

Tuesday, May 25, 2010

The Board of County Commissioners met in regular session on **Tuesday, May 25, 2010 at 9:10 AM** with the following members present:

Maureen T. Frederick

Christopher Smeiles

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Absent: Charles W. Keiper II

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It was moved by Maureen T. Frederick, seconded by Christopher Smeiles to approve the meeting minutes of the May 19, 2010 meeting. Commissioner Keiper absent, motion carries

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Also attending throughout the day: Mike Sever, Record-Courier; Julie Aldrich and Dawn Pechman

Julie Aldrich of Mantua Township is attending today during the Public Comment Period to ask the Board of Commissioners to consider adopting a resolution in support of the state of Arizona and the enforcement of immigration laws. Ms. Aldrich noted increased security risks, an influx of illegal drugs as well as unemployment issues due to unsecured borders. Ms. Aldrich added that the City of Cleveland adopted a resolution last week opposing Arizona's new law and noted that Columbus has banned all city travel to Arizona and Cincinnati, Dayton, Toledo and Lorain are considering similar resolutions.

The Board of Commissioners thanked Ms. Aldrich for taking the time and stepping up; the Board agreed to read the documentation provided and consider this request. Ms. Pechman noted that she is attending in support of Ms. Aldrich's request that the Board of Commissioners support the state of Arizona's effort to enforce the existing immigration laws.

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THE WOODLANDS AT ROBINSON – cancelled

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PROSECUTOR

Present: Denise Smith

Review of Prosecutor's Pending List

1. The Board of Commissioners agreed to remove the Kent Muni Court MOU from the pending list and asked Attorney Smith to circulate the MOU for signatures. The Board noted that the Judges have asked that their Court Administrator be included in Sections five and six of the MOU detailing notice requirements and expense reconciliations.
2. The Board of Commissioners noted that the County Engineer and Regional Planning Commission Executive Director Todd Peetz suggested that the Board of Commissioners enter into a Binding

Development Agreement with the Timberstone Developer. They were to contact Attorney Prugh to discuss.

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Commissioner Frederick advised Attorney Smith that the County Engineer presented a resolution today to enter into amendment no. 3 between the Board of Commissioners and MS Consultants for the Stormwater Program. Commissioner Frederick asked Attorney Smith if this would be a wise approval to consider. Attorney Smith responded that, since this is a new technical process, it would be beneficial to keep the consultant on through the process.

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Prosecutor's Correspondence

1. May 4, 2010 correspondence from Leigh Prugh to the Solid Waste Management District Board of Commissioners, regarding a request for legal opinion on whether the Portage County Solid Waste District is a public utility/Information only – Forward to Director Bill Steiner

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9:50 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Maureen T. Frederick**, seconded by **Christopher Smeiles** that the Board of Commissioners move into executive session to conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. **Also present: Attorney Denise Smith.** Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea.

10:40 AM Upon conclusion of the above referenced discussion, it was moved by **Maureen T. Frederick**, seconded by **Christopher Smeiles** that the Board of Commissioners moves out of executive session. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners took no action.

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ECONOMIC DEVELOPMENT

Present: William Ulik

1. The Director noted that there is a tight timeline for the Recovery Zone Bond documents that must be returned to the Ohio Department of Development by June 30, 2010. The Director advised the Board of Commissioners that his office has no authority to deal with the documents and he has been in touch with NEOUCOM's CFO and Legal Counsel to advise them of that. The Board of Commissioners agreed to send a correspondence to NEOUCOM regarding this issue.
2. The Director advised that the Portage Development Board held their Organizational Meeting on May 18, 2010, all nominated members have accepted and officers have been elected. The 501 (c)(3) application is still pending.

3. The Director noted that there are several Enterprise Zone Agreements that are not in compliance. The Director recommended that one of the agreements be terminated and the others receive a letter from the Board of Commissioners regarding corrective actions. The Board agreed that the Director should work with the Prosecutor's Office to create a draft correspondence for their review.
4. The Board of Commissioners accepted the Director's recommendation and authorized the termination of the Enterprise Zone Agreements for personal property only with eight companies/Journal Entry
5. The Board of Commissioners authorized the purchase of a Sony BM89 dictation/transcriber/Journal Entry

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11:00 AM Recessed to Solid Waste Management District

12:40 PM Reconvened

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DEPARTMENT OF BUDGET & FINANCIAL MANAGEMENT

Present: Audrey Tillis

Resolutions

1. General Fund Amendments to the Annual Appropriation Resolution:/10-0491
 - a. Commissioners Other, Supplemental – BOC Appr 5/11/2010 JE #9, Courtroom Deputies Local Match, and Retirement Payouts
 - b. Senior Center, Transfer – Projected Need
 - c. Clerk of Courts, Supplemental – BOC Appr 5/11/2010 JE #9
 - d. Municipal Court, Transfer – Needed for PT Line
 - e. Adult Probation, Transfer – Projected Need
 - f. Sheriff's Department, Supplemental and Transfer – Retirement Payouts, Courtroom Deputies Local Match, and Projected Need
2. Other Funds Amendments to the Annual Appropriation Resolution:/10-0492
 - a. Fund 1112, Sheriff Inmate Commissary – Supplemental, Increase Appropriation
 - b. Fund 1122, Adult Probation – Transfer, Projected Need
 - c. Fund 1201, Motor Vehicle and Gas Tax – Supplemental, Projected Need
 - d. Fund 1207, SA Ditch Mnt - Wahoo – Supplemental, Wahoo Ditch Expenses
 - e. Fund 1310, Mental Health & Recovery Board – Supplemental, To Increase Budget for SFY 2011
 - f. Fund 1343, PCBDD Part B IDEA – Supplemental, Projected Need
 - g. Fund 1410, Job and Family Services – Transfer, Projected Need
 - h. Fund 1412, JFS Help Me Grow Allocation – Transfer, Projected Need
 - i. Fund 4007, Kent Court Capital Projects – Supplemental, Court Order Dated 4/16/10
 - j. Fund 5200, PCS General Administration – Transfer, Projected Need
 - k. Fund 5400, PCW General Administration – Transfer, Projected Need
 - l. Fund 5600, StS General Administration – Transfer, Projected Need

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Absent; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0484 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor’s Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor’s Office:

05/24/10	875	\$ 10,212.31
05/24/10	878	1,970.00
05/24/10	880	3,131.44
Total		\$ 15,313.75

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Absent; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0485 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor’s Office, the Portage County Auditor’s Office, and the Portage County Prosecutor’s Office, and

WHEREAS, a listing of expenditures, attached hereto as Exhibit “A” and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$3,293.91** as set forth in Exhibit “A” dated **May 25, 2010** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Absent; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0486

The Portage County Auditor’s Office did not notify our office in a timely matter that there were no wire transfers for payment of bond interest costs for session today.

This is for numbering purposes only.

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RESOLUTION No. 10-0487 - RE: AGREE TO ENTER INTO AN FY11 SUBSIDY GRANT AGREEMENT BETWEEN THE BOARD OF PORTAGE COUNTY COMMISSIONERS (ON BEHALF OF ADULT PROBATION) AND THE STATE OF OHIO FOR COMMUNITY BASED CORRECTIONS PROGRAM ALSO KNOWN AS 407 NON-RESIDENTIAL FELONY.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following Resolution be adopted:

RESOLVED, that the Portage County Board of Commissioners agrees to enter into an FY11 Subsidy Grant Agreement between the Board of Commissioners (on behalf of Adult Probation) and the State of Ohio for Community Based Corrections Program also known as 407 Non-Residential Felony subsidy grant agreement, as recommended by the Portage County Adult Probation Department; and be it further

RESOLVED, that the State of Ohio awards the sum of Two Hundred Seventy Nine Thousand, Two Hundred Thirty Five Dollars (\$279,235.00) **to be paid in four equal installments of \$69,808.75** for the period beginning with the effective date of July 1, 2010, and ending June 30, 2011, subject to the terms and conditions of this agreement, with no General Fund local match; and be it further

RESOLVED, that a copy of the this resolution and the agreement be forwarded to the Portage County Auditor, Portage County Department of Budget & Financial Management, and Adult Probation; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Absent; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0488 - RE: ACCEPT CONTRACT CHANGE ORDER NO. 2 FOR THE RUHLIN COMPANY COVERING THE BRADY LAKE ROAD BRIDGE REPLACEMENT PROJECT OVER CSXT AND BREAKNECK CREEK IN FRANKLIN TOWNSHIP, PORTAGE COUNTY.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

- WHEREAS,** Resolution 09-0688 accepted and awarded the bid of The Ruhlin Company for furnishing all labor, materials and equipment necessary to complete the project known as the **Brady Lake Road Bridge Replacement (FRA 115 CH162A)**; over CSXT and Breakneck Creek in Franklin Township, Portage County, and
- WHEREAS,** a contract was entered into with The Ruhlin Company in the total amount of \$1,896,632.12, and
- WHEREAS,** Resolution 10-0173 accepted Contract Change Order No. 1 which increased the contract to \$1,903,368.09 (\$6,735.97 increase), and
- WHEREAS,** additional modifications to the **Brady Lake Road Bridge Replacement (FRA 115 CH162A)** plans were required in order to complete the project which resulted in additional costs, now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners do hereby accept Contract Change Order No. 2 to the construction contract between The Ruhlin Company and Portage County covering the **Brady Lake Road Bridge Replacement Project (FRA 115 CH162A)**, and be it further
- RESOLVED,** that this Contract Change Order, in the amount of **\$29,572.35**, increases the contract between The Ruhlin Company and Portage County to **\$1,932,940.44** and be it further
- RESOLVED,** that the Board of Portage County Commissioners authorizes the execution of said Contract Change Order between The Ruhlin Company and Portage County; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Charles W. Keiper II, Absent; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0489 - **RE: AGREE TO ENTER INTO AN FY11 SUBSIDY GRANT AGREEMENT BETWEEN THE BOARD OF PORTAGE COUNTY COMMISSIONERS (ON BEHALF OF ADULT**

**PROBATION) AND THE STATE OF OHIO FOR COMMUNITY
BASED CORRECTIONS PROGRAM ALSO KNOWN AS 408
NON-RESIDENTIAL MISDEMEANANT.**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following Resolution be adopted:

RESOLVED, that the Portage County Board of Commissioners agrees to enter into an FY11 Subsidy Grant Agreement between the Board of Commissioners (on behalf of Adult Probation) and the State of Ohio for Community Based Corrections Program also known as 408 Non-Residential Misdemeanant subsidy grant agreement, as recommended by the Portage County Adult Probation Department; and be it further

RESOLVED, that the State of Ohio awards the sum of Forty Two Thousand Nine Hundred Ninety Six Dollars and Zero Cents (\$42,996.00) **to be paid in four equal installments of \$10,749** for the period beginning with the effective date of July 1, 2010 and ending June 30, 2011, subject to the terms and conditions of this agreement, with no General Fund local match; and be it further

RESOLVED, that a copy of the this resolution and the agreement be forwarded to the Portage County Auditor, the Department of Budget and Financial Management, and Adult Probation; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Absent;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0490

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RE:

APPROVING A REQUEST FOR INSTALLMENT PAYMENTS OF CONNECTION CHARGES FOR CONNECTION TO THE SANITARY SEWERAGE SYSTEM IN THE PORTAGE COUNTY REGIONAL SEWER DISTRICT AND ESTABLISHING THE TERMS AND CONDITIONS OF THE SAME.

It was moved by Maureen T. Frederick, and seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, this Board by **Resolution No. 09-0006** adopted January 06, 2009, has established connection charges for connection to the sanitary sewerage system in Ravenna Township and has provided therein that the applicants in order to purchase a permit for such connection may submit a written request to the Board requesting that such connection charges be paid in installments; and

WHEREAS, the following named applicants, being the owners of the property hereafter described applied for a sanitary sewer permit and have now requested in writing the option of paying the connection charges, applicable to the following described property in installments;

Applicants:

Richard W. Gragg and Deborah J. Gragg (Owners)

Service Addresses: 6468 Hill Street
Ravenna, Ohio 44266

Parcel Numbers: 29-309-30-00-066-000

Property Deed Description: Situated in the Township of Ravenna, County of Portage and State of Ohio: being part of Lot 9 in the South Division of Ravenna Township and further described as Lot 71 in Block A of the Babcock-Motz Allotment as platted in Book 4, Page 25 of the Portage County Records of Plats.

WHEREAS, this Board, on the basis of all relevant facts and circumstances, hereby determines that the granting of such request would be equitable pursuant to the following terms and conditions that are determined to be fair and appropriate now therefore be it

RESOLVED, by the Board of County Commissioners, Portage County, Ohio
(COMMISSIONERS):

Section 1. That determinations set forth in the second preamble of this resolution are hereby incorporated herein.

Section 2. That request of the above named applicants for the Installment payment of the connection charges established pursuant to Resolution No. **09-0006**, adopted January 6, 2009 with respect to the property described in the preamble to this resolution is hereby approved subject to the following terms and conditions.

- A. The total amount of such connection charges is \$ 4,537.00.
- B. The connection charges shall be payable in 20 quarterly installments beginning with the first sanitary sewer billing after connection to the sanitary sewer, unless pursuant to Paragraph H of this section, if the applicants are delinquent twice in any calendar year on paying quarterly installments and

carrying charge thereon, at which time the total unpaid balance of such connection charges shall be deemed an additional installment then due and owing in that quarter.

- C. A carrying charge shall be paid equal to 4.00 percent per annum on the unpaid balance of the total connection charges due and owing computed from the date of the payment of the preceding quarterly installment.
- D. The quarterly installment and the carrying charges thereon shall be included as a separate item on the quarterly bill for sewer service.
- E. In the event any installment or the carrying charge thereon are not paid within days after the quarterly billing date, a penalty of 10 percent of the amount then due and owing shall be paid.
- F. The applicants, prior to the issuance of the permit, may be required by the Board of County Commissioners to give security, which may include the requirement of a surety Bond sufficient to assure the payment of all such installments.
- G. The applicants or their successors, in title to the property identified in the preamble (hereinafter referred to as "their successors"), at their option may, at any time, make payment of the unpaid balance of the connection charges and carrying charge provided for herein, provided that if such prepayment option is elected, the carrying charge provided for herein shall be computed and paid only to the date of payment of the unpaid balance.
- H. In the event the applicants or their successors are delinquent twice in any calendar year on paying quarterly installments and carrying and the carrying charge Thereon, the Board may by notice in writing to the applicants or their successors, declare the unpaid balance of the connection charge to be due and payable immediately as an additional installment then due and owing in that quarter and upon such declaration such installment shall become due and payable, provided that the applicants or their successors, may cure such default and acceleration of the additional installment by paying, within 15 days of such carrying charges thereon together with the penalty applicable thereto. Such written notice shall be given to the applicants or their successors, by registered or certified mail, postage prepaid at the address set forth in the following approval of terms and conditions. It shall be the obligation of the applicants or their successors to notify the County Sanitary Engineer of any difference of address to which such notice shall be sent. In the event such default is not cured by such payment within the specified period, the installments which are delinquent, together with any unpaid carrying charges and penalty and the balance of

the connection charges, all of which are due and payable by reason of such declaration, shall be certified by this Board to the County Auditor who shall place the same upon the real property tax list and duplicate against the property served by such connection and such charge shall be a lien on such property from the date the same are placed on the real property tax list and duplicate by the Auditor and shall be collected in the same manner as other taxes.

Section 3. The Sanitary Engineer acting on behalf of the Board, is hereby authorized and directed to certify to the County Auditor such information as will identify the parcel of property to be served by the connection to be paid in installments pursuant to this resolution, the total amount of the connection charges to be paid in installments, the amount of each installment and the total number of installments to be paid. The County Auditor shall record such information in the sewer improvement record provided for in Section 6117.33, Revised Code, for the Sewer District and maintain such record until the connection charges are paid in full.

Section 4. The County Sanitary Engineer shall present a certified copy of this resolution to the applicants referred to herein. The applicants shall execute thereon an endorsement that the terms and conditions set forth in the resolution are satisfactory to the applicants and that the resolution and the terms and conditions thereof, constitute an agreement between the applicants and the County. Upon the execution by the applicants of the approval of such terms and conditions, the applicants can execute an affidavit pursuant to Section 5301.252, Revised Code, for recording pursuant to Section 317.08, Revised Code, with respect to the right of Portage County to acquire a lien against the above described property in the event of the failure of the applicants or their successors, to pay when due as provided herein. Such affidavit shall, among other things, identify the property to which such lien may attach and shall have attached to it a true and correct copy of this resolution, including the approval of the terms and conditions by the applicants and such County. Upon the receipt of the resolution with such endorsement executed by the applicants and the execution of such affidavit, the County Sanitary Engineer is authorized to issue to the applicants the permit provided for in Section 2 of Resolution No. **09-0006**.

Section 5. That the Clerk of this Board is hereby directed to file a certified copy of this resolution with the Auditor of this County for recording pursuant to Section 319.61, Ohio Revised Code. In the event the Board declares the unpaid balance to be due and payable pursuant to Subsection H of Section 2 and the default is not cured, a certified copy of the resolution providing for the acceleration of the unpaid balance shall so be certified to the County Auditor for recording pursuant to such section.

Section 6. All terms of this resolution shall become void if the sanitary sewer is not connected by January 1, 2011. Permits issued after this date shall be governed by the current rate resolution in effect at the time of purchase.

Section 7. That it is hereby found and determined that all formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Charles W. Keiper II, Absent;	Christopher Smeiles, Yea;	Maureen T. Frederick, Yea;
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RESOLUTION No. 10-0491

RE: AMENDMENT TO THE GENERAL FUND 2010 ANNUAL APPROPRIATION RESOLUTION NO. 09-1169 ADOPTED DECEMBER 17, 2009.

It was moved by Maureen T. Frederick, second by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2010 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below:

		<u>Increase</u>	<u>Decrease</u>
Fund: 0001	General Fund		
010	Commissioners Other		
00104	Commissioner Other CS	28,545	0
00107	Commissioner Other OE	0	33,714
	MEMO TOTAL	<u><u>\$ 28,545</u></u>	<u><u>\$ 33,714</u></u>

Note: BOC Appr 5-11-10 JE#9 Court Room Dep LM Retirement payouts

055	Senior Center		
00554	Senior Center CS	1,500	0
0055E	Senior Center Part Time	0	1,500
	MEMO TOTAL	<u><u>\$ 1,500</u></u>	<u><u>\$ 1,500</u></u>

Note: Projected Need

500	Clerk of Courts		
05023	Clerk-Civil/Criminal Fringes	57	0
0502O	Clerk-Civil/Criminal Retirem	3,866	0
	MEMO TOTAL	<u><u>\$ 3,923</u></u>	<u><u>\$ -</u></u>

Note: BOC Appr 5-11-10 JE#9

520	Municipal Court		
0520D	Municipal Court Full Time	0	15,000
0520E	Municipal Court Part Time	15,000	0
	MEMO TOTAL	<u><u>\$ 15,000</u></u>	<u><u>\$ 15,000</u></u>

Note: Needed for PT line

		<u>Increase</u>	<u>Decrease</u>
590 Adult Probation			
0595D	Adult Prob - Com Pls Full Time	0	164
0595E	Adult Prob - Com Pls PartTime	164	0
	MEMO TOTAL	<u><u>\$ 164</u></u>	<u><u>\$ 164</u></u>

Note: Projected Need

700 Sheriff's Department			
0700D	Sheriff-General Full Time	20,000	0
0700E	Sheriff-General Part Time	20,000	0
0700O	Sheriff-Admin Payoff	25,633	0
0710D	Sheriff-Corrections Full Time	0	50,000
0710E	Sheriff-Corrections Part Time	20,000	0
0710M	Sheriff-Corrections Overtime	0	30,000
07303	Sheriff-Road Deputies Fringes	10,000	0
0730D	Sheriff-Road Deputis Full Time	0	28,545
0730E	Sheriff-Road Deputis Part Time	20,000	0
0730M	Sheriff-Road Deputies Overtime	0	10,000
0740D	Sheriff-Dispatch Full Time	0	10,000
0740E	Sheriff-Dispatch Part Time	10,000	0
0740O	Sheriff-Dispatch Payoff	4,158	0
	MEMO TOTAL	<u><u>\$ 129,791</u></u>	<u><u>\$ 128,545</u></u>

Note: Retirement payouts Court Room Dep LM Projected Need

TOTAL MEMO BALANCE ALL AMENDMENTS	<u><u>\$ 178,923</u></u>	<u><u>\$ 178,923</u></u>
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; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Charles W. Keiper II, Absent;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No 10-0492

RE: AMENDMENT TO THE NON GENERAL FUND 2010 ANNUAL APPROPRIATION RESOLUTION NO. 09-1170 ADOPTED DECEMBER 17, 2009.

It was moved by Maureen T. Frederick, second by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2010 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below:

		<u>Increase</u>	<u>Decrease</u>
Fund:	1112 Sheriff Inmate Commissary		
	700 Sheriff's Department		
	11125 Sheriff Inmate Commissary MS	30,000	0
	MEMO TOTAL	<u><u>\$ 30,000</u></u>	<u><u>\$ -</u></u>

Note: Increase appropriation

Fund:	1122 Adult Probation		
	590 Adult Probation		
	11223 Adult Probation Fringes	3	0
	11225 Adult Probation MS	0	3
	MEMO TOTAL	<u><u>\$ 3</u></u>	<u><u>\$ 3</u></u>

Note: Projected Need

Fund:	1201 Motor Vehicle And Gas Tax		
	800 Engineer's Department		
	12015 Motor Vehicle/Gas Tax MS	300,000	0
	MEMO TOTAL	<u><u>\$ 300,000</u></u>	<u><u>\$ -</u></u>

Note: Projected Need

Fund:	1207 SA Ditch Mnt - Wahoo		
	800 Engineer's Department		
	12074 SA Ditch Mnt Wahoo CS	9,794	0
	MEMO TOTAL	<u><u>\$ 9,794</u></u>	<u><u>\$ -</u></u>

Note: Wahoo Ditch Expenses

		<u>Increase</u>	<u>Decrease</u>
Fund:	1310 Mental Health & Recovery Board		
	904 Mental Health & Recovery Board		
	13104 Mental Health & Recovery CS	530,000	0
	MEMO TOTAL	<u><u>\$ 530,000</u></u>	<u><u>\$ -</u></u>

Note: To increase budget for SFY 2011

Fund:	1343 PCBDD Part B IDEA		
	905 Mental Ret & Dev Disability Bd		
	13434 Part B IDEA Sch Camp Prog CS	40,748	0
	13436 MRDD Part B IDEA CO	0	39,486
	MEMO TOTAL	<u><u>\$ 40,748</u></u>	<u><u>\$ 39,486</u></u>

Note: Projected Need

Fund:	1410 Job And Family Services		
	051 Job And Family Services		
	14103 Job & Family Services Fringes	1,980	0
	14104 Job & Family Services CS	0	56,980
	14105 Job & Family Services MS	35,000	0
	14106 Job & Family Services CO	20,000	0
	MEMO TOTAL	<u><u>\$ 56,980</u></u>	<u><u>\$ 56,980</u></u>

Note: Projected need

Fund:	1412 JFS Help Me Grow Allocation		
	051 Job And Family Services		
	14123 JFS Help Me Grow Fringes	0	5,672
	14124 JFS Help Me Grow CS	3,196	0
	14125 JFS Help Me Grow MS	7,476	0
	1412D JFS Help Me Grow Full Time	0	5,000
	MEMO TOTAL	<u><u>\$ 10,672</u></u>	<u><u>\$ 10,672</u></u>

Note: Projected need

Fund:	4007 Kent Court Capital Projects		
	520 Municipal Court		
	40079 Kent Court Capital Proj ME	142,800	0
	MEMO TOTAL	<u><u>\$ 142,800</u></u>	<u><u>\$ -</u></u>

Note: Court order dated 4/16/10

		<u>Increase</u>	<u>Decrease</u>
Fund:	5200 PCS General Administration		
	060 Water Resources		
	52004 Portage County Sewer CS	45,975	0
	52005 Portage County Sewer MS	5,000	0
	52009 Portage County Sewer ME	0	50,975
	MEMO TOTAL	<u><u>\$ 50,975</u></u>	<u><u>\$ 50,975</u></u>

Note: Projected Need

Fund:	5400 PCW General Administration		
	060 Water Resources		
	54004 Portage County Water CS	5,754	0
	54005 Portage County Water MS	5,000	0
	54009 Portage County Water ME	0	13,594
	5400E Portage County Water Part Time	2,840	0
	MEMO TOTAL	<u><u>\$ 13,594</u></u>	<u><u>\$ 13,594</u></u>

Note: Projected Need

Fund:	5600 StS General Administration		
	060 Water Resources		
	56004 Streetsboro Sewer CS	62,595	0
	56009 Streetsboro Sewer ME	0	62,595
	MEMO TOTAL	<u><u>\$ 62,595</u></u>	<u><u>\$ 62,595</u></u>

Note: Projected Need

Fund:	7202 WC Retro Rating Plan 2003		
	018 Human Resources		
	72029 WC Retro Rating Plan 2003 ME	0	37,261
	MEMO TOTAL	<u><u>\$ -</u></u>	<u><u>\$ 37,261</u></u>

Note: Projected Need

Fund:	7211 WC Retro Rating Plan 2001		
	018 Human Resources		
	72119 WC Retro Rating Plan 2001 ME	0	33,301
	MEMO TOTAL	<u><u>\$ -</u></u>	<u><u>\$ 33,301</u></u>

Note: Projected Need

		<u>Increase</u>	<u>Decrease</u>
Fund:	7212 WC Retro Rating Plan 2002		
	018 Human Resources		
	72129 WC Retro Rating Plan 2002 ME	0	49,874
	MEMO TOTAL	<u>\$ -</u>	<u>\$ 49,874</u>

Note: Projected Need

Fund:	7213 WC Retro Rating Plan 2004		
	018 Human Resources		
	72139 WC Retro Rating Plan 2004 ME	0	121,973
	MEMO TOTAL	<u>\$ -</u>	<u>\$ 121,973</u>

Note: Projected Need

Fund:	7214 WC Retro Rating Plan 2005		
	018 Human Resources		
	72149 WC Retro Rating Plan 2005 ME	0	212,771
	MEMO TOTAL	<u>\$ -</u>	<u>\$ 212,771</u>

Note: Projected Need

Fund:	7215 WC Retro Rating Plan 2006		
	018 Human Resources		
	72159 WC Retro Rating Plan 2006 ME	0	45,165
	MEMO TOTAL	<u>\$ -</u>	<u>\$ 45,165</u>

Note: Projected Need

Fund:	8105 Sheriff Gifts & Donations DARE		
	700 Sheriff's Department		
	81055 Sheriff Gift Donation DARE MS	1,050	0
	MEMO TOTAL	<u>\$ 1,050</u>	<u>\$ -</u>

Note: Increase appropriation

TOTAL MEMO BALANCE FOR ALL FUNDS	<u>\$ 1,249,211</u>	<u>\$ 734,650</u>
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; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Charles W. Keiper II, Absent;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0493 - RE: TRANSFER - FROM FUND 4007, KENT COURT CAPITAL PROJECTS TO FUND 4017, KENT MUNICIPAL COURT

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, the Portage County Municipal Court (the Court), has assessed additional fees as court costs in accordance with R.C. 1901.26 (B)(1) to acquire a new or renovate the existing Kent Branch “in compliance with detailed and Court approved architectural plans”, and

WHEREAS, the Portage County Board of Commissioners (the Board) has entered into an agreement with Richard L. Bowen & Associates for architectural services for \$142,800.00 for the Kent Branch of the Municipal Court, and

WHEREAS, the Court has issued a Court Order dated April 16, 2010 stating that “that such expenditure for architectural services is an appropriate and proper expense for a new Courthouse for the Portage County Municipal Court/Kent Branch, and

WHEREAS, the Court Order directs “that the sum of ... \$142,800.00 be disbursed to a construction fund or fund deemed appropriate by the Portage County Auditor (Auditor)... for the County contract #20100272... between the Board and Richard L. Bowen & Associates, and

WHEREAS, the Board approved resolution 10-0367 creating Fund 4017, Kent Municipal Court, assigned by the Auditor for the Kent Court construction project, now therefore be it

RESOLVED, that the following transfer of funds in the amount of \$142,800.00 be and is hereby made:

FROM:
FUND 4007 KENT COURTS CAPITAL PROJECTS
 ORGCODE - 40075209
 Debit Expense Account
 Object 910000 - TRANSFERS OUT \$ 142,800.00

TO:
FUND 4017, KENT MUNICIPAL COURT
 ORGCODE - 40170122
 Credit Revenue Account
 Revenue Source 280000 - TRANSFERS IN \$ 142,800.00

and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and be it further and that a certified copy of this resolution be filed with the County Auditor, the Department of Budget and Financial Management and the Portage County Probate Court, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Absent; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0494 - RE: CLOSING OF FUND 4003, ENGINEERS BUILDING

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, fiscal activity has ceased in Fund 4003, Engineers Building, all payments have been made and the Treasurer's Cash Balance is \$0.00; now therefore be it

RESOLVED, that Fund 4003, Engineers Building is hereby closed; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, the County Engineer and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Absent; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0495 - RE: CLOSING OF FUND 5506, PCW BRIMFIELD BOOSTER PS

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, fiscal activity has ceased in Fund 5506, PCW Brimfield Booster PS, all payments have been made and the Treasurer's Cash Balance is \$0.00; now therefore be it

RESOLVED, that Fund 5506, PCW Brimfield Booster PS is hereby closed; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, the Water Resources Department and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Absent; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0496 - RE: AGREE TO ENTER INTO AN ALLOWABLE COST AGREEMENT FOR SERVICES FUNDED BY AREA AGENCY ON AGING, 10B, INC. FOR PORTAGE COUNTY SENIOR CENTER. (FARMER'S MARKET)

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, the Area Agency on Aging, 10B, Inc. (Agency) is authorized by the Ohio Department of Aging to receive and disburse Agency Funds and to monitor the expenditure of such funds to assist in the provision of social services to persons aged 60 or older; and

WHEREAS, the Portage County Board of Commissioners is qualified to assist in meeting the human service and social needs of persons aged 60 or older in order to promote independent living and thereby reduce unnecessary institutionalization; and

WHEREAS, the Portage County Board of Commissioners is required to deliver services purchased with Agency Funds and such other funds as described in Section II of this Agreement throughout the entire term of this Agreement; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into

an agreement by and between the Board of Commissioners and the Area Agency on Aging, 10B, Inc. for an Allowable Cost Agreement for Title III/SBG Services to provide the Senior Farmer's Market Nutrition Program (SFMNP) for a term commencing May 5, 2010 through November 30, 2010 in the total grant amount of Twenty thousand dollars (\$20,000) contingent upon the Agency's receipt of said Agency Funds from the Ohio Department of Aging and subject to the terms and conditions as stated herein; and be it further

RESOLVED, that on its behalf, the Board of Commissioners does hereby authorize the President or Vice-President of the Board of Commissioners to sign the Agreement; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Absent; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0497

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RE: APPOINTMENT TO THE PORTAGE COUNTY PUBLIC DEFENDER COMMISSION

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, Ohio Revised Code 120.13 establishes the County Public Defender Commission for the purpose of providing for the defense counsel for indigent persons; and

WHEREAS, The Commission shall be comprised of five members, of whom two shall be appointed by the Common Pleas Judge and three shall be appointed the Board of Commissioners;

Now therefore be it

RESOLVED, The Board of Commissioners appoints the following to serve as a member of the Portage County Public Defender Commission for a four-year term effective June 1, 2010 and concluding May 31, 2014:

Atty. Amy Corrigall
206 S. Meridian St.
Ravenna, OH 44266

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Absent; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

* * * * *
RESOLUTION No. 10-0498 - RE: AUTHORIZE PORTAGE COUNTY CHIEF PROBATION OFFICER JAMES ESKRIDGE TO APPLY ELECTRONICALLY FOR THE RECEIPT OF \$200,000.00 DESIGNATED IN THE FY 2010 CONGRESSIONAL APPROPRIATIONS ACT FOR THE COMMUNITY INTEGRATION AND SOCIALIZATION PROGRAM (CISP).

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, the Board of Commissioners adopted Journal Entry #17 on February 12, 2009 authorizing the application to Congressman Tim Ryan’s Office for the FY 2010 Community Integration and Socialization Program for the Portage County Department of Adult Probation; and

WHEREAS, the Portage County Board of Commissioners and Portage County Department of Adult Probation have been notified through the United States Department of Justice Bureau of Justice Assistance that the Portage County Community Integration and Socialization Program (CISP) has been designated to receive \$200,000.00 in the “FY 2010 Congressional Appropriations Act” for continued program funding; and

WHEREAS, the Portage County Board of Commissioners recognizes the appropriateness of the continuance of CISP due to the serious need to assist felony ex-offenders to succeed; now therefore be it

RESOLVED, that the Portage County Board of Commissioners authorizes Chief Probation Officer James Eskridge to electronically submit an application to the Bureau of Justice Assistance for the release of funds in the amount of \$200,000 to meet the cost of the continuance of CISP for FY 2010, with no General Fund local match; and be it further

RESOLVED, that the Board of Commissioners authorizes the President or Vice-President of the Board to sign any and all documents pertaining to the submission of this application; and be it further

RESOLVED, that a copy of this resolution be forwarded to the Portage County Auditor, Department of Budget & Finance, the Grants Administrator and the Portage County Adult Probation Department; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance and accordance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Absent; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTIONS

May 25, 2010

1. Approval of Meeting Minutes from the May 20, 2010 regular Board Meeting as presented.
2. Approve the Bills as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./10-0483
3. Approve the wire transfers for the payment of bond interest costs as presented by the County Auditor./10-0486
4. Approve the Journal Vouchers as presented by the County Auditor./10-0484
5. Approve Then & Now as presented by the County Auditor./10-0485
6. Enter into amendment no. 3 between the Board of Commissioners and MS Consultants. (County Engineer)/10-Hold for information from the County Engineer. Referred to the Internal Services Director.
7. Accept contract change order no. 2 for The Ruhlin Company covering the Brady Lake Road bridge replacement project over CSXT and Breakneck Creek in Franklin Township, Portage County. (County Engineer)/10-0488
8. Appointment to the Portage County Public Defender Commission – Amy Corrigall. (Executive Assistant)/10-0497

9. Approving a request for installment payments of connection charges for connection to the sanitary sewerage system in the Portage County Regional Sewer District and establishing the terms and conditions of the same. (Water Resources Department)/10-0490

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INVITATIONS/MEETING NOTICES

May 25, 2010

1. Meeting Notice: NEFCO General Policy Board meeting Wednesday, June 16, 2010, 8:30 AM at the Summa Health Center, Green.

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INCOMING CORRESPONDENCE

DISCUSSION

May 25, 2010

1. Authorize the Portage County Chief Probation Officer James Eskridge to apply electronically for the receipt of \$200,000.00 designated in the FY2010 Congressional Appropriations Act for the Community Integration and Socialization Program (CISP). June 20, 2010 deadline to submit per Dan Banks./10-0498
2. Discussion: Who will serve on the Board of Revision throughout June and July 2010/The Board of Commissioners agreed that the Executive Assistant, Homeland Security and Emergency Management Office Director, General Services Director and the Board of Commissioners will attend the hearings.
3. May 18, 2010 e-mail from Dave McIntyre, Dog Warden, regarding altered and intact dogs/The Board of Commissioners noted that the Dog Warden has recommended that the fee increase for intact dogs be placed on hold.
4. Discussion: Office of Homeland Security and Emergency Management Talon Shield exercise Friday-Sunday, August 6-8, 2010 at the Ravenna Arsenal. Board of Commissioners must be available to attend this event/Information only
5. May 14, 2010 memo from Chairman Dennis Missimi, Portage County EMA Advisory Board, regarding emergency communications/Held from the May 20, 2010 Board of Commissioners' meeting . The Board of Commissioners agreed to forward this correspondence to Denise Smith for her review and comment. Also ask the Executive Assistant if she has had a chance to review.
6. May 21, 2010 e-mail from Dawn Pechman, requesting to be included in the discussion and decision making of the 90 day corrective action plan for GAPP.
7. May 20, 2010 correspondence from Adam Harris, Portage County Combined General Health District to William Steiner, Solid Waste, regarding the Ohio EPA Annual Survey of the District Recycling Center/Forward to the Solid Waste Management District Director for comment

8. May 20, 2010 e-mail from Linda Fankhauser, Clerk of Courts, regarding furloughs/Information only.

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JOURNAL ENTRY

May 25, 2010

1. Board of Commissioners' authorization requested to allow payment of \$576,184.00 to CORSA, for the 2010-2011 CORSA Program Costs.
2. Board of Commissioners' authorization requested to allow payment of \$8,684.00 to CORSA for the Portage County Foster parent Coverage from May 1, 2010-April 30, 2011.
3. Board of Commissioners' authorization requested to pay McLean Home Improvements for \$6,961.50 for 2008 Portage County CHIP Private Rehabilitation at 6615 State Route 225, Ravenna, as requested by Neighborhood Development Services.
4. Board of Commissioners' authorization requested to pay the Portage County Water Resources Department for \$4,600.00 for 2008 Portage County CHIP Home Repair at 5436 Burnett Road, Kent, OH 44240 as requested by Neighborhood Development Services.
5. Board of Commissioners' authorization requested to pay McLean Home Improvements for \$9,270.00 for 2008 Portage County CHIP Private Rehabilitation at 6615 State Route 225, Ravenna, as requested by Neighborhood Development Services.

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REFERRED

May 25, 2010

1. May 14, 2010 memo from Nancy Dailey, WIC, regarding FY11 WIC Grant Application. Referred to Grants Administrator and Department of Budget & Financial Management.
2. May 18, 2010 e-mail from Ohio Department of Development, including a Recovery Zone Bond Program Confirmation of Allocation Awards and Amounts Waived for signature/The Board of Commissioners authorized Commissioner Keiper to sign this document on May 20th.
3. The Board of Commissioners received the Garrettsville Area Chamber of Commerce sponsorship opportunities and the Membership application / invoice. Referred to Economic Development for payment.
4. May 18, 2010 correspondence from Tammy Foor, Barren & Merry Company, LPA, regarding Huntington National Bank vs. The Kent-Ravenna Realty Company, Case No. 2010 CV 00454. Referred to Prosecutor's Office.

5. The Board of Commissioners received the Administrative Expense Claim Request Form for SP Wind Down Inc., f/k/a Spheris Inc. et al. as presented by the US Bankruptcy Court, Case No. 10-10352 (KG). Referred to Prosecutor's Office and Treasurer's Office.

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INFORMATION ONLY

May 25, 2010

1. May 21, 2010 Weekly Traffic Advisory as presented by Ohio Department of Transportation.
2. May 20, 2010 e-mail from Karen Stacko, Portage County Regional Airport Authority, including the General Fund Financial Report for April 2010.

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PLEASE ADD TO THE AGENDA

May 25, 2010

1. May 21, 2010 memo from Karen Carmany, Portage Animal Protective League, regarding the Humane Officer resignation – Jennifer Sanderson/Clerk to draft a letter to the APL asking if there are any special circumstances in this resignation of the Humane Officer that would preclude a reimbursement to Portage County of the monies already paid to her for the month of May 2010.
2. May 24, 2010 e-mail from Commissioner Frederick, regarding Bonnie Rininger's request for assistance with Lead hazard in her home/Commissioner Frederick asked the Neighborhood Development Services, Inc. to investigate this issue.
3. May 24, 2010 e-mail from Judi Rettig, regarding noise complaint from 4-wheelers on County property in Beechcrest Development, Brimfield Township/Journal Entry.
4. May 24, 2010 email from Denise Smith, regarding the MOU for the Kent Municipal Courthouse/The Board of Commissioners agreed that Attorney Smith should circulate this MOU for signatures. JoAnn Townend to bring back the resolution, once signed by the Judges.
5. May 24, 2010 e-mail from Harold Huff, Water Resources Department, regarding noise complaint from 4-wheelers on County property in Beechcrest Development, Brimfield Township/Journal Entry
6. Agree to enter into a FY11 Subsidy Grant Agreement between the Board of Commissioners (on behalf of Adult Probation) and the State of Ohio for Community Based Corrections Program also known as 407 Non-Residential Felony. Documents reviewed by the Department of Budget & Finance with no exceptions noted/10-0487.
7. Agree to enter into a FY11 Subsidy Grant Agreement between the Board of Commissioners (on behalf of Adult Probation) and the State of Ohio for Community Based Corrections Program also known as

408 Non-Residential Misdemeanant. Documents reviewed by the Department of Budget & Finance with no exceptions noted/10-0489.

8. Agree to enter into an allowable cost agreement for serviced funded by the Area Agency on Aging, 10B Inc. for Portage County Senior Center (Farmer's Market). Documents reviewed by the Department of Budget & Finance with no exceptions noted/10-0496

Department of Budget & Financial Management Director Audrey Tillis noted that the Area Agency requires a number of items such as the posting of notices and posters for EEO Policy, job vacancies etc. and insurance minimums. The Board of Commissioners agreed that the Director should confirm with the Human Resources Department that the insurance minimums are met and the Clerk should contact the Senior Center landlord regarding other requirements.

9. The Board of Commissioners received the annual budget for the year commencing January 1, 2011 for the Portage County District Library and Portage County District Library Consortium as presented by the Portage County District Library Board of Trustees/Journal Entry.

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Journal Entry

May 25, 2010

Motion by Maureen T. Frederick, seconded by Christopher Smeiles to approve the following actions:

1. The Board of Commissioners authorized payment of \$576,184.00 to CORSA, for the 2010-2011 CORSA Program Costs.
2. The Board of Commissioners authorized payment of \$8,684.00 to CORSA for the Portage County Foster Parent Coverage from May 1, 2010-April 30, 2011.
3. The Board of Commissioners authorized payment to McLean Home Improvements of Ravenna for \$6,961.50 for a 2008 Portage County CHIP Private Rehabilitation at 6615 State Route 225 in Ravenna, as presented by Neighborhood Development Services. No review is necessary in accordance with the Board of Commissioners/Neighborhood Development Services, Inc. SOP.
4. The Board of Commissioners authorized payment to the Portage County Water Resources Department for \$4,600.00 for a 2008 Portage County CHIP Home Repair at 5436 Burnett Road in Kent, as presented by Neighborhood Development Services. No review is necessary in accordance with the Board of Commissioners/Neighborhood Development Services, Inc. SOP.
5. The Board of Commissioners authorized payment to McLean Home Improvements of Ravenna for \$9,270.00 for a 2008 Portage County CHIP Private Rehabilitation at 6615 State Route 225 in Ravenna, as presented by Neighborhood Development Services. No review is necessary in accordance with the Board of Commissioners/Neighborhood Development Services, Inc. SOP.

6. The Board of Commissioners signed the March 25, 2010 correspondence to County Auditor Janet Esposito requesting that staff debit the General Fund account for the local government contribution of \$28,544.56 and credit this amount to Fund 1111 as follows:

	Org	Object	Project	Amount	Description
Debit:	00100004	492100		\$ 28,544.56	Local Share
Credit:	11117301	194000	9C03S	\$ 28,544.56	Local Match/Share

7. The Board of Commissioners acknowledged the receipt of the Tax Budget for the year commencing January 1, 2011 for the Portage County District Library and Portage County District Library Consortium, as presented by the Portage County District Library Board of Trustees. The Board of Commissioners agreed to place a copy for public review in their office and forwarded a copy of each to the Portage County Auditor.
8. The Board of Commissioners accepted the recommendation of the Portage County Department of Economic Development Director and authorized the purchase of a Sony BM89 dictation/transcriber at a cost of \$514.00 for use at Portage Development Board meetings.
9. After being notified of an ongoing issue with off-road vehicles accessing county owned property located in the Beechcrest Development in Brimfield Township, the Board of Commissioners authorized the Portage County Water Resources Department to immediately post the property with No Trespassing signs.

Commissioner Keiper absent, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **May 25, 2010**. There being no further business to come before the Board, it was moved by Maureen T. Frederick, seconded by Christopher Smeiles to adjourn the official meeting at **1:15 PM**. **Commissioner Keiper absent**, motion carries.

ABSENT

Charles W. Keiper II, President

Maureen T. Frederick, Board Member

Christopher Smeiles, Vice President

Deborah Mazanec, Clerk

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