

Thursday, April 14, 2011

The Board of County Commissioners met in regular session on **Thursday, April 14, 2011 at 9:50 AM** with the following members present:

Maureen T. Frederick

Christopher Smeiles

Absent: Commissioner Marsilio attending the Labor Management Meeting at the nursing home.

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It was moved by Christopher Smeiles, seconded by Maureen T. Frederick to approve the meeting minutes of the April 12, 2011 meeting. Commissioner Marsilio absent, motion carries

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Also attending throughout the day: Mike Sever, Record-Courier

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INTERNAL SERVICES

Present: JoAnn Townend

DISCUSSION

Comprehensive Energy Program – the Board of Commissioners reviewed the list of county owned buildings and agreed that all of the buildings should be looked at by Honeywell during the free energy audit.

Maintenance Issues

A. Courthouse Limited Use/Limited Access (LULA) Elevator – the Director advised that the elevator is out of service again, broken more often than it works. Sheriff’s staff can bring in a disabled person through the rear entrance. The Board of Commissioners agreed that the Director should contact Otis Elevator to discuss a retrofit/replacement of the elevator.

10:03 AM Commissioner Marsilio attending

B. Director Townend reported that the Judges have been complaining about the courthouse being too cold. Johnson Controls was on site and got part of the controls working but new software is needed to get all of the controls under computer control. The IT was able to work with Johnson Controls and believes that the Maintenance laptop could be used to manage the systems. Training would be provided to the Maintenance staff on how to use the computer system. Commissioner Smeiles suggested that the Director contact Honeywell Building Solutions, hire for the free building review under the Comprehensive Energy Program in accordance with House Bill 300/295 for conservation/efficiency audit/infrastructure renewal, to determine if the review can begin at the courthouse with a review of this system. JoAnn Townend responded that she is concerned that the air conditioning season is coming and staff must be able to handle issues without bringing in outside vendors. Even if Honeywell can move quickly, how soon will the Board of Commissioners be able to find the money to replace the system if that is the recommendation? Commissioner Frederick added

that she appreciates Commissioner Smeiles, suggestion but agrees that the project should be move forward. The Board of Commissioners authorized the purchase of a software upgrade and training from Johnson Controls at a cost of \$7,510 for the heat & HVAC controls for the courthouse and PCAB complex/Journal Entry

C. The Justice Center door controls are a one-piece unit in the pods to open and close doors, each having a monitor. When the monitor goes bad, the whole piece must be replaced. Two of the door controls must be replaced and two other are band-aided. This is an MTI system and that company will charge \$10,000 each for the door controls. The Sheriff negotiated and the company agreed that if the county buys four door controls, the cost will be only \$2,200 each and not \$10,000 each. The \$10,537.14 is available in the maintenance budget/Journal Entry

D. The Director recommends approval of spending \$1490 for the purchase of a trailer for hauling mowing equipment off site at The Woodlands etc.. She is in the process of checking with Portage County vendors for better pricing/Journal Entry

E. The Director asked if the Board of Commissioners wants to authorize the planting of the Senior Garden. The Board of Commissioners asked the Director to contact the Director of the Senior Center to determine if her seniors want to oversee the site

F. The Director reported that the Board of Elections reports tiles in the new center area that are starting to lift off the floor. She is now wondering if there is water underground like a natural spring or a city line break that is causing moisture in that area all the time. Staff will locate the plans for the Board of Elections area to determine what might be underneath the offices. JoAnn Townend to contact Hasenstab Architects to see if they looked under the office floor during the 1st renovation of the Board of Elections.

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RESOLUTIONS

1. Enter into an agreement with Annette Petranic, Pavlick Consulting Group, Inc. to provide a Continuity of Operations Plan (COOP) for departments under the Board of Commissioners (3-15-11 to 5-30-11) in the amount of \$11,344.25./11-0335
2. Enter into a license agreement with Mitchell 1 to provide on-line repair manuals for the Portage County Motor Pool (5-1-11 to 4-30-12) in the amount of \$134.00 per month./11-0336
3. Enter into an agreement with Gregg Pahls to permit access to Portage County owned property on Infirmary Road to look for artifacts./11-0337. Director Townend assured the Board of Commissioners that any finds made are turned over to Portage County to give to the Historical Society.

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EXECUTIVE SESSION

10:30 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Christopher Smeiles**, seconded by **Tommie Jo Marsilio** that the Board of Commissioners move into executive

session to discuss an employment issue. **Also present:** Director JoAnn Townend. Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Absent.

10:45 AM Upon conclusion of the above referenced discussion, it was moved by **Christopher Smeiles**, seconded by **Tommie Jo Marsilio** that the Board of Commissioners move out of executive session. Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Absent.

After exiting Executive Session, the Board of Commissioners took action by Journal Entry.

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HUMAN RESOURCES

Present: Vickie Steiner

EXECUTIVE SESSION

10:46 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Tommie Jo Marsilio**, seconded by **Christopher Smeiles** that the Board of Commissioners move into executive session to discuss health benefit issues. **Also present:** Vickie Steiner. Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Absent.

11:06 AM Upon conclusion of the above referenced discussion, it was moved by **Christopher Smeiles**, seconded by **Tommie Jo Marsilio** that the Board of Commissioners move out of executive session. Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Absent.

After exiting Executive Session, the Board of Commissioners took no action.

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SUFFIELD TOWNSHIP TRUSTEE JAMES DEMBOSKI – NEFCO POLICY BOARD CANDIDATE

Mr. Demboski is meeting with the Board of Commissioners to discuss his interest in serving on the NEFCO Policy Board.

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EXECUTIVE SESSION

11:06 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Christopher Smeiles**, seconded by **Tommie Jo Marsilio** that the Board of Commissioners move into executive session to a labor negotiation issue. Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Absent.

11:50 AM Upon conclusion of the above referenced discussion, it was moved by **Christopher Smeiles**, seconded by **Tommie Jo Marsilio** that the Board of Commissioners move out of executive session. Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Absent.

After exiting Executive Session, the Board of Commissioners took no action.

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12:35 PM Lunch Recess

1:10 PM Board of Commissioners Reconvened

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2011 CDBG PRESENTATIONS

AGENCY ORG	REQUEST	OTHER FUNDS	PROJECT
2011 Portage County Neighborhood Revitalization Grant	\$100,000	\$450,000	Installation of approximately 2,600 linear feet of curb along Maple Grove Road in the Village of Windham.
Family and Community Services	\$ 30,000	\$30,000	Renovation of a house to be used as a shelter (Liberty Home) that benefits homeless female veterans and their children located at 643 Crown Street in Ravenna.
Coleman Professional Services	\$32,500	\$366,623	Acquisition/Site Preparation located at 555 South Water Street in the City of Kent for construction of a 4-unit apartment complex that will provide stable and affordable housing for 6 homeless individuals with mental illness from Portage County.
Upper Room Cultural Development Corporation	\$150,000	\$ -	Replace the existing roof and to remove existing bar and renovate to usable space for office space, a recreational area; music, art and dance classes, computer lab and before and after school area complete with children's play area located at 3090 State Route 59, Ravenna Township (Former Moose Lodge).
Downtown Mantua Revitalization Corporation	\$75,187	\$ -	Pave the parking area surrounding Hammel's Retail, Moceny's Retail and Jake's Restaurant, install new stairway to connect the parking lot with the upper sidewalk in the area behind Hammel's retail area and install a retaining wall east of Jakes Restaurant located in the Village of Mantua.
Deerfield Historical Society	\$41,740	\$ -	Preserve an 1840's house known as the Stone house located at 9488 State Route 224.
TOTAL	\$429,427	\$846,623	
	<i>*62% Cut</i>	<i>No Reduction</i>	
Total Allocation	\$151,200	\$398,000	
Administration	\$22,600	\$59,700	

Fair Housing	\$7,000	\$7,000	A maximum of 5% of the allocation may be programmed for Fair Housing expenses.
			However, a maximum of 20% of the allocation may be programmed for Administration & Fair Housing
Left to Allocate - 5 projects if 2011 Downtown Grant is Funded	\$21,600	\$231,300	
Maximum Public Service	\$22,600	\$59,700	A maximum of 15% of the allocation may be programmed for Public Service
Maximum Slum/Blight	\$59,500	\$162,300	

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Hiram Village Clearance Program – 2009 CDBG Formula Grant

Regional Planning Commission Executive Director Peetz and Lisa Reeves reported that the Village declared the building a slum and blight on the neighborhood and requested funds to demolish the school. At the time the application was submitted to the ODOD/OHCP, the cost estimate for the proposed demolition with Davis Bacon Prevailing Wages, assessment and specifications for removal of the asbestos, permits, fees, asbestos removal, bonding, fill, grade and seed the area was \$164,000.

The project went out to bid in August 2010 and the lowest bid was \$66,699 for the removal of the asbestos and the demolition of the school. All work was scheduled to be completed by December 31, 2010. Due to the inclement in the weather, the demolition was not completed until January 2011. The only thing remaining in order to complete the work as agreed to in the contract is to grade and seed the area.

There is \$40,738.92 remaining to spend for this project. On March 16, 2011, the Village requested the following site improvements, listed in order of priority:

1. Paving the parking area, including the footprint of the previous school
2. Installing a fence along the property lines between the school property and neighboring homes, where no fence currently exists
3. Installing trees and shrubs.

On March 28, 2011, the following cost estimate was received:

- Resurface 27,990 square feet 1.5" 404 = \$25,110
 - Pave 62,288 square feet (area where the gym stood on) = \$16,590
- Total Cost Estimate = \$41,700

On March 30, 2011, the Department of Development was contacted regarding the use of the remainder of the funds as proposed by the Village. Staff received written confirmation on April 13, 2011 that the following are our options:

Option 1

Move up to \$5,000 to an existing project without an amendment or obtaining an extension of time. The remainder of the funds would go back to the State. Staff noted that the \$5,000 can be separated for more than one purpose.

Option 2

Request an amendment to do the paving at the Hiram Village Demolition site. If an amendment is approved by the State the following would be required:

1. Hold Public Hearing for the amendment
2. Conduct an Environmental Review for the activity
3. Publish Release of Funds
4. Preparation of the bid document, Commissioners approval to bid project
5. Out to Bid
6. Contract Preparation and obtain signatures, Notice to Proceed.
7. Construction

TOTAL TIME: 4-6 months

Option 3

Request an amendment to use the remainder of the funds in an existing project i.e. Community Action Council Public Rehab Project. If an amendment is approved by the State the following would be required:

1. Hold Public Hearing for the amendment
2. Conduct an Environmental Review for the activity
3. Send Release of Funds to the State – No publication would be required
4. Preparation of the bid document, Commissioners approval to bid project
5. Project out to Bid
6. Contract Preparation and obtain signatures, Notice to Proceed.
7. Construction

TOTAL TIME: 4-5 months

If the Board chooses Option 2 or 3 an extension would need to be requested, as well. Under the current extension all work must be completed by May 31, 2011. The State has said they will NOT approve any additional extensions on the 2009 Formula Grant and any work that is done would need to be completed by May 31, 2011.

The Board of Commissioners agreed to a combination of Option 1 and Option 2/Journal Entry

The Board noted that there are discussions scheduled during upcoming Board meetings to move their decision process along. The decision is due to the Regional Planning Commission by May 12, 2011.

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The Board of Commissioners agreed to invite Bowen architect Alan Renzi to attend the April 21st meeting with the Judges to discuss the footprint/size in general of the new Kent Courthouse facility.

Commissioner Marsilio reported to the Commissioners that the site selection process is moving forward at this time.

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RESOLUTION No. 11-0328 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management or other designee on April 14, 2011 in the total payment amount of **\$293,162.45 for Funds 0001-8101** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0329 - RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management or other designee on April 14, 2011 in the total payment amount as follows:

1. \$118,688.12 for Medical Mutual Claims-Fund 7101; and
2. \$ 5,436.38 to Take Care by WageWorks, Inc. for processing claims for Medical Mutual; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**CONGRESS LAKE OUTLET IN RANDOLPH TOWNSHIP,
PORTAGE COUNTY, OHIO.**

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

WHEREAS, Resolution 09-0668 authorized the Portage County Engineer to execute Local Public Agency (LPA) Agreement #22842 with the Director of the Ohio Department of Transportation for the project entitled **Eberly Road Bridge Replacement (RAN 20 TH28A)**; and

WHEREAS, the Scope of Services Phase for this project has now been completed and the specifications are on file with the Portage County Commissioners and the Portage County Engineer; now therefore be it

RESOLVED, that the specifications as submitted for the **Eberly Road Bridge Replacement (RAN 20 TH28A)** be and are hereby approved; and be it further

RESOLVED, that sealed bids for this project will be accepted by the Portage County Director of Internal Services, 7th Floor, Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio 44266 until **3:30 P.M. on Wednesday, May 11, 2011** and publicly opened and read; and be it further

RESOLVED, that Notice of Receiving Bids shall be published in the Record Courier on **April 18, 2011, April 25, 2011** and **May 2, 2011** and the Clerk of this Board is directed to post said Notice on the County Commissioners' Official Bulletin Board, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0333

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RE: ACCEPT THE BID OF ENNIS PAINT, INC. FOR FURNISHING ACRYLIC WATER BASE TRAFFIC SAFETY PAINT FOR USE BY THE PORTAGE COUNTY ENGINEER.

It was moved b Christopher Smeiles, seconded by Tommie Jo Marsilio that the following Resolution be adopted:

6. Approve specifications and set date for accepting bids for the project entitled Eberly Road Bridge Replacement (RAN20 TH28A) over Congress Lake Outlet in Randolph Township, as presented by the County Engineer./11-0332
7. Accept the bid of Ennis Paint, Inc. for furnishing Acrylic Water Base Traffic Safety Paint for use by the Portage County Engineer, as presented by the County Engineer./11-0333
8. Remove restrictions reducing load limits on all county and township roads in Portage County, as presented by the County Engineer./11-0334

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INCOMING CORRESPONDENCE

April 14, 2011

1. The Board of Commissioners received emails from the following residents opposing the Hiram Annexation/Information only
 - i. Michael Cozzone
 - ii. Mary Ellen Noss
2. The Portage Development Board presents the Invoice for the 2nd Quarterly payment of \$50,000 in accordance with the agreement, payable on May 1, 2011. Please note that Exhibit A of the agreement requires the Portage Development Board to provide a copy of its 2011 Strategic Business Plan to the Board of Commissioners no later than April 1, 2011 as well as a quarterly written report with reference to all activities and services provided/Commissioner Smeiles agreed to discuss this issue with the Portage Development Board Executive Committee at the meeting tomorrow and ask for a listing of other entities that have paid dues to date. The Board of Commissioners agreed to discuss this invoice again on April 19th.
3. Fran Teresi, Garrettsville Board of Public Affairs, contacted the Board of Commissioners on April 12th to schedule some time to discuss the Village's concerns about Nelson Township's recent mineral rights leasing of township land located near the Village well field/Information only at this time.
4. Office of Homeland Security and Emergency Management Director Jon Barber presents the draft agreement for the Continuity of Operations Plans for Board of Commissioners' departments. JoAnn Townend presented the resolution for Board of Commissioners consideration today/JoAnn Townend to contact Director Barber with several questions about the agreement/Resolution 11-0335

Commissioner Marsilio noted that she contacted Sheriff Doak who advised her that Homeland Security and Emergency Management Office Director Barber is not contact him regarding the use of these federal funds for a Sheriff's purpose.

5. April 7, 2011 correspondence from the Ohio Rail Development Commission inviting applications for grant and loan funding for FY 2012. Applications due May 27, 2011/The Board of Commissioners agreed to ask the Regional Planning Commission if the county could use their Technical Assistance hours to write this grant application for railroad tie replacement and some crossing issues. The Board of Commissioners agreed that Homeland Security and Emergency Management Office Director Barber would be a good contact for the Regional Planning Commission since he is very familiar with the rail line.

6. April 12, 2011 correspondence from the Portage County Bar Association requesting a list of employees that have been employed by Portage County for ten or more years who would be eligible to receive the Annual Public Servant Award/Executive Assistant to investigate the criteria and report to the Board of Commissioners.

7. April 8, 2011 correspondence from the Ohio Department of Job & Family Services advising that the 2012/2013 Biennial Subgrant Agreement was sent to the Portage County JFS Director last week. A copy of this letter was forwarded to Director Genetin since the agreement(s) must be signed and returned to the ODJFS by Friday, May 27, 2011.

8. April 7, 2011 email from the Portage County Domestic Court advising that Judge Giulitto's photo is ready to frame/The Board of Commissioners agreed to obtain quotes for this framing project. The Board also agreed to ask that the Judges limit the size of future photos to 10"x12" frames/Clerk to draft.

The Board of Commissioners also asked the Clerk to draft a letter to the Judges and the Prosecutor asking for keys to the two courthouses and the Prosecutor's Offices so that our Security and Maintenance staff have access to those buildings. The Board agreed that it is not a good arrangement to have no access buildings under the responsibility of the Board of Commissioners.

9. The Board of Commissioners received the April 4, 2011 notice from SERB advising of the Notice to Negotiate at the Portage County nursing home. The Board of Commissioners must determine if legal counsel should be engaged/Journal Entry and bring back on April 19th for Board of Commissioners' discussion.

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JOURNAL ENTRY
April 14, 2011

1. The Prosecutor's Office presents the Portage County Task Force Confidential Funds Grant (2011-DL-LEF-5846) quarterly Subgrant report for Commissioner Frederick's signature. The Department of Budget & Financial Management reviewed the report with no exceptions noted.

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REFERRED

April 14, 2011

1. April 7, 2011 correspondence from the USDA requesting completion of forms that would list the USDA as a payee on the Portage County insurance and add the USDA as additionally insured/hold for review and comment from Attorney Denise Smith.
 - Department of Budget & Financial Management's Karen Garman reports that the four USDA loans are as follows
 - Two for the Regional Planning Commission
 - One for the Randolph Sewer Project
 - One for the SR 44 Sewer Project.

There is outstanding USDA debt on all four projects.

- Safety/Loss Control Coordinator Michelle Ripley reviewed the document and noted that the Board of Commissioners can add the USDA as additionally insured but would not recommend that the USDA be listed as a payee.
- Copies forwarded to the Prosecutor, Water Resources Department and Regional Planning Commission for review and comment.

The Board of Commissioners agreed to ask Director Tillis to review all loans to see if any of them should/could go to note with a better interest rate.

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PROSECUTOR

April 14, 2011

1. April 13, 2011 email from Denise Smith advising that she and Human Resources Department Karen U'Halie will meet on April 15, 2011 to discuss a recent Unfair Labor Practice Charge/Information only.

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PLEASE ADD TO THE AGENDA

April 14, 2011

1. Discussion: Storm Water Reports on county website/Commissioner Frederick asked that the Executive Assistant investigate to determine if the reports are now on the county website. The Board of Commissioners agreed to ask the County Engineer when the Task Force meets again and how notices are sent so that the members and citizens can attend.

2. Nursing Home management/the Board of Commissioners discussed the fact that the Generations contract ends on April 30th. The Nursing Home Administrator and Mike Coury had agreed to discuss the transition. The Board of Commissioners agreed to ask the Nursing Home Administrator to be ready

on 4-19, if possible, to discuss what responsibilities can be assumed in house and what responsibilities must be bid out.

The Board of Commissioners also agreed to adopt a Journal Entry approving the giving of a free meal for staff that works four extra hours. Commissioner Marsilio noted that all other detail (overtime, mandation, breaks, etc) were already in place and that the Nursing Home Administrator is only asking for authority to do a trial period for the meal at this point. The Board will approve this on a trial period May 1 through 31 and consider extending upon your recommendation/Journal Entry

3. Request for bike racks at the courthouse/The Board of Commissioners asked JoAnn Townend to investigate this request

4. The Board of Commissioners discussed the Brimfield Sink Hole issue and agreed to send a letter to the homeowner and copy the Township Trustees, County Engineer and Neighborhood Development Services, Inc., advising loan interest loan funds may be available to assist with this project but no public assistance is available. The letter should ask the homeowner to obtain quotes for the repair and then contact Neighborhood Development Services, Inc. to discuss loan eligibility and requirements. The Board of Commissioners agreed that they would like to assist the homeowners but there is no clear path or solution in this matter.

The Board of Commissioners also agreed to ask Neighborhood Development Services, Inc. for a history of all of the RLF accounts as to expenditures and paybacks.

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JOURNAL ENTRY
April 14, 2011

Motion by Christopher Smeiles, seconded by Tommie Jo Marsilio to approve the following actions:

1. The Board of Commissioners signed the Portage County Task Force Confidential Funds Grant (2010-DL-LEF-5846) quarterly Subgrant report, as presented by the Portage County Prosecutor's Office. The Department of Budget & Financial Management reviewed the report with no exceptions noted.
2. The Board of Commissioners accepted the recommendation of Internal Services Director JoAnn Townend and authorized the purchase of software and training from Johnson Controls at a cost of \$7,510 for the heat & HVAC controls for the courthouse and PCAB complex.
3. The Board of Commissioners accepted the recommendation of Internal Services Director JoAnn Townend and authorized the purchase of four (4) door control monitors for the Justice Center at a cost of \$10,537.14. Funds are available in the maintenance budget for this purchase.
4. The Board of Commissioners accepted the recommendation of Internal Services Director JoAnn Townend and authorized the purchase of a trailer for the Maintenance Department to haul mowing equipment off site at a cost not to exceed \$1,490. The Director is in the process of checking with other Portage County vendors for better pricing.

5. The Board of Commissioners accepted Nursing Home Administrator Mayes' recommendation and approved a complimentary meal from Dietary Services as an incentive to cover extra shifts for Nursing Home staff that work four extra hours. The Board of Commissioners agreed to a May 1-May 31 trial period.
6. The Board of Commissioners acknowledged the receipt of the April 4, 2011 notice from SERB advising of the Notice to Negotiate at the Portage County nursing home.
7. The Board of Commissioners signed the Personnel Requisition authorizing the temporary full-time hire of a replacement for the Nursing Home Admissions and Marketing Director as the current Director is on leave.
8. After meeting today with Internal Services Director JoAnn Townend in an Executive Session, the Board of Commissioners authorized the hire of Richard S. Hose Jr. as a part-time Automotive Technician at \$16.20 per hour, contingent upon the applicant passing a pre-employment physical and drug screen and motor vehicle record check, if applicable.
9. Noting that the Regional Planning Commission reported that there is \$40,738.92 remaining in the Hiram Village Demolition Project in the 2009 Formula Grant, the Board of Commissioners accepted the recommendation of Regional Planning Commission staff and agreed to reallocate \$5,000 of the funds remaining for the 2009 Formula Grant Project: Hiram Village Clearance, as allowable by the State, as follows:

Portage County Senior Center Paving = \$61.08
 Coleman Professional Services Rehab. = \$1,500
 Community Action Council = \$3,438.92

The Board of Commissioners agreed to request an amendment to use the remaining \$35,800 at the Hiram Village Demolition site.

All in favor, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **April 14, 2011**. There being no further business to come before the Board, it was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio to adjourn the official meeting at **2:55 PM**. All in favor, motion carries.

Maureen T. Frederick, President

Tommie Jo Marsilio, Vice-President

Christopher Smeiles, Board Member

Deborah Mazanec, Clerk

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