

Tuesday, May 31, 2011

The Board of County Commissioners met in regular session on Tuesday, May 31, 2011 at 9:48 AM with the following members present:

Maureen T. Frederick

Tommie Jo Marsilio

Christopher Smeiles

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It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles to approve the meeting minutes of the May 26, 2011 meeting. All in favor, motion carries

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Also attending throughout the day: Mike Sever, Record-Courier; Hank Dunckel

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PROSECUTOR – Cancelled

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THE WOODLANDS AT ROBINSON

Present: Christa Mayes, Allison Goudy, DON Jill Nelson

The Nursing Home Administrator reported a census today of 85. The Commissioners discussed the possible hearing for residents who would receive a discharge notice due to accumulated charges not paid. There was a discussion regarding Medicaid vs. private pay residents with staff advising that Medicaid pays the difference for bed rates covered by insurance for those residents who qualify.

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10:12 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Tommie Jo Marsilio**, seconded by **Christopher Smeiles** that the Board of Commissioners move into executive session to consider a hiring issue and a resignation. **Also present: Christa Mayes, Allison Goudy, and Jill Nelson.** Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Yea.

10:30 AM Upon conclusion of the above referenced discussion, it was moved by **Tommie Jo Marsilio**, seconded by **Christopher Smeiles** that the Board of Commissioners moves out of executive session. Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Yea.

After exiting executive session, the Board took action by Journal Entry.

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DEPARTMENT OF BUDGET & FINANCIAL MANAGEMENT

Present: Audrey Tillis, Jeff Lonzrick

RESOLUTIONS

1. Other Funds Amendments to the Annual Appropriation Resolution:/11-487
 - a. 1002, Enterprise Zone Program – Supplemental, Anticipated Expenses – to Close Fund
 - b. 1020, Municipal Court Security – Supplemental, Transfer remaining unused balance.
 - c. 4215, Resurfacing Projects – Supplemental, Sandy Lake Road
 - d. 4219, Coit Rd Bridge Replacement – Supplemental, Construction

- e. 4220, Eberly Rd Bridge Replacement – Supplemental, Construction
 - f. 5313, PCS Twin Lakes Prelim Treatment – Supplemental, Cash advance repayment.
 - g. 5318, PCS Red Fox Improv 08-160-Supplemental, New construction
2. Cash Advance from Fund 0001, General Fund to Fund 1111, Sheriff Courtroom Deputies/11-488
 3. Cash Advance Repayment From Fund 5316, PCS W Branch Mobile Home Park To Fund 5200, PCS General Administration/11-489
 4. Transfer from Fund 1020, Municipal Court Security to Fund 4007 Kent Court Capital Projects/11-490
 5. Close Fund 1020, Municipal Court Security/11-491
 6. Close Fund 1021, Common Pleas Court Security/11-492

OTHER

7. Journal entry approval(s):
 - a. Processing Local Match – Violence Against Women 2011 Federal Grant
 - b. Processing Partial Local Match – EMPG Grant

UPDATES

8. The Board of Commissioners asked that the Director contact the Park District to discuss their request for a loan extension for the \$67,000 due by December 31, 2011. Commissioner Marsilio noted that she is comfortable advising the District that the loan will be due by December 31, 2011 citing the recent request from the Sheriff for additional funding. Commissioner Frederick agreed that the Sheriff’s request is a priority at this point. Director Tillis added that there are reductions coming in Local Government Funds.
9. Sheriff’s Funding Request, General Fund options – the Board of Commissioners must make decisions regarding the budget in the near future
10. The Director presented the information about the Coroner’s staffing and schedules

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WATER RESOURCES

Present: Jeff Lonzrick, Audrey Tillis

Director Lonzrick noted that staff has been walking the sanitary sewer lines in Twin Lakes to determine areas of concern after the recent issues at the plant. Late last week, staff found a rain garden that may be tied into the sanitary line. Additional investigation is planned for today; the line will be disconnected if found to be connected. Staff will continue the investigation.

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11:02 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Tommie Jo Marsilio**, seconded by **Christopher Smeiles** that the Board of Commissioners move into executive session to consider an employment issue and a job abolishment issue. **Also present:** Portage County Water Resources Interim Director Jeff Lonzrick and Department of Budget & Financial Management Director Audrey Tillis. Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Yea.

11:10 AM Upon conclusion of the above referenced discussion, it was moved by **Tommie Jo Marsilio**, seconded by **Christopher Smeiles** that the Board of Commissioners moves out of executive session. Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Yea.

After exiting executive session, the Board took no action.

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Commissioner Marsilio advised the Board of Commissioners that she is attending the GAPP meeting tomorrow as the Portage County LEO. She noted that there is a paperwork problem in that it appears that chargebacks may not have been done correctly; she would like to insist that this issue be handled immediately as a priority. The Board of Commissioners agreed that she should do so.

Commissioner Marsilio also noted that she would like to reaffirm Portage County's intent to encourage GAPP to channel money to an employer based system. The Board of Commissioners agreed.

The third issue is the GAPP non-payment to the Neighborhood Development Services, Inc. for an invoice submitted by the Neighborhood Development Services, Inc. and not accepted by GAPP. Commissioner Marsilio suggested that she hand-carry the Neighborhood Development Services backup information to the GAPP and Neighborhood Development Services, Inc. agreed. Neighborhood Development Services, Inc. did note that the invoice submitted was the format GAPP provided for their use.

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RESOLUTION No. 11-0482 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management or other designee on May 31, 2011 in the total payment amount of **\$195,492.20 for Funds 0001-7102** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0483 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following Resolution be adopted:

WHEREAS, a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$228.00** as set forth in Exhibit "A" dated **May 31, 2011** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0485 - RE: AMEND RESOLUTION NO. 10-0844 DATED SEPTEMBER 14, 2010 TO EXTEND THE PROJECT END DATE FOR THE 2010 COMMUNITY INTEGRATION AND SOCIALIZATION PROGRAM (CISP) [2010-DD-BX-0375] ON BEHALF OF THE PORTAGE COUNTY ADULT PROBATION DEPARTMENT.

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners, on behalf of the Portage County Department of Adult Probation, accepted a grant award from the United States Department of Justice for the FY 2010 Community Integration and Socialization Program (CISP) on September 14, 2010 with Resolution No. 10-0844 [2010-DD-BX-0375]; and

WHEREAS, the release of funds was delayed, necessitating a request to change the project end date from June 30, 2011 to March 31, 2012; now therefore, be it

RESOLVED, that the Portage County Board of Commissioners agrees to amend Resolution No. 10-0844 dated September 14, 2010, which accepted the FY 2010 Community Integration and Socialization Program (CISP) Award [2010-DD-BX-0375] granted by the U.S. Department of Justice for the CISP grant, to change the project end date from June 30, 2011 to March 31, 2012; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, the Office of Adult Probation, and the Department of Budget and Financial Management; and be it further

RESOLUTION No. 11-0487

RE: AMENDMENT TO THE NON GENERAL FUND
2011 ANNUAL APPROPRIATION RESOLUTION
NO. 10-1143 ADOPTED DECEMBER 16, 2010

It was moved by Tommie Jo Marsilio, second by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2011 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below:

	<u>Increase</u>	<u>Decrease</u>
Fund: 1002 Enterprise Zone Program		
080 Economic Development		
10024 Enterprise Zone Program CS	2	-
MEMO TOTAL	<u><u>\$ 2</u></u>	<u><u>\$ -</u></u>

Note: ANTICIPATED

Fund: 1020 Municipal Court Security		
520 Municipal Court		
10209 Municipal Court Security ME	10,431	-
MEMO TOTAL	<u><u>\$ 10,431</u></u>	<u><u>\$ -</u></u>

Note: Court Order to Transfer Balance

Fund: 4215 Resurfacing Projects		
800 Engineer's Department		
42156 Tallmadge Rd Resurfacing CO	250,000	-
MEMO TOTAL	<u><u>\$ 250,000</u></u>	<u><u>\$ -</u></u>

Note: SANDY LAKE ROAD

Fund: 4219 Coit Rd Bridge Replacement		
800 Engineer's Department		
42194 Coit Rd Bridge Replacement CS	100,000	-
42196 Coit Rd Bridge Replacement CO	978,000	-
MEMO TOTAL	<u><u>\$ 1,078,000</u></u>	<u><u>\$ -</u></u>

Note: CONSTRUCTION

	<i>Increase</i>	<i>Decrease</i>
Fund: 4220 Eberly Rd Bridge Replacement		
800 Engineer's Department		
42204 Eberly Rd Bridge Replacemet CS	100,000	-
42206 Eberly Rd Bridge Replacemt CO	571,980	-
MEMO TOTAL	<u><u>\$ 671,980</u></u>	<u><u>\$ -</u></u>

Note: CONSTRUCTION

Fund: 5313 PCS Twin Lakes Prelim Treatmnt		
060 Water Resources		
53139 PCS Twin Lks Prelim Trtmnt ME	700,000	-
MEMO TOTAL	<u><u>\$ 700,000</u></u>	<u><u>\$ -</u></u>

Note: TO FUND 5200

Fund: 5318 PCS Red Fox Improv 08-160		
060 Water Resources		
53186 PCS Red Fox Improv 08-160 CO	30,000	-
MEMO TOTAL	<u><u>\$ 30,000</u></u>	<u><u>\$ -</u></u>

Note: NEW CONSTRUCTION

TOTAL MEMO BALANCE FOR ALL FUNDS	<u><u>\$ 2,740,413</u></u>	<u><u>\$ -</u></u>
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; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0488 - RE: CASH ADVANCE - FROM FUND 0001, GENERAL FUND TO FUND 1111, SHERIFF COURTROOM DEPUTIES

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, Fund 1111 is in need of interim cash until grant revenues are received; now therefore be it

RESOLVED, that the following cash advance be made in the amount of \$ 20,000.00:

FROM:
FUND 0001, GENERAL FUND
 ORGCODE- 00100009
 Debit Expense Account
 Object 920000 - Advances-Out \$20,000.00

TO:
FUND 1111, SHERIFF COURTROOM DEPUTIES
 ORGCODE - 11117302
 Credit Revenue Account
 Revenue Source 290000 - Advances-In \$ 20,000.00

and be it further

RESOLVED, that the cash advance will be repaid when grant revenues are received; and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Sheriff and the Department of Budget & Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0489 - RE: CASH ADVANCE REPAYMENT - FROM FUND 5316, PCS W BRANCH MOBILE HOME PARK TO FUND 5200, PCS GENERAL ADMINISTRATION

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, on January 12, 2010, the Board of Commissioners adopted Resolution No. 10-0038, approving a cash advance in the amount of \$ 631,684.00, for the West Branch Mobile Home Park Construction Project until permanent financing was obtained, and

WHEREAS, permanent financing for the West Branch Mobile Home WWTP Construction Project, Fund 5316 has been obtained; now therefore be it

RESOLVED, that the following cash advance repayment be authorized in the amount of \$ 631,684.00:

FROM:

FUND 5316, PCS W Branch Mobile Home Park

ORGCODE – 53160609

Project: 08090

Debit Expense Account

Object Code -921000 - Advance-out Returns \$ 631,684.00

TO:

FUND 5200, PCS GENERAL ADMINISTRATION

ORGCODE – 520040P2

Project: 08090

Credit Revenue Account

Object 291000 Advance – In repayment \$ 631,684.00

and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance repayment by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Department of Budget and Financial Management and the Water Resources Department, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea;

Tommie Jo Marsilio, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 11-0490

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RE: TRANSFER - FROM FUND 1020, MUNICIPAL COURT SECURITY TO FUND 4007 KENT COURT CAPITAL PROJECTS

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, the agreement between the Portage County Sheriff and the Portage County Judges for Courthouse security ended on December 31, 2010, and

WHEREAS, the Portage County Municipal Court has issued an Administrative Order to return the remaining cash balance of \$ 10,430.13 from the Municipal Court Security Fund, Fund 1020 to the Kent Courts Capital Project Fund, Fund 4007; now therefore be it

RESOLVED, that the following transfer of funds in the amount of \$10,430.13 be and is hereby made in compliance with the attached Portage County Municipal Court Administrative Order, filed May, 6, 2011:

FROM:

FUND 1020, MUNICIPAL COURT SECURITY

ORGCODE - 10205209

Debit Expense Account

Object 910000 – Transfers out \$ 10,430.13

TO:

FUND 4007 KENT COURTS CAPITAL PROJECTS

ORGCODE - 40075202

Credit Revenue Account

Revenue Source 280000 – Transfers In \$ 10,430.13

and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and be it further and that a certified copy of this resolution be filed with the County Auditor, Portage County Municipal Court, the Clerk of Courts and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea;

Tommie Jo Marsilio, Yea;

Christopher Smeiles, Yea;

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Voice Vote as Follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0493	-	RE:	AUTHORIZE APPLICATION FOR THE FY 11 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM ON BEHALF OF THE PORTAGE COUNTY SHERIFF'S OFFICE FOR THE PURPOSE OF PURCHASING COMMUNICATIONS EQUIPMENT .	

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, the Board of Portage County Commissioners authorize the grant application to the Edward Byrne Memorial Justice Assistance Grant Program.; and be it further;

RESOLVED, that the Board of Portage County Commissioners authorize the application to the FY11 **11 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT** for the total budgeted amount of \$206,565.00 (including a \$51,641.25 local match to be waived by the State of Ohio,) to be used to purchase mobile radios, walkie-talkies, and radio repeaters for the purpose of creating interoperable communications throughout the county; and be it further

RESOLVED, that this grant project will require **NO LOCAL MATCH**; and be it further

RESOLVED, that the Board of Commissioners authorizes Sheriff Dave Doak to sign the grant application document; and be it further

RESOLVED, that a copy of this resolution be filed with the Portage County Auditor, the Department of Budget & Financial Management, and the Portage County Sheriff's Department; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0494	-	RE:	AUTHORIZE APPLICATION FOR THE FY 11 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT	

5. Amend Resolution No. 10-0844 dated September 14, 2010 to extend the project end date for the 2010 Community Integration and Socialization Program (CISP) [2010-DD-BX-0375] on behalf of the Portage County Adult Probation Department./11-485
6. Board of Commissioners' appointment to the Tax Incentive Review Council for Edinburg Township – Denise Sondereker./11-486

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INCOMING CORRESPONDENCE

May 31, 2011

1. Discussion: Emergency Protocol/Bring back next week.
2. May 25, 2011 e-mail from Michelle Ripley, Safety/Loss regarding sewer back up claims processing suggestion/The Board of Commissioners agreed to consider revising the process.
3. May 25, 2011 memo from Ron Habowski, regarding hiring of outside legal counsel/Information only.
4. Undated correspondence (received May 26, 2011) from Elizabeth Siman, regarding a Hiram drug house/Forward to Sheriff Doak and ask that he contact Ms. Siman. Executive Assistant to draft a response to Ms. Siman.
5. May 17, 2011 correspondence from J. Jeffrey Holland, Holland & Muirden, regarding the Animal Protective League./Bring back
6. Discussion: 2011 CDBG Formula Allocation Grant proposals. The Board of Commissioners discussed the applications and agreed to make the decision by June 2, 2011.

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JOURNAL ENTRY

May 31, 2011

1. Board of Commissioners' signature requested on the purchase requisition for Neighborhood Development Services for implementation services for six homeowners for the City of Streetsboro home repair program for \$5,700.00 as requested by the Regional Planning Commission. The B-F-09-1CJ-1 Formula Grant Activity #05 Home/Building Repair is funding this expense.
2. Board of Commissioners' authorization requested to allow use of the 3rd Floor Veteran Services Office (Room 361) on Monday, June 20, 2011 from 4:30-7:00 PM for a Commission Meeting as requested by Robert Park, Veteran Services.
3. The Board of Commissioners received the Storm Water Program Statistics for April 2011 as presented by the Portage County Combined General Health District.
4. The Board of Commissioners received the May 25, 2011 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2011 as presented by the Portage County Auditor's Office.

5. The Board of Commissioners received a Notice of Administrative Appeals regarding the Annexation of 139 (est.) acres from Hiram Township to Village of Hiram as presented by the Attorney for Appellants Hiram College and Village Builders of Hiram, Inc., Douglas Paul.
6. The Board of Commissioners received a Praecipe for the Annexation of 139 (est.) acres from Hiram Township to Village of Hiram as presented by the Attorney for Appellants Hiram College and Village Builders of Hiram, Inc., Douglas Paul.

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REFERRED

May 31, 2011

1. May 25, 2011 e-mail from Job & Family Services, including correspondence to four companies regarding contract terminations.(Forwarded to Internal Services).

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PLEASE ADD TO THE AGENDA

May 31, 2011

1. May 27, 2011 correspondence from County Auditor Janet Esposito, regarding sick leave conversion policy/Information only
2. May 27, 2011 e-mail from Robert Nedrich, Generations HealthCare, regarding Cost Report. Journal Entry requested for Commissioner Frederick to sign the document/Journal Entry
3. May 27, 2011 correspondence from Dr. Marcial, regarding sick leave conversion policy/The Board of Commissioners agreed to meet with Dr. Marcial to discuss budget issues inviting the Prosecutor's Office and the County Auditor to attend.
4. May 27, 2011 email from Karen U'Halie regarding sick leave balances/Information only.
5. May 27, 2011 email from Denise Smith regarding the Board's Monday meetings/Clerk to prepare the resolution necessary for the Board to meet every other Monday.
6. Dan Banks presents two resolutions for the Sheriff to apply for Byrne/JAG Grants, noting that the applications are due to the state by Tuesday, May 31, 2011 at 5:00 PM. The Board of Commissioners agreed to adopt the resolutions *contingent upon* a review by the Department of Budget & Financial Management prior to submittal.
 - A. Authorize the application for FY 11 Edward Byrne Memorial Justice Assistance Grant Program on behalf of the Portage County Sheriff for the purpose of purchasing communications equipment. The Department of Budget & Financial Management notes that they have not yet reviewed this application/Resolution 11-0493
 - B. Authorize the application for FY 11 Edward Byrne Memorial Justice Assistance Grant Program on behalf of the Portage County Sheriff for the purpose of hiring a School Resource Officer. The Department of Budget & Financial Management notes that they have not yet reviewed this application/Resolution 11-0494
7. The JFS Director presents the draft outline describing the agency's modernization needs/Bring back next week.

8. May 30, 2011 email from Steve Colecchi requesting Board consideration in adopting a resolution in honor of Adam S. Hamilton of Kent, who was killed in Afghanistan on May 28th. The Executive Assistant is preparing a Proclamation.

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JOURNAL ENTRY

May 31, 2011

Motion by Tommie Jo Marsilio, seconded by Christopher Smeiles to approve the following actions:

1. The Board of Commissioners signed the purchase requisition for Neighborhood Development Services for implementation services for six homeowners for the City of Streetsboro home repair program for \$5,700.00, as presented by the Regional Planning Commission. The B-F-09-1CJ-1 Formula Grant Activity #05 Home/Building Repair is funding this expense.
2. The Board of Commissioners authorized the use of the 3rd Floor Veteran Services Office (Room 361) on Monday, June 20, 2011 from 4:30-7:00 PM for a Commission Meeting, as requested by Robert Park, Veteran Services.
3. The Board of Commissioners acknowledged the receipt of the Storm Water Program Statistics for April 2011, as presented by the Portage County Combined General Health District.
4. The Board of Commissioners acknowledged the receipt of the May 25, 2011 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2011, as presented by the Portage County Auditor's Office.
5. The Board of Commissioners acknowledged the receipt of the Notice of Administrative Appeals regarding the Annexation of 139 (est.) acres from Hiram Township to Village of Hiram, as presented by the Attorney for Appellants Hiram College and Village Builders of Hiram, Inc., Douglas Paul.
6. The Board of Commissioners acknowledged the receipt of the Praecepte for the Annexation of 139 (est.) acres from Hiram Township to Village of Hiram, as presented by the Attorney for Appellants Hiram College and Village Builders of Hiram, Inc., Douglas Paul.
7. The Board of Commissioners signed the May 31, 2011 correspondence to County Auditor Janet Esposito requesting that the Auditor debit the General Fund account for the local government match of \$19,943.19 and credit this amount to Fund 1480, as requested by the Prosecutor's Office for the Violence Against Women 2011 Federal Grant:

	<u>Org</u>	<u>Object</u>	<u>Project</u>	<u>Amount</u>	<u>Description</u>
Debit:	00100004	492100		\$19,943.19	Local Share
Credit:	14803001	194000	1A588	\$ 9,319.52	Local Match/Share
Credit:	14803001	194000	1B588	\$10,623.67	Local Match/Share

8. The Board of Commissioners signed the May 31, 2011 correspondence to County Auditor Janet Esposito requesting that the Auditor debit the General Fund account for this partial local

government match of \$20,000.00 and credit Fund 1166, as requested the Office of Homeland Security and Emergency Management for the Emergency Management Performance Grant.

<u>Org</u>	<u>Object</u>	<u>Project</u>	<u>Amount</u>	<u>Description</u>
Debit: 00100004	492100	-	\$20,000.00	Local Share
Credit: 11669301	194000	0A042	\$20,000.00	Local Match/Share

9. The Board of Commissioners authorized Commissioner Frederick to sign the Nursing Facility Cost Report Verification for Calendar Year 2010 for the Portage County nursing home The Woodlands at Robinson for submission to the Ohio Department of Job & Family Services Office of Ohio Health Plans, as presented.
10. After meeting in an Executive Session with The Woodlands at Robinson representatives, the Board of Commissioners accepted their recommendation and accepted the resignation of STNA Keri Spreitzer, effective May 27, 2011.
11. After meeting in an with The Woodlands at Robinson staff, the Board of Commissioners authorized staff to advertise and hire for the following position:

DEPARTMENT	JOB TITLE	GRADE	ACTION
The Woodlands at Robinson	STNA Replacement for Keri Spreitzer	NSAS 1	Post Internally

12. The Board of Commissioners accepted Nursing Home Administrator Christa Mayes' recommendation and authorized Barbara K. Hall to continue to serve as a temporary full-time employee at The Woodlands of Robinson as the Admissions and Marketing Director.

All in favor, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **May 31, 2011**. There being no further business to come before the Board, it was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles to adjourn the official meeting at 11:30 AM. All in favor, motion carries.

Maureen T. Frederick, President

Tommie Jo Marsilio, Vice-President

Christopher Smeiles, Board Member

Deborah Mazanec, Clerk

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PAY-INS FOR THE MONTH OF MAY 2011

05/05/11	19422	2007-WE-AX-0048 OVW Enforcement of Protection Orders Grant Total: \$26,771.48
05/09/11	19477	Resource Energy Oil Lease: \$86.20, Cell phone reimbursement from M. Frederick: \$2.88 Total: \$89.08
05/12/11	19538	Ohio Public Defender – Public Defender: \$ 20,378.83 for February 2011, Assigned Counsel: \$ 12,708.62 for January 2011, Death Penalty: \$ 2,522.42 Total: 35,609.87
05/13/11	19572	Reimbursement from Chuck Keiper for Palm Pilot \$30.00, Reimbursement from Mike Sever for Maxwell Cassette Tape \$0.72 Total: 30.72
05/23/11	19703	Everflow Eastern Partners, LP Oil Lease \$ 60.02, Enervest Operating L LC Oil Lease \$ 306.01 Total: 366.03

AUTHORIZATION OF EXPENSES FOR THE MONTH OF MAY 2011

4-12-11	Judge Thomas Carnes, 2011 Annual Conference Ohio Association of Probate, Juvenile, and Domestic Judges, Columbus, Ohio, June 6, 2011 \$454.00
4-13-11	Wayne Carkido, James Akerley and Jeff Lonzrick, Tinkers Creek Water Shed, Twinsburg, Ohio, April 21, 2011 \$0.00
4-14-11	Bill Steiner, ODNR Meeting, Columbus, Ohio, April 29, 2011 \$0.00
4-15-11	Lisa Reeves, FY2011 CDBG Application Training, Columbus, Ohio, April 11, 2011 \$153.23
4-18-11	Bill Steiner, Carroll, Columbiana, Hudson SWD, Carrollton, Ohio, April 18, 2011 \$0.00
4-18-11	Kevin Gowan, OCDA General Membership Meeting, Columbus, Ohio, May 11-12, 2011 \$283.00
4-18-11	Reva Weekley, Sonya Edwards, Leslie Wilson, Sue Brannon, Judy Allison, Joan Meloy, Wilma Rodman, Sue Miller, Lynn Hudock, Terri Burns, Tari Addison, Janet Kovick, Basic Excel Training, Solon, Ohio, May 6, 2011 & June 3, 2011 \$2289.60
4-18-11	Sue Brannon, Terri Burns, Janet Kovick, Tari Addison, Reva Weekley, Intermediate Excel Training, Solon, Ohio, May 10, 2011 & June 10, 2011 \$1150.00
4-19-11	Duane Dawson, Taser x26 Instructor Course, Bedford, Ohio, May 4-5, 2011 \$205.00
4-19-11	Becky Simon, Leads Certification, Columbus, Ohio, May 5, 2011 \$150.00
4-19-11	Brian Kelley, Editorial Roundtable Meeting, Columbus, Ohio, May 12, 2011 \$10.00
4-19-11	Terri Burns and Sue Brannon, WEB-RMS Coordinator Training, ODJFS Training Center, Akron, Ohio, May 12, 2011 \$25.50
4-20-11	John Enlow, 2011 Summer Conference, Huron, Ohio, June 21-23, 2011 \$550.00
4-26-11	Janet Esposito, Mary Paul, Rebecca Ritterbeck, Kathy Cutting, CCAO Summer Conference, Cleveland, Ohio, June 6-8, 2011 \$106.00
4-27-11	Bill Steiner, NEFCO, Green, Ohio, May 18, 2011 \$0.00
4-27-11	Bob Park, Judy Proffitt, Richard McClellan, NACVSO Annual Training Conference, Boloxi, MS, June 2-10, 2011 \$7413.00
4-27-11	Heath Wilson and David Harvey, Field Training Officer, May 29, 2011-March 31, 2011 \$606.00
4-27-11	Randy Roberts, Building Officials Symposium, Wickliffe, Ohio, May 12, 2011 \$80.00
4-28-11	Beverly Lowe, OACA 2011 Spring Conference, Cleveland, Ohio, May 11-13, 2011 \$245.00

4-28-11	Darla Bragg, CCR Seminar Online Webinar, Teaneck, NJ, April 30, 2011 \$99.00
4-28-11	Joe Reichlin, GIS for records seminar, Columbus, Ohio, May 3, 2011 \$10.00
4-28-11	Brian Coman, James Eskridge, Lindsey Jones, Jill Zetts, Eric French, Brad Bailey, Theresa Spiker, Search & Seizure for Probation officers, Columbus, Ohio, May 17, 2011 \$445.00
4-29-11	Judee Genetin, OCDA Association Meeting, Columbus, Ohio, May 4, 2011 \$15.00
5-2-11	Brian Kelley, Internet, WM Ware, McPc Technology Event, Cleveland, Ohio, May 3, 2011 \$10.00
5-2-11	Judee Genetin, Terri Burns, Kevin Gowan, Rebecca Abbott, Annette Walsh, Matthew Walker, Lacey McLaughlin and 3 employees, 2011 Directors Conference, Columbus, Ohio, May 23-24, 2011 \$2836.00
5-3-11	Judge Paula Giulitto, Capital Cases for Common Pleas Judges, Columbus, Ohio, May 12-13, 2011 \$260.00
5-5-11	Nicole Lambert, Ohio Youth Assessment System Training, Dublin, Ohio, June 7-8, 2011 \$400.00
5-6-11	Paul Brannon, Ohio EPA Class II Test, Columbus, Ohio, May 11, 2011 \$0.00
5-6-11	Harry Muer, Hate Crimes, Richfield, Ohio, May 11, 2011 \$20.00
5-9-11	Lori Evans and Staci Dolash, Monthly Meeting OCCA, Columbus, Ohio, May 18, 2011 \$80.00
5-9-11	Lenny Sorboro and Jeff Cunningham, Reclaim Ohio Quarterly Training, Delaware, Ohio May 6, 2011 \$20.89
5-9-11	Judee Genetin, Canton District Directors Association, Canton, Ohio, June 7, July 5, August 2, September 6, October 4, November 1, and December 6, 2011 \$89.25
5-11-11	Vicki Twyman, Crises: A System Overview, July 12-13, 2011 \$49.50
5-11-11	Matthew Walker and Lynn Myers and Crises Training, Akron, Ohio, May 3, 2011 \$27.70
5-11-11	Brian Coman, Angie Nation, Carli Campbell, and Hank Gibson, Annual Line Staff Training Institute, Columbus, Ohio, June 16-17, 2011 \$1,276.00
5-16-11	Bill Steiner, NEFCO, Green, Ohio, May 18, 2011 \$0.00
5-16-11	Judee Genetin, Brian Boykin and Tim Beckner, Tour of WIA Program, Cleveland, Ohio, May 17, 2011 \$ 0.00
5-17-11	Scott Nottingham, Jeff Whetsel, Ronald Kline, Mike Dryhurst and Ross Rizzo Electrician Correspondence Course, 12-18 month continuing education program \$3,745.00
5-17-11	Pat Burns, How to Prepare Search Warrants, Bedford, Ohio, May 25, 2011 \$105.00
5-17-11	Bonnie Howe, Ohio Recorder's Association 2011 Summer Conference, Huron, Ohio, June 14-17, 2011 \$457.47
5-18-11	Magistrate Syzmanski, Supreme Court of Ohio Judicial College, 2011 Magistrate Practice, Huron, Ohio, July 20-22, 2011 \$420.00
5-19-11	Kate Atsas, Certified Loctation Counselor Training, Medina, Ohio, June 22-23, 2011 \$110.00
5-19-11	All WIC Staff, Portage County Staff Meeting, Ravenna, Ohio, June 16, 2011 \$110.00
5-19-11	Kent Graham, 2011 Magistrate Practice, Huron, Ohio, July 20-22, 2011 \$459.15
5-19-11	Bob Park, Ohio Universities Serving Those Who Served, Kent, Ohio, May 26-27, 2011 \$50.00
5-19-11	Jennifer Allen, Nichole Lambert, Edward O'Bryant, and Jeff Cunningham, Ohio Chief Probation Officers 12 th Annual Line Staff Training Institute, Columbus, Ohio, \$1,456.00
5-23-11	Bob Park, Judy Proffitt, and Richard McClellan, OSACVSO Summer Quarterly, Columbus, Ohio, July 28-29, 2011 \$756.00

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