

Thursday, June 2, 2011

The Board of County Commissioners met in regular session on **Thursday, June 2, 2011 at 9:40 AM** with the following members present:

Maureen T. Frederick

Christopher Smeiles

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Absent: Tommie Jo Marsilio

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It was moved by Christopher Smeiles, seconded by Maureen T. Frederick to approve the meeting minutes of the May 31, 2011 meeting. Commissioner Tommie Jo Marsilio absent, motion carries

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Also attending throughout the day: Mike Sever, Record-Courier; Hank Dunckel; Mark Frisone, Executive Director of Family & Community Services, Inc.

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INTERNAL SERVICES

Present: JoAnn Townend

DISCUSSION

1. Limited Warranty Deed to Airport Authority

Commissioner Smeiles would like the Board of Commissioners to remove the deed restriction so that the land is not tied up in the future since the Board of Commissioners must approve expansion anyway. Once the language is in the deed, it is extremely difficult to remove the language. Commissioner Frederick is not willing to move forward without a deed restriction.

2. Update on Justice Center Issues

A. The Director noted that the connection of the current 35 cameras to a new recorder and the installation of 36 new cameras with audio is \$105,000.

B. The acid cleaning for the two chillers will cost \$12,958. The Director recommended using some of the \$19,000 remaining in the Justice Center maintenance budget for this purpose. Major Missimi had contacted the Director about the Administration side of the facility that has cooling issues/Journal Entry.

C. The parking lot improvement has been quoted at \$25,000. The contractor noted underlying problems that sealing alone cannot fix. The Director reported that the maintenance staff has done some patching work. The next step would be the hire of an architect to create the specifications for the parking lot repair. The Board of Commissioners agreed to consider the total numbers once they are in place and agreed not to move forward at this time.

The Director reported that she has a meeting with Honeywell Building Solutions to discuss the free building review under the Comprehensive Energy Program in accordance with House Bill 300/295 for conservation/efficiency audit/infrastructure renewal on Monday to discuss the results of the inspection of several buildings already completed. Once that report is finalized; the Board of Commissioners hope to see the current conditions with some pricing associated.

D. The FEAR system upgrade is out for quotes because the door controls are not communicating quickly enough with the software. The Director advised that staff can manually open the doors Commissioner Smeiles asked what the standard is for what is fast enough for communication. Director Townsend to investigate to determine that information.

3. Update on Maintenance Issues

A. The Administration Building tower air conditioning unit has been looked at by Gardiner Trane and it has been disassembled. All lines must be acid cleaned to remove buildup. The Director advised that the WIC Clinic unit also has issues; if the 2 ton unit/chiller cannot be fixed, it must be replaced or offices closed. The Director is getting quotes at this time for a 25 ton chiller noting that the 2004 report on the system shows that the water was fine and, with continued maintenance of the water, all should have been well for the next 10 years. If the chillers can be acid washed by Monday, the air handler would then be unfrozen.

B. The Record Center needs to have several huge water heaters replaced to accommodate the kitchen area. Maintenance staff recommends turning off the large water heaters (7500 gals) and installing small hot water heaters to save funds. The cost of the on-demand hot water heaters has been looked at but may not be as efficient as the regular models/Journal Entry.

There are trees that should be removed from the side and back of the Records Center because they are shedding pods and leaves that are plugging the roof drains. Maintenance is constantly cleaning the drains but leaks are still occurring. The Director will obtain quotes to determine the cost before the Board of Commissioners agrees to move forward.

C. The cast iron sewer pipe in the basement of the Bar 10 has split and will need to be fixed before the space can be leased. Maintenance cannot make that repair but the Director is getting quotes from a plumber.

D. The city of Kent sent the Board of Commissioners a letter about the Dome site grass planting issue. Commissioner Smeiles is concerned that any improvement that was made may be destroyed by use in the evenings by bar goers; he suggested that the site will need barricades. The area is now in violation of city code and staff needs to grade and seed the area and then rope or fence it off in some way with a barricade system. Noting that a barricade may require city approval, the Director agreed to contact Development Engineer Jennifer Barone and discuss that issue. 7-8 steel posts to accept steel cable.

E. The Director commented that the signs at the County Engineer's former site on Cleveland Road did not work since there were three semis on site over the weekend. The Director to investigate barricades for that site, as well.

4. Woodlands' Roof

The Director will investigate the possibility of a maintenance agreement for the four roofs at the site. She will also contact Portage Roofing regarding emergency repairs necessary.

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RESOLUTIONS

1. Enter into Amendment no. 1 with Children's Advantage (residential step down services for JFS) to terminate the contract on 6/30/11/11-0503
2. Enter into Amendment no. 1 with Willis of Ohio to add Voluntary Dental marketing services at no additional cost to Portage County/11-0504.
3. Enter into an agreement the Village of Windham for water and sewer utilities/11-0505.
4. Enter into an agreement with Waste Management for the Water Resources Department to accept non-hazardous grits and screenings/11-0506.

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HUMAN RESOURCES - cancelled

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Commissioner Smeiles noted that he received a call from Airport Board President John Trew who advised that Board Member Josh Eyring does not plan to request reappointment.

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10:55 AM Recessed to Solid Waste Management District Meeting
11:50 AM Board of Commissioners Reconvened

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RESOLUTION No. 11-0495 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management or other designee on June 2, 2011 in the total payment amount of **\$256,986.79 for Funds 0001-8101** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Absent; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0496 - RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management or other designee on June 2, 2011 in the total payment amount as follows:

1. \$ 229,288.14 for Medical Mutual Claims-Fund 7101; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, June 3, 2011 \$ 229,288.14

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Absent; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0497 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

- WHEREAS,** the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and
- WHEREAS,** there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and
- WHEREAS,** the Journal Vouchers/Entries are recommended by the County Auditor’s Office for review and approval by the Board of Commissioners; now therefore be it
- RESOLVED,** that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor’s Office:

06/01/11	59	\$ 8,923.00
06/01/11	61	144.00
06/01/11	62	51,054.00
06/01/11	63	31,055.23
06/01/11	65	27,113.36
Total		\$ 118,289.59

and be it further

- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Absent; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0498 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

- WHEREAS,** Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the

time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office, and

WHEREAS, a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$5,188.57** as set forth in Exhibit "A" dated **June 2, 2011** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Absent; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0499 - RE: AMEND RESOLUTION 11-0027 TO CHANGE THE DAYS AND HOURS OF REGULAR MEETINGS OF THE BOARD OF PORTAGE COUNTY COMMISSIONERS FOR THE YEAR 2011.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the Board of Commissioners adopted Resolution 11-027 to fix the regular meeting dates for the Board of Commissioners for 2011; and

WHEREAS, the Board of Commissioners desires to add an additional meeting day to allow them to expand their meeting times; now therefore be it

RESOLVED, that it is hereby established by the Board, that the regular meeting days of the Portage County Board of Commissioners for the year 2011 shall be on Tuesday and Thursday of each week, commencing at 9:30 AM and concluding at the end of business for the day; and be it further

RESOLVED, that the Board of Commissioners will meet every other Monday beginning on June 6, 2011 from 10:00 AM – Noon during 2011; and be it further

RESOLVED, that Board of Commissioners will begin each Official Meeting by reciting the Pledge of Allegiance and will entertain public comments at 9:30 AM – 9:45 AM on each Tuesday and Thursday meeting day and from 10:00 AM – 10:15 AM on Mondays, noting that they reserve the right to listen to public comments at other times throughout their meetings as time allows. The Commissioners note that they will require those wishing to address the Board of Commissioners to complete a *Public Comment Request Form* prior to the Public Comment portion of the meeting. The Commissioners further agreed that, while the public is welcome to attend all open meetings, video cameras will not be allowed to operate in the Commissioners' Board Room; and be it further

RESOLVED, that said meetings are to be held at the County Administration Building, 7th Floor, 449 South Meridian Street, Ravenna, Ohio; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Absent; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0500 - RE: ACCEPT THE SECOND GRANT AGREEMENT EXTENSION WITH THE OHIO OFFICE OF CRIMINAL JUSTICE SERVICES FOR THE JAG/EDWARD G. BYRNE MEMORIAL STATE AND LOCAL LAW ENFORCEMENT ASSISTANCE FORMULA GRANT (2009-RA-A02-2323) FOR THE 2009 GRANT YEAR FOR THE PORTAGE COUNTY COURTROOM DEPUTIES PROGRAM.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners adopted Resolution 09-1154 on December 15, 2010 to accept the Ohio Office of Criminal Justice Services JAG/Edward G. Byrne Memorial State and Local Law Enforcement Assistance Formula grant (2009-RA-A02-2323) for the 2009 grant year for the Portage County Courtroom Deputies Program in the amount of \$85,633.68 for the time period July 31, 2009 to December 31, 2010; and

WHEREAS, on December 28, 2010, the Board of Commissioners accepted the first six month grant extension to June 30, 2011 from the Ohio Office of Criminal Justice and adopted Resolution 10-1186; and

WHEREAS, on May 24, 2011, the Board of Commissioners requested a second extension of the grant to August 31, 2011, which has been approved by the State; now therefore be it

RESOLVED, the Board of Portage County Commissioners accepts the second extension agreement with the Ohio Office of Criminal Justice Services JAG/Edward G. Byrne Memorial State and Local Law Enforcement Assistance Formula grant (2009-RA-A02-2323) for the 2009 grant year for the Portage County Courtroom Deputies Program as follows:

Project Completion: August 31, 2011; and be it further

RESOLVED, Portage County agrees that the scope of the project and award amount will remain the same; and be it further

RESOLVED, that a copy of this resolution be filed with the Portage County Sheriff, the Portage County Auditor and the Department of Budget & Financial Management; and be it further

RESOLVED, the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Absent; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0501 - RE: ACCEPT THE BID OF CUSTOM PRODUCTS CORPORATION FOR FURNISHING TRAFFIC HIGHWAY SIGNS FOR USE BY THE PORTAGE COUNTY ENGINEER.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS, notice of receiving bids for furnishing **Traffic Highway Signs** for use by the Portage County Engineer was published in the Record Courier on **April 22, 2011, April 29, 2011** and **May 6, 2011**, and

WHEREAS, four (4) sealed bids for furnishing **Traffic Highway Signs** for use by the Portage County Engineer were received, tabulated and recorded on May 18, 2011, and

WHEREAS, after reviewing said bids, the Portage County Engineer recommended the bid of **Custom Products Corporation** be accepted as the lowest and best bid received for furnishing **Traffic Highway Signs** for use by the Portage County Engineer; now therefore be it

RESOLVED, that the bid of **Custom Products Corporation**, P.O. Box 54091, Jackson, Mississippi 39288, be and hereby is accepted in the amount of **\$45,318.11**, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Absent; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0502 - **RE: ACCEPT AND AWARD THE BID OF JET EXCAVATING COMPANY FOR THE EBERLY ROAD BRIDGE REPLACEMENT PROJECT (RAN 20 TH28A) OVER CONGRESS LAKE OUTLET IN RANDOLPH TOWNSHIP, PORTAGE COUNTY.**

It was moved by Christopher Smeiles, and seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, four (4) sealed bids were received, tabulated and recorded on May 11, 2011 for furnishing all labor, materials and equipment necessary to complete the project known as the **Eberly Road Bridge Replacement (RAN 20 TH28A) over Congress Lake Outlet**; and

WHEREAS, after tabulating said bids, the lowest bid was submitted by **Jet Excavating Company**, 4354 South Range Road, New Middletown Ohio 44442, for \$528,700.00; and

WHEREAS, after reviewing said bids, it was the recommendation of the Portage County Engineer that the bid of **Jet Excavating Company**, 4354 South Range Road, New Middletown Ohio 44442, be accepted as the lowest and best bid received; now therefore be it

RESOLVED, that the bid of Jet Excavating Company be accepted and awarded as the lowest and best bid received in accordance with specifications and plans prepared for the **Eberly Road Bridge Replacement Project (RAN 20 TH28A) over Congress Lake Outlet** in Randolph Township, Portage County, and be it further

RESOLVED, that a contract be entered into with Jet Excavating Company in the total amount of **\$528,700.00**; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Absent; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0503 - RE: ENTER INTO AMENDMENT NO. 1 FOR RESIDENTIAL STEP-DOWN SERVICES BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND PORTAGE COUNTY CHILDREN SERVICES CENTER d.b.a. CHILDREN'S ADVANTAGE.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20110153 (the "Original Contract") on January 25, 2011 by Resolution No. 10-1126 to provide Residential Step-Down Services to aid the children of Portage County in the period of transition from residential treatment centers to their homes or a less restrictive setting; and

WHEREAS, the parties desire to amend the Original Contract; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby enter into Amendment No. 1 between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services and Portage County Children Services Center d.b.a. Children's Advantage to terminate this contract effective June 30, 2011 due to loss of funding; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted

RESOLUTION No. 11-0505

RE: ENTER INTO AN AGREEMENT BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS AND THE VILLAGE OF WINDHAM FOR WATER AND SEWER UTILITIES.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

- WHEREAS,** Portage County operates a regional water and sewer district and has customers who desire water and sewer service just outside of the Village of Windham; and
- WHEREAS,** Windham has a fully functioning, operative and compliant water plant and waste water treatment plant, neither of which are presently used at full capacity; and
- WHEREAS,** Portage County has made an overture to the Village of Windham to purchase treated and potable water from the Village of Windham and to discharge sanitary sewer water to the Village of Windham; and
- WHEREAS,** the Council of the Village of Windham has decided to sell potable water to Portage County and to accept sanitary sewer discharge from Portage County; and
- WHEREAS,** both the Council of the Village of Windham and the Board of Commissioners of Portage County desire to set forth in an Agreement as attached hereto the terms and conditions under which the sale of water and acceptance of sanitary sewer water will take place; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners agrees to purchase potable water from the Village of Windham at the rate periodically established by the Village of Windham for customers residing outside the Village corporation limits, no more and no less, as presently set forth in Windham Codified ordinance 923.03; and be it further
- RESOLVED,** that Portage County will install a meter so as to monitor the volume of water sold under this agreement; and be it further
- RESOLVED,** that the water tap-in fee to be charged to Portage County shall be the total amount charged by Portage County to the Ohio Army National Guard for 57,500 gallons per day of usage at a fee of \$214,906.25, which after receipt by the Portage County Water Resources Department will be paid to the Village of Windham;; and be it further
- RESOLVED,** that in order to discharge sanitary sewer to the Windham wastewater treatment system Portage County agrees to pay sewer rates periodically established by the Village of Windham for users residing outside the Village of Windham Corporation limit no more and no less at the rate presently set forth in Windham Codified ordinance 921.01; and be it further

RESOLVED, that the sewer tap-in fee to be charged to Portage shall be the total amount charged by Portage County to the Ohio Army National Guard for 57,500 gallons per day of usage at a fee of \$652,193.75, which after receipt by the Portage County Water Resources Department will be paid to the Village of Windham; and be it further

RESOLVED, that the Village of Windham has disclosed that there is a possible limitation on volume of water available to Portage County in the near term which is estimated to be three years from the date of the agreement resulting from an again trunk line; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Absent; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0506 - RE: ENTER INTO AN AGREEMENT BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF THE DEPARTMENT OF WATER RESOURCES AND WASTE MANAGEMENT FOR DISPOSAL OF NON-HAZARDOUS GRITS AND SCREENINGS.

It was moved by Christopher Smeiles, and seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the County operates various wastewater treatment plants within Portage County, which produce non-hazardous grits and screenings from bar screens; and

WHEREAS, Waste Management is an approved site to accept disposal of such; and now therefore be it

RESOLVED, that the Portage County Board of Commissioners agrees to enter into an agreement with Waste Management for industrial waste and disposal services for a term of thirty-six (36) months commencing on June 16, 2011 and ending on June 16, 2014; and be it further

RESOLVED, that the rates for the estimated 50 tons are as follows:
Domestic WW grit, screenings & sludge \$76.78/ton
Solid Waste fees \$ 6.00/ton

Fuel surcharge
Environmental fee

Current rate
\$10.00/load;

and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Voice vote was as follows:

Maureen T. Frederick, Yea;

Tommie Jo Marsilio, Absent;

Christopher Smeiles, Yea;

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RESOLUTIONS

June 2, 2011

1. Approval of the meeting minutes from the May 31, 2011 regular Board meeting.
2. Approve bills as presented by the County Auditor and reviewed by the Department of Budget & Financial Management/11-0495
3. Approve the wire transfers as presented by the County Auditor/11-0496
4. Approve the Journal Vouchers, as presented by the County Auditor/11-0497
5. Approve the Then & Now Certification, as presented by the County Auditor/11-0498
6. Resolution to amend Resolution No. 11-0027 to change the Board of Commissioners' meeting days and times to include every other Monday beginning June 6, 2011/11-0499
7. Resolution to accept the second grant agreement extension with the Ohio Office of Criminal Justice Services for the JAG/Edward G. Byrne Memorial State and Local Law Enforcement Assistance Formula Grant (2009-RA-A02-2323) for the 2009 Grant Year for the Portage County Courtroom Deputies Program/11-0500
8. Resolution to accept the bid of Custom Products Corporation for furnishing traffic highway signs for use by the Portage County Engineer/11-0501
9. Resolution to accept and award the bid of Jet Excavating Company for the Eberly Road Bridge Replacement Project (RAN 20 TH28A) over Congress Lake Outlet in Randolph Township, Portage County, as presented by the Portage County Engineer/11-0502

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INVITATIONS

June 2, 2011

1. Invitation from CCAO for the Taxation and Finance Committee meeting on Friday, June 3, 2011, 10:00 AM in the CCAO Offices. Discussion: Tax related implications of expanded drilling activity.
2. Invitation from ODOT for the District 4's Portage County Government Day on Monday, June 20th, 4:00-6:00 PM at the City of Ravenna Council Chambers.
3. Invitation to the Bennett Land Title Agency Grand Opening in their new location on Thursday, June 9, 2011 in Ravenna.

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INCOMING CORRESPONDENCE

June 2, 2011

1. Discussion: 2011 CDBG Formula Allocation Grant proposals - Decision by June 2, 2011. Please note that the Regional Planning Commission requests a back up project be chosen, as well/Hold for June 7th for a final discussion of funding.

Family & Community Services Executive Director Mark Frisone is attending and advised the Board of Commissioners that the \$107,900 that he received towards the demolition of the White Rubber building located on Cleveland Road in the city of Ravenna City through the Clean Ohio Program from the 2010 CDBG Formula Grant may or may not be approved. He and Mayor Bica are traveling to Columbus for a final presentation.

2. May 27, 2011 confidential e-mail from Michelle Ripley, Safety/Loss regarding a legal complaint (Mantell)/Information only.
3. May 26, 20100 e-mail from NACo, regarding the NACo Board of Directors vote to freeze dues for 2012/Information only.
4. June 1, 2011 correspondence from the City of Kent regarding the grass seeding at 121 West College Street in Kent/While meeting with JoAnn Townend today, the Board of Commissioners agreed that the Director should contact the city to discuss grading and seeding of the area but then a barricade system of some sort, which may require city approval.
5. Confidential May 27, 2011 correspondence to JFS Director Judee Genetin from the Ohio Department of Job & Family Services regarding the 2007 audit.

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JOURNAL ENTRY

June 2, 2011

1. In accordance with House Bill #355, the Board of Commissioners received the First Quarter Reports of the Portage County Combined General Health District representing departmental activities.

2. The Board of Commissioners acknowledged the receipt of the Kennel Disposition Report for May 23, 2011 through May 29, 2011, as presented by Dog Warden Dave McIntyre.
3. The Board of Commissioners acknowledged the receipt of the Portage County RLF Balance Sheet for the month of March 2011, as presented by Neighborhood Development Services. Referred to the Department of Budget & Financial Management for review.
4. The Board of Commissioners acknowledged the receipt of the Portage County RLF Balance Sheet for the month of April 2011, as presented by Neighborhood Development Services. Referred to the Department of Budget & Financial Management for review.
5. The Board of Commissioners acknowledged the receipt of the May 31, 2011 Amended Certificate of Estimated Resources for the fiscal year beginning January 1, 2011, as presented by the Budget Commission. Forwarded to the Department of Budget & Financial Management.

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REFERRED

June 2, 2011

1. Board of Commissioners received information from the Portage County -Common Pleas Court regarding State of Ohio vs. Moroney (Case No. 2010-CR-00370). Referred to Prosecutor's Office and Safety/Loss Control Coordinator.

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PLEASE ADD TO THE AGENDA

June 2, 2011

1. June 1, 2011 emailed request from Mary Greer regarding water testing prior to drilling in Portage County/The Board of Commissioners forwarded Ms. Greer email to Health Commissioner Porter, State Representative Kathleen Clyde and State Representative Todd McKenney to ask for an update on oil and drilling issues so the Board of Commissioners can respond to residents.
2. Brimfield Township Trustee Mike Kostensky requests assistance with the sink hole/drainage issue on Tamarack Trail/Forward this issue to the Prosecutor's Office. The Board of Commissioners agreed that this is a similar situation as the Aurora East flooding where county funds cannot be used to assist in a repair/fix on private property. The Board agreed to forward this issue to the Prosecutor for review.
3. The Executive Assistant asks if the application received on June 1, 2011 from W. Melvin Steedly for the Airport Board is to be considered since it was received outside of the advertisement window/Board of Commissioners agreed that the applicant's information should be kept on file but the applicant not interviewed as the application was received late.

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JOURNAL ENTRY
June 2, 2011

Motion by Christopher Smeiles, seconded by Maureen T. Frederick to approve the following actions:

1. In accordance with House Bill #355, the Board of Commissioners acknowledged the receipt of the First Quarter Reports of the Portage County Combined General Health District representing departmental activities.
2. The Board of Commissioners acknowledged the receipt of the Kennel Disposition Report for May 23, 2011 through May 29, 2011, as presented by Dog Warden Dave McIntyre.
3. The Board of Commissioners acknowledged the receipt of the Portage County RLF Balance Sheet for the month of March 2011, as presented by Neighborhood Development Services. Referred to the Department of Budget & Financial Management for review.
4. The Board of Commissioners acknowledged the receipt of the Portage County RLF Balance Sheet for the month of April 2011, as presented by Neighborhood Development Services. Referred to the Department of Budget & Financial Management for review.
5. The Board of Commissioners acknowledged the receipt of the May 31, 2011 Amended Certificate of Estimated Resources for the fiscal year beginning January 1, 2011, as presented by the Budget Commission. Forwarded to the Department of Budget & Financial Management.
6. The Board of Commissioners accepted the recommendation of Internal Services Director JoAnn Townend and authorized the acid cleaning by the K Company of the two chillers at the Justice Center at a cost of \$12,958. Funds are available in the Maintenance - Justice Center Budget.
7. The Board of Commissioners accepted the recommendation of Internal Services Director JoAnn Townend and authorized the Maintenance Department to replace the large water heaters located at the Records Center with smaller, more efficient models at a cost not to exceed \$3,954.85.

Commissioner Marsilio absent, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **June 2, 2011**. There being no further business to come before the Board, it was moved by Christopher Smeiles, seconded by Maureen T. Frederick to adjourn the official meeting at **11:55 AM**. Commissioner Tommie Jo Marsilio absent, motion carries.

Maureen T. Frederick, President

ABSENT
Tommie Jo Marsilio, Vice-President

Christopher Smeiles, Board Member

Deborah Mazanec, Clerk

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