAGE COUNTY APPOINTMENT TO THE SUBURBAN WATER COUNCIL OF GOVERNMENTS.**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

**WHEREAS,** Article 3.02 of the Water Service Agreement between the Portage County Board of Commissioners and the City of Cleveland, approved by Portage County Resolution No. 06-0696 on August 10, 2006, states that "... Portage County shall be eligible to participate and seek office with the Suburban Water Council of Governments, in accordance with existing By-Laws."; and

**WHEREAS,** the Board of Commissioners desires to make the appointment to that Council; now therefore be it

**RESOLVED,** by the Portage County Board of County Commissioners that the following board appointment be made:

**Suburban Water Council of Governments**

President of the Board of Commissioners  
**Alternate: Harold Huff, Director, Portage County Water Resources Department**

; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;  
\* \* \*

**RESOLUTIONS**

April 8, 2010

1. Approval of Meeting Minutes from the April 6, 2010 regular Board Meeting as presented.
2. Approve the Bills as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./10-0328
3. Approve the wire transfer as presented by the County Auditor./10-0329

4. Approve the Journal Vouchers as presented by the County Auditor./10-0330
5. Approve Then & Now as presented by the County Auditor./10-0331
6. The Grants Administrator presents two (2) Resolutions for Board consideration:
  - (A) Resolution of support of the grant application to the Economic Development Administration for funding to assist with the implementation costs associated with the Downtown Redevelopment Project./10-0332
  - (B) Resolution for Magnet Application./Hold

\* \* \* \* \*

**INVITATIONS/MEETING NOTICES**

April 8, 2010

1. Invitation from the Kent Rotary Club for the 41<sup>st</sup> Annual Rotary Auction at the Rusty Nail, Kent, Friday, May 7, 2010. Contributions or donated items for the auction are appreciated.

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**INCOMING CORRESPONDENCE**

**DISCUSSION**

April 8, 2010

1. Discussion: Resolution for Agricultural Easement for (1) Regional Planning Commission and (2) Western Reserve Land Conservancy District.
2. March 31, 2010 correspondence from Chief Timothy Adkins, Ravenna City Police Department, requesting appointment to the Community Based Corrections Board. (cc: Executive Assistant).
3. Does the Board wish to renew its contract for Safe Deposit box rental at Portage Community Bank for \$75.00/year?
4. Does the Board wish to renew its subscription to The Plain Dealer for \$251.32/yr. or \$121.32/6 months?
5. April 2010 correspondence from The Aurora Cadence, regarding its new publication and requesting completion of a three (3) question survey.
6. March 23, 2010 correspondence from Roger Monroe, Monroe's Orchard & Farm Market, LLC, regarding the following:
  - a. County snowplow truck damage to electric at 6253 Pioneer Trail
  - b. Current Ohio Electrical code training for County employees
  - c. Request for deduction reimbursement for \$1,000

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**JOURNAL ENTRY**

April 8, 2010

1. The Board of Commissioners received the Weekly Report of Kennel population for the week ending April 4, 2010 as presented by Dave McIntyre, Dog Warden. The Board of Commissioners acknowledged the receipt of \$50 in Court Donations, \$624 in License Sales and \$432 for Impound Fees.
2. Board of Commissioners' authorization requested to have Commissioner Keiper, President of the Board, to sign the 2009 Ohio Community Development Block Grant (CDBG) Program Formula Grant No. B-F-09-062-1 as requested by the Regional Planning Commission. Documents reviewed by the Grants Administrator with no exceptions noted.

\* \* \* \* \*

**REFERRED**

April 8, 2010

1. March 31, 2010 memo from Michael Hiler, Ohio Department of Development, regarding FY2010 Comprehensive Downtown Revitalization Program Notice of Funding Availability and Submission Deadlines. Referred to Grants Administrator.
2. The Board of Commissioners received the April 1, 2010 Invoice for Collaboration Advocates Grant for time period March 1, 2010-March 31, 2010 \$2165.10 as requested by the Portage County Prosecutor's Office. Referred to Department of Budget and Financial Management.
3. April 5, 2010 fax from Ginger Parks, Ohio Criminal Justice Services, regarding payment request acknowledgement for Subgrant No. 2009-RA-D01-2184. Referred to Grants Administrator and Department of Budget and Financial Management.
4. The Board of Commissioners received an Answer of Defendant, Beck Energy Corporation in the case of The Huntington National Bank vs. The Kent-Ravenna Realty Company as presented by the Portage County Common Pleas Court (Case No. 2010-CV-00454). Referred to Prosecutor's Office.

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**PLEASE ADD TO YOUR AGENDA**

April 8, 2010

1. Board of Commissioners' authorization requested to allow the electronic submission of the annual progress report for the JAG/Byrne Disparate Grant for the Neighborhood Patrol Increase Project, Grant No. 2007-DJ-BX-1414 for the period January 1, 2009 through December 31, 2009 on behalf of the Sheriff's Department. Documents reviewed by the Grants Administrator with no exceptions noted.

2. Board of Commissioners' authorization requested to allow the Department of Budget and Financial Management to draw down funds as needed using the Phone Activated Paperless Request System from the US Department of Justice for the following Grants:
  - (A) JAG/Byrne Disparate Grant No. 2007-DJ-BX-1414 for \$4,653.00
  - (B) JAG/Byrne Disparate Grant No. 2009-DJ-BX-1192 for \$4,000.00
3. April 7, 2010 e-mail from Director Jon Barber, Office of Homeland Security and Emergency Management Agency, regarding use of the new conference center (old building department) for election results.
4. April 7, 2010 e-mail from JoAnn Townend, Internal Services, including draft no. 2 of the MOU from Prosecutor Denise Smith for construction of a new Kent Courthouse.
5. Board of Commissioners' signature requested on the Satisfaction of Mortgage for Martin and Marilyn Paul as requested by Neighborhood Development Services. Documents reviewed by Department of Budget and Financial Management with no exceptions noted.
6. April 6, 2010 correspondence from Frank DeLuca, regarding available office space.
7. April 7, 2010 e-mail from Director Dave McIntyre, Dog Warden, requesting the Board (1) expand the spay and neuter program to include pets owned by low income individuals and (2) permission to hold the 3<sup>rd</sup> annual Rabies Clinic (open to dogs and cats) on Saturday, May 15, 2010 at the Dog Warden's office/Journal Entry.
8. April 7, 2010 e-mail from Denise Smith, Prosecutor's Office, regarding the Grants Administrator's request for assignment during one week of the Commissioners' scheduled four week furlow to be charged to the Dog and Kennel fund 1330 while working on grants related material.
9. April 6, 2010 correspondence from Superintendent Patrick Macke, Portage County Developmental Disabilities, requesting the Board place a renewal levy on the General Election ballot of November 2, 2010 for \$1.8 mill. The Certificate of Estimated Property Tax Revenue from the Portage County Auditor's Office is attached. Does the Board wish to forward the documents to the County Prosecutor's Office for preparation of the resolution?

#### **INFORMATION ONLY**

April 8, 2010

1. April 6, 2010 memo from Department of Budget and Financial Management, regarding the Office of Criminal Justice Services Quarterly Vendor Reports for Grant No. 2009-RA-D01-2184 for period January 1, 2010-March 31, 2010 (Portage County Collaboration of Advocacy), Grant No. 2009-RA-A02-2286 for period January 1, 2010-March 31, 2010 (Cruiser Replacement) and Grant No. 2009-RA-A02-2323 for period January 1, 2010-March 31, 2010 (Courtroom Deputies).

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## Journal Entry

April 8, 2010

Motion by Christopher Smeiles, seconded by Maureen T. Frederick to approve the following actions:

1. The Board of Commissioners acknowledged the receipt of the Weekly Report of Kennel population for the week ending April 4, 2010, as presented by Dave McIntyre, Dog Warden. The Board of Commissioners further acknowledged receipt of \$50 in Court Donations, \$624 in License Sales and \$432 for Impound Fees.
2. The Board of Commissioners authorized Commissioner Keiper to sign the 2009 Ohio Community Development Block Grant (CDBG) Program Formula Grant No. B-F-09-062-1, as presented by the Regional Planning Commission. Documents reviewed by the Grants Administrator with no exceptions noted.
3. The Board of Commissioners authorized the electronic submission of the annual progress report for the JAG/Byrne Disparate Grant for the Neighborhood Patrol Increase Project, Grant No. 2007-DJ-BX-1414 for the period January 1, 2009 through December 31, 2009 on behalf of the Sheriff's Department, as presented by Department of Budget and Financial Management. Documents reviewed by the Grants Administrator with no exceptions noted.
4. The Board of Commissioners authorized the Department of Budget and Financial Management to draw down funds as needed using the Phone Activated Paperless Request System from the US Department of Justice for the following Grants:
  - a. JAG/Byrne Disparate Grant No. 2007-DJ-BX-1414 for \$4,653.00
  - b. JAG/Byrne Disparate Grant No. 2009-DJ-BX-1192 for \$4,000.00
5. The Board of Commissioners signed the Satisfaction of Mortgage for Martin and Marilyn Paul, as presented by the Neighborhood Development Services. Documents reviewed by Department of Budget and Financial Management with no exceptions noted.
6. The Board of Commissioners accepted the recommendation of the Portage County Dog Warden and authorized the expansion of the Portage County Spay and Neuter Program to include the pets of low income individuals.
7. The Board of Commissioners accepted the recommendation of the Portage County Dog Warden and authorized him to hold the 3<sup>rd</sup> Annual Rabies Clinic (open to dogs and cats) on Saturday, May 15, 2010 at the Dog Warden's Office.
8. The Board of Commissioners approved the request of Dog Warden Dave McIntyre and agreed to allow the Grants Administrator Dan Banks to be reassigned for one week (40 hours during the week of April 19-23, 2010) to the Dog and Kennel Fund 1330 so that Mr. Banks can work on grants related to the Dog

Warden's operation. The Board of Commissioners noted that Attorney Denise Smith has advised that this reassignment is appropriate and acceptable.

The Board of Commissioners also agreed to reduce Mr. Bank's furlough hours from 160 hours to 120 hours in 2010.

- 9. The Board of Commissioners agreed to renew the subscription for The Plain Dealer for \$121.32 for six months of service.

All in favor, motion carries.

\* \* \* \* \*

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **April 8, 2010**. There being no further business to come before the Board, it was moved by Christopher Smeiles, seconded by Maureen T. Frederick to adjourn the official meeting at **11:02 AM**. All in favor, motion carries.

Charles W. Keiper II, President

Maureen T. Frederick, Board Member

Christopher Smeiles, Vice President

Deborah Mazanec, Clerk

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