

**Tuesday, June 29, 2010**

The Board of County Commissioners met in regular session on **Tuesday, June 29, 2010 at 9:35 AM** with the following members present:

Charles W. Keiper II

Maureen T. Frederick

Christopher Smeiles

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It was moved by Maureen T. Frederick, seconded by Christopher Smeiles to approve the meeting minutes of the June 24, 2010 meeting. All in favor, motion carries

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Also attending throughout the day: Mike Sever, Record-Courier and the TV News Channel 3 cameraman.

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**REGIONAL PLANNING COMMISSION**

Present: Todd Peetz, Claudia James

The Regional Planning Commission staff is attending today to discuss the Commissioners' acceptance of the Ohio Environmental Protection Agency's FFY10 Cuyahoga County GLRI/SWIF grant in the revised amount, \$33,954.00, for a grant period beginning July 1, 2010, and ending May 31, 2012. The Director noted that he had advised the Board of Commissioners of this grant that is a bio-retention project at the Regional Planning Commission parking lot/10-0602

The Board of Commissioners also agreed to sign a request to the Ohio EPA asking for a working capital advance payment as permitted in in Article III (9)(a) of the Ohio EPA Surface Water Improvement Fund Grant Agreement/Journal Entry

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Commissioner Smeiles advised the Board of Commissioners that Freedom Township resident Dick Bonner has asked for a letter of support for his application for federal funding for the installation of a wind power project. Commissioner Keiper stated that he is inclined to support the application but would like additional information such as the height of the project. Commissioner Frederick would like to support the application as well as long as it is not contrary to existing zoning. Commissioners Smeiles noted that local zoning would have to approve the project before it moved forward. Commissioner Smeiles agreed to contact Mr. Bonner for additional information.

Later in the day, Commissioner Smeiles advised the Board of Commissioners that he contacted Mr. Bonner and learned that Freedom Township has approved this project under an Agricultural exception with a fall zone. There are two towers planned, both 125' tall with one 33kW and one 100kW/Journal Entry letter of support

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**THE WOODLANDS AT ROBINSON**

Present: Barbara Fleischmann and Karen U'Halie

The Administrator advised the Board of Commissioners that the census is at 70 plus two in the hospital; many long-term individuals so place a hold on their rooms but Medicare patients cannot be billed.

Ms. Fleischman invited the Board of Commissioners to the July 4<sup>th</sup> Ice Cream Social and outside concert to be held at The Woodlands.

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The unidentified cameraman asked the Board of Commissioners if they planned to make any statement regarding the state’s request for the repayment of the ODJFS funds by Portage County. The Board of Commissioners responded that they would make no comment based on advice from legal counsel. The cameraman left the meeting.

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9:30 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Maureen T. Frederick**, seconded by **Christopher Smeiles** that the Board of Commissioners move into executive session to consider a personnel issue and a pending litigation issue. **Also present: Nursing Home Administrator Barbara Fleischmann and Human Resources Department Director Karen U’Halie.** Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

10:05 AM The Nursing Home Administrator and Human Resources Department Director left the Executive Session.

10:15 AM Upon conclusion of the above referenced discussion, it was moved by **Maureen T. Frederick**, seconded by **Christopher Smeiles** that the Board of Commissioners move out of executive session. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners took no action.

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**PROSECUTOR**

Present: Denise Smith

**Prosecutor’s Correspondence**

- 1. June 22, 2010 correspondence from Denise Smith to Michelle Ripley, Safety Loss Control, regarding Kenneth Mantell vs. Portage County Sheriff (Pre-Litigation)/Information only.

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10:20 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Maureen T. Frederick**, seconded by **Christopher Smeiles** that the Board of Commissioners move into executive session to discuss

a pending/imminent court action. **Also present:** Assistant Prosecuting Attorney Denise Smith. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

Record-Courier Reporter Mike Sever objected to the executive session noting that he does not believe this is a legitimate executive session since no lawsuit has been filed.

10:40 AM Upon conclusion of the above referenced discussion, it was moved by **Maureen T. Frederick**, seconded by **Christopher Smeiles** that the Board of Commissioners moves out of executive session. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners took no action.

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10:50 AM The Board of Commissioners recessed to the Investment Advisory Meeting

11:05 AM The Board of Commissioners reconvened

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**DEPARTMENT OF BUDGET & FINANCIAL MANAGEMENT**

Present: Audrey Tillis

Resolutions

1. General Fund Amendments to the Annual Appropriation Resolution:/10-0604
  - a. Commissioners Other, Suppl. – BOC Appr 6-22-10 JE #4, BOC Appr 4-13-10 JE #6, Increase To Cover Extraditions
  - b. Prosecutor, Suppl. – Increase to Cover Extraditions
  - c. Recorder, Transfer – Reduction in Furlough Period
  - d. Clerk of Courts, Suppl. – BOC Appr 6-22-10 JE #4
  - e. Domestic Relations, Transfer – To Balance Budget
  - f. Juvenile Court, Transfer – BOC Appr. 4-13-10 JE #6
  - g. Sheriff's Department, Transfer – Projected Need
  - h. Board of Elections, Transfer – Projected Need
  
2. Other Funds Amendments to the Annual Appropriation Resolution:/10-0605
  - a. Fund 1016, Mediation and Dispute Domestic – Transfer, Balance Budget in WC
  - b. Fund 1122, Adult Probation – Transfer, Projected Need
  - c. Fund 1149, Felony Delinque Care & Custody – Suppl, Funds Per Res #09-1034
  - d. Fund 1160, Hazmat Operations – Suppl, Projected Need
  - e. Fund 1201, Motor Vehicle and Gas Tax – Suppl, Local Share Brady Lake Rd
  - f. Fund 1330, Dog and Kennel – Suppl, Projected Need
  - g. Fund 1340, PCBDD General Administration – Transfer, Modifications
  - h. Fund 1410, Job and Family Services – Transfer, Projected Need
  - i. Fund 4203, Issue II Bridge Program – Suppl, Projected Need
  - j. Fund 4204, Sign and Sign Upgrades – Suppl, Projected Need
  - k. Fund 4205, Bridge Program – Suppl, Projected Need

- l. Fund 5101, NH Gifts and Donations – Suppl, Reimbursement
- m. Fund 7218, WC Retro Rating Plan 2009 – Suppl, Projected Need

- 3. Cash Advance from Fund 0001, General Fund to Fund 1460, Enforcement Protection Orders/10-0606
- 4. Transfer from Fund 7201, WC RR P General Administration to Fund 7218, WC Retro Rating Plan 2009/10-0607

Other

- 5. Journal entry approval(s):
  - a. Processing Local Match – Emergency Management Performance Grant (1390)

6. Discussion Items:

- a. The Board of Commissioners agreed that the Director should contact Human Resources Department Director Karen U'Halie and ask her to bring the *Uniforms as a Fringe Benefit Policy* to the Board of Commissioners for discussion.

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Commissioner Keiper noted that he will be attending the Windham Village Council Meeting/Utilities Committee meeting on Wednesday, June 30<sup>th</sup> at 7:00 PM with Water Resources Department Director Harold Huff to hear the National Guard and Council discuss the Village's ability to supply water and sewer service to the County to then serve the National Guard as a customer. Commissioner Keiper will keep the Board of Commissioners informed.

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Commissioner Smeiles reminded the Board of Commissioners that the County Engineer has advised the Board of Commissioners that he has no further use the county owned property located on Infirmary Road and the former site of his salt storage dome and small cinder block building. The Engineer also confirmed that an Asbestos Hazard Assessment has been completed at the site. The Board of Commissioners accepted Commissioner Smeiles' recommendation and agreed to obtain an appraisal and survey on the site and then auction/sell about 45 acres, noting that the Water Resources Department has a pump station on the property and will let the Board know how much of the acreage they need to keep/Journal Entry

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**RESOLUTION No. 10-0599 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

**RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on June 29, 2010 in the total payment amount of **\$314,961.48 for Funds 0001-8101** as set

forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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**RESOLUTION No. 10-0600 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following Resolution be adopted:

**WHEREAS,** the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

**WHEREAS,** there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

**WHEREAS,** the Journal Vouchers/Entries are recommended by the County Auditor’s Office for review and approval by the Board of Commissioners; now therefore be it

**RESOLVED,** that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor’s Office:

06/28/10	1064	\$ 14,341.20
06/28/10	1062	6,508.94
06/29/10	1024	388.84
Total		\$ 21,238.98

and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

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**RESOLUTION No. 10-0601**

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**RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

**WHEREAS,** Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

**WHEREAS,** the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office, and

**WHEREAS,** a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

**RESOLVED,** that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$968.60** as set forth in Exhibit "A" dated **June 29, 2010** shall be paid; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

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**RESOLUTION No. 10-0602**

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**RE: ACCEPT AND SIGN THE OHIO ENVIRONMENTAL PROTECTION AGENCY'S FFY10 CUYAHOGA COUNTY GLRI/SWIF GRANT AGREEMENT (#10SWIF-111)**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

**WHEREAS,** the Portage County Board of Commissioners adopted Resolution 10-0152 on February 11, 2010, and approved the filing of an application on behalf of the Portage County Regional Planning Commission for the Ohio Environmental Protection Agency's FFY10 Cuyahoga County GLRI/SWIF grant in the amount of \$34,746.36; and

**WHEREAS,** the application was funded in the amount of \$33,954.00 by the Ohio Environmental Protection Agency; and

**WHEREAS,** Portage County desires to utilize these monies to install bio-retention cells as specified in the grant application in the parking lot of the Portage County Multi-Purpose Building; now therefore be it

**RESOLVED,** the Portage County Board of Commissioners accepts the Ohio Environmental Protection Agency's FFY10 Cuyahoga County GLRI/SWIF grant in the revised amount, \$33,954.00, for a grant period beginning July 1, 2010, and ending May 31, 2012; and be it further

**RESOLVED,** that Portage County agrees to comply with all applicable Ohio Environmental Protection Agency, State and Federal regulations and guidelines in the administration and implementation of these funds and designate the President of the Portage County Board of Commissioners, or his/her designee, as the Chief Elected Official to sign all necessary documents in connection with this grant agreement; and be it further

**RESOLVED,** that the Clerk of this Board shall forward a certified copy of this resolution to the Portage County Auditor's Office, the Department of Budget & Financial Management, and the Portage County Regional Planning Commission; and be it further

**RESOLVED,** that a certified copy of this resolution be filed with the County Auditor, the Department of Budget & Financial Management, and the Portage County Regional Planning Commission, and be it further

**RESOLVED,** the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

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**RESOLUTION No. 10-0603**

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**RE: AUTHORIZE THE PORTAGE COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES TO ENTER INTO AGREEMENTS FOR THE PROVISION OF CHILD PLACEMENT AND RELATED SERVICES WITH VARIOUS SERVICE PROVIDERS.**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

**WHEREAS,** the Portage County Department of Job and Family Services is responsible for the placement of children and related services and has determined that various specific providers of child placement services are capable of providing child placement and related services; and

**WHEREAS,** the Agreement form attached hereto as Exhibit A will be used to detail the terms of the relationship with the various specific service providers; now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners does hereby authorized the Portage County Department of Job and Family Services to enter into an Agreement between the Department of Job and Family Services various service providers for child placement and related services as stipulated in the Agreement for a period from July 1, 2010 until June 30, 2012; and be it further

**RESOLVED,** that the Director of the Portage County Department of Job and Family Services, or her designee, are hereby authorized to execute any and all documents necessary to enter into agreements with various specific service providers for child placement and related services; and be it further

**RESOLVED,** that the basic rate is not to exceed \$3,850,000.00 annually; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0604

RE: AMENDMENT TO THE GENERAL FUND 2010 ANNUAL APPROPRIATION RESOLUTION NO. 09-1169 ADOPTED DECEMBER 17, 2009

It was moved by Maureen T. Frederick, second by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2010 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below:

		<u>Increase</u>	<u>Decrease</u>
<b>Fund: 0001</b>	<b>General Fund</b>		
<b>010</b>	<b>Commissioners Other</b>		
00107	Commissioner Other OE	0	30,479
	<b>MEMO TOTAL</b>	<u>\$ -</u>	<u>\$ 30,479</u>

Note: BOC Appr 6-22-10 JE#4      BOC Appr. 4/13/10 JE #6      Increase to cover extraditions

<b>300</b>	<b>Prosecutor</b>		
03014	Prosecutor Support CS	10,000	0
	<b>MEMO TOTAL</b>	<u>\$ 10,000</u>	<u>\$ -</u>

Note: Increase to cover extraditions

<b>400</b>	<b>Recorder</b>		
04003	Recorder Fringes	1,150	470
04004	Recorder CS	0	5,580
04005	Recorder MS	0	2,300
0400D	Recorder Full Time	7,200	0
	<b>MEMO TOTAL</b>	<u>\$ 8,350</u>	<u>\$ 8,350</u>

Note: Reduction in Furlough Period

<b>500</b>	<b>Clerk of Courts</b>		
05007	Clerk Common Pleas Ct OE	940	0
	<b>MEMO TOTAL</b>	<u>\$ 940</u>	<u>\$ -</u>

Note: BOC Appr 6-22-10 JE#4

		<u>Increase</u>	<u>Decrease</u>
<b>550 Domestic Relations</b>			
05504	Domestic Relations CS	500	500
	<b>MEMO TOTAL</b>	<u><u>\$ 500</u></u>	<u><u>\$ 500</u></u>

Note: To balance budget

<b>570 Juvenile Court</b>			
05704	Juvenile Court CS	19,539	0
	<b>MEMO TOTAL</b>	<u><u>\$ 19,539</u></u>	<u><u>\$ -</u></u>

Note: BOC Appr. 4/13/10 JE #6

<b>700 Sheriff's Department</b>			
07004	Sheriff-General Admin CS	0	3,000
07005	Sheriff-General Admin MS	1,500	0
0700D	Sheriff-General Full Time	10,000	0
0700M	Sheriff-General Overtime	4,000	0
07104	Sheriff-Corrections CS	11,500	0
07105	Sheriff-Corrections MS	0	10,000
0710D	Sheriff-Corrections Full Time	0	20,000
0710E	Sheriff-Corrections Part Time	20,000	0
0710M	Sheriff-Corrections Overtime	0	5,000
07203	Sheriff-Detectives Fringes	0	5,000
0720D	Sheriff-Detectives Full Time	33,000	0
0720E	Sheriff-Detectives Part Time	0	7,000
0720M	Sheriff-Detectives Overtime	0	3,000
0730M	Sheriff-Road Deputies Overtime	0	20,000
0740M	Sheriff-Dispatch Overtime	0	7,000
	<b>MEMO TOTAL</b>	<u><u>\$ 80,000</u></u>	<u><u>\$ 80,000</u></u>

Note: Projected Need

<b>902 Board Of Elections</b>			
09024	Board Of Elections CS	600	0
09025	Board Of Elections MS	0	600
	<b>MEMO TOTAL</b>	<u><u>\$ 600</u></u>	<u><u>\$ 600</u></u>

Note: Projected Need

<b>TOTAL MEMO BALANCE ALL AMENDMENTS</b>		<u><u>\$ 119,929</u></u>	<u><u>\$ 119,929</u></u>
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; and be it further

**RESOLVED,** that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

**RESOLVED,** that a certified copy of this resolution be filed with the County Auditor; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0605

RE: AMENDMENT TO THE NON GENERAL FUND  
2010 ANNUAL APPROPRIATION RESOLUTION  
NO 09-1170 ADOPTED DECEMBER 17, 2009

It was moved by Maureen T. Frederick, second by Christopher Smeiles that the following resolution be adopted:

**RESOLVED,** that it has become necessary to amend the Non General Fund 2010 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below:

		<u>Increase</u>	<u>Decrease</u>
<b>Fund: 1016</b>	<b>Mediation And Dispute Domestic</b>		
550	<b>Domestic Relations</b>		
1016E	Mediation & Dispute Full-Time	333	333
	<b>MEMO TOTAL</b>	<u>\$ 333</u>	<u>\$ 333</u>

Note: Balance budget in WC line

<b>Fund: 1122</b>	<b>Adult Probation</b>		
590	<b>Adult Probation</b>		
11224	Adult Probation CS	16,936	0
11225	Adult Probation MS	5,754	0
	<b>MEMO TOTAL</b>	<u>\$ 22,690</u>	<u>\$ -</u>

Note: Projected Need

<b>Fund: 1149</b>	<b>Felony Delinque Care &amp; Custody</b>		
570	<b>Juvenile Court</b>		
11495	Juv Feny Delnq Care MS	10,800	0
	<b>MEMO TOTAL</b>	<u>\$ 10,800</u>	<u>\$ -</u>

Note: FUNDS PER RES. 09-1034

<b>Fund: 1160</b>	<b>Hazmat Operations</b>		
930	<b>Emergency Management Agency</b>		
11605	Hazmat Operation MS	6,015	0
	<b>MEMO TOTAL</b>	<u>\$ 6,015</u>	<u>\$ -</u>

Note: Projected Need

		<u>Increase</u>	<u>Decrease</u>
<b>Fund:</b>	<b>1201 Motor Vehicle And Gas Tax</b>		
	<b>800 Engineer's Department</b>		
	12014 Motor Vehicle/Gas Tax CS	142,800	0
	12016 Motor Vehicle/Gas Tax CO	127,000	0
	<b>MEMO TOTAL</b>	<u><u>\$ 269,800</u></u>	<u><u>\$ -</u></u>

Note: Additional Local Share Brady Lake Rd. Projected Need

<b>Fund:</b>	<b>1330 Dog And Kennel</b>		
	<b>045 Dog And Kennel</b>		
	13304 Dog Kennel - Warden CS	5,000	0
	<b>MEMO TOTAL</b>	<u><u>\$ 5,000</u></u>	<u><u>\$ -</u></u>

Note: Projected Need

<b>Fund:</b>	<b>1340 PCBDD General Administration</b>		
	<b>905 Mental Ret &amp; Dev Disability Bd</b>		
	13403 MRDD General Admin Fringes	0	104,000
	13404 MRDD General Admin CS	30,000	0
	13405 MRDD General Admin MS	12,000	0
	13406 MRDD General Admin CO	62,000	0
	<b>MEMO TOTAL</b>	<u><u>\$ 104,000</u></u>	<u><u>\$ 104,000</u></u>

Note: MODIFICATION

<b>Fund:</b>	<b>1410 Job And Family Services</b>		
	<b>051 Job And Family Services</b>		
	14103 Job & Family Services Fringes	9,000	0
	14104 Job & Family Services CS	0	24,000
	14100 Job & Family Services Retirement	15,000	0
	<b>MEMO TOTAL</b>	<u><u>\$ 24,000</u></u>	<u><u>\$ 24,000</u></u>

Note: Projected need

<b>Fund:</b>	<b>4203 Issue II Bridge Program</b>		
	<b>800 Engineer's Department</b>		
	42037 Issue II Bridge Program OE	3,705	0
	<b>MEMO TOTAL</b>	<u><u>\$ 3,705</u></u>	<u><u>\$ -</u></u>

Note: Projected Need

		<u>Increase</u>	<u>Decrease</u>
<b>Fund:</b>	<b>4204 Sign And Sign Upgrades</b>		
	<b>800 Engineer's Department</b>		
	42047 Sign & Sign Upgrades OE	24,009	0
	<b>MEMO TOTAL</b>	<u>\$ 24,009</u>	<u>\$ -</u>

Note: Projected Need

<b>Fund:</b>	<b>4205 Bridge Program</b>		
	<b>800 Engineer's Department</b>		
	42057 Bridge Program OE	691	0
	<b>MEMO TOTAL</b>	<u>\$ 691</u>	<u>\$ -</u>

Note: Projected Need

<b>Fund:</b>	<b>5101 NH Gifts And Donations</b>		
	<b>054 Nursing Home</b>		
	51019 NH Gifts & Donations ME	389	0
	<b>MEMO TOTAL</b>	<u>\$ 389</u>	<u>\$ -</u>

Note: Reimbursement

<b>Fund:</b>	<b>7218 WC Retro Rating Plan 2009</b>		
	<b>018 Human Resources</b>		
	72184 WC Retro Rating Plan 2009 CS	0	90,000
	72189 WC Retro Rating Plan 2009 ME	0	200,000
	<b>MEMO TOTAL</b>	<u>\$ -</u>	<u>\$ 290,000</u>

Note: Projected Need

<b>TOTAL MEMO BALANCE FOR ALL FUNDS</b>	<u>\$ 471,432</u>	<u>\$ 418,333</u>
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; and be it further

**RESOLVED,** that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

**RESOLVED,** that a certified copy of this resolution be filed with the County Auditor; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

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**RESOLUTION No. 10-0606 - RE: CASH ADVANCE - FROM FUND 0001, GENERAL FUND TO FUND 1460, ENFORCEMENT PROTECTION ORDERS**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

**WHEREAS,** Fund 1460, Enforcement Protection Orders is in need of interim cash until grant revenues are received; now therefore be it

**RESOLVED,** that the following cash advance be made in the amount of \$ 20,000.00.

**FROM:**

FUND 0001, GENERAL FUND

ORGCODE- 00100009

Debit Expense Account

Object 920000 - Advances-Out \$ 20,000.00

**TO:**

FUND 1460, ENFORCEMENT PROTECTION ORDERS

ORGCODE - 14600102

Credit Revenue Account

Revenue Source 290000 - Advances-In \$ 20,000.00

and be it further

**RESOLVED,** the advance will be repaid to the General Fund by December 31, 2010 with anticipated revenue received from grant funds, and be it further

**RESOLVED,** that the County Auditor is hereby requested to make said cash advance by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor and the Department of Budget & Financial Management, and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea

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**RESOLUTION No. 10-0607**

**RE: TRANSFER FROM FUND 7201, WC RR P GENERAL ADMINISTRATION TO FUND 7218, WC RETRO RATING PLAN 2009.**

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

**WHEREAS,** the WC RR P General Administration Fund 7201, was created to close out plan years after all requirements have been meet, and

**WHEREAS,** the cash balance in this fund is used to provide additional funding where required for active plan years that have obligations that exceed cash balances, and

**WHEREAS,** an operating transfer is necessary in order to provide the necessary cash to pay for projected obligations in Fund 7218; now therefore be it

**RESOLVED,** that the following transfer be made in the amount of \$ 150,000.00

**FROM:**

7201, WC RR P GENERAL ADMINISTRATION

ORGCODE - 72010189

Debit Expense Account

Object 910000 - Transfer-Out \$ 150,000.00

**TO:**

7218 WC RETRO RATING PLAN 2009

ORGCODE – 72180182

Credit Revenue Account

Revenue Source 280000 - Transfer-In \$ 150,000.00

and be it further

**RESOLVED,** that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Department of Budget and Financial Management and the Department of Human Resources, and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea:

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## **RESOLUTIONS**

June 29, 2010

1. Approval of Meeting Minutes from the June 24, 2010 regular Board Meeting as presented.
2. Approve the Bills as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./10-0599
3. Approve the Journal Vouchers as presented by the County Auditor./10-0600
4. Approve Then & Now as presented by the County Auditor./10-0601
5. Accept and sign the Ohio Environmental Protection Agency's FFY10 Cuyahoga County GLRI/SWIF Grant (#10SWIF-111) (Regional Planning Commission). (Comments noted from the Department of Budget & Finance)./10-0602
6. Authorize the Portage County Department of Job & Family Services to enter into an agreement for the provision of Child Placement and related services with various service providers (Job & Family Services)./10-0603

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## **INCOMING CORRESPONDENCE**

### **DISCUSSION**

June 29, 2010

1. June 23, 2010 correspondence from Angelo Battaglia, Battaglia Construction, Inc. regarding the Building Department.
2. June 25, 2010 e-mail from Job & Family Services, regarding 1089 West Main St., Ravenna.
3. June 24, 2010 e-mail from Matthew Wenham, C&S Companies, regarding Portage County Airport Business Plan.
4. Discussion: USA Bluebook Awards Program / Water Resources.

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## **JOURNAL ENTRY**

June 29, 2010

1. Board of Commissioners' authorization requested to allow Commissioner Keiper's electronic signature on the completed WPCLF Project ARRA Quarterly Report Summary for April-June 2010 for Workman

Industrial Services (June 21, 2010-February 1, 2010) and for April-June 2010 for DSV Builders (December 17, 2009-January 11, 2010), Emery Electric (December 17, 2009-January 11, 2010), and Kline & Kavali Mechanical Contractors (December 17, 2009-January 11, 2010) as requested by the Water Resources Department.

2. Board of Commissioners' authorization requested to allow Commissioner Keiper to sign the Disbursement Request Form and Certification No. 2 for the OPWC Project No. CGU34- RAV 111 CH 151D Lakewood Road Bridge Replacement as requested by the Portage County Engineer.
3. The Board of Commissioners received the June 23, 2010 correspondence from The Woodlands at Robinson Director Barbara Fleischmann to County Auditor Janet Esposito, requesting that staff debit Fund 5100 the cost allocation of \$14,341.20 (one-tenth of the Indirect Cost Allocation of \$143,412) and credit the General Fund as follows:

	<u>Org</u>	<u>Object</u>	<u>Amount</u>	<u>Description</u>
<b>Debit</b>	51000544	481000	\$ 14,341.20	FY 10 Cost Alloc
<b>Credit</b>	00100001	152000	\$ 14,341.20	FY 10 Cost Alloc Nurs

4. The Board of Commissioners received the Transportation Report for May 2010 as presented by the Portage County Sheriff's Department. Forwarded to Department of Budget & Financial Management.
5. Board of Commissioners' authorization requested to electronically submit the revised budget to the US Department of Justice Office on Violence Against Women for the Arrest Grant No. 2007-WE-AX-0048 for the ATR Community Collaborative as requested by Carole Beaty, Family & Community Services. Documents reviewed by Audrey Tillis, Department of Budget & Financial Management with no exceptions noted.
6. Board of Commissioners' authorization requested to have Commissioner Keiper sign the June 29, 2010 correspondence to the Office on Violence Against Women, Department of Justice in order to fulfill the special condition #20 of Grant No. 2007-WE-AX-0048 for the OVW FY2009 Grants to encourage arrest policies and enforcement of protection order program as requested by Carole Beaty, Family & Community Services. Document reviewed by Audrey Tillis, Department of Budget & Financial Management with no exceptions noted.

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**PLEASE ADD TO YOUR AGENDA**

June 29, 2010

1. Board of Commissioners' authorization requested to allow use of the Portage County Courthouse lawn on Friday, July 9, 2010 from 8:30 PM-11:30 PM, for the Friday Night at the Movies as requested by the Ravenna Area Chamber of Commerce. Referred to Internal Services./Journal Entry

2. The Board of Commissioners received the June 28, 2010 Attorney Client Privileged Communication regarding the Ohio Department of Job & Family Services and the request for administrative review./Information Only

**INFORMATION ONLY**

June 29, 2010

1. June 14, 2010 memo from Kathy Dillon, County Commissioners Association of Ohio, including the meeting minutes from April 16, 2010 Board of Trustee meeting.
2. The Board of Commissioners received notice that Jim Olcott has joined C&S as Energy Department Manager.
3. June 22, 2010 correspondence from Michelle Ripley, Safety Loss Control to Greg Gilliam, CORSA, regarding Kenneth Mantell vs. Portage County Sheriff (Pre-Litigation).
4. June 24, 2010 correspondence from Kevin Watson, Portage County Combined General Health District to Kathleen Hylbert, in response to disapproval of a proposed lot split at 3612 New Milford Rd, Rootstown Township.
5. The Board of Commissioners received the June 25, 2010 Weekly Traffic Advisory as presented by the Ohio Department of Transportation.

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**PROSECUTOR'S CORRESPONDENCE**

June 29, 2010

1. June 22, 2010 correspondence from Denise Smith to Michelle Ripley, Safety Loss Control, regarding Kenneth Mantell vs. Portage County Sheriff (Pre-Litigation).

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**Journal Entry**

June 29, 2010

Motion by Maureen T. Frederick, seconded by Christopher Smeiles to approve the following actions:

1. The Board of Commissioners authorized the use of Commissioner Keiper's electronic signature on the final WPCLF Project ARRA Quarterly Report Summary for April-June 2010 for Workman Industrial Services (June 21, 2010-February 1, 2010) and for April-June 2010 for DSV Builders (December 17, 2009-January 11, 2010), Emery Electric (December 17, 2009-January 11, 2010), and Kline & Kavali Mechanical Contractors (December 17, 2009-January 11, 2010), to be completed by the Water Resources Department.

2. The Board of Commissioners authorized Commissioner Keiper to sign the Disbursement Request Form and Certification No. 2 for the OPWC Project No. CGU34- RAV 111 CH 151D Lakewood Road Bridge Replacement for Wolf Creek Engineering & Contracting, Inc., as presented by the Portage County Engineer.
3. The Board of Commissioners acknowledged the receipt of the June 23, 2010 correspondence from The Woodlands at Robinson Nursing Home Administrator Barbara Fleischmann to County Auditor Janet Esposito, requesting that staff debit Fund 5100 the cost allocation of \$14,341.20 (one-tenth of the Indirect Cost Allocation of \$143,412) and credit the General Fund as follows:

	<u>Org</u>	<u>Object</u>	<u>Amount</u>	<u>Description</u>
<b>Debit</b>	51000544	481000	\$ 14,341.20	FY 10 Cost Alloc
<b>Credit</b>	00100001	152000	\$ 14,341.20	FY 10 Cost Alloc Nurs

4. The Board of Commissioners acknowledged the receipt of the Transportation Report for May 2010, as presented by the Portage County Sheriff. Forwarded to Department of Budget & Financial Management.
5. The Board of Commissioners authorized the electronic submittal of the revised budget for the Arrest Grant No. 2007-WE-AX-0048 for the ATR Community Collaborative to the U.S. Department of Justice Office on Violence Against Women, as presented by Carole Beaty, Family & Community Services. Documents reviewed by Audrey Tillis, Department of Budget & Financial Management with no exceptions noted.
6. The Board of Commissioners authorized Commissioner Keiper to sign the June 29, 2010 correspondence to the Office on Violence Against Women, Department of Justice, in order to fulfill Special Condition #20 of Grant No. 2007-WE-AX-0048 for the OVW FY2009 Grants to encourage arrest policies and enforcement of protection order program, as presented by Carole Beaty, Family & Community Services. Document reviewed by Audrey Tillis, Department of Budget & Financial Management with no exceptions noted.
7. The Board of Commissioners signed the June 29, 2010 correspondence to Portage County Auditor Janet Esposito requesting that staff debit the General Fund account for this partial local government match of \$20,000.00, as shown below and credit this amount to Fund 1166, as requested by the Portage County Office of Homeland Security & Emergency Management Agency and approved the Department of Budget and Financial Management:

	<u>Org</u>	<u>Object</u>	<u>Project</u>	<u>Amount</u>	<u>Description</u>
<b>Debit:</b>	00100004	492100	-	\$20,000.00	Local Share
<b>Credit:</b>	11669301	194000	9A042	\$20,000.00	Local Match/Share



**PAYINS FOR THE MONTH OF JUNE 2010**

06/07/10	13948	Range Resources – Oil Lease: \$194.31, Ohio Public Defender – Public Defender: \$20,079.27 Total: \$20,273.58
06/11/10	14102	Charles W. Keiper II – Cell Phone: \$72.00, Christopher Smeiles – Copies/Faxes: \$1.00, Maureen T. Frederick – Cell Phone: \$10.80 Total: \$83.80
06/14/10	14134	Family & Community Services – Collaboration of Advocates: \$3,332.11 Total: \$3,332.11
06/14/10	14137	Family & Community Services – Veterans Memorial: \$1,900.98 Total: \$1,900.98
06/14/10	14135	Ergon Oil – Oil Lease: \$56.51 Total: \$56.51
06/21/10	14234	Ohio Public Defender – Assigned Counsel: \$14,907.43 Total: \$14,907.43

**AUTHORIZATION OF EXPENSES FOR THE MONTH OF JUNE 2010**

05/05/10	Diana Fierle/Ohio Insite Training – ODOT’s Buildings/Sites Website/Akron, Ohio/June 24/\$35.00
05/11/10	Reva Weekly/SACWIS CRT/Akron, Ohio/May 11/\$53.50
05/12/10	Joanne Hynes and Matthew Walker/Big Ten Training Conference/Minneapolis, Minnesota/July 28-30/\$3,293.00
05/17/10	Sandra Humphrey/NESOWEA Dissolved Oxygen Technologies/Warren, Ohio/June 4/\$0.00
05/17/10	Richard Spinelli/ODA/Weights and Measures Training/Reynoldsburg, Ohio/June 29-July 1/\$200.00
05/17/10	Bonnie Howe/Ohio Recorder’s Association 2010 Summer Conference/Put-in-Bay, Ohio/June 15-18/\$310.38
05/19/10	Bob Park, Judy Proffitt, Richard McClellan, and Nicole Kehres/OSACVSO Quarterly Meeting/Columbus, Ohio/July 9/\$957.00
05/19/10	Gennifer Woodworth and Suzanne Dougherty/2010 Paternity Round Table Conference/Stow, Ohio/May 20/\$25.50
05/20/10	Kathi Gray, Monica Rumsey, Cindy Greene, Tina Lovejoy, Lori Evans, and Robyn Godfrey/Fingerprint and Disposition Report Training/Rootstown, Ohio/May 24/\$0.00
05/20/10	Lynn Kline/Akron CPE Day/Fairlawn, Ohio/June 9/\$179.00
05/20/10	Kevin Gowan/Finance and Accounting for Non-Financial People/Cleveland, Ohio/June 25/\$189.00
05/20/10	Brian Boykin/GAPP/WIB Executive Committee Meetings/Chardon, Ohio/June 2, July 7, August 4, September 1, October 6, November 3, and December 1/\$210.00
05/25/10	Sean Scahill, Roy Richards, Dave Morris, Andy Englehart, Lou Dearnbarger, and Bob Park, OSAVSC/Columbus, Ohio/July 16-18/\$579.00
05/27/10	Bill Steiner/Meeting with Congressman Ryan/Youngstown, Ohio/June 7/\$50.00

06/01/10	Brian Kelley/CIO Forum & Executive IT Summit/Cleveland, Ohio/June 17-18/\$0.00
06/02/10	Maureen T. Frederick/Groundbreaking Ceremony- Barracks #3 and the Utilities Expansion/Newton Falls, Ohio/June 3/\$20.00
06/02/10	Kevin Gowan/OCDA Executive Board/General Meeting/Columbus, Ohio/July 14-16/\$491.00
06/02/10	Judge Kevin Poland/2010 Ohio Courts Summit/Columbus, Ohio/June 30/\$35.00
06/02/10	Magistrate Szymanski/2010 Magistrate Practice/Beachwood, Ohio/July 14-16/\$155.00
06/04/10	Brandy Johnson/Specialized Training – SCCSB/Akron, Ohio/June 22 and 29/\$61.50
06/04/10	Susan Allman/Specialized Training – SCCSB/Akron, Ohio/June 8 and 16/\$61.50
06/04/10	Lisa Fay/OCDA Conference Planning/Columbus, Ohio/July 9/\$26.00
06/08/10	Charles W. Keiper II, Christopher Smeiles, Maureen T. Frederick/Operation Talon Shield Exercise – Ohio National Guard/Ravenna, Ohio/August 7/\$50.00
06/09/10	Sue Hillegas and Kari Scherer/DARE Conference/Cincinnati, Ohio/July 19-22/\$1,550.00
06/11/10	Sally Kelly/Area Agency on Aging Meeting/Cuyahoga Falls, Ohio/June 18/\$0.00
06/11/10	Kevin Gowan/Empowering Fathers to Improve Their Child’s Life/Akron, Ohio/June 10/\$45.75
06/15/10	Jon Barber/NEOEMA/Stark County, Ohio/June 24/\$0.00
06/15/10	Dave McIntyre/Speck on Radio Show/Youngstown, Ohio/June 16/\$0.00
06/17/10	Blaine Baldasare/Cole Class (Samuel W. Oaks Training Academy)/Edinburg, Ohio/September 17/\$175.00
06/17/10	Vickie Steiner and Becky Slepoy/HR Star Conference/Cleveland, Ohio/July 28/\$30.00
06/18/10	Brenda Kavali/Loving Support Peer Helper Training/Columbus, Ohio/July 20-22/\$1,030.00
06/18/10	All WIC Staff/WIC Staff Travel/Portage & Columbiana Counties/July, August, and September 2010/\$500.00

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