

Thursday, May 26, 2011

The Board of County Commissioners met in regular session on **Thursday, May 26, 2011 at 9:45 AM** with the following members present:

Maureen T. Frederick

Tommie Jo Marsilio

Christopher Smeiles

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It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio to approve the meeting minutes of the May 24, 2011 meeting. All in favor, motion carries

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Also attending throughout the day: Mike Sever, Record-Courier

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PUBLIC COMMENT PERIOD

Present: Shalersville Township Trustee Nancy Vines; Bryan Ford, County Engineer's Road Superintendent; Attorney Denise Smith

Shalersville Township Trustee Nancy Vines is attending to discuss the major flooding event last night in Aurora East. The Trustee reminded the Board of Commissioners that there are 324 homes in that subdivision and many of them were flooded. Calls came in to all three Trustees last night and they spent time going into homes to view the waters.

Commissioner Smeiles noted that the Board of Commissioners met with residents, Trustees and the County Engineer last year to try to find a solution and thought that we had. Trustee Vines responded that both landowners Brugman and Romano had agreed to donate land for the necessary retention pond but no residents wanted to sign the Petition to the Board of Commissioners without knowing what the project would cost. Mr. Ford responded that the Petition is the first step and then the County Engineer's responsibility begins. Commissioner Marsilio asked if the County Engineer could give a cost estimate for the project before the Petition is filed. Commissioner Smeiles stated that the bigger issue is the definition of the water shed since all homes on the water shed would be assessed. Mr. Ford agreed that the water shed area must be defined. He added that before the county improvements in the 1990s, they are flooded during every rain. Now, with the ground saturated, there is nowhere for the water to go. If designed properly, retention ponds on either side of the subdivision could help.

Commissioner Frederick stated that she thought that the September meeting last year was productive and that a plan was in place to solve this problem. The Board of Commissioners asked Attorney Smith to investigate who can initiate the Petition process. Attorney Smith responded that drainage law is different than storm water issues. She added that the county can have the engineering study done but someone has to pay for that study. Mr. Ford reminded the group that this project will take a large capital outlay.

The Board of Commissioners agreed that Trustee Vines should talk to the other Trustees about the possibility of filing the Petition; the Board of Commissioners will contact the County Engineer about the

cost estimate and a proposed solution. Trustee Vines responded that the residents do not want to Petition the Board of Commissioners if the cost is too high.

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AURORA MEADOWS PRE-CLOSING

Present: Janet Esposito, Denise Smith, Mike Sharb, Jeff Lonzrick, Karen Garman, Kelly Hettick, Laura Sattler, Scott Shaneyfelt

The group is attending to sign the pre-closing documents for the Aurora Meadows Project, as prepared by Attorney Sharb and USDA staff.

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HUMAN RESOURCES

Present: Karen U’Halie, Vickie Steiner

1. The Director reminded the Board of Commissioners about the discussion they had regarding HMO Prescription Claims. Ms. Steiner reported that Willis was asked to provide the estimated cost impact to the Portage County Health Plan, of adding “mandatory mail order” after three retail refills to the HMO plan. The Portage County two PPO plans currently have a “mandatory mail order” for maintenance prescription drugs. This means that after the third retail refill, further refills at the retail level are not covered, and would only be covered through mail order. Portage County employees pay less for a 90 day supply through Mail Order than Retail. Mandatory Mail Order for maintenance drugs is normally put into place for two main reasons:
 - Promote mail order in order to achieve better discounts than the retail drug discounts;
 - Mail Order drives increased “drug compliance” for those participants that are on maintenance medication due to the convenience and lower cost of mail order drugs. This increased drug compliance contributes to overall lower cost to the plan.

The Mandatory Mail Order program has increased Mail Order utilization substantially for the PPO plan. In the most recent quarter of data, 43% of all prescriptions on the PPO plan are Mail Order while 16.4% of all prescriptions on the HMO plan are mail order. The norm is 16.2%, per Medical Mutual.

Medical Mutual projects a 2% annual decrease in HMO prescription claims by implementing the Mandatory Mail Order program. The estimated impact to Portage County is between \$30,000 and \$38,000 per year

The Human Resources Department will educate employees via mass email; Medical Mutual is drafting a letter including instructions on how to use the program correctly. When this program is implemented, the employee will be given authorization one time for using the pharmacy vs. the mail order program/Journal Entry

2. The Director suggested Flu Shot Clinic in the fall of 2011 at \$20/per shot same as 2010. \$45 for pneumonia shots 65 years of age or older. The Director noted that she checked pricing for this clinic with other agencies/Journal Entry

3. The Board of Commissioners had sent the draft Solid Waste Management District Tardiness Policy for consideration for use in the Board of Commissioners' Personnel Handbook to keep policies consistent. She believes that the current Attendance Policy is sufficient at this time; the Director also checked with the Leadership Team and was advised that there are no issues with the current policy. Commissioner Marsilio responded that the Board of Commissioners wants to have consistent policies across the board. She believes that the policy should be changed now, before there are issues, to make the policies consistent. Commissioner Smeiles added that the Solid Waste Management District has a union and is different from other Commissioners' departments, needing tighter controls. The Board of Commissioners agreed to keep the current policy in their PPM. Commissioner Frederick agreed that there are problem areas but the Attendance Policy deals with tardiness issues. Since department directors are using the current policy, she would agree to let them do their job. She wondered how this would affect collective bargaining agreements? Commissioner Marsilio responded that if the agreement does not mention attendance, the Board of Commissioners' rules are in place and may be changed at the Board's discretion.

4. The Director presented the draft Sick Leave Conversion Policy that the Board of Commissioners last considered on May 5th. Commissioner Marsilio had recommended identifying Portage County time versus time brought in from another entity. The County Auditor has agreed that this can be accomplished by staff. The Director presented the draft changes to the policy changing the maximum payment of sick leave upon retirement and the added verbiage about use and payout of sick leave. Commissioner Smeiles pointed out that the Board currently only pays out sick leave in accordance with their policy. The Board of Commissioners agreed that is correct.

The Board discussed the draft verbiage that could go into effect by July 1, 2011. The Director will present the changed policy to the Board of Commissioners after review by the Prosecutor's Office.

5. Commissioner Marsilio had sent the State of Ohio's Leave Accruals to Cash Policy to the Director for review. This policy would allow an optional yearly payout to employees of sick and vacation time to avoid large payouts when an employee retires. The Director cautioned the board that, since one of five employees currently using FMLA do not have a sick leave balance, some may use this program to supplement their income.

Commissioner Marsilio commented that the state does require a minimum balance of sick leave requirement before approval. The Director agreed that this policy would help avoid the large payouts of sick leave accumulated. The Board of Commissioners agreed that the Director should draft the policy to mirror the sick leave donation program.

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INTERNAL SERVICES

Present: JoAnn Townend

DISCUSSION

WIC Program Coordinator Nancy Dailey has confirmation that her budget will not be cut in 2012 but she will not get an increase. Ms. Dailey asks that the Board of Commissioners hold the WIC 2012 rent/the Board of Commissioners agreed/Journal Entry.

1. The Director reported that the Board of Commissioners' copier is now seven years old with over 1,366,808 copies on it; current payment is \$480.69 per month for that copier.

The Board of Commissioners could upgrade to a newer model on the state contract for a network version copier. IT would run a cable from the copier to the network, which is cheaper to use than printers. This will also save money while allowing access to newer technology. JoAnn Townend suggested that the Board of Commissioners go with a five year lease with Copeco.

Commissioner Smeiles suggested that the state contract be used – JoAnn Townend responded that we do not meet the minimum copies made for the state program. Commissioner Smeiles also suggested checking into a used copier; staff responded that the Board would end up with something similar to what the office now has. That copier is being more difficult to use since parts are wearing out. Commissioner Frederick and Commissioner Marsilio agreed to go with the best price/Journal Entry.

2. Limited Warranty Deed to Airport Authority.

The Board of Commissioners discussed the proposed language as presented by Attorney David Brode: "so long as the Grantee uses the premises to support the operations of the public airport. Further restricting that the Grantee shall not use the premises granted hereunder for expansion of the physical size of the public airport from that which exists upon filing of this deed, including using the premises herein described as local match for any funding from any source for said expansion and subject to the following conditions: that said real property, or any interest therein may not be alienated, pledged, transferred, assigned or sold to any person or entity, excepting Grantor".

Commissioner Frederick stated that the Trustees have been supportive of projects for maintenance of property, just not expansion. Commissioner Marsilio – this allows the Airport to do what they presented to the Board of Commissioners as they wanted to do. Commissioner Smeiles does not like the language as it ties the hands of future Airport Boards from any expansion, not just runway expansion. Commissioner Marsilio responded that the airport can expand whenever they want; just not use this land to make that happen since the people do not want the expansion. Commissioner Smeiles replied that the Board of Commissioners has on file resolutions from Chambers in favor of expansion. Commissioner Frederick added that she would hope that this language does not prohibit the Airport from buying hangars – Commissioner Smeiles replied that it does prohibit the purchase of hangars in that it states any expansion. Commissioner Frederick replied that she does not believe that the Airport has a good handle on cash flows etc. and may not be the best stewards of monies.

3. The Director presented the first vehicle logs as submitted by Board of Commissioners' departments. The Board of Commissioners agreed that the Water Resources Department is to be commended on their use of the new vehicle logs, which are detailed in the expected manner. The Board of Commissioners agreed that JoAnn Townend should hold an in-service with the Building Department inspectors on the use of the forms.

The Board agreed to direct the Department of Homeland Security & Emergency Management to be more detailed in the completion of these logs. Commissioner Marsilio stated that the Board wants to be very clear that the Commissioners do not want to be too restrictive but too general is not acceptable. Commissioner Frederick agreed that this should not be that much of a task to ask employees to complete. Commissioner Smeiles agreed that the Board must be consistent.

RESOLUTIONS

1. Enter into an agreement with Po. Co. Domestic Relations Court – Magistrate Services for CSEA IV-D services @ \$125.04 per hour./11-476
2. Enter into an agreement with Po. Co. Prosecutor’s Investigative Support Division for CSEA IV-D services @ \$45.25 per hour./11-477
3. Enter into an agreement with Zyama Goldman & associates to provide psychiatric care for residents of the Woodlands @ \$500.00 per month./11-478

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Noon In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Christopher Smeiles**, seconded by **Tommie Jo Marsilio** that the Board of Commissioners move into executive session to discuss a departmental reorganization. **Also present: Internal Services Director JoAnn Townend.** Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Yea.

12:10 PM Upon conclusion of the above referenced discussion, it was moved by **Christopher Smeiles**, seconded by **Tommie Jo Marsilio** that the Board of Commissioners moves out of executive session. Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Yea.

After exiting executive session, the Board took no action.

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12:10 PM Lunch Recess

1:15 PM Board of Commissioners reconvened

Commissioner Frederick meeting with a resident in her office

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2011 CDBG FORMULA GRANT DISCUSSION

Present: Mike Bogo, Jen King, Todd Peetz, Lisa Reeves

Neighborhood Development Services, Inc. and Regional Planning Commission representatives are attending today to discuss the proposed 2011 CDBG projects.

The Board of Commissioners had agreed to provide the \$100,000 match for the 2011 Neighborhood Revitalization Grant from the 2011 CDBG grant funds. Commissioner Marsilio wondered why the county continues to put money into the Maple Grove Subdivision in Windham. Mr. Bogo responded that it is hard to imagine that infrastructure work will change the neighborhood. The reality is that the demand for those units and their usefulness is down; the village wants to remove the units from that area to prepare for the next project, leaving a fresh, clean workable structure for future development. Commissioner Smeiles added that Windham Village meets the LMI criteria so they have benefitted from these monies as Skeels and McElrath benefitted in the past using this same money for street lights, demolition, infrastructure etc. Mike Bogo noted that the Skeels and McElrath areas are predominantly private.

Commissioner Marsilio commented that the Upper Room Cultural Development Corp application had concerned staff. Lisa Reeves responded that she still needs an operational budget including revenue and expenses from the organization. She has received the utility information as to what it cost the Moose when they were the owners. Mike Bogo commented that Regional Planning Commission staff has touched on the issues that he was concerned about for this project. The state will make certain that the money is spent correctly so due diligence is necessary. Projects must eligible with proper documentation. Commissioner Marsilio confirmed that the concern is that there must be a paper trail, which must be timely and appropriately document who owns the building, is the deed correct, what is the operating budget, etc.

Commissioner Marsilio pointed out that the county does not know what the CDBG award will be. Can the Board of Commissioners give, for example, Family & Community Services the entire amount that they need? Staff agreed yes, the Board of Commissioners can chose to give all projects whatever money they want. The Board lets Regional Planning Commission know what they decide and Regional Planning Commission presents the application to the state. Regional Planning Commission staff noted that this was not a normal response to the availability of funds; the Board typically gets many more that they received this year.

The Board of Commissioners must make a final determination of the applications to submit by June 2, 2011. The Board should also determine a back-up project. Mr. Bogo noted that everyone knows that a cut is coming but nobody know how much of a cut to expect. Ms. King stated that the state has advised applicants to use last year's numbers. Ms. Reeves added that the state gave applicants verbiage to use in the Public Hearing notices that would not require additional notices if the funding amount changes.

Neighborhood Development Services, Inc. has reviewed the applications to determine what assistance the County RLFs could provide. Mr. Bogo noted that the RLF balances are low and not available at this time for assistance with project funding.

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EXECUTIVE ASSISTANT
Present: Charlene Badger

1. The Executive Assistant presented her report from the Western Reserve Extension and Education Research Area Meeting on May 16, 2011.
2. The Executive Assistant reported that the Storm Water Task Force meeting last week was very well attended.
3. The Executive Assistant is working with Audrey Tillis and Jeff Lonzrick to redo the bills for the new joint billings.

1:45 PM Commissioner Frederick attending

4. The boards and commissions vacancies closed on May 24th. The Executive Assistant has had a lot of contact with current members with not a lot of interest.
 - There are two letters of interest for the GAPP opening: Suzanne Livengood and Linda Umbayemake have applied. The Board of Commissioners agreed to interview both of these applicants.
 - The Airport Board has two openings with three applicants: Tim Hartong, Brian Hirsch, and Lynn Wright. Commissioner Frederick noted that Dean Hugebeck contacted her and recommended Lynn Wright for appointment. The Board of Commissioners agreed to interview Brian Hirsch and Lynn Wright.
 - Commissioner Frederick asked if Township Trustee Susan White was contacted about serving on a board. The Executive Assistant responded that she contacted all of the Trustees about the Department of Homeland Security & Emergency Management Board with no response. The Executive Assistant agreed to contact Ms. White to discuss her interest in serving on the Western Reserve Resource Conservation & Development Council (RC&D) Board.
 - The Department of Homeland Security & Emergency Management Board has vacancies for a Township Trustee Association member, a citizen at large, and a village representative. Michelle Ripley has applied for the board and is willing to take the citizen at large position or the city position. Mike Bakes is the incumbent in the city position/11-0481.
 - There is one applicant for the TIRC vacancy in Edinburg Township.
 - Richard Brockett applied for the PARTA board opening; he is the incumbent. Commissioner Marsilio noted that she had a letter of interest from a member of the public that she would get to the Executive Assistant.
 - The Board of Revision started this week and the Executive Assistant and Jon Barber are sitting in for the Board of Commissioners.

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JOB & FAMILY SERVICES

Present: Judee Genetin

1. The Director noted that the lobbying effort may have paid off and the state budget cuts may not be as severe.
2. The Director presented the Public Assistance & CSEA Performance information for April 2011.
3. When asked for an update on the phone issues, the Director responded that the department is being pushed by the state to do things differently moving to a less personal system that allows faster and better service. The department relies on the phones and other technology more now than before. Commissioner Frederick asked if the phone issues can be fixed and how the Board of Commissioners could assist. Commissioner Marsilio asked if the department needs a new phone system. The Director responded that she pays her share of the phone costs; voice over IP will be less expensive for the county and is a better system. The Director met last week with JoAnn Townend and Brian Kelley to try to resolve this problem. Commissioner Frederick noted that the previous Director also complained about the phone system and added that the JFS needs need to be met. The Director added that she does not want the department to be left behind if the state moves in a direction that Portage County cannot move along with due to a lack of technology. The Director noted that the CARES phone line is answered by four people and there are issues with that since all four phones ring at once and when one is answered, all four phones are busy.

The Board of Commissioners agreed that Brian Kelley, JoAnn Townend, AT&T and an outside vendor should meet with the Director to discuss what the JFS needs to make the phone system work.

The Director also advised that the department chose to go with a free document imaging system rather than a more expensive system. Now about 40 some other counties went with the expensive system with a work flow system attached; the Portage County system does not have that work flow system. She is working with Brian Kelley on an RFP for similar programs at a lower cost. The Director needs direction from the Board of Commissioners as to what the Board wants in meeting telephone needs, building issues, etc.

Commissioner Marsilio stated that she would like to see the Director continue to bring the departmental needs to the Board of Commissioners while remaining flexible. The Board of Commissioners would implement changes as they make the decisions based on what is good for the department.

4. The Help Me Grow Program is currently contracted out to the Family & Community Services with some staff shared. There is now one full-time and one part-time employee

on the JFS budget and the rest is contracted out. The state now is requiring the JFS to continue to be the administrative agency.

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RESOLUTION No. 11-0468 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management or other designee on May 26, 2011 in the total payment amount of **\$233,825.18 for Funds 0001-7102** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0469 - RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management or other designee on May 26, 2011 in the total payment amount as follows:

1. \$ 152,127.16 for Medical Mutual Claims-Fund 7101; and
2. \$ 46,491.06 for Medical Mutual Administrative Fees; and
3. \$ 5,387.55 to Take Care by WageWorks, Inc. for processing claims for Medical Mutual; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, May 27, 2011	\$ 152,127.16
Wire Transfer on Friday, May 27, 2011	\$ 46,491.06
Wire Transfer on Friday, May 27, 2011	\$ 5,387.55

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0470 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor's Office:

05/26/11	961	\$ 12,620.44
05/25/11	923	2,344.25
Total		\$ 14,964.69

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0471 - RE: ACCEPTANCE OF DONATION TO THE OFFICE OF THE PORTAGE COUNTY DOG WARDEN.

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

WHEREAS, The office of the Portage County Dog Warden received a donation of \$500.00 from the Portage County Animal Protective League as a share of the donations received for the boxer dog picked up by the Dog Warden and as a “thank you” for the Dog Warden’s services,

and now therefore be it

RESOLVED, the Board of Portage County Commissioners does hereby accept the donation on behalf of the office of the Portage County Dog Warden;

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Christopher Smeiles, Yea; Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea;

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RESOLUTION No. 11-0472 - RE: Authorize Electronic Application to the United States Department of Justice Program, Violence Against Women Grant (VAWA), Domestic Violence Intervention Project.

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

WHEREAS, Safer Futures a program of Family & Community Services, the Prosecutor’s Office, the Sheriff’s Department, and the Board of Commissioners have been working together to implement and maintain the Violence Against Women Program; and

WHEREAS, at the request of the OCJS, Family & Community Services of Portage County is submitting a grant application under the current subgrant number 2010-WF-VA8-8222; now therefore be it

RESOLVED, that the Board of Commissioners authorizes the electronic application to the **United States Department of Justice Office of Criminal Justice Services (OCJS) Violence Against Women Act (VAWA) for the Domestic Violence Intervention Project** on behalf of the Portage County Prosecutor’s Office, implementing agency for the grant. The grant is effective January 1, 2012 through December 31, 2012 with an **Office of Criminal Justice Services total fund award amount of Fifty-Nine Thousand, Eight Hundred Twenty-Nine Dollars and Fifty-Six Cents (\$59,829.56) with a required General Fund cash match of Nineteen Thousand and Nine Hundred Forty-Seven Dollars (\$19,947.00) for a Total Budget of Seventy-Nine Thousand, Seven Hundred Seventy-Six Dollars and Fifty-Six Cents (\$79,776.56);** and be it further

RESOLVED, that a copy of this resolution will be filed with the Portage County Department of Budget & Financial Management, the Portage County Auditor’s Office and the Family & Community Services of Portage County; and be it further

RESOLVED, That the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0473 - RE: ACCEPT AND AWARD THE BID OF A.P. O’HORO COMPANY FOR THE COIT ROAD BRIDGE REPLACEMENT PROJECT (SHA 141 TH210B), OVER THE CUYAHOGA RIVER IN SHALERSVILLE TOWNSHIP, PORTAGE COUNTY.

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

- To provide training for staff who need to be aware of the issues facing youth and how those issues impact behavior
- To provide highly structured supervision to youthful at the greatest risk of incarceration at a state facility
- To provide structure supervision to youthful offenders and prevent the youth from progressing within the Juvenile Justice System, improving community safety
- To provide an alternate to detention utilizing an electronic monitoring system
- To provide on-site urine screens to assist in determining drug use among court-involved youth
- To provide community service and restitution investigations, and

WHEREAS, FY 2012 Youth Services Grant Base (510) allocation for Portage County is \$228,605.00 and FY 2011 Reclaim Ohio (401) tentative allocation up to \$415,575.80 (for a total application of \$644,180.80) with no local match, and

WHEREAS, that the “Total Estimated Program Costs” for the Ohio Department of Youth Services Grant (Reclaim Ohio) for the Portage County Juvenile Court application is \$642,222.32 which is supported by allocated grant revenues and program estimated carryover; now therefore be it

RESOLVED, that the Board of Commissioners does hereby support this program and authorizes the grant application to the Ohio Department of Youth Services for the FY 2011 Youth Services Grant Base (510) allocation for Portage County is \$228,605.00 and FY 2011 Reclaim Ohio (401) tentative allocation up to \$415,575.80 (for a total application of \$644,180.80) with no local match, and be it further

RESOLVED, that the “Total Estimated Program Costs” in the grant application is \$642,222.32 which is supported by allocated grant revenues and program estimated carryover, and be it further

RESOLVED, that the Board of Commissioners authorizes the President of the Board of Commissioners, or his/ her designee, to sign the application for the FY 2012 Subsidy Plan for Reclaim Ohio grants; and be it further

RESOLVED, that the State of Ohio, Department of Youth Services will provide the base and variable allocations for fiscal beginning July 1, 2011 and ending June 30, 2012 subject to the terms and conditions of the agreement; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, Department of Budget and Financial Management, and Juvenile Court; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted

in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0475 - RE: AUTHORIZE CHIEF PROBATION OFFICER JAMES ESKRIDGE TO APPLY ELECTRONICALLY FOR \$148,259.26 FROM THE OHIO DEPARTMENT OF PUBLIC SAFETY OFFICE OF CRIMINAL JUSTICE SERVICE FOR THE COMMUNITY INTEGRATION AND SOCIALIZATION PROGRAM (CISP).

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners and Portage County Department of Adult Probation desires to apply to the Ohio Department of Public Safety for funding from the “Edward Byrne Memorial Justice Assistance Grant Program” to continue the Community Integration and Socialization Program (CISP) in 2012; and

WHEREAS, the Portage County Board of Commissioners recognizes the appropriateness of the continuance of CISP due to the serious need to assist felony ex-offenders to succeed; now therefore be it

RESOLVED, that the Portage County Board of Commissioners authorizes Chief Probation Officer James Eskridge to electronically submit an application to the Ohio Department of Public Safety, Office of Criminal Justice Service, for program funding totaling **\$148,259.26**, which includes a local cash match of \$37,064.82 which will be waived by the state of Ohio, for the continuance of Community Integration and Socialization Program (CISP) for FY 2012; and be it further

RESOLVED, that the Board of Commissioners authorizes the President or Vice-President of the Board to sign any and all documents pertaining to the submission of this application; and be it further

RESOLVED, that a copy of this resolution be forwarded to the Portage County Auditor, the Portage County Department of Budget & Financial Management, and the Portage County Adult Probation Office; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted

in those formal actions were in a meeting open to the public in compliance and in accordance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0476 - RE: ENTER INTO AN AGREEMENT BETWEEN THE PORTAGE COUNTY CHILD SUPPORT ENFORCEMENT AGENCY AND THE PORTAGE COUNTY DOMESTIC RELATIONS COURT – MAGISTRATE SERVICES.

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

WHEREAS, the Portage County Child Support Enforcement Agency requests authorization to enter into a IV-D Contract with the Portage County Domestic Relations Court – Magistrate Services; and

WHEREAS, it was determined through meetings/discussions between representatives of the Portage County Child Support Enforcement Agency and the Portage County Domestic Relations Court that Magistrate Services shall be purchased at the rate of One hundred twenty-five and 04/100 dollars (\$125.04) per hour, not to exceed Eighty-five thousand twenty-eight and 86/100 dollars (\$85,028.86);

WHEREAS, the IV-D Contract attached hereto as Exhibit A will be used to detail the terms of the relationship between the Portage County Child Support Enforcement Agency and the Portage County Domestic Relations Court – Magistrate Services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into a IV-D Contract between the Portage County Child Support Enforcement Agency and the Portage County Domestic Relations Court – Magistrate Services at the rate of One hundred twenty-five and 04/100 dollars (\$125.04) per hour, not to exceed Eighty-five thousand twenty-eight and 86/100 dollars (\$85,028.86); and be it further

RESOLVED, that the term of this agreement shall be from July 1, 2011 through June 30, 2012; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

* * * * *

RESOLUTION No. 11-0478 - RE: ENTER INTO AN AGREEMENT BETWEEN THE BOARD OF COMMISSIONERS AND ZYAMA GOLDMAN & ASSOCIATES TO PROVIDE PSYCHIATRIC CARE FOR THE RESIDENTS OF THE WOODLANDS AT ROBINSON.

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

WHEREAS, the objective of Portage County is to provide for the overall well-being of the residents of The Woodlands at Robinson by providing access to psychiatric care; and

WHEREAS, Portage County desires to enter into an agreement with Zyama Goldman & Associates to achieve these objectives; and

WHEREAS, Zyama Goldman & Associates is in the business of providing psychiatric care, and desires to provide such services for the County; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an Agreement between the Board and Zyama Goldman & Associates for a period of one (1) year beginning on January 1, 2011 and ending December 31, 2011 for the monthly sum of Five hundred and 00/100 dollars (\$500.00); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0479 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

		Amount		With
Dog Warden	Not less than \$500 and not more than \$2,000	\$2,000	Edward H. Sutton Insurance Agency	Ohio Farmer's Insurance
Deputy Dog Warden (3 positions)	Not less than \$500 and not more than \$2,000	\$2,000	Edward H. Sutton Insurance Agency	Ohio Farmer's Insurance
Canvassers (2 positions)	Not less than \$500 and not more than \$2,000	\$2,000	Edward H. Sutton Insurance Agency	Ohio Farmer's Insurance
Facility Keepers (2 positions)	Not less than \$500 and not more than \$2,000	\$2,000	Edward H. Sutton Insurance Agency	Ohio Farmer's Insurance

; and

WHEREAS, the Dog Warden has advised that he currently has three canvassers and not two canvassers, making it necessary to update the Bond No. 5695787 is effective for one year commencing August 3, 2010 through August 3, 2011, to include an additional canvasser; now therefore be it

RESOLVED, that the Board of Commissioners agrees to amend Resolution 10-0659 to change the coverage to three canvassers, effective through August 3, 2011 at which a new bond will be issued under Bond No. 5695787; and be it further

RESOLVED, that this resolution replaces and supersedes Resolution No. 10-0659; and be it further

RESOLVED, that the Board of Commissioners authorizes the Human Resources to pay the invoice on behalf of the Portage County Dog Warden's office to the E. H. Sutton Insurance Agency; and be it further

RESOLVED, that a certified copy of this resolution, along with the new original bond, be deposited with the Portage County Auditor and a copy forwarded to the Portage County Dog Warden; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Tommie Jo Marsilio, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

* * * * *
RESOLUTION No. 11-0481 - RE: APPOINTMENT TO THE PORTAGE COUNTY
EMERGENCY MANAGEMENT AGENCY (EMA)
ADVISORY COUNCIL.

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following Resolution be adopted:

WHEREAS, the Portage County EMA Advisory Council assists and provides direction to the Portage County Emergency Management Agency to reduce the loss of life and property and protects institutions from all hazards by leading and supporting Portage County in a comprehensive, risk-based emergency management program; and

WHEREAS, In accordance with Portage County Commissioners Resolution 89-122 creating the Portage County Emergency Management Agency the Board of Commissioners agreed that the Council will be comprised of the specified officials and private citizens appointed or required; and;

WHEREAS, the Board of Commissioners accepted the recommendation of the Office of Homeland Security & Emergency Management Director and the General Services Director and adopted Resolution 07-603 updating the mandated disciplines to be represented on the Portage County Emergency Management Agency Advisory Committee;

Now therefore be it

RESOLVED, that the following is hereby appointed to serve out an unexpired term commencing immediately and expiring August 1, 2011 representing the following:

<u>Name</u>	<u>Representing</u>
Michelle Ripley Safety & Loss Control Coordinator Portage County Administration Bldg. 449 S. Meridian St. Ravenna, OH 44266	Citizen-at-Large

And be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Maureen T. Frederick, Yea;

Tommie Jo Marsilio, Yea;

Christopher Smeiles, Yea;

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RESOLUTIONS

May 26, 2011

1. Approval of the meeting minutes from the May 24, 2011 regular Board meeting.
2. Approve bills as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./11-468
3. Approve the wire transfers as presented by the County Auditor./11-469
4. Approve the Journal Vouchers, as presented by the County Auditor./11-470
5. Approve the Then & Now Certification, as presented by the County Auditor./11-479
6. Acceptance of donation to the office of the Portage County Dog Warden./11-471
7. Authorize the electronic application to the United States Department of Justice Program, Violence Against Women Grant (VAWA) Domestic Violence Intervention Project./11-472
8. Accept and award the bid of A.P. O’Horo Company for the Coit Road Bridge Replacement Project (SHA 141 TH210B) over the Cuyahoga River in Shalersville Township, Portage County (County Engineer)./11-473
9. Authorize the application for the subsidy plan for the State of Ohio Department of Youth Services grant (Reclaim Ohio) on behalf of the Portage County Juvenile Court./11-474
10. Authorize the Chief Probation Officer James Eskridge to apply electronically for \$148,259.26, which includes a local cash match of \$37,064.82, which will be waived by the state of Ohio, from the Ohio Department of Public Safety for the Community Integration and Socialization Program (CISP)./11-475

Additionally, Board of Commissioners’ signature requested on correspondence supporting the Department of Adult Probation and the Community Integration and Socialization Program’s application for 2012 funding. (cc: Department of Budget & Financial Management)./Journal Entry

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INVITATIONS

May 26, 2011

1. Invitation from the Ohio Department of Transportation, for the Portage County Government Day event on Monday, June 20, 2011, 4:00-6:00 PM at the City of Ravenna Council Chambers at 4:30 PM.

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INCOMING CORRESPONDENCE

May 26, 2011

1. May 23, 2011 e-mail from Steve Colecchi, Robinson Memorial Hospital, regarding an imminent lawsuit/Forwarded to Denise Smith
2. May 18, 2011 memo from Charlene Badger, Executive Assistant, regarding Mental Health & Recovery Board applicant/Board of Commissioners to interview the applicant

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JOURNAL ENTRY

May 26, 2011

1. The Board of Commissioners received the Quarterly expense report and invoice for the OVW Grant #2007-WE-AX-0048 to Encourage Arrest Policies, Subgrant No. for August 1, 2007 through April 30, 2011 as presented by Carole Beaty, Family & Community Services./Referred to Internal Auditor, Grants Coordinator and Commissioners' staff for payment.
2. The Board of Commissioners received the Kennel Disposition Report for May 16, 2011 through May 22, 2011 as presented by Dave McIntyre, Dog Warden.
3. Board of Commissioners' authorization requested to use the Portage County Annex Building Basement Conference Room on Monday, May 23, 2011, Wednesday, June 1, 2011, Thursday, June 16, 2011 and Monday, June 20, 2011 from 6:00-9:00 PM for foster parent training as requested by Sharon Spence Children Services.
4. The Board of Commissioners received the Portage County District Library and District Library Consortium proposed tax budget commencing January 1, 2012 as presented by Linda Rogers, Fiscal Officer, Portage County District Library.
5. Board authorization requested to allow the electronic filing of the grant adjustment request to the US Department of Justice office on Violence Against Women for the Arrest Grant No. 2007-WE-AX-0048 for a no cost extension to change the project period end date from July 31, 2011 to December 31, 2011 to reflect the late project start as requested by Carole Beaty, Family & Community Services. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.

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INFORMATION ONLY

May 26, 2011

1. May 23, 2011 e-mail from Charles Frederick, Kent Environmental Council to the Portage Park District, opposing the drilling of a gas well in close proximity to Towner's Woods.
2. The Board of Commissioners received information for prescription discount cards as presented by NACo.

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PLEASE ADD TO THE AGENDA

May 26, 2011

1. May 23, 2011 correspondence from Judge Kevin Poland, Kent Municipal Court, regarding site selection for the Kent Municipal Court/Information only.
2. Does the Board wish to prepare a list of questions for the NACo conference call/The Board of Commissioners agreed that the only question the Board has is how are other counties participating in this program when the Portage County Prosecutor has so many concerns about the contract.
3. Undated note (received May 25, 2011) from Bev Lowe, Domestic Court, including two quotes for the framing of the Judges' photos/Journal Entry.
4. The Board of Commissioners received a Summons in a Civil Action No. 5:11cv0134 (Mantell). cc: Denise Smith 5-25-11.
5. May 25, 2011 correspondence from Karen Stacko, Portage County Regional Airport Authority, regarding reappointment of prior board member/Information only.
6. Approve the wire transfers as presented by the County Auditor./11-469
7. Amend Resolution No. 10-0659 to change the number of canvassers from two positions to three positions for the Dog Warden's Office bonds./11-480

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PROSECUTOR

May 26, 2011

1. May 23, 2011 e-mail from David Brode, regarding the limited warranty deed to Regional Airport Authority/Discussed today with JoAnn Townend.

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JOURNAL ENTRY

May 26, 2011

Motion by Tommie Jo Marsilio, seconded by Maureen T. Frederick to approve the following actions:

1. The Board of Commissioners authorized payment of the Quarterly Expense Report and Invoice for the OVW Grant #2007-WE-AX-0048 to Encourage Arrest Policies, Subgrant No. for August 1, 2007 through April 30, 2011, as presented by Carole Beaty, Family & Community Services.
2. The Board of Commissioners acknowledged the receipt of the Kennel Disposition Report for May 16, 2011 through May 22, 2011 as presented by Dog Warden Dave McIntyre.

3. The Board of Commissioners authorized the use of the Portage County Annex Building Basement Conference Room on Monday, May 23, 2011, Wednesday, June 1, 2011, Thursday, June 16, 2011 and Monday, June 20, 2011 from 6:00-9:00 PM for foster parent training, as requested by Sharon Spence Children Services.
4. The Board of Commissioners acknowledged the receipt of the Portage County District Library and District Library Consortium proposed tax budget commencing January 1, 2012m as presented by Linda Rogers, Fiscal Officer, Portage County District Library.
5. The Board of Commissioners authorized the electronic filing of the grant adjustment request to the US Department of Justice Office on Violence Against Women for the Arrest Grant No. 2007-WE-AX-0048 Grant for a no cost extension to change the project period end date from July 31, 2011 to December 31, 2011 to reflect the late project start, as presented requested by Carole Beaty, Family & Community Services. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.
6. The Board of Commissioners signed the May 26, 2011 correspondence to the Office of Criminal Justice Services, supporting the Department of Adult Probation Community Integration and Socialization Program's application for 2012 funding, as presented by John Thomas, Adult Probation Department.
7. The Board of Commissioners acknowledged the receipt of the retirement notice from Charity Bryant, Account Clerk II for the Public Assistance Division of the Portage County Department of Job & Family Services, effective July 2, 1011.
8. As an expense reduction measure, the Board of Commissioners accepted the recommendation by Willis of Ohio and the Human Resources Department and approved mandatory mail order usage [after three (3) retail fills] for long-term maintenance drugs that are taken for more than three (3) months by members enrolled in the SuperMed HMO and SuperMed PPO plans under the Portage County Health Plan, effective July 1, 2011.
9. After meeting today with Human Resources Department Director Karen U'Halie, the Board of Commissioners accepted the recommendation of the Director and authorized a 2011 Flu Shot Clinic for employees through the Portage County Health Department. Cost of the shots will be: \$20 per flu shot; \$45 per person for the high dose flu vaccine (for those 65 years of age and older); and \$45 for the pneumonia vaccine. Dates and times will be announced later this year.
10. The Board of Commissioners accepted the recommendation of Director JoAnn Townend and agreed to hold the 2011 WIC rental amounts at the current levels, as requested by WIC Program Manager Nancy Dailey.
11. The Board of Commissioners accepted the recommendation of Director JoAnn Townend and agreed to lease a networked copier for the Commissioners' Office from COPECO at a monthly cost of \$253.11 for 60 months. The Board of Commissioners noted that they currently pay \$480.69 per month.

12. The Board of Commissioners agreed to accept the quote from the Carriage House Gallery, Inc. of Ravenna of \$216.50 for the framing of Judge Giulitto's photo for hanging at the Ravenna Courthouse.
13. After meeting in an Executive Session on May 24, 2011 with The Woodlands at Robinson representatives, the Board of Commissioners accepted their recommendation and approved the request for full-time LPN Erica Brugmann to move to part-time status.
14. After meeting in an Executive Session on May 24, 2011 with The Woodlands at Robinson staff, the Board of Commissioners authorized The Woodlands at Robinson to advertise as follows:

DEPARTMENT	JOB TITLE	GRADE	ACTION
The Woodlands at Robinson	LPN Replacement for Erica Brugmann	LPN/2	Post Internally
The Woodlands at Robinson	Receptionist Additional Part-Time	TYP2 1	Post Externally

15. The Board of Commissioners signed the correspondence supporting the Portage County Department of Adult Probation's application for Community Integration and Socialization Program's funding in 2012. The Board of Commissioners also adopted Resolution No. 11-0475 authorizing that application.

All in favor, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **May 26, 2011**. There being no further business to come before the Board, it was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio to adjourn the official meeting at 3:00 PM. All in favor, motion carries.

Maureen T. Frederick, President

Tommie Jo Marsilio, Vice-President

Christopher Smeiles, Board Member

Deborah Mazanec, Clerk

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