

Thursday, September 23, 2010

The Board of County Commissioners met in regular session on **Thursday, September 23, 2010 at 9:50 AM** with the following members present:

Maureen T. Frederick

Christopher Smeiles

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Commissioner Keiper attending the ITAC & NEOTEC Trade Mission in the United Kingdom

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It was moved by Maureen T. Frederick, seconded by Christopher Smeiles to approve the meeting minutes of the September 21, 2010 meeting. Commissioner Keiper absent, motion carries

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Also attending throughout the day: Mike Sever, Record-Courier

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COUNTY AUDITOR

Present: Janet Esposito

The County Auditor advised the Board of Commissioners that she would be completing the State Auditor's Questionnaire for the 2010-2014 audits and will copy the Board, once sent to the state. The Board of Commissioners will send their list of IPA firms to receive the bid specs to the state; the County Auditor will send her list to the state separately.

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JFS DIRECTOR

Present: Terri Burns

- I. The Veterans Job Seminar will be held on September 28, 2010 at the Ravenna VA Clinic from 10:00 AM - Noon
- II. The Director presented the Food Assistance, OWF and Medicaid Statistics for Portage County for the month of August 2010
- III. The Director presented the Timeliness of OWF and Food Assistance Statistics for Portage County for the month of August 2010
- IV. The Director advised that the Ohio JFS Directors' Association is fighting for the restoration of the use the Child Support Incentives as the match for federal dollars in the next Federal Fiscal Year.

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INTERNAL SERVICES

Present: JoAnn Townend

1. JoAnn Townend received a call from one of the ladies using the former nursing home kitchen for a Family & Community Services Program who suggests an amendment to the current lease to allow the equipment that they intend to purchase to go with them when they leave. The current rent amount is \$500/month and has been that amount since the program inception in 2002 or 2003. The program now uses the full kitchen, two basement rooms and the whole kitchen wing.

The Board of Commissioners agreed that Director Townend should determine what the percentage of the utilities for that area is so that the Board of Commissioners can consider charging F&CS for the utilities. The utilities last year were a total of \$41,651.60 for gas, electric and water/sewer.

2. The City of Ravenna has approached Director Townend to determine the county's interest in participating in the city's new fueling terminal that will include a 12,000 gallon above ground diesel tank and a 12,000 above ground unleaded fuel tank. The program will provide 24/7 access monitored by video surveillance and recording. Fuel will be charged at the city cost plus a \$0.20-0.23 per gallon service charge to be determined at the completion of the engineering work and fixed for the period of the contract.

Director Townend noted that the County spends about \$5,000/year for fuel filters and other upkeep and \$800/year to insure the tanks. As an example, in September so far the County has used 10,000 gallons of fuel; it would cost \$980.22 more for the County to use the city's program to purchase those 10,000 gallons or about \$20,000-\$24,000 per year extra to use the city program.

Commissioner Frederick asked what the advantage would be to the County if we would use the city program. Director Townend replied that the Motor Pool will not use manpower hours at the very least and the County would be out of the gas tank business, which would be good for the County. The Board of Commissioners agreed that Director Townend should explore other options including the option that the Ohio State Patrol uses to simply fill up at any gas station. The Director added that the ORC allows state agencies to use the offsite option although there is mention that local agencies may be allowed to use.

3. Commissioner Smeiles asked the Director to add Barberton Asphalt to the bid list.
4. The Director agreed to draft a letter to CPA Jim Zupka advising that the Solid Waste Management District audit should move ahead.
5. The Board of Commissioners agreed that the Director should advertise for bids for the county owned land on Infirmary Road, reserving the mineral rights.

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RESOLUTIONS

1. Award and enter into an agreement with Tallmadge Asphalt for the senior center parking improvement project/10-0886.
2. Enter into an agreement with Tyler Technologies to participate in the Tyler Reference Site Program/10-0887.
3. Enter into amendment no. 2 with Family & Community Services for independent living services for JFS/10-0888.
4. Enter into a partial assignment of deep rights agreement with Chesapeake Exploration LLC/10-HOLD.
5. Enter into a license agreement with Life Chain for use of the Courthouse lawn/10-0890

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The Executive Assistant attending to determine if the Board of Commissioners wants to hold the Veterans Day Program on November 11, 2010 on the Courthouse lawn. The Board of Commissioners asked the Executive Assistant to investigate and bring back options.

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ATTORNEY MIKE SHARB; SQUIRE SANDERS

Present: Mike Sharb, Janet Esposito, Steve Shanafelt, Leigh Prugh, Audrey Tillis, Karen Garman, Rebecca Ritterbeck

The group attending for the note and bond signing

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12:08 PM Lunch recess

1:15 PM Board of Commissioners reconvened

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WILLIS OF OHIO

Present: Douglas Brown and Brian Muldoon of Willis; Human Resources Department Director Karen U'Halie

1:17 PM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Maureen T. Frederick**, seconded by **Christopher Smeiles** that the Board of Commissioners move into executive session to consider employee health benefits. **Also present: Douglas Brown and Brian Muldoon of Willis; Human Resources Department Director Karen U'Halie.** Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea.

2:10 PM Upon conclusion of the above referenced discussion, it was moved by **Maureen T. Frederick**, seconded by **Christopher Smeiles** that the Board of Commissioners move out of executive session. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Absent; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners took no action.

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DIRECTOR OF MAINTENANCE – Cancelled

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RESOLUTION No. 10-0881 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management or other designee on September 23, 2010 in the total payment amount of **\$930,422.34 for Funds 0001-6200** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Absent; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION NO. 10-0882 - RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management or other designee on September 23, 2010 in the total payment amount as follows:

1. \$158,709.81 for Medical Mutual Claims-Fund 7101; and
2. \$740.00 to WageWorks, Inc. for processing claims for Medical Mutual; and

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Absent; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0884 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor’s Office, the Portage County Auditor’s Office, and the Portage County Prosecutor’s Office, and

WHEREAS, a listing of expenditures, attached hereto as Exhibit “A” and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$810.19** as set forth in Exhibit “A” dated **September 23, 2010** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Absent;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0885	-	RE:	AMEND RESOLUTION 10-0515 TO CONFIRM THE TOTAL ALLOCATION OF RECOVERY ZONE ECONOMIC DEVELOPMENT BOND FUND IN THE AMOUNT OF \$15,000,000 ALLOCATING THAT AMOUNT OF THE PORTAGE COUNTY RECOVERY ZONE ECONOMIC DEVELOPMENT BONDS VOLUME CAP LIMITATION TO FINANCE A PORTION OF THE COSTS OF CONSTRUCTING A NEW BIOMEDICAL RESEARCH FACILITY FOR THE NORTHEASTERN OHIO UNIVERSITIES COLLEGES OF MEDICINE AND PHARMACY (NEOUCOM).	

It was moved by Maureen T. Frederick, and seconded by Christopher Smeiles that the following resolution be adopted;

WHEREAS, the Board of Commissioners adopted Resolution 10-0515 on June 1, 2010 amending Resolution 09-1007 to include allocating a portion of the Portage County's Recovery Zone Economic Development Bonds (RZEDB) Volume Cap Limitation to finance a portion of the costs of constructing a new Biomedical Research Facility for the Northeastern Ohio Universities Colleges of Medicine and Pharmacy (NEOUCOM) in the amount of \$12,847,000 and changing the date noted in Section 4 from June 30, 2010 to December 31, 2010; and

WHEREAS, the Board of Commissioners must change the Total RZEDB Allocation from \$12,847,000 to \$15,000,000, as detailed in the Ohio Department of Development Recovery Zone Bond Program Final Confirmation of Recovery Zone Bonds; now therefore be it

RESOLVED, that the Board of Commissioners authorizes and directs the President of the Board of Commissioners or the Vice-President of the Board of Commissioners to sign, deliver, or file any documents, agreements, or certificates in connection with the designation of the Recovery Zone and the designation of the Portage County Port Authority as issuer of the Recovery Zone Bonds, as may be required by ARRA, the Code, the Treasury Regulations promulgated under the Code, and any other applicable statute or regulation, as the President or Vice-President of the Board of Commissioners deems necessary and appropriate; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in

RESOLUTION No. 10-0887 - RE: AGREE TO ENTER INTO AN AGREEMENT TO PARTICIPATE IN THE TYLER REFERENCE SITE PROGRAM BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS AND TYLER TECHNOLOGIES, INC.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, TYLER TECHNOLOGIES, INC. recognizes the value a prospective client gains by making a site visit to a current user, and encourages these prospects to make a visit as part of their selection process; and

WHEREAS, TYLER TECHNOLOGIES, INC. acknowledges that these site visits can be quite time-consuming to the TYLER customer who hosts them. Therefore in recognition of our customer's commitment when they host a site visit, TYLER TECHNOLOGIES, INC. has designed a Reference Site Program; and

WHEREAS, the purpose of the TYLER Reference Site Program is to designate certain TYLER customers who have implemented TYLER in a progressive environment and are willing to host these site visits on an occasional basis; and

WHEREAS, TYLER TECHNOLOGIES, INC. has selected and invited Portage County to participate in this program at no cost to Portage County; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an Agreement between the Board and TYLER TECHNOLOGIES, INC./TYLER DIVISION having its principal office at 370 US Route 1, Falmouth, ME 04105, *at no cost to Portage County*; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Absent; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0888 - RE: ENTER INTO AMENDMENT NO. 2 FOR INDEPENDENT LIVING SERVICES (ON THE RIGHT TRACK) BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF THE

PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND FAMILY & COMMUNITY SERVICES, INC.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20090247 (the “Original Contract”) by Resolution No. 09-0240 to provide Independent Living Services titled On the Right Track for older youth of Portage County; and

WHEREAS, an Amendment No. 1 was entered into on November 12, 2009 through Resolution No. 09-0990; and

WHEREAS, the parties desire to amend the Original Contract to continue such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby enter into Amendment No. 2 between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services (“PDCJFS”) and Family & Community Services, Inc. (“PROVIDER”) for the period from November 1, 2009 through October 31, 2010; and be it further

RESOLVED, that PCDJFS and PROVIDER mutually agree to increase Independent Living Services titled On the Right Track by one hundred seventy-five (175) units for a maximum of six hundred forty (640) units rendered at a rate of Eighty-five and 32/100 dollars (\$85.32) per hour for a total increase of Fourteen thousand nine hundred thirty-one and 00/100 dollars (\$14,931.00); and be if further

RESOLVED, that the annual service under this agreement shall not exceed Fifty-four thousand six hundred four and 80/100 dollars (\$54,604.80); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Absent; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION NO. 10-0889

RE: AMENDMENT TO THE NON GENERAL FUND
2010 ANNUAL APPROPRIATION RESOLUTION
NO 09-1170 ADOPTED DECEMBER 17, 2009

It was moved by Maureen T. Frederick, second by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2010 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below:

	<u>Increase</u>	<u>Decrease</u>
Fund: 3000 County Notes		
001 Commissioners		
30008 County Notes DE	1,000	0
MEMO TOTAL	<u><u>\$ 1,000</u></u>	<u><u>\$ -</u></u>

Note: ANTICIPATED EXPENSES

Fund: 5313 PCS Twin Lakes Prelim Treatmnt		
060 Water Resources		
53134 PCS Twin Lks Prelim Trtmnt CS	500	0
53138 PCS Twin Lakes Prelim Trmt DE	1,000	0
MEMO TOTAL	<u><u>\$ 1,500</u></u>	<u><u>\$ -</u></u>

Note: ANTICIPATED EXPENSE

Fund: 5507 PCW Cleveland to Aurora		
060 Water Resources		
55074 PCW Cleveland to Aurora CS	1,200	0
55078 PCW Cleveland to Aurora DE	1,000	0
MEMO TOTAL	<u><u>\$ 2,200</u></u>	<u><u>\$ -</u></u>

Note: ANTICIPATED EXPENSES

TOTAL MEMO BALANCE FOR ALL FUNDS	<u><u>\$ 4,700</u></u>	<u><u>\$ -</u></u>
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; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Charles W. Keiper II, Absent;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0890 - RE: ENTER INTO LICENSE AGREEMENT BETWEEN THE PORTAGE COUNTY COMMISSIONERS AND LIFE CHAIN.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following Resolution be adopted:

WHEREAS, the County owns property located at 203 W. Main St., Ravenna, Ohio known as the Portage County Courthouse; and

WHEREAS, Life Chain wishes to use the Courthouse Lawn, on Sunday, October 3, 2010 between the hours of 2:00 PM to 4:00 PM for Life Chain; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into a License Agreement between the Board and Life Chain, 1138 Lower Dr., Kent, Ohio 44240 for use of the Courthouse lawn on Sunday, October 3, 2010 between the hours of 2:00 PM and 4:00 PM for Life Chain; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Absent; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTIONS
September 23, 2010

1. Approval of Meeting Minutes from the September 21, 2010 regular Board Meeting as presented.
2. Approve the Bills as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./10-0881
3. Approve the wire transfer as presented by the County Auditor./10-0882
4. Approve the Journal Vouchers as presented by the County Auditor./10-0883
5. Approve Then & Now as presented by the County Auditor. /10-0884

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INVITATIONS/MEETING NOTICES

September 23, 2010

1. Invitation from Four Points Architectural Services to their 10th Anniversary Open House on Wednesday, October 13th between 4:00 – 7:00 PM.

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**INCOMING CORRESPONDENCE
DISCUSSION**

September 23, 2010

1. The Board of Commissioners received the following correspondence requesting a waiver to connect to public sewer/Charlene Badger and Harold Huff to draft a response letter to individuals requesting this waiver.
 - A. Geneva Canfield
 - B. Ronald Cullen
 - C. Bernadine Wright
2. The County Commissioners Association of Ohio invites the Board of Commissioners to advise them of their interest in serving on the County Commissioners Association of Ohio Board of Trustees/Each Commissioner to respond.
3. September 15, 2010 correspondence from Auditor of State Mary Taylor requesting that the Board of Commissioners and County Auditor return the questionnaire and list of IPA firms to send an RFP by September 25, 2010.

On September 20, 2010, Auditor of State Office Manager Kathryn DeOrio advised the Commissioners' Clerk that the state would prefer that the Board of Commissioners and County Auditor work together on the completion of the questionnaire and that the state will send the RFP to as many firms as the county desires to send to. On September 21st, the Board of Commissioners agreed to ask the County Auditor to complete her portion of the questionnaire and get it to them to complete the rest and decide which firms should receive the RFP.

4. Request from the Ohio Department of Development for Board signature on the Recovery Zone Bond Program Final Confirmation of Recovery Zone Bonds for NEOUCOM in the amount of \$15,000,000.
 - A. Attorney Denise Smith advised that the Board of Commissioners could sign if the Board is satisfied that the requirements of the RZ issuance have been met.
 - B. PCDED Director Ulik advised that to the best of his knowledge, those requirements have been met.
 - C. The Board of Commissioners must adopt a resolution amending Resolution 10-0515 to change the amount from \$12,847,000 to \$15 million./10-0885

5. Undated correspondence (received September 21, 2010) from Gail Gloss of Kent encouraging the Board of Commissioners to reconsider their decision to not fund the County Clothing Center/Commissioner Frederick to work with Charlene Badger on a response to Ms. Gloss.

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JOURNAL ENTRY

September 23, 2010

1. Board of Commissioners’ signature requested on the purchase requisition for David Sommers AIA for architectural services to prepare specifications and drawings for the proposed facility improvements for Townhall II in the amount of \$385.00, as presented by the Regional Planning Commission. The B-F-09-1CJ-1 Formula Grant Activity #6 is funding this expense.
2. Board of Commissioners’ signature requested on the purchase requisition for the Record Publishing Company for the Senior Center paving bid, 705 Oakwood Street in Ravenna for \$61.95, for the Townhall II Renovations bid for \$56.10, and for the Hiram School Demolition/Clearance bid for \$51.55 for a total of \$169.60, as presented by the Regional Planning Commission. The B-F-09-1CJ-1 Formula Grant is funding this expense.
3. The Portage County Dog Warden presents the Weekly Report for the week ending September 19, 2010. The Dog Warden also advises of \$930 received in license fees and \$580 received in impound fees.
4. Request for the use of the Annex Building Basement Conference Room by the Portage County Children’s Services on the following dates and times for Foster Parent Training:

Saturday, October 2, 2010	9:00 AM – 12:00 PM
Monday, October 4, 2010	6:00 PM – 9:00 PM
Wednesday, October 6, 2010	6:00 PM – 9:00 PM
Saturday, October 9, 2010	9:00 AM – 12:00 PM
Wednesday, October 13, 2010	6:00 PM – 9:00 PM
Monday, October 18, 2010	6:00 PM – 9:00 PM
Wednesday, October 20, 2010	6:00 PM – 9:00 PM
Saturday, October 23, 2010	9:00 AM – 12:00 PM
Monday, October 25, 2010	6:00 PM – 9:00 PM
Wednesday, October 27, 2010	6:00 PM – 9:00 PM
Monday, November 1, 2010	6:00 PM – 9:00 PM
Wednesday, November 3, 2010	6:00 PM – 9:00 PM
Monday, November 8, 2010	6:00 PM – 9:00 PM
Wednesday, November 10, 2010	6:00 PM – 9:00 PM
Monday, November 15, 2010	6:00 PM – 9:00 PM
Wednesday, November 17, 2010	6:00 PM – 9:00 PM
Monday, November 22, 2010	6:00 PM – 9:00 PM

5. Request from Bob Park, Portage County Veterans Services, for use of Room 361 in the Portage County Administration Building for a Veterans Service Commission Meeting on October 25, 2010 from 4:30 PM – 7:00 PM.
6. The Board of Commissioners authorized payment to James Construction of Girard, Ohio for a home repair at 6628 Cleveland Road in Ravenna for the 2008 Portage County CHIP Private Rehab for \$4,410.00, as presented by the Neighborhood Development Services. No review necessary in accordance with the Board of Commissioners/Neighborhood Development Services, Inc. SOP.
7. The Board of Commissioners authorized payment to James Construction of Girard, Ohio for a home repair at 6628 Cleveland Road in Ravenna for the 2008 Portage County CHIP Private Rehab for \$360.00, as presented by the Neighborhood Development Services. No review necessary in accordance with the Board of Commissioners/Neighborhood Development Services, Inc. SOP.
8. The Board of Commissioners authorized payment to James Construction of Girard, Ohio for a home repair at 6628 Cleveland Road in Ravenna for the 2008 Portage County CHIP Private Rehab for \$3,395.00, as presented by the Neighborhood Development Services. No review necessary in accordance with the Board of Commissioners/Neighborhood Development Services, Inc. SOP.
9. The Board of Commissioners authorized payment to James Construction of Girard, Ohio for a home repair at 6628 Cleveland Road in Ravenna for the 2008 Portage County CHIP Private Rehab for \$40.00, as presented by the Neighborhood Development Services. No review necessary in accordance with the Board of Commissioners/Neighborhood Development Services, Inc. SOP.
10. The Board of Commissioners authorized Commissioner Smeiles to sign the CEO Certification of Environmental Review Completion and the Certification of Finding of Continued Relevance for the 2010 Aurora Chip Match CDBG Revolving Loan Funds in the amount of \$27,500, as presented by the Neighborhood Development Services.
11. The Department of Budget & Financial Management presents the Quarterly Financial Status Report for the stimulus dollars awarded through the JAG/Byrne grants for Commissioner Smeiles' signature as follows, as presented by the Department of Budget & Financial Management. The Department of Budget & Financial Management reports no exceptions noted:

Grant	Period	Request	Program
2009-RA-A02-2323	6/16/10-9/15/10	\$18,793.92	Courtroom Deputies
2009-RA-D01-2184	6/16/10-9/15/10	\$11,123.01	PC Collaboration of Adv

12. The Department of Budget & Financial Management presents the Quarterly Progress Report and Jobs Report for the JAG/Byrne stimulus grant 2009-RA-A02-2286 – Cruiser Replacement Program, as presented by the Department of Budget & Financial Management. The Department of Budget & Financial Management reports no exceptions noted and that all awarded funds have been expended. These are the final quarterly reports for this grant.

13. The Board of Commissioners authorized the electronic submittal of the Quarterly Jobs Report for the stimulus dollars awarded through the JAG/Byrne grants, as presented by the Department of Budget & Financial Management. The Department of Budget & Financial Management reports no exceptions noted:

Grant	Period	Program
2009-RA-D01-2184	7/1/10-9/15/10	PC Collaboration of Adv
2009-RA-A02-2323	7/1/10-9/15/10	Courtroom Deputies

14. The Board of Commissioners acknowledged the receipt of the September 17, 2010 correspondence from Judi Payden, Portage County Juvenile Court, to the Ohio Department of Youth Services, including the *REVISED* Subsidy Grant FY2010 County Financial Expenditure Final Report for the Portage County Juvenile Court for the period of July 1, 2009 through June 30, 2010.

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REFERRED

September 23, 2010

1. September 20, 2010 correspondence from the Ohio EPA regarding the Portage County Streetsboro Hudson Regional Wastewater Treatment Plant Authorized Land Application Site. Referred to the Water Resources Department for review and comment.

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INFORMATION ONLY

September 23, 2010

1. September 15, 2010 correspondence from the Ohio Department of Development regarding the recent monitoring visit for B-F-09-1CJ-1, during which no findings/corrective actions were noted by the OHCP.
2. September 15, 2010 correspondence from the Ohio Department of Development regarding the recent monitoring visit for B-F-08-1CJ-1, during which no findings/corrective actions were noted by the OHCP.
3. September 15, 2010 correspondence from the Ohio Department of Development regarding the recent monitoring visit for B-C-08-1CJ-1 and B-C-08-1CJ-2, during which no findings/corrective actions were noted by the OHCP.
4. September 16, 2010 correspondence from the Ohio Department of Agriculture to Todd Peetz, Portage County Regional Planning Commission, regarding the 2010 Monitoring Reports for the Ag Easements.
5. September 15, 2010 correspondence from the Area Agency on Aging regarding the recent change in the use of their principal bank. Forwarded to Sally Kelly and the Department of Budget & Financial Management.
6. September 20, 2010 letter of thanks from the Mental Health & Recovery Board for allowing them to be part of the Portage County booth at the Randolph Fair.

7. The Portage County District Library Board of Trustees presents the minutes of their July 15, 2010 meeting.

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PROSECUTOR'S CORRESPONDENCE

September 23, 2010

1. September 21, 2010 correspondence from Attorney Leigh Prugh in response to the Board of Commissioners' question whether two sanitary sewer districts formed in Portage County can be combined/Information only.
2. September 15, 2010 email from Attorney Denise Smith regarding the Board of Commissioners question as to whether or not the Board of Commissioners can transfer the Woodlands at Robinson to the Robinson Memorial Hospital/Information only.

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PLEASE ADD TO THE AGENDA

September 23, 2010

1. September 20, 2010 request from Family & Community Services for payment of \$18,266.64 for services provided under the OVW Grant No. 2007-WE-AX-0048. Board signature is requested on the Quarterly Expense Report and Invoice for the period January 1, 2010 to June 30, 2010. Department of Budget & Financial Management Director Tillis reviewed the documents with no exceptions noted/Journal Entry
2. Resolution presented by the Department of Budget & Financial Management to amend the Non-General Fund 2010 Annual Appropriation Resolution/10-0889.
3. Discussion: Recent incident at the Senior Center in the weight room/The Board of Commissioners agreed that the Senior Center Director and Safety/Loss Control Coordinator should make certain that there is a posted "Use at Your Own Risk" notice in the Senior Center about the use of Family & Community Services equipment in the on-site weight room.
4. Hiram Township Attorney Al Schrader presents Hiram Township Resolution 2010-25 opposing the Annexation of 139.3981 acres from the Township to Hiram Village/Journal Entry and send to Denise Smith for review and comment.
5. September 22, 2010 email from PCDED Director Ulik including the 2010 Economic Development Policy Paper/Information only.

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Journal Entry

September 23, 2010

Motion by Maureen T. Frederick, seconded by Christopher Smeiles to approve the following actions:

1. The Board of Commissioners signed the purchase requisition for David Sommers AIA of Kent for architectural services to prepare specifications and drawings for the proposed facility improvements for Townhall II in the amount of \$385.00, as presented by the Regional Planning Commission. The B-F-09-1CJ-1 Formula Grant Activity #6 is funding this expense.
2. The Board of Commissioners signed the purchase requisition for the Record Publishing Company for the Senior Center paving bid, 705 Oakwood Street in Ravenna for \$61.95, for the Townhall II Renovations bid for \$56.10, and for the Hiram School Demolition/Clearance bid for \$51.55 for a total of \$169.60, as presented by the Regional Planning Commission. The B-F-09-1CJ-1 Formula Grant is funding this expense.
3. The Board of Commissioners acknowledged the receipt of the Weekly Report for the week ending September 19, 2010, as presented by the Dog Warden. The Dog Warden also advises of \$930 received in license fees and \$580 received in impound fees.
4. The Board of Commissioners approved the PCSA request for the use of the Annex Building Basement Conference Room by Portage County Children Services on the following dates and times for Foster Parent Training (Forward to the Director of Security):

Saturday, October 2, 2010	9:00 AM – 12:00 PM
Monday, October 4, 2010	6:00 PM – 9:00 PM
Wednesday, October 6, 2010	6:00 PM – 9:00 PM
Saturday, October 9, 2010	9:00 AM – 12:00 PM
Wednesday, October 13, 2010	6:00 PM – 9:00 PM
Monday, October 18, 2010	6:00 PM – 9:00 PM
Wednesday, October 20, 2010	6:00 PM – 9:00 PM
Saturday, October 23, 2010	9:00 AM – 12:00 PM
Monday, October 25, 2010	6:00 PM – 9:00 PM
Wednesday, October 27, 2010	6:00 PM – 9:00 PM
Monday, November 1, 2010	6:00 PM – 9:00 PM
Wednesday, November 3, 2010	6:00 PM – 9:00 PM
Monday, November 8, 2010	6:00 PM – 9:00 PM
Wednesday, November 10, 2010	6:00 PM – 9:00 PM
Monday, November 15, 2010	6:00 PM – 9:00 PM
Wednesday, November 17, 2010	6:00 PM – 9:00 PM
Monday, November 22, 2010	6:00 PM – 9:00 PM

5. The Board of Commissioners approved the request from Bob Park, Portage County Veterans Services, for the use of Room 361 in the Portage County Administration Building for a Veterans Service Commission Meeting on October 25, 2010 from 4:30 PM – 7:00 PM.

6. The Board of Commissioners authorized payment to James Construction of Girard, Ohio for a home repair at 6628 Cleveland Road in Ravenna for the 2008 Portage County CHIP Private Rehab for \$4,410.00, as presented by the Neighborhood Development Services. No review necessary in accordance with the Board of Commissioners/Neighborhood Development Services, Inc. SOP.
7. The Board of Commissioners authorized payment to James Construction of Girard, Ohio for a home repair at 6628 Cleveland Road in Ravenna for the 2008 Portage County CHIP Private Rehab for \$360.00, as presented by the Neighborhood Development Services. No review necessary in accordance with the Board of Commissioners/Neighborhood Development Services, Inc. SOP.
8. The Board of Commissioners authorized payment to James Construction of Girard, Ohio for a home repair at 6628 Cleveland Road in Ravenna for the 2008 Portage County CHIP Private Rehab for \$3,395.00, as presented by the Neighborhood Development Services. No review necessary in accordance with the Board of Commissioners/Neighborhood Development Services, Inc. SOP.
9. The Board of Commissioners authorized payment to James Construction of Girard, Ohio for a home repair at 6628 Cleveland Road in Ravenna for the 2008 Portage County CHIP Private Rehab for \$40.00, as presented by the Neighborhood Development Services. No review necessary in accordance with the Board of Commissioners/Neighborhood Development Services, Inc. SOP.
10. The Board of Commissioners authorized Commissioner Smeiles to sign the CEO Certification of Environmental Review Completion and the Certification of Finding of Continued Relevance for the 2010 Aurora Chip Match CDBG Revolving Loan Funds in the amount of \$27,500, as presented by the Neighborhood Development Services.
11. The Board of Commissioners authorized Commissioner Smeiles to sign the Quarterly Financial Status Report for stimulus dollars awarded through the JAG/Byrne grants, as presented by the Department of Budget & Financial Management. The Department of Budget & Financial Management reports no exceptions noted:

Grant	Period	Request	Program
2009-RA-A02-2323	6/16/10-9/15/10	\$18,793.92	Courtroom Deputies
2009-RA-D01-2184	6/16/10-9/15/10	\$11,123.01	PC Collaboration of Adv

12. The Board of Commissioners authorized the electronic submittal of the Quarterly Progress Report and Jobs Report for the JAG/Byrne stimulus grant 2009-RA-A02-2286 – Cruiser Replacement Program, as presented by the Department of Budget & Financial Management. The Department of Budget & Financial Management reports no exceptions noted and that all awarded funds have been expended. These are the final quarterly reports for this grant.
13. The Board of Commissioners authorized the electronic submittal of the Quarterly Jobs Report for the stimulus dollars awarded through the JAG/Byrne grants, as presented by the Department of Budget & Financial Management. The Department of Budget & Financial Management reports no exceptions noted:

