

Tuesday, April 27, 2010

The Board of County Commissioners met in regular session on **Tuesday, April 27, 2010 at 9:35 AM** with the following members present:

Charles W. Keiper II

Maureen T. Frederick

Christopher Smeiles

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It was moved by Maureen T. Frederick, seconded by Christopher Smeiles to approve the meeting minutes of the April 26, 2010 Special Meeting. All in favor, motion carries

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Also attending throughout the day: Mike Sever, Record-Courier and Paris Township Trustee Tom Smith

Mr. Smith is attending today to ask the Board of Commissioners to investigate makeup of the Portage County Solid Waste Management District Policy Board. The Board of Commissioners noted that Attorney Leigh Prugh has been asked to look at the ORC to determine the proper procedure for appointment to this Board; they anticipate a response this week. The Board of Commissioners agreed that Bill Steiner should convene a work session with the four mandatory members of the Policy Committee to discuss the appointment of the remaining three members in accordance with the Ohio Revised Code. Mr. Smith added that this departmental organization should be treated as a business not driven by environmental concerns.

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PROSECUTOR

Present: Denise Smith

Review of Prosecutor's Pending List

Commissioner Smeiles asked Attorney Smith to get the Board of Commissioners an update on the Whispering Meadows lawsuit.

Commissioner Frederick noted that she received a confidential email from GAPP Legal Counsel Phil King regarding an audit issue. There is no Board action to be taken today regarding this issue.

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DEPARTMENT OF BUDGET & FINANCIAL MANAGEMENT

Present: Audrey Tillis

RESOLUTIONS

1. General Fund Amendments to the Annual Appropriation Resolution: /10-0399

- a. Commissioners Other, Supplemental – BOC Appr 4/20/10 JE #8
- b. Municipal Court, Transfer – To cover juror fees and a retirement payoff
- c. Probate Court, Supplemental – BOC Appr 4/20/10 JE #8

2. Other Funds Amendments to the Annual Appropriation Resolution:/10-0400

- a. Fund 1160, Hazmat Operations – Supplemental, Increase Budget for Radios

- b. Fund 1201, Motor Vehicle And Gas Tax – Supplemental, Increase Budget for Road Salt/ Line Correction
- c. Fund 1262, CDBG Housing Grant – Transfer, Prior Period Fund Correction
- d. Fund 1263, Home Rehab Grant – Supplemental, Budget Increase Prior Period Fund correction
- e. Fund 1390, Women Infants and Children – Supplemental, Projected Spending Needs
- f. Fund 1401, Indigent Guardianship – Supplemental, Per Court Surplus Order
- g. Fund 1414, Child Support General Admin – Transfer, Projected Need
- h. Fund 4017, Kent Municipal Court – Supplemental, Architect Phase 1
- i. Fund 5200, PCS General Administration – Supplemental/ Transfer, Move Budget Where Needed/ To Cover Constr. Fund Needs
- j. Fund 5312, PCS State Route 44 Vacuum – Supplemental, To Adjust to Actual and Close Fund
- k. Fund 5400, PCW General Administration – Transfer, To Move budget Where Need
- l. Fund 5506, PCW Brimfield Boosters PS – Supplemental, To Pay for Project
- m. Fund 5600, StS General Administration – Transfer, To Budget Where Need
- n. Fund 5507, PCW Cleveland to Aurora, Supplemental, New Construction Project
- o. Fund 6800, Storm Water Management – Transfer, Projected Need

OTHER

3. Journal Entry Approvals

- a. Prior Period Correction – CHIP to Correct Fund charged/Journal Entry
- b. Partial Local Match – EMA’s EMPG Grant/Journal Entry

UPDATES

- 4. The Director presented the Contingency Tracker
- 5. BOC Pending Requests
 - a. Reserve Transfers – The entire process should take about four months
 - b. The Director presented ORC section 5703-25-55, detailing the allowable expenditures from the Real Estate Assessment Fund. The Board of Commissioners asked the Director to determine when the last payments were made to the Townships.
 - c. Indirect Cost Allocation - Public Defender’s charge will be held until 3rd Quarter
 - d. Building Security – Required Court House Metal Detector Replacement Funding/Journal Entry today

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ECONOMIC DEVELOPMENT

Present: William Ulik, Chris Burnham and Beth Leonard of the Summit County Port Authority

Discussion

1. **2010 Monitoring for Enterprise Zone, Community Reinvestment Area and Tax Increment Financing Summary for 2010 Monitoring**

In accordance with the Ohio Revised Code, all Enterprise Zone (EZ), Community Reinvestment Area (CRA) and Tax Increment Financing reports (TIF) are due to the Ohio Department of Development and respective school districts no later than March 31st each year. The Director advised that all reports Portage County Department of Economic Development is responsible for were e-filed to the Ohio Department of Development one week ahead of schedule. All Portage County school districts including Maplewood Career Center have received copies of the reports and the TIRC recommendations.

There were 41 company reports e-filed to Ohio Department of Development, 35 Agreements (EZ, CRA & TIF) were determined to be in compliance and recommended to be continued, five Enterprise Zone Agreements expired during 2009, and one TIF report was e-filed but not reviewed by a TIRC because the project hasn't started. The companies not in compliance are still receiving the abatement due to the current economy, at the recommendation of the Portage County TIRCs. Commissioner Smeiles suggested that staff notify the companies that are non-compliant and ask that they request an extension in writing. The Board of Commissioners agreed that Director Ulik should work with Attorney Denise Smith on the correct verbiage in the letter.

All Portage County Tax Incentive Review Councils required to meet, met during March 2010. TIRC meeting minutes and recommendations have been sent to each community. The communities have 60 days to accept, reject or modify the TIRC recommendations. As the communities take action on the recommendations, they will forward their legislation or letter to the Department of Economic Development to then be sent to the Ohio Department of Development.

2. The Director noted that NEOUCOM has been awarded \$6 million in ED bonds and has asked for an additional \$14 million through the re-allocation process. Commissioner Smeiles stated that the Geis Company has contacted him to ask about Recovery Zone Bonds and its availability for student housing. He has asked Geis representatives to contact Bill Ulik.
3. The Organizational Meeting of the Portage Development Board is scheduled for May 18, 2010 at Robinson Memorial Hospital
4. The KSU Business School groups will present the final market segmentation study on May 7th at the Tannery. Students are also reworking another set of logo designs for the Portage Development Board.
5. The Portage County Port Authority audit for 2006/2007 is complete with no findings. Auditors are now working on the 2008/2009 audit.
6. Chris Burnham of the Summit County Port Authority is attending today to update the Board of Commissioners on the status of the bond for the Cascades of Brimfield. The Board of Commissioners had agreed to backstop the Bonds by providing a nontax revenue pledge until the debt service coverage ratio could be achieved, which has occurred. The debt service ratio is strong and will allow the bond to be paid off sooner. This was a good project all around!

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Commissioner Smeiles noted that the *Stow Sentry* reported two escapes from the new Stow Municipal Courthouse, designed by architects that had submitted a proposal for hire for the design of the Portage County Kent Courthouse.

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RESOLUTION No. 10-0392 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on April 27, 2010 in the total payment amount of **\$417,501.30 for Funds 0001-8101** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0393 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor’s Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor’s Office:

04/27/10	950	\$ 462.29
Total		\$ 462.29

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0394 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor’s Office, the Portage County Auditor’s Office, and the Portage County Prosecutor’s Office, and

WHEREAS, a listing of expenditures, attached hereto as Exhibit “A” and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$38,470.30** as set forth in Exhibit “A” dated **April 27, 2010** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0395

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RE:

ACCEPT FY 09 STATE HOMELAND SECURITY PROGRAM GRANT (SHSP) ON BEHALF OF THE PORTAGE COUNTY OFFICE OF HOMELAND SECURITY & EMERGENCY MANAGEMENT (FEDERAL PASS THROUGH #2009-SS-T9-0089).

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, the Ohio Public Safety Office advised the Portage County Office of Homeland Security & Emergency Management Director in February 2010 that Portage County was approved to receive Fiscal Year 2009 State Homeland Security Program (SHSP) funding for \$153,036.60 for the grant period of August 1, 2009 thru April 30, 2012; and

WHEREAS, the Portage County Terrorism Advisory Committee met on February 10, 2010 and made recommendations to the Board of Commissioners as to how to spend this funding; and

WHEREAS, that the Board of Portage County Commissioners accepts the recommendation of the Terrorism Advisory Committee and adopted Resolution 10-0151 on February 11, 2010 and authorized the application to the Fiscal Year 2009 State Homeland Security Program (SHSP) of \$153,036.60 on behalf of the Portage County Office of Homeland Security & Emergency Management; now therefore be it

RESOLVED, that the Board of Commissioners accepts the Fiscal Year 2009 State Homeland Security Program (SHSP) funding for \$153,036.60 for the grant period of August 1, 2009 thru April 30, 2012; and be further

RESOLVED, the Board of Commissioners authorizes the Portage County Office of Homeland Security & Emergency Management Agency Director to sign the grant application documents; and be it further

RESOLVED, that a copy of this resolution be filed with the Portage County Auditor, the Department of Budget & Financial Management, the Grant Administrator, and the Office of Homeland Security & Emergency Management Agency Director; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Yes; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0396

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RE: ACCEPTANCE OF DONATIONS TO THE OFFICE OF THE PORTAGE COUNTY DOG WARDEN.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, The office of the Portage County Dog Warden received donations from the following totaling \$3,164 for Dog #161;

Helen Baxter
529 E. Main Bldg C-Apt 10
Ravenna, Ohio 44266

Edna Black
431 Madison
Ravenna, Ohio 44266

Thompson Campers
P.O. Box 2460
Streetsboro, Ohio 44241

Dick Kato
6268 Peck Rd.
Ravenna, Ohio 44266

Robert & Robin Matson
10968 North St.
Garrettsville, Ohio 44231

Ross Brankatelli
158 W. Pioneer Trail
Mantua, Ohio 44255

Jeannine Johnson
4252 Rock Spring Blvd
Ravenna, Ohio 44266

Anita Luttrell
216 New Milford Rd. Apt B
Ravenna, Ohio 44266

Thomas Cope
627 Emich Dr.
Kent, Ohio 44240

Earl & Patricia Wright
8185 Limeridge Rd.
Ravenna, Ohio 44266

Linda Anderson
6365 Westshore Dr.
Kent, OH 44240

Carole Kane
1296 Denise Dr.
Kent, Ohio 44240

David and Madelon Rude
4834 Forest Glen Trail
Ravenna, Ohio 44266

Edward & Margaret Stolish
758 Grove Ave.
Kent, Ohio 44240

Robert & Kathleen Jurca
3935 Shadynook Lane
Mantua, Ohio 44255

Robert & Patricia Mac George
9660 Williams St.
Diamond, Ohio 44412

Michael Cartwright
6785 Benita Ave
Newton Falls, Ohio 44444

Jeanne M. Wolcott
2999 Sandy Lake Rd.
Ravenna, Ohio 44266

Charlotte Davis
57 S. Broadway St. Fl3
Akron, Ohio 44308

James & Kelley Spears
4851 Massillon Rd., PO Box 253
Green, Ohio 44232

Jane Melizk
444 Woodland
Ravenna, Ohio 44266

Lonnie & Donna Stahly
2921 Lovers Lane
Ravenna, OH 44266

Carol Nutter
9626 Windham Parkman Rd.
Windham, OH 44288

Loye & Jean Knopsnider
5768 Wayland Rd.
Ravenna, OH 44266

Michael Todd
2679 Saxe Rd.
Mogadore, OH 44260

John & Jackly Jones
409 S. Freedom St.
Ravenna, OH 44266

Nancy Phelps
3841 Mapleview Trail
Atwater, OH 44201

Raymond Hoffman
4934 Wayland
Diamond, OH 44412

Mary Lou Siefer
1021 Stewart Rd.
Kent, OH 44240

Rose
442 Monroe St.
Delta, OH 43515

Terri Ulrich
5093 Shermanwood Dr.
Kent, OH 44240

Joseph & Cindy Kaltenbach
6461 Hill St.
Ravenna, OH 44266

Cheryl Brna
554 E. Riddle Ave.
Ravenna, OH 44266

Carol Mariana
140 4th St.
Ravenna, OH 44266

David & Laura Lach
3778 Willow Brook Dr.
Ravenna, OH 44266

Pricilla Blanchard
561 Beech Dr.
Kent, OH 44240

Sabrina Christian-Bennett
4360 Hattrick Rd.
Rootstown, OH 44272

Diana & Larry Kaczynski
1050 Broadview Rd.
Tallmadge, Ohio 44278

Betty Demali
2569 Saxe Rd.
Mogadore, OH 44260

Arnold & Jan Claburn
4994 St. Rt. 59
Ravenna, OH 44266

Lenard Dostal & Assoc.
156 N. Water St.
Kent, OH 44240

Robert Ackworth
203 Elmwood
Kent, OH 44240

Orville & Sharon Hisson
5430 Powdermill Rd.
Kent, OH 44240

Patricia Davis
2023 Gates Ave.
Streetsboro, OH 44241

Mary Woodyard
4705 Parkman Rd. NW
Warren, OH 44481

Rachel Jarvis
34 Greenbriar Dr.
Ravenna, OH 44266

Rosemary Nicholas
7827 King Rd.
Ravenna, OH 44266

E. M. & Norma Laney
5440 Powdermill Rd.
Kent, OH 44240

Merrily McIntyre
335 E. Central Ave.
Ravenna, OH 44266

Diane Zimmer
10005 Scotts Corners Rd.
Diamond, OH 44412

C&P Hughes
3077 St. Rt. 225
Diamond, OH 44412

J.A. & D.M. Stanchic
128 Merzolf Rd. Ext.
Pittsburg, PA 15209-1164

Elmer & Lillian Papp
630 Eggleston
Aurora, OH 44202

Charles & Lisa Stefanik
12664 Sheldon
Mantua, OH 44255

Evelyn Colville
553 Beech Dr.
Kent, OH 44240

Deborah Scharlotte
182 N. Prospect St.
Kent, OH 44240

Blanche Hart
1724 Northeast Ave.
Tallmadge, OH 44278

Delores Hamrick
9678 Griffith Rd.
Ravenna, OH 44266

Richard Kapper
3802 Prospect St.
Mogadore, OH 44260

Beverly Madonio
5622 St. Rt. 14
Ravenna, OH 44266

Ann Woike
5326 Deercreek Court
Sheffield Village, OH 44054

Thais Anderson
405 N. 9th St.
Cambridge, OH 43725

Diane & Michael Gilliland
9052 Sandpiper Dr.
Streetsboro, OH 44241

Dana Moon
6534 Leda St.
Ravenna, OH 44266

Kimberly & Timothy Dillon
3245 Stroup
Rootstown, OH 44272

Jacqueline Woodring
2387 Brady Lake Rd.
Ravenna, OH 44266

Lynn Rudo
6667 Berry
Ravenna, OH 44266

Rudy & Cynthia Jones
2719 13th St.
Cuyahoga Falls, OH 44223

Stephanie Madonio
228 Highland
Ravenna, OH 44266

Kathryn Mims
4121 New Milford Rd.
Rootstown, OH 44272

Mary Leacock
148 4th St.
Ravenna, OH 44266

Herbert & Patricia Brunswick
475 East Ave.
Tallmadge, OH 44278

Leo & Rosaria Kline
637 Emich Dr.
Kent, OH 44240

Clara Bosshart
315 Elmwood Dr.
Kent, OH 44240

Beth & Dana Wunderlich
5869 Rhodes Rd.
Kent, OH 44240

Richard & Irene McCulty
4657 Bassett Rd.
Atwater, OH 44201

Gregory & Deborah Fountaine
832 Harold Ave.
Kent, OH 44240

Barbara Miller
6481 Wall St.
Ravenna, OH 44266

now therefore be it

RESOLVED, the Board of Portage County Commissioners does hereby accept the donation on behalf of the Portage County Dog Warden’s Office;

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0397

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RE: ENTER INTO A PROGRAM AGREEMENT FOR SOFTWARE BETWEEN THE PORTAGE COUNTY BOARD OF

**COMMISSIONERS ON BEHALF OF THE WATER
RESOURCES DEPARTMENT AND BENTLEY SYSTEMS,
INC.**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

- WHEREAS,** the Portage County Water Resources Department has been using Bentley Systems, Inc. sewer and water autocad software since 2006; and
- WHEREAS,** the Portage County Water Resources Department would like to continue to utilize the software in their Engineering department; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into a Program Agreement between the Board and Bentley Systems, Inc. to provide sewer and water autocad software as stipulated in the Agreement for a period of twenty-four (24) months; and be it further
- RESOLVED,** that the total service amount under this Agreement shall not exceed Four thousand eight hundred and 00/100 dollars (\$4,800.00) now therefore be it
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0398

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**RE: DECLARE OBSOLETE AND AUTHORIZE THE IN-KIND
TRADE OF PORTAGE COUNTY PERSONAL PROPERTY TO
THOMAS RADDISH.**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

- WHEREAS,** Portage County personal property, an oak tree, titled to the Portage County Board of Commissioners and located on parcel number 38-046-00-00-011-000 in Suffield Township, is not needed for public use, or is obsolete or unfit for the use for which it was acquired, and is declared as such; and

WHEREAS, Thomas Raddish, 126 Saxe Road, Mogadore, Ohio 44260 owns property located adjacent to this county owned property located on parcel number 38-046-00-00-011-000 in Suffield Township and has advised the Board of Commissioners that he is willing to remove the tree at his expense from the county owned property, noting that the tree presents a hazard as it is dead at the top and leaning towards his home; and

WHEREAS, pursuant to the Ohio Revised Code Section 307.12(B)(1) the Board of County Commissioners may put up for sale such personal property valued under \$2,500.00 without advertisement or public notification; and

WHEREAS, the fair market value of this personal property (one four foot round, approximately 100' oak tree) is valued below \$2,500; and

WHEREAS, the Portage County Prosecutor's Office has advised that this in-kind exchange is acceptable; now therefore be it

RESOLVED, that, in accordance with the Ohio Revised Code Section 307.12 (B)(1), the Board of County Commissioners authorizes Thomas Raddish to remove the oak tree from Portage County property located on parcel number 38-046-00-00-011-000 in Suffield Township without charge to Portage County and take the wood in exchange for the cost of the removal of this tree; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0399

RE: AMENDMENT TO THE GENERAL FUND 2010 ANNUAL APPROPRIATION RESOLUTION NO. 09-1169 ADOPTED DECEMBER 17, 2009.

It was moved by Maureen T. Frederick, second by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2010 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below:

		<u>Increase</u>	<u>Decrease</u>
Fund: 0001	General Fund		
010	Commissioners Other		
00107	Commissioner Other OE	0	6,000
	MEMO TOTAL	<u>\$ -</u>	<u>\$ 6,000</u>

Note: BOC Appr 4-20-10 JE#8

520	Municipal Court		
05204	Municipal Court CS	500	0
05205	Municipal Court MS	0	500
0520D	Municipal Court Full Time	6,243	0
0520O	Municipal Court Retirement	0	6,243
	MEMO TOTAL	<u>\$ 6,743</u>	<u>\$ 6,743</u>

Note: Cover prior juror fees Cover retire.- payoff from Jan

560	Probate Court		
05604	Probate Court CS	6,000	0
	MEMO TOTAL	<u>\$ 6,000</u>	<u>\$ -</u>

Note: BOC appr 4-20-10 JE#8

TOTAL MEMO BALANCE ALL AMENDMENTS		<u>\$ 12,743</u>	<u>\$ 12,743</u>
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Increase Decrease

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RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

RESOLUTION No. 10-0400

RE:

AMENDMENT TO THE NON GENERAL FUND 2010 ANNUAL APPROPRIATION RESOLUTION NO. 09-1170 ADOPTED DECEMBER 17, 2009.

It was moved by Maureen T. Frederick, second by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2010 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below:

		<u>Increase</u>	<u>Decrease</u>
Fund:	1160 Hazmat Operations		
	930 Emergency Management Agency		
	11604 Hazmat Operation CS	6,500	0
	MEMO TOTAL	<u><u>\$ 6,500</u></u>	<u><u>\$ -</u></u>

Note: Increase budget for radios

Fund:	1201 Motor Vehicle And Gas Tax		
	800 Engineer's Department		
	12015 Motor Vehicle/Gas Tax MS	114,177	0
	MEMO TOTAL	<u><u>\$ 114,177</u></u>	<u><u>\$ -</u></u>

Note: Road Salt/ Line Correction

Fund:	1262 CDBG Housing Grant		
	010 Commissioners Other		
	12624 CDBG Housing CS	0	4,320
	12629 CDBG Housing ME	4,320	0
	MEMO TOTAL	<u><u>\$ 4,320</u></u>	<u><u>\$ 4,320</u></u>

Note: PRIOR YEAR CORRECTION

Fund:	1263 Home Rehab Grant		
	010 Commissioners Other		
	12634 Home Rehab Grant CS	4,320	0
	MEMO TOTAL	<u><u>\$ 4,320</u></u>	<u><u>\$ -</u></u>

Note: CORRECTION

		<u>Increase</u>	<u>Decrease</u>
Fund: 1390	Women Infants And Children		
053	Women, Infants & Children		
13904	Women Infants & Children CS	5,800	0
13905	Women Infants & Children MS	10,000	0
	MEMO TOTAL	<u><u>\$ 15,800</u></u>	<u><u>\$ -</u></u>

Note: Projected spending needs

Fund: 1401	Indigent Guardianship		
560	Probate Court		
14019	Indigent Guardianship ME	6,000	0
	MEMO TOTAL	<u><u>\$ 6,000</u></u>	<u><u>\$ -</u></u>

Note: PER COURT SURPLUS ORDER

Fund: 1414	Child Support General Admini		
051	Job And Family Services		
14143	JFS Child Support Gen Fringes	6,039	0
1414D	JFS Child Support Ge Full Time	0	6,039
	MEMO TOTAL	<u><u>\$ 6,039</u></u>	<u><u>\$ 6,039</u></u>

Note: Projected need

Fund: 4017	Kent Municipal Court		
012	Central Purchasing Services		
40174	Kent Municipal Court CS	142,800	0
	MEMO TOTAL	<u><u>\$ 142,800</u></u>	<u><u>\$ -</u></u>

Note: Architect phase 1

Fund: 5200	PCS General Administration		
060	Water Resources		
52004	Portage County Sewer CS	35,269	0
52005	Portage County Sewer MS	200	0
52006	Portage County Sewer CO	23,000	0
52009	Portage County Sewer ME	400,000	58,469
	MEMO TOTAL	<u><u>\$ 458,469</u></u>	<u><u>\$ 58,469</u></u>

Note: To Move Budget To Where Need Cover const fund needs

		<u>Increase</u>	<u>Decrease</u>
Fund: 5312	PCS State Route 44 Vacuum		
060	Water Resources		
53126	PCS State Route 44 Vacuum CO	0	365
53129	PCS State Route 44 Vacuum ME	109,202	0
	MEMO TOTAL	<u><u>\$ 109,202</u></u>	<u><u>\$ 365</u></u>

Note: ADJUST TO ACTUAL/ TO CLOSE

Fund: 5400	PCW General Administration		
060	Water Resources		
54005	Portage County Water MS	12,200	0
54006	Portage County Water CO	6,000	0
54009	Portage County Water ME	0	18,200
	MEMO TOTAL	<u><u>\$ 18,200</u></u>	<u><u>\$ 18,200</u></u>

Note: TO MOVE BUDGET TO WHERE NEED

Fund: 5506	PCW Brimfield Booster PS		
060	Water Resources		
55066	PCW Brimfield Booster CO	52	0
	MEMO TOTAL	<u><u>\$ 52</u></u>	<u><u>\$ -</u></u>

Note: TO PAY FOR PROJECT

Fund: 5507	PCW Cleveland to Aurora		
060	Water Resources		
55076	PCW Cleveland to Aurora CO	1,557,996	0
	MEMO TOTAL	<u><u>\$ 1,557,996</u></u>	<u><u>\$ -</u></u>

Note: NEW CONSTRUCTION PROJECT

Fund: 5600	StS General Administration		
060	Water Resources		
56004	Streetsboro Sewer CS	155,962	0
56005	Streetsboro Sewer MS	120	0
56009	Streetsboro Sewer ME	0	156,082
	MEMO TOTAL	<u><u>\$ 156,082</u></u>	<u><u>\$ 156,082</u></u>

Note: TO MOVE BUDGET TO WHERE NEED

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		<u>Increase</u>	<u>Decrease</u>
Fund: 6800	Storm Water Management		
800	Engineer's Department		
68003	Storm Water Mgmt Fringes	930	0
68004	Storm Water Mgmt CS	<u>0</u>	<u>930</u>
	MEMO TOTAL	<u><u>\$ 930</u></u>	<u><u>\$ 930</u></u>

Note: Projected Need

TOTAL MEMO BALANCE FOR ALL FUNDS	<u><u>\$ 2,600,887</u></u>	<u><u>\$ 244,405</u></u>
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; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0401 - RE: ENTER INTO A LICENSE AND SUBSCRIPTION AGREEMENT FOR SOFTWARE BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF THE WATER RESOURCES DEPARTMENT AND DLT SOLUTIONS.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, the Portage County Water Resources Department has been using autocad reater design and autocad civil 3 D from DLT Solutions software; and

WHEREAS, the Portage County Water Resources Department would like to continue to utilize the software in their department; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into a License and Subscription Agreement between the Board and DLT Solutions to provide autocad reater design and autocad civil 3D software as stipulated in the Agreement for a period of twelve (12) months; and be it further

RESOLVED, that the total service amount under this Agreement shall not exceed Two thousand three hundred eighty-four and 60/100 dollars (\$2,384.60) now therefore be it

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTIONS

April 27, 2010

1. Approval of Meeting Minutes from the April 26, 2010 Special Meeting, as presented.
2. Approve the Bills as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./10-0392
3. Approve the Journal Vouchers as presented by the County Auditor./10-0393
4. Approve Then & Now as presented by the County Auditor./10-0394

5. Accept FY09 State Homeland Security Program Grant (SHSP) on behalf of the Portage County Office of Homeland Security & Emergency Management (Federal Pass Through 2009-SS-T9-0089) (Office of Homeland Security and Emergency Management)./10-0395
6. Acceptance of donations to the Office of the Portage County Dog Warden (Executive Assistant)./10-0396
7. Enter into a program agreement for software between the Portage County Board of Commissioners on behalf of the Water Resources Department and Bentley Systems, Inc. (Internal Services)./10-0397
8. Declare obsolete and authorize the in-kind trade of Portage County personal property to Thomas Raddish./10-0398

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INVITATIONS/MEETING NOTICES

April 27, 2010

1. Invitation from Job & Family Services for two retirement parties for Linda Seeman as follows:
 (A) Work Reception: Wednesday, June 16, 2010, 2:00 PM
 (B) After Work Reception: Tuesday, June 29, 2010, 4:30 PM at English Pub
 Additional details to follow.
2. Invitation from the 2010 Symposium on Democracy Lecture on Monday, May 3, 2010, 6:30 PM, Kent Student Center Ballroom, 7:30 PM Private Reception, Kent Student Center, Ballroom Balcony.
3. Invitation for the Get Motivated! Seminar on Wednesday, May 12, 2010, 8:00 AM-4:45 PM, Canton Memorial Civic Center.
4. Invitation from Neighborhood Development Services for its 25th Anniversary celebration on Monday, August 23, 2010, 4:00-7:00 PM, 120 E. Main St., Ravenna.
5. Meeting notice for the NEFCO General Policy Board meeting on Wednesday, May 19, 2010, 8:30 AM at the Summa Health Center, Green.
6. Invitation from the Senior Center for the “Ain’t It Grand To Be Old” Luncheon on Tuesday, May 18, 2010, 12:00 Noon.

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INCOMING CORRESPONDENCE

DISCUSSION

April 27, 2010

1. Discussion: Consideration of OPERS Retirement and Rehire for July 1, 2010/Journal Entry. The Board of Commissioners agreed that their Personnel Policy Manual Section 20 should be corrected to state that a public meeting is required and not a public hearing.

2. Discussion: Regional Airport Authority insurance quote from Sutton Insurance/Journal Entry.
3. Discussion: Juvenile Detention Center retirement. Does the Board wish to present the retirement gift card on April 30, 2010/Board of Commissioners agreed to attend if possible. The Board of Commissioners also agreed to ask the Human Resources Department to determine if the fund paying for these gifts should also pay for gifts from non-General Fund departments.
4. Discussion: Riddle Block repair timeline/The Board of Commissioners agreed to ask Tim Miller and Jim Manion for an update.
5. Discussion: Joint application by Aura Housing and PMHA/Information only.

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JOURNAL ENTRY

April 27, 2010

1. In accordance with the ORC Section 325.07, the Board of Commissioners acknowledged the receipt the Portage County Sheriff's Transportation of Prisoners Report for March 2010. Forwarded to the Internal Auditor for review.

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REFERRED

April 27, 2010

1. April 23, 2010 e-mail from Robert Wrentmore, Building Department, requesting the Board proclaim May as Building Safety Month. Referred to Executive Assistant.
2. April 21, 2010 correspondence from Charlie Zumkehr, Roetzel & Andress, regarding The Huntington National Bank vs. The Kent-Ravenna Realty Company. Referred to Prosecutor's Office.

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PLEASE ADD TO YOUR AGENDA

April 27, 2010

1. DRAFT RESOLUTION: Enter into a license and subscription agreement for software between the Board of Commissioners on behalf of the Water Resources Department and DLT Solutions./10-0401

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INFORMATION ONLY

April 27, 2010

1. April 21, 2010 e-mail from Mickey Marozzi, County Engineer, regarding Lakewood Road bridge closure.
2. The Board of Commissioners received the April 21, 2010 Portage & Summit Counties Upcoming Interstate 480 lane restrictions and closures.

3. The Board of Commissioners received the April 21, 2010 Portage County Upcoming State Route 82 Closure and Fairchild Avenue Closure.
4. April 21, 2010 correspondence from Joseph Hadley Jr., NEFCO, including a full packet from the General Policy Board meeting on April 21, 2010.
5. April 22, 2010 e-mail from Ohio Department of Development, including the American Recovery and Reinvestment Act Recovery Zone Bonds Ohio Waiver and Reallocation Timeline (revised April 2010).
6. The Board of Commissioners received the April 23, 2010 Weekly Traffic Advisory as presented by Ohio Department of Transportation.
7. April 20, 2010 correspondence from Larry Naake, NACo, regarding a survey for County Commissioners regarding views about politics, policies and the state of county government.

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Journal Entry

April 27, 2010

Motion by Maureen T. Frederick, seconded by Christopher Smeiles to approve the following actions:

1. In accordance with ORC Section 325.07, the Board of Commissioners acknowledged the receipt the Portage County Sheriff’s Transportation of Prisoners Report for March 2010.
2. The Board of Commissioners agreed to add property insurance coverage at an additional premium and Public Officials Liability coverage at no charge to the Portage County CORSA Program for the Portage County Regional Airport Authority, as requested by Airport Board President John Trew.
3. The Board of Commissioners authorized the closing of the Safety Deposit box located at Portage Community Bank at a cost not to exceed \$125.00.
4. The Board of Commissioners accepted the recommendation of the Director of Building Security and authorized the purchase of a new metal detector at the Ravenna Court House at a cost of \$4,275.63 from Ceia USA of Twinsburg. The Board of Commissioners agreed to fund the purchase from the General Fund Contingency. Forwarded to the Department of Budget & Financial Management for budget action.
5. The Board of Commissioners signed the April 27, 2010 correspondence to Portage County Auditor Janet Esposito requesting that staff debit Fund 1262 for \$4,320 and credit Fund 1263, as requested by the Neighborhood Development Services and approved the Department of Budget and Financial Management:

	ORG	OBJECT	PROJECT	AMOUNT	DESCRIPTION
Debit	12620109	911000	8D228	\$4320.00	Prior Year Correction Expense
Credit	12630102	281000	8E239	\$4320.00	Prior Year Correction Revenue

6. The Board of Commissioners signed the April 27, 2010 correspondence to Portage County Auditor Janet Esposito requesting that staff debit Fund 0001 for \$40,000 and credit Fund 1166, as requested by Homeland Security and Emergency Management and approved the Department of Budget and Financial Management:

	ORG	OBJECT	PROJECT	AMOUNT	DESCRIPTION
Debit	00100004	492100		\$40000.00	Local Share
Credit	11669301	194000	9A042	\$40000.00	Local Match/Share

7. The Board of Commissioners acknowledged the receipt of the April 21, 2010 correspondence from Kathleen A. Trammel, Administrative Assistant for the Portage County Water Resources Department, announcing her retirement on June 30, 2010 with a proposed rehire date of July 1, 2010. The Board of Commissioners agreed to meet with Water Resources Department Director Harold Huff upon his return to the office to hear his recommendation but agreed to set the required public meeting for Tuesday, June 1, 2010 at 10:30 AM in the Commissioners' Board Room to hear public comment on this proposed rehire.
8. The Board of Commissioners accepted the recommendation of Portage County Water Resources staff and approved the April 26, 2010 request from Eugene and Cynthia Mazur to waive sanitary sewer connection fees at 1922 State Route 44 in Randolph Township. The Commissioners noted that this will be an owner-occupied residence and that approvals for any other existing homes located on this gravity system will be considered on a case-by-case basis.

All in favor, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **April 27, 2010**. There being no further business to come before the Board, it was moved by Maureen T. Frederick, seconded by Christopher Smeiles to adjourn the official meeting at 10:50 AM. All in favor, motion carries.

Charles W. Keiper II, President

Maureen T. Frederick, Board Member

Christopher Smeiles, Vice President

Deborah Mazanec, Clerk

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