

Tuesday, March 8, 2011

The Board of County Commissioners met in regular session on **Tuesday, March 8, 2011 at 9:30 AM** with the following members present:

Christopher Smeiles

Maureen T. Frederick

Tommie Jo Marsilio

*

*

*

*

*

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles to approve the meeting minutes of the March 3, 2011 meeting. All in favor, motion carries

*

*

*

*

*

Also attending throughout the day: Mike Sever, Record-Courier; Hank Dunckel

*

*

*

*

*

PROSECUTOR

Present: Denise Smith, Leigh Prugh

*

*

*

9:45 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Tommie Jo Marsilio**, seconded by **Christopher Smeiles** that the Board of Commissioners move into executive session to conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. **Also present: Attorneys Denise Smith and Leigh Prugh.** Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Yea.

10:05 AM Upon conclusion of the above referenced discussion, it was moved by **Tommie Jo Marsilio**, seconded by **Christopher Smeiles** that the Board of Commissioners moves out of executive session. Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners took action by resolution/11-0220

*

*

*

Prosecutor Correspondence

March 8, 2011

1. Confidential March 3, 2011 email from Attorney Leigh Prugh regarding a notice to file intent to dispute claim/Information only.
2. The County Engineer provided comment on the draft Timberstone Agreement, as drafted by Attorney Leigh Prugh/The Board of Commissioners noted that the County Engineer suggests a December 1, 2011 completion date.
3. February 3, 2011 email from Attorney Leigh Prugh regarding a sewer district issue/Information only at this time

4. March 3, 2011 correspondence from Attorney Leigh Prugh regarding the Cleveland to Aurora Waterline Phase 2/Resolution 11-0220.
5. March 7, 2011 email from Attorney Leigh Prugh regarding the Windham Village water/sewer agreement/Information only.
6. March 7, 2011 email from Attorney Leigh Prugh regarding the Timberstone Agreement/The Board of Commissioners noted that the County Engineer suggests a December 1, 2011 completion date..

* * * * *

THE WOODLANDS AT ROBINSON

Present: Barb Fleischmann, Mike Coury, Allison Box, Cathie Eggleston, Karen U'Halie

The Nursing Home Administrator reported that the Census today is at 70.

* * *

The Nursing Home Administrator reported that the Nursing Home had its nursing revisit from the Ohio Department of Health as well as the Life Safety revisit. Staff has corrected citations, which were minor in comparison to other years and the Nursing Home is in compliance. In all, there were two citations in Nursing and two in Life Safety, which are all corrected. Staff reported that this is the best survey in more than 10 years. The Board of Commissioners congratulated staff.

* * *

There was discussion regarding the proposed use of the gift account set up for the benefit of the residents. The Nursing Home Administrator advised that the money was donated in the past years and even this past year to The Woodlands; some was stipulated or earmarked to an account to be utilized for the purchase of a passenger van to take the residents on field trips. Purchase orders have been opened for this account and staff is currently purchasing supplies for the residents' activities. However, staff would also like to take the residents to tea at Susan's in Ravenna, Eat and Park, and other places or bring in food for special meal activities. The other thought is to purchase another large screen TV or supplies for the Wii. It was suggested that staff would need cash or a credit card for that type of venture and may need to rent vehicles from Precious Cargo or a similar company.

Internal Services Director JoAnn Townend attending

Director Townend noted that she has a procedure in place that currently allows the Activity Director to keep a petty cash fund allowing the Activities Director to use up to \$50, keeping receipts, to buy supplies for arts and crafts. There was an issue when the money was used to replace an item lost by a resident. The Director will get that procedure to the staff.

The Nursing Home Administrator noted that recently, a resident donated \$1500 to purchase a big screen TV. Director Townend advised that staff could open a purchase order for Wal-Mart or Best Buy to purchase that TV. Commissioner Marsilio suggested that staff work together to make a recommendation/written plan to allow purchases from this donation fund.

* * *

The Board of Commissioners discussed the contract list provided by the Nursing Home Administrator. Director Townsend continues to review the listing and coordinate any contract extensions. The Director asked staff about the IV usage at the Nursing Home. The DON responded that providing IV service at the nursing home is integral to raising the census. There is usually at least one resident on IV at any time.

* * *

10:50 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Tommie Jo Marsilio**, seconded by **Christopher Smeiles** that the Board of Commissioners move into executive session to discuss a discipline issue. **Also present: Barb Fleischmann, Mike Coury, Cathie Eggleston, Allison Box, Karen U'Halie.** Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Yea.

11:00 AM Upon conclusion of the above referenced discussion, it was moved by **Tommie Jo Marsilio**, seconded by **Christopher Smeiles** that the Board of Commissioners moves out of executive session. Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners took action by Journal Entry.

* * * * *

REGIONAL PLANNING COMMISSION

Present: Todd Peetz

The Director reviewed the agenda for the March 9, 2011 Regional Planning Commission meetings

Two subdivisions will be discussed: 1) the plat of the "Cooksey, Inc. Subdivision" on State Route 59, Lot 22 in Franklin Township, Arthur H. Cooksey, Jr., applicant and 2) the replat of Sublots 146, Part of 147, B-2 and B-4 in the "West Twin Lake Allotment" on South Blvd., Lot 76 in Franklin Township, Richard A. Ramsey, applicant

* * *

Work Program

The Director reported that there were three Farmland Preservation applications, which are due April 1st

* * *

TA Hours Discussion

The Director reported that the Board of Commissioners has 112.25 hours available, 82 reserved for the Subdivision Regulations rewrite, but will lose 75 hours at the end of this year if not committed. The Board of Commissioners could dedicate 40 hours to the Farmland Preservation project. Commissioner Frederick asked how else those hours could be used by the Regional Planning Commission. The Director responded that they could be used for the Visioning in Portage Project or for staff to attend festivals this year to complete resident surveys.

* * *

Other updates

1. Shalersville Township is moving to zoning phase
2. The subdivision applications were slow in February but should pick up in March.
3. Both Brimfield and Ravenna Townships are concerned about internet cafes
4. Deerfield Township is struggling without zoning. Staff assisted the township with a Natureworks grant and reviewed the Township 2000 landuse plan.
5. Hiram Township is reviewing its 2005 Comprehensive Plan
6. Mantua Village may want the Regional Planning Commission to conduct an LMI survey depending on TA hours availability
7. The first quarterly meeting of the county Zoning Inspectors was held with Attorney Chris Meduri discussing the hot land use issues. Zoning Board and Board of Zoning Appeals Chairs were invited to attend with their Zoning Inspectors. Attorney Meduri also did a presentation on internet cafes
8. Brownfield Grant assessment was submitted and the Regional Planning Commission is waiting for a response
9. The New Horizon Grant was submitted
10. Staff submitted a letter of intent for the Our Town Grant for \$¼ million for a fashion arts project in downtown Ravenna. The city of Ravenna has agreed to provide the local match.
11. Staff recently met with Portage Development Board Chairman Steve Colecchi and Joe Mayernick to discuss how the Regional Planning Commission could support the Portage Development Board in this community wide effort
12. The Visioning in Portage is going well; two meetings have been held with 50-60 attending along with mentors

*

*

*

February, 2011 CDBG Program Report

The Director reported that the formula grant has \$40K to spend for Hiram school project, which was under budget. The school is down and the area must be backfilled and seeded. The money could also be used for fencing, parking etc. but the project may need an amendment to spend that extra money. The \$40K could be used for another project approved by Board of Commissioners. The Board of Commissioners asked staff to look as quickly as possible as to which project could use additional money, which must be spent by May 31, 2011.

The 2010 Formula projects are now in the early stages.

The Director advised that the amount available for the 2011 grant is unknown but he has heard of a 62.5% reduction. Commissioner Smeiles responded that the Regional Planning Commission admin fee would also be affected. The Director has anticipated that reduction and plans to use the Stormwater Septic Program fees to cover that loss.

*

*

*

By-Laws Amendment to Section X, Financial Provisions, Apportionment of Costs

The Director reported that the city of Ravenna is ready to sign as a member and the city of Streetsboro is proposing joining to the City Council. The current By-laws call for a 65 cent/per capita charge but current dues are 68 cents. The Regional Planning Commission wants to add an Exhibit A to the by-laws

that will be updated yearly in December to set the membership fee yearly/ This is simply a correction with no increase in dues.

* * *

The Director reported that he was contacted by URS Corporation regarding a CSX Transportation project to provide a greater vertical clearance above it's tracks for double stack trains. There is a bridge located in Kent that is in need of raising. The Director has advised the Project Manager to contact the Board of Commissioners.

* * * * *

Commissioner Smeiles mentioned that he contacted Bowen Architect Alan Renzi and asked for a construction timeline for the Kent Courthouse. Commissioner Smeiles wants the structure to be under cover by winter time.

* * * * *

DEPARTMENT OF BUDGET & FINANCIAL MANAGEMENT

Present: Audrey Tillis

Resolutions

1. General Fund Amendments to the Annual Appropriation Resolution:/11-223
 - a. Commissioner Other, Supplemental – BOC J/E #18, Approved 3/1/11
 - b. Auditor, Supplemental – BOC J/E #18 Approved 3/1/11
 - c. Prosecutor, Transfer – Temp adjustment until new SFY JFS Contract
 - d. Sheriff, Transfer – Additional Funding for Food
2. Other Funds Amendments to the Annual Appropriation Resolution:/11-224
 - a. 1003. Real Estate Assessment, Supplemental – Projected Need
 - b. 1100, Concealed handgun Licenses, Transfer, Prior Period Correction
3. Cash Advance from Fund 0001, General Fund to Fund 1265, CDBG New Horizons/11-225

Other

4. Journal entry approval(s):
 - a. Processing Local Match – Juvenile Accountability Block Grant
 - b. Budget Contingency Request (2660)
The County Auditor requests \$5,000 for the Real Property, Supplemental Request Materials & Supplies, which was inadvertently omitted from the budget/Hold for Commissioner Marsilio to contact the Auditor to discuss the possibility of using other monies for these purchases.
5. Discussion Item
 - a. FY 2011 Budget Calendar – the Board of Commissioners agreed to consider budget amendments twice a month, as recommended by the Director

* * * * *

RESOLUTION No. 11-0221

RE: **AUTHORIZE THE ELECTRONIC SUBGRANT RESUBMISSION APPLICATION TO THE UNITED STATES DEPARTMENT OF JUSTICE PROGRAM, VIOLENCE AGAINST WOMEN 2011 COURT TRAINING AND IMPROVEMENTS PROGRAM, FOR THE DOMESTIC VIOLENCE COURT RESPONSE PROJECT.**

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, the Honorable Judge Barbara Oswick of Portage County Municipal Court, Safer Futures, a program of Family & Community Services, the Portage County Prosecutor's Office, Portage County Adult Probation Department, the Portage County Sheriff's Department, Community Legal Aid, and the Portage County Courts have collaborated together for a grant application; and

WHEREAS, Violence Against Women grant funds are designed as incentive money to support programs to improve the functioning of the Court system on behalf of victims of domestic violence; and

WHEREAS, Portage County, being a local body of government, may submit an electronic application as an eligible applicant; and

WHEREAS, the Honorable Judge Barbara Oswick desires to administer a program funded under the Violence Against Women Grant Program to assist Portage County in implementing a Domestic Violence Court to provide important services to victims of domestic violence through enhancing the current criminal justice system to prevent further victimization and hold offenders accountable; now therefore be it

RESOLVED, that the Portage County Board of Commissioners hereby authorizes the submission of an electronic grant application to the United States Department of Justice Program, Violence Against Women 2011 Court Training and Improvements Program for the project period of October 1, 2011 to September 30, 2014 **for a total request amount of \$299,852, that includes no local match required;** and be it further

RESOLVED, that a copy of this resolution will be filed with the Portage County Auditor's Office, Portage County Department of Budget & Financial Management, Portage County Municipal Court, Portage County Prosecutor's Office, Portage County Adult Probation Department and the Portage County Sheriff's Department; and be it further

RESOLVED, that the Board of Commissioners agrees to sign the required certification letter and the non-supplanting letter; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in

*

*

*

*

*

ATTACHMENT A
2011 Ohio Agricultural Easement Purchase Program Applicants

Landowner	Property Location	Acres
<u>ATWATER TOWNSHIP</u>		
Robert & Margaret Pugh	2436 Industry Rd.	72.24
<u>RANDOLPH TOWNSHIP</u>		
Raymond & Shirley Rodenbucher	4396 Alexander Rd.	76.86
Joseph Spellman	1822 New Milford Rd.	86.62
TOTAL ACRES SUBMITTED		235.72 acres

*

*

*

*

*

RESOLUTION No. 11-0223

RE: AMENDMENT TO THE GENERAL FUND 2011 ANNUAL APPROPRIATION RESOLUTION NO. 10-1142 ADOPTED DECEMBER 16, 2010.

It was moved by Tommie Jo Marsilio, seconded Christopher Smeiles by that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2011 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below:

	<u>Increase</u>	<u>Decrease</u>
Fund: 0001 General Fund		
010 Commissioners Other		
00107 Commissioner Other OE	0	800
MEMO TOTAL	<u>\$ -</u>	<u>\$ 800</u>

Note: BOC Appr J/E #18 3/1/11

100 Auditor		
01104 Auditor Financial Managmt CS	800	-
MEMO TOTAL	<u>\$ 800</u>	<u>\$ -</u>

Note: BOC Appr J/E #18 3/1/11

300 Prosecutor		
03014 Prosecutor Support CS	13,000	-
03015 Prosecutor Support MS	2,000	-
0301D Prosecutor Support Full Time	0	15,000
MEMO TOTAL	<u>\$ 15,000</u>	<u>\$ 15,000</u>

Note: Temp until new SFY 11

700 Sheriff's Department		
07004 Sheriff-General Admin CS	0	5,000
07005 Sheriff-General Admin MS	0	10,000
07104 Sheriff-Corrections CS	0	5,000
07105 Sheriff-Corrections MS	20,000	-
MEMO TOTAL	<u>\$ 20,000</u>	<u>\$ 20,000</u>

Note: Addtl \$ needed - food

*

*

*

*

*

*

*

*

*

*

*

*

*

*

*

*

*

*

*

*

	<i>Increase</i>	<i>Decrease</i>
TOTAL MEMO BALANCE ALL AMENDMENTS	<u><u>\$ 35,800</u></u>	<u><u>\$ 35,800</u></u>

; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

Tommie Jo Marsilio, Yea;

*

*

*

*

*

RESOLUTION No. 11-0224

RE: AMENDMENT TO THE NON GENERAL FUND 2011 ANNUAL APPROPRIATION RESOLUTION NO. 10-1143 ADOPTED DECEMBER 16, 2010.

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2011 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below:

		<u>Increase</u>	<u>Decrease</u>
Fund: 1003	Real Estate Assessment		
	915 Data Processing Board		
90035	REA Data Processing MS	2,600	-
	MEMO TOTAL	<u><u>\$ 2,600</u></u>	<u><u>\$ -</u></u>

Note: Projected need

Fund: 1100	Concealed Handgun Licenses		
	700 Sheriff's Department		
11006	Concealed Handgun Licenses CO	-	500
11009	Concealed Handgun Licenses ME	500	-
	MEMO TOTAL	<u><u>\$ 500</u></u>	<u><u>\$ 500</u></u>

Note: Trf \$ for prior year

TOTAL MEMO BALANCE FOR ALL FUNDS		<u><u>\$ 3,100</u></u>	<u><u>\$ 500</u></u>
---	--	------------------------	----------------------

3. March 4, 2011 confirmation from the Court Reporter for the proposed annexation of 139.3981 acres from Hiram Township to the Village advising that the transcript is ready to date for printing/Information only.
4. The Regional Planning Commission presents a draft resolution for the 2011 Clean Ohio Agricultural Easement Purchase Program for Board consideration/11-0222
5. Discussion: Regional Planning Commission By Laws Amendment/Discussed with Regional Planning Commission Director Todd Peetz today. Director Peetz advised the Board of Commissioners that this is not a dues increase but a clarification of the per capita charge of 68cents.
6. March 4, 2011 e-mail from Steve Colecchi, Robinson Memorial Hospital, regarding hospital inpatient charges for prisoners/Discussed in an executive session today with Attorney Denise Smith.

* * * * *

JOURNAL ENTRY

March 8, 2011

1. In accordance with ORC Section 5126.038, the Board of Commissioners received a list identifying the total expenditures projected for any one of the following: (1) Any membership dues of the members or employees of the county board, in any organization, association, or other entity; (2) Any professional services of the county board, its members or employees, or both; (3) Any training of the members of employees of the county board as presented by the Portage County Board of Developmental Disabilities.
2. February 25, 2011 Notice from the Ohio Division of Liquor Control of a request for transfer of liquor license from Loom Lodge 1234 (SR 59) to Loom Lodge 1234 (SR 14) Ravenna, Township, the Board of Commissioners agreed not to request a hearing noting the Ravenna Township Trustees were notified and have no objections, they are not requesting a hearing. Board of Commissioners' authorization also requested to allow the Clerk to sign and return the Notice.
3. Board of Commissioners' authorization requested to allow use of the 3rd Floor Veteran Services Office (Room 361) on Monday, March 28, 2011 from 4:30-7:00 PM for a Commission Meeting as requested by Robert Park, Veteran Services.
4. The Board of Commissioners received the March 1, 2011 correspondence from the Portage County Sheriff's Department including the Monthly Record of Proceedings and Transactions for February 2011 in accordance with Ohio Revised Code Section 325.07. Referred to Department of Budget & Financial Management.
5. In accordance with the ORC Section 325.07, the Board of Commissioners received the Portage County Sheriff's Transportation of Prisoners Report for January 2011 as presented by the Portage County Sheriff's Department. Referred to Department of Budget & Financial Management.

6. Board of Commissioners' signature requested on the Ohio Department of Transportation Annual County Highway System Mileage Certification (2010), as presented by Mickey Marozzi, County Engineer, certifying that the total certified mileage at the end of Calendar Year 2009 in Portage County was 368.144 miles. After consideration of all mileage adjustments during Calendar Year 2010, the County Engineer certifies a total of 368.266 County miles as of December 31, 2010.
7. The Board of Commissioners acknowledged the receipt of the Portage County Treasurer's Office Portfolio Report for January 2011, as presented by the County Treasurer.
8. The Board of Commissioners authorized payment of the Portage County Regional Airport Authority Invoice No. 2011-016 dated March 3, 2011 for \$337.76 for reimbursement of the 10 cents per gallon in fuel costs for the Metro Life Flight helicopter, as approved by the Board of Commissioners in a Journal Entry adopted July 8, 2008, for the life of the 60 month lease with Metro Life Flight not to exceed \$6,000 annually.
9. The Board of Commissioners signed the payment authorization form for Ace/Zuver JV (Joint Venture) of Cleveland, Ohio for the demolition of the Hiram Elementary School Building for \$47,340.00, as presented by the Regional Planning Commission. The B-F-09-1CJ-1 Formula Grant Activity #1 Clearance Activity is funding this expense.

* * * * *

REFERRED

March 8, 2011

1. March 1, 2011 memo from Ohio Attorney General Mike DeWine, regarding meth lab cleanup. Referred to the Office of Homeland Security and Emergency Management and Sheriff's Department.
2. March 2, 2011 letter of interest in The Woodlands at Robinson from HC Management Consulting/Forwarded to Steve Colecchi for his files and information.

* * * * *

INFORMATION ONLY

March 8, 2011

1. The Board of Commissioners received an invitation to stay home for the Portage County Literacy Coalition's Annual Tea Celebrating National Reading Day Wednesday, March 2, 2011.
2. March 2, 2011 memo from the Department of Budget & Financial Management, regarding a draw down request for OVW Grant No. 2007-WE-AX-0048 to reimburse February expenses for \$9953.09 was submitted and should be received within four business days.

* * * * *

PLEASE ADD TO THE AGENDA

March 8, 2011

1. March 4, 2011 correspondence from Attorney Douglas Paul regarding the Hiram Annexation/Information only.

2. March 3, 2011 correspondence from Attorney Leigh Prugh regarding the Cleveland to Aurora Waterline Phase 2/Resolution 11-0220.
3. March 7, 2011 email from Attorney Leigh Prugh regarding the Windham Village water/sewer agreement/Information only.
4. March 7, 2011 email from Attorney Leigh Prugh regarding the Timberstone Agreement/Information only.
5. March 2, 2011 correspondence from Curtis Freeman, Ohio Department of Health, regarding a smoking violation/The Clerk contacted the Ohio Department of Health to determine the location of the violation. The Ohio Department of Health Inspector reported that this is a complaint and not a violation and that he has no additional information to identify the office. The Ohio Department of Health will dismiss the complaint if no additional information can be discovered. The Board of Commissioners agreed to discuss the No Smoking Policy at their Leadership Meeting and then send a reminder to the Elected Officials and Departments.

* * * * *

JOURNAL ENTRY

March 8, 2011

Motion by Tommie Jo Marsilio, seconded by Christopher Smeiles to approve the following actions:

1. In accordance with ORC Section 5126.038, the Board of Commissioners acknowledged the receipt of the list identifying the total expenditures projected for any one of the following: (1) Any membership dues of the members or employees of the county board, in any organization, association, or other entity; (2) Any professional services of the county board, its members or employees, or both; (3) Any training of the members or employees of the county board, as presented by the Portage County Board of Developmental Disabilities.
2. In response to the February 25, 2011 Notice from the Ohio Division of Liquor Control of a request for transfer of liquor license from Loom Lodge 1234 (SR 59) to Loom Lodge 1234 (SR 14) Ravenna, Township, the Board of Commissioners agreed not to request a hearing noting the Ravenna Township Trustees were notified and have no objections; they are not requesting a hearing. The Board of Commissioners authorized their Clerk to sign and return the Notice.
3. The Board of Commissioners approved the request to allow the use of the 3rd Floor Veteran Services Office (Room 361) on Monday, March 28, 2011 from 4:30-7:00 PM for a Commission Meeting, as requested by Robert Park, Veteran Services.
4. The Board of Commissioners acknowledged the receipt of the March 1, 2011 correspondence from the Portage County Sheriff including the Monthly Record of Proceedings and Transactions for February 2011 in accordance with Ohio Revised Code Section 325.07. Referred to Department of Budget & Financial Management.
5. In accordance with the ORC Section 325.07, the Board of Commissioners acknowledged the receipt of the Portage County Sheriff's Transportation of Prisoners Report for January 2011, as

presented by the Portage County Sheriff. Referred to Department of Budget & Financial Management.

6. The Board of Commissioners signed the Ohio Department of Transportation Annual County Highway System Mileage Certification (2010), as presented by County Engineer Mickey Marozzi, certifying that the total certified mileage at the end of Calendar Year 2009 in Portage County was 368.144 miles. After consideration of all mileage adjustments during Calendar Year 2010, the County Engineer certifies a total of 368.266 County miles as of December 31, 2010.
7. The Board of Commissioners acknowledged the receipt of the Portage County Treasurer's Office Portfolio Report for January 2011, as presented by the County Treasurer.
8. The Board of Commissioners authorized payment of the Portage County Regional Airport Authority Invoice No. 2011-016 dated March 3, 2011 for \$337.76 for reimbursement of the 10 cents per gallon in fuel costs for the Metro Life Flight helicopter, as approved by the Board of Commissioners in a Journal Entry adopted July 8, 2008, for the life of the 60 month lease with Metro Life Flight not to exceed \$6,000 annually.
9. The Board of Commissioners signed the payment authorization form for Ace/Zuver JV (Joint Venture) of Cleveland, Ohio for the demolition of the Hiram Elementary School Building for \$47,340.00, as presented by the Regional Planning Commission. The B-F-09-1CJ-1 Formula Grant Activity #1 Clearance Activity is funding this expense.
10. The Board of Commissioners' signed the March 8, 2011 correspondence to County Auditor Janet Esposito requesting that staff debit the General Fund account for this local government match of \$1,274.00 as shown below and credit this amount to Fund 1148, as presented by the Department of Budget and Financial Management:

	<u>Org</u>	<u>Object</u>	<u>Project</u>	<u>Amount</u>	<u>Description</u>
Debit:	00100004	492100		\$1,274.00	Local Share
Credit:	1484701	194000	1C000	\$1,274.00	Local Match/Share

11. The Board of Commissioners acknowledged the receipt of the letter of resignation from Stan Cooper, Lead Custodial Worker for the Portage County Department of Job & Family Services, effective March 4, 2011. The Board of Commissioners signed the Personnel Action Form approving that written separation, as approved by JFS Director Genetin and presented by the Human Resources Department.
12. The Board of Commissioners approved the following Personnel Requisition, as presented by the Human Resources Department and approved by the Department of Job & Family Services:

DEPARTMENT	JOB TITLE	GRADE	ACTION
Department of Job & Family Services	Lead Custodial Worker (Replacement for Stan Cooper)	E	Post Internally and Externally

- 13. The Board of Commissioners signed the Personnel Action Form authorizing the full time permanent hire of Kelly Davis as a Social Services Worker 3 (replacing Latasha Moore), as presented by the Job & Family Services Director Judee Genetin. The Board of Commissioners notes that this hire is contingent upon the applicant passing a pre-employment physical and drug screen.
- 14. The Board of Commissioners signed the Personnel Action Form authorizing the full time permanent hire of Sarah Grim as a Social Services Worker 3 (replacing Kerri Daly), as presented by the Job & Family Services Director Judee Genetin. The Board of Commissioners notes that this hire is contingent upon the applicant passing a pre-employment physical and drug screen.
- 15. After meeting today in an Executive Session with The Woodlands at Robinson staff, the Board of Commissioners accepted the staff recommendation and authorized the termination of a full-time LPN for neglect of duty, effective March 8, 2011.
- 16. The Board of Commissioners approved the following Personnel Requisition, as presented by The Woodlands at Robinson:

DEPARTMENT	JOB TITLE	GRADE	ACTION
The Woodlands at Robinson	LPN (replacement)	LPN/2	Post Internally

All in favor, motion carries.

* * * * *

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **March 8, 2011**. There being no further business to come before the Board, it was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles to adjourn the official meeting at **11:35 AM**. All in favor, motion carries.

Maureen T. Frederick, President

Tommie Jo Marsilio, Vice-President

Christopher Smeiles, Board Member

Deborah Mazanec, Clerk

* * * * *