

Tuesday, March 29, 2011

The Board of County Commissioners met in regular session on **Tuesday, March 29, 2011 at 9:46 AM** with the following members present:

Maureen T. Frederick

Tommie Jo Marsilio

Christopher Smeiles

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It was moved by Tommie Jo Marsilio, seconded by Maureen T. Frederick to approve the meeting minutes of the March 24, 2011 meeting. Commissioner Smeiles abstained, motion carries

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Also attending throughout the day: Mike Sever, Record-Courier

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PROSECUTOR

Present: Denise Smith

Review of Prosecutor's Pending List - No new updates to report.

Prosecutor's Correspondence

1. March 24, 2011 e-mail from Denise Smith, regarding The Woodlands At Robinson Independent Contractor agreement. Prosecutor Smith indicated that the office can not sign Approved As To Form because of the Indemnification Clause (Section 6)./The Board agreed to move into Executive Session for further discussion.
2. March 24, 2011 e-mail from JoAnn Townend, Internal Services to Denise Smith, regarding The Woodlands At Robinson Independent Contractor agreement./No action.

9:57 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Tommie Jo Marsilio**, seconded by **Maureen T. Frederick** that the Board of Commissioners move into executive session to consider personnel at The Woodlands At Robinson. **Also present:** Denise Smith. Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Yea.

10:24 AM Director JoAnn Townend attending

10:35 AM Director Townend exited

10:36 AM Upon conclusion of the above referenced discussion, it was moved by **Tommie Jo Marsilio**, seconded by **Christopher Smeiles** that the Board of Commissioners moves out of executive session. Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Yea.

After exiting executive session, the Board took no action.

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WOODLANDS AT ROBINSON - Cancelled

Director Fleischmann and Cathie Eggleston attending the Ohio County Homes Association meeting in Columbus.

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SENIOR CENTER

Present: Program Manager Dee Lynn

The Director would like to meet the Board of Commissioners and provide them with an update regarding the Senior Center.

Director Lynn invited the Board to attend a Continental Breakfast Open House on Thursday, April 28, 2011, 8:00 AM-11:00 AM, 705 Oakwood. She also requested the Board say the pledge during the 16th Annual Senior Celebration at NEOUCOM on May 10, 2011 at 10:00 AM. The Board agreed to re-arrange its schedule in order to accommodate the request.

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DEPARTMENT OF BUDGET & FINANCIAL MANAGEMENT

Present: Audrey Tillis

RESOLUTIONS

1. General Fund Amendments to the Annual Appropriation Resolution:/11-286
 - a. Commissioner Other – Supplemental, BOC Approved 3/22/11 JE #15
 - b. Auditor - Supplemental, Approved 3/22/11 JE #15
 - c. Clerk of Courts - Transfer, Projected need.

2. Other Funds Amendments to the Annual Appropriation Resolution:/11-287
 - a. 1002, Enterprise Zone Program – Transfer, Adjust to Actual
 - b. 1101, Enforcement and Education - Transfer, Additional need maintenance.
 - c. 1105, Traffic Enforcement Program - Supplemental & Transfer, Prior period correction and adjust to grant award.
 - d. 1109, Law Enforcement Assistance – Supplemental & Transfer, Adjust to grant award.
 - e. 1111, Sheriff Courtroom Deputies – Supplemental, Adjust to grant award
 - f. 1112, Sheriff Inmate Commissary – Supplemental, Additional need for Commissary and maintenance.
 - g. 1122, Adult Probation – Supplemental, Projected need.
 - h. 1123, Community Integration Soc CISP - Supplemental, Adjust to grant award
 - i. 1148, Global Monitoring Intervention - Supplemental, Adjustment for new grant award.
 - j. 1165, Homeland Security B (SHSP) – Supplemental – Budget for Grant
 - k. 1168, Disaster Planning – Supplemental, new Tier II grant award
 - l. 1201, Motor Vehicle And Gas Tax, Transfer – Vehicle Repairs
 - m. 1207, SA Ditch MNT – Wahoo – Supplemental, Miscellaneous
 - n. 1210, Safety Studies – Transfer- Supplemental, To correct prior year.
 - o. 1251, CDBG County Formula – Supplemental, Spend out grant.
 - p. 1271, RLF CDBG Housing – Supplemental, Anticipated expense.

- q. 1272, RLF Section 17 – Supplemental, Anticipated expense.
- r. 1273, RLF CDBG Foreclosure/ Rescue – Supplemental, Anticipated expense
- s. 1274, RLF Home Rehab – Supplemental, Anticipated expense
- t. 1275, RLF CDBG Economic Development – Supplemental, Anticipated expense
- u. 1390, Women Infants And Children – Supplemental, Meet expenses
- v. 1414, Child Support General Administration - Transfer, Projected need
- w. 1415, Child Welfare – Special Levy – Transfer, Projected need.
- x. 1470, Area Agency On Aging – Supplemental, Adjust to actual
- y. 1482, Prosecutor Drug Task Force - Supplemental, New grant award
- z. 4215, Resurfacing Projects - Supplemental, To correct prior period.
- aa. 4216, Lovers Lane Reconstruction – Supplemental, balancing remaining
- bb. 5413, PCW Revenue Bonds 2001 – Supplemental, Adjust to actual
- cc. 7211 WC Retro Rating Plan 2001 – Supplemental, To Pay Retro Claims and close fund.

- 3. Create Fund 7220, WC Retro Rating Plan 2011/11-288
- 4. Cash Advance Repayment from Fund 7219, WC Retro Rating Plan 2010 to Fund 7201, WC RR P General Administration/11-289
- 5. Close Fund 1471, Senior Farmers Market Nutrition/11-290

OTHER

- 6. Discussion Memos:
 - a. Portage County Title IIIB Socialization Contract with Area Agency on Aging
 - b. Sheriff – Attorney’s fees (Journal Entry approved October 19, 2010 for up to \$28,200.00)/11-285

UPDATES

- 7. On Hold/ Review In Process
 - a. Nursing Home Cash Advance Repayment Schedule (Determination based on RMH options)
 - b. Water Resources – Projects and Cash Balance Review (DBFM reviewing WR information)
 - c. Recorder Equipment Set Aside Fund (FY 2011 Resolution for FY 2012)
 - d. Vehicle Maintenance Funding Options – (DBFM to Work with Motor Pool and Purchasing to bring back FY 2012 Funding Options – 2nd review in June)

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The Board agreed to schedule a meeting with Steve Colecchi and invite Director Audrey Tillis and Director JoAnn Townend, and Prosecutor Denise Smith./Scheduled for April 7th at Noon and order Guido’s for lunch.

The Executive Assistant attending to get Board authorization to reschedule the Leadership Meeting from April 12th at 1:00 to April 7th at 11:30 AM. This change will allow enough time to discuss the County Government Day Open House (April 12, 2011 at 5:30 PM) with the Commissioners’ department heads. The Board of Commissioners will not be able attend the Leadership meeting due to scheduling conflicts but approved the date change.

Commissioner Frederick asked if Executive Assistant Badger could coordinate each Commissioners’ input for correspondence on behalf of a citizen applying for military academy. The letter will need to

be forwarded to Senator Brown and Congressman Ryan and a hard copy to the citizen for presentation with his application. Additional information will be faxed to the Commissioners' office sometime this afternoon.

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Mr. Ted Wynns and Edna Starcher attending to discuss possible grants/loans the County could offer for commercial property for new development (possible strip mall on SR 59) that could be leased to local businesses. Commissioner Frederick indicated there are a variety of resources the County has access to and Mr. Wynns was directed to Neighborhood Development Services.

Mr. Wynns and Ms. Starcher continued their discussion after the Board recessed in the Boardroom. No action.

Recessed: 11:45 AM
Reconvened: 1:10 PM

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NEOTEC

President: Ron DeBarr and John Senese, NEOTEC, Steve Colecchi, Robinson Memorial Hospital

The Board of Commissioners met today to discuss what NEOTEC has done for Portage County in the past. (Power point presentation)

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WATER RESOURCES

Present: Jeff Lonzrick

1. RESOLUTION - Accept bids and award contract for Project No. ST-4 (11-010), County Wide Line Maintenance Program; Cleaning and Jet Flushing; Zone 5 – Streetsboro East in the Streetsboro Sanitary Sewer District No. 4./11-284
2. JOURNAL ENTRY - Authorization to negotiate an inspection contract for the County Jail Repaint, Project No. SH-W (10-090)./Journal Entry
3. JOURNAL ENTRY - Acceptance by Portage County of Whispering Woods Project, Phase 1 (fka part of Park Place Subdivision)./Journal Entry
4. JOURNAL ENTRY - Resignation of Project Engineer./Journal Entry
5. JOURNAL ENTRY - Personnel Requisition for Project Engineer./Journal Entry
6. JOURNAL ENTRY - Request to purchase vehicles through State Cooperative Purchasing Program and Bidding Process for 2011./Journal Entry
7. DISCUSSION - Portage Park District, Canoe Launch Easement./Hold for Executive Director Chris Craycroft to attend at 2:00 PM.

Recessed: 1:55 PM

Reconvened: 2:00 PM

Executive Director Chris Craycroft, Park District attending today to request an easement from Portage County to the Park District on the property at the Red Fox Wastewater Treatment Plant property (Price Road, Shalersville) to develop a new boating and fishing public access site on the Cuyahoga River with 100% reimbursable grant funding through the State of Ohio Department of Natural Resources Division of Watercraft.

What: The creation of a public boating and fishing access site on the Cuyahoga River in Shalersville on Portage County owned property, approximately six river miles downstream of Mantua Village. To pursue this, the Portage Park District requests that Portage County grant a non exclusive permanent easement on a portion of the site—please see attached map.

Why: Currently there are no public access points on the Cuyahoga River between Mantua Village and the City of Kent. The population of river users continues to increase each year, and providing additional user access will yield more opportunities for healthy recreation and related economic development, while encouraging river stewardship. There is currently a multi county effort to officially designate the Cuyahoga as a River Trail (via water), which will facilitate funding and promotions; Portage County has the potential to greatly benefit from this collaborative effort while increasing the use and enjoyment of this valuable resource.

Where: The site of Red Fox Wastewater Treatment Plant on Price Rd, less than ¼ mile south of SR 303. The Portage Park District requests a permanent 1.66 acre easement on the 3.63 acre property owned by Portage County which would enable the Park District to apply for grant funding.

How: The State of Ohio Department of Natural Resources, Division of Watercraft provides a 100% Reimbursement grant for site development through their Cooperative Boating Facility Program, with applications due April 1st. The application requires the applicant to own or have an easement on the site.

Development: The Park District will request the following for grant funding, see attached plan:
Item Rough Cost

- Professional services/permits \$3,000
 - Site grading and installation of an 8-car stone parking lot \$18,000
 - Entrance sign, river sign, road way-finding signage \$4,000
 - Information kiosk \$3,000
 - Bank stabilization, boat access ramp installation \$5,000
 - Topsoil/Landscaping \$ 500
- Total \$33,500

Initial Support:

- Portage County Water Resources Department

- Ohio EPA
- ODNR Scenic Rivers Coordinator
- Friends of the Crooked River

Commissioner Smeiles asked about security lighting and Director Lonzrick indicated there is one light by the street and an additional light can be installed on the building to illuminate the parking area.

Director Craycroft indicated the only public access point in Portage County presently is in Mantua Village. Everything else is privately accessed or leased on City of Akron land for their use. This access area is approximately 6 river miles downstream of Mantua Village.

This area is below the Coit Road waterplant.

Commissioner Smeiles asked about prohibiting gas/oil engines in the area because of possible spills resulting in a City of Akron contamination problem. Director Craycroft will check into State laws. Posting State laws may be a deterrent.

Commissioners Smiles also indicated that in the Akron lawsuit, one of the claims was Portage County has no access to the river and suggested Director Craycroft look into this issue, as well.

The Board agreed that as long as it's not a permanent restriction, the Board is OK with the notion. Since the application due April 1st, Director Craycroft would need a commitment for the use of the land from the Board in order for the Park District to apply for the grant. The Board is comfortable with a lease but the Ohio Department of Natural Resources typically requires 25 years. Director Craycroft will prepare the necessary resolution for Board consideration on Thursday, April 31, 2011.

Director Craycroft asked about the CORSA insurance and the Board indicated it is just for the foundation.

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2:21 PM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Tommie Jo Marsilio**, seconded by **Christopher Smeiles** that the Board of Commissioners move into executive session to consider employment/personnel. **Also present:** Director Bob Wrentmore, Portage County Building Department. Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Yea.

2:50 PM Internal Services Director JoAnn Townend attending.

3:25 PM Upon conclusion of the above referenced discussion, it was moved by **Christopher Smeiles**, seconded by **Tommie Jo Marsilio** that the Board of Commissioners moves out of executive session. Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Yea.

After exiting executive session, the Board took no action on this issue.

Commissioner Marsilio will prepare correspondence to the Chief Building Officer.

The Board of Commissioners adopted a resolution to enter into contract with Christa Mayes to serve as the Administrator of The Woodlands At Robinson. Christopher Smeiles, opposed. Motion carries/11-291.

The Board discussed scheduling a luncheon with Steve Colecchi regarding work expectation at The Woodlands on April 7, 2011 at 11:30 PM. Due to a scheduling conflict with Commissioner Smeiles, the meeting has been moved to Thursday, April 14, 2011 at noon. Invited attendees: Director Audrey Tillis, Director JoAnn Townend, and Prosecutor Denise Smith.

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RESOLUTION No. 11-0279 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management or other designee on March 29, 2011 in the total payment amount of **\$525,047.19 for Funds 0001-8101** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0280 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor's Office:

03/28/11	1057	\$ 41,682.64
03/28/11	1055	17,665.15
03/28/11	1054	29,732.41
03/28/11	1052	577.53
03/28/11	1051	13,827.12
03/29/11	1114	5,397.04
Total		\$ 108,881.89

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea;

Tommie Jo Marsilio, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 11-0281

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RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office, and

WHEREAS, a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$1,650.05** as set forth in Exhibit "A" dated **March 29, 2011** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0282 - RE: APPROVE PLANS AND SPECIFICATIONS AND SET DATE FOR ACCEPTING BIDS FOR THE SANDY LAKE ROAD RESURFACING PROJECT (C.H. 89, SECTION D – FROM MELOY ROAD TO LAKEWOOD ROAD) IN ROOTSTOWN TOWNSHIP, PORTAGE COUNTY.

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following Resolution be adopted:

WHEREAS, the Portage County Engineer has secured 80% federal funding from the Akron Metropolitan Area Transportation Study (AMATS) for the resurfacing of **Sandy Lake Road** (C.H. 89, Section D – from Meloy Road to Lakewood Road), in Rootstown Township, Portage County, and

WHEREAS, plans and specifications for this project have now been completed and are on file with the Portage County Commissioners and the Portage County Engineer; now therefore be it

RESOLVED, that plans and specifications, as submitted, are approved for furnishing all labor, materials and equipment necessary for the resurfacing of **Sandy Lake Road** (C.H. 89, Section D – from Meloy Road to Lakewood Road), in Rootstown Township, Portage County, and be it further

RESOLVED, that sealed bids will be accepted by the Portage County Director of Internal Services, 7th Floor, Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio 44266 until **3:00 P.M.**, Local Time, **Wednesday, April 27, 2011**; and be it further

RESOLVED, that Notice of Receiving Bids shall be published in the Record Courier on **April 4, 2011, April 11, 2011 and April 18, 2011** and a copy thereof be posted on the Official Bulletin Board of the Board of Portage County Commissioners forthwith, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0283 - RE: APPROVE PLANS AND SPECIFICATIONS AND SET DATE FOR ACCEPTING BIDS FOR THE REPLACEMENT OF THE COIT ROAD BRIDGE (SHA 141 CH210B) OVER THE CUYAHOGA RIVER IN SHALERSVILLE TOWNSHIP, PORTAGE COUNTY.

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, the Portage County Engineer has secured Ohio Public Works Commission (OPWC) funding to help offset the cost of the **Coit Road Bridge Replacement Project (SHA 141 CH210B)**, over the Cuyahoga River in Shalersville Township, Portage County, and

WHEREAS, plans and specifications for this project have now been completed and are on file with the Portage County Commissioners and the Portage County Engineer; now therefore be it

RESOLVED, that plans and specifications, as submitted, are approved for furnishing all labor, materials and equipment necessary for the **Coit Road Bridge Replacement Project (SHA 141 CH210B)**, over the Cuyahoga River in Shalersville Township, Portage County, and be it further

RESOLVED, that sealed bids for this project will be accepted by the Portage County Director of Internal Services, 7th Floor, Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio 44266 until **3:00 P.M.**, Local Time, on **May 11, 2011** and publicly opened and read aloud; and be it further

RESOLVED, that Notice of Receiving Bids shall be published in the Record Courier on **April 4, 2011, April 11, 2011 and April 18, 2011** and the Clerk of this Board is directed to

post said Notice on the County Commissioners' Official Bulletin Board, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0284 - **RE: ACCEPT BIDS AND AWARD CONTRACT FOR PROJECT NO. ST-4 (11-010), COUNTY WIDE LINE MAINTENANCE PROGRAM; CLEANING AND JET FLUSHING; ZONE 5 - STREETSBORO EAST IN THE STREETSBORO SANITARY SEWER DISTRICT NO. 4.**

It was moved by Tommie Jo Marsilio, and seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, this Board by Resolution No. 11-0167 adopted February 22, 2011, set the date and time for bidding of Project No. ST-4 (11-010), County Wide Line Maintenance Program; Cleaning and Jet Flushing; Zone 5 – Streetsboro East, hereinafter referred to as the PROJECT; and

WHEREAS, the notice of accepting bids was advertised in the Record Courier Newspaper on February 28 and March 7, 2011; and

WHEREAS, six potential bidders received plans and specifications for the PROJECT; and

WHEREAS, this Board received three bids for the PROJECT on March 16, 2011, as named below; and

Lake County Sewer Company, Inc.	\$ 63,968.70
AAA Flexible Pipe Cleaning Corporation	\$ 68,805.57
Midwest Trenchless Technologies, Inc.	\$ 144,583.20

WHEREAS, based upon the analysis of the bids received (bid tabulation attached), the Portage County Water Resources has made a recommendation for award; now therefore be it

RESOLVED,

by the Board of Commissioners of Portage County, Ohio:

Section 1. That this Board hereby award the Contract for the PROJECT to the responsive bid of Lake County Sewer Company, Inc., 32900 Lakeland Blvd, Willowick, Ohio 44095, in the bid amount of \$ 63,968.70.

Section 2. That the Water Resources is hereby authorized and directed to issue the Notice of Award to the contractor named in Section 1.

Section 3. That the funds to cover the cost of the PROJECT are budgeted in the "County Wide Line Maintenance Program; Cleaning and Jet Flushing; Zone 5 – Streetsboro East", Fund 5600 Org 560040S4 Object 427400 Project No. 11010.

Section 4. That the Clerk of this Board is hereby directed to certify a copy of this Resolution to the County Auditor and the Department Of Budget and Financial Management within 15 days after its passage.

Section 5. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees on or after November 28, 1975, that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea;

Tommie Jo Marsilio, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 11-0285

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RE:

ENTER INTO AN AGREEMENT FOR PROFESSIONAL SERVICES WITH MAZANEC, RASKIN & RYDER CO., LPA FOR LEGAL REPRESENTATION.

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following Resolution be adopted:

WHEREAS,

the Portage County Prosecutor's Office has advised the Board of Commissioners that, pursuant to Revised Code 2744.07, the county may provide defense for an employee who was acting within the scope of his employment; and

WHEREAS,

the Portage County Board of Commissioners desires to provide legal counsel for the Portage County Sheriff's Department in the matter of Portage County ats. Muldowney Arbitration; now therefore be it

RESOLVED,

that the Board of Portage County Commissioners does hereby agree to pay Invoice No. 145135 dated February 20, 2011 submitted by Mazanec, Raskin & Ryder Co.,

RESOLUTION No. 11-0286

RE: AMENDMENT TO THE GENERAL FUND 2011 ANNUAL APPROPRIATION RESOLUTION NO. 10-1142 ADOPTED DECEMBER 16, 2010.

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2011 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below:

	<u>Increase</u>	<u>Decrease</u>
Fund: 0001 General Fund		
010 Commissioners Other		
00107 Commissioner Other OE	0	5,000
MEMO TOTAL	<u><u>\$ -</u></u>	<u><u>\$ 5,000</u></u>

Note: BOC Appr 03/22/11 JE#15

<i>100 Auditor</i>		
01125 Auditor Real Property MS	5,000	-
MEMO TOTAL	<u><u>\$ 5,000</u></u>	<u><u>\$ -</u></u>

Note: projected need

<i>500 Clerk of Courts</i>		
0500M Clerk Common Pleas C Overtime	250	-
0502D Clerk-Civil/Criminal Full Time	0	1,250
0502M Clerk-Civil/Criminal Overtime	1,000	-
MEMO TOTAL	<u><u>\$ 1,250</u></u>	<u><u>\$ 1,250</u></u>

Note: Projected Need

TOTAL MEMO BALANCE ALL AMENDMENTS	<u><u>\$ 6,250</u></u>	<u><u>\$ 6,250</u></u>
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; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Maureen T. Frederick, Yea;

Tommie Jo Marsilio, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 11-0287

RE: AMENDMENT TO THE NON GENERAL FUND 2011
ANNUAL APPROPRIATION RESOLUTION NO. 10-1143
ADOPTED DECEMBER 16, 2010.

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2011 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below:

		<u>Increase</u>	<u>Decrease</u>
Fund: 1002	Enterprise Zone Program		
	080 Economic Development		
10023	Enterprise Zone Fringes	166	-
10024	Enterprise Zone Program CS	209	-
1002O	Enterprise Zone Payoff	-	375
	MEMO TOTAL	<u><u>\$ 375</u></u>	<u><u>\$ 375</u></u>

Note: ADJUST TO ACTUAL

Fund: 1101	Enforcement And Education		
	700 Sheriff's Department		
11014	Enforcement & Education CS	1,000	-
11015	Enforcement & Education MS	-	1,000
	MEMO TOTAL	<u><u>\$ 1,000</u></u>	<u><u>\$ 1,000</u></u>

Note: Addtl. \$ needed in maintenance

Fund: 1105	Traffic Enforcement Program		
	700 Sheriff's Department		
11053	Traffic Enforcemt Prog Fringes	2,934	1,291
11059	Traffic Enforcement Program ME	7,078	-
1105M	Traffic Enforcemt Prog Overtim	18,134	5,787
	MEMO TOTAL	<u><u>\$ 28,146</u></u>	<u><u>\$ 7,078</u></u>

Note: Trf 9A600 appr to prior Incr. approp. per grant

	<i>Increase</i>	<i>Decrease</i>
Fund: 1109 Law Enforcement Assistance		
700 Sheriff's Department		
11094 Law Enforcement Assistance CS	5,000	-
MEMO TOTAL	5,000	\$ -

Note: Addtl \$ needed for

Fund: 1111 Sheriff Courtroom Deputies		
700 Sheriff's Department		
11113 Sheriff Courtrm Deputy Fringes	5,715	-
1111D Sheriff Court Deputy Full Time	17,285	-
MEMO TOTAL	\$ 23,000	\$ -

Note: Addtl approp needed

Fund: 1112 Sheriff Inmate Commissary		
700 Sheriff's Department		
11124 Sheriff Inmate Commissary CS	2,000	-
11125 Sheriff Inmate Commissary MS	39,000	1,000
MEMO TOTAL	\$ 41,000	\$ 1,000

Note: Addit. approp. For Commissary \$ needed in Maint.

Fund: 1122 Adult Probation		
590 Adult Probation		
11223 Adult Probation Fringes	-	1,496
11224 Adult Probation CS	318	-
11225 Adult Probation MS	2,530	-
1122D Adult Probation Full Time	-	478
MEMO TOTAL	\$ 2,848	\$ 1,974

Note: Projected Need

Fund: 1123 Community Integration Soc CISP		
590 Adult Probation		
11233 Comm Integra Soc CISP Fringes	8,340	-
1123D Comm Integr Soc CISP Full Time	18,630	-
1123E Comm Integr Soc CISP Part Time	4,329	-
MEMO TOTAL	\$ 31,299	\$ -

Note: Adj. to Grant Award

		<i>Increase</i>	<i>Decrease</i>
Fund: 1148	Global Monitoring Intervention		
	570 Juvenile Court		
11484	Global Monitoring Intervent CS	1,570	-
11485	Global Monitoring Intervent MS	501	100
	MEMO TOTAL	<u><u>\$ 2,071</u></u>	<u><u>\$ 100</u></u>

Note: Adjustment for New Grant

Fund: 1165	Homeland Security B (SHSP)		
	930 Emergency Management Agency		
11654	Homeland Security B (SHSP) CS	23,165	-
11655	Homeland Security B (SHSP) MS	5,000	-
11659	Homeland Security B (SHSP) ME	7,839	-
	MEMO TOTAL	<u><u>\$ 36,004</u></u>	<u><u>\$ -</u></u>

Note: Budget for new grant

Fund: 1168	Disaster Planning		
	930 Emergency Management Agency		
11684	Disaster Planning CS	10,500	-
11685	Disaster Planning MS	10,000	-
	MEMO TOTAL	<u><u>\$ 20,500</u></u>	<u><u>\$ -</u></u>

Note: New Tier II grant

Fund: 1201	Motor Vehicle And Gas Tax		
	800 Engineer's Department		
12015	Motor Vehicle/Gas Tax MS	5,000	-
12016	Motor Vehicle/Gas Tax CO	-	5,000
	MEMO TOTAL	<u><u>\$ 5,000</u></u>	<u><u>\$ 5,000</u></u>

Note: Vehicle Repairs

Fund: 1207	SA Ditch Mnt - Wahoo		
	800 Engineer's Department		
12074	SA Ditch Mnt Wahoo CS	1,155	-
	MEMO TOTAL	<u><u>\$ 1,155</u></u>	<u><u>\$ -</u></u>

Note: MISCELLANEOUS

		<i>Increase</i>	<i>Decrease</i>
Fund: 1210	Safety Studies		
	800 Engineer's Department		
12109	No Passing Zone Update Stud ME	5,776	-
	MEMO TOTAL	5,776	\$ -

Note: TO CORRECT PRIOR

Fund: 1251	CDBG County Formula		
	081 Community Development		
12514	CDBG Conty Formula CS	135,024	-
	MEMO TOTAL	\$ 135,024	\$ -

Note: SPEND OUT GRANT

Fund: 1271	RLF CDBG Housing		
	001 Commissioners		
12714	RLF CDBG Housing CS	5,000	-
12718	RLF CDBG Housing DE	39,229	-
	MEMO TOTAL	\$ 44,229	\$ -

Note: ANTICIPATED EXPENSE

Fund: 1272	RLF Section 17		
	001 Commissioners		
12724	RLF Section 17 CS	5,000	-
12728	RLF Section 17 DE	30,791	-
	MEMO TOTAL	\$ 35,791	\$ -

Note: ANTICIPATED

Fund: 1273	RLF CDBG Foreclosure/Rescue		
	001 Commissioners		
12734	RLF CDBG Foreclosure CS	2,000	-
12738	RLF CDBG Mortgage Loan DE	20,451	-
	MEMO TOTAL	\$ 22,451	\$ -

Note: ANTICIPATED

	<i>Increase</i>	<i>Decrease</i>
Fund: 1274 RLF Home Rehab		
001 Commissioners		
12748 RLF Home Rehab DE	48,100	-
MEMO TOTAL	<u><u>\$ 48,100</u></u>	<u><u>\$ -</u></u>

Note: ANTICIPATED EXPENSE

Fund: 1275 RLF CDBG Economic Devlpmt		
001 Commissioners		
12758 RLF CDBG Economic Devlpmt DE	38,880	-
MEMO TOTAL	<u><u>\$ 38,880</u></u>	<u><u>\$ -</u></u>

Note: ANTICIPATED

Fund: 1390 Women Infants And Children		
053 Women, Infants & Children		
13904 Women Infants & Children CS	3,600	-
13905 Women Infants & Children MS	5,000	-
MEMO TOTAL	<u><u>\$ 8,600</u></u>	<u><u>\$ -</u></u>

Note: Meet expenses

Fund: 1414 Child Support General Admini		
051 Job And Family Services		
1414D JFS Child Support Ge Full Time	-	10,000
1414O JFS Child Support Gen Retiremt	10,000	-
MEMO TOTAL	<u><u>\$ 10,000</u></u>	<u><u>\$ 10,000</u></u>

Note: Projected need

Fund: 1415 Child Welfare - Special Levy		
051 Job And Family Services		
1415D JFS Child Welfare Le Full Time	-	100,000
1415O JFS Child Welfare Retirement	100,000	-
MEMO TOTAL	<u><u>\$ 100,000</u></u>	<u><u>\$ 100,000</u></u>

Note: Projected need

	<i>Increase</i>	<i>Decrease</i>
Fund: 1470 Area Agency On Aging		
055 Senior Center		
14707 Area Agency On Aging OE	-	1,500
MEMO TOTAL	<u>\$ -</u>	<u>\$ 1,500</u>

Note: ADJUST TO ACTUAL

Fund: 1482 Prosecutor Drug Task Force		
300 Prosecutor		
14824 Prosecutor Drug Task Force CS	21,260	-
MEMO TOTAL	<u>\$ 21,260</u>	<u>\$ -</u>

Note: NEW GRANT

Fund: 4215 Resurfacing Projects		
800 Engineer's Department		
42159 Tallmadge Rd Resurfacing ME	5,973	-
MEMO TOTAL	<u>\$ 5,973</u>	<u>\$ -</u>

Note: TO CORRECT PRIOR

Fund: 4216 Lovers Lane Reconstruction		
800 Engineer's Department		
42166 Lovers Lane Reconstruction CO	212,593	-
MEMO TOTAL	<u>\$ 212,593</u>	<u>\$ -</u>

Note: BALANCE REMAINING

Fund: 5413 PCW Revenue Bonds 2001		
060 Water Resources		
54138 PCW Revenue Bonds 2001 DS	1	-
MEMO TOTAL	<u>\$ 1</u>	<u>\$ -</u>

Note: ADJUST TO ACTUAL

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		<u>Increase</u>	<u>Decrease</u>
Fund: 7211	WC Retro Rating Plan 2001		
	018 Human Resources		
72119	WC Retro Rating Plan 2001 ME	661,391	-
	MEMO TOTAL	<u>\$ 661,391</u>	<u>\$ -</u>

Note: To Pay Retro Claims

TOTAL MEMO BALANCE FOR ALL FUNDS	<u><u>\$ 1,547,467</u></u>	<u><u>\$ 128,027</u></u>
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; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Maureen T. Frederick, Yea;

Tommie Jo Marsilio, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 11-0288 - RE: CREATE FUND 7220, WC RETRO RATING PLAN 2011

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following resolution be adopted:

- WHEREAS,** it has become necessary to create a new fund in order to properly control the processing of financial related transactions related to the WC Retro Rating Plan 2011; now therefore be it
- RESOLVED,** that Fund 7220, WC Retro Rating Plan 2011 be created; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the County Auditor and the Director of Human Resources and the Department of Budget and Financial Management; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0289 - RE: CASH ADVANCE REPAYMENT - FROM FUND 7219, WC RETRO RATING PLAN 2010, TO FUND 7201, WC RR P GENERAL ADMINISTRATION

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following resolution be adopted:

- WHEREAS,** the Portage County Board of Commissioners adopted Resolution No. 11-0034 on January 11, 2011 authorizing a cash advance in the amount of \$ 100,000.00 until the crediting of monthly charges occurred in Fund 7219, and
- WHEREAS,** the crediting of these monthly charges into the Workers Compensation Retro Rating Plan Fund have occurred; now therefore be it
- RESOLVED,** that the following cash advance repayment be made in the amount of \$100,000.00:
- FROM:**
FUND 7219, WC RETRO RATING PLAN 2010

ORGCODE - 72190182
Debit Revenue Account
Revenue Source 290000 - Advances-In \$ 100,000.00

TO:
FUND 7201 WC RR P GENERAL ADMINISTRATION
ORGCODE – 72010189
Credit Expense Account
Object 920000 - Advances-Out \$ 100,000.00

and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance repayment by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor and the Human Resources Department, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0290 - RE: CLOSING OF FUND 1471, SENIOR FARMERS MARKET NUTRITIO

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, fiscal activity has ceased in Fund 1471, Senior Farmers Market Nutrition Program, all payments have been made and the Treasurer's Cash Balance is \$0.00; now therefore be it

RESOLVED, that Fund 1471, Senior Farmers Market Nutritio is hereby closed; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0291 - RE: ENTER INTO AN ADMINISTRATOR EMPLOYMENT AGREEMENT BETWEEN THE BOARD OF COMMISSIONERS AND CHRISTA MAYES FOR NURSING HOME ADMINISTRATOR SERVICES.

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, the Board of Commissioners is the owner and operator of the Woodlands at Robinson, a County Nursing Home; and

WHEREAS, the Board of Commissioners is required to obtain the services of a duly licensed Nursing Home Administrator to oversee the operations at the Woodlands at Robinson; and

WHEREAS, Christa Mayes is a duly licensed Nursing Home Administrator in accordance with the Ohio Revised Code; and

WHEREAS, the parties desire to enter into an administrator employment agreement to set forth their respective covenants and understandings; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an Agreement between the Board and Christa Mayes on a month to month basis beginning on April 1, 2011 at the rate of Fifty and 00/100 (\$50.00) per hour not to exceed Thirty-nine (39) hours per week; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Nay;

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RESOLUTIONS

March 29, 2011

1. Approval of the meeting minutes from the March 24, 2011 regular Board meeting.
2. Approve the Bills as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./11-279

3. Approve the journal vouchers as presented by the County Auditor./11-280
4. Approve the then & now as presented by the County Auditor./11-281
5. Approve plans and specifications and set date for accepting bids for the Sandy Lake Road resurfacing project (CH 89 Section D from Meloy Road to Lakewood Road) in Rootstown Township, Portage County (County Engineer)./11-282
6. Approve plans and specifications and set date for accepting bids for the replacement of the Coit Road Bridge (SHA 141 CH210B) over the Cuyahoga River in Shalersville Township, Portage County (County Engineer)./11-283

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INCOMING CORRESPONDENCE

March 29, 2011

1. Discussion: Retirement gifts. The Board is not opposed to continuing this type of recognition program, but would like the Departments to become responsible for payment and arrangements for the gift. The Board agreed to have Director U’Halie draft correspondence from the Board to Elected Officials and Department Heads for review during her next scheduled meeting.
2. DRAFT RESOLUTION: March 23, 2011 correspondence from David Doak, Sheriff’s Department, including Invoice No. 145135 dated February 20, 2011 from Mazanec, Raskin & Ryder, for legal representation of the Sheriff’s Department in the matter of Portage County ats. Muldowney Arbitration as presented by the Portage County Sheriff’s Department./11-285 (Journal Entry October 19, 2011 #15 up to \$28,200.00).
3. Spring 2011 correspondence from Deborah Sunderland, Ravenna Balloon A Fair, including a fundraising drive patron and corporate sponsorship form./Each Board of Commissioners to consider individually
4. (For Numbering Purposes Only)
5. March 25, 2011 e-mail from Barb Fleischmann, The Woodlands At Robinson, including information on proposed State Budget Cuts./Information Only
6. March 25, 2011 e-mail from Jeff Hartung, Humane Officer, regarding horse abuse cases./No Board of Commissioners action as the Humane Officer is not an employee of the County.

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JOURNAL ENTRY

March 29, 2011

1. Board of Commissioners’ signature requested on the Subordination of Mortgage for Joe and Barbara Gardner as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.
2. Board of Commissioners’ signature requested on the March 30, 2011 correspondence to Executive Director Mark Frizone, Family & Community Services including a check for \$146.25 for the unexpended balance of revenues received for the Senior Center Activity classes.

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PLEASE ADD TO YOUR AGENDA:

1. March 28, 2011 e-mail from Barb Fleischmann, The Woodlands At Robinson, regarding the following (1) canceling her meeting today due to training in Columbus (2) does the Board wish to see her on Thursday, March 31, 2011 (3) contract expiration./No Action
2. March 28, 2011 e-mail from Barb Fleischmann, The Woodlands At Robinson, regarding contract renewal./No Action
3. March 28, 2011 e-mail from JoAnn Townend, Internal Services, including a response to the March 28, 2011 e-mail from Barb Fleischmann./No Action
4. March 23, 2011 e-mail from Denise Smith, Prosecutor's Office, regarding The Woodlands At Robinson./Discussed in Executive Session today.
5. March 25, 2011 e-mail from David Brode, Prosecutor's Office, regarding the Park District easement./Hold for discussion with Chris Craycroft, Park District. Director Craycroft to have a Lease Agreement prepared instead of an easement to be presented to the Board on Thursday, April 31, 2011.
6. Undated correspondence (received March 29, 2011) from the Ohio Department of Natural Resources, Ohio Division of Wildlife to Chris Craycroft, Park District, regarding an easement with Portage County./Information Only.

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PROSECUTOR

March 29, 2011

1. March 24, 2011 e-mail from Denise Smith, regarding The Woodlands At Robinson Independent Contractor agreement. Prosecutor Smith indicated that the office can not sign Approved As To Form because of Section 6 Indemnification Clause./The Board agreed to move into Executive Session to discuss further.
2. March 24, 2011 e-mail from JoAnn Townend, Internal Services to Denise Smith, regarding The Woodlands At Robinson Independent Contractor agreement./No Action

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Journal Entry

March 29, 2011

Motion by Tommie Jo Marsilio, seconded by Christopher Smeiles to approve the following actions:

1. The Board of Commissioners signed the Subordination of Mortgage for Joe and Barbara Gardner as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.
2. The Board of Commissioners signed the March 30, 2011 correspondence to Executive Director Mark Frisone, Family & Community Services including a check for \$146.25 for the unexpended balance of revenues received for the Senior Center Activity classes.

3. The Board of Commissioners authorized the Water Resources Department to begin negotiations with World International Testing Inc. for procuring an inspection contract for coating field inspection services for Project No. SH-W (10-090) County Jail Tank Repair in the Portage County Regional Sewer District, Shalersville Township as presented by Interim Director Jeff Lonzrick, Water Resources Department.
4. The Board of Commissioners signed the March 29, 2011 correspondence to L&C Excavating and Paving LLC, advising that the Portage County Water Resources Department records indicate that Project No. BR-2 (05-240), Whispering Woods Phase I (fka part of Park Place Subdivision) has been completed, including construction of all sewer lines, testing, and adjustment of manholes to final grade and restoration. All conditions of the General Sewer Agreement have been met and the project is accepted by Portage County subject to the usual one year guarantee of workmanship and material.
5. The Board of Commissioners accepted the March 24, 2011 retirement correspondence from Alan Norris, Project Engineer for the Portage County Water Resources Department with a last day of employing being Tuesday, May 31, 2011.
6. The Board of Commissioners approved the following Personnel Requisitions, as approved by the Water Resources Department Interim Director Jeff Lonzrick:

DEPARTMENT	JOB TITLE	GRADE	ACTION
Water Resources Department	Project Engineer (Replacing Alan Norris)	MG 05	Post Internally and Externally

7. The Board of Commissioners signed the March 29, 2011 request to purchase one (1) 5,000 gallon tanker truck, one (1) F550 pickup truck chassis and one (1) subcompact utility vehicle through the State Cooperative Purchasing Program with a cost not to exceed \$286,500.00 as presented by Interim Director Jeff Lonzrick. These purchases will replace vehicles SE60, SE65 and SE66.

All in favor, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **March 29, 2011**. There being no further business to come before the Board, it was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles to adjourn the official meeting at 3:31 PM. All in favor, motion carries.

Maureen T. Frederick, President

Tommie Jo Marsilio, Vice-President

Christopher Smeiles, Board Member

Amy Hutchinson, Acting Clerk

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