

Thursday, July 1, 2010

The Board of County Commissioners met in regular session on **Thursday, July 1, 2010 at 9:50 AM** with the following members present:

Charles W. Keiper II

Maureen T. Frederick

Christopher Smeiles

\*

\*

\*

\*

\*

It was moved by Christopher Smeiles, seconded by Charles W. Keiper II to approve the meeting minutes of the June 29, 2010 meeting. All in favor, motion carries

\*

\*

\*

\*

\*

Also attending throughout the day: Matt Fredmonsky, Record-Courier; Patricia Petty

\*

\*

\*

\*

\*

#### **HUMAN RESOURCES**

Present: Karen U’Halie, JoAnn Townend, Jim Manion, Bob Wrentmore, Attorney Leigh Prugh

#### **Public Session**

1. The Director presented the proposed revisions to the Portage County Board of Commissioners’ Personnel Handbook - Sections 22 (A)(17) and 22(A)(12) – “Sick Leave Conversion” and a chart showing which departments and elected officials follow the Board of Commissioners policy and which have their own policy. Commissioner Smeiles stated that the comparison chart seems to show that the Board of Commissioners has a more “severe” policy than other elected officials.

Director JoAnn Townend noted that she has 2300 sick hours and, if she retired today, she would collect 71 days of sick pay payout; she looks at that payout as part of her retirement. She wondered how many employees are or will be affected by the proposed changes. She added that other than an agreement with other elected officials, the Board of Commissioners has no control of the payout amounts.

Director Jim Manion added that the employees under the Board of Commissioners will be “punished” under this change because they work for the Board of Commissioners – he does not believe that other elected officials will not follow suit. Commissioner Frederick responded that no matter if the General Fund is responsible for the payout or not, payouts affect county budgets. She added that on Fridays typically few department heads working. Perhaps they are using the Fridays as vacation days but the fact that the Directors have a job is important. Commissioner Keiper agreed with Director Manion noting that that it is a common practice that the Board of Commissioners’ employees experience reductions in pay and other benefits. However, other elected officials’ policies do not end up in the headlines and appear to be exempt from what the public may think. For example, other elected officials allow employees to retire and then be hired back at a higher rate of pay. It is about time that the rest of the county officials are held to the same standard as the Board of Commissioners is held to.

Commissioner Smeiles stated there is incentive for employees not to use their accrued sick leave since they will be paid for a portion of it upon retiring. He added that the Board of Commissioners may lose the opportunity to hire a good candidate if the candidate cannot bring accrued sick and/or

vacation time. He also agreed with Director Manion that the Board of Commissioners' employees are more scrutinized and "punished" for working for the Board. He suggested that the media should investigate other elected officials' policies regarding this issue.

Commissioner Keiper wondered how the most recent payout to one of the Sheriff's employees does not seem to follow the Sheriff's sick leave conversion policy in place. The Board of Commissioners asked the Director to get a copy of that policy.

The Board of Commissioners agreed to take some time to review their current policy and the proposed changes. The Director will bring this discussion back to the Board.

\* \* \*

10:15 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Maureen T. Frederick**, seconded by **Charles W. Keiper II** that the Board of Commissioners move into executive session to consider a Building Department employment issue and a JFS staffing issue. **Also present: Human Resources Department Director Karen U'Halie, General Services Director Jim Manion; CBO Bob Wrentmore, Attorney Leigh Prugh.** Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

10:35 AM The General Services Director, CBO and Attorney Prugh left the Executive Session.

11:10 AM Upon conclusion of the above referenced discussion, it was moved by **Maureen T. Frederick**, seconded by **Charles W. Keiper II** that the Board of Commissioners move out of executive session. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners took action by Journal Entry.

\* \* \* \* \*

#### **INTERNAL SERVICES**

Present: JoAnn Townend

#### **Discussion**

1. Management services at the Woodlands.

The Director noted that the Board of Commissioners bid this service last year with only two responses. Does the Board of Commissioners want to bid for service in 2010 or extend current contract, which expires September 30, 2010. Commissioner Smeiles asked if the one year extension agreement has a termination clause? Director will check with the Prosecutor to make certain.

2. The Board of Commissioners discussed the 2010 Wellness Agreement with the Health Department, which has increased this year to \$55/per employee not to exceed \$12,000 for 2010. The Board of Commissioners noted that only 25% of employees take advantage of this service. Commissioners Frederick and Smeiles agreed not to use this service this year, noting that the Human Resources Department Director has recommended not to proceed; Commissioner Keiper would prefer to enter into the agreement.

3. The Board of Commissioners discussed the proposed updates to the draft vehicle use policy, as suggested by the Leadership Team. The major suggestion was to cell phone use in county cars; the Director took language from the Board of Commissioners' Personnel Policy Manual. The second change was that any recommendation to buy a vehicle should not come from the Motor Pool Director. Thirdly, the policy should require the use of a county vehicle if traveling over 50 miles on a trip. The fourth objection was that if someone is hurt in an accident, employees should not offer assistance beyond their abilities.

Commissioner Smeiles stated that he is uncomfortable with the proposed language regarding cell phones. The Board of Commissioners agreed to have the Director bring this back for additional discussion.

4. Each Commissioner agreed to review the proposals and will choose three firms for the Kent Muni Court construction manager/Add to the July 6, 2010 agenda

\* \* \*

**Resolutions**

1. Enter into an agreement for PRC child safety kit services with Catholic Charities of Portage County 7/1/10 through 6/30/11./10-0617
2. Enter into an agreement for PRC positive parenting services with Community Action Council of Portage County 7/1/10 through 6/30/11./10-0618
3. Enter into an agreement for PRC home repair services with Community Action Council of Portage County 7/1/10 through 6/30/11./10-0619
4. Enter into an agreement for PRC utility assistance services with Community Action Council of Portage County 7/1/10 through 6/30/11./10-0620
5. Enter into an agreement for PRC legal services with Community Legal Aid Services, Inc. 7/1/10 through 6/30/11.10-0621
6. Enter into an agreement with the Portage County Juvenile Court for magistrate services for CSEA./10-0622
7. Enter into a lease agreement amendment no. 1 with Family & Community Services for lease of suite 203 at 703 Oakwood St., Ravenna for the Help Me Grow Program./10-0623
8. Enter into a lease agreement amendment no. 1 with Family & Community Services for lease of suite 122 at 703 Oakwood St., Ravenna for the JFS visitation program./10-0624

\* \* \* \* \*

**COUNTY ENGINEER & ASSISTANT PROSECUTOR**

Present: Mickey Marozzi and Denise Smith

The County Engineer is attending today to discuss the storm water issue with the First Freedom Baptist Church on Tallmadge Road in Brimfield Township. Mickey Marozzi noted that he received a telephone call

from several steering committee members as well as the Pastor. The fee is only for several ERUs and they can apply for participation in the credit program, which is up to 50%.

The church contends that they are a church and the separation of church and state allow them not to pay this "tax". The church believes that this is tax and not a storm water utility fee since it came to them on an invoice that states Property Taxes. They continue to believe that they are a church and they are not going to pay taxes. The County Engineer does not believe that the church has paid their fee.

Brimfield Township Trustee Sue Fields is a member of the church.

Leigh Prugh stated that the first step is usually to place the charge on the parcel's property tax. The church does not pay property tax for this \$50/year charge. The Board of Commissioners must balance how important it is to make all parcels pay.

Commissioner Keiper asked how the county will collect from someone who does not have a property bill. Leigh Prugh responded through a collection process. Commissioner Frederick asked if other churches have objected. Mickey Marozzi responded that there may have been a call or two but once the program was explained, the churches agreed to pay the bill.

Commissioner Smeiles noted that townships, schools etc all pay this fee. Mickey Marozzi added that only the Arsenal in Portage County is exempted because that property is owned by the federal government.

Mickey Marozzi and Leigh Prugh will let the church know in writing that they are responsible for this fee and that the Board of Commissioners intends to pursue payment. The letter will also explain again how to apply for the credit program.

\* \* \*

Leigh Prugh stated that the Timberstone Subdivision must be addressed and recommends that she go after the bank (Chase Bank) to attempt to get some of the money back. Commissioner Smeiles reminded that Board that there had been a recommendation that the Board enter into some kind of an agreement to prevent the sale of any parcels. The Board of Commissioners agreed that Attorney Prugh should begin the appropriate legal action for the Timberstone Subdivision/Journal Entry

\* \* \*

**Congress Lake Condo Association**

Commissioner Smeiles advised that the Regional Planning Commission has approved the variances to allow the Congress Lake Condo private roads, not built to county standards, to be publically owned and dedicated. The County Engineer will investigate and make certain that the intent is not to make the private roads dedicated to either the township or the county. He noted that the majority of the development is in Stark County, which has already approved the variances.

\* \* \* \* \*

11:40 AM Recessed to Solid Waste Management  
Noon Board of Commissioners reconvened

\* \* \* \* \*

**NEIGHBORHOOD DEVELOPMENT**

Present: Dave Vaughan, Mike Bogo

**Update on Rusty Nail**

On November 5, 2009, the Board of Commissioners met with Neighborhood Development Services, Inc., and accepted staff recommendation that the Board authorize Commissioner Frederick to sign the Commercial Debt Modification Agreement for The Rusty Nail.

Today, Neighborhood Development Services, Inc. staff advised the Board of Commissioners that the owners of The Rusty Nail verbally withdrew their request for the loan modification and the document is not needed. Neighborhood Development Services, Inc. will forward the written request, once received. Neighborhood Development Services, Inc. also noted that The Rusty Nail is current with payments to Portage County as well as the lead bank/Journal Entry

\* \* \*

The Board of Commissioners adopted Resolution 10-0625 agreeing to enter into an agreement with the Ohio Department of Development for the Housing RLF Administration

\* \* \* \* \*

Commissioner Smeiles noted that Ron Burbick hosted a thank you breakfast this morning at The Tannery in Kent and announced the start of Acorn Alley II.

\* \* \* \* \*

**RESOLUTION No. 10-0608 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

**RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on July 1, 2010 in the total payment amount of **\$346,786.38 for Funds 0001-7102** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

\* \* \* \* \*

**RESOLUTION No. 10-0609** - **RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

**RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on July 1, 2010 in the total payment amount as follows:

1. \$71,918.52 for Medical Mutual Admin Fees-Fund 7101; and
2. \$178,790.84 for Medical Mutual Claims-Fund 7101; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,** that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, July 2, 2010	\$ 71,918.52
Wire Transfer on Friday, July 2, 2010	\$ 178,790.84

and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

\* \* \* \* \*

**RESOLUTION No. 10-0610** - **RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

**WHEREAS,** the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

**WHEREAS,** there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county

department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

**WHEREAS,** the Journal Vouchers/Entries are recommended by the County Auditor’s Office for review and approval by the Board of Commissioners; now therefore be it

**RESOLVED,** that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor’s Office:

07/01/10	30	\$ 1,235.00
07/01/10	31	415.00
Total		\$ 1,650.00

and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

\* \* \* \* \*

**RESOLUTION No. 10-0611 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

**WHEREAS,** Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

**WHEREAS,** the Then and Now Certification is recommended by the State Auditor’s Office, the Portage County Auditor’s Office, and the Portage County Prosecutor’s Office, and

**WHEREAS,** a listing of expenditures, attached hereto as Exhibit “A” and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

**RESOLVED,** that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$174,076.46** as set forth in Exhibit "A" dated **July 1, 2010** shall be paid; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

\*

\*

\*

\*

\*

**RESOLUTION No. 10-0612** - **RE: RESCIND RESOLUTION NO. 10-0261 DATED MARCH 16, 2010 - APPOINTMENT TO THE PORTAGE COUNTY REGIONAL AIRPORT AUTHORITY BOARD OF TRUSTEES**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

**WHEREAS,** Ohio Revised Code Chapter 308 authorizes the creation of a regional airport authority and the Portage County Regional Airport Authority Board of Trustees has been established for the purpose of acquiring, establishing, constructing, operating and promoting the use of the Portage County Regional Airport; and

**WHEREAS,** Russell L. Gill was appointed to the Airport Authority Board on March 16, 2010 by Resolution 10-0261 but prior to his taking office requested to be removed from the Airport Board due to health reasons; now therefore be it

**RESOLVED,** that the Portage County Board of Commissioners does hereby rescind, Resolution 10-026 dated March 16, 2010 appointing Russell L. Gill to the Portage County Regional Airport Authority; and be it further

**RESOLVED,** that the Board of Commissioners authorizes the Executive Assistant to advertise said vacancy for a three year term commencing immediately and expiring March 18, 2013; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those

formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

\* \* \* \* \*

**RESOLUTION No. 10-0613 - RE: DECLARE HAMMONTREE AND ASSOCIATES, LTD. MOST QUALIFIED FIRM AS A RESULT OF REVIEW AND ANALYSIS OF QUALIFICATIONS AND ENTER INTO NEGOTIATIONS FOR PROFESSIONAL SERVICES FOR THE PROJECT KNOWN AS THE INSPECTION AND LOAD RATING OF 17 BRIDGES IN PORTAGE COUNTY**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

- WHEREAS,** Resolution 10-0467 authorized the announcement of the request for proposals for professional services for the project known as the Inspection and Load Rating of 17 Bridges in Portage County, and
- WHEREAS,** the announcement requesting proposals for said project was published in the Record Courier on May 24, 2010, and
- WHEREAS,** qualifications were received from nine (9) engineering firms for providing professional services for the Inspection and Load Rating of 17 Bridges in Portage County, and
- WHEREAS,** the qualifications were reviewed and rated according to the consultant selection process as used by the Ohio Department of Transportation, and
- WHEREAS,** after review and rating, the firm of Hammontree and Associates, Ltd. was rated highest; now therefore be it
- RESOLVED,** that the Portage County Engineer recommends that the qualifications of Hammontree and Associates, Ltd. be accepted, and be it further
- RESOLVED,** that the Portage County Commissioners authorize the Portage County Engineer to enter into contract negotiations between the Portage County Commissioners and Hammontree and Associates, Ltd. to provide professional services for the Inspection and Load Rating of 17 Bridges in Portage County in accordance with ORC 153.69, Sub. Sec. A.

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

\* \* \* \* \*  
**RESOLUTION No. 10-0614 - RE: PORTAGE COUNTY APPOINTMENTS TO THE GEAUGA-ASHTABULA-PORTAGE PARTNERSHIP WORKFORCE INVESTMENT BOARD (GAPP WIB).**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

**WHEREAS,** the Portage County Board of Commissioners, in collaboration with the Boards of Commissioners from Geauga County and Ashtabula County, created a three county Regional Workforce Investment Area and Workforce Investment Board, in conjunction with the Federal Workforce Act of 1998, called the GAPP WIB; now therefore be it

**RESOLVED,** that the Portage County Board of Commissioners appoints the following to the Geauga-Ashtabula-Portage Partnership Workforce Investment Board (GAPP WIB) for a three - year term effective July 1, 2010 and expiring on June 30, 2013:

Category	Name	Agency/Business
Business Member	Audrey Kessler	The Write Hand of Ohio 1638 S. Lincoln Street Kent OH 44240 330-677-8598

;and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

- Formatted: Font: Candara, 12 pt, Bold
- Formatted: Font: Candara, 12 pt, Bold
- Formatted: Font: Candara, 12 pt, Bold
- Formatted: Font: Candara, 12 pt
- Formatted: Font: Candara, 12 pt, Bold
- Formatted: Font: Candara, 12 pt
- Deleted: \_\_\_\_\_
- Formatted: Font: Candara, 12 pt
- Deleted: ¶
- Formatted: Font: Candara, 12 pt

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

\*  
RESOLUTION No. 10-0615

\*

-

\*  
RE:

AUTHORIZES THE ELECTRONIC APPLICATION TO THE OHIO DEPARTMENT OF PUBLIC SAFETY, GOVERNOR'S HIGHWAY SAFETY OFFICE GRANT FOR THE PORTAGE COUNTY SHERIFF'S DEPARTMENT, ENTITLED HIGH VISIBILITY ENFORCEMENT OVERTIME 2011. ([GRANT NO. 2011-HVEO-0223-00](#))

\*

\*

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

**WHEREAS,** the Governor's Highway Safety Office offers a reimbursement grant known as the High Visibility Enforcement Overtime to provide additional deputies for high traffic and holiday weekends; and

**WHEREAS,** the Portage County Sheriff's Office is eligible to participate in the program; now therefore be it

**RESOLVED,** that the Board of Commissioners authorizes the electronic application to the Ohio Department of Public Safety, Governor's Highway Safety Office Grant for the Portage County Sheriff's Office for a grant in the amount of \$26,715.90, **with no local match requirement**, for aggressive traffic enforcement by the Portage County Sheriff's Office to reduce the number of fatal crashes in Portage County. The Sheriff will enforce speed, safety belt, DUI and aggressive driving laws by issuing citations vs. warnings; and be it further

**RESOLVED,** that the Board of Commissioners notes that the "authorized to proceed date" for this agreement is October 1, 2010 and the "agreement termination date" is September 30, 2011; and be it further

**RESOLVED,** that a copy of this resolution be forwarded to the Portage County Auditor, the Department of Budget and Financial Management, and to the Portage County Sheriff; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

\* \* \* \* \*  
**RESOLUTION No. 10-0616 - RE: ENTER INTO LICENSE AGREEMENT BETWEEN THE PORTAGE COUNTY COMMISSIONERS AND RAVENNA AREA CHAMBER**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

**WHEREAS,** the County owns property located at 203 W. Main St., Ravenna, Ohio known as the Portage County Courthouse; and

**WHEREAS,** The Ravenna Area Chamber wishes to use the Courthouse Lawn, on Friday, July 9<sup>th</sup> 2010 between the hours of 8:30 PM to 11:00 PM for movie on the courthouse lawn; now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into a License Agreement between the Board and Ravenna Area Chamber 135 E. Main St., Ravenna, Ohio 44266 for use of the Courthouse lawn on Friday, July 9<sup>th</sup> 2010 between the hours of 4:30 PM to 11:00 PM for movie on the courthouse lawn; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;  
\* \* \* \* \*

**RESOLUTION No. 10-0617 - RE: ENTER INTO AN AGREEMENT FOR PREVENTION, RETENTION AND CONTINGENCY (PRC) CHILD SAFETY KIT SERVICES BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND CATHOLIC CHARITIES OF PORTAGE COUNTY.**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

- WHEREAS,** the Portage County Department of Job & Family Services is in need of Prevention, Retention and Contingency (PRC) Child Safety Kit Services for eligible Portage County residents; and
- WHEREAS,** Requests for Proposals were sent to eleven (11) potential service providers; and
- WHEREAS,** One (1) proposal was received, opened and tabulated for child safety kits on April 21, 2010; and
- WHEREAS,** Catholic Charities of Portage County is willing and able to provide these services; and
- WHEREAS,** The Agreement form attached hereto as Exhibit A will be used to detail the terms of the relationship between the Portage County Department of Job & Family Services and Catholic Charities of Portage County; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services and Catholic Charities of Portage County with its principal place of business located at 206 West Main Street, Ravenna, Ohio 44266, for the period July 1, 2010 through June 30, 2011, with the option of a one (1) year agreement extension; and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed Fifteen thousand and 00/100 dollars (\$15,000.00); and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

\* \* \* \* \*

**RESOLUTION No. 10-0618** - **RE: ENTER INTO AN AGREEMENT FOR PREVENTION, RETENTION AND CONTINGENCY (PRC) POSITIVE PARENTING SERVICES (“EVEN START”) BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND COMMUNITY ACTION COUNCIL OF PORTAGE COUNTY.**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

- WHEREAS,** the Portage County Department of Job & Family Services is in need of Prevention, Retention and Contingency (PRC) Positive Parenting Services for eligible Portage County residents; and
- WHEREAS,** Requests for Proposals were sent to eleven (11) potential service providers; and
- WHEREAS,** One (1) proposal was received, opened and tabulated for positive parenting on April 21, 2010; and
- WHEREAS,** Community Action Council of Portage County is willing and able to provide these services; and
- WHEREAS,** The Agreement form attached hereto as Exhibit A will be used to detail the terms of the relationship between the Portage County Department of Job & Family Services and Community Action Council of Portage County; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services and Community Action Council of Portage County with its principal place of business located at 1036 West Main Street, Ravenna, Ohio 44266, for the period July 1, 2010 through June 30, 2011, with the option of a one (1) year agreement extension; and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed Five thousand and 00/100 dollars (\$5,000.00); and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

\* \* \* \* \*

**RESOLUTION No. 10-0619** - **RE: ENTER INTO AN AGREEMENT FOR PREVENTION, RETENTION AND CONTINGENCY (PRC) HOME REPAIR SERVICES BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT**

**OF JOB & FAMILY SERVICES AND COMMUNITY ACTION  
COUNCIL OF PORTAGE COUNTY.**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

- WHEREAS,** the Portage County Department of Job & Family Services is in need of Prevention, Retention and Contingency (PRC) Home Repair Services for eligible Portage County residents; and
- WHEREAS,** Requests for Proposals were sent to eleven (11) potential service providers; and
- WHEREAS,** One (1) proposals was received, opened and tabulated for home repair services on April 21, 2010; and
- WHEREAS,** Community Action Council of Portage County is willing and able to provide these services; and
- WHEREAS,** The Agreement form attached hereto as Exhibit A will be used to detail the terms of the relationship between the Portage County Department of Job & Family Services and Community Action Council of Portage County; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services and Community Action Council of Portage County with its principal place of business located at 1036 West Main Street, Ravenna, Ohio 44266, for the period July 1, 2010 through June 30, 2011, with the option of a one (1) year agreement extension; and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed Fifty thousand and 00/100 dollars (\$50,000.00); and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

\*

\*

\*

\*

\*

**RESOLUTION No. 10-0620** - **RE: ENTER INTO AN AGREEMENT FOR PREVENTION, RETENTION AND CONTINGENCY (PRC) UTILITY ASSISTANCE SERVICES BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND COMMUNITY ACTION COUNCIL OF PORTAGE COUNTY.**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

- WHEREAS,** the Portage County Department of Job & Family Services is in need of Prevention, Retention and Contingency (PRC) Utility Assistance Services for eligible Portage County residents; and
- WHEREAS,** Requests for Proposals were sent to eleven (11) potential service providers; and
- WHEREAS,** One (1) proposal was received, opened and tabulated for utility assistance on April 21, 2010; and
- WHEREAS,** Community Action Council of Portage County is willing and able to provide these services; and
- WHEREAS,** The Agreement form attached hereto as Exhibit A will be used to detail the terms of the relationship between the Portage County Department of Job & Family Services and Community Action Council of Portage County; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services and Community Action Council of Portage County with its principal place of business located at 1036 West Main Street, Ravenna, Ohio 44266, for the period July 1, 2010 through June 30, 2011, with the option of a one (1) year agreement extension; and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed Two hundred fifty thousand and 00/100 dollars (\$250,000.00); and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

\* \* \* \* \*  
**RESOLUTION No. 10-0621** - **RE: ENTER INTO AN AGREEMENT FOR PREVENTION, RETENTION AND CONTINGENCY (PRC) LEGAL SERVICES BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND COMMUNITY LEGAL AID SERVICES, INC.**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

- WHEREAS,** the Portage County Department of Job & Family Services is in need of Prevention, Retention and Contingency (PRC) Legal Services for eligible Portage County residents; and
- WHEREAS,** Requests for Proposals were sent to eleven (11) potential service providers; and
- WHEREAS,** One (1) proposal was received, opened and tabulated for legal services on April 21, 2010; and
- WHEREAS,** Community Legal Aid Services, Inc. is willing and able to provide these services; and
- WHEREAS,** The Agreement form attached hereto as Exhibit A will be used to detail the terms of the relationship between the Portage County Department of Job & Family Services and Community Legal Aid Services, Inc.; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services and Community Legal Aid Services, Inc. with its principal place of business located at 50 South Main Street, 8<sup>th</sup> Floor, Akron, Ohio 44308, for the period July 1, 2010 through June 30, 2011, with the option of a one (1) year agreement extension; and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed Seventy-four thousand nine hundred ninety-seven and 81/100 dollars (\$74,997.81); and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

\* \* \* \* \*  
**RESOLUTION No. 10-0622**      --      **RE:    ENTER INTO AN AGREEMENT BETWEEN THE PORTAGE COUNTY CHILD SUPPORT ENFORCEMENT AGENCY AND PORTAGE COUNTY JUVENILE COURT – MAGISTRATE SERVICES.**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

- WHEREAS,** the Portage County Child Support Enforcement Agency requests authorization to enter into a IV-D Contract with the Portage County Juvenile Court – Magistrate Services; and
- WHEREAS,** it was determined through meetings/discussions between representatives of the Portage County Child Support Enforcement Agency and the Portage County Juvenile Court that Magistrate Services shall be purchased at the rate of Two hundred fifteen and 61/100 dollars (\$215.61) per hour, not to exceed Eighty-six thousand two hundred forty-five and 11/100 dollars (\$86,245.11);
- WHEREAS,** the IV-D Contract attached hereto as Exhibit A will be used to detail the terms of the relationship between the Portage County Child Support Enforcement Agency and Portage County Juvenile Court – Magistrate Services; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into a IV-D Contract between the Portage County Child Support Enforcement Agency and the Portage County Juvenile Court that Magistrate Services shall be purchased at the rate of Two hundred fifteen and 61/100 dollars (\$215.61) per hour, not to exceed Eighty-six thousand two hundred forty-five and 11/100 dollars (\$86,245.11); and be it further
- RESOLVED,** that the term of this agreement shall be from July 1, 2010 through June 30, 2011; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

\* \* \* \* \*  
RESOLUTION No. 10-0623 - RE: ENTER INTO LEASE AGREEMENT AMENDMENT NO. 1  
BETWEEN PORTAGE COUNTY BOARD OF  
COMMISSIONERS AND FAMILY & COMMUNITY  
SERVICES OF PORTAGE COUNTY.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

**WHEREAS,** a lease agreement between the Portage County Board of Commissioners and Family & Community Services of Portage County was entered into on June 11, 2009 for the lease of real estate property located at 703 Oakwood St., Suite 203, Ravenna, Ohio used by Portage County Job & Family Services for the Help Me Grow Program; and

**WHEREAS,** the parties desire to amend the original lease agreement to continue such services; now therefore be it

**RESOLVED,** that Portage County Commissioners Department of Job & Family Services shall pay rent in the amount of Five hundred and 00/100 dollars (\$500.00) per month beginning July 1, 2010 and continuing through to the expiration of the lease on June 30, 2011; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

\* \* \* \* \*  
RESOLUTION No. 10-0624 - RE: ENTER INTO LEASE AGREEMENT AMENDMENT NO. 1  
BETWEEN PORTAGE COUNTY BOARD OF  
COMMISSIONERS AND FAMILY & COMMUNITY  
SERVICES OF PORTAGE COUNTY.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

- WHEREAS,** a lease agreement between the Portage County Board of Commissioners and Family & Community Services of Portage County was entered into on June 11, 2009 for the lease of real estate property located at 703 Oakwood St., Suite 122, Ravenna, Ohio used by Portage County Job & Family Services for their visitation program; and
- WHEREAS,** the parties desire to amend the original lease agreement to continue such services; now therefore be it
- RESOLVED,** that Portage County Commissioners Department of Job & Family Services shall pay rent in the amount of Four hundred and 00/100 dollars (\$400.00) per month beginning July 1, 2010 and continuing through to the expiration of the lease on June 30, 2011; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

\* \* \* \* \*

**RESOLUTION No. 10-0625 - RE: ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT OF DEVELOPMENT FOR HOUSING REVOLVING LOAN FUND ADMINISTRATION.**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

- WHEREAS,** the Ohio Department of Development through its Office of Housing & Community Partnerships (OHCP) administers the federal Community Development Block Grant (CDBG) Program and the HOME Investment Partnerships (HOME) Program for the State of Ohio; and
- WHEREAS,** the Portage County Board of Commissioners has been determined to be an eligible recipient of CDBG and/or HOME funds; and
- WHEREAS,** the Portage County Board of Commissioners has been awarded CDBG and/or HOME funds from the Ohio Department of Development for use to finance eligible activities that may generate program income; and

**WHEREAS,** the Ohio Department of Development has permitted the establishment of Housing Revolving Loan Funds within local political subdivisions to meet the primary goals of improving the affordable housing stock and providing for the affordable housing needs of low and moderate-income persons of the Housing Revolving Loan Fund; now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into an Agreement between the Board and the Ohio Department of Development for Housing Revolving Loan Fund Administration for the period beginning January 1, 2010 and ending December 31, 2012; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

\* \* \* \* \*  
**RESOLUTION No. 10-0626 - RE: AUDITOR CERTIFICATION FOR PORTAGE COUNTY COMBINED HEALTH DISTRICT 0.4 MILL LEVY.**

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

**WHEREAS,** the Portage County Combined General Health District adopted Resolution 10-51 declaring the necessity to levy a tax in excess of the ten-mill limitation and place on the ballot at the next General Election on November 2, 2010 for an additional four-tenths (0.4) of a mill for the benefit of the Portage County Combined General Health District; and

**WHEREAS,** the current millage within the ten mill limitation is insufficient; now therefore be it  
  
the Board of Portage County Commissioners pursuant to R.C. section 5705.03, requests that the Portage County Auditor certify to the Board the total current tax valuation of the subdivision, and the dollar amount of revenue that would generated by the renewal levy of county wide 0.4 mill for five years commencing with the 2011 tax year; and be it further

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an



## RESOLUTIONS

July 1, 2010

1. Approval of Meeting Minutes from the June 29, 2010 regular Board Meeting as presented.
2. Approve the Bills as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./10-0608
3. Approve the wire transfer as presented by the County Auditor./10-0609
4. Approve the Journal Vouchers as presented by the County Auditor./10-0610
5. Approve Then & Now as presented by the County Auditor./10-0611
6. Rescind Resolution No. 10-0261 dated March 16, 2010 – Appointment to the Portage County Regional Airport Authority Board of Trustees – Russell Gill (Executive Assistant)./10-0612
7. Declare Hammontree and Associates, Ltd. most qualified firm as a result of review and analysis of qualifications and enter into negotiations for professional services for the project known as the inspection and load rating of 17 bridges in Portage County (County Engineer)./10-0613
8. Portage County appointment to the Geauga Ashtabula Portage Partnership Workforce Investment Board (GAPP WIB) – Audrey Kessler (Executive Assistant)./10-0614
9. Authorize the electronic application to the Ohio Department of Public Safety, Governor's Highway Safety Office grant for the Portage County Sheriff's Department, entitled High Visibility Enforcement Overtime 2011. (Due July 1, 2010)./10-0615
10. Enter into a license agreement between the Board of Commissioners and Ravenna Area Chamber of Commerce for use of the Courthouse Lawn on Friday, July 9, 2010, 8:30 PM-11:00 PM for Night at the Movies./10-0616
11. Resolution to appoint Dan Forman to the Airport Board of Trustees/10-0627

\* \* \* \* \*

## INVITATIONS/MEETING NOTICES

July 1, 2010

1. Invitation from the Greater Akron Chamber to attend the Candidates & Elected Officials Reception on Monday, August 23, 2010, 5:00-7:00 PM, Portage Country Club, Akron.
2. Invitation from Kiwanis International for the 1<sup>st</sup> Annual Golf Tournament benefiting the Western Reserve & Aurora Kiwanis Clubs on Wednesday, September 15, 2010, 1:00 PM, Raccoon Hills Golf Course.

\* \* \* \* \*

**INCOMING CORRESPONDENCE  
DISCUSSION**

July 1, 2010

1. Discussion: Possible dates for Job & Family Services Director's retirement reception/The Board of Commissioners agreed on the 8-31-10 date.
2. Discussion: Sick Leave donation draft policy/Hold for the July 6<sup>th</sup> discussion with the Human Resources Department Director, Prosecutor, and County Auditor.

\* \* \* \* \*

**JOURNAL ENTRY**

July 1, 2010

1. Board of Commissioners' signature requested on the payment authorization form for Lisa Reeves for travel reimbursement for one (1) NSP training at the Crowne Plaza Hotel in Columbus for \$161.50 as requested by the RPC. The B-Z-08-1CJ-1 Neighborhood Stabilization Program Administration Activity is funding this expense. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.
2. Board of Commissioners' signature requested on the payment authorization form for Evelyn Beeman for travel reimbursement for two (2) NSP trainings at the Crowne Plaza Hotel in Columbus for \$284.83 as requested by the Regional Planning Commission. The B-Z-08-1CJ-1 Neighborhood Stabilization Program Administration Activity is funding this expense. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.
3. Board of Commissioners' signature requested on the payment authorization form for Emerald Environmental Inc. for asbestos services for unit at 468 S. Walnut St., Ravenna for \$277.50 as requested by the Regional Planning Commission. The B-Z-08-1CJ-1 Neighborhood Stabilization Program Demolition activity is funding this expense.
4. Pursuant to the terms and conditions of the Intergovernmental Agreement of GAPP, Inc., the Board of Commissioners received the June 28, 2010 written notice pertaining to audit exceptions specifically identified as WIA-08-0007 issued by the Ohio Department of Job & Family Services with demand for payment for \$89,001.35 as presented by GAPP Inc. legal counsel Attorney Phil King.
5. The Board of Commissioners received the Weekly Report of Kennel population for the week ending June 27 2010 as presented by Dave McIntyre, Dog Warden. The Board of Commissioners acknowledged receipt of \$3,696.75 in License Sales and \$915.00 for Impound fees.

6. Board of Commissioners' authorization requested to allow use of the 3<sup>rd</sup> Floor Veteran Services Office on Monday, July 26, 2010 from 4:30-7:00 PM for a Commission Meeting as requested by Robert Park, Veteran Services.
7. Board of Commissioners' signature requested on the four (4) Satisfaction of Mortgages for Pamela Prowten of 10208 Winthrop, Streetsboro, OH 44241 to secure payment of \$10,000.00, \$5,615.00, \$3,000.00 and \$8,615.00, as presented by Neighborhood Development Services Inc.

\* \* \* \* \*

**REFERRED**

July 1, 2010

1. The Board of Commissioners received the June 23, 2010 Industrial Minerals Permit Application No. A-0096-4 for Beck Sand & Gravel Inc. proposing to expand an existing operation and proposed activity is in or adjacent to a waterway as presented by the Ohio Department of Natural Resources. Referred County Engineer and Water Resources Department.

\* \* \* \* \*

**PLEASE ADD TO THE AGENDA**

July 1, 2010

1. Auditor Certification for Portage County Combined Health District an additional levy of four-tenths (0.4) mill for the benefit of the Portage County General Health District/10-0626.
2. June 30, 2010 email from Airport Board President John Trew regarding the C&S Agreement/The Board of Commissioners agreed to schedule the meeting with the Airport and C&S.
3. June 29, 2010 email from Safety & Loss Control Coordinator Michelle Ripley requesting direction in the matter of a Sheriff's cruiser accident/, the Board of Commissioners discussed this today and agreed that the information should be forwarded to the Prosecutor's Office to begin the collection process.
4. JFS Director Herington provides the revised GAPP Contract for adult and dislocated workers approved by the GAPP WIB on June 30, 2010/Information only
5. June 30, 2010 Memo from Water Resources Department Director Harold Huff advising the Board of Commissioners that the department requires 3.10 acres of the former salt shed dome site on Infirmary Road for the existing water booster station/Information only.
6. June 30, 2010 email from Homeland Security and Emergency Management Office Director Barber regarding the NEOUCOM tower location for the repeater/The Board of Commissioners agreed that the Homeland Security and Emergency Management Office Director should contact the college to discuss this issue.

\* \* \* \* \*

**INFORMATION ONLY**

July 1, 2010

1. The Board of Commissioners received the June 28, 2010 I-480 lane restrictions for bridge work as presented by Ohio Department of Transportation.

\*

\*

\*

\*

\*

### **Journal Entry**

July 1, 2010

Motion by Christopher Smeiles, seconded by Maureen T. Frederick to approve the following actions:

1. The Board of Commissioners signed the payment authorization form for Lisa Reeves for travel reimbursement for one (1) NSP training at the Crowne Plaza Hotel in Columbus for \$161.50, as presented by the Regional Planning Commission. The B-Z-08-1CJ-1 Neighborhood Stabilization Program Administration Activity is funding this expense. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.
2. The Board of Commissioners signed the payment authorization form for Evelyn Beeman for travel reimbursement for two (2) NSP trainings at the Crowne Plaza Hotel in Columbus for \$284.83, as presented by the Regional Planning Commission. The B-Z-08-1CJ-1 Neighborhood Stabilization Program Administration Activity is funding this expense. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.
3. The Board of Commissioners signed the payment authorization form for Emerald Environmental Inc. of Kent, Ohio for asbestos services for the unit located at 468 South Walnut Street in Ravenna for \$277.50, as presented by the Regional Planning Commission. The B-Z-08-1CJ-1 Neighborhood Stabilization Program Demolition activity is funding this expense.
4. Pursuant to the terms and conditions of the Intergovernmental Agreement of GAPP, Inc., the Board of Commissioners acknowledged receipt of the June 28, 2010 written notice pertaining to audit exceptions specifically identified as WIA-08-0007 issued by the Ohio Department of Job & Family Services with demand for payment for \$89,001.35, as presented by GAPP Inc. Legal Counsel Phil King.
5. The Board of Commissioners acknowledged the receipt of the Weekly Report of Kennel population for the week ending June 27 2010, as presented by Dave McIntyre, Dog Warden. The Board of Commissioners also acknowledged the receipt of \$3,696.75 in License Sales and \$915.00 for Impound fees.
6. The Board of Commissioners authorized the use of the 3<sup>rd</sup> Floor Veteran Services Office on Monday, July 26, 2010 from 4:30-7:00 PM for a Commission Meeting, as requested by Robert Park, Veteran Services.
7. The Board of Commissioners signed four (4) Satisfaction of Mortgages for Pamela Prowten of 10208 Winthrop, Streetsboro, Ohio to secure payment of \$10,000.00, \$5,615.00, \$3,000.00 and \$8,615.00, as presented by the Neighborhood Development Services Inc.
8. The Board of Commissioners acknowledged the receipt of the June 29, 2010 correspondence from Charlene Badger, Executive Assistant to the Board of Commissioners, announcing her retirement on

August 31, 2010 with a proposed rehire date of September 1, 2010. The Board of Commissioners agreed to set the required public meeting for Thursday, August 5, 2010 at 11:30 AM in the Commissioners' Board Room to hear public comment on this proposed rehire.

- 9. After meeting today in an Executive Session with Human Resources Department Director U'Halie, General Services Director Manion, CBO Wrentmore and Attorney Leigh Prugh, the Board of Commissioners accepted the recommendation of the Directors and authorized the termination of a Portage County Building Department Building Inspector, effective Friday, July 9, 2010 pending the pre-disciplinary hearing scheduled for Thursday, July 8, 2010 at 3:00 PM. The Board of Commissioners also agreed that the employee will be placed on paid administrative immediately.
- 10. After meeting today with the County Engineer and Attorney Leigh Prugh, the Board of Commissioners agreed that the Prosecutor's Office should take the appropriate legal action against Chase Bank for allowing the developer to withdraw funds held in the Timberstone Subdivision (Freedom Township) escrow account without county authorization.
- 11. On November 5, 2009, the Board of Commissioners met with Neighborhood Development Services, Inc., and accepted staff recommendation that the Board authorize Commissioner Frederick to sign the Commercial Debt Modification Agreement for The Rusty Nail.

Today, Neighborhood Development Services, Inc. staff advised the Board of Commissioners that the owners of The Rusty Nail verbally withdrew their request for the loan modification and the document is not needed. Neighborhood Development Services, Inc. will forward the written request, once received. Neighborhood Development Services, Inc. also noted that The Rusty Nail is current with payments to Portage County as well as the lead bank.

All in favor, motion carries.

\* \* \* \* \*

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **July 1, 2010**. There being no further business to come before the Board, it was moved by Christopher Smeiles, seconded by Maureen T. Frederick to adjourn the official meeting at **12:30 PM**. All in favor, motion carries.

Charles W. Keiper II, President

Maureen T. Frederick, Board Member

Christopher Smeiles, Vice President

Deborah Mazanec, Clerk

\* \* \* \* \*