

Tuesday, March 1, 2011

The Board of County Commissioners met in regular session on **Tuesday, March 1, 2011 at 8:10 AM** with the following members present:

Christopher Smeiles

Maureen T. Frederick

Tommie Jo Marsilio

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It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles to approve the meeting minutes of the February 24, 2011 meeting. All in favor, motion carries

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Also attending throughout the day: Mike Sever, Record-Courier; Hank Dunchel, Kathy and WP Schulda, and Dan Carvill

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ROBINSON MEMORIAL HOSPITAL APPOINTING AUTHORITY

Present: Judge Carnes, Judge Enlow, Steve Colecchi

The Appointing Authority met this morning to discuss the upcoming appointments to the Robinson Memorial Hospital Board of Trustees.

Mr. Colecchi reported that the Robinson Memorial Hospital Board met last week and agreed to encourage the Appointing Authority to appoint Gordon Ober to continue to serve on the Board of Trustees. He noted that Mr. Ober has provided experienced leadership, which the Board of Trustees will need in the upcoming Leadership Plan update and the Summa Agreement renewal.

Mr. Colecchi also reported that the Robinson Memorial Hospital Board also recommends the appointment of Marlene Dorsey, who adds to the diversity of the Board and fits the needs of the Board of Trustees. He noted that Ms. Dorsey is the only former applicant to take his suggestion that she become involved in another hospital board to become familiar with operations.

Commissioner Frederick responded that she would like to see Mr. Colecchi offer that option to get involved to the current applicants who are not chosen to serve. Commissioner Smeiles stated that he is comfortable in reappointing Gordon Ober to the seat that he now holds.

Judge Enlow commented that he would agree to appoint Mr. Ober and is also comfortable with the appointment of Marlene Dorsey, noting that she did exactly what Mr. Colecchi suggested that she do by getting involved with the hospital.

Judge Carnes commented that this board needs experienced members familiar with a business model; the economy, health care rules and the relationship with Summa. He suggests that they Authority keep appointing members with similar but different experience. He added that this board has been effective.

Commissioner Marsilio stated that she is concerned by the notion that there is no good reason to change appointments since we have always done it this way. This is a public hospital and the Authority

is responsible to the public to make sure that government is working the way they want it to work. She has heard many times that there is the perception that the same elite few make their way to the decision making places.

Judge Carnes replied that the Authority has always tried to consider the individual and not the party. Mr. Colecchi asked what the compelling reason is to change two of the 10 board members; there is value to consistency. What is the individual's responsibility to get involved? He added that not one of the applicants have come to a Board meeting; for that matter, not one member of the public has come. If one is interested in serving, get informed, get educated, get involved and then make application to serve. He added that continuity on a board is important and there must be a balance. Constant turnover is not productive.

Judge Carnes added that he has voted for 23 years for the best person who applied not for their party affiliation. He wants to keep politics out of that board room and that has been done.

Commissioner Marsilio stated that everyone in the room has different exposure and formal education. There are many in the county who earnestly do not know what is going on and do not understand the details. She is not sure that those people would know to attend a hospital board meeting if they have concerns.

Commissioner Marsilio commented that there are many qualified applicants and she has not made up her mind as to who she would appoint although she would like to see an Independent appointed. There was discussion regarding the possible appointment of an Independent voter.

Judge Carnes responded that he understands Commissioner Marsilio's position but the Authority cannot lose sight that the goal is to effectively and efficiently run the hospital appointing the best person possible. Judge Enlow agreed and noted that party affiliation has meant nothing in the past years.

Commissioner Marsilio asked if anyone shares her concern that the public believes that the same group of people are appointed to boards and commissions. Steve Colecchi responded that Leadership Portage County was established to identify leaders and get them engaged. People must still step to the plate and become involved.

Commissioner Frederick stated that she knows Marlene Dorsey and knows that she did due diligence when asked to serve on a different hospital board prior to asking to be appointed to this board. She does hear from the public complaints that the same people are appointed to boards and commissions. The Board of Commissioners needs to be conscious of that belief.

Commissioner Marsilio commented that she appreciates the opportunity to hear where the Authority is coming from and express her opinions.

Judge Carnes noted that the role of government is to prevent exclusion but the people have to have the incentive to get involved. The appointments must be qualified to do the job and the Authority must make certain that nobody is excluded from consideration.

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The Woodlands at Robinson

Steve Colecchi reported to the Board of Commissioners that his legal counsel has ruled that the nursing home pharmacy contract can be done by the Robinson Memorial Hospital as a government to government agreement. There is a staff meeting tomorrow to look at the operations side to determine if the hospital can do this operationally. Mr. Colecchi noted that the biggest issue would be IV mixtures. He should have an answer in the next several days.

Mr. Colecchi reported that the engineering review of the facility shows one half million dollars of repairs and maintenance should be done immediately and another half million in next year or two. An arms length agreement would call for the building to be in good shape. There are painting needs, a roof leak, A/C replacement etc. The engineering firm shared that there has been no preventative maintenance program in place at the facility. Mr. Colecchi will get report to the Board of Commissioners when it has been completed. The Hospital is working on the lease agreement and will issue an RFP for management services. If a deal occurs, the Hospital would most likely bring in a management company to manage the facility since no senior staff has experience with nursing homes.

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PUBLIC COMMENT PERIOD

Hiram Township Trustee Kathleen Schulda is attending this morning to discuss a 911 call issue. There is a problem with calls being dropped between the 911 at the Sheriff's Department and the Township Fire Department. Trustee Schulda reported that a house in Hiram Township was burning for 30 minutes before the Fire Department got the call. She added that the Randolph, Atwater and Community EMS also have problems with dropped calls; Hiram Township has had this happen in the past. She noted that Homeland Security and Emergency Management Office Director Jon Barber has advised her that the call was received at the 911 Center.

Commissioner Marsilio responded that the Sheriff was here this morning but he could not stay. He has indicated that this matter is under investigation and that he is not taking this lightly. Mrs. Schulda discussed the time line that the Township Fire Chief provided to her. She asked for confirmation from the Board of Commissioners that this will not occur again.

Commissioner Smeiles responded that the Board of Commissioners shares her concerns. Commissioner Marsilio agreed. Commissioner Smeiles stated that the Board of Commissioners has no jurisdiction over the 911 function but will work with the Sheriff to make certain that this does not happen again.

Trustee Schulda asked if the Board of Commissioners will handle this or if she needs to go to the Sheriff. Commissioner Marsilio replied that the Sheriff is concerned and unhappy with the circumstances but needs to know exactly what happened. The Board of Commissioners agreed that they will invite the Trustee to any meeting that occurs with Sheriff Doak regarding this matter. The Board asked that she give them several days to investigate.

Trustee Schulda confirmed that she has not had any contact with the Sheriff although Director Barber had contact with her Fire Chief quite often yesterday.

Hiram Township recycling/trash contract

Solid Waste Management District Director Bill Steiner recently informed her that the District will no longer be the administrator of the trash side of this contract, only the advisor. Noting that the township must have the contract renewed in August, she wondered why the Director did not let her know about this sooner. She had assumed that the Solid Waste Management District would continue to provide this service. Commissioner Marsilio remembered that the District does not provide this service to any township other than Hiram. She is uncertain why Bill Steiner did not share that with her but agreed that the Board of Commissioners would discuss this matter with him at his next meeting.

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PROSECUTOR

Present: Denise Smith

Review of Prosecutor’s Pending List

1. The Board of Commissioners had discussed the Timberstone Subdivision with Attorney Leigh Prugh. The Board wanted the Escrow Agreement extended since it has already expired. Attorney Prugh is sending a letter to the bank stating that they must hold the money in escrow. Attorney Smith noted that it will not help the county in the next several years if the agreement has been expired and the county cannot retrieve the money from the bank. Commissioner Smeiles suggested that the county do due diligence with the bank and owner. Commissioner Marsilio commented that, if they will not extend the agreement, the Board of Commissioners must consider a vacation of the plat. Leigh Prugh will contact the parties regarding the extension of the Escrow Agreement as well.

2. Commissioner Frederick asked if, in lieu of having a County Airport Board of Trustees, could there be an Airport Manager. Denise Smith responded that it is up to the Airport Board since the Board of Commissioners has no supervisory authority over that board. The Board of Trustees would have to dissolve itself. Once created, the Board of Commissioners cannot dissolve the Board of Trustees as it is a political subdivision. Commissioner Frederick asked if the Board of Commissioners could simply not appoint to the Board of Trustees. Denise Smith responded that a mandamus action could be put in place to force appointments. Commissioner Smeiles asked if the Board of Commissioners rescinded the resolution creating the Board of Trustees, would that disband the Board? Denise Smith responded no.

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THE WOODLANDS AT ROBINSON

Present: Nursing Home Administrator Barb Fleischmann, DON Cathie Eggleston, Karen U'Halie

The Nursing Home Administrator reported a census of 69 plus one.

The Board of Commissioners agreed that all permission to advertise and to hire must come before the Board of Commissioners for approval.

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10:00 AM In accordance with the Ohio Rev. Code Ann. (121.22(G)(4), it was moved by **Tommie Jo Marsilio**, seconded by **Christopher Smeiles** that the Board of Commissioners move into executive session to discuss a labor management issues and a hiring issue at The Woodlands at Robinson. **Also present: Nursing Home Administrator Barb Fleischmann, DON Cathie Eggleston, Human Resources Department Director Karen U'Halie.** Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Yea.

10: 15AM – the DON left the Executive Session

10:20 AM - Commissioner Smeiles left the Executive Session

10:25 AM - the Nursing Home Administrator left the Executive Session

10:40 AM Upon conclusion of the above referenced discussion, it was moved by **Tommie Jo Marsilio**, seconded by **Christopher Smeiles** that the Board of Commissioners move out of executive session. Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners took no action.

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DEPARTMENT OF BUDGET & FINANCIAL MANAGEMENT

Present: Audrey Tillis

Commissioner Frederick asked the director to contact the OSU Extension Office to determine what their budget situation is after the recent state cuts and report to the Board of Commissioners next week during her work session.

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RESOLUTIONS

1. Cash Advance Repayment from Fund 1493, Collaboration of Advocates Grant to Fund 0001, General Fund/11-0197
2. Transfer from Fund 5200, PCS General Administration to Funds: 5210, PCS Revenue Bonds 1997; 5211, PCS Revenue Bonds 2001; 5212, PCS Revenue Bonds 2001 Summit; 5213, PCS Revenue Bonds 2004; 5214, PCS Revenue Bonds 2007; 5215, PCS Revenue Bonds 2007 USDA; 5216, PCS Revenue Bonds 2009 USDA; and 5217, PCS Revenue Bond 2010/11-0198
3. Transfer from Fund 5200, PCS General Administration to Funds: 5270, PCS OPWC 1998 CG008; 5274, PCS OPWC 2001 CG12A; 5275, PCS OPWC 2006 CG02B; 5276, PCS OPWC 2009 CG21I; and 5277, PCS OPWC 2010 CG04J/11-0199
4. Transfer from Fund 5400, PCW General Administration to Funds: 5410, PCW Revenue Bonds 1997; 5412, PCW Revenue Bonds 94REFI04; 5413, PCW Revenue Bonds 2001; 5414, PCW Revenue Bonds 2004; and 5415, PCW Revenue Bond 2010/11-0200
5. Transfer from Fund 5400, PCW General Administration to Fund 5471, PCW OPWC 2001 CG12A/11-0201
6. Transfer from Fund 5600 to Funds; 5610, STS Revenue Bonds 1997 and 5611, STS Revenue Bonds 2001/11-0202
7. Transfer from Fund 5600 to Funds: 5671 STS OPWC 1998 CG008; 5672 STS OPWC 2001 CG12A; and 5673 STS OPWC 2007 CG24H/11-0203

OTHER

8. Journal entry approval(s):

- a. EMA Emergency Management Performance Grant – Partial Local Match
- b. Fair Board Invoice

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- c. MUNIS Conference April 2011/Journal Entry

Commissioner Marsilio advised that during the CCAO training she attended, she asked a representative from the Ethics Commission about the Board's recent decision to accept two free registrations from MUNIS for this upcoming conference. The representative advised that the Board had chosen a good standard requiring demonstrated need. The free registrations are part of the county contract with this vendor so that if the county participates in training, the county is entitled.

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9. Discussion Memos:

- a. Freedom Rail Line Debt Service Payment/Hold

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The Director presented the review of the General Fund revenue and appropriations as of February 28th. She pointed out that the state budget will be the determining factor in the General Fund's ability to exceed the current revenue estimate. In particular, she is concerned about possible cuts to the Local Government Fund.

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10:55 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Tommie Jo Marsilio**, seconded by **Christopher Smeiles** that the Board of Commissioners move into executive session to consider a compensation issue and a hiring issue. **Also present: Department of Budget & Financial Management Director Audrey Tillis**. Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Yea.

11:07 AM Upon conclusion of the above referenced discussion, it was moved by **Tommie Jo Marsilio**, seconded by **Christopher Smeiles** that the Board of Commissioners moves out of executive session. Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Yea.

After exiting executive session, the Board took no action.

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WATER RESOURCES

Present: Jeff Lonzrick

- 1. **RESOLUTION** - Authorizing the preparation of plans, specifications and estimate of cost for Project No. PC (11-020), AC Pipe Replacement Phase 2, in the Portage County Regional Sewer District./11-0204

2. **SIGNATURES** - Mid-year Certification to the County Auditor for two delinquent accounts/Journal Entry.

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11:15 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Tommie Jo Marsilio**, seconded by **Christopher Smeiles** that the Board of Commissioners move into executive session to consider a resignation and hiring issue. **Also present: Portage County Water Resources Interim Director Jeff Lonzrick**. Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Yea.

11:25 AM Upon conclusion of the above referenced discussion, it was moved by **Tommie Jo Marsilio**, seconded by **Maureen T. Frederick** that the Board of Commissioners moves out of executive session. Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Yea.

After exiting executive session, the Board took action by Journal Entry

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4. **JOURNAL ENTRY** - Approval to fill Equipment Operator 1 position.

5. **JOURNAL ENTRY** - Approval to fill Temporary Equipment Operator I position.

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Dan Carvill – Public Comment

Mr. Carvill is attending today to thank the Board of Commissioners for the action they took in the matter of the notices to connect to the county sewer being sent to 170 residents.

Mr. Carvill remarked that since Representative Dyer was not re-elected, he would appreciate assistance in working with the state on septic/sewer issues.. The gist of his focus is to ensure that property owners have a choice between septic and sewer. Property owners should be allowed to repair a septic system that can be repaired. He wants to make sure that the Board of Commissioners understands the impact that the county can have on homeowners noting that there are many homes in Portage County that would incur huge costs if made to hook up to a sewer line and they have enough land to install a new septic system.

Before the Board of Commissioners approves changes to the rules and regulations, Mr. Carvill encouraged them to make certain that they understand the impact on homeowners. If there is a pool of money available that can be used wisely, please leave enough room in the policy for that consideration. Commissioner Frederick commented that the County Engineer has prepared a draft septic program for the Storm Water Program their review.

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OFFICE OF HOMELAND SECURITY & EMERGENCY MANAGEMENT

Present: Jon Barber

1. The Director reported that there has been no guidance yet for the funding for the Emergency Management Performance Grants (EMPG). He intends to hold grant spending during the first half of 2011 since he is unsure as to what the federal government is doing.
2. The Director reported that Sheriff Doak has asked him if HAZMAT can do Meth Lab cleanup as the DEA has lost its funding stream. The Director advised that HAZMAT is not involved in the cleanup but only available to make the area safe. He has offered to work with the Sheriff's Drug Task Force but a contractor must still be hired for cleanup in accordance with EPA standards. The Director wondered if money collected from the sale of assets involved in drug arrests could be used to pay for the cleanups, which range from \$2,500 - \$15,000 each.
3. The Director noted that there was an issue with a 911 call being dropped yesterday. Commissioner Smeiles responded that Hiram Township Trustee Schulda met with the Board of Commissioners this morning and was advised that the matter is on hold for the Sheriff to complete his investigation. Director Barber reported that he attended a Fire Chiefs meeting today and there was discussion about a number of dropped and/or misdirected calls. Commissioner Frederick stated that this morning Commissioner Smeiles had advised Trustee Schulda that the Board of Commissioners would encourage additional training for the 911 dispatchers if that would be in order. The Director responded that 911 is different from the Sheriff's dispatching; 911 is the Board of Commissioners' responsibility -dispatching is not.

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RESOLUTION No. 11-0189 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management or other designee on March 1, 2011 in the total payment amount of **\$220,807.62 for Funds 0001-8101** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

Tommie Jo Marsilio, Yea;

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RESOLUTION No. 11-0190

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RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor’s Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor’s Office:

03/01/11	9	\$ 12,958.12
03/01/11	10	4,026.47
03/01/11	8	5,205.30
03/01/11	7	31,055.23
03/01/11	6	51,054.00
03/01/11	2	4,163.65
03/01/11	3	2,835.00
03/01/11	4	2,860.31
03/01/11	39	10,183.10
Total		\$ 124,341.18

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

Tommie Jo Marsilio, Yea

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It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, the Portage County Engineer, on behalf of Franklin Township, has secured 80% Federal Funding through the Akron Metropolitan Area Transportation Study to provide engineering, environmental clearance, right of way, construction and construction inspection services on the **Franklin Township State Route 59 Sidewalk, Phase 1 Project** along the north side of SR 59 from the City of Kent East Corporation Line east to Rhodes Road in Franklin Township, and

WHEREAS, the Portage County Engineer has received and executed the Preliminary Legislation with the Director of the Ohio Department of Transportation for this project which gives consent to the Director of Transportation to access federal funds to pay the consultant for work to complete the project and for the Ohio Department of Transportation to directly oversee completion of said project, and

WHEREAS, the Portage County Engineer, requested a technical and fee proposal from CTI Engineers, Inc. to provide engineering and environmental services on the **Franklin Township State Route 59 Sidewalk, Phase 1 Project**, and

WHEREAS, the Ohio Department of Transportation, upon review of the proposal from CTI Engineers, Inc., recommends that the consultant be approved for the project and compensation to the consultant was approved at Part 1: Steps 1 thru 4 at \$14,248.00 and Part 2: Steps 5 thru 8 at \$9,555.00, totaling \$23,803.00; now therefore be it

WHEREAS, the Ohio Department of Transportation, has submitted to the Portage County Engineer a Letter of Understanding to be executed acknowledging their approval; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby accept the Letter of Understanding and authorizes the Portage County Engineer to execute Letter of Understanding acknowledging the Ohio Department of Transportation's approval of engineering services for the **Franklin Township State Route 59 Sidewalk, Phase 1 Project**; and be it further

RESOLVED, that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

Tommie Jo Marsilio, Yea;

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RESOLUTION No. 11-0194

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RE: A RESOLUTION TO AUTHORIZE THE PORTAGE COUNTY ENGINEER TO EXECUTE ENGINEERING AGREEMENT NO. 16467 WITH CTI ENGINEERS, INC. FOR THE PROJECT KNOWN AS THE FRANKLIN TOWNSHIP STATE ROUTE 59 SIDEWALK, PHASE 1 ALONG THE NORTH SIDE OF SR59 FROM THE CITY OF KENT EAST CORPORATION LINE EAST TO RHODES ROAD IN FRANKLIN TOWNSHIP

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following Resolution be adopted:

WHEREAS, the Portage County Engineer on behalf of Franklin Township has secured 80% Federal Funding through the Akron Metropolitan Area Transportation Study to provide engineering, environmental clearance, right of way, construction and construction inspection services on the **Franklin Township State Route 59 Sidewalk, Phase 1 Project** along the north side of SR 59 from the City of Kent East Corporation Line east to Rhodes Road in Franklin Township, and

WHEREAS, the Portage County Engineer has received and executed the Preliminary Legislation with the Director of the Ohio Department of Transportation for this project which gives consent to the Director of Transportation to access federal funds to pay the consultant for work to complete the project and for the Ohio Department of Transportation to directly oversee completion of said project, and

WHEREAS, the Portage County Engineer, requested a technical and fee proposal from CTI Engineers, Inc. to provide engineering and environmental services on the **Franklin Township State Route 59 Sidewalk, Phase 1 Project**, and

WHEREAS, the Ohio Department of Transportation has provided Engineering Agreement No. 16467 to be executed between Portage County and CTI Engineers, Inc. for said project, and

WHEREAS, the Portage County Engineer, upon review of the proposal from CTI Engineers, Inc., recommends that said proposal be accepted by the Board of Portage County Commissioners; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby accept the technical and fee proposal of CTI Engineers, Inc. and authorizes the Portage County Engineer to execute Engineering Agreement No. 16467 for providing engineering and environmental services for the **Franklin Township State Route 59 Sidewalk, Phase 1 Project**; and be it further

RESOLVED, that this modification increases the total maximum prime compensation of the URS Corporation agreement by \$4,196.00, from \$156,427.00 to \$160,623.00; and be it further

RESOLVED, that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

Tommie Jo Marsilio, Yea;

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RESOLUTION No. 11-0196 - RE: A RESOLUTION AUTHORIZING THE PURCHASE, THROUGH THE STATE OF OHIO, CONTRACT ITEM #18922, INDEX #GDC093, OF ONE (1) 2011 F250 4 X 2 PICK-UP TRUCK WITH UTILITY BED – FROM GERMAIN FORD, FOR USE BY THE PORTAGE COUNTY ENGINEER.

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, the Portage County Engineer, Michael A. Marozzi, wishes to purchase through the State of Ohio, Contract #18922, Index number GDC093, one (1) **2011 F250 4 x 2 Pick-Up Truck with Utility Bed**, and

WHEREAS, Germain Ford is the vendor authorized by the State of Ohio to offer said **2011 F250 4 x 2 Pick-Up Truck with Utility Bed** -- at the State Contract price of \$20,721.00, now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby authorize Michael A. Marozzi, Portage County Engineer, to generate a purchase order in the amount of \$20,721.00 for Germain Ford, 7250 Sawmill Road, Columbus, Ohio 43235, for the purchase of one (1) **2011 F250 4 x 2 Pick-Up Truck with Utility Bed** at a cost of \$20,721.00, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

Tommie Jo Marsilio, Yea;

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**RESOLUTION No. 11-0197 - RE: CASH ADVANCE REPAYMENT- FROM FUND 1493,
COLLABORATION ADVOCATES GRANT TO FUND
0001, GENERAL FUND**

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, on March 9, 2010, the Portage County Board of Commissioners adopted Resolution No. 10-0239, approving a cash advance in the amount of \$15,000.00 to the Collaboration Advocates Grant to be repaid when grant funds were received, and

WHEREAS, all grant funds have been received and the cash balance in the fund is sufficient to repay the cash advance of \$ 15,000.00; now therefore be it

RESOLVED, that the following cash advance repayment be made in the amount of \$15,000.00:

FROM:

FUND 1493, COLLABORATION ADVOCATES GRANT

ORGCODE -14930019

Debit Expense Account

Object 921000 – Advances Out-Return \$ 15,000.00

TO:

FUND 0001, GENERAL FUND

ORGCODE - 00100002

Credit Revenue Account

Revenue Source 291000 – Advances in - Repayment \$ 15,000.00

and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance repayment by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Credit Revenue Account
Revenue Source 280000 - TRANSFER IN \$ 191,698.66

FUND 5213, PCS REVENUE BONDS 2004

ORG CODE - 52130602

Credit Revenue Account
Revenue Source 280000 - TRANSFER IN \$ 95,981.26

FUND 5214, PCS REVENUE BONDS 2007

ORG CODE -52140602

Credit Revenue Account
Revenue Source 280000 - TRANSFER IN \$ 328,234.49

FUND 5215, PCS REVENUE BONDS 2007 USDA

ORG CODE – 52150602

Credit Revenue Account
Revenue Source 280000 - TRANSFER IN \$ 122,494.10

FUND 5216, PCS REVENUE BONDS 2009 USDA

ORG CODE – 52160602

Credit Revenue Account
Revenue Source 280000 - TRANSFER IN \$ 86,393.83

FUND 5217, PCS REVENUE BOND 2010

ORG CODE – 52170602

Credit Revenue Account
Revenue Source 280000 - TRANSFER IN \$ 40,485.58

TOTAL TRANSFER IN \$ 1,066,459.53

and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Department of Budget and Financial Management and the Water Resources Department, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea;

FUND 5277 PCS OPWC 2010 CG04]

ORG CODE - 52770602

Credit Revenue Account

Revenue Source 280000 - TRANSFER IN \$ 8,880.00

TOTAL TRANSFERS \$ 68,950.32

and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Department of Budget and Financial Management and the Water Resources Department, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote was as follows:

Christopher Smeiles, Yea; Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea;

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**RESOLUTION No. 11-0200 - RE: ANNUAL TRANSFER - FROM FUND 5400,
PCW GENERAL ADMINISTRATION TO FUNDS:
5410, PCW REVENUE BONDS 1997
5412, PCW REVENUE BONDS 94REFI04
5413, PCW REVENUE BONDS 2001
5414, PCW REVENUE BONDS 2004
5415, PCW REVENUE BOND 2010**

It was moved by Tommie Jo Marsilio, and seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, in order to meet our bond retirement obligations, due on June 1, 2011 and January 1, 2012, it is necessary to transfer funds in the amount of \$ 845,789.26 to Funds 5410, 5412, 5413, 5414 and 5415; now therefore be it

RESOLVED, that the following transfer of funds in the amount of \$ 845,789.26 be made as follows:

FROM:
FUND 5400, PCW GENERAL ADMINISTRATION
ORG CODE - 54004009

Debit Expense Account
Object 910000- TRANSFER OUT \$ 845,789.26

TO:

FUND 5410, PCW REVENUE BONDS 1997

ORG CODE - 54100602

Credit Revenue Account

Revenue Source 280000 TRANSFER IN \$ 228,214.66

FUND 5412, PCW REVENUE BONDS 94REFI04

ORG CODE - 54120602

Credit Revenue Account

Revenue Source 280000 TRANSFERS IN \$ 401,355.34

FUND 5413, PCW REVENUE BONDS 2001

ORG CODE - 54130602

Credit Revenue Account

Revenue Source 280000 TRANSFER IN \$ 48,389.07

FUND 5414, PCW REVENUE BONDS 2004

ORG CODE - 54140602

Credit Revenue Account

Revenue Source 280000 TRANSFER IN \$ 123,808.76

FUND 5415, PCW REVENUE BOND 2010

ORG CODE - 54150602

Credit Revenue Account

Revenue Source 280000 TRANSFER IN \$ 44,021.43

TOTAL TRANSFER IN \$ 845,789.26

and be it further

RESOLVED,

that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Department of Budget and Financial Management and the Water Resources Department, and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

Tommie Jo Marsilio, Yea;

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RESOLUTION No. 11-0201

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RE:

**ANNUAL TRANSFER – FROM FUND 5400, PCW
GENERAL ADMINISTRATION TO FUND, 5471 PCW
OPWC 2001 CG12A.**

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS,

in order to pay our annual loan obligations to the Ohio Public Works Commission, it is necessary to transfer funds in the amount of \$ 13,068.00 to Fund 5471; now therefore be it

RESOLVED,

that the following transfer of funds in the amount of \$ 13,068.00 be made as follows:

FROM:

FUND 5400, PCW GENERAL ADMINISTRATION

ORG CODE - 54004009

Debit Expense Account

Object 910000 - TRANSFER OUT \$ 13,068.00

TO:

FUND 5471, PCW OPWC 2001 CG12A

ORG CODE - 54710602

Credit Revenue Account

Revenue Source 280000 - TRANSFER IN \$ 13,068.00

and be it further

RESOLVED,

that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor the Department of Budget and Financial Management and the Water Resources Department, and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote was as follows:

Christopher Smeiles, Yea; Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea;

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**RESOLUTION No. 11-0202 - RE: ANNUAL TRANSFER - FROM FUND 5600, STS
GENERAL ADMINISTRATION TO FUNDS:
5610, STS REVENUE BONDS 1997
5611, STS REVENUE BONDS 2001**

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, in order to meet our bond retirement obligations, due on June 1, 2011 and January 1, 2012, it is necessary to transfer funds in the amount of \$85,090.16 to Funds 5610 and 5611; now therefore be it

RESOLVED, that the following transfer of funds in the amount of \$85,090.16 be made as follows:

FROM:
FUND 5600, STS GENERAL ADMINISTRATION
ORG CODE - 56004009
Debit Expense Account
Object 910000 - TRANSFER OUT \$ 85,090.16

TO:
FUND 5610, STS REVENUE BONDS 1997
ORG CODE - 56100602
Credit Revenue Account
Revenue Source 280000 - TRANSFERS IN \$ 71,923.16

FUND 5611, STS REVENUE BONDS 2001
ORG CODE - 56110602
Credit Revenue Account
Revenue Source 280000 - TRANSFERS IN \$ 13,167.00

TOTAL TRANSFER IN \$ 85,090.16

and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Department of Budget and Financial Management and the Water Resources Department, and be it further

RESOLVED,

by the Board of Commissioners of Portage County, Ohio:

Section 1. That said authorization to prepare plans, specifications and estimate of cost for said PROJECT is hereby given.

Section 2. That it is hereby found and determined that all formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

Tommie Jo Marsilio, Yea;

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RESOLUTIONS

March 1, 2011

1. Approval of the meeting minutes from the February 24, 2011 regular Board meeting.
2. Approve the Bills as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./11-0189
3. Approve the journal vouchers as presented by the County Auditor./11-0190
4. Approve the then & now as presented by the County Auditor./11-0191
5. Acceptance of the Portage County Juvenile Court’s Grant Application to the Ohio Department of Youth Services Juvenile Accountability Block Grant (Juvenile Court)./11-0192
6. A resolution to authorize the Portage County Engineer to execute a letter of understanding with the Ohio Department of Transportation approving the engineering consultant and engineering fee of CTI Engineers, Inc. to provide engineering and environmental services for the project known as the Franklin Township State Route 59 sidewalk, phase 1, along the North side of SR 59 from the City of Kent East to Rhodes Road in Franklin Township. (County Engineer)./11-0193
7. A resolution to authorize the Portage County Engineer to execute Engineering Agreement No. 16467 with CTI Engineers, Inc. for the project known as the Franklin Township State Route 59 Sidewalk, Phase 1 along the North side of State Route 59 from the City of Kent East Corporation Line East to Rhodes Road in Franklin Township. (County Engineer)/11-0194

8. Accept modification no. 2 to URS Corporation Agreement for providing professional services for the intersection improvement project at Prospect St. (CH 74)/Summit Road (CH 148)/Hayes Road (CH 138) located in Ravenna Township, Portage County, Ohio./11-0195
9. A resolution authorizing the purchase, through the State of Ohio, Contract Item #18922, Index #GDC093 of one (1) 2011 F250 4x2 pick up truck with utility bed from Germain Ford (County Engineer)./11-0196

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INCOMING CORRESPONDENCE

March 1, 2011

1. Discussion: Neighborhood Development Services Application for Formula Funds/Information only.
2. February 24, 2011 e-mail from Mike Sharb, Squire, Sanders & Dempsey, to Director Audrey Tillis, Department of Budget & Financial Management, regarding County building purchase in April with Note Proceeds in the Fall/Journal Entry
3. Discussion: County Engineer Septic Program/Journal Entry. Commissioner Frederick wondered if there would be any need to use the OSU Extension Office for any other program such as education.

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JOURNAL ENTRY

March 1, 2011

1. Board of Commissioners' authorization requested to pay Invoice No. AR118465 dated December 29, 2010 for the contract base rate charge for the December 30, 2010 to December 29, 2011 billing period for \$3128.00 for the Commissioners' front office copier (Tag No. CA892), as presented by Copeco.
2. The Board of Commissioners received the Portage County Investment Reconciliation for the month of January 2011 as presented by the County Auditor and County Treasurer.
3. In accordance with Chapter 120 Section 2941.51 of the ORC, the Board of Commissioners acknowledged receipt of the reimbursement for the following County expenditures:

October 2010	Appointed Counsel	\$ 6,632.85
October 2010	Death Penalty	\$15,229.90
November 2010	Public Defender	<u>\$ 20,403.45</u>
Total		\$ 42,266.20

4. Board of Commissioners' authorization requested to approved the following Personnel Requisition, as presented by Director Barb Fleischmann, The Woodlands At Robinson:

DEPARTMENT	JOB TITLE	GRADE	ACTION
The Woodlands At Robinson	RN Supervisor	MG05 1	Post Internally and Externally

5. The Board of Commissioners received the February 22, 2011 Amended Certificate of Estimated Resources for the year beginning January 1, 2011 as submitted by the Portage County Budget Commission (cc: Department of Budget & Financial Management).
6. Board of Commissioners' authorization requested to pay expenses incurred October 1, 2011 to December 31, 2011 from the Portage County Revolving Loan Fund 1285 for \$2,330.09, as presented by the Kent Regional Business Alliance. Documents reviewed by the Department of Budget & Finance with no exceptions noted.
7. Board of Commissioners' authorization requested to allow payment to Neighborhood Development Services Inc. for the administration of Portage County's Revolving Loan Funds as follows:

PROJECT	AMOUNT REQUESTED	DBFM REVIEW	DISTRIBUTION
A. Section 17 RLF Admin 2010	\$1,313.00	\$1,262.05	\$959.68 (PO #41177) \$302.37 (PO #46220)
B. Home RLF Admin 2010	\$ 251.00	\$ 251.56	\$232.00 (PO #41179) \$19.56 (PO #46224)
C. Foreclosure Prev RLF Adm 2010	\$ 867.00	\$ 22.58	\$ 22.58 (PO #46222)
D. Econ Dev RLF Adm 2010	\$4,324.00	\$4,387.00	\$4,387.00 (PO #41180)
E. CDBG Housing RLF Adm 2011	\$ 235.00	\$ 181.07	\$172.00 (PO #41175) \$ 9.07 (PO #46218)
Total		\$6,104.26	

8. Board of Commissioners' authorization requested to pay the February 17, 2011 Invoice for the 2010 transactions of the Eleventh District Court of Appeals for pro-rata share of costs \$71,799.64 as presented by Trumbull County Auditor's Office. Documents reviewed by the Department of Budget & Finance with no exceptions noted.
9. Board of Commissioners' authorization requested to pay Invoice No. 2/15/11 dated February 15, 2011 for Freedom Rail Line Debt Service payment for the City of Ravenna RLF as presented by the Neighborhood Development Services/HOLD IAW the recommendation from Department of Budget & Financial Management Director Audrey Tillis.

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REFERRED

March 1, 2011

1. February 18, 2011 e-mail from Craig Moser, regarding the Robinson Memorial Hospital Board of Trustees. Referred to Executive Assistant.
2. February 18, 2011 correspondence from Linda UmBayemake, regarding the Robinson Memorial Hospital Board of Trustees. Referred to Executive Assistant.
3. February 18, 2011 correspondence from Melissa Long, regarding the Robinson Memorial Hospital Board of Trustees. Referred to Executive Assistant.
4. February 18, 2011 correspondence from Shirley Schuster, regarding the Robinson Memorial Hospital Board of Trustees. Referred to Executive Assistant.
5. February 21, 2011 correspondence from Jeff Langstaff, regarding the Robinson Memorial Hospital Board of Trustees. Referred to Executive Assistant.
6. February 22, 2011 correspondence from Michael Grajek, regarding the Robinson Memorial Hospital Board of Trustees. Referred to Executive Assistant.
7. February 17, 2011 correspondence from Dan Smith, City of Kent, regarding Tax Incentive Review Council (TIRC). Referred to Executive Assistant.
8. February 12, 2011 correspondence from Michael Hiler, Ohio Department of Development, regarding the final performance report for Grant No. B-C-08-1CJ-1. Referred to Department of Budget & Financial Management.
9. February 12, 2011 correspondence from Michael Hiler, Ohio Department of Development, regarding final performance report for Grant No. B-C-08-1CJ-2. Referred to Department of Budget & Financial Management.
10. February 17, 2011 correspondence from the Trumbull County Auditor, including the 2011 transactions of the Eleventh District Court of Appeals, along with the budget for 2011. An Invoice for Pro Rata share of costs is included for \$71,799.64. Referred to Department of Budget & Financial Management as an agenda item.
11. The Board of Commissioners received a Promissory Note for the Portage County CDBG ED RLF for Brandy Properties LLC for \$135,000.00 as presented by Neighborhood Development Services. Referred to Department of Budget & Financial Management and Auditor's Office.
12. February 25, 2011 correspondence from Charlie Brieding, Portage County Agricultural Society dba Randolph Fair, including correspondence and forms for Ohio Department of Agriculture requesting \$3,300.00. Referred to Department of Budget & Financial Management.

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INFORMATION ONLY

March 1, 2011

1. February 19, 2011 correspondence from Todd Peetz, Regional Planning Commission to Arthur Scott, City of Streetsboro, regarding 2011 small cities CDBG Formula Allocation Program.
2. The Board of Commissioners received Sponsorship/Exhibitor Opportunities as presented by the Aurora Chamber of Commerce.
3. February 24, 2011 e-mail from Cheryl Wood, Neighborhood Development Services, regarding the CHIP final performance reports.
4. February 25, 2011 e-mail from Roetzel & Andress, indicating Jennifer Lynch has joined Roetzel's Public Law Practice Group in Columbus.

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PLEASE ADD TO THE AGENDA

March 1, 2011

1. March 1, 2011 e-mail from Chris Meduri, Prosecutor's Office, regarding road bonds/The Board of Commissioners agreed that the County Engineer should make a written recommendation that the Board of Commissioners require bonds be set to cover potential damage that might occur to the non state roads that may be used by trucks carrying drilling equipment to sites to be used for the "deep" well drilling. The Prosecutor's Office should prepare the resolution for Board consideration.

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JOURNAL ENTRY

March 1, 2011

Motion by Tommie Jo Marsilio, seconded by Christopher Smeiles to approve the following actions:

1. The Board of Commissioners authorized payment of Invoice No. AR1 18465 dated December 29, 2010 for the contract base rate charge for the December 30, 2010 to December 29, 2011 billing period for \$3128.00 for the Commissioners' front office copier (Tag No. CA892), as presented by Copeco.
2. The Board of Commissioners acknowledged the receipt of the Portage County Investment Reconciliation for the month of January 2011, as presented by the County Auditor and County Treasurer.
3. In accordance with Chapter 120 Section 2941.51 of the ORC, the Board of Commissioners acknowledged the receipt of the reimbursement for the following County expenditures:

October 2010	Appointed Counsel	\$ 6,632.85
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October 2010	Death Penalty	\$15,229.90
November 2010	Public Defender	\$ 20,403.45
	Total	\$ 42,266.20

4. The Board of Commissioners authorized the following Personnel Requisition, as presented by Nursing Home Administrator Barb Fleischmann, The Woodlands At Robinson:

DEPARTMENT	JOB TITLE	GRADE	ACTION
The Woodlands At Robinson	RN Supervisor	MG05 1	Post Internally and Externally

5. The Board of Commissioners acknowledged the receipt of the February 22, 2011 Amended Certificate of Estimated Resources for the year beginning January 1, 2011, as submitted by the Portage County Budget Commission.
6. The Board of Commissioners authorized payment of expenses incurred October 1, 2011 to December 31, 2011 from Portage County Revolving Loan Fund 1285 for \$2,330.09, as presented by the Kent Regional Business Alliance. Documents reviewed by the Department of Budget & Finance with no exceptions noted.
7. The Board of Commissioners authorized payment to Neighborhood Development Services Inc. for the administration of Portage County's Revolving Loan Funds as follows:

PROJECT	AMOUNT REQUESTED	AMOUNT APPROVED AFTER DBFM REVIEW	DISTRIBUTION
A. Section 17 RLF Admin 2010	\$1,313.00	\$1,262.05	\$959.68 (PO #41177) \$302.37 (PO #46220)
B. Home RLF Admin 2010	\$ 251.00	\$ 251.56	\$232.00 (PO #41179) \$19.56 (PO #46224)
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D. Econ Dev RLF Adm 2010	\$4,324.00	\$4,387.00	\$4,387.00 (PO #41180)
E. CDBG Housing RLF Adm 2011	\$ 235.00	\$ 181.07	\$172.00 (PO #41175) \$ 9.07 (PO #46218)
Total		\$6,104.26	

8. The Board of Commissioners authorized payment of the February 17, 2011 Invoice for the 2010 transactions of the Eleventh District Court of Appeals for Portage County's pro-rata share of

costs in the amount of \$71,799.64, as presented by the Trumbull County Auditor. Documents reviewed by the Department of Budget & Finance with no exceptions noted.

9. The Board of Commissioners' signed the March 1, 2011 correspondence to County Auditor Janet Esposito requesting that staff debit the General Fund account for this partial local government match of \$40,000.00 as shown below and credit this amount to Fund 1166, as requested by the Office of Homeland Security and Emergency Management and approved the Department of Budget and Financial Management:

<u>Org</u>	<u>Object</u>	<u>Project</u>	<u>Amount</u>	<u>Description</u>
Debit: 00100004	492100	-	\$40,000.00	Local Share
Credit: 11669301	194000	0A042	\$40,000.00	Local Match/Share

10. The Board of Commissioners signed the February 22, 2011 correspondence to Portage County Auditor Janet Esposito requesting collection by certification of the real estate taxes for delinquent sewer charges at 4364 Sandy Lake Road, Rootstown Township (Parcel No. 32-017-+00-00-036-001) since December 17, 2007 for \$36,959.93 from Buckeye Portfolio MHC LLC, in accordance with Ohio Revised Code Section 6117.33, as recommended by Portage County Water Resources Department Interim Director Jeff Lonzrick.
11. The Board of Commissioners signed the February 22, 2011 correspondence to Portage County Auditor Janet Esposito requesting collection by certification of the real estate taxes for delinquent sewer charges at 3560 Waterloo Road, Randolph Township (Parcel No. 28-057-00-00-009-000) since December 17, 2007 for \$16,331.43 from Buckeye Portfolio MHC II LLC, in accordance with Ohio Revised Code Section 6117.33, as recommended by Portage County Water Resources Department Interim Director Jeff Lonzrick.
12. After meeting in Executive Session today with Water Resources Department Interim Director Jeff Lonzrick, the Board of Commissioners accepted the resignation of Joel Loughney, Equipment Operator II, effective February 25, 2011.
13. On February 15, 2011, the Board of Commissioners approved the February 15, 2011 request to hire Scott Nottingham as a temporary Equipment Operator I position for the Portage County Portage County Water Resources, as presented by Interim Director Jeff Lonzrick.

Today, the Board of Commissioners accepted the recommendation of Director Jeff Lonzrick and agreed to hire Scott Nottingham as a full time Equipment Operator I to fill the vacancy left by Joel Loughney. The Board of Commissioners notes that this hire is contingent upon the applicant passing a pre-employment physical and drug screen.

14. The Board of Commissioners accepted the recommendation of Water Resources Department Interim Director Jeff Lonzrick and authorized the hire of Jeffrey Whetsel as a temporary Equipment Operator I for the Water Resources Department. The Board of Commissioners

notes that this hire is contingent upon the applicant passing a pre-employment physical and drug screen.

15. The Board of Commissioners authorized payment of the Portage County mandated share of \$3,300 to the Portage County Agricultural Society dba Randolph Fair, as recommended by the Department of Budget & Financial Management Director, in accordance with ORC 1711.
16. The Board of Commissioners signed the Declaration of Official Intent for Reimbursement of Expenditures for the acquisition of a building in the amount of \$235,000 to store county vehicles and equipment. Expenditures will be initially made from the Portage County General Fund and be reimbursed to the General Fund with bond proceeds.
17. The Board of Commissioners accepted the recommendation of County Engineer Mickey Marozzi and approved the Scope of Services for the development of a Septic System Funding Assistance Program by the Regional Planning Commission for the Portage County Storm Water Management Program. The Board of Commissioners agreed that a contract should be prepared between the Regional Planning Commission and the Board of Commissioners for this service in an amount not to exceed \$8,000.
18. The Board of Commissioners accepted the recommendation of Department of Budget & Financial Management Director Audrey Tillis and authorized the transfer of \$800 to the County Auditor from the General Fund Contingency for travel costs associated with the FY2011 MUNIS Users Conference in Nashville, Tennessee in April 2011.

All in favor, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **March 1, 2011**. There being no further business to come before the Board, it was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles to adjourn the official meeting at **12:00 PM**. All in favor, motion carries.

Maureen T. Frederick, President

Tommie Jo Marsilio, Vice-President

Christopher Smeiles, Board Member

Deborah Mazanec, Clerk

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